



Water Services - Water Distribution System - Shut Down Request Form

Water shut down request forms need to be sent via email to: Water@peoriaaz.gov

This form shall be submitted 10 working days in advance of any requests to shut down any lines in the City of Peoria's potable water distribution system. The form is to be submitted through the Engineering Off-Site inspector assigned to the project, who will in turn coordinate with necessary Utility staff. Failure to complete this form will result in delays to construction activities. Utilities does not guarantee a dry shut down.

Today's Date: _____
Name of Project: _____
Permit #: _____
Project Location/Address: _____
Company Name/Number: _____
Contractor Job Site Name and Number: _____
Description of Shut Down Request: _____
Requesting System Shut Down on Date: _____
Requesting System Shut Down Time: _____
Estimated Length of Shut Down: _____
Peoria Off Site Inspector Name: _____
Peoria Off Site Inspector Phone Number: _____

Below to be completed by Field Operations

Hansen Service Request # _____
Test Shut Down Verified on What Date: _____
Test Shut Down Performed by: _____
Contractor and Inspector Notifications Date: _____
Contractor and Inspector Notifications Time: _____
Shut Down Email Notifications Made By: _____
Chris.Anderson@peoriaaz.gov
John.Cisneroz@peoriaaz.gov
Lonny.Thompson@peoriaaz.gov
backflow@peoriaaz.gov

Notification Distribution List: