

# **Community Development Block Grant Coronavirus (CDBG CV) FY 2019-2020 Annual Action Plan Substantial Amendment**

## **Executive Summary**

### **1. Introduction**

Peoria is a suburban community located in the northwest part of the Phoenix Metropolitan Area. The city was incorporated in 1954 and stretches across 179 square miles of Sonoran desert. Peoria has a population of 161,383 and is home to 57,397 total households (2013-2017 American Community Survey 5 year Estimates).

The City became eligible for Community Development Block Grant (CDBG) Entitlement status in 1992. As a direct recipient of CDBG funding, the city is required to submit an Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD). The purpose of the plan is to provide a summary of the actions, activities and specific federal and non-federal resources that will be used to address the priority needs and goals identified in the City's Consolidated Plan.

In May 2020, the City became the recipient of \$487,712 in Community Development Block Grant Coronavirus (CDBG CV) funding under the CARES Act for the specific purpose of preventing, preparing for or responding to the COVID-19 Pandemic. CDBG CV funding can be used for an eligible CDBG purpose, provided it addresses the above-referenced requirements. Therefore, projects that may be undertaken include affordable housing, public services, public facilities and improvements, and economic development. Activities undertaken with CDBG CV funding must meet the same national objectives as the City's annual CDBG entitlement. Those national objectives are: benefit low- and moderate-income residents, assist with the elimination of slum and blight, and address an urgent community need.

CDBG CV funds may not be used to fund an activity if there is another source of federal, state or local funding available for the intended purpose.

### **CITIZEN PARTICIPATION PROCESS**

The City of Peoria opened up an application process on May 11, 2020, to accept proposals from non-profit agencies and City departments for the use of the CDBG CV funding. The deadline for submission of applications was May 19, 2020, at 5:00 p.m. The City received a total of nine (9) applications. Two (2) of the applicants subsequently withdrew their applications. The remaining seven (7) applications were reviewed and ranked by staff, and the applicants were asked to do presentations before the Council Not-For-Profit Community Development Grant Subcommittee at a public meeting held on May 28, 2020. Based on those presentations, the Subcommittee recommended funding for all applicants. The City has prepared this Draft Substantial Amendment to the Fiscal Year (FY) 2019-2020 Annual Action Plan to include the recommended funding for the CDBG CV program.

The Draft FY 2019-2020 Annual Action Plan Substantial Amendment is being made available for a five-day comment period to begin on June 3, 2020. The comment period ends on June 10, 2020. Copies of the Substantial Amendment have been made available on the City's website and via email upon request. A public notice was published in the Peoria Times on May 28, 2020. Public comments will be accepted via email at [communityassistance@peoriaaz.gov](mailto:communityassistance@peoriaaz.gov). Members of the public will also be afforded an additional opportunity to comment at a virtual public hearing held on Monday, June 8, 2020, at 3:00 p.m.

Due to the COVID-19 Pandemic and requirements for social distancing, the U.S. Department of Housing and Urban Development (HUD) offered the City of Peoria the opportunity to request a waiver of its Citizen Participation Plan in order to allow for an expedited public comment period and to allow for a virtual public hearing. The City of Peoria requested these waivers on May 7, 2020, and received confirmation from HUD that the waiver requests had been approved.

Any comments received during the public comment period will be documented and addressed in this Substantial Amendment document.

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The city receives direct Federal funding for the Community Development Block Grant (CDBG) program. As a member of the Maricopa County HOME Consortium through an Intergovernmental Agreement (IGA), the city receives HOME Program funding on an annual basis. The Community Development Block Grant Coronavirus (CDBGCV) program is a one-time grant to prevent, prepare for and respond to the COVID-19 pandemic. General Fund money is provided on an annual basis to non-profits that provide programs and services on a regional or local basis.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	840,498	15,000	200,343	1,055,841	0	The city anticipates receiving an allocation of approximately \$840,498 in CDBG funding that will be available for the period covered by this Annual Action Plan. Additionally, the City anticipates that approximately \$15,000 in CDBG program income from the Emergency Home Repair and Homebuyer Assistance Programs. This is the final year of the city's 2015-2019 Consolidated Plan; therefore, there are no funds expected for the remainder of the Consolidated Plan.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Admin and Planning Housing	227,655	0	0	227,655	0	The city anticipates that approximately \$227,655 in HOME funding will be available for the period covered by this Annual Action Plan through the Maricopa County HOME Consortium. It is anticipated that 25% of the total allocation, minus administration set-aside, will be available through match funding from awarded subrecipients. This is the final year of the city's 2015-2019 Consolidated Plan; therefore, there are no funds expected for the remainder of the Consolidated Plan.
<b>Other</b>	<b>Public - federal</b>	<b>COVID-19 prevention, preparation and response</b>	<b>487,712</b>	<b>0</b>	<b>0</b>	<b>487,712</b>	<b>0</b>	<b><i>The city anticipates that approximately \$487,712 in CDBG CV funds will be available for the period covered under the Annual Action Plan Substantial Amendment. This is a one-time allocation of funding under the CARES Act.</i></b>
Other	public - local	Economic Development Public Services Other	241,500	0	0	241,500	0	The city anticipates that approximately \$241,500 will be available in General Fund Not-For-Profit grant funding for the period covered by this Annual Action Plan. This is the final year of the city's 2015-2019 Consolidated Plan; therefore, there are no funds expected for the remainder of the Consolidated Plan.

Table 1 - Expected Resources – Priority Table

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The following are planned projects for the 2019-2020 funding period. Projects are not listed in order of priority. The CDBG administration allocation for this program year is \$168,100, which is 20% of the anticipated total grant funding allocation.

#	Project Name
1	2019 - Administration
2	2019 - PS - Phoenix Rescue Mission - Criminal Justice Diversion & Navigation Program
3	2019 - PS - Homeward Bound - Integrated Family Services
4	2019 - PS - Benevilla - Peoria West Valley Life Enrichment Day Program
5	2019 - PS - Southwest Fair Housing Council - Fair Housing Activities
6	2019 - Emergency Home Repair Program
7	2019 - Ability 360 - Peoria Home Accessibility Program
8	2019 - Central Arizona Shelter Services - Restroom Renovation
9	2019 - Habitat for Humanity - Single Family Major Rehabilitation Program
10	2019 - Habitat for Humanity - Affordable Housing Activities
11	2019 – CDBG CV – City of Peoria Short-Term Housing Assistance
12	2019 – CDBG CV – City of Peoria Utility Assistance Program
13	2019 – CDBG CV – Stepping Up for Seniors Loneliness Project
14	2019 – CDBG CV – Central Arizona Shelter Services Project HAVEN Shelter
15	2019 – CDBG CV – One Step Beyond Personal Protective Equipment (PPE) and Sanitation
16	2019 – CDBG CV – Deep Within Shelter Operations
17	2019 – CDBG CV – City of Peoria Economic Development Assistance to Small Businesses
18	2019 – CDBG CV - Administration

**Table 2 – Project Information**

## AP-38 Project Summary

### Project Summary Information

11	<b>Project Name</b>	2019 – CDBG CV – City of Peoria Short-Term Housing Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG CV: \$117,000
	<b>Description</b>	The CDBG CV funds will be used to provide up to three month's assistance with rent or mortgage payments for the benefit of Peoria residents who have been impacted financially by the COVID-19 pandemic.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that approximately 30 Peoria families will receive assistance through this program.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Planned activities include qualifying applicants for assistance, working with landlords and mortgage companies, and providing rent/mortgage assistance to keep families in their homes.
12	<b>Project Name</b>	2019 – CDBG CV – City of Peoria Utility Assistance Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG CV: \$50,712
	<b>Description</b>	The CDBG CV funds will be used to provide up to three month's assistance with utility payments for the benefit of Peoria residents who have been impacted financially by the COVID-19 pandemic.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that approximately 30 Peoria families will receive assistance through this program.
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	Planned activities include qualifying applicants for assistance, working with utility companies, and providing utility assistance to keep families in their homes.
13	<b>Project Name</b>	2019 – CDBG CV – Stepping Up for Seniors Loneliness Project
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG CV: \$18,500
	<b>Description</b>	The Loneliness Project is designed to provide socially isolating low-income seniors with the technology and human interaction to help overcome their loneliness.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that approximately 28 low-income Peoria seniors will receive assistance through this program.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Planned activities include installation of Amazon Echo audio-visual devices and the related internet activity in the homes of impacted seniors, education on how to use the device, and provision of volunteers to check in on seniors via the Echo device.
14	<b>Project Name</b>	2019 – CDBG CV – Central Arizona Shelter Services Project HAVEN Shelter
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG CV: \$95,000
	<b>Description</b>	Project HAVEN will be established as a temporary emergency shelter, focusing on those ages 60 and over, as well as those with underlying health conditions.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that approximately 20 vulnerable homeless Peoria adults will be served at the shelter.
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	Planned activities include hiring of two housing case managers to serve seniors and medically vulnerable from initial entry to the shelter through exit from the shelter.
15	<b>Project Name</b>	2019 – CDBG CV – One Step Beyond Personal Protective Equipment (PPE) and Sanitation
	<b>Target Area</b>	Local Target Area
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG CV: \$9,500
	<b>Description</b>	One Step Beyond offers programming to developmentally disabled individuals. The facility will be reopening soon, and it is necessary to purchase PPE and cleaning supplies to help keep the clients safe and the facility sanitary.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that up to 240 disabled individuals will be impacted by this activity.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Planned activities include purchasing of PPE and cleaning supplies to prepare the facility for clients.
16	<b>Project Name</b>	2019 – CDBG CV – Deep Within Shelter Operations
	<b>Target Area</b>	Local Target Area
	<b>Goals Supported</b>	Public Service
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG CV: \$87,000
	<b>Description</b>	CDBG CV funds will be used to help cover operational costs for a homeless men’s shelter in Peoria.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that approximately 50 homeless men will benefit from this activity.
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	Planned activities include assistance with rent and utility costs for six months to help keep the shelter open to homeless men to keep them off the streets and socially distancing.
17	<b>Project Name</b>	2019 – CDBG CV – City of Peoria Economic Development Assistance to Small Businesses
	<b>Target Area</b>	
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Jobs Created/Retained
	<b>Funding</b>	CDBG CV: \$100,000
	<b>Description</b>	The Peoria Small Business Assistance Grants are intended to assist small business owners and entrepreneurs who have been unable to acquire adequate funding through the Paycheck Protection Program (PPP) or the Economic Injury and Disaster Loan (EIDL).
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 20 small businesses will be assisted; creating or retaining approximately 20 jobs for low- to moderate-income individuals.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Planned activities include one-time relief grants to Peoria organizations with annual revenue of less than \$750,000 to help them create/retain jobs in the community.
18	<b>Project Name</b>	2019 – CDBG CV - Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Service Economic Development
	<b>Needs Addressed</b>	Public Services Homeless Services Economic Development
	<b>Funding</b>	CDBG CV: \$10,000
	<b>Description</b>	Administration of the CDBG CV program to include federal compliance and subrecipient technical assistance and management.
	<b>Target Date</b>	6/30/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Administrative activities related to federal compliance and subrecipient management, including, but not limited to, technical assistance, monitoring and program review.