

BOARDS AND COMMISSIONS LIST

ARTS COMMISSION

Authority: City Code, Chapter 3, Sections 3-6 and 3-10 through 3-14
Members: 7
Liaison: Neighborhood and Human Services Director 623-773-7955
Scheduled: 2nd Tuesday of each month

The Commission promotes arts and culture for Peoria. It recommends the acquisition of art for the City's public art collection, and is involved in activities promoting the visual arts, performing arts, and arts in education.

BOARD OF ADJUSTMENT

Authority: Arizona Revised Statutes Title 9, Chapter 4, Article 6.1; City Code, Chapter 3, Sections 3-1, 3-6 and 3-15
Members: 5 + 1 Alternate
Liaison: Planning and Community Development Director 623-773-7209
Scheduled: 2nd Tuesday of each month

The Board hears zoning appeals, interprets the zoning code, grants temporary use permits and variances to the code.

BUILDING BOARD OF APPEALS

Authority: City Code, Chapter 3, Sections 3-1 and 3-16
Members: 7 [residency exceptions] (must have special qualifications for appointment)

- 1 AZ registered architect or structural engineer doing business in the City of Peoria
- 1 AZ licensed contractor in electrical, mechanical, fire protection, or plumbing
- 1 with a background or experience in single family home construction, real estate, or general construction
- 2 private citizens familiar with the construction industry and trades
- 1 Fire Protection Engineer (residency exception)
- 1 Industrial Safety Professional with background in Hazardous materials (residency exception)

Liaison: Development and Engineering Director 623-773-7249
Unscheduled: Meets at least once a year

The Board rules on appeals to technical interpretations of the building, plumbing, electrical, mechanical, fire and property maintenance codes which either supports or rejects the City's Chief Building Official, Fire Marshal or Code Official interpretations.

CITIZENS COMMISSION ON SALARIES FOR ELECTED CITY OFFICIALS

Authority: City Charter, Article II, Section 9; City Code, Chapter 3, Sections 3-8 and 3-17
Members: 5
Liaison: Human Resources Director 623-773-7103
Unscheduled: Several meetings every 2 years

This Commission conducts a review, every two years, of the compensation provided to Mayor and City Council. The review shall be made for the purpose of recommending adjustments to pay levels to the duties and responsibilities of the positions. The recommendations of the Commission as to

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salaries must be submitted to the City Clerk, every two years and prior to the primary election.

DESIGN REVIEW BOARD

Authority: City Code, Section 3-1, 3-8 and 3-18 through 3-20
Members: 7 + 1 Alternate [residency exceptions] (must have special qualifications for appointment)

- 1 registered architect (residency exception)
- 1 member shall be a registered landscape architect (residency exception)
- 1 member shall be a registered professional engineer (residency exception)
- 1 member with a background or experience in land planning and/or urban design (residency exception)
- 3 private citizens who are residents of the City
- 1 alternate member meeting any of the qualifications of the 7 regular members

Liaison: Planning and Community Development Director 623-773-7209
Unscheduled: As needed

The Design Review Board is authorized to hear design review appeals, work with city staff on issues related to the design review process, recommend process modifications and ensure community review and input on design review concepts.

ECONOMIC DEVELOPMENT ADVISORY BOARD

Authority: City Code, Chapter 3, Sections 3-1, 3-6 and 3-21
Members: 7 + 1 Alternate [residency exceptions] + Economic Development Services Director as non-voting member

- 4 members with any of the following qualifications: public or private education, elementary, secondary, and higher education; licensed or registered professionals of the state; federally or state chartered lending institution; business advocacy organization; public service corporations or telecommunications; real estate development; or private sector corporation management
- 3 members & 1 alternate member must be private citizens of the state
- Peoria residency is not required to serve on this Board

Liaison: Economic Development Services Director 623-773-5121
Scheduled: Monthly

The Board shall make recommendations to the Council on economic development issues including the Economic Development Element of the City's General Plan, economic development related projects, strategies for promoting economic development in the City, representing the community with prospective economic development prospects, and cooperate with educational institutions and regional economic development organizations.

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EMPLOYEE BENEFITS TRUST BOARD

Authority: City Code, Chapter 3, Sections 3-8 and 3-22 and LCON 02013 and LCON 05009
Members: 5 members

- Chief Financial Officer or designee as appointed by the Mayor
- 4 members residents of Maricopa County (residency exception)
- No more than one member may be an employee of the city
- All trustees must be bonded

Liaison: Human Resources Director 623-773-7124
Unscheduled: As needed

The Trustees serving on the Employee Benefits Trust Board oversee the management and administration of the Trust and have fiduciary responsibility for the Trust. The purpose of the Trust is to determine the workers' compensation, health, welfare and related benefit programs offered by the City in accordance with the provisions of Arizona law and to authorize the management, funding and administration of the fund for direct payment of benefits, losses, claims, or any combination of insurance direct payments for the benefit of Participants and Beneficiaries, in accordance with the plan.

HISTORIC PRESERVATION COMMISSION

Authority: City Code, Chapter 3, Sections 3-1, 3-8 and 3-23 through 3-27
Members: 7 [residency exception]

- All members with a known interest in historic preservation, planning or architectural development with the city
- 2 members with professional background in architecture, history, architectural history, planning or archeology (residency exception)

Liaison: Planning and Community Development Director 623-773-7209
Unscheduled: As needed

The Commission is responsible for the identification and recommendation to Council for the designation of landmarks, increase public awareness of historic, cultural and architectural preservation, approve/disapprove applications for Certificate of Appropriateness and establish a uniform schedule of fees for services.

INDUSTRIAL DEVELOPMENT AUTHORITY

Authority: Arizona Revised Statutes Title 35, Chapter 5 and City Code, Chapter 3, Sections 3-8 and 3-28
Members: 7
Liaison: City Attorney 623-773-7330
Unscheduled: Meets at least once a year

The Authority is responsible for approving secured or unsecured loans for the purpose of financing or re-financing the acquisition, construction, improvement or equipping of privately-owned projects.

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JUDICIAL SELECTION ADVISORY BOARD

Authority: City Code, Chapter 3, Sections 3-1, 3-8 and 3-29
Members: 5 [residency exception]

- 1 Judge of the Maricopa County Superior Court as designated by the Maricopa County Presiding Judge (residency exception)
- 2 active members of the Arizona State Bar (1 of which must be a resident of the city who nominated and recommended by the State Bar's Board of Governors) (residency exception)
- 2 public members who are residents of the city

Liaison: City Attorney 623-773-7330
Unscheduled: Meets at least once a year

The Board is responsible for conducting investigations into the background and qualifications of candidates for the office of Presiding Municipal Judge and Associate Municipal Judge.

LIBRARY BOARD

Authority: City Code, Chapter 3, Sections 3-6 and 3-30 through 3-34
Members: 7
Liaison: Parks, Recreation and Community Facilities Director 623-773-7137
Scheduled: Regular meetings shall be held in January, March, September, and November (usually the 2nd Monday of the month)

The Board renders advisory opinions on matters relating to operating hours, amounts to be charged for overdue books, library programs, and promotion of library services.

MUNICIPAL DEVELOPMENT AUTHORITY

Authority: City Code, Chapter 3, Sections 3-8 and 3-35 and Resolution 01-164 w/exhibits
Members: 5
Liaison: Finance Director 623-773-7150
Unscheduled: Meets at least once a year - Annual Meeting held in September

The Authority is responsible for reviewing and approving secured or unsecured loans for the purpose of financing or refinancing the acquisition, construction, improvement or equipping of City-owned projects.

PARKS AND RECREATION BOARD

Authority: City Code, Chapter 3, Sections 3-6 and 3-36 through 3-40
Members: 7
Approx. hrs/month: 4 hours
Liaison: Parks, Recreation and Community Facilities Director 623-773-7137
Scheduled: 4th Thursday each month

The Board develops advisory recommendations for recreational facilities and services. It also renders advisory opinions on grant applications, licenses and permits for recreational facilities.

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PERSONNEL BOARD

Authority: City Code, Chapter 3, Sections 3-1, 3-8 and 3-41 through 3-51
Members: 3 + 1 Alternate
Liaison: Human Resources Director 623-773-7124
Unscheduled: As needed

The Board reviews City employee disciplinary and termination actions taken by the City, and the decisions made by the Board are final.

PLANNING AND ZONING COMMISSION

Authority: Arizona Revised Statutes Title 9, Chapter 4, Article 6 and City Code, Chapter 3, Sections 3-6, 3-52 through 3-57
Members: 7 + 1 Alternate
Liaison: Planning and Community Development Director 623-773-7209
Scheduled: 1st and 3rd Thursday of each month

The commission is responsible for recommending planning and zoning policies governing land use in Peoria. It also reviews and recommends approval of zoning codes and annual revisions to the City's Comprehensive Master Plan.

PUBLIC DEFENDER CONTRACT REVIEW COMMITTEE

Authority: City Code, Chapter 3, Sections 3-8, 3-58 and 3-59
Members: 5 [residency exception]

- 1 member of the Maricopa County Public Defender's Office
- President of the Western Maricopa County Bar Association or a member of that Association recommended by the President
- 1 active member in good standing of the Arizona State Bar
- 2 private citizens who are residents of the city

Liaison: City Attorney 623-773-7330
Unscheduled: As needed

The Committee reviews proposals for selection of Public Defender and alternative defender services, recommends appropriate terms and conditions to be added to such contracts, and recommends the awards of public defender and alternative defender services contracts to the City Council.

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PUBLIC SAFETY RETIREMENT BOARDS (FIRE & POLICE)

Authority:	Arizona Revised Statutes, §38-847 and City Code, Chapter 3, Sections 3-8, 3-60 and 3-61
Members:	5 [residency exceptions] <ul style="list-style-type: none">• Mayor or Mayor's designee• 2 PSPRS Members who are residents of the City• 2 police department employees who are members of the PSPRS (official election required) (residency exceptions)
Liaison:	Human Resources Director 623-773-7124
Unscheduled:	Meets at least once a year

There are two separate Boards - one representing Fire and the Other Police Department employee's pension matters. The same two citizens are appointed to serve on both Boards. Meetings are held a minimum of once per year, and questions of eligibility, service credits, pension amount, and manner and time of payment of any benefit under the Public Safety Retirement System are decided by this Board. Claimants and/or the fund managers are entitled to a re-hearing in original determinations made by the Board.

VETERANS MEMORIAL BOARD

Authority:	City Code, Chapter 3, Sections 3-8, 3-64 3-65
Members:	7 [residency exceptions] <ul style="list-style-type: none">• No residency requirements for any members
Liaison:	Neighborhood and Human Services Director 623-773-7955
Unscheduled:	As needed

The Board is responsible for development and promotional activities related to the recognition of veterans of the armed forces of the United States and their contributions to the community. The Board recommends activities and events to the City to focus on the contributions of veterans.

VOLUNTEER FIREFIGHTER PENSION BOARD

Authority:	Arizona Revised Statutes, §9-954 through 9-973 and City Code, Chapter 3, Sections 3-8 and 3-66
Members:	7 <ul style="list-style-type: none">• Mayor or Mayor's designee• Fire Chief
Liaison:	Finance Director 623-773-7150
Unscheduled:	Meets at least once a year

The Board is responsible for providing for the disbursement of the fund and designating the beneficiaries of the fund as directed by law.

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YOUTH ADVISORY BOARD

Authority: City Code, Chapter 3, Sections 3-1, 3-6 and 3-67 through 3-70
Members: 19 + 2 Alternates [age exceptions]
Liaison: Neighborhood and Human Services Director 623-773-7955
Scheduled: 2nd Tuesday each month

This Board advises the City, through the City Manager on the development of public recreational and youth activities and programs in the city, plans and implements a Student Government Day, and reviews ordinances or proposals pertaining to youth activities as directed by the City Council.