



# Site Development

9875 N. 85<sup>th</sup> Avenue  
Peoria, AZ 85345  
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[engineering.counter@peoriaaz.gov](mailto:engineering.counter@peoriaaz.gov)  
[www.peoriaaz.gov/engineering](http://www.peoriaaz.gov/engineering)

Project#: _____
Balance Due: _____

For Office Use Only

## Submittal Application

Plan review fees must be paid at time of submittal

### Project Information

Project Name: \_\_\_\_\_ Township-Range-Section: \_\_\_\_\_

Brief Description of Project: \_\_\_\_\_

Project Location/Address: \_\_\_\_\_ Linear Feet of Streets: \_\_\_\_\_

Parcel Number(s): \_\_\_\_\_ Gross Area (Acre/Sq. Ft.): \_\_\_\_\_

Number of Lots: \_\_\_\_\_ Number of Tracts: \_\_\_\_\_ Minimum Lot Area: \_\_\_\_\_ Average Lot Area: \_\_\_\_\_

### Owner Information

Company/Business Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Applicant Information

Company/Business Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Architect/Engineer

Company/Business Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE NOTE:** This application is for plan review purposes only. A separate application will be required for all permit requests. For additional information, please contact the Engineering Counter at 623-773-7600 or [engineering.counter@peoriaaz.gov](mailto:engineering.counter@peoriaaz.gov)

## APPLICATION CONTACT

I hereby request that ALL verbal and written communication regarding the attached application be provided to:

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Additionally, I understand that it is the above listed person's responsibility to communicate any verbal or written communications on said application to other members of the development team, including, but not limited to plan pick-ups, application comments, staff reports, action letters (to include Plan Approval letters, Final Letters of Approval, and Warranty Release letters), and meeting times, etc.

Applicant Name: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OWNERSHIP VERIFICATION**

It is requested that this application be accepted by the Development and Engineering Department for property generally located at:

\_\_\_\_\_

Said property is owned by:

AND

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

The subject property is legally described as: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (or see attached).

The subject property contains \_\_\_\_\_ gross acres (includes right-of-way to the centerline of adjacent street or alley)  
AND  
\_\_\_\_\_ net acres (excludes adjacent perimeter right-of-way).

Tax Parcel Number(s): \_\_\_\_\_

Attached is a map/survey which accurately portrays the parcel configuration and property dimensions, as reflected in the legal description.

I hereby certify that the above information and information submitted as part of the requested application is correct, and that I am authorized to file an application on said property, being either the owner of record or authorized to file on behalf of the owner. (If not owner of record, attach written authorization from owner.)

Applicant Name: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_