

### Traumatic Event Counseling Provided by:

All providers must meet requirements as defined by A.R.S.38-673

Workers' Compensation Claim	ComPsych (EAP)	Employees Own Provider
Employee Completes Traumatic Event Form	Employee Completes Traumatic Event Form	Employee Completes Traumatic Event Form
Employee Complete the Incident Report Form		
Employee meets with HR to receive overview of the Traumatic Event Leave Program and process	Employee meets with HR to receive overview of the Traumatic Event Leave Program and process	Employee meets with HR to receive overview of the Traumatic Event Leave Program and process
Employee seeks treatment with Tristar provider, Department Preferred Provider, or your own provider (must accept workers' compensation and meet statute requirements)	Employee seeks treatment by contacting ComPsych. Provider referrals will be provided through ComPsych, a department preferred provider, or to your own provider (must meet statute requirements)	Employee seeks treatment by making their own appointment. The provider of your choice (must meet statute requirements) and will be required to complete a vendor registration packet
Employee obtains status update from provider and provides to HR no later than the next business day	Employee obtains status update from provider and provides to HR no later than the next business day	Employee obtains status update from provider and provides to HR no later than the next business day
Claim status determination from Tristar	ComPsych will bill HR for all traumatic event counseling (up to statute max), and it will be kept confidential	Provider will bill HR for all traumatic event counseling (up to statute max), and it will be kept confidential
Employee time at appointments and in a no work status is coded industrial	Employee time at appointments and in a no work status is coded for required reporting purposes	Employee time at appointments and in a no work status is coded for required reporting purposes
Employee continues appointments as recommended by provider and provides HR with status updates	Employee continues appointments as recommended by provider (up to statute max), and provides HR with status updates	Employee continues appointments as recommended by provider (up to statute max), and provides HR with status updates
HR instructs department on time coding for leave and appointments.	HR instructs department on time coding for leave and appointments.	HR instructs department on time coding for leave and appointments.