City of Peoria

FY 2019 Proposed Budget

Council Draft Copy

PEORIA
ARIZONA

BUDGET MESSAGE

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CITY MANAGER BUDGET MESSAGE
Fiscal Year 2019

Mayor Carlat and Members of the Peoria City Council,

I am pleased to provide you with a proposed FY 2019 Annual Budget and 10-Year Capital Improvement Program for the City of Peoria. These spending plans reflect our commitment to provide high quality services and amenities to our residents, while preserving our organization's long-term financial viability.

While the revenue picture is improving, cost pressures to retain current levels of service continue to outpace expected revenues. The FY 2019 proposed budget strikes a balance between available revenues and the needs of our fast-growing community. This budget allows us to continue to provide exceptional core services, and maintain the quality standards our residents have come to expect. A balanced and strategic approach has resulted in a spending plan that adapts to the changing needs of our community, without compromising our financial future.

BUDGET APPROACH

Setting long-term priorities for the city is one of the most important responsibilities for Peoria's elected officials. The City Council's policy goals are policy statements that set the direction for the organization and act as a touchstone for making financial and operational decisions to achieve community expectations. This past November, the Council developed policy goals that identified key initiatives and outcomes for the next two years. The following broad policy priorities are reflected throughout the recommended budget:

Public Safety
Economic Prosperity
Transportation
Built and Natural Environment
Arts and Culture
Parks and Recreation
Communications

Over the past few months, staff has provided Council with information briefings regarding significant policy issues that advance these initiatives. This includes discussions on public safety, economic development initiatives, labor contracts, program and service recommendations and overall financial and economic conditions. Additionally, the recommended budget includes appropriate funding to begin addressing demands associated with new growth in a thoughtful and deliberate manner, without disrupting our existing services.

Each year, as part of the city's strategic budgeting approach, department directors challenge their employees to identify performance, trends, options, and opportunities for addressing citizen needs. As part of this process, the departments perform an analysis to determine the true cost of the services they provide. This information is included in the City Council budget workbooks at the beginning of each department section. Using this information, department directors then align their work plans with the Council's policy goals and submit budget plans that achieve desired performance outcomes.

The result is a proposed budget for FY 2019 that works within existing resources, but also includes modest additions to ensure service levels are maintained and the council's priorities are addressed. Also, the plan strives to maintain, refresh or replace existing assets as needed while also addressing the demands of new growth throughout the city. This balanced approach ensures that services and amenities are planned for and distributed in such a way that enhances business opportunities and the quality of life for our citizens and visitors. Lastly, the city's vigorous economic development pursuits continue to be funded in a manner that produces beneficial results, including resources to further the economic development opportunities and initiatives approved by Council in the adopted Economic Development Implementation Strategy II (EDIS II).

PEORIA'S FISCAL POSITION

The city's revenue stream is largely influenced by overall economic conditions. The national economy continues to expand. Steady job growth and meaningful wage growth is expected to boost consumer spending and business investments over the next several years. Recent stock market gains reflect improved business confidence primarily due to national economic policies. However, it is worth noting that the length of the current national economic recovery is approaching its 8th year. The longest period of any U.S. expansion has been 10 years, if historical averages hold true, it is possible the expansion could end at some point within the forecast range.

Arizona's economy has had modest yet steady economic growth showing improvements in sales and income tax collections, gains in residential construction and improving outlook for tourism. The state has regained jobs lost during the recession and is expected to continue to strengthen over the next few years as long as the national expansion continues. Maricopa County was the fastest growing county in the U.S over the past year.

Locally improving consumer confidence has resulted in modest city sales tax growth during FY 2018. We expect sales tax revenues for this fiscal year to exceed FY 2017 levels by 3.4 percent, with strong performances across a broader base of retail categories, restaurants and bars, and construction. For FY 2019, we are forecasting roughly a 3.5 percent growth in city sales tax revenues.

Property tax collections continue to be impacted by the local housing market. New residential construction in Peoria is growing, and commercial development has begun to show expansion and stability. Existing home valuations have continued to increase, and the City's primary assessed valuation in FY 2019 is estimated to increase slightly from the previous year's valuation. This marks the fifth consecutive year of modest increases following the low collection point in FY 2014. Future valuations should continue to increase, resulting in sufficient tax collections in subsequent years.

TAXES, RATES AND USER FEES

The budget as submitted limits the financial burden placed on our residents through rates and fees. The FY 2019 recommended budget assumes no increase to the overall property tax rate for the upcoming year. The city's retail sales tax rate remains at 1.8 percent.

The FY 2019 budget includes previously approved utility rate adjustments of 2.25% for water and wastewater services. Additionally, the budget includes a small increase to the residential solid waste services. The solid waste rate increase is necessary to address growing cost pressures, reduced recycling revenues and increased landfill costs. In total, the average residential utility customer can expect a combined rate adjustment of approximately 2.9% for FY 2019. Utility rates typically require small annual adjustments to keep pace with inflationary costs and growth in demand. The residential solid waste rate adjustment is necessary to reflect current waste management contracts and increased demand due to growth throughout the city. Overall, Peoria residents continue to enjoy comparatively low utility rates among Valley cities.

The city regularly evaluates its user charges to ensure that appropriate fees are assessed for the services we provide. For FY 2019, this analysis has resulted in adjustments to a small number of recreation fees to help recover the full cost of these services, per Council policy.

USE OF FUND RESERVES

The City Council-adopted *Principles of Sound Financial Management* has established strong policies on reserve levels for our major operating funds. It is important to remember that much of these reserves are established to address immediate and dramatic fiscal difficulties. To address such emergencies, the budget includes contingency appropriation for crisis events, but does not apply any reserves to address recurring expenses. As a result, the budget remains compliant with the city's stated policies.

BUDGET PRIORITIES

The city's top priority is to preserve and enhance the high quality of life Peoria residents have come to expect. The FY 2019 budget provides the financial resources necessary to meet these expectations.

Public safety is a critical component to our residents' quality of life. This budget underscores the city's ongoing commitment to this important local responsibility. This past year, the city utilized an outside consultant to review the Police Department's organizational structure and management, operations and deployment strategies and future growth impacts. As a result, the FY 2019 budget includes twelve new positions in the Police Department: three Police Officers, six Police Service Officers, a Police Support Assistant, a Communications Specialist and a Crime Prevention Education Coordinator. Additionally, the Fire-Medical Department will assume more ambulance service within the city, increasing from two to four full-time city ambulances and adding fourteen new firefighters. New equipment and technology will help the organization continue its emphasis on data

driven and community-based policing and training for eight new paramedics will enhance community care.

One of the keys to any community's quality of life is a vibrant and diversified economic base, with both a qualified workforce and quality jobs. As such, the recommended budget includes investments in a number of economic development initiatives and projects. An example of this is a new partnership with Arizona State University to develop a unique entrepreneurial development program, assisting companies and attracting new innovators to Peoria. Additionally, the budget includes some one-time funding to implement our tourism strategy and enhance marketing efforts to draw more visitors to Peoria and the west valley.

These efforts will be supplemented by several neighborhood-focused initiatives. Continued funding is provided to support the successful Community Works program, which provides for small, targeted capital improvements that make an immediate difference. New this year, a park and retention basin refresh program is proposed to address existing landscaping and aesthetics improvements within and around our neighborhoods. Lastly, a Support and Resource Center is proposed in FY 2019 to provide direct program services, intake and referral services to residents throughout the community.

Peoria has long boasted premier recreation programs and facilities, special events, and arts and cultural programs. The city has a long history of providing family-friendly and culturally diverse events. The FY 2019 budget includes funding to continue these popular events throughout the community. Additionally, the budget supports a number of one-time requests to repair and maintain key amenities at various parks and aquatic facilities throughout the city.

In accordance with approved labor agreements and in line with our "employer of choice" goals, the recommended budget includes funding for modest wage increases for city employees in FY 2019.

CAPITAL IMPROVEMENT PROGRAM

Each year the staff reviews and updates the Capital Improvement Program (CIP). The CIP provides a schedule of planned improvements over the next 10 years and identifies the revenue sources that will pay for those improvements. As the community grows, new projects and amenities are needed to serve a growing population and maintain service levels. This has become more challenging as funding sources that were traditionally used to offset these costs are no longer available or have been significantly restricted. As we updated the Capital Program, we took a hard look at the community needs and re-prioritized projects, timing and funding to create a more balanced set of amenities that will serve our community and further council goals.

The recommended CIP includes major investments in, parks, roadways, public safety facilities, and water and sewer infrastructure. This includes funding for the construction of several major projects already underway, including the expansion of the Pyramid Peak Water Treatment Plant, the Happy Valley Road Widening between Lake Pleasant Parkway and the Agua Fria River, and a new neighborhood park in the Meadows subdivision. Funding for the construction of Peoria's Northern Community Park is programmed in FY 2019, as is a Pedestrian and Shade Master Plan.

Economic Development has become a significant category within the capital program. One major focus area of the city's economic development efforts is the entertainment district surrounding the Peoria Sports Complex. The CIP includes financial participation in support of the Peoria Forward Plan with Arizona State University to create a future Innovation Center at P83. Other investments include an Old Town Identity project and a series of Placemaking initiatives to enhance public spaces throughout the city.

Equally as important is the responsibility to maintain existing assets. You will see various projects throughout the CIP related to facilities replacement and refurbishment. In addition, we continue to maintain more than 1,400 lane miles of roadway, 1,000 miles of sidewalk, and 118 signalized intersections through a combination of maintenance programs in the capital program.

CONCLUSION

In summary, the proposed budget totals $660 million, which represents an 11.86 percent increase over the prior year. The budget for the general fund, the city's primary operating fund, is $154.4 million - a 5.54 percent increase. The $277.1 million capital budget for FY 2019 represents a 30.6 percent increase over the FY 2018 plan, while the 10-year capital improvement program totals $729.1 million, a 10.4 percent increase from last year's program.

Overall, the financial outlook remains stable and sustainable. I believe this budget underscores a commitment by all city departments to maintain service levels and address community priorities, while preserving those things that make Peoria great.

I wish to thank the Mayor and City Council for their guidance and support throughout the development of this proposed budget. In addition, I wish to thank the Management and Budget Department staff, our deputy city managers, department directors, and all of the employees of the city who have contributed to make the FY 2019 budget a reality.

Sincerely,

Jeff Tyne
City Manager

PEORIA
ARIZONA

INTRODUCTION

PEORIA
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City of Peoria

MANAGEMENT AND BUDGET
DEPARTMENT
8401 West Monroe Street
Peoria, AZ 85345

Date: April 3, 2018

To: Honorable Mayor and Council

From: Barry Houg, Acting Management and Budget Director

Subject: User Guide for the FY 2019 City Council Budget Study Sessions

The following budget notebook includes the operating budget requests for Fiscal Year 2019. This book will serve as the main source of information for your City Council Budget Study Sessions, scheduled to begin at 5:00 p.m. on April 9, 2018. The Management and Budget Department has included the following information in your single notebook:

Study Session Agenda – Provides a schedule for the City Council Budget Study Sessions on Monday, April 9 and Tuesday, April 10.

Tentative Budget Calendar – Offers a listing of planned budget events, including public hearings and adoption dates.

Capital Improvement Program Summary – Provides a summary of capital projects by type.

Operating Budgets by Department –

- The Performance Spotlight provides an in-depth look at each department's mission, functions, and cost of activities, along with a percentage of budget allocation.
- The Performance Report shows the department performance measures tied to an Expected Outcome which is related to a Council Goal.
- The Operating Budget Summary shows the resources (budget and personnel) that are used to achieve the expected outcomes.
- Schedule 7 lists the Authorized Personnel by position names for each division within the department.
- Summary of Recommended Supplementals for FY2019 is shown on the blue pages. This page is followed by the detailed information for each supplemental request.

Should you have any questions regarding the format or content of the books, please don't hesitate to contact me at 773-7174.

c: Jeff Tyne, City Manager

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City Council FY 2018 Budget Study Sessions
Proposed Agenda
April 9 & 10, 2018

Monday, April 9 (5pm)

- **Leadership and Management**
  - Mayor and Council
  - City Manager/Governmental Affairs/Sustainability
- **Administration**
  - Finance and Budget
  - Human Resources
  - Information Technology
  - City Clerk
  - Communications
  - City Attorney/Municipal Court
  - Non-Departmental
- **Operations**
  - Community Services
  - Public Works
  - Utilities
- **Planning, Engineering and Economic Development**
  - Community Development
  - Development and Engineering
  - Economic Development
    - ED Projects/Half Cent Sales Tax Fund
- **Public Safety**
  - Police
  - Fire – Medical

Tuesday, April 10 (5pm)

- **Department Reorganizations**
- **Capital Improvement Program**
- **Budget Wrap Up**

FY 2019
Tentative Budget Calendar

Activity	Date
Council Workshop	**11/3/2017**
Executive Team & Department Budget Meetings	**01/16/2018-02/01/2018**
CIP Balancing	1/8/2018-2/15/2018
Budget Balancing	02/05/2018 - 3/1/2018
Development of Total Proposed Budget (all funds)	3/5/2018 - 4/2/2018
Council Study Session - Budget Message & Books	4/3/2018
Council Budget Study Session #1	**4/9/2018**
Council Budget Study Session #2	**4/10/2018**
Council Budget Study Session #3	**4/12/2018**
Tentative Budget & CIP Adoption	***5/1/2018***
Final Budget & Utility Rates Adoption	***5/15/2018***
Property Tax Adoption	***6/5/2018***

Total Fiscal Year 2019 Budget
$660,000,000

Operations
$294,438,761

General Funds
$157,471,781

- General Fund $153,384,694
  - Half Cent $2,937,087
    - Other Reserve $150,000

Special Revenue
$26,078,325

- Streets $10,544,967
  - Transp. Sales Tax Funds $161,129
    - Development Fees $6,068,260
      - Home & Housing Grants $349,993
        - Transit $5,015,753
          - Attorney Grants $18,275
            - Public Safety Grants $771,007
              - Other Grants $2,509,046
                - Community Serv. Grants $639,895

Enterprise Fund
$61,301,017

- Water $26,135,215
  - Wastewater $11,346,201
    - Solid Waste Residential $11,294,487
      - Solid Waste Commercial $2,449,982
        - Stadium Ops. & Maint. $5,392,795
          - Enterprise Reserves $3,547,337
            - Enterprise Expansion $1,135,000

Internal Service Funds
$49,520,788

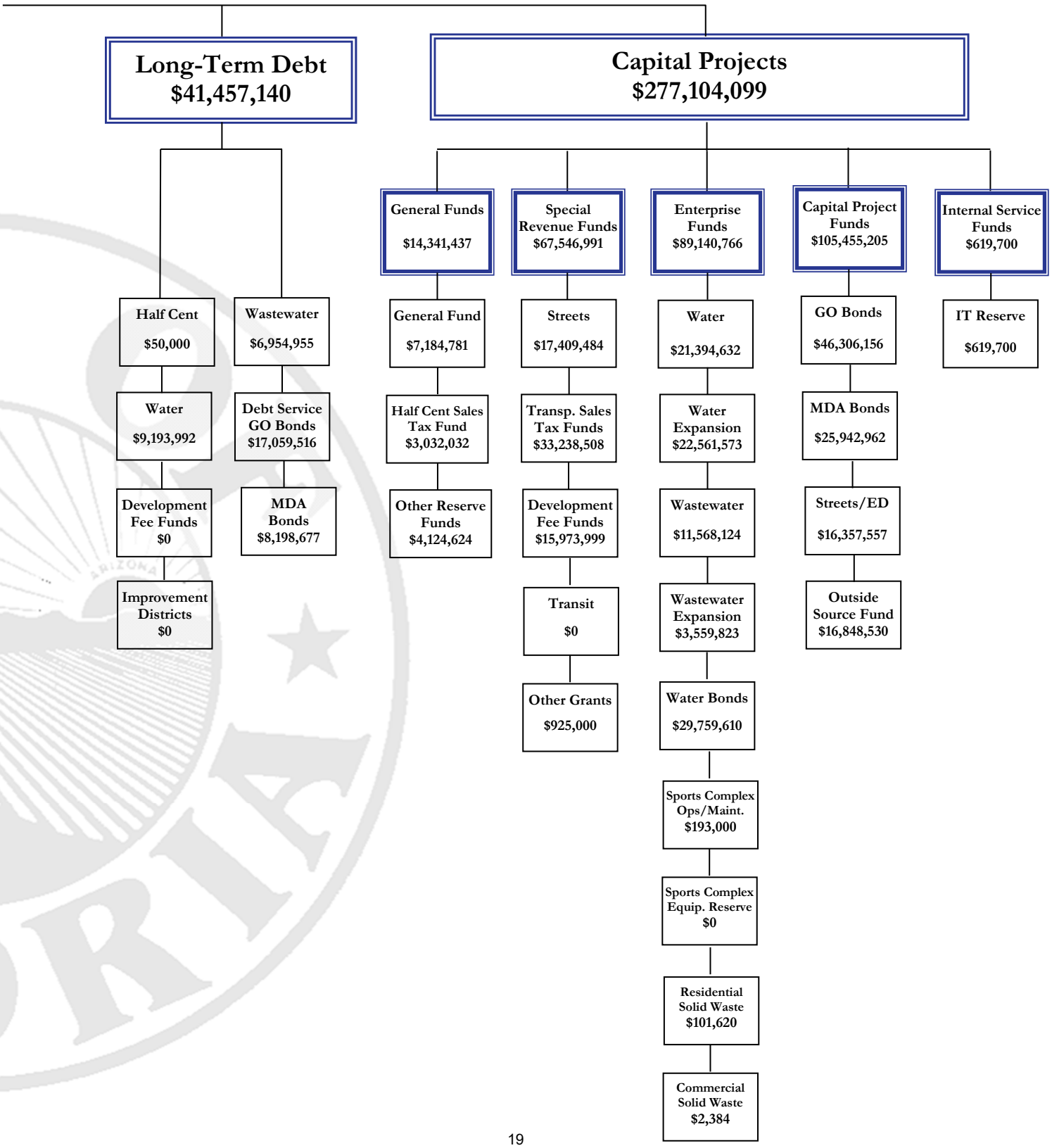
- Fleet Maintenance $5,212,372
  - Fleet Reserve $3,121,004
    - Insurance Reserve $23,006,920
      - Facilities Maintenance $6,249,637
        - IT Operations $10,422,719
          - IT Reserve $609,502
            - IT Project $898,634

Debt, Trust & Agency Funds
$21,000

- Fireman's Pension $21,000
  - Capital Bonds $0
    - Capital Projects $850
      - Debt Service $45,000

Contingency
$47,000,000

- General Funds $32,100,000
  - Special Revenue $4,725,000
    - Enterprise Fund $5,600,000
      - Internal Service Funds $3,375,000
        - Capital Projects $500,000
          - Debt Service Funds $700,000


Long-Term Debt
$41,457,140
Capital Projects
$277,104,099
Half Cent
$50,000
Water
$9,193,992
Development Fee Funds
$0
Improvement Districts
$0
Wastewater
$6,954,955
Debt Service GO Bonds
$17,059,516
MDA Bonds
$8,198,677
General Funds
$14,341,437
General Fund
$7,184,781
Half Cent Sales Tax Fund
$3,032,032
Other Reserve Funds
$4,124,624
Special Revenue Funds
$67,546,991
Streets
$17,409,484
Transp. Sales Tax Funds
$33,238,508
Development Fee Funds
$15,973,999
Transit
$0
Other Grants
$925,000
Enterprise Funds
$89,140,766
Water
$21,394,632
Water Expansion
$22,561,573
Wastewater
$11,568,124
Wastewater Expansion
$3,559,823
Water Bonds
$29,759,610
Sports Complex Ops/Maint.
$193,000
Sports Complex Equip. Reserve
$0
Residential Solid Waste
$101,620
Commercial Solid Waste
$2,384
Capital Project Funds
$105,455,205
GO Bonds
$46,306,156
MDA Bonds
$25,942,962
Streets/ED
$16,357,557
Outside Source Fund
$16,848,530
Internal Service Funds
$619,700
IT Reserve
$619,700

Schedule 1 - All Funds Summary

	FUND NAME	ESTIMATED BALANCE 7/1/18	PROJECTED REVENUES	TRANSFERS IN	TOTAL SOURCES
1	General Fund	$57,071,390	$144,044,926	$12,486,880	$213,603,196
2	Half Cent Sales Tax Fund	$19,709,368	$22,503,392	-	$42,212,760
3	Other Reserve Funds	$6,866,074	$40,000	-	$6,906,074
	Total General & Other	**$83,646,832**	**$166,588,318**	**$12,486,880**	**$262,722,030**
4	Streets	$22,285,562	$14,925,119	$830,000	$38,040,681
5	Streetlight Improvement Districts	$5,434	$830,050	-	$835,484
6	Maintenance Improvement Districts	$1,020	$115,000	-	$116,020
7	Transportation Sales Tax Fund	$31,876,951	$13,618,300	-	$45,495,251
8	Development Fee Funds	$30,454,800	$13,163,288	-	$43,618,088
9	Public Housing	-	-	-	-
10	Home and Housing Grants	-	$349,993	-	$349,993
11	Transit	$1,073,599	$737,725	$3,325,000	$5,136,324
12	Attorney Grants	-	$18,275	-	$18,275
13	Public Safety Grants	$22,213	$757,935	-	$780,148
14	Other Grants	$3,811,919	$5,297,664	-	$9,109,583
15	Community Service Grants	$301,276	$642,872	-	$944,148
	Total Special Revenue Funds	**$89,832,774**	**$50,456,221**	**$4,155,000**	**$144,443,995**
16	Water	$28,034,608	$47,892,470	-	$75,927,078
17	Water Replacement & Reserves	$9,537,408	$1,139,596	$35,000	$10,712,004
18	Water Expansion	$18,008,553	$5,654,984	-	$23,663,537
19	Water Bonds	($605,526)	$30,365,136	-	$29,759,610
20	Water Improvement Districts	-	-	-	-
21	Wastewater	$13,094,533	$23,606,875	$2,579,259	$39,280,667
22	Wastewater Replacement & Reserves	$9,006,898	$209,626	$48,000	$9,264,524
23	Wastewater Expansion	$4,094,160	$1,456,000	-	$5,550,160
24	Wastewater Bonds	-	-	-	-
25	Wastewater Improvement Districts	-	-	-	-
26	Residential Solid Waste	$7,312,914	$10,738,250	-	$18,051,164
27	Commercial Solid Waste	$1,756,504	$2,308,400	-	$4,064,904
28	Solid Waste Reserves	$1,720,636	$1,433,776	-	$3,154,412
29	Solid Waste Expansion	$4,923,903	$45,000	-	$4,968,903
30	Sports Complex Operations/Maintenance	$579,803	$3,242,000	$2,000,000	$5,821,803
31	Sports Complex Equipment Reserves	$1,028,616	$375,839	$30,000	$1,434,455
	Total Enterprise Funds	**$98,493,010**	**$128,467,952**	**$4,692,259**	**$231,653,221**
32	Fleet Maintenance	$632,572	$5,357,182	-	$5,989,754
33	Fleet Reserve	$8,781,818	$2,391,918	$396,904	$11,570,640
34	Insurance Reserve	$21,130,042	$22,636,225	$500,000	$44,266,267
35	Facilities Maintenance	$196,868	$6,108,240	-	$6,305,108
36	Information Technology	$743,352	$9,394,018	$1,187,008	$11,324,378
37	Information Technology Reserve	$1,240,258	$760,010	$836,302	$2,836,570
38	Information Technology Projects	$784,768	-	$213,000	$997,768
	Total Internal Service Funds	**$33,509,678**	**$46,647,593**	**$3,133,214**	**$83,290,485**
39	Fireman's Pension	$10,500	$500	$10,000	$21,000
40	Agency Funds	-	-	-	-
	Total Trust & Agency Funds	**$10,500**	**$500**	**$10,000**	**$21,000**
41	General Obligation Bonds	$3,402,663	$44,120,223	-	$47,522,886
42	MDA Bonds	-	$25,942,962	-	$25,942,962
43	HURF Bonds	-	-	-	-
44	Capital Projects - Streets/Economic Development	$19,387,112	$85,000	-	$19,472,112
45	Improvement Districts	-	-	-	-
46	Facility Projects	-	-	-	-
47	Outside Source Fund	$601,941	$16,854,530	-	$17,456,471
	Total Capital Projects Funds	**$23,391,716**	**$87,002,715**	**-**	**$110,394,431**
48	General Obligation Bonds	$14,987,765	$16,870,170	-	$31,857,935
49	Other Bonds	$7,115,363	$256,590	$7,524,408	$14,896,361
50	Improvement Districts	$23,391	-	-	$23,391
	Total Debt Service Funds	**$22,126,519**	**$17,126,760**	**$7,524,408**	**$46,777,687**
	All Funds Total	**$351,011,029**	**$496,290,059**	**$32,001,761**	**$879,302,849**

Schedule 1 - All Funds Summary

OPERATIONS	CAPITAL PROJECTS	LONG-TERM DEBT	CONTINGENCY	TOTAL EXPENDITURE	TRANSFERS OUT	TOTAL USES	ESTIMATED BALANCE 6/30/19	
$154,384,694	$7,184,781	-	$22,000,000	$183,569,475	$925,516	$184,494,991	$29,108,205	1
$2,937,087	$3,032,032	$50,000	$8,000,000	$14,019,119	$13,622,408	$27,641,527	$14,571,233	2
$150,000	$4,124,624	-	$2,100,000	$6,374,624	-	$6,374,624	$531,450	3
$157,471,781	**$14,341,437**	**$50,000**	**$32,100,000**	**$203,963,218**	**$14,547,924**	**$218,511,142**	**$44,210,888**	
$10,544,967	$17,409,484	-	$500,000	$28,454,451	$2,817	$28,457,268	$9,583,413	4
-	-	-	-	-	$830,000	$830,000	$5,484	5
-	-	-	-	-	$115,000	$115,000	$1,020	6
$161,129	$33,238,508	-	$500,000	$33,899,637	$6,847,374	$40,747,011	$4,748,240	7
$6,068,260	$15,973,999	-	$475,000	$22,517,259	-	$22,517,259	$21,100,829	8
-	-	-	-	-	-	-	-	9
$349,993	-	-	-	$349,993	-	$349,993	-	10
$5,015,753	-	-	$50,000	$5,065,753	$2,298	$5,068,051	$68,273	11
$18,275	-	-	-	$18,275	-	$18,275	-	12
$771,007	-	-	-	$771,007	-	$771,007	$9,141	13
$2,509,046	$925,000	-	$3,200,000	$6,634,046	$218,479	$6,852,525	$2,257,058	14
$639,895	-	-	-	$639,895	$77	$639,972	$304,176	15
$26,078,325	**$67,546,991**	**-**	**$4,725,000**	**$98,350,316**	**$8,016,045**	**$106,366,361**	**$38,077,634**	
$26,140,215	$21,394,632	$9,193,992	$3,500,000	$60,228,839	$2,865,455	$63,094,294	$12,832,784	16
$1,213,972	-	-	$200,000	$1,413,972	$309	$1,414,281	$9,297,723	17
$300,000	$22,561,573	-	$100,000	$22,961,573	$700,525	$23,662,098	$1,439	18
-	$29,759,610	-	-	$29,759,610	-	$29,759,610	-	19
-	-	-	-	-	-	-	-	20
$11,346,201	$11,568,124	$6,954,955	$500,000	$30,369,280	$405,169	$30,774,449	$8,506,218	21
$163,000	-	-	$125,000	$288,000	-	$288,000	$8,976,524	22
-	$3,559,823	-	$250,000	$3,809,823	-	$3,809,823	$1,740,337	23
-	-	-	-	-	-	-	-	24
-	-	-	-	-	-	-	-	25
$11,274,487	$101,620	-	$300,000	$11,676,107	$849	$11,676,956	$6,374,208	26
$2,449,982	$2,384	-	$100,000	$2,552,366	$193	$2,552,559	$1,512,345	27
$1,784,615	-	-	$75,000	$1,859,615	-	$1,859,615	$1,294,797	28
$835,000	-	-	$200,000	$1,035,000	-	$1,035,000	$3,933,903	29
$5,392,795	$193,000	-	$100,000	$5,685,795	$31,003	$5,716,798	$105,005	30
$400,750	-	-	$150,000	$550,750	-	$550,750	$883,705	31
$61,301,017	**$89,140,766**	**$16,148,947**	**$5,600,000**	**$172,190,730**	**$4,003,503**	**$176,194,233**	**$55,458,988**	
$5,212,372	-	-	$50,000	$5,262,372	$144,810	$5,407,182	$582,572	32
$3,121,004	-	-	$330,000	$3,451,004	-	$3,451,004	$8,119,636	33
$23,006,920	-	-	$2,900,000	$25,906,920	$4,500,077	$30,406,997	$13,859,270	34
$6,249,637	-	-	$20,000	$6,269,637	$35,159	$6,304,796	$312	35
$10,422,719	-	-	$25,000	$10,447,719	$754,243	$11,201,962	$122,416	36
$609,502	$619,700	-	$50,000	$1,279,202	-	$1,279,202	$1,557,368	37
$898,634	-	-	-	$898,634	-	$898,634	$99,134	38
$49,520,788	**$619,700**	**-**	**$3,375,000**	**$53,515,488**	**$5,434,289**	**$58,949,777**	**$24,340,708**	
$21,000	-	-	-	$21,000	-	$21,000	-	39
-	-	-	-	-	-	-	-	40
$21,000	**-**	**-**	**-**	**$21,000**	**-**	**$21,000**	**-**	
$850	$46,306,156	-	-	$46,307,006	-	$46,307,006	$1,215,880	41
-	$25,942,962	-	-	$25,942,962	-	$25,942,962	-	42
-	-	-	-	-	-	-	-	43
-	$16,357,557	-	-	$16,357,557	-	$16,357,557	$3,114,555	44
-	-	-	-	-	-	-	-	45
-	-	-	-	-	-	-	-	46
-	$16,848,530	-	$500,000	$17,348,530	-	$17,348,530	$107,941	47
$850	**$105,455,205**	**-**	**$500,000**	**$105,956,055**	**-**	**$105,956,055**	**$4,438,376**	
-	-	$17,059,516	$500,000	$17,559,516	-	$17,559,516	$14,298,419	48
$45,000	-	$8,198,677	$200,000	$8,443,677	-	$8,443,677	$6,452,684	49
-	-	-	-	-	-	-	$23,391	50
$45,000	**-**	**$25,258,193**	**$700,000**	**$26,003,193**	**-**	**$26,003,193**	**$20,774,494**	
$294,438,761	**$277,104,099**	**$41,457,140**	**$47,000,000**	**$660,000,000**	**$32,001,761**	**$692,001,761**	**$187,301,088**	

City of Peoria

Principal Officials of the City

Fiscal Year 2019

Cathy Carlat
Mayor

Michael Finn
Vice Mayor

Bridget Binsbacher
Councilmember

Jon Edwards
Councilmember

Vicki Hunt
Councilmember

Carlo Leone
Councilmember

Bill Patena
Councilmember

Jeff Tyne
City Manager

Erik Strunk
Deputy City Manager

Katie Gregory
Deputy City Manager

Andrew Granger
Deputy City Manager

George Anagnost
Municipal Judge

Thomas Adkins
Governmental Affairs Director

John Imig
Information Technology Director

Steve Burg
City Attorney

Bobby Ruiz
Fire Chief

Jennifer Stein
Director of Communications

John Sefton
Community Services Director

Roy Minter
Police Chief

Stuart Kent
Public Works-Utilities Director

Adina Lund
Development and Engineering Director

Rhonda Geriminsky
City Clerk

David Valenzuela
Acting Economic Development Services Director

Laura Krause
Human Resources Director

Sonia Andrews
Acting Finance Director

Barry Houg
Acting Management and Budget Director

Chris Jacques
Planning and Community Development Director

City of Peoria
Core Values

"The City of Peoria team members share a commitment to provide quality service for our community."

P

Professional

Demonstrates professional skills and knowledge needed to perform the job; keeps informed of developments in the professional field and applies this knowledge to the job; encourages and supports the development of subordinate personnel.

E

Ethical

Maintains the highest standards of personal integrity, truthfulness, honesty, and fairness in carrying out public duties; avoids any improprieties; trustworthy, maintains confidentiality; never uses City position or power for personal gain.

O

Open

Communicates effectively orally and in writing; involves appropriate individuals and keeps others informed; acts as a team member; participates and supports committees/boards/commissions/task forces; approachable; receptive to new ideas; supports diversity and treats others with respect; actively listens.

R

Responsive

Consistently emphasizes and supports customer service; takes responsibility to respond to all customers in a prompt, efficient, friendly, and patient manner; represents the City in an exemplary manner with civic groups/organizations and the public.

I

Innovative

Demonstrates original thinking, ingenuity, and creativity by introducing new ideas or courses of action; supports innovative problem-solving by identifying and implementing better methods and procedures; takes responsible risks; demonstrates initiative and "follows through" on development and completion of assignments.

A

Accountable

Accepts responsibility; committed to providing quality service to our community; plans, organizes, controls and delegates appropriately; work produced is consistent and completed within required timeframes; implements or recommends appropriate solutions to problems; acknowledges mistakes; manages human and financial resources appropriately.

City of Peoria Council Districts

Vice Mayor
Michael Finn
Palo Verde District

Mayor
Cathy Carlat

Mayor Pro-Tem
Vicki Hunt
Acacia District

Councilmember
Jon Edwards
Willow District

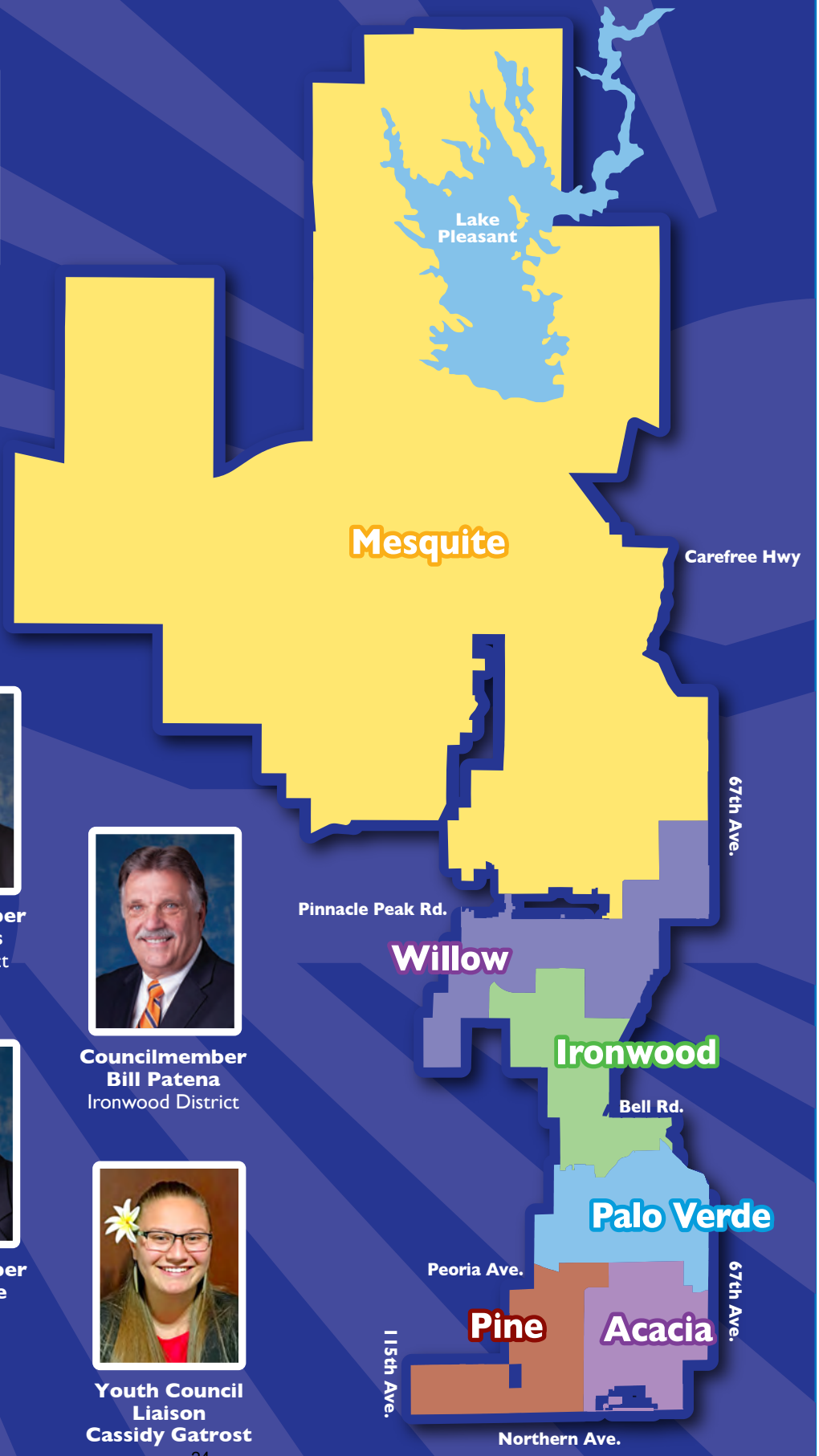
Councilmember
Bridget Binsbacher
Mesquite District

Councilmember
Bill Patena
Ironwood District

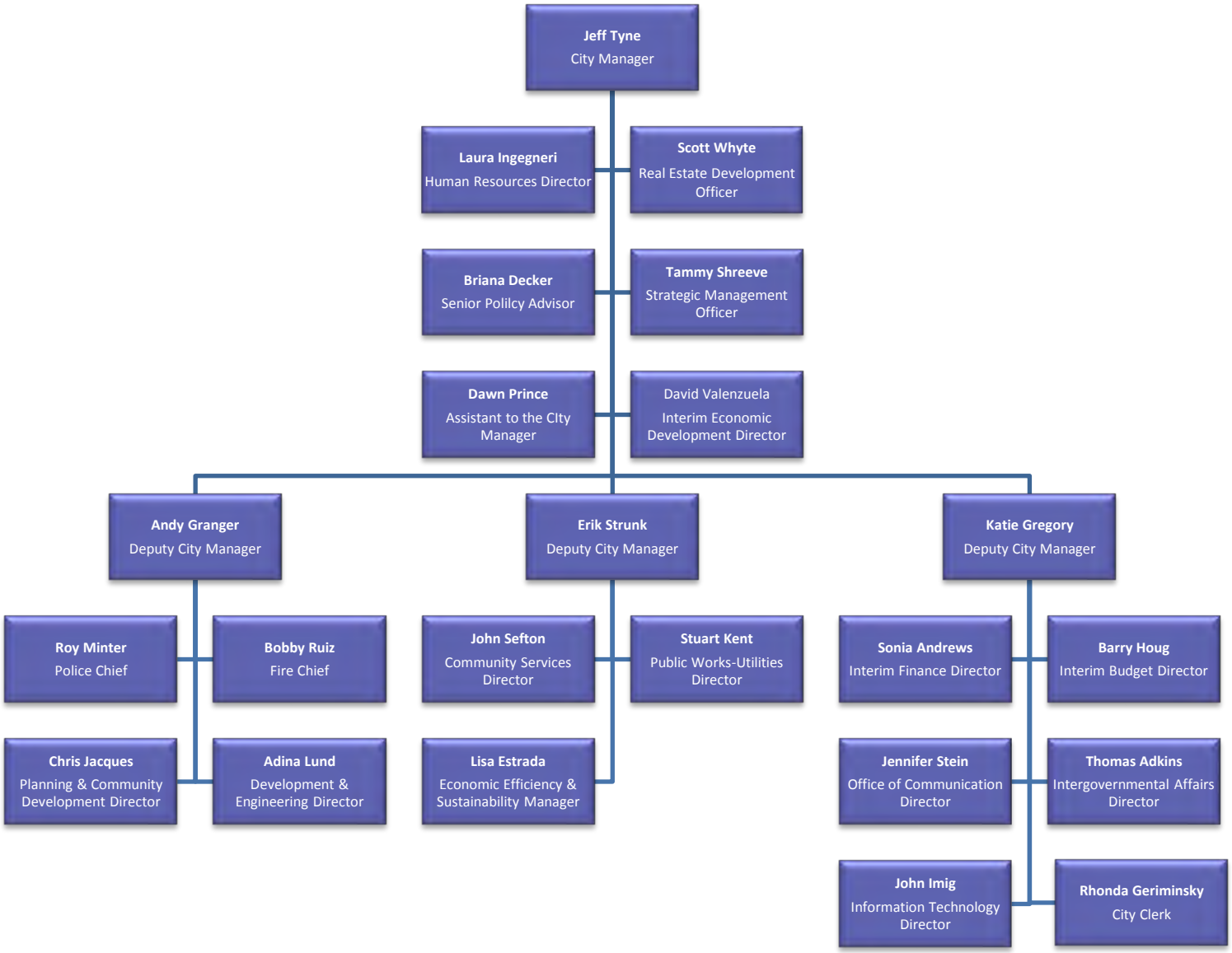
Councilmember
Carlo Leone
Pine District

Youth Council
Liaison
Maylee Acosta

Youth Council
Liaison
Cassidy Gatrost



City of Peoria Organizational Chart



PEORIA
ARIZONA

FINANCIAL PLANNING

PEORIA
ARIZONA

Financial Planning

The City has an important responsibility to its citizens to carefully account for public funds, to manage its finances wisely, and to plan for the adequate funding of services desired by the public. The City's financial goals are broad, fairly timeless statements of the financial position the City seeks to attain. The City's overall financial goals are:

- To deliver quality services in an affordable, efficient, and cost-effective basis, providing full value for each dollar.
- To maintain an adequate financial base to sustain a sufficient level of municipal services, thereby preserving the quality of life in the City of Peoria.
- To have the ability to withstand local and regional economic fluctuations, to adjust to changes in the service requirements of our community, and to respond to changes in Federal and State priorities and funding as they affect the City's residents.
- To maintain a high bond credit rating to ensure the City's access to the bond markets and to provide assurance to the City's taxpayers that the City government is well-managed and financially sound.

Achieving these goals not only helps the City to enhance its financial health, it also enhances the image and credibility of the City with the public, bond rating agencies, and investors. The City achieves these goals through its strict adherence to fiscal management policies.

Council-Adopted Financial Policies

The City's budget is closely aligned with the financial policies established by the Peoria City Council. The *Principles of Sound Financial Management* are intended to establish guidelines for the City's overall fiscal planning and management. The policies support the continued financial strength and stability of the City of Peoria as reflected in its financial goals.

Fund Balance Objectives

Fund balance is an important indicator of the City's financial position. Adequate fund balances are maintained to allow the City to continue providing services to the community in case of economic downturns and/or unexpected emergencies or requirements.

General Fund. The City of Peoria's unassigned General Fund balance will be maintained to provide the City with sufficient working capital and a comfortable margin of safety to address emergencies, sudden loss of revenue, unforeseen needs, and economic downturns without borrowing. The unassigned fund balance is maintained in three different reserves:

- The City will maintain an "Emergency Reserve" of 10% of the average actual General Fund revenues for the preceding five fiscal years. The Emergency Reserve is for unexpected, large-scale events where damage in excess of $250,000 is incurred and immediate, remedial action must be taken to protect the health and safety of residents.

If used, funds must be approved by City Council and the City shall strive to restore this reserve the next fiscal year.

- The City will maintain an "Operating Reserve" with an upper goal of 15% of the average actual General Fund revenues for the preceding five fiscal years. The Operating Reserve is intended for unexpected events whose impact exceeds $500,000, such as a failure of the State to remit revenues to the City, unexpected mandates, unexpected loss of State Shared revenues, continuance of critical City services due to unanticipated events, or to offset the unexpected loss of a significant funding source for the remainder of the fiscal year.

If used, funds must be approved by City Council and the City shall strive to restore this reserve within two fiscal years.

- The City will maintain a "Budget Stabilization Reserve" with an upper goal of an additional 10% of the average actual General Fund revenues for the preceding five fiscal years. The Budget Stabilization Reserve may be used to provide funding to deal with fluctuations in fiscal cycles and operating requirements that exceed $500,000.

If used, funds must be approved by City Council and the City shall strive to restore this reserve within three fiscal years.

The funds in excess of the stated goals should not be used to support recurring operating expenditures. Instead, they may be used to supplement "pay as you go" capital outlay, fund one-time operating expenditures, or prepay existing debt.

Half-Cent Sales Tax. The Council has established a special one-half (½) cent sales tax designated primarily for debt service, reserves, and capital needs. These funds must be recorded and expended separately. The one-half (½) cent expenditures and reserves are prioritized as follows:

- First Priority - The debt service for Municipal Development Authority (MDA) bonds for which the payment source is one-half cent sales tax revenues including administrative, accounting and legal costs connected with the bond payment.
- Second Priority – Fund Balance.
  - ✓ Half-Cent Sales Tax debt service reserve should be at least $1,000,000 for outstanding bonds being paid from the one-half cent sales tax.
  - ✓ Half Cent Sales Tax reserve goal is 35% of the average actual revenues for preceding five fiscal years.
- Third Priority – Capital, economic development, and community promotions expenditures.
- Fourth Priority – Specific City operational expenditures may be identified by Council through the annual budget process to be funded through the one-half cent sales tax revenues.

Enterprise Funds. Government enterprises generate revenue to recover the cost of providing certain services, including water, wastewater, and solid waste. User charges are established to recover the cost of providing these services. Accounting systems must be established to separate these revenues and expenses. The City's financial policies establish targets for the enterprise funds as follows:

- The debt service coverage ratio of 2.0 times the amount of the debt service payments, exclusive of expansion fee revenue.
- A minimum cash reserve fund balance for the water and wastewater operating funds equal to 25% of the actual operating expenditures for the current fiscal year.
- The City will maintain a "Rate Stabilization Fund" in water and wastewater equal to 5% of the average actual revenues for the preceding three fiscal years. The Rate Stabilization Fund may be used to moderate significant rate increases.
- The City will maintain a "Debt Stabilization Fund" in water and wastewater with an upper goal of 50% of the maximum annual debt service payments in the following five years. The Debt Stabilization Fund is intended to provide additional security to insure the City's ability to meet debt service obligations.
- The City will maintain an "Asset Maintenance Fund" in water and wastewater with an upper goal of 2% of the enterprise fund infrastructure assets. The Asset Maintenance Fund may be used to provide funding for the repair and maintenance of critical infrastructure.

- A minimum cash reserve fund balance for the solid waste operating funds equal to 20% of the actual operating expenditures for the current year.

Streets Fund. The City's Streets Fund supports most activities related to transportation within the City. This includes all street maintenance, traffic signal operations, and street signing activities. Any transit-related operations, however, are supported through a separate Transit Fund. The primary source of revenue for the Streets Fund is collections from the State Highway User Revenue Fund. This includes revenue from the sale of gasoline, diesel fuels and other transportation-related fees. A 3/10 of one cent (0.3¢) sales tax specifically designated for transportation generates additional revenue for the fund.

Transit Fund. The City's Transit Fund supports all public transit services operated by the City of Peoria, including the citywide Dial-a-Ride bus system, fixed route bus service, the City Travel Reduction and Clean Air programs, and a new circulator bus route starting in FY2019. The majority of the funding comes from City's Transportation Sales Tax Fund. In the past, most of funding for transit operations was derived from the state's allocation of Arizona Lottery proceeds, termed the Local Transportation Assistance Fund (LTAF), but this changed when the State of Arizona stopped the distribution of the LTAF funds in February 2010. The state did reinstate a portion of the LTAF funding that is generated solely from Powerball Lottery sales.

Fiscal Planning

The City of Peoria identifies and allocates resources among numerous and complex competing needs. The primary vehicle for this planning is the preparation, monitoring, and analysis of the City's budget. It is increasingly important to incorporate a long-term perspective and to monitor the performance of the programs competing to receive funding. The fiscal planning process includes the following:

Annual Budget. The City will establish a balanced annual operating budget. Current operating expenditures, including debt service, will be funded with current revenues. The budget will not postpone expenditures, use one-time (non-recurring) sources to fund ongoing (recurring) uses, or use external borrowing for operational requirements.

Long-Range Forecasting. The City will annually update a five-year long-range forecast, incorporating both projected revenues and expenditures for the City's major operating funds. The five-year revenue forecast will only include revenues that are anticipated to be sustainable over the five-year period. Expenditure projections should include anticipated operating impacts of the adopted capital improvement program.

Insurance Reserves. Insurance reserves shall be maintained at a level which, together with any purchased insurance, will adequately indemnify the City's capital assets and its elected officials, officers and directors against loss. When cost effective, the City will further control its exposure to risk through the use of "hold harmless" agreements in City contracts, and by requiring contractors to carry liability insurance.

Replacement Funds. Provisions will be made in the annual operating budget for sufficient maintenance and replacement dollars to ensure that all capital acquisitions, computer hardware and software, and other equipment are properly maintained and replaced in accordance with approved capital and equipment replacement schedules.

Capital Improvements

The City Manager will submit a 10-year Capital Improvement Program for review by the City Council, pursuant to the timeline established in the budget preparation schedule. The program will be updated annually and include the cost of construction and operating expenditures. No capital improvement projects will be authorized or awarded until the funding sources have been established to finance the project.

When current revenues or resources are available for capital improvement projects, consideration will be given first to those capital assets with the shortest useful lives, and for assets whose nature make them comparatively more difficult to finance with bonds or lease financing.

Control Measures and Compliance

Management must ensure compliance with the legally adopted budget. In addition, purchases and expenditures must comply with legal requirements and policies and procedures set forth by the City.

- The City's annual financial statements and bond representations shall fully disclose all significant events, financial obligations, and other related issues as provided by the departments to the Chief Financial Officer.
- Accounting and budgeting functions will comply with standards and guidelines issued by the Governmental Accounting Standards Board, the National Council on Governmental Accounting, the American Institute of Certified Public Accountants, and the Government Finance Officers Association.
- The City shall conduct a review of its development impact fees on a regular basis. Periodically, the City will also recalculate the full costs of activities supported by user fees to identify the impact of inflation and other attendant costs and recommend adjustments where necessary.
- The City shall comply with all state and federal regulations concerning financial management and reporting.

Debt Management Policy

The Debt Management Policy provides for the preservation and eventual enhancement of the City's bond ratings, the maintenance of adequate debt service reserves, compliance with debt instrument covenants and provisions, and required disclosures to investors, underwriters, and rating agencies.

The City utilizes long-term debt to finance capital projects with long useful lives. Financing capital projects with debt provides for an "intergenerational equity," as the actual users of the capital asset pay for its cost over time.

Long-Term Debt

- The City will not use long-term debt to fund current operations or smaller projects that can be financed from current revenues or resources. The City will first attempt to utilize "pay-as-you-go" capital financing and/or the use of operating funds or impact fees where applicable.
- The issuance of variable rate debt by the City will be subject to the most careful review, and will be issued only in a prudent and fiscally responsible manner.
- The term of any bond or lease obligation issue will not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

Short-Term Debt

The City does not intend to issue commercial paper or bond anticipation notes for periods longer than two years, or for the term of a project.

Long-Range Forecast

According to the Government Finance Officers Association, there are four critical principles that overlay a good budget process:

1. Establish broad goals to guide government decision making.
2. Develop approaches to achieve goals.
3. Develop a budget consistent with approaches to achieve goals.
4. Evaluate performance and make adjustments.

To properly apply these principles requires timely and accurate information regarding the expected conditions and events that can shape our community in the future.

The long-range financial forecast is developed annually at the start of the City's budget process. This forecast offers the City Council and management an extended outlook on the flow of expected revenues and expenditures, and helps to define the critical issues and priorities for the upcoming fiscal year.

Shifts in demographic and economic conditions, as well as changes in societal values, all impact how governments operate. This is especially notable in communities such as Peoria, where the City must continually assess its ability to support important programs and services well into the future. By evaluating important trends and economic conditions, the City is better able to gauge our ability to provide services over an extended period of time.

To assist with this evaluation, the City of Peoria Management and Budget Department uses forecast models for each of its operating funds. The models attempt to balance planned or anticipated resources against the expected demands for service in the community. The long-range plan is designed to address a number of recurring issues, such as:

- How will Peoria meet the challenges of growth in the future?
- What is the impact of potential citizen initiatives and legislative actions affecting Arizona cities?
- How will the City respond to adverse economic or emergency conditions?
- How do we deal with cost increases that exceed the rate of inflation?

These and other questions are incorporated into models, which in turn project financial trends for a five-year planning period.

Based on this information, Council utilized the results of the long-range forecast to develop guidelines for the FY 2019 budget process. To be useful, a financial plan must establish a balance between expected service activities and the City's ability to support these activities. As a result, useful financial forecasts must include much more than simple exported statistical data. Great care must be given to assessing the long-term impacts of events and conditions.

Economic Outlook

The local economic outlook is based on several expert forecasting sources, including Elliott Pollack, R.L. Brown, Marshall J. Vest, and economists at the Greater Phoenix Blue Chip Consensus. In addition, city staff has undertaken assessments of commercial and residential development activity in Peoria.

The city's revenue stream is largely influenced by overall economic conditions. The national economy continues to expand. Steady job growth and meaningful wage growth is expected to boost consumer spending and business investments over the next several years. Recent stock market gains reflect improved business confidence primarily due to favorable national economic policies. However, it is worth noting that the length of the current national economic recovery is approaching its 8th year. The longest period of any U.S. expansion has been 10 years; if historical averages hold true, it is possible the expansion could end at some point within the forecast range.

Arizona's economy has had modest and steady economic growth showing improvements in sales and income tax collections, gains in residential construction and improving outlook for tourism. The state has regained jobs lost during the recession and is expected to continue to strengthen over the next few years as long as the national expansion continues.

Locally improving consumer confidence has resulted in modest city sales tax growth during FY 2018. We expect sales tax revenues for this fiscal year to exceed FY 2017 actuals by 3.4 percent, with strong performances across a broader base of retail categories, restaurants and bars, and construction. For FY 2019, we are forecasting roughly a 3.5 percent growth in city sales tax revenues.

Property tax collections continue to be impacted by the local housing market. New residential construction in Peoria is growing, and commercial development has begun to show expansion and stability. Existing home valuations have continued to increase, and the City's primary assessed valuation in FY 2019 is estimated to increase slightly from the previous year's valuation. This marks the fifth consecutive year of modest increases following the low collection point in FY 2014. Future valuations should continue to increase, resulting in higher tax collections in subsequent years.

Financial Projection

Among the primary assumptions utilized in the forecast are economic growth rates, retail sales activity, state-shared revenues, census population, and residential development activity.

The long-range financial forecast for FY 2019 includes a narrative discussion on the long-range models for each of the operating funds. Specifically, the Management and Budget staff undertook extensive reviews of the following funds:

General Fund. The General Fund supports most general government activities, including public safety, development services, parks, recreation and general government functions. The fund is supported by various revenue sources, including sales and property taxes, user fees and state-shared funding.

Streets Fund. The Streets Fund provides for much of the City's street and traffic operations. The fund is largely supported by the State's Highway User Revenues (fuel taxes) as well as the City's 3/10 of one cent transportation sales tax.

Transit Fund. The City's Dial-a-Ride and fixed route transit systems are all funded out of the Transit Fund. This fund is supported by Transit related revenues, the City's 3/10 of one cent transportation sales tax, and a distribution from the State of Arizona's Local Transportation Assistance Fund II (LTAFII), which are proceeds from Powerball Lottery sales.

Water Fund. The City's water operations act as a separate enterprise, relying solely on water rates to support their activities.

Wastewater Fund. The City's sewer collection and disposal operations also act as an enterprise, supported by wastewater rates.

Solid Waste Funds. The City's residential and commercial solid waste functions provide for the collection and disposal of refuse within the City of Peoria. The funds rely on user fees to pay for its operations.

Sports Complex Fund. The Sports Complex fund includes monies to support the maintenance, operation, and debt requirements related to the Peoria Sports Complex. The City's share of all ticket, rental, and concession revenue collected from the complex are deposited in this fund. The City's Half Cent Sales Tax Fund provides additional financial support.

Operational Impacts of Capital Plan

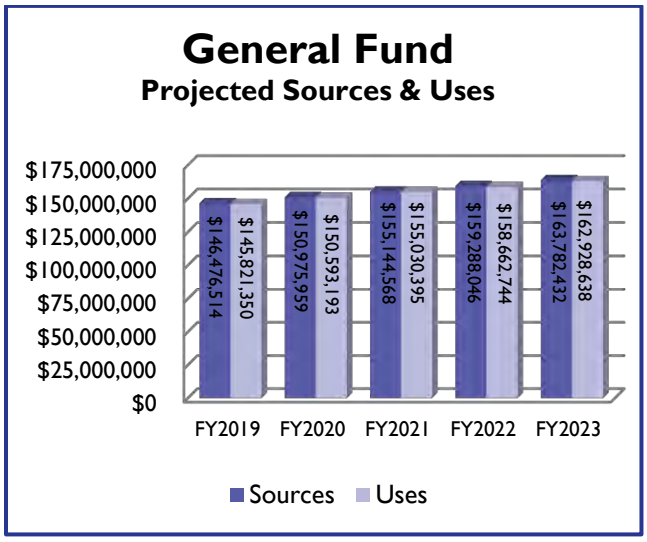
The Capital Improvement Program has direct and sometimes significant impacts on Peoria's operating budget. Upon their completion, most capital projects require ongoing costs for operation and maintenance. New buildings require electricity, water and sewer service, and maintenance and repair. New roads require regular sweeping as well as periodic crack filling and sealing, patching, milling, minor resurfacing, and replacement of stripes and markings. New parks and landscaped rights of way (such as medians and streets shoulders) require irrigation, fertilizing, mowing, and trimming. Some projects, such as a recreation center, require additional employees.

Departments submitting capital projects estimate the operations and maintenance costs of each project based on cost guidelines that are updated each year. The departments also consider any additional revenues or savings the city can reasonably expect to recognize upon completion of the project. For example, membership fees from a new recreation center help to offset the increased operating costs. The net operating costs are included not only in the project request, but also in the long-range forecasts of the respective funds, to ensure that we properly account for operating budget impacts of all capital projects.

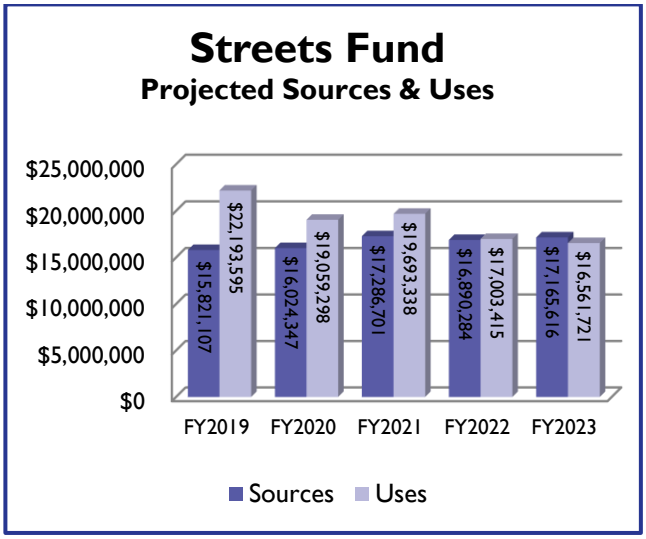
Operating budget impact is a key criterion in deciding which projects to fund and when. If the city cannot afford the additional operations and maintenance costs of a project, the project will not be funded until those costs can be absorbed by the operating budget, regardless of the relative merits of the project. Departments must submit a supplemental request to obtain the additional budget needed to operate and maintain capital projects. Supplemental requests for CIP operation and maintenance costs must compete with other requests for funding.

Forecasts of Major Operating Funds

General Fund. The City thoroughly examines ongoing General Fund requirements and revenue streams over multiple years to ensure current service levels can be sustained. This should enable the City to maintain a strong unreserved fund balance, while further continuing the practice to fund a number of capital projects on a "pay-as-you-go" basis. The growth in planned revenues is expected to meet the growth in expenditures over the five years of the forecast, which represents a structurally balanced fund. As ongoing funding becomes available, the City will follow a long-term strategy to determine how best to apply the new sources.

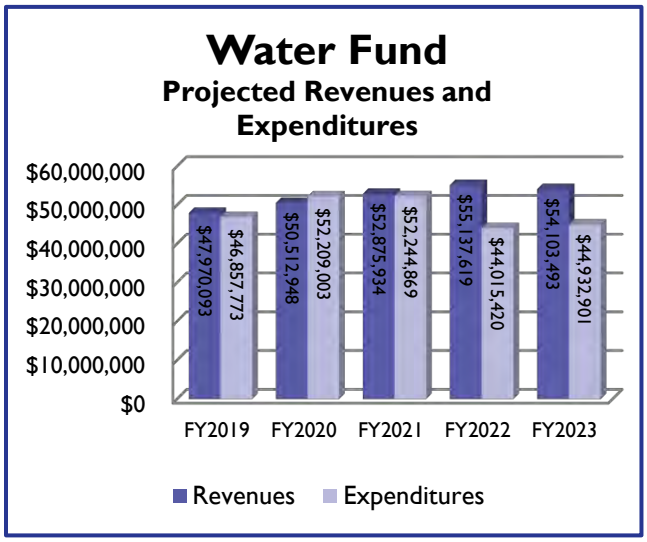


Streets Fund. The City's Streets Fund consists of proceeds from various sources, with HURF as its primary revenue source. Arizona's Highway User Revenue Fund (HURF) is comprised of revenues including gasoline tax and motor vehicle license taxes and registration fees. These funds are collected and distributed to the State Highway Fund and to local governments. Additionally, contributions from the city's 3/10 of one cent (0.3¢) transportation sales tax help to stabilize this fund. It is not uncommon to see uses exceeding sources in one or more years of the forecast. This is because of "pay-as-you-go" capital projects funded by available fund balance. Ongoing uses are within ongoing sources, and this fund will remain financially independent throughout the planning period.



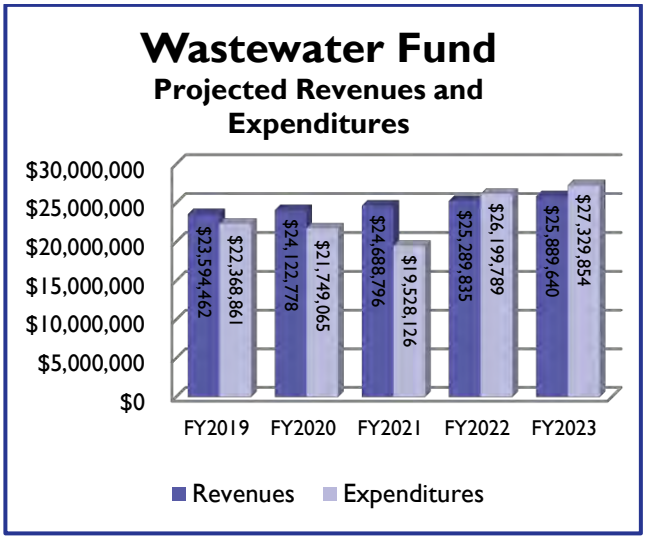
Water Fund. The City of Peoria provides water service to approximately 57,900 accounts within the city limits. All costs for water service are accounted for in the City's Water Fund. The fund is responsible for capital facility needs, debt service payments, and operating costs for water service-related activities.

After a review of the water rate structure and system, City Council adopted a two-year rate increase for FY 2018 and FY 2019. The adjustments will ensure that the city will continue to meet financial policies for operating reserves and debt service coverage. The forecast includes necessary rate increases over the multi-year rate plan to meet the future operational and capital needs of the system. With these assumptions, the forecast indicates the Water Fund will be financially self-sustaining into the future.

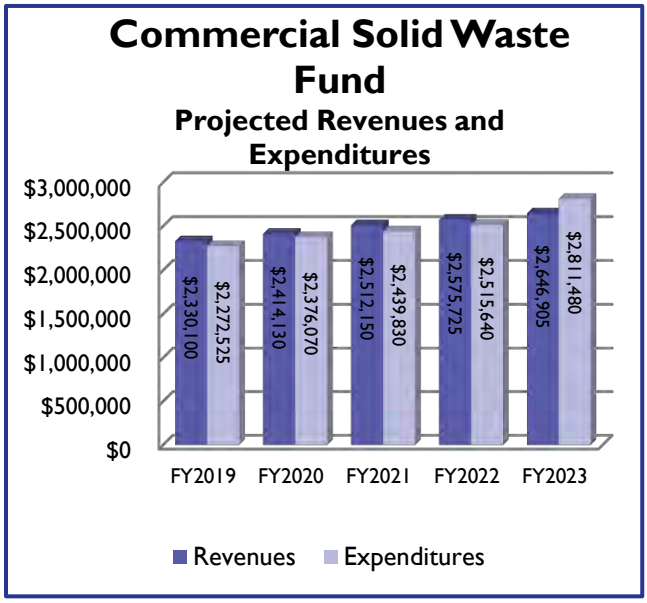


Wastewater Fund. The city provides wastewater services to approximately 59,100 accounts. Costs for these activities are accounted for in the Wastewater Fund. The fund is responsible for supporting the operating costs, capital needs, and debt service requirements for wastewater-related facilities. The fund relies on wastewater service charges to support its activities.

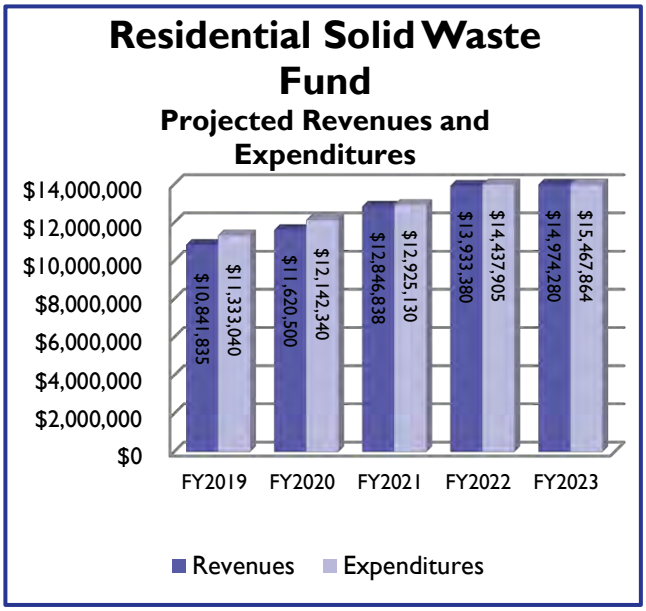
After a review of the water rate structure and system, City Council adopted a two-year rate increase for FY 2018 and FY 2019. The adjustments will ensure that the city will continue to meet financial policies for operating reserves and debt service coverage. The forecast includes necessary rate increases over the next two years to meet the future operational and capital needs of the system. With these assumptions, the forecast indicates that the Wastewater Fund will be financially self-sustaining into the future.



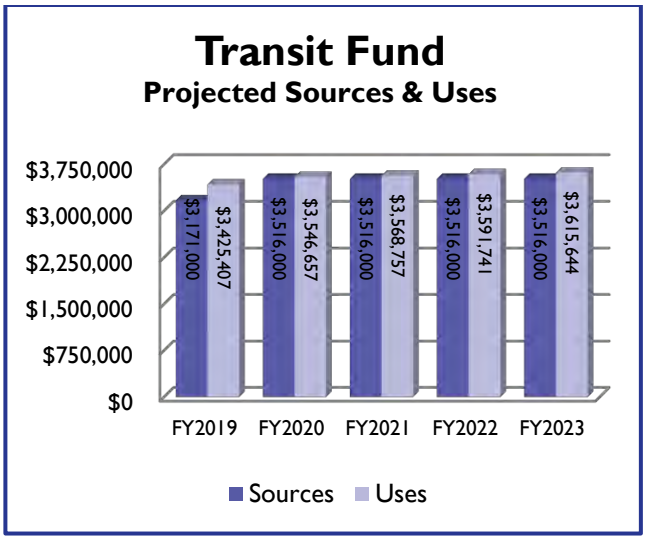
Commercial Solid Waste Fund. The commercial solid waste operation offers both container and roll-off service to Peoria businesses and multi-family developments. Businesses have the option of selecting between the city and private companies for their solid waste services. It is essential for the operation to maintain competitive pricing while also generating sufficient revenues to meet the city's financial policies. After a review of the rate structure and service plan, the city will propose to increase rates in FY 2019. Future increases are planned through the remainder of the forecast period to ensure that the Commercial Solid Waste Fund will be financially self-sustaining into the future.



Residential Solid Waste Fund. The residential solid waste operation provides trash collection, recycling, and loose trash pickup for approximately 57,400 residential accounts. The city's residential solid waste operation is the sole provider of service for Peoria residents. After four years of no rate adjustments, the city increased rates to residential service fees in FY 2018 and propose to increase rates in FY 2019. The adjustments will ensure that the city will continue to meet financial policies for operating reserves and debt service coverage. The forecast shows expenditures greater than revenues throughout the planning period because of the planned one-time capital projects. Future rate adjustments are included in the forecast between FY 2020 and FY 2023 to ensure that the fund will be financially self-sustaining into the future.



Transit Fund. The transit operation provides a citywide Dial-A-Ride demand response bus system, a fixed route bus service along 83rd Avenue between Camelback Road and just north of Bell Road, a City Travel Reduction Program, and a Clean Air Campaign. Beginning in the fall of 2019, the city will also offer a circulator route service in the northern part of the city operated by Valley Metro. This new circulator route will be funded through the City's 3/10 of one cent transportation sales tax. In February 2010, the State of Arizona elected to stop the distribution of LTAF funds, which was approximately $855,000 per year to the City. In 2013, the State of Arizona began distributing LTAFII funds from Powerball Lottery sales, which is an estimated $400,000 per year. The City has had to subsidize the remaining balance with Transportation Sales Tax revenues, and will need to carefully consider operational decisions and/or continue the support from other sources to make this fund sustainable over the long term.



BUDGET SUMMARY

PEORIA
ARIZONA

Budget Summary

Throughout the year, the City Council was provided updated information on the city's financial condition, including an assessment of the current economic conditions and discussions on various programs, services, and activities within departments. In February, the City Council updated its 24-month policy goals, conveyed in six broad policy statements, which provided key policy directives to the City Manager for consideration during the FY 2019 budget process.

As in prior years, departments utilized a more long-term approach to their operations and budget requests. Each department updated its cost of service analysis, which outlines how they intend to meet service expectations within the available resources in FY 2019.

In January, the executive management team met with department directors to review their proposed service plans. Discussion focused on how departments proposed to maintain core service activities, create operational efficiencies and continue to provide excellent customer service for our citizens.

Since that time, the executive team and staff have developed a recommended budget for consideration by the City Council. As stated in the city's *Principles of Sound Financial Management*, a "balanced budget" is defined as having ongoing revenues to meet the ongoing expenditures of the city. In general, the balanced budget will not use one-time (non-recurring) sources to fund continuing (recurring) uses, postpone expenditures, or use external borrowing for operational requirements. To respond to short-term business cycle needs without committing ongoing resources, a few positions continue to be funded with one-time resources.

FY 2019 BUDGET CALENDAR

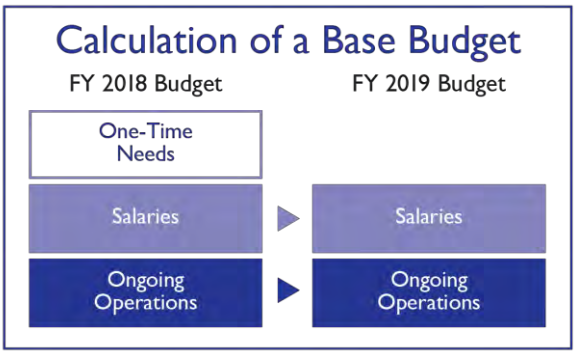
Activity	Date
Department Review Sessions with Executive Team	February - March 2018
City Manager's Recommended Budget	April 9, 2018
Adopt Tentative Budget	May 1, 2018
Hold Public Hearing on Budget and Property Tax Levy	May 15, 2018
Adopt Final Budget	May 15, 2018
Adopt Property Tax Levy	June 5, 2018

Budget Objectives

For FY 2019, a "program and performance-based budgeting" method was utilized throughout the organization. Departments developed strategic operating objectives focused on addressing Council's policy goals without increasing expenditures. Budgets were developed with a focus on providing "core" services to our residents and identifying the true cost of providing those services.

A key component to performance-based budgeting is tying department performance data to long-term Council and organizational goals. With this in mind, departments developed operating objectives that identified key goals, and performance targets that tied their budget requests to desired outcomes.

In some cases, the allotted base budget is not sufficient to support existing department operations. In the case where additional funding is desired, departments may submit a "supplemental" request for additional resources. Conversely, in acknowledgment of decreased revenue streams, reductions to budgets may need to be considered. In these cases, departments may submit a "supplemental" request to reduce the budget. All supplemental requests are closely reviewed and must compete for limited funding if applicable. The approved requests are then incorporated into the department base budget.



The city has attempted to create incentives for department staff to save funds for future needs within the agency. As a result, departments not expending their budget appropriation during the year may request a carryover. This allows for any savings achieved through efficiencies this year to be utilized for one-time uses in the next year. Department managers justify carryover requests by proposing uses of funds that are directly related to the needs of the City Council and community. The appropriation for these funds may be used as a one-time source in the upcoming fiscal year's budget.

Budget Review

Once divisions submitted the base, supplemental, and carryover budget requests, Budget staff undertook extensive reviews of various cost factors, as well as individual account activity. Throughout this time, staff closely analyzed and resolved outstanding issues during a series of evaluation sessions with the departments. From there, the executive management team conducted reviews through the month of February 2018. These processes ensure that the initial base budget with appropriate reduction or supplemental packages meets city needs and priorities. The city manager's recommended balanced budget, delivered with an overview of the city's financial condition, is then presented to the entire City Council. Upon Council's revisions to the manager's recommended budget, the Budget staff will then finalize the proposed tentative budget.

Budget Adoption

Consistent with Title 42, Chapter 17, Article 3, Arizona Revised Statutes, the proposed budget will be presented to Council for tentative adoption on May 1, 2018 after the initial study sessions. The adoption of the tentative budget sets the maximum appropriation for the fiscal year. The budget is then transmitted to the general public in the form of a newspaper insert and public hearing notices. After completing public hearings, the Council adopts a final budget and tax levy pursuant to the City Charter and Arizona Revised Statutes. As shown in the calendar on a previous page, the FY 2019 final budget adoption is set for May 15, 2018 and the property tax levy on June 5, 2018.

State Law

All funds within the city have been set up with expenditure appropriation in the budget. Section 42-17101, Arizona Revised Statutes, requires the adoption of a tentative budget on or before the third Monday in July. The tentative budget sets the maximum spending appropriation for the city. Once this amount is set, the city cannot spend over that amount for the fiscal year.

Article IX, Section 20 of the Arizona Constitution imposes an expenditure limitation for the annual budget appropriation in municipal governments. The limitation requirements also appear in section 41-563, Arizona Revised Statutes. Should the state-imposed limit not allow for sufficient funds to meet the city's needs, the budget law provides four options to potentially solve this problem:

1. A local home rule (alternative expenditure limitation)
2. A permanent base adjustment
3. One-time override
4. A capital projects accumulation fund

The voters of the City of Peoria have adopted the Home Rule Option in 1989, 1993, 1997, 2001, and most recently in 2003. In the March 2003 general election, voters approved a permanent base adjustment, which allowed the city to continue appropriating funds beyond the state limit until a new base adjustment is necessary.

The approval of a permanent adjustment eliminated the need for voter approval every four years, and Budget staff does not envision another base adjustment within the current 10-year forecast.

The maximum legal expenditure limit is $897,368,483 in Fiscal Year 2019. This compares to the total appropriation of $660,000,000 in the proposed budget. In addition, the city estimates that $255,555,576 would be qualified for exclusions from the expenditure limitation. The budget includes funding for current needs and carryover allowances for the upcoming year.

Budget Amendment Policy

During the fiscal year, the budget is monitored continually by both the Budget Division and individual departments. The city may not exceed the total expenditure appropriation originally authorized by the City Council. However, the Council may amend the appropriations for a fund during the fiscal year. This may require a corresponding change in another fund to assure compliance with the total legal expenditure limitation.

Current city policy requires Council approval for transfer of expenditure authority between funds and all transfers of expenditure authority over $50,000. In addition, expenditures to be supported from reserves or contingency accounts also require City Council approval. The city manager may authorize transfers within a fund up to $50,000.

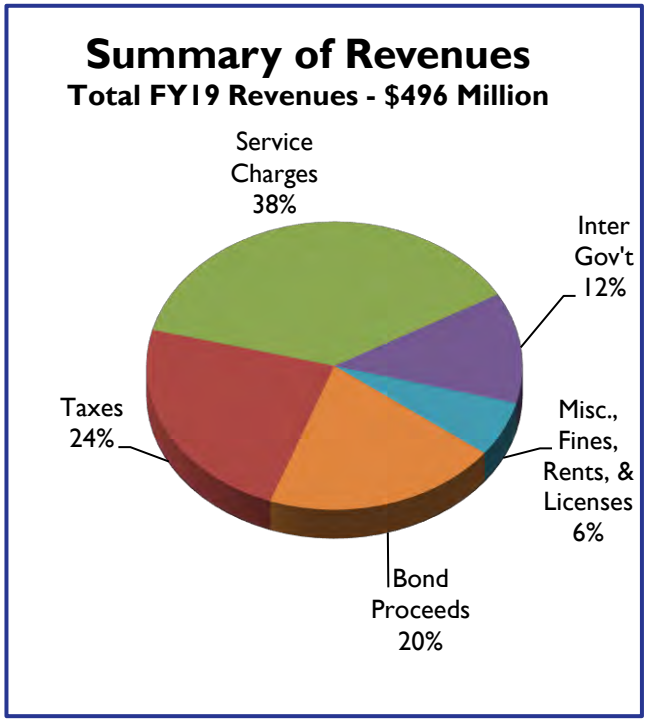
Budget Summary

The City of Peoria's FY 2019 proposed budget appropriation totals $660 million. The operating budget totals an estimated $294 million, an increase of 6 percent from the prior year. The tables on this page and the following page provide a summary of the sources and uses of funds.

Revenues

The FY 2019 estimated revenues total $496 million. Projected revenues are realized from a variety of sources, including sales tax collections, water billings and user fees.

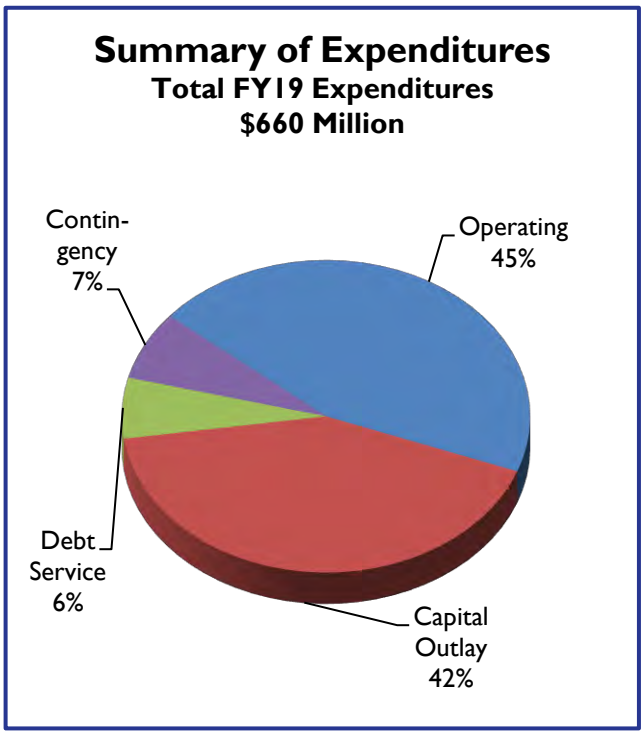
In FY 2019, the city estimates revenue from service charges at $187 million (38 percent), taxes at $116 million (24 percent), inter-governmental revenues at $62 million (12 percent), and bond proceeds at $100 million (20 percent). The remaining categories represent $31 million (6 percent).



Expenditures

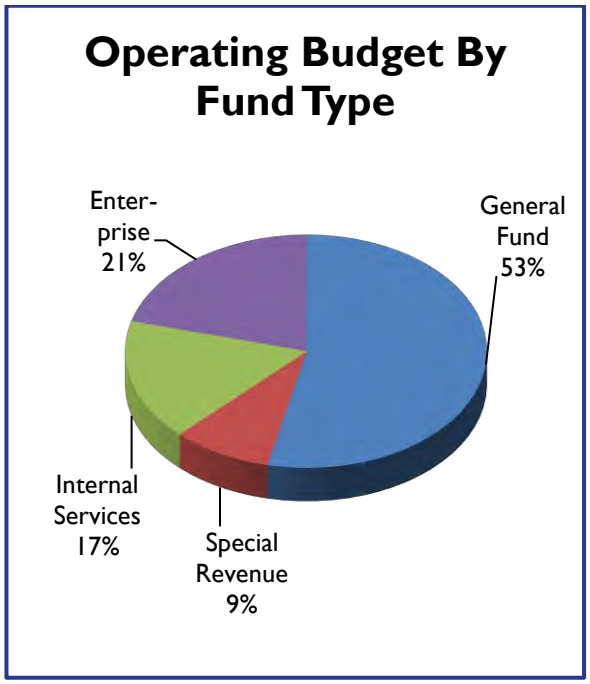
The $660 million proposed budget is comprised of four major segments. The operating budget totals $294 million (45 percent), with debt service at $42 million (6 percent). Approximately $47 million (7 percent) is set aside for contingency accounts. Capital improvements total $277 million - 42 percent of the total FY 2019 budget.

Mostly due to the scheduled use of one-time monies in the capital improvement program, expenditures exceed revenues in FY 2019. The other factor in expenditures exceeding revenues is the contingency, which is a reserve that rolls over each year.



Operating Budget

The FY 2019 operating budget of $294 million is an increase of $17 million, a 6 percent gain from last year's $277 million operating budget amount. Based on the city's projected revenue estimates, the FY 2019 operating budget can be balanced without any increase to city taxes.



The general fund makes up 53 percent of the total operating budget and is the largest component of the city's organization. Other fund categories include enterprise funds (21 percent), internal service funds (17 percent), and special revenue funds (9 percent).

As stated in the City Manager's Budget Message, the FY 2019 budget reflects our commitment to maintain the quality standards our residents have come to expect, while preserving our organization's long-term financial viability. This balanced and strategic approach results in a spending plan that adapts to the changing needs of our community, without compromising our financial future.

Staffing Summary

Every year, City of Peoria departments assess their organizational units to ensure we meet the needs of the community while continuing to provide efficient service. By seeking efficiencies, identifying cost savings, and evaluating departments' base budgets, staff continues to respond to the limitations on city resources. As the economy continues to recover and demands for services increase, additional new positions are necessary to meet the needs of a growing city. The recommended budget also includes modest increases in wages and benefits to help attract and retain a quality work force.

In total, the FY 2019 budget proposes 46.88 more FTE positions than in FY 2018, including:

- 17 Fire-Medical positions
- 12 Police positions
- 10 Public Works positions
- 2.63 Planning and Community Development positions
- 2.25 Development and Engineering positions
- 2 Community Services positions
- 1 Economic Development Services position

With a combined 29 new positions for Fire-Medical and Police, the budget continues to focus on public safety and ensuring the well-being of all citizens and visitors.

Total staffing authorization for benefitted positions is proposed at 1,250.35 FTEs. A summary and detail of the city's full-time benefitted positions can be found within each department section.

Department Summary

The Economic Development Services Department continues to work to achieve the goals of the Council-adopted Economic Development Implementation Strategy (EDIS II). The FY 2019 budget allocates one-time funding to support this effort, including advertising and marketing, community promotions and events, and retail market analysis. The budget also adds funding for a position to head the new Office of Real Estate Development.

For a number of years, the Development and Engineering Department has utilized contract employees to manage high workloads associated with robust development activity. Given the steady level of development activity, an engineering inspector and a development technician have been converted from contract to ongoing positions under this budget. The budget also funds a couple of one-time contract positions. In addition, the budget includes funding to equip engineering inspectors with tablets and a mobile inspection application.

Similar to the Development and Engineering Department, the Planning and Community Development budget funds the conversion of a few contract positions to ongoing positions, specifically a planning technician, an administrative assistant, and a planner. The budget also adds funding for a resource center to house non-profit agencies with expertise in literacy, cognitive disabilities, Alzheimer's, domestic violence, housing, and other community issues. Resources for historic preservation are continued in the department's budget as well.

The Fire-Medical budget funds 17 new positions for ambulance rescue phase II, including:

- 14 firefighters
- 1 administrative assistant II
- 1 automotive technician II
- 1 billing supervisor

Besides new staff, the Fire-Medical budget funds cardiac monitor replacement, paramedic training, protective equipment and the residential lockbox program.

The Police Department receives funding for 12 new positions. The new staff include the following:

- 3 police officers
- 3 police service officers assigned to patrol
- 2 lead police services officers
- 1 crime prevention education coordinator
- 1 police services officer
- 1 police support assistant
- 1 police communications specialist

As well as providing new staff, the Police budget continues to fund a few one-time contract positions, police officer overhire, enhanced abatement for dilapidated structures, moving radar units, the traffic prevention program, and the crime prevention program. The budget also funds computer software, an internship program, training and equipment.

Proposition 206 continues to impact the Community Services Department. The minimum wage will rise from $10.50 per hour to $11.00 in 2019 and $12.00 in 2020. Accordingly, the FY 2019 budget continues to provide additional funding to address the minimum wage and benefit increase for part-time staff and contracted services. In addition, the budget funds a trails maintenance worker and a coordinator for the adaptive recreation program.

The Community Services Department continues to receive funding to provide services to support the acquisition, maintenance and conservation of public art. The city has a long history of providing family-friendly and culturally diverse events and the budget continues to fund these community events.

The Community Services budget includes funding to continue to meet the demands of popular programs in the areas of Am/Pm, the Sports Complex, and Adult Day services. Additionally, the Department receives funding to repair and maintain key amenities at various parks and facilities along with resources to address increased utility costs.

The Public Works budget funds 10 new positions, specifically:

- 2 solid waste equipment operators (and 2 trucks)
- 2 automotive technicians
- 1 SCADA instrumentation control specialist
- 1 utility locator II
- 1 environmental compliance inspector
- 1 utility plant operator
- 1 transit operator
- 1 transit manager

The Public Works Department receives funding to continue the CAP water supply program and Northern Arizona Forest Fund. The budget also funds increased electrical costs for water production, the utilities supervisory control and data acquisition (SCADA) system, stormwater program expansion, landfill services, fleet maintenance, computer software, and repair and maintenance of city assets. In the Transit Division, funding was provided to establish a northern Peoria circulator bus route, which will operate Monday through Friday.

The FY 2019 budget contains one-time funding for several contract employees, including a contract judicial assistant at the Municipal Court, a part-time web and graphics support specialist at the Office of Communications, a business attraction coordinator at the Economic Services Department, and a customer service representative at the Information Technology Department.

Grant Funds

The city applies for various federal, state and local grants to supplement other funding sources in a variety of programs. Some of these grant programs, such as the Community Block Development (CDBG), are ongoing programs. Other grants, like the Arizona Forestry Division's Forestry Community Challenge Grant, are one-time, project-specific grants. Highlights of the FY 2019 major grants are summarized below.

U.S. Department of Justice

The Police Department was awarded a Community-Oriented Policing Services (COPS) Hiring Program Grant. The purpose of the COPS Hiring Program Grant is to enhance public safety by utilizing community policing to increase crime prevention and assist with full-time sworn officer staffing needs throughout agencies nationwide. The grant was awarded in FY 2017 and provides $41,667 annually for three years of one new officer's salary and benefits ($125,000 over the life of the grant). The city's annual match for the grant is $60,333. The current grant will end in 2020.

Developmental Disabilities Grant - State of Arizona Department of Economic Security

The Community Services Department offers an Adaptive Recreation Program that is contracted with the Department of Economic Security Division of Developmental Disabilities (DD) to offer a variety of day treatment and training services and recently expanded to include respite services. The primary goal of all DD contracted programs is to enhance social and independent living skills through various recreational opportunities, community outings and service projects. All programs are staffed on a 1:3 staff to participant ratio, so a high level of independence is required. For FY 2019, the city has budgeted expenditures of $639,972.

Community Development Block Grant

The Community Development Block Grant Program (CDBG) is federally funded through the United States Department of Housing and Urban Development. The FY 2019 CDBG budget totals $1.6 million. These monies will be used for various housing rehabilitation projects, as well as housing assistance and social service programs. The city partners with many non-profit agencies to provide critical programs to its residents with funding from this program.

HOME Grant

The HOME grant is also federally funded by the United States Department of Housing and Urban Development. This program is designated specifically for carrying out income-eligible housing strategies through acquisition, rehabilitation, and new construction. The FY 2019 budget for the HOME grant is $349,993.

State Forfeiture

These monies or other assets are confiscated through criminal prosecution under the State Asset Forfeiture Statutes. The monies are held by the County Attorney's Office until disbursed for authorized expenditures. For FY 2019, the city has budgeted expenditures of $184,605 from the State Anti-Racketeering Fund. These funds are used by the Police Department and the City Attorney's Office for training, supplies, and equipment.

Internal Service Funds

The internal service funds are a group of funds that account for services provided to other divisions and departments of the city government. The internal service funds consist of fleet replacement reserve, insurance reserve, facilities maintenance, fleet maintenance, information technology, and IT replacement reserve. These funds are financed by service charges to all other funds, departments, and divisions of the city that employ their services.

Fleet Replacement Reserve

The Fleet Replacement Reserve account is for purchases of city vehicles and accumulates funds to replace vehicles as scheduled. Charges to the departments are calculated based on the estimated cost of replacement and estimated useful life of the vehicles assigned to the department. Equipment reserves for enterprise operations are now maintained in separate replacement funds for their designated vehicles. In FY 2019, the fleet reserve funds anticipate revenues from service charges and transfers of $2,714,515. Expenditures are budgeted at $2,921,004. These reserve funds have a healthy fund balance that can accommodate the budgeted expenditures.

Insurance Reserve

The Insurance Reserve Fund accounts for the risk management function of the city, as well as claims paid under the city's self-funded risk, health, dental, and workers' compensation programs. The city carries excess insurance coverage and uses third-party administrators to monitor the self-funded programs. The FY 2019 budget for this fund is $27,506,997.

Facilities Maintenance

Facilities Maintenance, including Facilities Administration and Custodial Services, is a division within the Public Works Department. Facilities Maintenance provides for the maintenance and operation of most municipal facilities. The costs of this division are allocated through service charges to city departments based on square footage of occupied space, maintenance records, and custodial requirements.

Specific requests for maintenance, capital repairs, or remodeling that are not part of the normal maintenance budgeted by the Facilities Maintenance Division are directly charged to the requesting division. The FY 2019 appropriation totals $6,304,796.

Fleet Maintenance

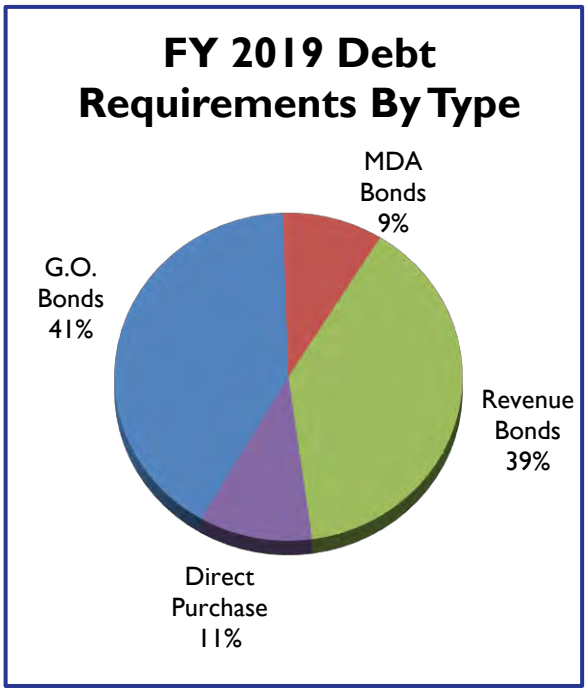
A division of the Public Works Department, Fleet Maintenance, is responsible for maintenance and operation of the city's fleet of vehicles and machinery. Fleet Maintenance uses a direct billing system to charge the other city departments based on the actual services provided to that department during the fiscal year. Fleet Maintenance is also responsible for purchasing new vehicles and tracking fuel for the city fleet. The Fleet Maintenance Fiscal Year 2019 operating budget is $5,357,182.

Information Technology

The Information Technology Department is responsible for most of the information-based technology systems and services of the city. IT service charges, allocated to the user departments, are calculated for each division using factors such as the number of computer terminals and number of peripheral units. The city maintains a sophisticated local area network that provides distributed data and application servers, an Internet gateway and city website, financial and payroll functions, discrete law enforcement and judicial networks, as well as specialized applications and data warehousing for the city. The total budget for IT operations in Fiscal Year 2019 is $11,176,516 and $898,634 for IT projects.

Debt Service

Bond financing is a primary source used to finance long-term capital projects, especially capital infrastructure. The city's debt plan is an integral tool for one of the main financing sources of the Capital Improvement Plan. Outstanding debt, capacity limitations and cash flow analysis are all reviewed as part of the capital budgeting process, while the annual debt service payments are incorporated into the operating budget. Depending on the need and the type of project being financed, several types of debt (as shown in the graph) are available.



PEORIA
ARIZONA

REVENUE SUMMARY

PEORIA
ARIZONA

Revenue Summary

Total revenues for Fiscal Year 2019 are estimated at $496.3 million, an increase of 33% over the prior year's estimate of $354.7 million. Estimated FY 2019 bond proceeds increase revenues by $100 million, causing the out-sized increase. Bond proceeds can fluctuate from year to year with the timing of major projects and/or the actual receipt of proceeds. When this source is excluded, the City's FY 2019 revenue sources are forecasted to increase by a more modest 7.5% over the FY 2018 estimated total. FY 2019's budgeted revenues reflect a continuingly improving outlook for growth in the state and local economies.

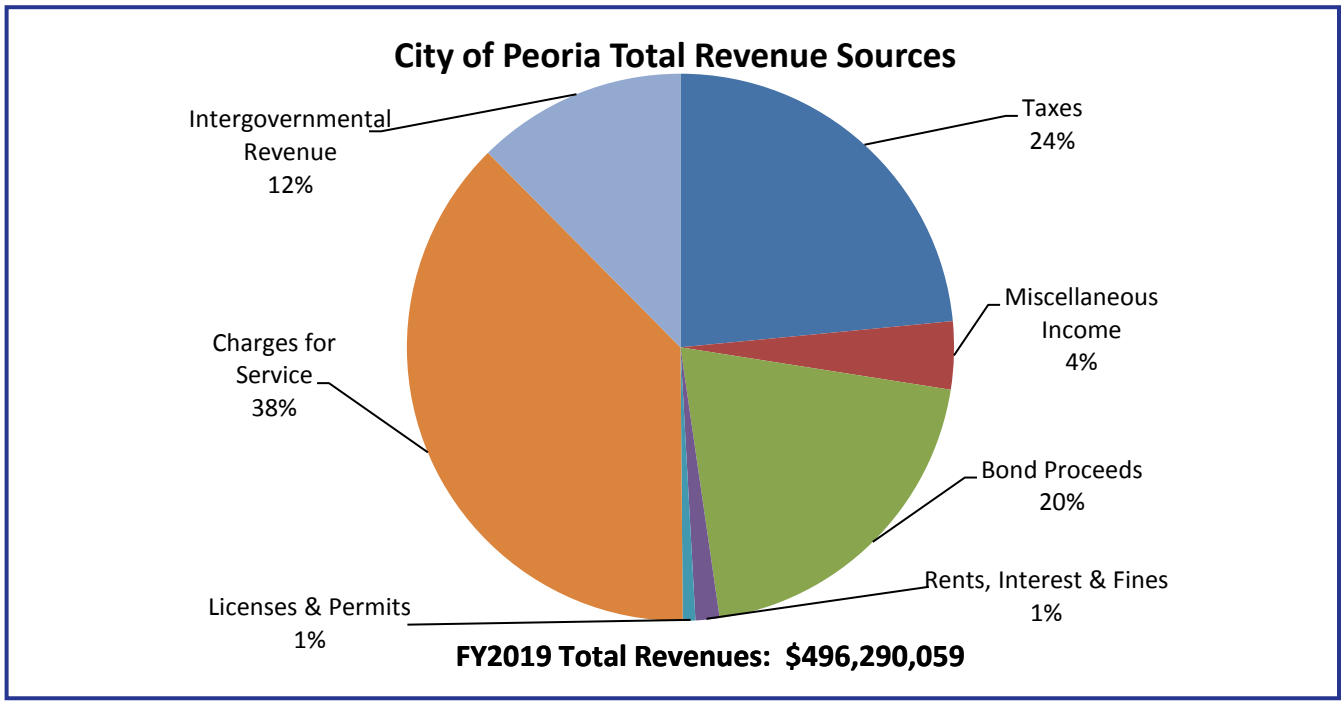
The national economy has shown steady improvement, but at a slow pace. Steady job growth has reduced the unemployment rate to below pre-recession levels, yet wage growth has only recently begun to respond. Recent stock market levels reflect improved business confidence and national economic policies. Consumer spending has improved and business investment and housing construction are improving and stabilizing. Arizona's economy has shown improvements in sales and income tax collections, residential construction and an improving outlook for tourism. The state has steadily added jobs, regaining those lost during the last recession.

Forecasters anticipate that while migration to the state may be slower than historical averages, Arizona will remain a destination state and income growth will begin to return to moderate levels over the next few years. The Phoenix metro area continues to outperform the state in population and employment growth.

The local real estate market reflects strengthening demand but limited inventory, resulting in increasing prices. New residential construction in Peoria is growing, while commercial has begun to show expansion and stability.

The City's revenue forecasts are based on historical data and trends, assumptions on population changes, and economic projections. Staff review revenue trends, economic conditions, and the pertinent driving factors behind revenue activity. All major revenue sources and fund types are identified and reviewed for activity and variances to budgeted levels. City revenue estimates are continually updated based on this discussion and analysis, which results in more accurate revenue forecasting.

City revenues can be categorized into seven major sources, as depicted in the graph below. Charges for Service account for the largest percentage of revenue by source, at an estimated $187.2 million, or 38% of



total revenues. Revenue in this category comes from sources both internal and external to the City. Of the total amount, $94.9 million (without bonds proceeds) is projected from external enterprise activity, or 51% of the category. Enterprise activity is primarily from user rates and fees for city services provided to residents such as water, wastewater and solid waste services. The second largest portion of Charges for Services revenue is projected from internal service charges to City departments, which represent $61.6 million.

The remaining portion of the City's Charges for Services revenue is primarily from City-provided services such as recreation programs, development services and the collection of impact fees for development activity.

Tax revenues account for 23.5% of total City revenue. The estimated tax revenue for FY 2019 is $116.5 million, which includes collections from local sales, franchise, and property taxes. Sales tax collections are estimated at $89.9 million, or 77% of total tax revenue. The City's major remaining revenue sources are described in more detail in the following sections.

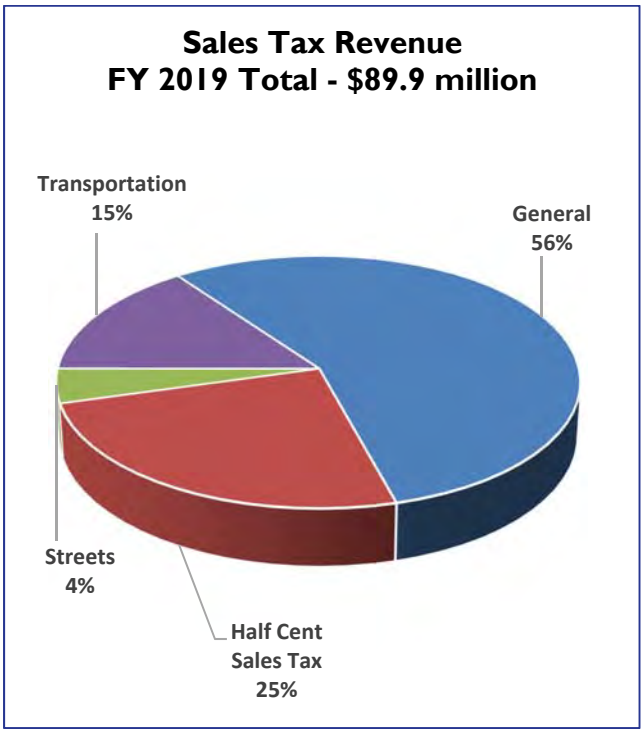
TOTAL REVENUES BY FUND

Fund	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Approved
General	$ 118.5	$ 124.2	$ 35.0	$ 136.5	$ 144.0
Bond	$ 0.0	$ 30.4	$ 2.2	$ 4.3	$ 100.4
Water	$ 33.9	$ 45.5	$ 41.8	$ 47.1	$ 48.1
Wastewater	$ 20.2	$ 25.7	$ 22.3	$ 22.9	$ 23.8
Insurance Reserve	$ 20.5	$ 19.5	$ 20.2	$ 21.5	$ 22.6
Half-Cent Sales Tax	$ 18.5	$ 19.9	$ 21.2	$ 21.8	$ 22.5
Impact Fees	$ 10.8	$ 15.0	$ 16.4	$ 15.7	$ 20.3
Other	$ 5.1	$ 15.0	$ 4.3	$ 6.4	$ 19.5
Debt Service	$ 14.6	$ 4.9	$ 16.0	$ 17.0	$ 17.1
Streets	$ 13.6	$ 14.0	$ 14.2	$ 15.0	$ 14.9
Transportation Sales Tax	$ 11.3	$ 12.2	$ 13.1	$ 13.3	$ 13.6
Residential Sanitation	$ 9.3	$ 9.6	$ 9.7	$ 10.0	$ 10.7
Information Technology	$ 7.9	$ 8.5	$ 9.1	$ 9.4	$ 9.4
Grant	$ 2.5	$ 3.8	$ 3.5	$ 3.3	$ 6.4
Facilities	$ 5.9	$ 5.9	$ 6.0	$ 6.3	$ 6.1
Fleet Maintenance	$ 4.8	$ 4.5	$ 9.3	$ 10.8	$ 5.4
Sports Complex	$ 2.7	$ 3.8	$ 4.1	$ 3.3	$ 3.6
Fleet Reserve	$ 2.0	$ 2.1	$ 2.6	$ 2.3	$ 2.4
Commercial Sanitation	$ 2.4	$ 2.5	$ 2.3	$ 2.2	$ 2.3
Sanitation Equip. Reserve	$ 1.0	$ 1.1	$ 1.2	$ 1.3	$ 1.4
Information Tech. Reserve	$ 0.7	$ 0.7	$ 0.7	$ 0.8	$ 0.8
Transit	$ 0.9	$ 1.1	$ 0.9	$ 0.7	$ 0.7
Economic Development Reserve	$ 0.0	$ 0.0	$ 0.8	$ 0.0	$ 0.0
Improvement Districts	$ 0.4	$ 0.4	$ 2.2	$ 0.0	$ -
Fund Totals	**$ 307.6**	**$ 380.2**	**$ 358.8**	**$ 372.1**	**$ 496.3**

City Sales Tax Revenue

Sources

The Peoria City Sales Tax is a 1.8% tax on most taxable activities within the City, with a 3.3% tax on utilities, a 2.8% tax on restaurants and bars, a 2.8% tax on amusements, and a 5.6% tax on hotels and motels.



Uses

Of the total City Sales Tax, the General Fund receives 1% for various general governmental purposes, 0.3% goes to the Transportation Sales Tax Fund, and the Half-Cent Sales Tax Fund receives 0.5% to be primarily designated by Council for debt service, economic development, and capital needs. Of the 3.3% tax on utilities, Council has designated 1.5% to be deposited in the Streets Fund to offset electricity and maintenance of the street lighting system.

Projection

The City is projecting $89.9 million in sales tax revenue for FY 2019. This is a 3.1% increase over the FY 2018 estimate of $87.1 million. The moderate increase reflects a conservative outlook for improvements in consumer spending and population growth.

Property Tax Revenue

Sources

The City's Property Tax is collected based on the assessed valuation of residential and commercial property within the City of Peoria. In FY 2009, the City Council reduced the primary tax rate by $0.05 per hundred dollars of assessed value, resulting in a combined rate of $1.44, where it remains for FY 2019.

Uses

The City Property Tax has two components: the primary property tax can be used for general government operations and maintenance, while the secondary property tax is used to repay the principal and interest on general obligation bonds. There is a limit on the primary property tax; the primary may only increase 2% above the city's "annual maximum allowable levy" for the prior year.

In FY 2019, the State converted to a new system of limited property valuation, which creates a single value for both the primary and secondary tax levies and a 5% cap on assessed value increases.

Projection

According to figures provided by the Maricopa County Assessor's office, the City's primary assessed valuation in FY 2019 is estimated to increase modestly from the previous year's valuation. FY 2019's stabilizing valuation makes the fifth consecutive year of increases following the low collection point in FY 2014, yet still 25% below the high point in FY 2009. The primary tax rate will increase by $0.10 per $100 of assessed valuation. As a result, the levy revenue for FY 2019 is estimated at $4.2 million, a 68% increase.

The secondary tax rate is reduced by $0.10 to $1.1500 per $100 of assessed valuation. With secondary valuations increasing from the previous year, the resulting secondary levy is projected to decrease by just 1.1% to $16.6 million.

Property Tax Rate and Levy

Property Tax Rates (per $100 of assessed valuation)	FY14 Actual	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Est.	FY19 Appr.
Primary	$ 0.19	$ 0.19	$ 0.19	$ 0.19	$ 0.19	$ 0.29
Secondary	$ 1.25	$ 1.25	$ 1.25	$ 1.25	$ 1.25	$ 1.15
Total	**$ 1.44**	**$ 1.44**	**$ 1.44**	**$ 1.44**	**$ 1.44**	**$ 1.44**
Property Tax Revenues ($ in millions)						
Primary Tax Levy	$ 2.0	$ 2.1	$ 2.2	$ 2.4	$ 2.5	$ 4.2
Secondary Tax Levy	$ 13.3	$ 14.3	$ 14.5	$ 15.5	$ 16.8	$ 16.6
Total	**$ 15.3**	**$ 16.4**	**$ 16.8**	**$ 17.9**	**$ 19.3**	**$ 20.7**

State Shared Revenue

Sources

State shared revenues from four sources make up the largest component of the City's Intergovernmental Revenue. Cities in Arizona receive a portion of certain tax revenues collected by the State of Arizona based primarily on share of population. In 2016, the City completed a mid-decade census to reflect growth since 2010's U.S. Census. The revised census indicated that Peoria's growth increased by approximately 4.8% between 2010 and 2016.

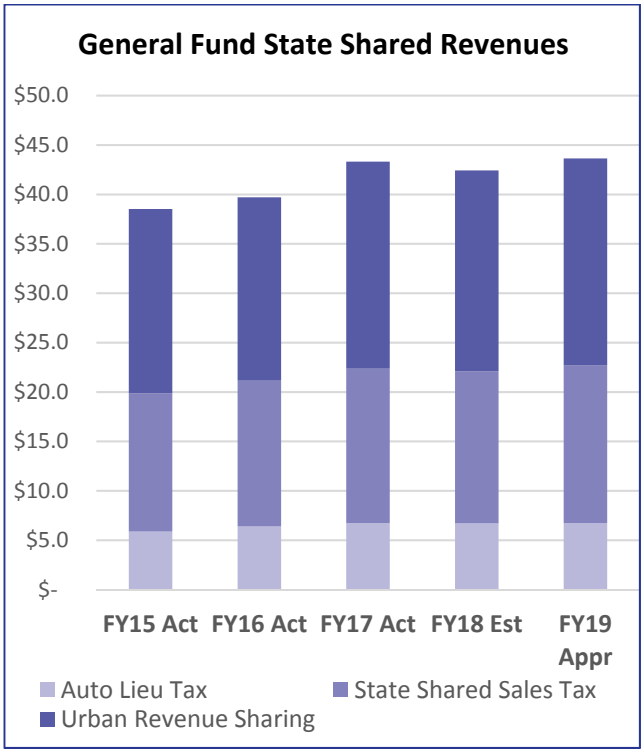
The largest of the four components, Urban Revenue Sharing, is based on state individual and corporate income tax collections two years prior to their distribution. State Shared Sales Tax revenues reflect monthly distributions of the state's current year sales tax collections. The third component, Auto Lieu Tax, is based on current year distributions of the state's vehicle license collections within Maricopa and Yavapai Counties. The fourth source, Highway User Revenues are discussed in the next section.

Uses

The first three State Shared sources represent over 30% of the General Fund operating budget. Revenues from these sources can be used for any general government activity.

Projection

In Fiscal Year 2019, the budgeted State Shared revenues applied to the General Fund are $43.6 million, representing a 2.8% increase over the $42.4 million estimate for FY 2018. The FY 2019 estimates reflect known growth in previous statewide income tax receipts and forecasted improvements in sales tax and vehicle license revenue sources.



Highway User (HURF) Revenue

Sources

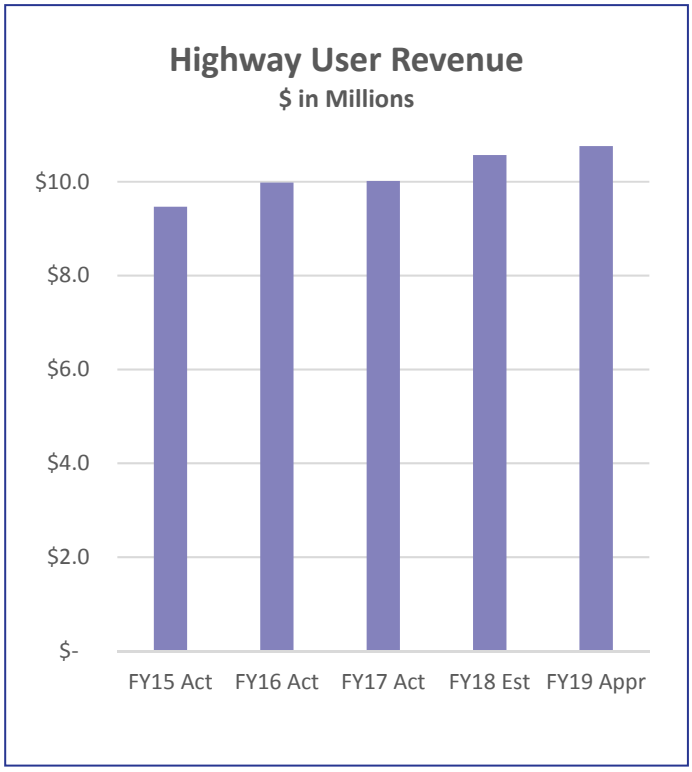
The HURF revenues are generated from the State-collected gasoline tax. Currently, the gas tax is levied at a rate of $0.18 per gallon and distributed to cities and towns under two formulas. The first formula deposits $0.13 of the $0.18 in a fund from which 30% is allocated to cities and towns. One-half of the monies received under this formula are distributed on the basis of the population and the remaining half of the monies are distributed on the basis of "county of origin" of gasoline sales. This portion is then allocated in relation to the population of all incorporated cities and towns in the county.

Uses

The HURF revenues are restricted solely for street and highway related uses. Eligible activities for HURF revenues include right-of-way acquisition, street construction, maintenance and improvements, and debt service on highway and street bonds. The HURF funds are collected and placed in the City's Streets Fund.

Projection

The Fiscal Year 2019 projection for HURF revenues is $10.8 million, a 1.9% increase over the prior year's estimate of $10.6 million. The City estimates growth in future years will moderate as fuel reduction from conservation and vehicle efficiencies offset growth from population.



License and Permit Revenue

Sources

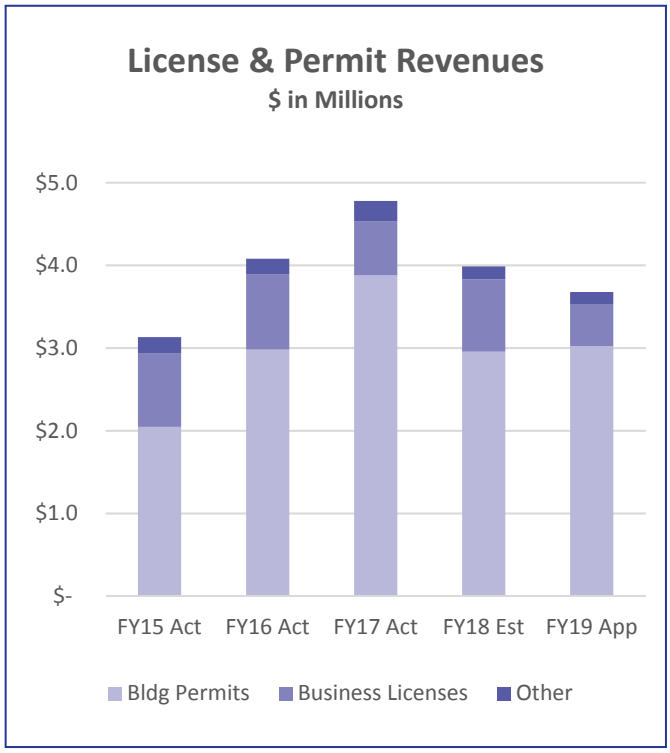
License and Permit revenue includes collections received by the city for the cost of providing services to specific users. Revenues include collections for building permits, sales tax licenses, engineering services and inspections.

Uses

The majority of license and permit revenue is collected by the Economic Development and Finance Departments, and is placed in the City's General Fund.

Projection

Licenses and Permits are projected to generate $3.7 million in FY 2019. Building permit revenues are anticipated to contribute $3.0 million, or 81% of this total. Sales Tax licenses and revenues from other business license categories are anticipated to contribute $510,000, representing 14% of the total. Growth in permit-based revenues reflects a continued optimistic outlook for construction activity within the City. The City budgets this source at a level deemed to be reliable to avoid dependence on a revenue stream that can fluctuate from year to year.



Water Utility Revenue

Sources

The revenues to support the City's water utility are mainly generated from user fees for water service. This fund also includes charges for new service installation, new meter charges, disconnect/reconnect services, and meter inspections. However, the largest component of the water utility revenue is the water utility fee. Updates are performed to the City's economic forecasting model to ensure that the user fees are set at the appropriate level to cover the costs of providing water services to the residents of Peoria.

Uses

All revenue collected from water utilities remains in the City's Water Operating Fund. The fund is used to support the Utilities Department's water operations, debt payments and a portion of the fund's annual capital improvement program.

Projection

Rate adjustments have been adopted for FY 2019. Adjustments and modest residential account growth are projected to increase water revenues to $46.3 million in FY 2019.

Water Operating Revenue
(Millions)

Account Description	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Estimate	FY19 Approved
Water Fees	$ 31.2	$ 36.1	$ 38.5	$ 42.4	$ 43.3
Reclaimed Water Fees	$ 0.6	$ 0.7	$ 0.7	$ 0.8	$ 0.9
New Service Fees	$ 0.3	$ 0.5	$ 0.6	$ 0.6	$ 0.6
Water Meter Charges	$ 0.3	$ 0.4	$ 0.5	$ 0.3	$ 0.4
Disconnect/Reconnect Fees	$ 0.3	$ 0.2	$ 0.2	$ 0.2	$ 0.2
Quintero WTP Fees	$ 0.4	$ 0.3	$ 0.3	$ 0.3	$ 0.3
Non Potable Water Fees	$ 0.2	$ 0.2	$ 0.2	$ 0.3	$ 0.3
Interest Income	$ 0.1	$ 0.2	$ 0.2	$ 0.2	$ 0.2
Other	$ 0.5	$ 0.4	$ 0.3	$ 0.3	$ 0.3
Total Water Utility	**$ 33.6**	**$ 38.9**	**$ 41.4**	**$ 45.3**	**$ 46.3**

Wastewater Utility Revenue

Sources

Wastewater utility revenues are mainly generated from user fees for wastewater collection and treatment services. Revenues also include an environmental-based charge to recover the costs of a required wastewater pre-treatment program. The wastewater user charge for residential customers is calculated based on water usage during the winter months, and remains effective for one year.

Uses

All revenues collected from wastewater utilities remain in the City's Wastewater Operating Fund. The fund is used to support the wastewater operations within the Utilities Department.

Projection

Rate adjustments have been adopted for FY 2019. Projected revenues for FY 2019 are $23.6 million, an increase of $1.0 million from the previous year's estimate.

Wastewater Operating Revenue
(Millions)

Account. Description	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Estimate	FY19 Approved
Wastewater Fees	$ 18.2	$ 19.6	$ 20.2	$ 20.9	$ 21.7
EPA Mandate Fees	$ 0.9	$ 0.9	$ 0.9	$ 0.9	$ 1.0
Allocated Interdept. Svc. Chrgs.	$ 0.9	$ 0.7	$ 0.7	$ 0.7	$ 0.8
Utility Late Fees	$ 0.1	$ 0.1	$ 0.1	$ 0.1	$ 0.1
Other	$ 0.0	$ 0.1	$ 0.1	$ 0.1	$ 0.1
Total Wastewater Utility	**$ 20.1**	**$ 21.4**	**$ 22.1**	**$ 22.6**	**$ 23.6**

Solid Waste Fund Revenue

Sources

The City collects user fees and charges for Residential and Commercial Solid Waste services and segregates revenues from each service into their respective operating funds. Residential customers receive weekly trash and recycling service as part of the monthly fee. Commercial services are provided to city businesses and multi-family developments based on their individual requirements.

Uses

The revenues collected from the Residential Solid Waste and Commercial Solid Waste activities are used to recover the costs of each service's operations.

Projection

Fiscal Year 2019 revenues for combined Solid Waste operations are estimated at $13.0 million, about 6.5% higher than the projected 12.2 million for FY 2018. Rate adjustments are proposed in FY 2019 for both residential and commercial services.

The majority of revenue - 82% - is generated from residential user fees, with $10.6 million expected in FY 2019. Commercial user fees are estimated to contribute 18%, or about $2.3 million in projected revenues for FY 2019.

Solid Waste Operating Revenue
(Millions)

Fund	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Estimate	FY19 Approved
Commercial Solid Waste Fund	$ 2.4	$ 2.5	$ 2.3	$ 2.2	$ 2.3
Residential Solid Waste Fund	$ 9.3	$ 9.6	$ 9.6	$ 10.0	$ 10.7
Totals	**$ 11.7**	**$ 12.1**	**$ 11.9**	**$ 12.2**	**$ 13.0**

PERFORMANCE MANAGEMENT

PEORIA
ARIZONA

Performance Management

Why Measure Performance?

The City of Peoria is focused on providing high quality services to our residents, and continually improving on our performance as an organization. City departments strive to find a balance among the provision of quality services at appropriate levels of service and at an affordable cost. City staff support core programs and services that Peoria residents have come to expect. Performance management helps the city know if it is meeting the expectations of its residents, provides indicators that tell us how well we are doing, helps measure efficiency of delivering our services, and identifies the results we are trying to achieve.

The concept of Performance Management is to develop activities to ensure that goals are being met in an efficient and effective manner. For Peoria, performance management is the framework all departments use to communicate how their actions drive their results and their success. Through a continuous cycle of planning strategically, budgeting resources, managing operations and evaluating results, the city's spending plan more closely aligns with community priorities and expectations.

Throughout the year, under the leadership of the City Manager, departments review and report on agreed-upon performance measures to assess the efficiency and effectiveness of City services. Based on this, departments update their desired outcomes and develop service delivery objectives that address the priorities and organizational goals of the community and City Council. For that reason, performance management helps the city assist the community in understanding city operations, enhances governmental accountability and effectively allocates limited resources to core service activities.

Transparency and Accountability

Performance management sets the stage for becoming a more transparent government organization. By sharing our results in various performance reports, we can communicate our progress to employees, the City Council, and Peoria residents. In many ways, performance data acts as a service contract between the City and the community, holding departments and service providers accountable for delivering results.

Efficient Allocation of Resources

With a limited amount of dollars available, a "performance-based" budgeting approach helps guide how we will utilize resources to meet goals. This approach focuses on aligning financial decisions with community goals and measurable outcomes. In turn, this helps ensure that residents are receiving the highest value for their dollar.

Service Improvement

In an effort toward continual improvement, departments undertake ongoing evaluations of their performance data. Peoria managers continually evaluate performance trends, compare data to other jurisdictions, and regularly report on performance data. Periodically, the City's executive management team meets with and reviews department performance measurements. This helps identify performance trends and provides a forum to discuss and collaborate on operational strategies. These proactive measures help us to quickly respond and adapt to changes in our community.

Strategic Approach

Performance measurement is most effective when integrated as part of an overall strategic approach to operations. As such, the FY 2019 budget process included a full "costing out" of services to place greater emphasis on tying financial resources to desired outcomes. Department spending plans focus on community and organizational priorities and on measurable results for our citizens. These results are detailed in the following department summaries and individual division details. Special attention is paid to the "key outcome measures" that, if achieved, indicate progress towards the overall desired results.

Organizational Priorities

Setting organization-wide objectives often begins with a vision: What should the community look like in five years? What should be expected in ten or more years? Well-articulated and measurable objectives provide a yardstick by which an organization can establish annual targets. From there, supporting objectives and operational strategies can then be set consistently throughout the organization.

Setting these long-term priorities for the City is one of the most important responsibilities for Peoria's elected officials. City Council's 24-month Council Policy Goals are broad policy statements that set the direction for the organization, and act as a touchstone for making financial and operational decisions. Each year, department directors develop service plans with measurable objectives to achieve these goals.

Organizational Strategic Plan

Another set of priorities come within the organization itself. The city staff-developed **Organizational Strategic Plan** offers every employee insight into our long-term vision, values and standards. This plan provides a common foundation upon which to work. The Strategic Plan identifies five focus areas that define the expectations of employees as they conduct business and serve the community. The focus areas are:

- Provide Excellent Customer Service
- Enhance Organizational Development
- Increase Information Sharing
- Promote Sustainability
- Promote Civic Engagement

Each department is responsible for creating strategies and performance measures that support these tenets.

Department Work Plans

To assist the city leadership in making informed budget recommendations, departments utilize a Department Operating Plan (DOP). These plans translate the organizational priorities into various policies, programs, services, and activities. The DOP for each department is considered a short to

mid-term plan, with a 2-3 year horizon. However, departments reassess their plans annually as part of the budget process.

A major theme each year in the budget development is to explore creative ways to maintain service levels on core services and to implement cost-saving efficiences wherever possible. Using the Department Operating Plans as a guide, departments identify their core services, fully cost out activities, and addressed future trends in our changing community. In some cases, this approach results in adjusting the way we utilize staff, manage our processes, and conduct our overall business. Yet in doing so, such changes are not expected to impact our current service levels and still preserve the things that make Peoria a great place to live.

This annual review process not only helps departments more closely align their goals, objectives and performance measures with the City's broader strategic direction, but it also fosters more data-driven decision making.

Cascading Measures

For performance measures to be useful, such data must be used in decision-making. Yet what is relevant to line-level staff may not be critical to elected officials. In recognition of this, the City utilizes a cascading format for tracking and managing data.

At the highest level, measures are aligned with broader community outcomes such as quality of life improvements, crime reduction, neighborhood stabilization and economic development. Measurement is typically provided in the form of outcome measures with performance targets that indicate how well we are doing relative to past performance, such as violent crimes per 1,000 in population, citizen satisfaction ratings and the city's overall bond ratings.

The next level of performance monitoring focuses on measures that support the achievement of organizational goals. Performance data at this level often judge department efficiency and workforce effectiveness and help determine if departments are on target in meeting budgetary and service delivery goals. Examples can include park maintenance cost per acre, turnaround time for plan review, and emergency response times. These measures require regular review and analysis.

Lastly, additional performance data is collected at the department level to provide department managers and supervisors performance data that helps guide daily operational decisions. This data often includes workload data related to specific programs, and is valuable for analyzing current trends, staffing and resources needs. Examples may include the number of recreation program registrations, number of permits issued or total visits to the city's website.

Citizen Survey Results

Surveys, both internal and external, are another tool used to measure the city's performance. The National Citizen Survey measures residents' opinions about city services, frequency of using city facilities and overall perceptions of quality of life, and provides data that guides the city's programs and budget from year to year.

Peoria's most recent citizen survey was conducted by the National Research Center, which conducts the National Citizen Survey (NCS). Since the NCS was introduced in 2001, local governments in over 41 states have participated in conducting a survey of their own. This provides the ability to benchmark Peoria's survey results against those from more than 400 jurisdictions throughout the country. Some local cities who participate in this survey include Scottsdale and Chandler.

Complete results of the most recent survey are available on the city's website at www.peoriaaz.gov/citizensurvey.

Benchmarking

Peoria is one of 11 cities that have been working together since 2011 with the Alliance for Innovation, the International City/County Managers Association (ICMA) and Arizona State University to improve local government performance. The Valley Benchmark Cities is a collaboration of designated representatives from the largest cities in the Phoenix metropolitan area. The goal is to identify common demographic, financial and performance information, as well as to discuss that information to better understand similarities and differences between our complex and diverse operations. It allows these cities to share information, resources and best practices with one another.

ICMA

Leaders at the Core of Better Communities

This

Certificate of Excellence

is presented to

Peoria, AZ

for exceeding the standards established by the International City/County Management Association in the identification and public reporting of key outcome measures, surveying of both residents and employees, and the pervasiveness of performance management in the organization's culture.

Presented at the 102nd ICMA Annual Conference
Kansas City, Missouri
26 September 2016

Robert J. O'Neill Jr.
ICMA Executive Director

Patricia E. Martel
ICMA President

CITY LEADERSHIP AND MANAGEMENT

PEORIA
ARIZONA

MAYOR AND CITY COUNCIL

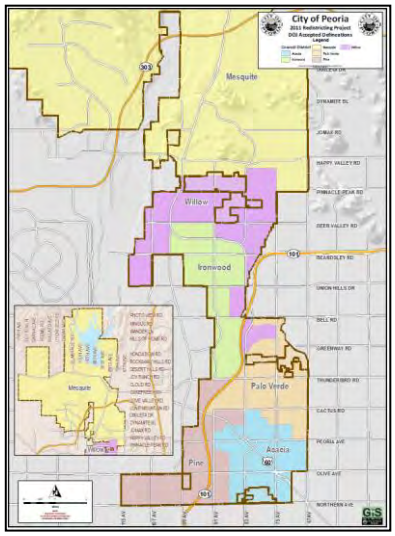
PEORIA
ARIZONA

Department Spotlight

MAYOR AND CITY COUNCIL OFFICE MISSION

To serve the residents of Peoria by promoting the community's future, creating a positive community legacy and striving for economic viability and sustainability through actions that serve the best interests of the public.

DEPARTMENT OVERVIEW



The City of Peoria is a council-manager form of government. The City Council sets city policy and direction, while the city manager is responsible for the day-to-day operations of the city. Peoria's mayor is elected to four-year terms to serve the community "at large," while each of the six council members is elected to four-year terms in specific geographic districts.

- ✓ **Acacia District**
- ✓ **Ironwood District**
- ✓ **Mesquite District**
- ✓ **Palo Verde District**
- ✓ **Pine District**
- ✓ **Willow District**

The City Council is responsible for the legislative function of the municipality such as establishing policy, passing local ordinances, voting appropriations, and developing an overall vision for the community.

The total budget for the Mayor and Council is $734,412, which covers salaries, contractual services such as travel/training, membership dues, internal service charges, general supplies and commodities. In addition, each member of Council receives $30,000 per year in Council District Funds to use at their discretion for projects, programs, services or events that accomplish a public purpose.

Mayor and Council

Operating Budget Summary

Sort Description	*FY 16 Actual*	*FY 17 Actual*	*FY 18 Budget*	*FY 18 Estimate*	*FY 19 Budget*	*Percent Change*
Expenditures by Category Name						
Personal Services	$309,578	$317,169	**$356,242**	$356,242	**$427,818**	**20.09%**
Contractual Services	$281,864	$296,510	**$366,845**	$351,499	**$358,387**	**-2.31%**
Commodities	$10,933	$9,193	**$11,325**	$9,396	**$11,325**	**0.00%**
Total :	$602,376	$622,873	**$734,412**	$717,137	**$797,530**	**8.59%**
Expenditures by Division						
Mayor & City Council	$602,376	$622,873	**$734,412**	$717,137	**$797,530**	**8.59%**
Total :	$602,376	$622,873	**$734,412**	$717,137	**$797,530**	**8.59%**

City of Peoria
Summary of Recommended Supplemental Request

Mayor and Council

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0010 - 01	Mayor & City Council	State of the City Event		$15,000	$0	**$15,000**	
0010 - 02	Mayor & City Council	Travel Expenses		$6,250	$0	**$6,250**	
0010 - 03	Mayor & City Council	Youth Delegation to Conferences		$8,000	$0	**$8,000**	
		Total - General Fund	**0.00**	**$29,250**	**$0**	**$29,250**	
		Total - Mayor and Council	***0.00***	***$29,250***	***$0***	***$29,250***	

PEORIA
ARIZONA

State of the City Event

Revenue Offset:

Total Supplemental Cost - $15,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services	$3,000	$0	**$3,000**
522501	Advertising	$1,000	$0	**$1,000**
522503	Printing and Binding	$1,500	$0	**$1,500**
524504	Non-Off Eqt&Tool Lease/Rental	$1,000	$0	**$1,000**
524506	Building and Land Lease/Rental	$6,000	$0	**$6,000**
530008	Food Supplies & Catering	$2,500	$0	**$2,500**
	Total	**$15,000**	**$0**	**$15,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Mayor and Council
Department Priority **1**

Please describe this request:

This request provides funding for support of the State of the City Event.

How does this item affect your current service levels?

It allows the City to continue hosting the State of the City Event.

Does this supplemental affect other departments?

No.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Mayor & City Council Supplemental Request
Supplemental Number: 0010-01

Travel Expenses

Revenue Offset:

Total Supplemental Cost - $6,250

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520510	Overnight Travel	$6,250	$0	**$6,250**
	Total	**$6,250**	**$0**	**$6,250**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Mayor and Council Department Priority **2**

Please describe this request:

This supplemental request provides additional funding for the Mayor and Council members to attend conferences and workshops such as the National League of Cities, etc.

How does this item affect your current service levels?

Maintains current service level.

Does this supplemental affect other departments?

No.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to?

Mayor & City Council Supplemental Request
Supplemental Number: 0010-02

Youth Delegation to Conferences

Revenue Offset:

Total Supplemental Cost - $8,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520510	Overnight Travel	$8,000	$0	**$8,000**
	Total	**$8,000**	**$0**	**$8,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Mayor and Council Department Priority **3**

Please describe this request:

In an effort to encourage and support youth involvement in civic engagement, this request funds youth delegates and youth council liaisons to attend conferences such as the Annual National League of Cities and Towns or the Arizona City/County Management Association. Cost includes travel, meals, conference registration and other related expenses.

How does this item affect your current service levels?

The City encourages and supports youth involvement in government through the Youth Advisory Board and Youth Master Plan activities.

Does this supplemental affect other departments?

The Community Services Department and Council office staff provide support for this activity.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Mayor & City Council Supplemental Request
Supplemental Number: 0010-03

PEORIA
ARIZONA

LEADERSHIP AND MANAGEMENT

PEORIA
ARIZONA

Department Spotlight

LEADERSHIP AND MANAGEMENT

To implement and support the Council Goals through leading and coordinating internal and external services; local, regional and national coalition building; and advocacy on behalf of the City.

DEPARTMENT OVERVIEW

The Leadership and Management Department implements Council priorities and provides management direction and leadership of the organization in a fair, transparent and accountable manner. The office aligns municipal service delivery with community needs, council priorities and organizational goals.

The Leadership and Management Department advances community relations and civic engagement through effective and frequent communication with our citizens. Earning and maintaining the trust and confidence of those we serve is critical to our ability to effectively perform our jobs. The Leadership and Management Department is a leader in ethical organizational behavior through adopting and modeling the City Employees Code of Ethics.

Key Outcome Measures
Leadership and Management

- Meet community needs, council priorities and organizational goals through efficient and effective service delivery
- Become a leader in sustainable practices and environmental stewardship
- Number of credentialed departments

Office of Strategic Management

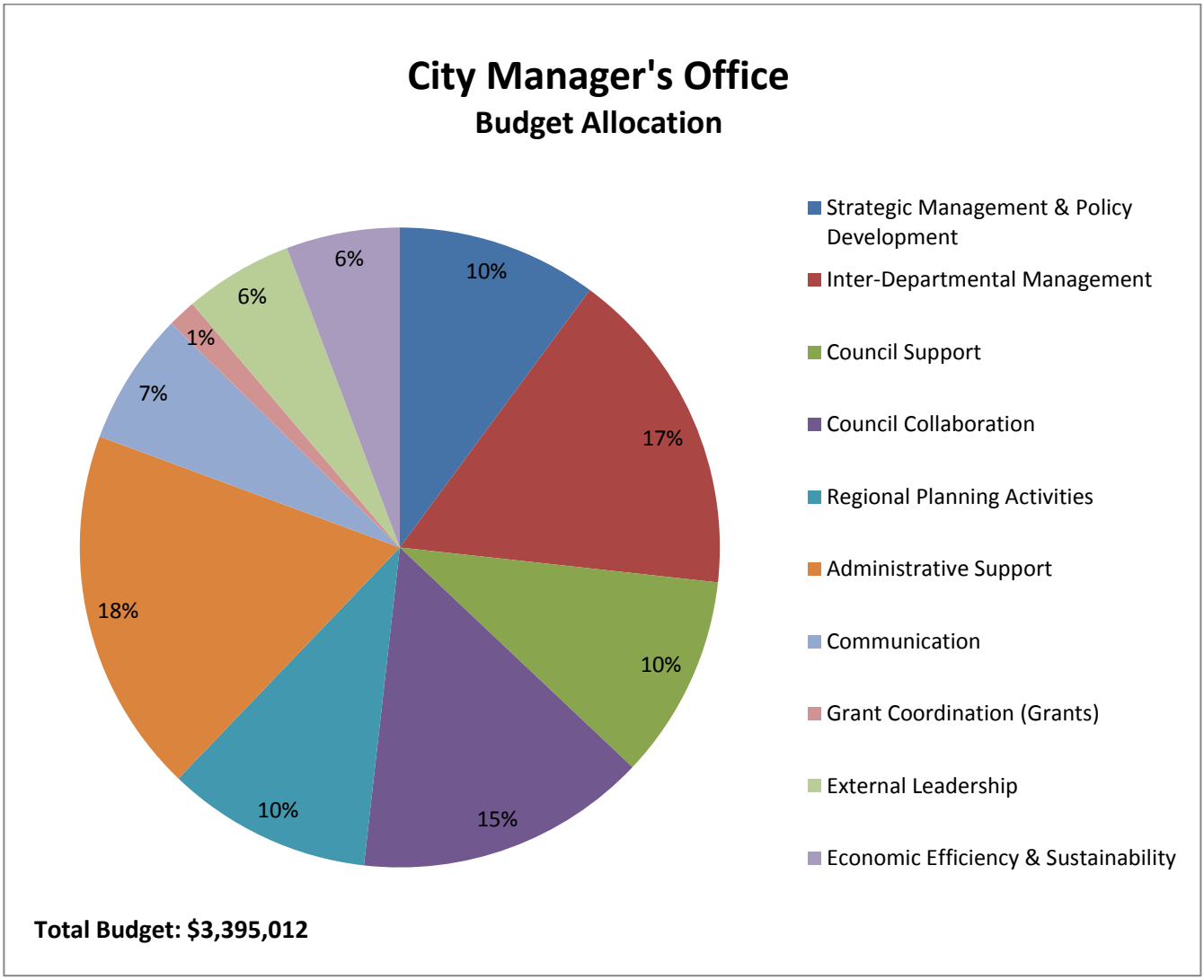
The Office of Strategic Management assists and supports the City Manager in planning, directing and reviewing activities and operations of the city in the area of strategic and process improvements. This office also provides professional assistance and consultation in the preparation and administration of grants. This includes research and analysis of grant opportunities, assistance with proposal preparation, and oversight of compliance monitoring by individual departments and divisions.

Office of Economic Efficiency and Sustainability

The Office of Economic Efficiency and Sustainability serves as the city's sustainability hub, designed to support and facilitate integrated sustainability network solutions to drive economic efficiencies and process improvements. This results in beneficial outcomes in environmental, social and economic sustainability. The office is a bi-directional resource that seeks to identify, analyze and implement best practices to enhance city operations and community resiliency, while improving Peoria residents' quality of life.

Cost of Service Breakdown – Leadership and Management					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Strategic Management & Policy Development	1.64	$280,143	$43,336	$21,805	$345,284
Inter-Departmental Management	1.92	$491,228	$50,735	$25,528	$567,491
Council Support	2.20	$242,538	$58,133	$29,250	$329,921
Council Collaboration	2.43	$400,132	$64,211	$32,308	$496,651
Regional Planning Activities	2.08	$271,433	$54,962	$27,655	$354,050
Administrative Support	4.92	$437,052	$130,007	$65,415	$632,474
Communication	.89	$194,482	$23,518	$11,833	$229,833
Grant Coordination	.25	$38,257	$6,606	$3,324	$48,187
External Leadership	.67	$161,955	$17,704	$8,908	$188,567
Economic Efficiency & Sustainability	1.0	$162,834	$26,424	$13,296	$202,554
TOTAL	**18.00**	**$2,680,054**	**$475,636**	**$239,322**	**$3,395,012**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.


City Manager's Office
Budget Allocation
10%
17%
10%
15%
10%
18%
7%
1%
6%
6%
Strategic Management & Policy Development
Inter-Departmental Management
Council Support
Council Collaboration
Regional Planning Activities
Administrative Support
Communication
Grant Coordination (Grants)
External Leadership
Economic Efficiency & Sustainability
Total Budget: $3,395,012

Performance Report

LEADERSHIP AND MANAGEMENT

The City Management and Leadership Support Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Leadership & Image	Professional credentialing of all eligible departments	Credentialed departments	4	4	4	4
	Recognition of budget excellence by Government Finance Officers Association	Receive GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes
	Become a leader in sustainable practices and environmental stewardship	Community participation in programs, activities and events the support sustainability efforts	874	1,574	2,000	2,200
Enhance Current Services	Meet community needs, council priorities and organizational goals through efficient and effective service delivery	% of citizen inquiries which are responded to or acted upon within two business days, as tracked by the Assistant to the City Manager	98%	98%	98%	100%

Leadership and Management

Operating Budget Summary

Sort Description	*FY 16 Actual*	*FY 17 Actual*	*FY 18 Budget*	*FY 18 Estimate*	*FY 19 Budget*	*Percent Change*
Expenditures by Category Name						
Personal Services	$2,361,458	$2,716,274	**$2,719,966**	$2,718,966	**$3,128,808**	**15.03%**
Contractual Services	$415,224	$418,479	**$658,546**	$647,999	**$983,043**	**49.27%**
Commodities	$14,356	$12,927	**$16,500**	$17,090	**$17,722**	**7.41%**
Total :	$2,791,037	$3,147,680	**$3,395,012**	$3,384,055	**$4,129,573**	**21.64%**
Expenditures by Division						
City Manager's Office	$2,178,478	$2,507,883	**$2,644,385**	$2,643,428	**$2,595,079**	**-1.86%**
Governmental Affairs	$432,609	$423,473	**$515,462**	$515,462	**$528,438**	**2.52%**
Office of Sustainability	$179,950	$216,324	**$235,165**	$225,165	**$239,478**	**1.83%**
Office of Real Estate Development	$0	$0	**$0**	$0	**$766,578**	**NA**
Total :	$2,791,037	$3,147,680	**$3,395,012**	$3,384,055	**$4,129,573**	**21.64%**
Staffing by Division						
City Manager's Office	15.00	15.00	**15.00**	15.00	**15.00**	**0.00%**
Governmental Affairs	2.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Office of Sustainability	1.00	1.00	**1.00**	1.00	**1.00**	**0.00%**
Office of Real Estate Development	0.00	0.00	**0.00**	0.00	**2.00**	**NA**
Total :	18.00	18.00	**18.00**	18.00	**20.00**	**11.11%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Leadership and Management								
General Fund								
1000 - 0020	**City Manager's Office**							
	Administrative Assistant II - Classified	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Assistant to the City Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	City Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Council Assistant	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Council Assistant to the Mayor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy City Manager	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Management Assistant to the CM	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Executive Assistant	3.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Sr Policy Advisor to the Mayor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Strategic Management Officer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II - Classified	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		15.00	15.00	15.00	*0.00*	**15.00**	*0.00*	**15.00**
1000 - 0025	**Governmental Affairs**							
	Intergovernmental Affairs Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Intergovernmental Affairs Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
1000 - 0026	**Office of Sustainability**							
	Economic Efficiency & Sustainability M	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
1000 - 0027	**Office of Real Estate Development**							
	Economic Development Project Manag	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
	Real Estate Development Officer	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
		0.00	0.00	0.00	*0.00*	**0.00**	*2.00*	**2.00**
	Leadership and Management Totals:	**18.00**	**18.00**	**18.00**	***0.00***	**18.00**	***2.00***	**20.00**

City of Peoria
Summary of Recommended Supplemental Request

Leadership and Management

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0025 - 01	Governmental Affairs	State and Federal Services		$115,000	$0	**$115,000**	
0025 - 02	Governmental Affairs	Peoria's Share for Federal Representation		$21,818	$0	**$21,818**	
0025 - 03	Governmental Affairs	Luke Fighter Country Partnership		$30,000	$0	**$30,000**	
0027 - 03	Office of Real Estate Development	Real Estate Development Officer	1.00	$0	$205,000	**$205,000**	
0027 - 01	Office of Real Estate Development	Project Technical Studies		$150,000	$0	**$150,000**	
0027 - 02	Office of Real Estate Development	Land Development Consultant Services		$250,000	$0	**$250,000**	
0020 - 01	City Manager's Office	Audit Support Funding		$30,000	$0	**$30,000**	
0026 - 01	Office of Sustainability	Sustainability Event		$10,000	$0	**$10,000**	
0026 - 02	Office of Sustainability	In-House Employee Training		$5,000	$0	**$5,000**	
		Total - General Fund	**1.00**	**$611,818**	**$205,000**	**$816,818**	
		Total - Leadership and Management	***1.00***	***$611,818***	***$205,000***	***$816,818***	

PEORIA
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City of Peoria
Summary of Carryover Requests

Leadership and Management

Division Number	Carryover Number	Division Name	Description	Total Amount
General Fund				
0026	01	Office of Sustainability	In-House Employee Training - Sustainability	**$10,000**
			Total - General Fund	**$10,000**
			Total - Leadership and Management	**$10,000**

PEORIA
ARIZONA

State and Federal Services

Revenue Offset:

Total Supplemental Cost - $115,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	State and Federal services	$115,000	$0	**$115,000**
	Total	**$115,000**	**$0**	**$115,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Please describe this request:

This supplemental request is for funding for state and federal consulting services to pursue funding opporutinities, address legislative bills and issues that could impact the City.

How does this item affect your current service levels?

This request will allow us to maintain the current level of service.

Does this supplemental affect other departments?

This issues that are handled through these consultant services can affect various departments.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Peoria's Share for Federal Representation

Revenue Offset:

Total Supplemental Cost - $21,818

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Peoria's share for federal representation	$21,818	$0	**$21,818**
	Total	**$21,818**	**$0**	**$21,818**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Please describe this request:

This supplemental request will provide funding for Peoria's share for federal representation for protection of Luke Air Force Base. The City of Glendale is the contract administrator.

How does this item affect your current service levels?

Supporting Luke Air Force Base is a high priority for the City.

Does this supplemental affect other departments?

No.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Luke Fighter Country Partnership

Revenue Offset:

Total Supplemental Cost - $30,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522006	Luke Fighter Country Partnership	$30,000	$0	**$30,000**
	Total	**$30,000**	**$0**	**$30,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Please describe this request:

This supplemental request will provide funding for sponsorship of programs and events that assist the men, women, families, and mission of Luke Air Force Base.

How does this item affect your current service levels?

This would continue Gold sponsorship for Luke Air Force Base.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Real Estate Development Officer

Revenue Offset:

Total Supplemental Cost - $205,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary and Benefits for Real Estate Dev. Office	$0	$205,000	**$205,000**
	Total	**$0**	**$205,000**	**$205,000**

Choose the category that this supplemental fits best:

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Please describe this request:

This is a leadership position in the new Real Estate Development Office to focus on the development of key sites in the city for commercial office, industrial, mixed-use, restaurant/retail/entertainment projects. This position will supervise and work closely with the Real Estate Development Project Manager in conducting pre-development work with the land development consulting team, including:
•Site planning
•Technical studies
•Appraisals
•Creation of development programs
•Sales/Marketing materials (video format)
•Meeting with developers, brokers, and others looking to work with the city to bring the next generation of development
This position will work closely with key departments of the city, including Planning, Engineering, and Public Works/Utilities. This position will also closely coordinate with the City Manager's Office on project status.

How does this item affect your current service levels?

This is a new service offered to the development community.

Does this supplemental affect other departments?

N/A

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? E. Economic Development

Office of Real Estate Development Supplemental Request
Supplemental Number: 0027-03

Project Technical Studies

Revenue Offset:

Total Supplemental Cost - $150,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Project Technical Studies	$150,000	$0	**$150,000**
	Total	**$150,000**	**$0**	**$150,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Please describe this request:

This supplemental request allows Economic Development Services to complete the execution of major EDIS II initiatives. Projects that have commenced building, are under consideration, or opportunities that arise without notice may require financial analysis, market analysis, surveys, land appraisals, technical/environmental studies and other technical studies.

How does this item affect your current service levels?

This supplemental request will be used to augment the existing base in Other Professional Services. As project opportunities arise, time is of the esssence and funds are needed to be available for financial/market analysis, appraisals, surveys, technical/environmental studies, title reports, insurance and other consultant services required to verify the viability of a project.

Does this supplemental affect other departments?

N/A

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? E. Economic Development

Land Development Consultant Services

Revenue Offset:

Total Supplemental Cost - $250,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Land Development Services	$250,000	$0	**$250,000**
	Total	**$250,000**	**$0**	**$250,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Please describe this request:

This request is for land development consultant services. These services are necessary for the development of key vacant parcels for targeted industry "build to suit" opportunities and other business attraction, as well as redevelopment efforts.

How does this item affect your current service levels?

Current levels of service would be maintained with the assistance of professional land development opinions when business attraction opportunities are presented.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? E. Economic Development

Audit Support Funding

Revenue Offset:

Total Supplemental Cost - $30,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services	$30,000	$0	**$30,000**
	Total	**$30,000**	**$0**	**$30,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Please describe this request:

As part of our effort for continued process improvements within the organization, we will be conducting special financial audits to evaluate internal financial controls. This will be in tandem with the city's annual financial audit.

How does this item affect your current service levels?

This will enhance our service level.

Does this supplemental affect other departments?

No.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Sustainability Event

Revenue Offset:

Total Supplemental Cost - $10,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522004	Recreation Programs	$10,000	$0	**$10,000**
	Total	**$10,000**	**$0**	**$10,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Please describe this request:

The Party for the Planet Palooza Earth Festival will be taking place again in April 2019 during Earth Month and will require additional resources to cover the costs of the event.

How does this item affect your current service levels?

The City of Peoria is a sustainability leader in the west valley and has an opportunity to utilize an event to educate, inform and inspire citizens to be active participants in sustainability. Through this event, the city will also have the opportunity to foster community partnerships through PUSD's and Theater Works' participation in certain elements of the event.

Does this supplemental affect other departments?

Community Services will be asked to support this event through staffing and consulting again in FY19.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Office of Sustainability Supplemental Request
Supplemental Number: 0026-01

In-House Employee Training

Revenue Offset:

Total Supplemental Cost - $5,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520505	In-House Employee Trng	$5,000	$0	**$5,000**
	Total	**$5,000**	**$0**	**$5,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Please describe this request:

The City of Peoria has developed as a strong leader in sustainability through its active participation in sustainability initiatives and standards. Success also largely depends on the employees' knowledge and awareness of sustainability. They are the users, occupants, and idea generators, all of which contribute to the success of this program. By not being aware or informed, the employees are unable to contribute to the overall goal of saving water, energy, and waste, all of which add costs to the city and increase its environmental footprint. We have a reputation of being good stewards of the environment and need all employees to assist with this endeavor.

How does this item affect your current service levels?

Currently, city employees are unable to adequately contribute to the city's sustainability goals due to a lack of training. In order to have a successful sustainable city, employee engagement and participation are necessary.

Does this supplemental affect other departments?

Employees in all departments will benefit from the training.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Office of Sustainability Supplemental Request
Supplemental Number: 0026-02

Carryover Request - In-House Employee Training - Sustainability

Total Carryover Cost - $10,000

Account Number	Description	One-Time Costs	Program
520505	In-House Employee Training	**$10,000**	
	Total	**$10,000**	

Please Describe this Request:

This request is to carry over funding to augment the FY 2019 training budget. The amount budgeted in FY 2018 was insufficient to develop an employee training program. Staff is still working with HR and with ASU to develop an in-house training program/strategy with minimal external vendor support.

What service does this relate to?

Training and Development.

Why is this Carryover unable to be completed this year?

Staff is still working to develop the training program and has not yet utilized previously-budgeted funding.

What Supplemental number/name does this relate to? Supp # 0026-01

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

ADMINISTRATION

PEORIA
ARIZONA

FINANCE DEPARTMENT

PEORIA
ARIZONA

Department Spotlight

FINANCE DEPARTMENT MISSION

To provide responsible fiscal stewardship and professional financial management with integrity, accountability, and exceptional customer service.

DEPARTMENT OVERVIEW

The City of Peoria's Finance Department provides citywide support to executive management in support of the Council's goals, provides professional support to all city departments, and provides exemplary service to the customers and citizens of the city.

The Department consists of eight areas that provide a variety of key functions and service activities.

Administration

Financial Services

Sales Tax, Licensing and Collections

Materials Management

Inventory Control

Revenue Administration

Customer Service

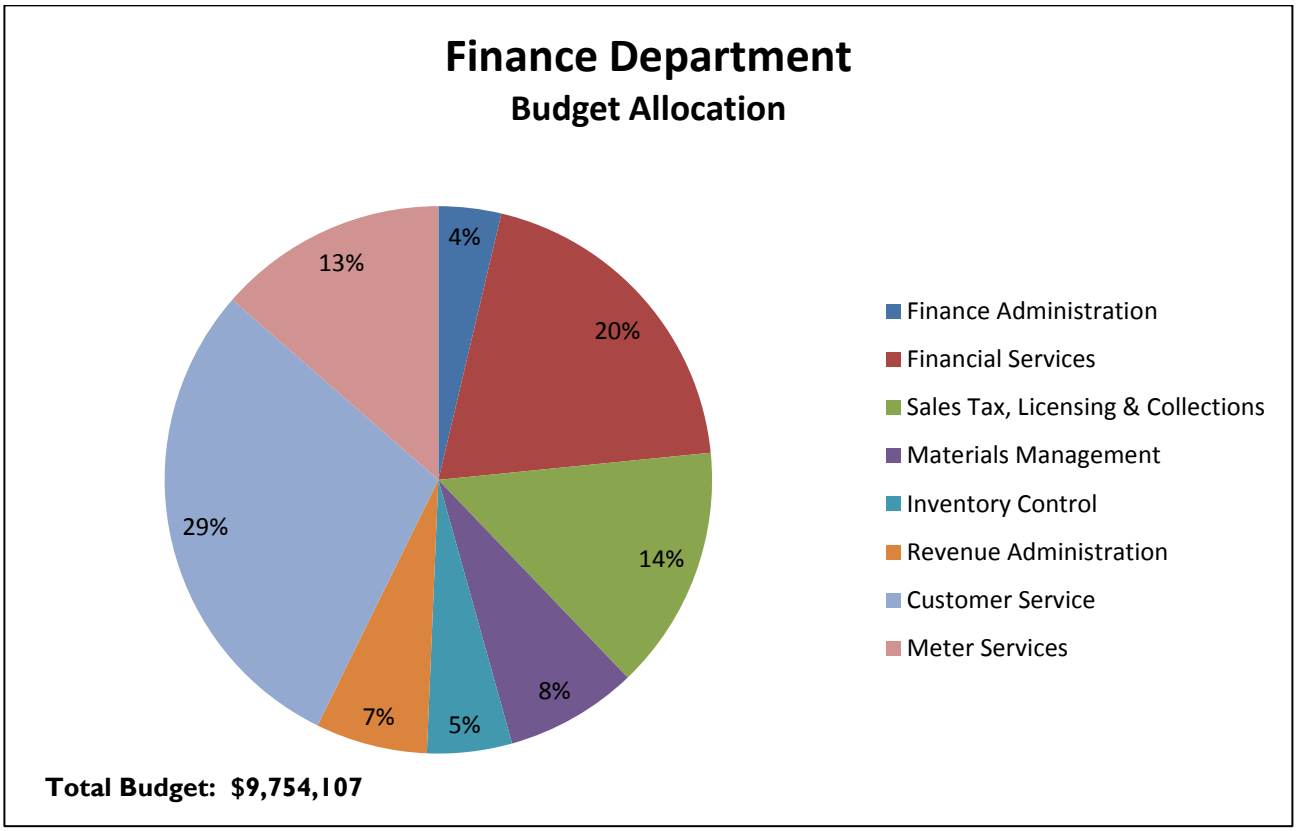
Meter Services

Key Outcome Measures

Finance Department

- Bond Ratings for General Obligation, MDA and Revenue Bonds
- Compliance with Investment Policy
- Unqualified audit opinion
- GFOA Certificate of Achievement in Financial Reporting
- Compliance with the Principles of Sound Financial Management

Funding comes from both the general fund and utility funds. Sales Tax, Licensing and Collections, Customer Service and Meter Services primarily serve external customers while Financial Services, Materials Management and Inventory Control provide services to internal customers in various city departments.

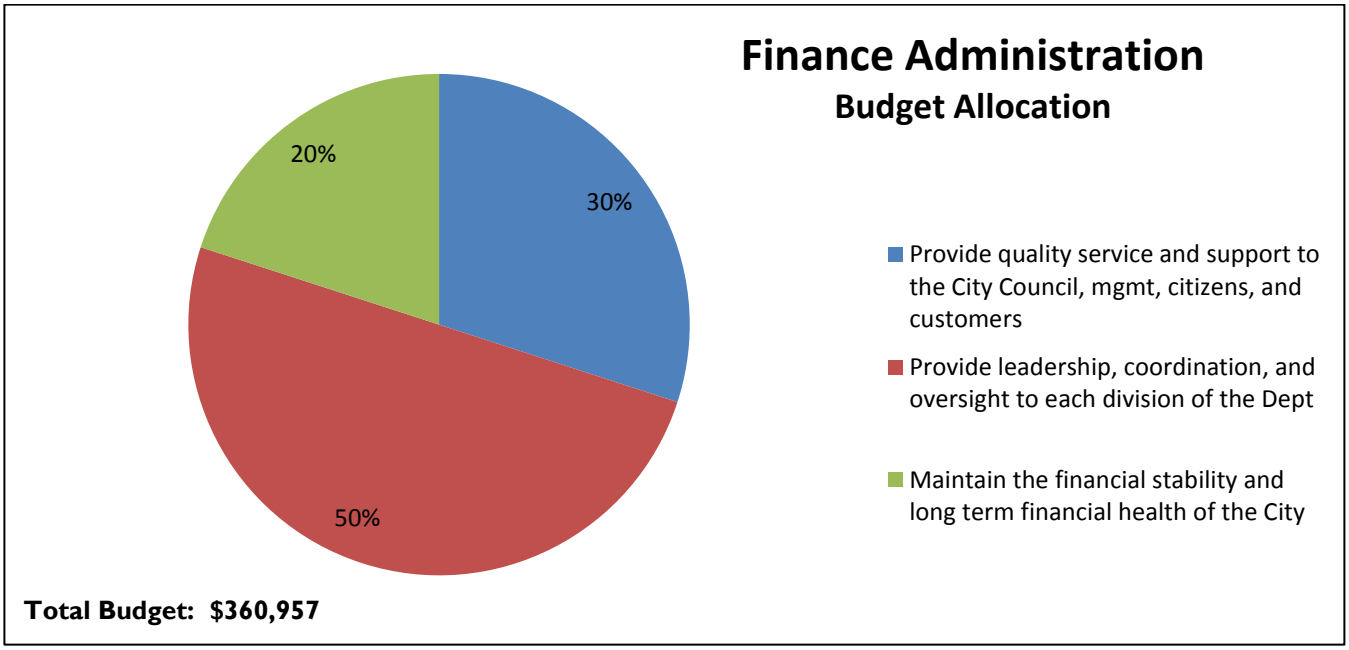

Finance Department
Budget Allocation
4%
20%
14%
8%
5%
7%
29%
13%
Finance Administration
Financial Services
Sales Tax, Licensing & Collections
Materials Management
Inventory Control
Revenue Administration
Customer Service
Meter Services
Total Budget: $9,754,107

Finance Administration

The **Finance Administration Division** is responsible for the overall leadership and management of the Finance Department by coordinating operations, facilitating financial planning, managing the city's debt and investment program, financing city projects, and providing city management with relevant financial information.

Cost of Service Breakdown - Administration					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Service and support to council, management, citizens and customers	0.60	$94,296	$2,349	$11,642	$108,287
Leadership and management of the Finance Department	1.00	$157,160	$3,915	$19,404	$180,479
Maintain City's financial stability and fiscal health	0.40	$62,864	$1,566	$7,761	$72,191
TOTAL	**2.00**	**$314,320**	**$7,830**	**$38,807**	**$360,957**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Financial Services

The **Financial Services Division** is responsible for accounting, payroll, accounts payable, treasury management and financial reporting, providing accurate and timely financial information to the public, bondholders, grantors, auditors, city council, and management. A Finance Manager provides oversight of the division.

Key activities within this function include the preparation of external financial reports including the Comprehensive Annual Financial Report (CAFR), Single Audit, grant reports, state required reports, and other special reports and financial surveys. Annual reports are required by the City Charter and by Arizona Revised Statutes. Other important activities include treasury management, grant accounting, and maintenance of portions of the city's financial information system.

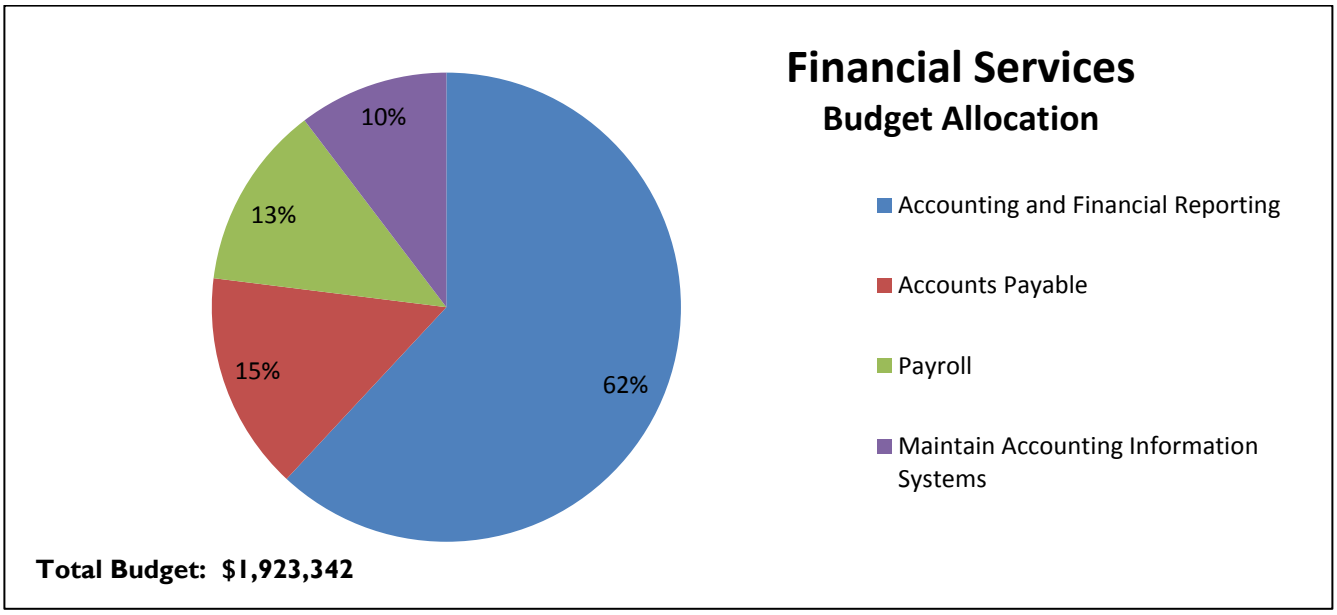
A second key function is payroll. The payroll staff ensures timely and accurate payment to employees while adhering to applicable federal and state laws, city policies, and union memorandums of understanding. The staff prepares and files payroll taxes and required Federal and State reports on a biweekly, quarterly and annual basis and provides training throughout the organization. In addition, the staff maintains portions of the Human Resource Management System.

A third function is accounts payable. The accounts payable staff processes and pays city invoices. All departments in the city rely on invoice payment services. In addition, the staff provides citywide training to employees who are involved with procurement and vendor payment processing. The staff maintains certain portions of the city's financial information system. This system requires regular upgrades, configuration and associated testing.

Cost of Service Breakdown - Financial Services

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Accounting and financial reporting	7.55	$873,881	$190,623	$126,541	$1,191,045
Accounts payable	3.25	$244,388	$14,285	$30,749	$289,422
Payroll	2.55	$209,272	$8,876	$25,932	$244,080
Maintain accounting information systems	1.65	$176,826	$848	$21,121	$198,795
TOTAL	**15.00**	**$1,504,367**	**$214,632**	**$204,343**	**$1,923,342**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.


Financial Services
Budget Allocation
10%
13%
15%
62%
Accounting and Financial Reporting
Accounts Payable
Payroll
Maintain Accounting Information Systems
Total Budget: $1,923,342

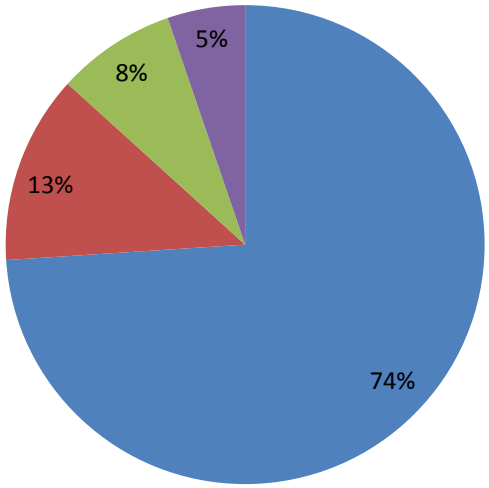
Sales Tax, Licensing & Collections

The **Sales Tax, Licensing & Collections Division** provides support to the Arizona Department of Revenue in their responsibilities in administering the sales tax code, collecting sales taxes, conducting audits of businesses, providing customer service to the taxpayers, and collecting delinquent monies owed the city. In addition, the Division issues city business licenses, coordinates and processes specialty licenses such as liquor licenses, and works to insure proper licensing of businesses.

Cost of Service Breakdown – Sales Tax, Licensing & Collections

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Administer the tax code	4.75	$575,476	$380,231	$84.999	$1,040,706
Audit businesses	2.00	$160,736	$3,980	$14,650	$179,366
Process specialty licenses	0.50	$48,913	$54,911	$9,234	$113,058
Canvass and inspect licenses	0.75	$67,402	$380	$6,028	$73,810
TOTAL	**8.00**	**$852,527**	**$439,502**	**$114,911**	**$1,406,940**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Sales Tax, Licensing and Collections

Budget Allocation

- Administer the tax code
- Audit businesses
- Process specialty licenses - liquor, bingo, off-track betting
- Canvas and inspect business licenses

Total Budget: $1,406,940

Materials Management

The **Materials Management Division** serves as the city's purchasing and contracting agent and acquires and stocks needed supplies, equipment and services for all city departments. Operations are based out of the city hall campus and through a warehouse located at the city's Municipal Operations Center (MOC). One Manager oversees both Materials Management and Inventory Control.

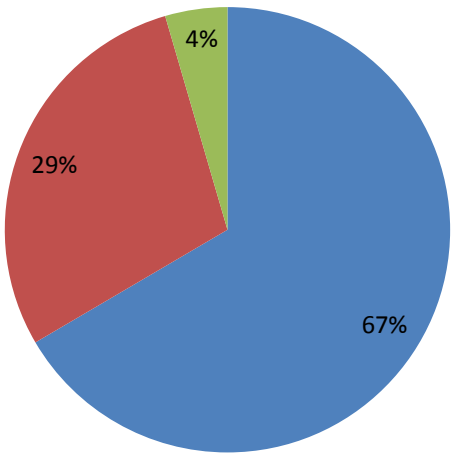
The purchasing and contracting processes are facilitated by the issuance of solicitations, contracts, purchase orders and direct purchases. The division provides professional guidance, advice, and oversight to departments in acquiring goods and services related to delivering core services. They also assist in contracting for professional and construction services for capital projects. In addition, the staff provides citywide training to employees who are involved with procurement. Lastly, the staff maintains the purchasing portions of the city's financial information system.

The Materials Management Division also manages the mail and copy room and two reprographic centers located on the City Hall campus, providing oversight of the vendor providing these services. Mail and copy room services include staffing two copy centers, maintenance of all satellite copiers, copier supplies and mail sorting service for city departments.

Cost of Service Breakdown - Materials Management

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Procure goods & services	4.20	$407,951	$47,083	$52,370	$507,404
Contract management	1.55	$175,337	$22,433	$22,761	$220,531
Manage financial information systems	0.25	$29,561	$1,310	$3,553	$34,424
TOTAL	**6.00**	**$612,849**	**$70,826**	**$78,684**	**$762,359**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Materials Management
Budget Allocation

- Procure goods and services (RFP's, solicitations, contracts)
- Manage contracts to meet all terms and conditions.
- Manage PeopleSoft for Purchasing and Inventory modules

Total Budget: $762,359

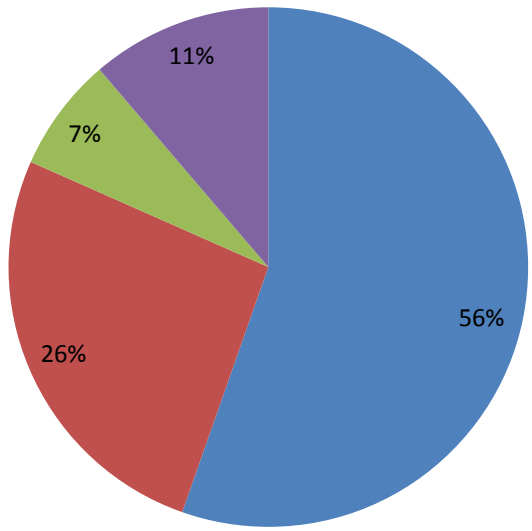
Inventory Control

The **Inventory Control Division** maintains a warehouse and a fleet parts room to ensure the availability of materials, supplies, and equipment to meet the city's operational needs. The staff also maintains portions of the financial information system. In addition, the staff manages the disposal of surplus property through public auction, competitive sealed bids or other methods advantageous to the city. Inventory Control also provides a citywide courier service for the delivery of packages, supplies, and requested items and equipment to all city facilities.

Cost of Service Breakdown - Inventory Control

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Warehouse operations	2.85	$180,914	$21,485	$68,412	$270,811
Fleet parts room service	1.20	$85,406	$10,523	$32,424	$128,353
Warehouse & fleet information systems	0.30	$25,409	$582	$8,785	$34,776
Distribution of mail & materials to locations	0.65	$35,542	$5,600	$13,906	$55,048
TOTAL	**5.00**	**$327,271**	**$38,190**	**$123,527**	**$488,988**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Inventory Control
Budget Allocation

- Manage the City's warehouse operations
- Manage Fleet Services parts services and equipment procurement
- Manage the functional application of PeopleSoft and Faster inventory modules
- Manage distribution of City's mail & materials to non City Hall campus sites

Total Budget: $488,988

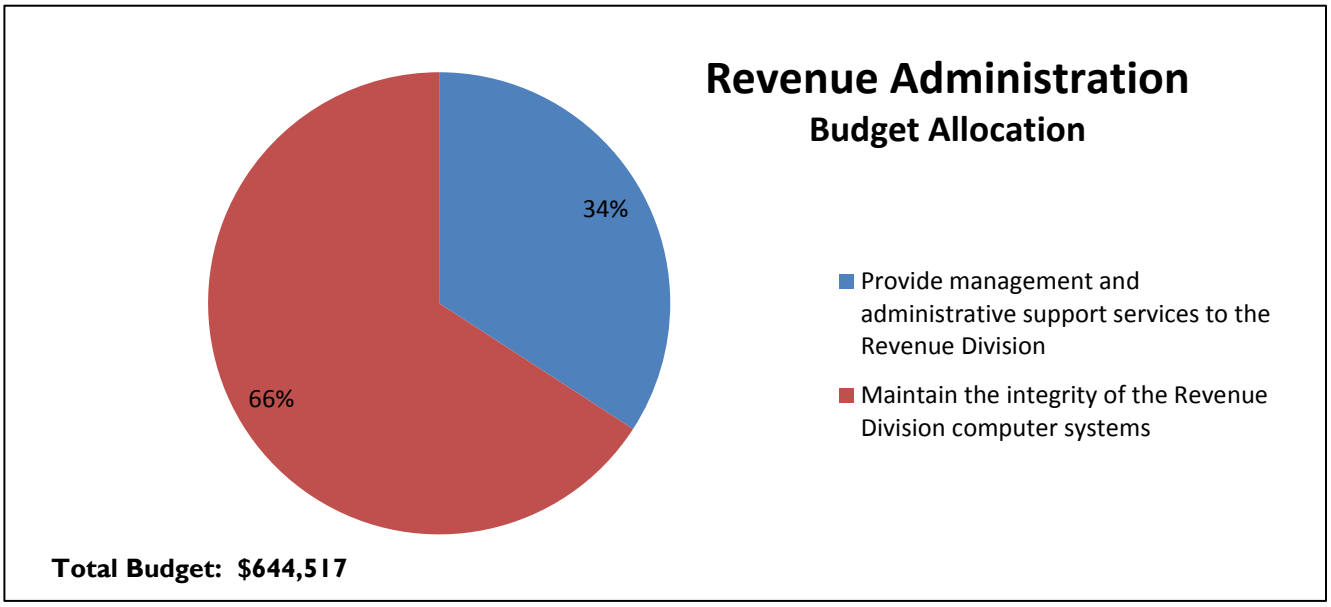
Revenue Administration

The **Revenue Administration Division** provides professional services to the city's utility operations and to the citizens of Peoria in a timely and efficient manner. Functions include Customer Service, Meter Services, Utility Billing, Tax & License, and Collections. The staff in this area are responsible for overall management of the division, maintaining several complex information systems, insuring the integrity of the data processed by these systems, budget preparation and monitoring, and other administrative duties. Maintaining the integrity of the Revenue Division computer systems is a key function. These systems include meter reading, utility billing, customer service, interactive voice response, cashiering, customer internet interfaces, sales tax, and licensing. Staff in this area also ensures the integrity of the data flowing to the city's accounting systems by reconciling revenue, accounts receivable, and cash.

Cost of Service Breakdown - Revenue Administration

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
General management and support	1.90	$194,939	$3,677	$21,508	$220,124
Insure data integrity and maintain information systems	3.10	$287,049	$95,877	$41,467	$424,393
TOTAL	**5.00**	**$481,988**	**$99,554**	**$62,975**	**$644,517**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Customer Service

The **Customer Service Section** is responsible for generating and distributing billing statements, collecting water, wastewater, solid waste and storm water user fees, processing business license applications, processing and depositing daily cash receipts, establishing new utility service accounts, initiating service orders for delivery of solid waste containers, meter installations, repairs and replacements, investigation of water leaks and customer complaints, assisting customers in person and over the telephone, and collecting delinquent amounts owed the city.

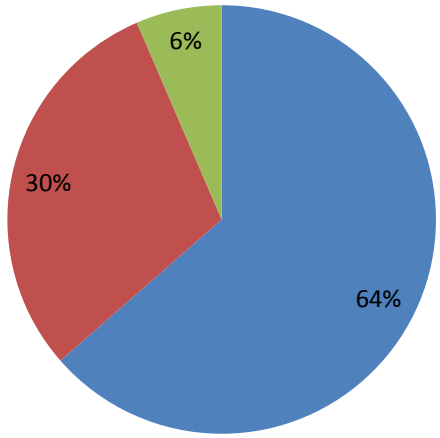
Financial transactions are processed by cashiers taking payments and making account adjustments. Payments from other departments are processed through cashiering and deposited daily using an armored car service. The cashiering information system is integrated with other key financial information systems.

Our customer service call center strives to respond promptly to customer account inquiries by telephone. The call center answers an average of three hundred calls each day, mostly related to utility services. The Customer Service Representatives use the utility billing information system to retrieve and store customer information and generate work orders to modify, start, and stop utility services.

Cost of Service Breakdown - Customer Service

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Service Charges	Total Cost of Service
Process customer financial transactions	8.65	$586,566	$999,346	$221,189	$1,807,101
Respond to customer inquiries	10.75	$715,907	$31,839	$104,289	$852,035
Collect on delinquent accounts	1.60	$107,345	$54,321	$22,548	$184,214
TOTAL	**21.00**	**$1,409,818**	**$1,085,506**	**$348,026**	**$2,843,350**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Customer Service
Budget Allocation

- Accurately process financial transactions (payments, adjustments, deposits)
- Respond to customer account inquiries by telephone and in-person
- Collect on delinquent active and finaled accounts

Total Budget: $2,843,350

Meter Services

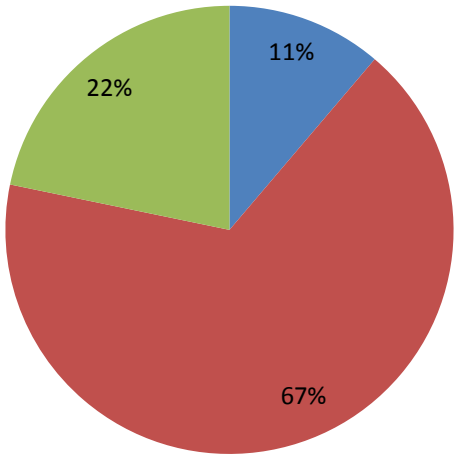
The **Meter Services Section** is responsible for accurately reading water meters each month to ensure timely and correct utility billing and providing meter installation, maintenance and repair services. Meter reading is accomplished using automated technologies. Meters are read each month according to established routes and schedules. Meter reads are collected electronically and uploaded into the billing system. These activities support the Utilities Department by ensuring full revenue collection to support their operational, infrastructure, and capital needs.

The section is also responsible for providing a high level of customer service while performing the following tasks: turning water services on/off for new or delinquent water accounts, resolving customer complaints, investigating high usage complaints, installing new meters, replacing or repairing malfunctioning or outdated meters, testing meters, and maintaining all water meters and meter vaults.

Cost of Service Breakdown - Meter Services

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Service Charges	Total Cost of Service
Meter reading	1.45	$111,992	$18,034	$18,532	$148,558
Service work orders	9.00	$674,298	$102,190	$110,669	$887,157
Meter replacement program	0.55	$49,020	$203,000	$35,919	$287,939
TOTAL	**11.00**	**$835,310**	**$323,224**	**$165,120**	**$1,323,654**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Meter Services
Budget Allocation

- Meter reading- Provide accurate information for billing water services
- Perform service work orders (disconnects, field investigations, turn-on/off, move in/out)
- Maintain the integrity of the metering system (maintenance, meter changeout program)

Total Budget: $1,323,654

Performance Report

FINANCE DEPARTMENT

The Finance Department uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-Month Policy Goals and contain various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Leadership and Image	Prudent fiscal stewardship. Employ strong fiscal management practices that encourage sustainable fiscal decision-making.	Bond ratings for general obligation bonds: - Standard & Poor's - Moody's Investor Services - Fitch Ratings	AA+ Aa1 AA+	AA+ Aa1 AAA	AA+ Aa1 AAA	AA+ Aa1 AAA
		Bond ratings for revenue bonds: - Standard & Poor's - Moody's Investor Services - Fitch Ratings	AA Aa3 AA	AA Aa3 AA	AA Aa3 AA	AA Aa3 AA
		Compliance with the Principles of Sound Financial Management	Yes	Yes	Yes	Yes
		Receive "clean" audit opinion from independent CPA firm	Yes	Yes	Yes	Yes
		Compliance with Investment Policy	Yes	Yes	Yes	Yes
Enhance Customer Service	Provide accurate and timely payment to our vendors.	Percent of vendor invoices paid within 30 days of invoice date	82%	82%	85%	88%
		Percent of A/P payments made electronically	52%	56%	57%	60%
	Perform all procurement acquisition functions effectively, accurately and timely.	Number of vendor protests filed and number upheld	0/0	0/0	0/0	0/0
	Customer Service – Provide professional, efficient, and responsive service to all customers.	Average time for CSRs to answer incoming calls (minutes)	3:49	2:13	1:29	1:30

Finance

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$3,255,115	$3,053,958	**$3,611,332**	$3,611,332	**$3,523,212**	**-2.44%**
Contractual Services	$1,279,892	$1,183,661	**$1,249,091**	$1,219,588	**$1,240,413**	**-0.69%**
Commodities	$123,522	$92,591	**$83,158**	$84,674	**$96,163**	**15.64%**
Total :	$4,658,530	$4,330,210	**$4,943,581**	$4,915,594	**$4,859,788**	**-1.69%**
Expenditures by Division						
Finance Admin	$541,098	$396,338	**$360,957**	$360,957	**$334,035**	**-7.46%**
Financial Services	$1,696,304	$1,686,878	**$1,923,339**	$1,895,352	**$1,947,804**	**1.27%**
Tax Audit & Collections	$1,319,200	$1,134,345	**$1,407,940**	$1,407,940	**$1,229,939**	**-12.64%**
Materials Management	$696,640	$723,952	**$762,358**	$762,358	**$840,711**	**10.28%**
Inventory Control	$405,288	$388,697	**$488,987**	$488,987	**$507,299**	**3.74%**
Total :	$4,658,530	$4,330,210	**$4,943,581**	$4,915,594	**$4,859,788**	**-1.69%**
Staffing by Division						
Finance Admin	3.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Financial Services	14.00	15.00	**15.00**	15.00	**15.00**	**0.00%**
Tax Audit & Collections	7.00	9.00	**9.00**	7.00	**7.00**	**-22.22%**
Materials Management	6.00	6.00	**6.00**	7.00	**7.00**	**16.67%**
Inventory Control	4.00	4.00	**5.00**	5.00	**5.00**	**0.00%**
Total :	34.00	36.00	**37.00**	36.00	**36.00**	**-2.70%**

Finance Utilities

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$2,733,543	$2,572,455	**$2,727,116**	$2,727,733	**$2,991,864**	**9.71%**
Contractual Services	$1,406,005	$1,529,477	**$1,652,430**	$1,652,266	**$1,794,674**	**8.61%**
Commodities	$340,211	$353,042	**$431,975**	$391,348	**$436,275**	**1.00%**
Capital Outlay	$371,112	$362,187	**$362,114**	$362,114	**$368,114**	**1.66%**
Total :	$4,850,871	$4,817,161	**$5,173,635**	$5,133,461	**$5,590,927**	**8.07%**
Expenditures by Division						
Customer Service	$2,745,673	$2,866,096	**$2,843,350**	$2,920,676	**$3,231,117**	**13.64%**
Revenue Administration	$598,835	$398,382	**$644,517**	$567,017	**$637,172**	**-1.14%**
Meter Services	$1,506,362	$1,552,684	**$1,685,768**	$1,645,768	**$1,722,638**	**2.19%**
Total :	$4,850,871	$4,817,161	**$5,173,635**	$5,133,461	**$5,590,927**	**8.07%**
Staffing by Division						
Customer Service	23.00	21.00	**21.00**	22.00	**22.00**	**4.76%**
Revenue Administration	5.00	5.00	**5.00**	5.00	**5.00**	**0.00%**
Meter Services	11.00	11.00	**11.00**	11.00	**11.00**	**0.00%**
Total :	39.00	37.00	**37.00**	38.00	**38.00**	**2.70%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Finance								
General Fund								
1000 - 0400	**Finance Admin**							
	Chief Finance Officer	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Finance & Accounting Asst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Director Finance & Budget	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Finance Director	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		3.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
1000 - 0410	**Financial Services**							
	Accountant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Accounting Specialist	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Accounting Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Accounting Technician II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Accounting Technician III	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Finance Director	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Finance Coordinator	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Finance Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Payroll Specialist	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Payroll Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Accountant	4.00	4.00	4.00	*-1.00*	**3.00**	*0.00*	**3.00**
	Business Systems Supervisor	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		14.00	15.00	15.00	*0.00*	**15.00**	*0.00*	**15.00**
1000 - 0420	**Tax Audit & Collections**							
	Customer Services Rep II	0.00	2.00	2.00	*-1.00*	**1.00**	*0.00*	**1.00**
	Revenue Collection Specialist	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Sales Tax & Licensing Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sales Tax Auditor	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Associate Sales Tax Auditor	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		7.00	9.00	9.00	*-2.00*	**7.00**	*0.00*	**7.00**
1000 - 0440	**Materials Management**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Buyer II	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Contract Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Contract Officer	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Materials Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Purchasing Supervisor	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Buyer I	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		6.00	6.00	6.00	*1.00*	**7.00**	*0.00*	**7.00**
1000 - 0500	**Inventory Control**							
	Buyer I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Inventory Control Supervisor	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Storekeeper	2.00	2.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Lead Inventory Control Specialist	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		4.00	4.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Finance Totals:	**34.00**	**36.00**	**37.00**	***-1.00***	**36.00**	***0.00***	**36.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Finance Utilities								
General Fund								
1000 - 0450	**Customer Service**							
	Customer Services Rep II	19.00	17.00	17.00	*0.00*	**17.00**	*0.00*	**17.00**
	Lead Customer Services Rep	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Utility Services Supervisor	1.00	1.00	1.00	*1.00*	**2.00**	*0.00*	**2.00**
		23.00	21.00	21.00	*1.00*	**22.00**	*0.00*	**22.00**
1000 - 0460	**Revenue Administration**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Systems Analyst	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Business Systems Supervisor	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Revenue Manager	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Finance Manager	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Management Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
1000 - 0470	**Meter Services**							
	Dispatcher	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Water Meter Technician	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility Services Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Water Meter Technician I	5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Water Meter Technician II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		11.00	11.00	11.00	*0.00*	**11.00**	*0.00*	**11.00**
	Finance Utilities Totals:	**39.00**	**37.00**	**37.00**	***1.00***	**38.00**	***0.00***	**38.00**

City of Peoria
Summary of Recommended Supplemental Request

Finance

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0420 - 01	Tax Audit & Collections	AZ Dept of Revenue (ADOR) Fee Increase		$0	$29,000	**$29,000**	
0410 - 05	Financial Services	Investment Fees		$0	$40,000	**$40,000**	$40,000
0440 - 02	Materials Management	Various Copier Replacements		$24,000	$0	**$24,000**	
0440 - 03	Materials Management	Mail Equipment Replacement		$9,000	$0	**$9,000**	
		Total - General Fund	**0.00**	**$33,000**	**$69,000**	**$102,000**	$40,000
		Total - Finance	***0.00***	***$33,000***	***$69,000***	***$102,000***	***$40,000***

City of Peoria
Summary of Recommended Supplemental Request

Finance Utilities

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0450 - 01	Customer Service	Banking Services Credit Card Fees		$0	$192,470	**$192,470**	
0450 - 02	Customer Service	Office Equipment and Furniture		$12,300	$0	**$12,300**	
		Total - General Fund	**0.00**	**$12,300**	**$192,470**	**$204,770**	
		Total - Finance Utilities	***0.00***	***$12,300***	***$192,470***	***$204,770***	

City of Peoria
Summary of Carryover Requests

Finance Utilities

Division Number	Carryover Number	Division Name	Description	Total Amount
General Fund				
0450	01	Customer Service	Software Systems Upgrades	**$44,267**
0450	02	Customer Service	Altivon Customer Service Call Center Study	**$13,913**
			Total - General Fund	**$58,180**
			Total - Finance Utilities	**$58,180**

PEORIA
ARIZONA

AZ Dept of Revenue (ADOR) Fee Increase

Revenue Offset:

Total Supplemental Cost - $29,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	ADOR Ongoing Fee Increase	$0	$29,000	**$29,000**
	Total	**$0**	**$29,000**	**$29,000**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Finance
Department Priority **1**

Please describe this request:

Arizona Department of Revenue (ADOR) fees have been increased by $66,592. The Sales Tax Division was able to absorb $37,592 of this increase from their base budget, leaving an ogoing supplemental request of $29,000.00. Sales Tax anticipates this supplemental request will be offset by additional tax audit revenues.

How does this item affect your current service levels?

There is no change to current service levels or revenues, just a fee increase imposed by ADOR.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Tax Audit & Collections Supplemental Request
Supplemental Number: 0420-01

Investment Fees

Total Supplemental Cost - $40,000

Revenue Offset:
$40,000.00

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520037	Investment Management Fees	$0	$40,000	**$40,000**
	Total	**$0**	**$40,000**	**$40,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Finance
Department Priority **2**

Please describe this request:

This request is for funding to cover an increase in investment fees due to a change in our investment management contract. Through a competitive bid process, the City selected a new investment management firm out of 11 proposals based on a combination of qualification and price. Under the new contract, investment management fees are capped at $130,000 for the first year, $170,000 for the second year and will range between $200,000 to $250,000 based on assets under management thereafter. Increase in fees is expected to be offset by increase in investment earnings.

How does this item affect your current service levels?

Maintains the City's investment program and compliance with the City's Investment Policy.

Does this supplemental affect other departments?

Yes, in the allocation of investment fees to other departments through the City's cost allocation plan.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Financial Services Supplemental Request
Supplemental Number: 0410-05

Various Copier Replacements

Revenue Offset:

Total Supplemental Cost - $24,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530019	Replacement of 8 copiers	$24,000	$0	**$24,000**
	Total	**$24,000**	**$0**	**$24,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Finance
Department Priority **3**

Please describe this request:

This is a request for funding to replace 8 Copiers (PD Records, Fleet, Library, Council Chambers, Fire Ops, Finance, Inventory Control Warehouse) which have reached the end of their life expectancy.

How does this item affect your current service levels?

Due to the age of the copiers, parts availability has become an issue and copiers need to be replaced.

Does this supplemental affect other departments?

Yes, the copiers to be replaced are for the following departments: PD Records, Fleet, Library, Council Chambers, Fire Ops, Finance, Inventory Control Warehouse.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Materials Management Supplemental Request
Supplemental Number: 0440-02

Mail Equipment Replacement

Revenue Offset:

Total Supplemental Cost - $9,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530019	New Mail Metering Machine for Mailroom	$9,000	$0	**$9,000**
	Total	**$9,000**	**$0**	**$9,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Finance
Department Priority **4**

Please describe this request:

The mailing machine used to affix postage for all city mail is over 5 years old and in need of replacement.

How does this item affect your current service levels?

The current machine is over 5 years old and has experienced several breakdowns over the last year and will only continue to degrade. The city meters aproximately 100,000 pieces of outgoing mail annually.

Does this supplemental affect other departments?

Yes, all city mail is metered through this mail machine.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Materials Management Supplemental Request
Supplemental Number: 0440-03

Banking Services Credit Card Fees

Revenue Offset:

Total Supplemental Cost - $192,470

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520010	Bank Service Fees	$0	$192,470	**$192,470**
	Total	**$0**	**$192,470**	**$192,470**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Finance Utilities
Department Priority **1**

Please describe this request:

The city is charged credit card fees for payments made to the city with a credit card. The volume of credit card transactions for utility payments has been increasing at a rate of about 15% per year as more customers choose to pay their utility bills with a credit card. As a result, credit card fees are increasing. These fees are factored into the city's utility rate studies and are recovered through rate revenues. This supplemental is to cover the increasing credit card fees charged by the bank.

How does this item affect your current service levels?

To maintain current service levels, we provide various payment options to customers which include payment by credit card. Reducing customers' ability to pay with a credit card would reduce our service level.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Customer Service Supplemental Request
Supplemental Number: 0450-01

Office Equipment and Furniture

Revenue Offset:

Total Supplemental Cost - $12,300

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530016	Purchase Varidesk, chairs and headsets	$12,300	$0	**$12,300**
	Total	**$12,300**	**$0**	**$12,300**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Finance Utilities
Department Priority **2**

Please describe this request:

This is a request for funding to purchase Varidesks and Ergonomical Chairs for the Customer Service Phone Representatives who are on phone calls and require improved ergonomics. This supplement will also purchase new headsets to replace outdated and ineffective ones.

How does this item affect your current service levels?

Customer Service Representatives spend long time periods at their desk. Standing desks provide improved ergonomics for standing work, which can help with working posture.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Customer Service Supplemental Request
Supplemental Number: 0450-02

Carryover Request - Software Systems Upgrades

Total Carryover Cost - $44,267

Account Number	Description	One-Time Costs	Program
520099	Other Professional Services	**$44,267**	
	Total	**$44,267**	

Please Describe this Request:

This request is to carry over funds in the amount of $44,267 for Northstar Upgrade Project. Report Writing training is required and the automation process platform still needs to be installed. This project was originally planned for FY17, but has not been completed. Monies were originally budgeted in divison 0460.

What service does this relate to?

Northstar is the Customer Service Utility Billing System.

Why is this Carryover unable to be completed this year?

Because of staffing changes, projects were put on hold until new management was in place and trained.

What Supplemental number/name does this relate to? Northstar Upgrade Project

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Customer Service Carryover Request
Carryover Number: C-0450-01

Carryover Request - Altivon Customer Service Call Center Study

Total Carryover Cost - $13,913

Account Number	Description	One-Time Costs	Program
520099	Other Professional Services	**$13,913**	
	Total	**$13,913**	

Please Describe this Request:

This request is for funds in the amount of $13,913 for Altivon Customer Service Call Center Software Study to be carried over from division 0460 to division 0450. Monies were originally budgeted in wrong division.

What service does this relate to?

Altivon is the automated phone answering system.

Why is this Carryover unable to be completed this year?

Because of staffing changes, projects were put on hold until new management was in place and trained.

What Supplemental number/name does this relate to? Altivon Customer Service Study

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Customer Service Carryover Request
Carryover Number: C-0450-02

MANAGEMENT AND BUDGET DEPARTMENT

PEORIA
ARIZONA

Department Spotlight

MANAGEMENT AND BUDGET DEPARTMENT MISSION

Develop an annual, balanced fiscal plan which incorporates Council policy, while maintaining a strong financial position. Provide timely, thoughtful and accurate information to stakeholders, while maximizing the use of organizational resources.

DEPARTMENT OVERVIEW

Management and Budget

The **Management and Budget Department** is made up of a resourceful and effective workgroup that helps develop and implement major city initiatives, ensures spending priorities are addressed in an efficient and effective manner, offers policy and financial analysis on important operational issues, and positions the organization toward long-term financial viability.

Key Outcome Measures

Management & Budget Department

- % Variance in Budget Forecast
- % Variance in Key Forecast Assumptions
- GFOA Distinguished Budget Presentation Award

Budget Management

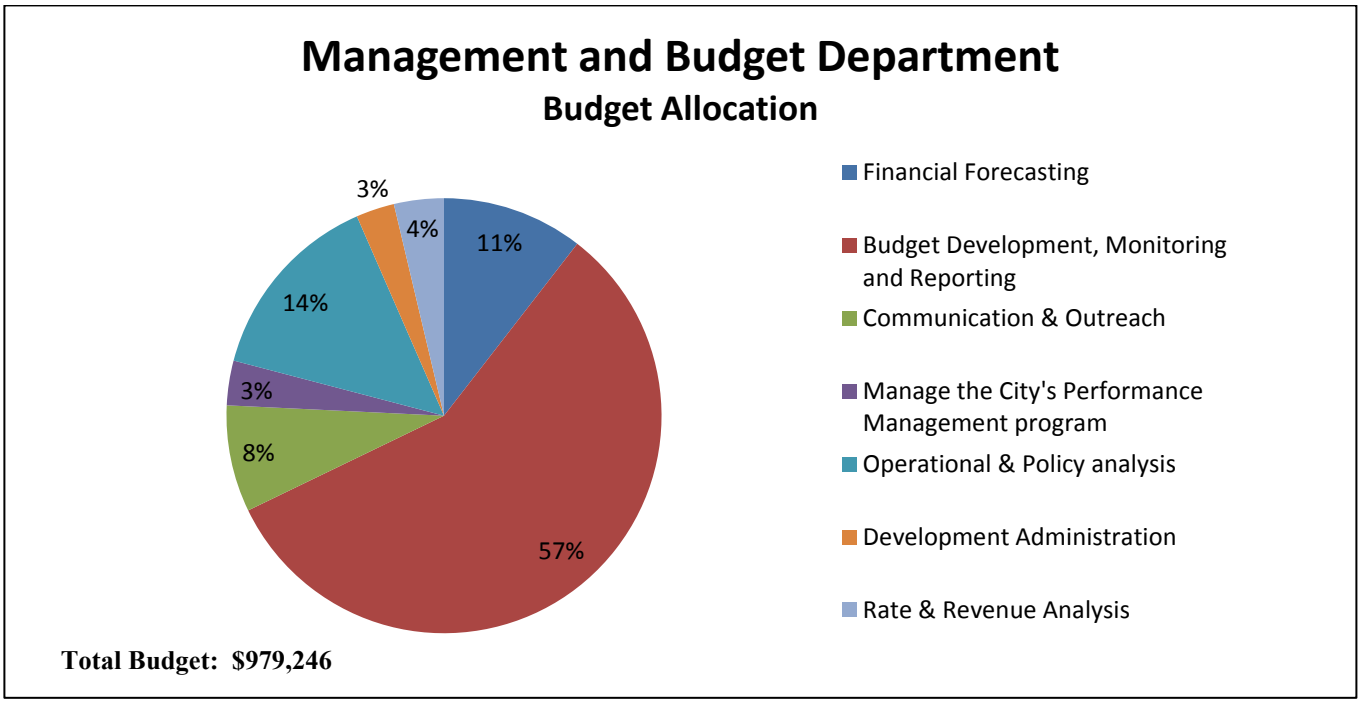
Budget management is responsible for developing an annual operating and capital spending plan that reflects stakeholder interests, while maintaining the city's strong fiscal integrity. Key activities within this function include revenue analysis and forecasting, operational and financial analysis, expenditure monitoring and process development. Additionally, the city is subject to numerous State and Charter law requirements regarding budgetary activity. These include public hearing and notice requirements, property tax disclosure, capital plan scrutiny, impact fee regulations and voter authority for bonding.

Management Support

In addition to the budget functions mentioned above, this division is also responsible for offering strategic support for important organizational initiatives, providing ad hoc professional analysis and managing the city's Performance Management Program. An important secondary function is to monitor a number of development activities such as development agreement obligations, impact fee studies and credit administration.

Cost of Service Breakdown – Management and Budget					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Financial Forecasting and Economic Analysis	0.56	$88,310	$6,932	$7,530	$91,396
Developing, Analyzing, Monitoring and Reporting on Financial Resources	3.56	$469,517	$44,067	$47,870	$581,019
Communication and Outreach	0.51	$64,489	$6,313	$6,858	$83,236
Management of the City's Performance Management Program	0.23	$26,560	$2,847	$3,093	$37,538
Operational and Policy Analysis	0.80	$119,995	$9,903	$10,757	$130,566
Development Administration	0.16	$23,774	$1,981	$2,151	$26,113
Rate and Revenue Analysis	0.18	$31,651	$2,228	$2,420	$29,377
TOTAL	**6.00**	**$824,296**	**$74,270**	**$80,680**	**$979,246**

The budget amounts listed above include all costs for that service or program for FY2017. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Performance Report

MANAGEMENT AND BUDGET DEPARTMENT

The Management and Budget Department uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Total Planning	Effectively manage the City's planned resources to ensure organizational priorities are met	Maintain a (+-)3% variance in **budget** forecasts from the original forecast (September) to the final forecast (March Study Session)	+0.36%	+1.71%	0.13%	<3%
		Maintain a (+-)3% variance in **revenue** forecasts from the original forecast (September) to the final forecast (March Study Session)	+0.07	+0.90%	0.13%	<3%
Enhance Customer Service	Provide responsive, effective and efficient service to all customers	Percent of customers rating customer service as Good or Excellent	N/A*	85%	87%	90%

*Survey not conducted in FY2016

Management and Budget

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$546,308	$799,685	**$825,577**	$825,577	**$840,630**	**1.82%**
Contractual Services	$87,503	$96,712	**$149,080**	$99,730	**$146,656**	**-1.63%**
Commodities	$6,034	$9,008	**$4,589**	$3,939	**$4,089**	**-10.90%**
Total :	$639,844	$905,405	**$979,246**	$929,246	**$991,375**	**1.24%**
Expenditures by Division						
Management and Budget	$639,844	$905,405	**$979,246**	$929,246	**$991,375**	**1.24%**
Total :	$639,844	$905,405	**$979,246**	$929,246	**$991,375**	**1.24%**
Staffing by Division						
Management and Budget	5.00	6.00	**6.00**	6.00	**6.00**	**0.00%**
Total :	5.00	6.00	**6.00**	6.00	**6.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Management and Budget								
General Fund								
1000 - 0430	**Management & Budget**							
	Budget Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Budget Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management & Budget Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management & Budget Director	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Budget Analyst	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		5.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Management and Budget Totals:	**5.00**	**6.00**	**6.00**	***0.00***	**6.00**	***0.00***	**6.00**

PEORIA
ARIZONA

City of Peoria
Summary of Carryover Requests

Management and Budget

Division Number	Carryover Number	Division Name	Description	Total Amount
General Fund				
0430	01	Management and Budget	Program Review	**$50,000**
			Total - General Fund	**$50,000**
			Total - Management and Budget	**$50,000**

PEORIA
ARIZONA

Carryover Request - Program Review

Total Carryover Cost - $50,000

Account Number	Description	One-Time Costs	Program
520099	Other Professional Services	**$50,000**	
	Total	**$50,000**	

Please Describe this Request:

This will carry over funding for an outside consultant to perform a program review on a city department.

What service does this relate to?

This was FY2018 funding for a Program Review originally intended for a review of the City Attorney's Office.

Why is this Carryover unable to be completed this year?

The scope of the project was changed and now will be directed toward a review of the Office of Communications. It is anticipated that the review will begin in FY2018 but not be completed until FY2019.

What Supplemental number/name does this relate to? Program Review #0430-01

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

PEORIA
ARIZONA

HUMAN RESOURCES DEPARTMENT

PEORIA
ARIZONA

Department Spotlight

HUMAN RESOURCES DEPARTMENT MISSION

To establish the optimal work environment for obtaining sustained high productivity, continuous improvement, organizational renewal, and exceptional customer service.

FOCUS AREAS

Within the five-year Strategic Plan for Human Resources, four focus areas are identified. Ultimately, all focus areas and related goals continue to enhance and support the City of Peoria as an employer of choice.

Talent Acquisition

Talent Acquisition is recruiting and hiring the right people at the right time for the right job. It also includes recruitment of volunteers, interns, and apprentices to meet the diverse needs of the City of Peoria.

Talent Development

Once employees are hired, Human Resources provides development opportunities to help employees grow within the City. Included are the City of Peoria's Leadership Excellence programs, succession planning, and providing robust professional development opportunities.

Key Outcome Measures

Human Resources Department

- 93% of new hires and promoted employees successfully pass probation.
- 100% of employees that voluntarily leave and would recommend the City as a place of employment for others.
- Entry of employee job record and benefit transactions with an error rate of less than 5%.

Talent Engagement

In addition to providing development opportunities to employees, Human Resources focuses on engaging that talent. A critical function of engagement is effective communication to all employees, but also includes the City's onboarding process, employee appreciation and recognition, and involvement in projects and committees.

Talent Retention

Because the City of Peoria is positioned as an employer of choice, this focus area reflects the actions and activities that retain a high performing, diverse workforce. Retention includes compensation, benefits, employee wellness, and work-life balance.

DEPARTMENT FUNCTIONS

Human Resources consists of seven main departmental functions that support the four focus areas.

Benefits and Wellness Programs

The Benefits and Wellness activities include designing and managing employee benefit programs, insurance, leave, workers compensation, cost-containment strategies, administering the program budget and related policies and procedures, addressing current work-life issues, determining needed changes and assuring full compliance with all applicable laws.

Classification and Compensation

Classification and Compensation activities include identifying job classifications and compensation structures that are fiscally sound, easily understandable and provide for fair and equitable pay that acknowledges the contributions of current employees, and positively affects the recruitment efforts of new employees. It also includes developing and maintaining job descriptions, performing workforce reviews and studies, and planning and developing long-term strategies for compensation programs as well as providing position management, processing PAF's, and supporting negotiation contract costing.

Employee Relations/Labor Relations

Employee Relations/Labor Relations activities include providing workforce planning and employment services for the organization and employees, advising management and employees on human resources and performance management issues, interpreting policy, conducting exit interviews, negotiating and developing labor contracts, facilitating and maintaining positive employer-employee relations with all employee groups, and investigating and resolving employee or organizational issues.

Human Capital Management/Business Operations

Human Capital Management and Business Operation activities include management of employee information in the Human Resources Information System, creating and maintaining reports pertaining to employees and handling of business operations that support the employer and operational needs.

Recruitment

Recruitment activities include hiring applicants for various employment opportunities, offering employment services to operating departments to ensure they have a diverse employees in the positions they need, coordinating pre-employment processes, conducting new employee orientation, and providing programs to help produce highly skilled workers to meet the demands of the employer/industry.

Safety Management

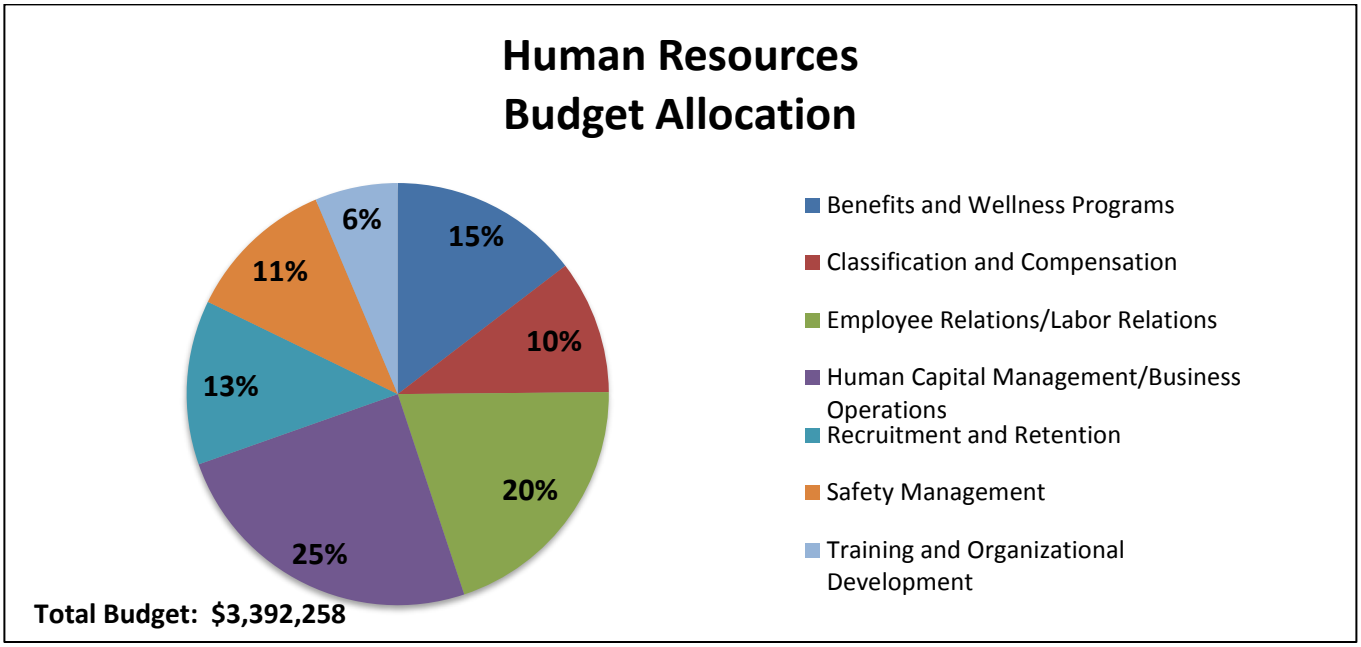
Safety Management activities include coordinating with departments to create a safe and hazard-free work environment, monitoring safety compliance, developing and maintaining a written safety program, hazard analysis, conducting OSHA reviews, and conducting accident review to mitigate exposure to the City.

Training and Organizational Development

Training and Organizational Development includes developing, administering, and evaluating organizational training programs to enhance the skills of the City's workforce to retain highly qualified employees, overseeing the education assistance program, overseeing the City's Learning Management System, developing and maintaining the Leadership Development programs, and the Mentorship program.

Cost of Service Breakdown - Human Resources					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Benefits and Wellness Programs	2.92	$312,845	$184,039	$40,877	$537,761
Classification and Compensation	2.05	$231,896	$138,020	$28,699	$398,615
Employee Relations/Labor Relations	4.01	$448,702	$266,452	$56,137	$771,292
Human Capital Management/Business Operations	4.94	$402,598	$220,286	$69,157	$692,041
Recruitment and Retention	2.52	$205,593	$112,531	$35,278	$353,402
Safety Management	2.29	$245,537	$144,468	$32,058	$422,063
Training and Organizational Development	1.27	$126,290	$73,016	$17,779	$217,085
TOTAL	**20.00**	**$1,973,461**	**$1,138,812**	**$279,985**	**$3,392,258**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Performance Report

HUMAN RESOURCES DEPARTMENT

The Human Resources Department uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Enhance Current Services	Provide responsive, professional Human Resources services that will allow us to attract and retain the highest quality of employee.	Percentage of new hires and competitively selected probationary employees that pass probation	95.75%	95.22%	93%	**93%**
		Percent of employees that voluntarily leave and would recommend the City as a place of employment for others	100%	100%	100%	**100%**
	Appropriate management of Human Resources transactions, processes, and procedures.	Entry of employee job record and benefit transactions with an error rate of less than 5%	99.26%	98.86%	95%	**95%**

Human Resources

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$1,824,005	$2,046,826	**$2,204,498**	$2,204,498	**$2,313,061**	**4.92%**
Contractual Services	$16,178,954	$17,196,961	**$20,276,243**	$19,967,922	**$21,483,559**	**5.95%**
Commodities	$50,564	$109,888	**$100,183**	$102,615	**$79,303**	**-20.84%**
Total :	$18,053,523	$19,353,676	**$22,580,924**	$22,275,035	**$23,875,923**	**5.73%**
Expenditures by Division						
Human Resources	$1,973,103	$2,218,465	**$2,982,781**	$2,982,781	**$3,474,113**	**16.47%**
Training	$313,120	$198,419	**$457,807**	$457,807	**$0**	**-100.00%**
Workers Compensation Self-Insurance	$1,172,392	$1,582,088	**$1,921,319**	$1,901,149	**$2,051,000**	**6.75%**
Employee Benefits - Health	$13,531,263	$14,340,600	**$16,064,541**	$15,808,122	**$17,185,729**	**6.98%**
Employee Benefits - Dental/Vision	$1,052,343	$998,295	**$1,141,507**	$1,116,507	**$1,157,081**	**1.36%**
Employee Event Fund	$2,814	$3,000	**$3,000**	$3,000	**$3,000**	**0.00%**
Employee Wellness Prg	$8,488	$12,808	**$9,969**	$5,669	**$5,000**	**-49.84%**
Total :	$18,053,523	$19,353,676	**$22,580,924**	$22,275,035	**$23,875,923**	**5.73%**
Staffing by Division						
Human Resources	18.00	18.00	**19.00**	19.00	**19.00**	**0.00%**
Training	1.00	1.00	**1.00**	1.00	**1.00**	**0.00%**
Total :	19.00	19.00	**20.00**	20.00	**20.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Human Resources								
General Fund								
1000 - 0070	**Human Resources**							
	Business Systems Analyst	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Emergency Management & Safety Coo	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Human Resources Analyst	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Human Resources Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Human Resources Consultant	2.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Human Resources Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Human Resources Manager	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Human Resources Safety Specialist	0.00	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Human Resources Specialist	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Human Resources Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Safety Administrator	0.00	0.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Human Resources Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Human Resources Safety Coordinator	0.50	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Sr Human Resources Consultant	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		18.00	18.00	19.00	*0.00*	**19.00**	*0.00*	**19.00**
1000 - 0080	**Training**							
	Human Resources Manager	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Organizational Development Coordinat	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Human Resources Totals:	**19.00**	**19.00**	**20.00**	***0.00***	**20.00**	***0.00***	**20.00**

City of Peoria
Summary of Recommended Supplemental Request

Human Resources

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0070 - 03	Human Resources	Graduate/Intern Program		$22,000	$0	**$22,000**	
0070 - 02	Human Resources	Professional Development		$25,000	$0	**$25,000**	$0
		Total - General Fund	**0.00**	**$47,000**	**$0**	**$47,000**	$0
		Total - Human Resources	***0.00***	***$47,000***	***$0***	***$47,000***	***$0***

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Graduate/Intern Program

Revenue Offset:

Total Supplemental Cost - $22,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Graduate/Intern Program	$22,000	$0	**$22,000**
	Total	**$22,000**	**$0**	**$22,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Human Resources
Department Priority **1**

Please describe this request:

The City has continued to foster collaborative relationships with various institutions of higher learning in the Peoria area. Such arrangements help to provide unique career opportunities for well-educated students, while offering the City with high-level analysis and academic insight on various policy issues. With this in mind, the identified funding would be used to support mutually beneficial research programs for students. Such programs as the ASU Marvin Andrews Internship enable students studying public administration, political science, finance and other disciplines to receive "hands-on" training for an extended time. The students, often at the graduate level, can in turn provide more insightful research on key policy issues as Economic Development, Budget, Organizational Management, and Civic Engagement.

How does this item affect your current service levels?

Current service levels would be enhanced as the City would benefit from the research capabilities of the interns.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Professional Development

Total Supplemental Cost - $25,000

Revenue Offset:
$0.00

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Professional Development Funding	$25,000	$0	**$25,000**
	Total	**$25,000**	**$0**	**$25,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Human Resources
Department Priority **2**

Please describe this request:

The City of Peoria values the benefits gained from professional development of our employees. This request is to maintain the Special Development Fund that began in FY2016 at the City Manager's direction. This request is to provide consistent funding for this program.

This fund is used for unusual, special opportunity programs, approved by the City Manager, that otherwise would be unaffordable through a department's line item for training and is not eligible for tuition assistance. Examples would be the Director Development Program, Harvard Program for Senior Executives, the Senior Executive Institute of the University of Virginia or other specialized educational opportunities.

How does this item affect your current service levels?

Provides professional development opportunities for the organization to position ourselves as an Employer of Choice and preparation for future leadership.

Does this supplemental affect other departments?

Departments may request to use these funds for unusual, special opportunity programs that are not included in their department budget nor are eligible for tuition assistance.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

INFORMATION TECHNOLOGY DEPARTMENT

PEORIA
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Department Spotlight

INFORMATION TECHNOLOGY DEPARTMENT MISSION

Provide high quality, reliable and secure technology services with a focus on innovation, fiscal responsibility and exceptional customer service.

DEPARTMENT OVERVIEW

The Information Technology Department provides technology support and resources to all City departments. It is comprised of nine workgroups that provide support for all of the City's technology services and systems, including computers, applications, servers, network infrastructure, and radio systems, ensuring they are available, secure, and reliable. The IT Department also facilitates the Project Oversight Committee (POC) which reviews, approves, and prioritizes all technology requests to ensure alignment with the City's overall technology strategies.

Information Technology Administration

The Information Technology Administration section is responsible for the overall leadership and operational support of the Information Technology Department. IT Administration activities include:

- Budget and Performance Measurement Monitoring
- Contract Monitoring – Hardware/Software
- Inventory Reporting & Reconciliation
- Research/Special Projects
- IT Payroll Processing
- Administrative Support – IT Director & Department
- Procurement – IT & Citywide Technology
- Planning & Budgeting Activities
- Supervisory Duties & Workgroup Oversight
- IT Leadership/Liaison Responsibilities
- City Leadership Team Responsibilities

Key Outcome Measures

Information Technology Department

- 100% network availability during normal operating hours
- 100% compliance with all network security standards
- Customer Service Survey Ratings

Application Systems Support

Application Systems Support is responsible for application systems support for all City departments. This includes enterprise wide systems such as financials, payroll, permitting, work order and asset management, electronic document management; and systems for individual departments including library, utility billing, cashiering, sales tax, and utilities systems. Application systems support activities include:

- Application Implementation
- Application Support/Maintenance
- Application Upgrades
- SQL Database Support & Administration
- Supervisory Functions
- Planning & Budgeting Activities

Desktop Support

Desktop Support is responsible for providing first and second level technical support for the City, including the ordering, operations, troubleshooting, and repair of devices and systems. Desktop Support also performs installation, maintenance, and repair of computer software, stand-alone and networked hardware, voice and data networks and peripheral equipment. Desktop support activities include:

- First-Level Technical Support & Work Order Management
- User Network Account Management
- Hardware/Software Inventory Management
- Technology Procurement Activities
- Second-Level Technical Support & Field Repairs
- Cabling/Telecomm Support
- Equipment Deployments, Moves, Disposals
- After-Hours/Council Meeting Technical Support
- Supervisory Functions
- Planning & Budgeting Activities

Geographic Information Systems (GIS) Support

Geographic Information Systems (GIS) is responsible for the development and maintenance of City GIS infrastructure and map viewer application, integrating with City systems to tie assets and data to geographical locations, and mapping support and data services for all City departments. GIS support activities include:

- GIS Application Support
- GIS Application Development
- Map/Data Service Requests
- Managed Data Maintenance
- GIS Project Data Development
- Supervisory Functions
- Planning & Budgeting Activities

Network Support

Network Support is responsible for providing network services including network infrastructure, engineering, and systems administration, system backup/restore, database support, VOIP/telephone infrastructure, and technology infrastructure coordination on building projects. Network support activities include:

- Network Security Administration
- Network Infrastructure Hardware/Administration
- System Backup Administration
- Email Administration
- Server & Active Directory Administration
- Records Requests/Litigation Holds
- Telecommunications Support
- Supervisory Functions
- Operational Projects – Coordination
- Planning & Budgeting Activities

Project Management

Project Management is responsible for providing project management services for city departments and large scale citywide technology implementations. Project management activities include:

- Project Preparation
- Project Initiation & Planning
- Vendor Selection/Contracting
- Project Implementation & Management

Radio Support Services

Radio Support Services is responsible for ensuring all radio systems are operational, meet technical standards, and are in compliance with all regulations. In addition, this group is heavily involved with the Regional Wireless Consortium (RWC) because of Peoria's membership in the RWC. This involvement ensures Peoria's radio needs are met, for both Public Safety and General Government radio users. Radio support activities include:

- Regional Radio Participation
- Radio Emergency Planning
- Subscriber Equipment Maintenance
- Radio Infrastructure Maintenance
- Dispatch Console Installation, Maintenance & Repair

Security Administration

Security Administration is responsible for ensuring compliance with all security requirements and standards, monitoring network and application security, conducting security review and audits and recommending mitigation and improvement activities. This includes ensuring compliance with FBI CJIS, AZ DPS ACJIS, PCI, and HIPAA standards. Security administration activities include:

- Citywide Network and Application Security
- Compliance Management/Training (ACJIS, PCI, HIPAA)
- Security Reviews/Audits
- Business Recovery

Special Systems Support

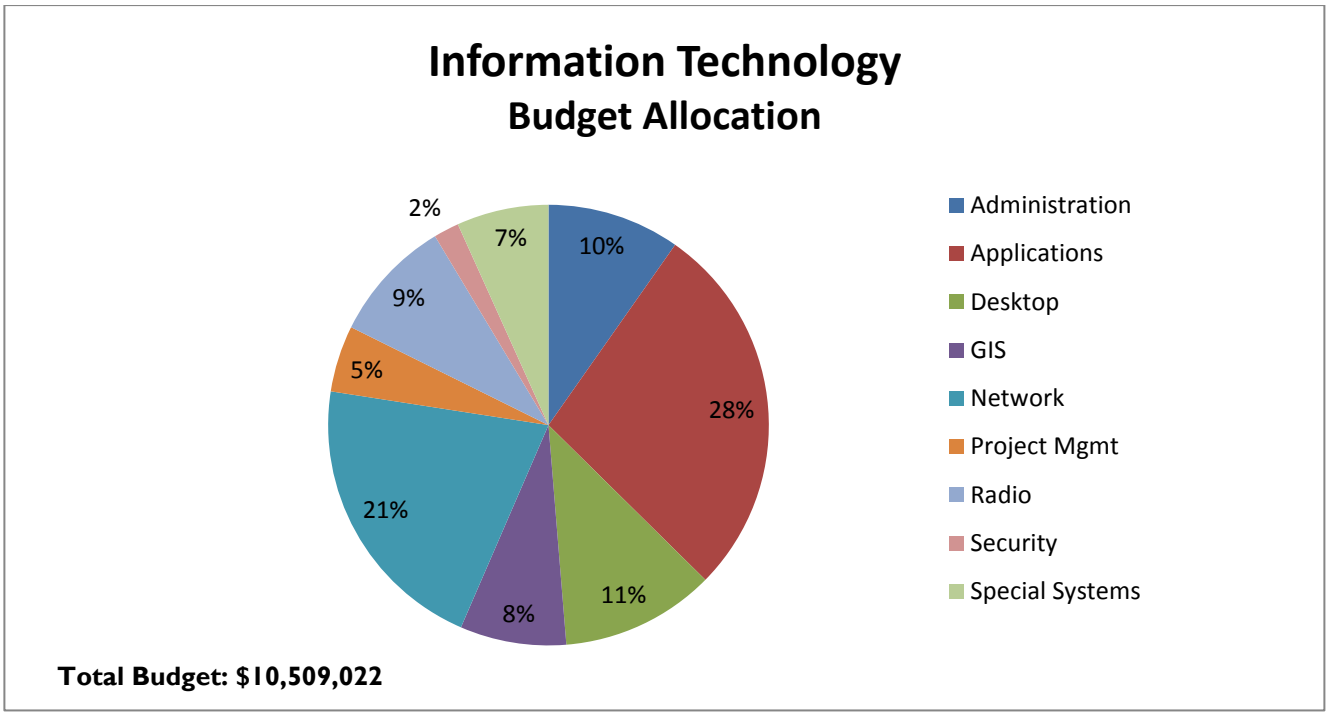
Special Systems Support is responsible for systems support for public safety departments, including Police and Fire. This includes the Police Computer Aided Dispatch/Records Management/Mobile system and other Fire and Police systems. These systems require 24/7 support due to the departments' missions to protect the public. Special Systems activities include:

- System Upgrades
- System Implementation
- System Support/Maintenance
- Supervisory Functions
- Planning & Budgeting Activities

Cost of Service Breakdown - Information Technology Department

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Maintenance Costs	Internal Services Charges	Total Cost of Service
Administration	6.0	$831,740	$21,716	$0	$170,838	$1,024,294
Application Systems Support	10.0	$1,217,401	$273,519	$1,157,238	$256,625	$2,904,783
Desktop Support	6.0	$687,842	$25,016	$302,948	$173,789	$1,189,595
Geographic Information Systems (GIS) Support	5.0	$476,301	$35,829	$163,839	$143,226	$819,195
Network Support	7.0	$884,625	$407,712	$678,594	$230,489	$2,201,420
Project Management	3.0	$410,340	$5,779	$11,444	$85,050	$512,613
Radio Support Services	2.0	$237,148	$598,639	$24,714	$91,600	$952,101
Security Administration	1.0	$144,343	$3,526	$19,561	$28,350	$195,780
Special Systems	2.0	$241,256	$3,757	$407,528	$56,700	$709,241
TOTAL	**42.0**	**$5,130,996**	**$1,375,493**	**$2,765,866**	**$1,236,667**	**$10,509,022**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.


Information Technology
Budget Allocation
10%
28%
11%
8%
21%
5%
9%
2%
7%
Administration
Applications
Desktop
GIS
Network
Project Mgmt
Radio
Security
Special Systems
Total Budget: $10,509,022

Performance Report

INFORMATION TECHNOLOGY DEPARTMENT

The Information Technology Department uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Enhance Current Services	Enhance customer satisfaction by providing quality customer service	% of employees rating their overall experience as "Satisfied" or "Very Satisfied" for closed issues	98%	96%	98%	**98%**
		% of employees "Satisfied" or "Extremely Satisfied" with the IT staff professionalism and courtesy for closed issues	99%	97%	98%	**99%**
	Ensure major systems availability, uptime, and maintenance	Internet connection uptime (excluding scheduled downtime)	99.93%	99.95%	99.99%	**100%**
		E-mail service uptime (excluding scheduled downtime)	99.9%	99.9%	99.99%	**100%**

Information Technology

Operating Budget Summary

Sort Description	*FY 16 Actual*	*FY 17 Actual*	*FY 18 Budget*	*FY 18 Estimate*	*FY 19 Budget*	*Percent Change*
Expenditures by Category Name						
Personal Services	$4,692,389	$4,869,890	**$5,144,994**	$5,135,794	**$5,095,677**	**-0.96%**
Contractual Services	$4,372,942	$4,481,201	**$5,284,500**	$5,042,123	**$5,144,322**	**-2.65%**
Commodities	$411,790	$1,263,810	**$500,847**	$683,174	**$794,267**	**58.58%**
Capital Outlay	$1,412,877	$1,011,397	**$1,482,907**	$816,743	**$1,516,289**	**2.25%**
Total :	$10,889,999	$11,626,298	**$12,413,248**	$11,677,834	**$12,550,555**	**1.11%**
Expenditures by Division						
IT Operations	$8,233,840	$8,783,777	**$9,658,623**	$9,614,823	**$9,402,411**	**-2.65%**
Radio System Operations	$859,048	$958,273	**$947,625**	$941,645	**$1,020,308**	**7.67%**
Res For System Comp Eqt	$1,083,455	$766,016	**$624,000**	$624,000	**$819,700**	**31.36%**
Res For Personal Comp Eqt	$332,376	$790,785	**$361,731**	$361,731	**$409,502**	**13.21%**
IT Projects	$381,281	$327,448	**$821,269**	$135,635	**$898,634**	**9.42%**
Total :	$10,889,999	$11,626,298	**$12,413,248**	$11,677,834	**$12,550,555**	**1.11%**
Staffing by Division						
IT Operations	39.00	40.00	**40.00**	40.00	**40.00**	**0.00%**
Radio System Operations	2.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Total :	41.00	42.00	**42.00**	42.00	**42.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Information Technology								
Information Technology Fund								
3300 - 3750	**IT Operations**							
	Application Systems Analyst	7.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Application Systems Supervisor	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Applications/GIS Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Database Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	GIS Analyst	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	GIS Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	GIS Technician	0.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Information Technology Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Operations Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Project Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Project Manager	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	IT Security Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Technical Support Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	IT Technician II	4.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Lead Systems Engineer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Network Administrator	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Network Engineer	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Network Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Programmer	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Application Systems Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Management Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Systems Engineer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	GIS Programmer	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	GIS Technician II	3.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		39.00	40.00	40.00	*0.00*	**40.00**	*0.00*	**40.00**
3300 - 3760	**Radio System Operations**							
	Lead Radio Systems Engineer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Radio Systems Engineer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Information Technology Totals:	**41.00**	**42.00**	**42.00**	***0.00***	**42.00**	***0.00***	**42.00**

City of Peoria
Summary of Recommended Supplemental Request

Information Technology

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
Information Technology Fund							
3750 - 03	IT Operations	Adobe License Upgrades		$40,440	$0	**$40,440**	
3750 - 04	IT Operations	Software & Hardware Maintenance		$0	$19,325	**$19,325**	
3750 - 01	IT Operations	Customer Service Representative II		$67,720	$0	**$67,720**	
3750 - 02	IT Operations	Technology Center Staff Chair Replacements		$32,000	$0	**$32,000**	
		Total - Information Technology Fund	**0.00**	**$140,160**	**$19,325**	**$159,485**	
IT Project Fund							
3850 - 01	IT Projects	Technology System Upgrades/Projects Prof Services		$90,000	$0	**$90,000**	
		Total - IT Project Fund	**0.00**	**$90,000**	**$0**	**$90,000**	
		Total - Information Technology	***0.00***	***$230,160***	***$19,325***	***$249,485***	

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City of Peoria
Summary of Carryover Requests

Information Technology

Division Number	Carryover Number	Division Name	Description	Total Amount
Information Technology Fund				
3750	01	IT Operations	PerfectMind Community Services Financial & Reg Sys	**$36,115**
			Total - Information Technology Fund	**$36,115**
IT Project Fund				
3850	01	IT Projects	PerfectMind Comm Svcs Financial & Reg System Impl	**$89,251**
3850	02	IT Projects	Office 365 Implementation Services	**$150,000**
3850	03	IT Projects	ADP HCM/Payroll Solution Implementation	**$446,383**
			Total - IT Project Fund	**$685,634**
			Total - Information Technology	**$721,749**

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Adobe License Upgrades

Revenue Offset:

Total Supplemental Cost - $40,440

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530021	Adobe License Upgrades	$40,440	$0	**$40,440**
	Total	**$40,440**	**$0**	**$40,440**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Information Technology
Department Priority **1**

Please describe this request:

This supplemental request is to bring the current citywide Adobe Acrobat software to a supported version that is compliant with security standards. As of October 2017, older versions of Adobe Acrobat were termed end-of-life, meaning that they no longer receive security updates and pose a risk to the City's network. Citywide, there are 215 installations of Adobe that are unsupported and need to be upgraded in order to be compliant.

How does this item affect your current service levels?

Service levels will not be directly impacted by this request, but this will allow for Adobe installations throughout the City to be supported and receive vital security patches and updates.

Does this supplemental affect other departments?

Most departments have Adobe versions that are no longer supported.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

IT Operations Supplemental Request
Supplemental Number: 3750-03

Software & Hardware Maintenance

Revenue Offset:

Total Supplemental Cost - $19,325

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
525004	Computer Hardware R&M	$0	$6,589	**$6,589**
525008	Computer Software Supp & Maint	$0	$12,736	**$12,736**
	Total	**$0**	**$19,325**	**$19,325**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Information Technology
Department Priority **2**

Please describe this request:

This supplemental is for additional ongoing funding for software and hardware maintenance for citywide systems and infrastructure. IT's software maintenance budget will require an additional $12,736 to fund FY19 anticipated annual increases in software maintenance costs for citywide systems. IT's hardware maintenance budget will require an additional $6,589 to fund FY19 anticipated increases in hardware maintenance costs for citywide infrastructure and systems. This request represents an overall increase of 0.7% to the software and hardware maintenance budgets.

How does this item affect your current service levels?

This affects core service levels. City systems need to be available 24/7, especially in departments with round-the-clock operations. Hardware and software maintenance also includes new version releases, patches, and fixes that are essential to keeping systems up and providing reliable data.

Does this supplemental affect other departments?

All departments could be negatively impacted with system downtime and unavailability if budget funding does not allow necessary systems to be covered by maintenance.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

IT Operations Supplemental Request
Supplemental Number: 3750-04

Customer Service Representative II

Revenue Offset:

Total Supplemental Cost - $67,720

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Contract CSR II Help Desk	$67,720	$0	**$67,720**
	Total	**$67,720**	**$0**	**$67,720**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Information Technology
Department Priority **4**

Please describe this request:

The IT Department is requesting funds be allocated for a contract Customer Serivce Representative II (CSR) for the HelpDesk. IT has successfully utilized a contract CSR for the past four years and is requesting to continue the contract funding for the CSR at the HelpDesk. The contract CSR at the HelpDesk has resulted in greatly increased customer service (as evidenced by strong customer service survey numbers), greatly reduced call resolution times and low open call numbers.

How does this item affect your current service levels?

The current FTE technician staffing is insufficient to maintain adequate services at the HelpDesk and in the field, potentially resulting in negative impacts to all City Departments through excessive wait times, inability to provide services in a timely manner, and sub-standard customer service. The contract CSR has allowed IT to improve on the items stated above. If the CSR position is not funded, it would have a negative impact by having to pull technicians from the field, resulting in delays in response and a decline in customer service.

Does this supplemental affect other departments?

All other City Departments for which IT provides service would be negatively impacted by excessive wait times, inability to provide services in a timely manner, and sub-standard customer service levels.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

IT Operations Supplemental Request
Supplemental Number: 3750-01

Technology Center Staff Chair Replacements

Revenue Offset:

Total Supplemental Cost - $32,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530016	Staff Chair Replacements	$32,000	$0	**$32,000**
	Total	**$32,000**	**$0**	**$32,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Information Technology
Department Priority **6**

Please describe this request:

The Technology Center was remodeled 13 years ago to accommodate the IT Department and its staff. IT staff desk chairs are now 13+ years old as they were purchased when IT moved into the building and are badly in need of replacement.

How does this item affect your current service levels?

Service levels would not be directly impacted by this request, but it would allow for a more comfortable work environment for staff.

Does this supplemental affect other departments?

IT would work with Facilities staff to evaluate and procure new chairs.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

IT Operations Supplemental Request
Supplemental Number: 3750-02

Technology System Upgrades/Projects Prof Services

Revenue Offset:

Total Supplemental Cost - $90,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Upgrades/Projects Professional Services	$90,000	$0	**$90,000**
	Total	**$90,000**	**$0**	**$90,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Information Technology
Department Priority **5**

Please describe this request:

This request is for one-time funding for professional services related to system upgrades and projects undertaken by the IT Department on behalf of other City Departments. Current industry trends (exemplified by our existing vendors) are requiring mandatory vendor services on upgrades, which are not covered by existing maintenance contracts, necessitating funding to allow upgrades to be done externally. Microsoft has announced end of support dates for the server operating systems and databases, which impacts a large number of the City's servers that will have to be upgraded so they are on a supported version. Many of the server upgrades will require services from the vendors to complete. It is imperative that we have sufficient technical/vendor assistance to help with upgrade projects to ensure the security of our servers and systems.

How does this item affect your current service levels?

This supplemental will allow IT to complete the required upgrades to ensure the reliability and security of the City's systems and servers. This will also allow vendor/technical assistance to be used as needed for upgrade projects and department requests where in-house expertise is insufficient.

Does this supplemental affect other departments?

This supplemental will affect other departments throughout the City. These upgrades cannot be accomplished without vendor support, which impacts the ability to get critical upgrades out to the Departments. System upgrades identified for FY19 that will require this funding include Utility Billing IVR, Accela (Permitting/Plan Review), and various server upgrades to the operating system and databases.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

IT Projects Supplemental Request
Supplemental Number: 3850-01

Carryover Request - PerfectMind Community Services Financial & Reg Sys

Total Carryover Cost - $36,115

Account Number	Description	One-Time Costs	Program
524509	Hosted Software Services - PerfectMind Impl	**$36,115**	
	Total	**$36,115**	

Please Describe this Request:

This carryover request is related to the replacement of the Financial & Registration Software currently in use in the Community Services Department. The implementation of the replacement system, PerfectMind, is underway and has experienced some delays. The project is anticipated to be completed in early FY19.

What service does this relate to?

This relates to the registrations and financial payments received by the Community Services Department for their classes and programs.

Why is this Carryover unable to be completed this year?

The implementation is underway, but has experienced some unexpected vendor delays. It is anticipated go-live will be in early FY19.

What Supplemental number/name does this relate to? FY17 1400-01

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Carryover Request - PerfectMind Comm Svcs Financial & Reg System Impl

Total Carryover Cost - $89,251

Account Number	Description	One-Time Costs	Program
543007	Implementation Services - Comm Svcs System	**$69,781**	
520511	Req Training - Comm Svcs System	**$19,470**	
	Total	**$89,251**	

Please Describe this Request:

This carryover request is related to the replacement of the Financial & Registration Software currently in use in the Community Services Department. The implementation of the replacement system, PerfectMind, is underway and has experienced some delays. The project is anticipated to be completed in early FY19.

What service does this relate to?

This relates to the registrations and financial payments received by the Community Services Department for their classes and programs.

Why is this Carryover unable to be completed this year?

The implementation is underway, but has experienced some unexpected vendor delays. It is anticipated go-live will be in early FY19.

What Supplemental number/name does this relate to? FY15 1400-01

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Carryover Request - Office 365 Implementation Services

Total Carryover Cost - $150,000

Account Number	Description	One-Time Costs	Program
543007	Office 365 Implementation Costs	**$150,000**	
	Total	**$150,000**	

Please Describe this Request:

Funding was approved in FY17 for the upgrade of the Microsoft Office Suite on city computers. This upgrade to Office 2016 has been completed and now the planning and preparation for the migration to Office 365 has begun. This is a multi-year project and the implementation costs will be expended in FY19.

What service does this relate to?

This carryover request will provide for planning and implementation of Office365, while maintaining compliance with supported versions and security updates and patches.

Why is this Carryover unable to be completed this year?

The Office upgrade is a multi-year project and a majority of the implementation services will not be expended until FY19.

What Supplemental number/name does this relate to? FY17 3850-01

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Carryover Request - ADP HCM/Payroll Solution Implementation

Total Carryover Cost - $446,383

Account Number	Description	One-Time Costs	Program
543007	ADP HCM/Payroll Solution Implementation	**$446,383**	
	Total	**$446,383**	

Please Describe this Request:

This carryover request is for the ADP HCM/Payroll system implementation.

What service does this relate to?

This is a citywide serivce that supports all departments and City of Peoria employees.

Why is this Carryover unable to be completed this year?

The system implementation is currently underway. Per the contract, implementation services will be paid upon go-live.

What Supplemental number/name does this relate to? FY17 0070-01

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

PEORIA
ARIZONA

CITY CLERK

PEORIA
ARIZONA

Department Spotlight

CITY CLERK'S OFFICE MISSION

Connecting citizens with City government by providing transparency and public access through its activities as Clerk to the City Council, Chief Elections Officer and Chief Records Management Officer.

DEPARTMENT OVERVIEW

It is the priority of the City Clerk's Office to support and sustain the City Council's policy-level goals and provide transparency and public access to City Government. Therefore, the City Clerk's Office serves as an important link between citizens and municipal government by providing professional and technical support to the City Council and the City Manager in the delivery of effective government services. A majority of the key functions and service activities of the City Clerk's Office are mandated by City Charter, City Code, or State Statute.

Clerk to the City Council

The City Clerk provides support to the City Council by administering City Council meetings through preparation of the agendas, packets and minutes. Services encompass supporting administrative, statutory and non-statutory functions including tracking and execution of all city contracts, annexations, code changes and customer service. In addition, the City Clerk provides training and ensures compliance with open meeting laws for City Council, Council Subcommittees, and Boards and Commissions and provides excellent internal and external customer service.

Key Outcome Measures

City Clerk

- Provide Transparency and Public Access to City Government
- Administer Records Management
- Conduct Municipal Elections

Chief Records Management Officer

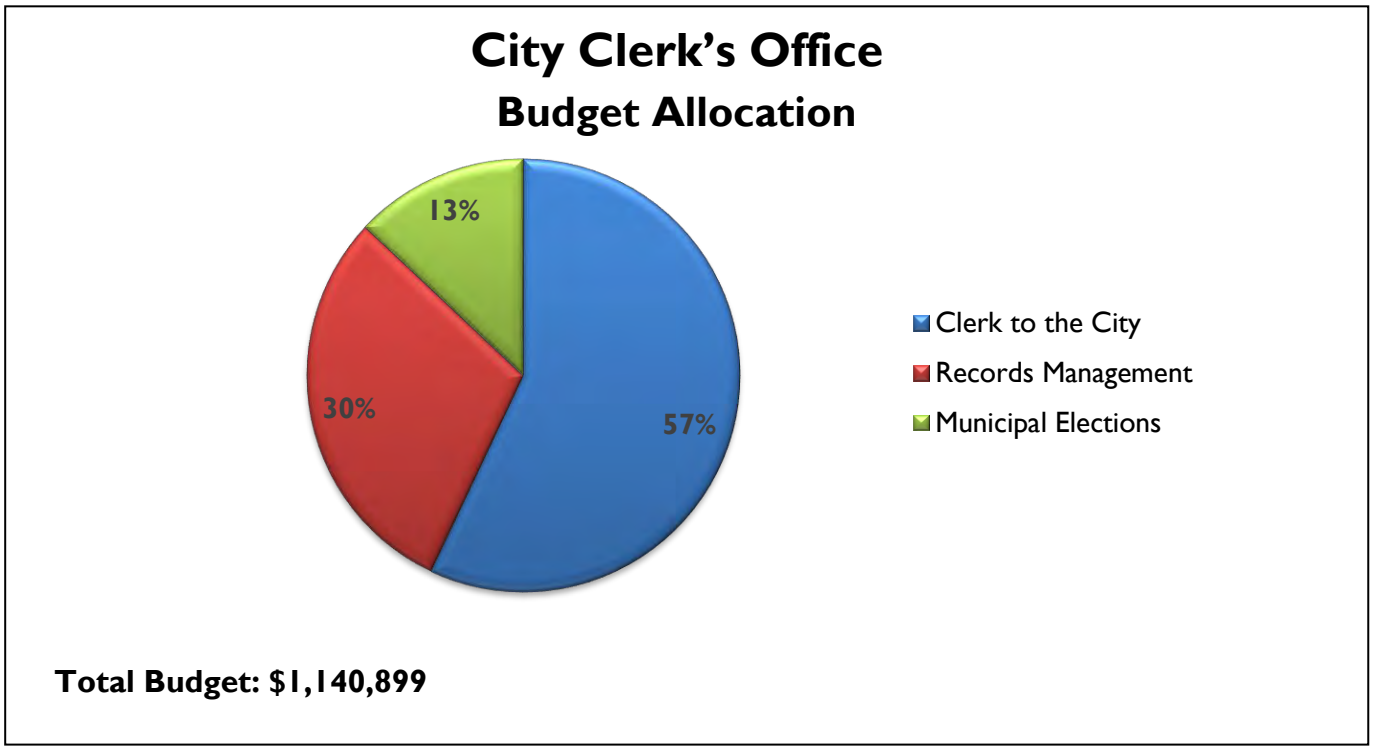
The City Clerk is the official keeper of all city documents. Services include administering city records through an electronic data management process, administering public records requests, and providing records management training and consultation to City departments.

Chief Elections Officer

The City Clerk is the Chief Elections Officer for the City and is responsible for municipal elections. Services include conducting primary, general, recall and other special elections, campaign finance related filings and the preparation and distribution of publicity pamphlets.

Cost of Service Breakdown - City Clerk's Office						
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Supplemental Costs**	**Internal Services Charges**	**Total Cost of Service**
Clerk to the City	3.98	$ 391,597	$ 38,006	$ 0.00	$ 92,700	$ 522,303
Records Management	2.09	$ 205,638	$ 19,958	$ 0.00	$ 48,679	$ 274,275
Municipal Elections	.93	$ 91,504	$ 8,881	$ 222,275	$ 21,661	$ 344,321
TOTAL	**7.00**	**$ 688,739**	**$ 66,845**	**$ 222,275**	**$ 163,040**	**$1,140,899**

The budget amounts listed above include all costs for that service or program for FY2017. Cost may include staff, contractual services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as contracts information technology support and facility maintenance.



Performance Report

CITY CLERK'S OFFICE

The City Clerk's Office uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of performance indicators and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Leadership and Image	Provide transparency and public access to city government	% compliance with open meeting law	99.8%	99.8%	100%	100%
	Support the City's customer service goals	Average number of days to complete public information requests *without* redactions	3.8	2.3	2.1	2
		Average number of days to complete public information requests *with* redactions	31.9	16.3	17.1	10

City Clerk

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$603,040	$639,570	**$688,739**	$688,739	**$710,091**	**3.10%**
Contractual Services	$219,509	$429,028	**$233,385**	$226,950	**$415,748**	**78.14%**
Commodities	$12,141	$38,975	**$6,500**	$12,935	**$36,725**	**465.00%**
Total :	$834,690	$1,107,573	**$928,624**	$928,624	**$1,162,564**	**25.19%**
Expenditures by Division						
City Clerk	$834,690	$1,107,573	**$928,624**	$928,624	**$1,162,564**	**25.19%**
Total :	$834,690	$1,107,573	**$928,624**	$928,624	**$1,162,564**	**25.19%**
Staffing by Division						
City Clerk	7.00	7.00	**7.00**	7.00	**7.00**	**0.00%**
Total :	7.00	7.00	**7.00**	7.00	**7.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
City Clerk								
General Fund								
1000 - 0150	**City Clerk**							
	City Clerk	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	City Clerk Specialist I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	City Clerk Specialist II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy City Clerk	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Records Assistant	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II - Classified	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Executive Assistant	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		7.00	7.00	7.00	*0.00*	**7.00**	*0.00*	**7.00**
	City Clerk Totals:	**7.00**	**7.00**	**7.00**	***0.00***	**7.00**	***0.00***	**7.00**

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City of Peoria
Summary of Recommended Supplemental Request

City Clerk

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0150 - 01	City Clerk	Primary and General Elections		$222,275	$0	**$222,275**	$0
		Total - General Fund	**0.00**	**$222,275**	**$0**	**$222,275**	$0
		Total - City Clerk	***0.00***	***$222,275***	***$0***	***$222,275***	***$0***

PEORIA
ARIZONA

Primary and General Elections

Revenue Offset:
$0.00

Total Supplemental Cost - $222,275

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520038	Recording Fees	$50	$0	**$50**
520099	Other Professional Services	$180,000	$0	**$180,000**
522502	Legal Notices	$12,000	$0	**$12,000**
530006	Postage and Shipping	$30,225	$0	**$30,225**
	Total	**$222,275**	**$0**	**$222,275**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

City Clerk
Department Priority **1**

Please describe this request:

Funding to conduct the 2018 Primary and General elections.

How does this item affect your current service levels?

Election related service levels to citizens will increase with the distribution of publicity pamphlets and other election related material and information. Non-election related service levels will remain the same.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

City Clerk Supplemental Request
Supplemental Number: 0150-01

PEORIA
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OFFICE OF COMMUNICATIONS

PEORIA
ARIZONA

Department Spotlight

OFFICE OF COMMUNICATIONS MISSION

The Office of Communications (OC) exists to proactively communicate engaging information to residents, customers and employees; provide useful municipal information to residents and help foster community pride; and help develop a sense of organizational pride among employees. The department's key target audiences include city departments, elected officials, and members of the media, general public, business owners and visitors.

DEPARTMENT OVERVIEW

The Office of Communications is a dynamic department of communicators providing digital and traditional communications to effectively inform and engage the residents, businesses and visitors of Peoria, national audiences and city staff. In addition, the office provides communications expertise and production resources for all City of Peoria departments to achieve their communication goals. The department's signature function is media relations, which is conveyed in traditional and digital platforms. The goal is to develop and implement marketing and public relations programs, resident communications and visitor publicity that promote Peoria and ensure the city's key messages are delivered to target audiences in an accurate, timely and cost-effective manner.

Key Outcome Measures

Office of Communications

- % increase in social media usage
- Increase in media placement and value
- % increase in website usage
- Graphic design completions

Media Relations

300+

News Releases

Media relations is the art of proactive and responsive communication with local and national professional news media including print, television and online bloggers. The OC works closely with city departments to determine and implement communication goals. With this understanding the OC will research, develop and distribute news releases and media advisories and create effective social media messaging which generates engagement. Through our excellent relationships with print, television and radio producers and reporters, we look for opportunities to create positive stories for the city. The City of Peoria's media relations has the one of the best reputations of being responsive to media requests. The well-established relationships with the media also result in meaningful, positive placement that helps garner attention, which is directly tied to increased attendance, revenue, participation and exposure. Another ongoing initiative for the OC is to be a content generator of its own channels, generating content for Peoria's primary channels of communication and repurposing for mainstream media.

Social Media

The City of Peoria Office of Communications recognizes the importance of social media in reaching and engaging a growing number of residents and interested individuals. The OC oversees all of the city's social media platforms and tracks and archives the interactions. Staff utilizes social media to provide content, share information, encourage event participation and drive traffic to the city's websites and social media pages. Additionally, OC created a new social media policy to ensure that all departments are consistent in their message delivery. New for FY18, the OC added 3 new Snapchat accounts, 2 new Instagram accounts, and 1 new Twitter account – bringing the total number of social media accounts for Peoria to 29.

+60%
Social media engagement
(Likes, shares, etc.)

2,100
Daily average impressions
through social media pages

+47%
Social media followers

Graphic Design Services

Graphic design services allow city departments and programs to have an internal resource for the production of professional looking communications, advertisements and promotional fliers. This service has proven to be a cost effective program for the city. In 2017, the city saved approximately $250,000 in graphic design fees on 459 completed projects. (Based off an average rate of $120/hr for graphic design services)

External Communications

The OC is responsible for creating and distributing information and communications directly to the public or other desired audiences. Products include items such as PeoriaNOW, a monthly newsletter distributed through the city's water bill. Direct mailers on specific subjects or promotional fliers are also considered external communications. Other citizen community outreach is accomplished through the Peoria Leadership Institute and community meetings. In addition, the OC is responsible for creating legally mandated communications, such as the Water Quality Report, Redistricting and other legal requirement. Part of the OC's media relations mentioned above include coordinating and organizing messaging related to public records requests from the media.

Internal Communications

Internal communications is the creation and distribution of information to keep city employees informed and engaged. Activities include developing communication materials, advising leaders on communication strategies and supporting city committees and programs. The OC manages the CityNet Intranet page, as well as All-User emails, to keep employees informed.

Digital Media Services

Digital Media Specialists effectively use digital media channels to promote special events, educate, share urgent information, build awareness of causes and initiatives, market programs and services, and highlight achievements of the city. Digital media services also include the broadcasting and recording of city council and other city meetings and events. Video content is broadcast 24-hours a day on Cox Cable and Century Link cable systems, as well streamed live on Peoriaaz.gov, Facebook, and YouTube. Many video segments are also distributed on the city's social media outlets. In the upcoming fiscal year, the digital services team will be implenting state-of-the art, live remote technology that will allow content on ch. 11 and all social channels to be broadcast live, simultaneously. This new technology will also allows local media to pull our stories off a cloud-based server.

Web Services and Online Communications

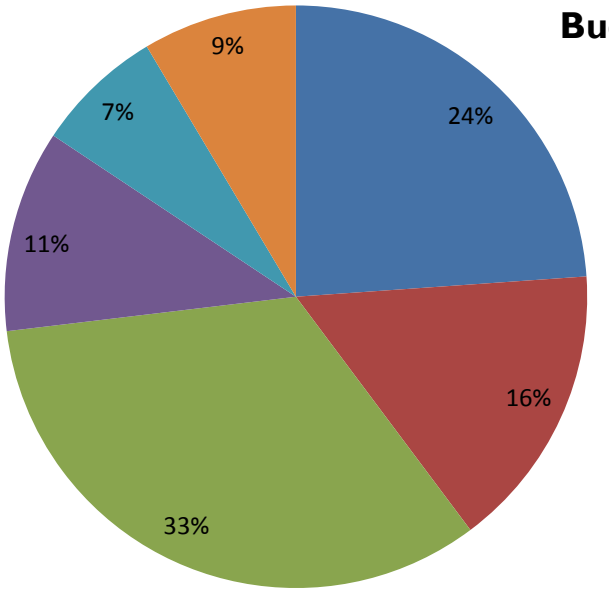
Web services and online communications maintain the functionality of the city's six websites and the city's Intranet site. The division works closely with the more than 80 web authors from various departments. Peoria's websites are a critical component for information and communication about the city. Primary activities include updating and maintaining city websites and training and supporting city staff on the development of content. The OC works with each department to provide up-to-date content for the websites. The city launched a new set of websites powered by Vision Internet. This cloud-based web service is hosting all city websites along with the intranet. These new sites will make things easier for both the internal and external customers alike.

Tourism

The OC is growing relationships with national tourism and business media outlets. Through media missions, relationships have helped the city secure articles in national publications, such as Canada AAA, Wall Street Journal, San Diego Travel Times, Seattle Times and USA Today. Additionally, the OC has identified three aspects of tourism that fall within the Economic Development Implementation Strategy II (EDIS II) – tourism development, tourism attraction, and event attraction. By focusing on these target areas, the aim is to generate awareness and exposure of Peoria and position it as a year-round destination. This in turn will generate more bed, retail, and restaurant sales tax revenue, benefiting everyone from the city to local business owners in Peoria. The OC also produces tourism collateral such as the visitor's guide and website as well as the content for P83 information kiosks. In the next year, the OC will be conducting a hotel marketability and feasibility study to determine the best site for resort property.

Cost of Service Breakdown - Office of Communications					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
External Communications	2.15	$ 171,467	$ 68,009	$ 58,010	$ 297,486
Media Relations	1.43	$ 185,148	$ 50,390	$ 42,982	$ 278,520
Digital Media Services	3.00	$ 249,142	$ 105,714	$ 90,171	$ 445,027
Web Communications	1.01	$ 94,837	$ 35,590	$ 30,358	$ 160,785
Internal Communications and Support	0.64	$ 93,209	$ 20,438	$ 17,433	$ 131,080
Graphic Design	0.77	$105,036	$ 37,000	$ 31,560	$ 173,596
TOTAL	**9.00**	**$ 898,839**	**$ 317,142**	**$ 270,513**	**$1,486,494**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Total Budget: $1,486,494

Performance Report

OFFICE OF COMMUNICATIONS

The Office of Communications uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Target	FY2019 Target
Leadership and Image	Provide timely and accurate information to Peoria's external stake-holders	Peoria Leadership Institute graduates rate the overall quality and depth of information as excellent	95%	95%	95%	96%
		Generate users of city's social media pages (total followers)	56,963	120,903[1]	128,000	135,000
		City-generated news items (New measurements)	397	362	375	400
		Increase viewership of Channel 11 programming online	23,368	24,956	27,500	28,750
		Increase Peoria Centric video productions	172	206	250	255
		Increase total web traffic to the city's (6) websites	1,146,899	1,144,114	1,154,983	1,200,000
	Create and distribute information to keep city employees informed and engaged	Increase use of CityNet , the employee intranet website	548,250	N/A[2]	-	-

[1] Six new social media accounts were created in FY17

[2] A new intranet platform was launched during FY17. Old metrics are no longer available and current metrics are being collected to establish a baseline.

Office of Communications

Operating Budget Summary

Sort Description	*FY 16 Actual*	*FY 17 Actual*	*FY 18 Budget*	*FY 18 Estimate*	*FY 19 Budget*	*Percent Change*
Expenditures by Category Name						
Personal Services	$937,399	$883,447	**$914,383**	$914,383	**$985,987**	**7.83%**
Contractual Services	$431,335	$427,272	**$550,311**	$410,574	**$578,385**	**5.10%**
Commodities	$38,167	$74,078	**$21,800**	$21,191	**$21,298**	**-2.30%**
Total :	$1,406,901	$1,384,796	**$1,486,494**	$1,346,148	**$1,585,670**	**6.67%**
Expenditures by Division						
Public Information Office	$1,068,534	$1,049,986	**$1,076,188**	$972,910	**$1,103,658**	**2.55%**
Peoria Channel 11	$338,367	$334,810	**$410,306**	$373,238	**$482,012**	**17.48%**
Total :	$1,406,901	$1,384,796	**$1,486,494**	$1,346,148	**$1,585,670**	**6.67%**
Staffing by Division						
Public Information Office	7.00	6.00	**6.00**	6.00	**6.00**	**0.00%**
Peoria Channel 11	2.00	3.00	**3.00**	3.00	**3.00**	**0.00%**
Total :	9.00	9.00	**9.00**	9.00	**9.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Office of Communications								
General Fund								
1000 - 0040	**Public Information Office**							
	Digital Media Manager	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Graphics Designer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Marketing Communications Manager	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Office of Communications Director	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Web Content Administrator	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II - Classified	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Communications & Marketing Manager	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Public Information Director	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Public Information Officer	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Web Administrator	0.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Web Designer/Developer	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Webmaster	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		7.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
1000 - 0041	**Peoria Channel 11**							
	Digital Media Specialist	0.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Video Production & Operations Speciali	2.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		2.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Office of Communications Totals:	**9.00**	**9.00**	**9.00**	***0.00***	**9.00**	***0.00***	**9.00**

PEORIA
ARIZONA

City of Peoria
Summary of Recommended Supplemental Request

Office of Communications

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0041 - 01	Peoria Channel 11	Council Chamber Fiber Replacement		$15,000	$0	**$15,000**	
0040 - 02	Public Information Office	Tourism		$20,000	$0	**$20,000**	
0040 - 03	Public Information Office	Web and Graphics Support		$30,000	$0	**$30,000**	
		Total - General Fund	**0.00**	**$65,000**	**$0**	**$65,000**	
		Total - Office of Communications	***0.00***	***$65,000***	***$0***	***$65,000***	

PEORIA
ARIZONA

City of Peoria
Summary of Carryover Requests

Office of Communications

Division Number	Carryover Number	Division Name	Description	Total Amount
General Fund				
0040	01	Public Information Office	Production Marketing Enhancement	**$25,000**
0040	02	Public Information Office	Communication Strategy Implementation	**$65,000**
0041	01	Peoria Channel 11	Contract Labor	**$15,000**
0041	02	Peoria Channel 11	Other Professional Services	**$20,000**
			Total - General Fund	**$125,000**
			Total - Office of Communications	**$125,000**

PEORIA
ARIZONA

Council Chamber Fiber Replacement

Revenue Offset:

Total Supplemental Cost - $15,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services	$15,000	$0	**$15,000**
	Total	**$15,000**	**$0**	**$15,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Office of Communications
Department Priority **1**

Please describe this request:

This is a request for one-time funds of $15,000 to replace the underground fiber cabling from the Council Chambers to the Channel 11 studios.

How does this item affect your current service levels?

The current fiber connections are not reliable due to aging cables/hardware. It is the orginal cabling. This directly affects the broadcast of council meetings and well as planning and zoning meetings. The new fiber will ensure an uninterrupted live broadcast.

Does this supplemental affect other departments?

Mayor and City Council

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Tourism

Revenue Offset:

Total Supplemental Cost - $20,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522501	Advertising	$20,000	$0	**$20,000**
	Total	**$20,000**	**$0**	**$20,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Office of Communications
Department Priority **2**

Please describe this request:

The council approved the EDIS 2 plan that covers several tourism strategies. We are in the implementation stage and are using this one-time $20,000 request to fund media missions, advertising, media familiarization tours, sponsored social media posts, tourism giveaways, production and printing costs and photography.

How does this item affect your current service levels?

It provides the resources to successfully implement our tourism strategy, putting Peoria on the map, which attracts tourists and people to the area.

Does this supplemental affect other departments?

Our partner is Economic Development.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? E. Economic Development

Public Information Office Supplemental Request
Supplemental Number: 0040-02

Web and Graphics Support

Revenue Offset:

Total Supplemental Cost - $30,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520012	Contract Labor	$30,000	$0	**$30,000**
	Total	**$30,000**	**$0**	**$30,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Office of Communications
Department Priority **3**

Please describe this request:

The Office of Communications has one graphic designer and one web administrator. Both of these solo positions receive an overwhelming number of job requests. These could be managed with the assistance of a part-time cross-functional position. In addition, this position will allow the current FTEs to focus on priority projects and provide coverage in their absence.

How does this item affect your current service levels?

The Office of Communications has one graphic designer and one web administrator. Both of these solo positions receive an overwhelming number of job requests. These could be managed with the assistance of a part-time cross-functional position. In addition, this position will allow the current FTEs to focus on priority projects and provide coverage in their absence.

Does this supplemental affect other departments?

The Office of Communications provides internal services for all city departments. This request will help us meet their needs.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Carryover Request - Production Marketing Enhancement

Total Carryover Cost - $25,000

Account Number	Description	One-Time Costs	Program
520099	Production Marketing Enhancements	**$25,000**	
	Total	**$25,000**	

Please Describe this Request:

This request is to carry over budget for funding the tactics from the marketing/communications strategy.

What service does this relate to?

It maintains and enhances the digital and traditional communications generated on behalf of the Mayor and City Council as well as city departments.

Why is this Carryover unable to be completed this year?

We haven't been fully staffed, and faced some unexpected hurdles. This caused us to shift some of our projects into FY19. In addition, the strategic plan has been revised and calls for additional resources.

What Supplemental number/name does this relate to?

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Carryover Request - Communication Strategy Implementation

Total Carryover Cost - $65,000

Account Number	Description	One-Time Costs	Program
522501	Advertising	**$65,000**	
	Total	**$65,000**	

Please Describe this Request:

We are requesting a carryover for $65,000 for internal and external technology enhancements such as an Internal app, live broadcast kits and citizen and business engagement tools. Includes future ADA enhancements.

What service does this relate to?

This relates to every communication outlet used by our department, including web, social media, digital and traditional media.

Why is this Carryover unable to be completed this year?

Due to multiple staff changes throughout the fiscal year, some projects were put on hold. Additionally, new changes in legislation re:ADA web accessibility go into effect Jan.1 2018 - it is not known how this will affect our websites and could potentially create additional workload/projects not in the current budget.

What Supplemental number/name does this relate to? no

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Carryover Request - Contract Labor

Total Carryover Cost - $15,000

Account Number	Description	One-Time Costs	Program
520012	Used to pay for digital media contractors	**$15,000**	
	Total	**$15,000**	

Please Describe this Request:

Channel 11 had a new full-time position that was filled at the beginning of FY18; however, that person has since left the city and the project load has increased significantly. To fill the need, this contract labor money is needed to pay contractors and help pay for future projects.

What service does this relate to?

This relates to one of the City Manager and Mayor's priorities, which is digital communication. The services provided will be social media, web, graphics, photography, videography and broadcast support.

Why is this Carryover unable to be completed this year?

This funding was not used in FY18 due to some employee turnover and an increase in the amount of digital projects that need to be completed as compared to last year. This savings also allows us to garner additional resources during a future maternity absence expected in FY19.

What Supplemental number/name does this relate to? N/A

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?	X	

Carryover Request - Other Professional Services

Total Carryover Cost - $20,000

Account Number	Description	One-Time Costs	Program
520099	Video streaming, live streaming services	**$20,000**	
	Total	**$20,000**	

Please Describe this Request:

Channel 11 is switching video streaming providers which will create a savings. However, that savings will need to be used for a new provider and the start-up fees that are associated with the new provider. Additionally, we've been tasked with providing more digital media and live streaming services for Channel 11, web and social media. This savings will pay for those new priorities.

What service does this relate to?

This will provide video and live streaming for events, council meetings and planning and zoning meetings.

Why is this Carryover unable to be completed this year?

Channel 11 is switching video streaming providers which will create a savings. This will require an extensive contract process, which was initiated because the current provider hasn't provided adequate technical support or consistent service. The savings will need to be used for a new provider and the start-up fees that are associated with the new provider. Additionally, we've been tasked with providing more digital media and live streaming services for Channel 11, web and social media. The live streaming will also give us another opportunity to gain more media exposure for the city.

What Supplemental number/name does this relate to? N/A

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?	X	

PEORIA
ARIZONA

CITY ATTORNEY

PEORIA
ARIZONA

Department Spotlight

CITY ATTORNEY'S OFFICE MISSION

To provide high quality legal services to our clients and to achieve the interests of justice.

DEPARTMENT OVERVIEW

The City Attorney's Office is the legal advisor to City, including the City Council, appointees, city boards, commissions and committees, the City Manager, and staff members that conduct the business of city. In addition, the City Attorney's Office represents the City's interests in all court cases and prosecutes all cases brought in the Municipal Court. Key services include helping the city comply with federal, state and local law, representing the City in all lawsuits, prosecuting city code and state law violations, overseeing deferred prosecution, and giving notice and assistance to crime victims. The City Attorney's Office also administers the purchase of insurance for the City, manages the City's self-insurance program, and handles a variety of legal insurance loss events and claims.

Key Outcome Measures
City Attorney's Office

- % of criminal of cases resulting in conviction
- % of deferred prosecution cases that are successfully completed
- Average response time for document format public records requests
- Average response time for body worn camera/video public records requests

Criminal Division

The Criminal Division provides the prosecution and victim assistance services for the City. This division is responsible for the efficient disposition of criminal cases brought in the Municipal Court. This practice group covers three major functions: Criminal Prosecution, Victim Assistance Services, and Deferred Prosecution/ Probation.

Cost of Service Breakdown - City Attorney's Office - Criminal Division					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Criminal Prosecution	6.50	$670,117	$18,950	$147,266	$836,333
Victim Assistance Program	2.00	$174,676	$3,960	$68,182	$246,818
Deferred Prosecution/Probation	0.50	$51,525	$1,458	$11,323	$64,306
TOTAL	**9.00**	$896,318	$24,368	$226,771	$1,147,457[2]

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

[2] This amount does not include the City Attorney Forfeiture Fund grant budget ($18,261)

Civil Division

The Civil Division provides civil legal services to the Mayor, City Council, Departments, and the City at large in all transactional areas of law. The Civil division includes overall divisional operations support, including management and legal administration services for the Office of the City Attorney, and houses the City's Claims Management services. Legal civil practice groups within the division share administrative and paralegal personnel to provide comprehensive legal services.

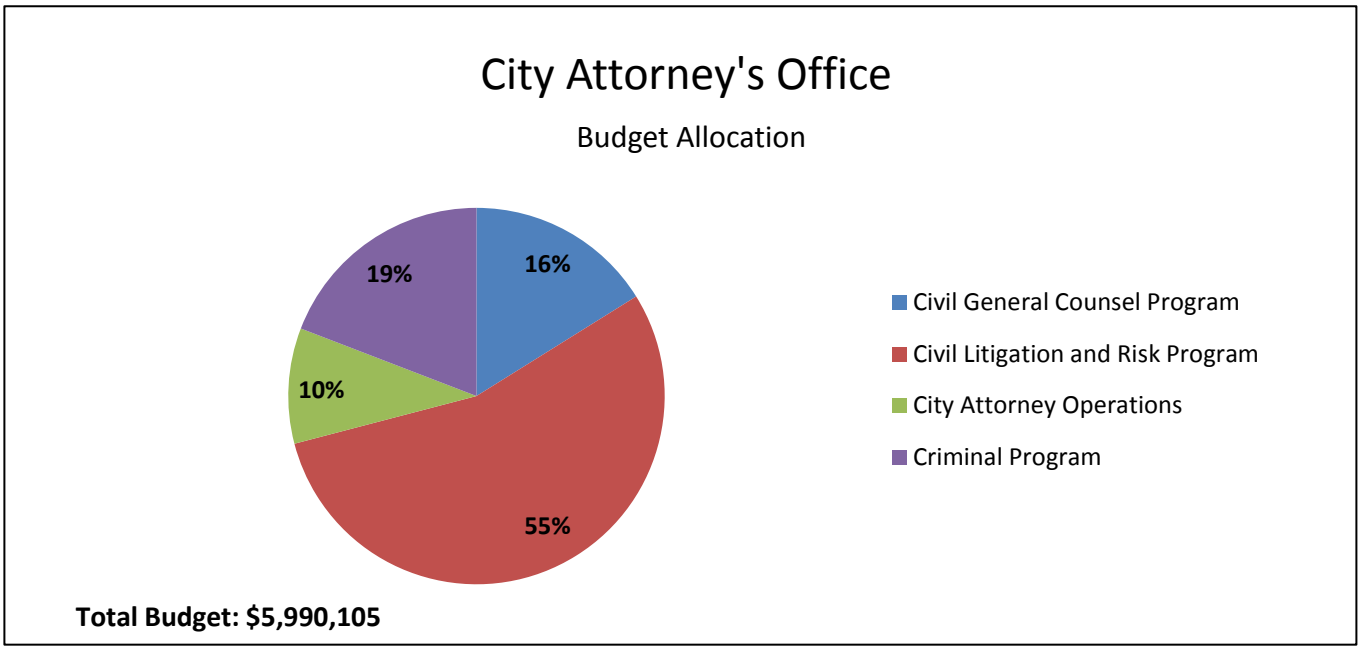
Civil practice groups:

- Development and Finance
- Land Use and Government Operations
- Environment and Utilities
- Government Compliance and Labor & Employment
- Litigation and Creditor Rights

Cost of Service Breakdown - City Attorney's Office – Civil & Risk Division					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Municipal Legal Governance Law Services	1.30	$ 162,595	$ 10,702	$ 19,714	$ 193,011
Development Legal Services	2.00	$ 250,464	$ 16,486	$ 30,367	$ 297,317
Administrative Legal Services	2.00	$ 250,464	$ 16,486	$ 30,367	$ 297,317
Transaction Legal Services	1.20	$ 150,203	$ 9,886	$ 18,211	$ 178,301
Litigation Legal Services	4.50	$ 563,262	$ 37,075	$ 68,293	$ 668,630
Operation of City's Self-Insurance Program	0.00	$ 0	$ 2,251,601	$ 145,524	$2,397,125[1]
Claims Management Services	2.00	$ 168,954	$ 10,411	$ 37,392	$ 216,757
General Legal Operations Management Services	.90	$ 112,652	$ 7,415	$ 13,659	$ 133,726
Legal Office Human Resources Services	.80	$ 100,073	$ 6,587	$ 12,133	$ 118,793
Legal Office Financial Services	1.10	$ 137,624	$ 9,060	$ 16,686	$ 163,370
Legal Office Technology Services	1.20	$ 150,203	$ 9,886	$ 18,211	$ 178,301
TOTAL	**17.00**	**$ 2,046,493**	**$ 2,385,596**	**$ 410,559**	**$4,842,648**

The budget amounts listed above include all costs for that service or program for FY 2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

[1] *This amount does not include risk fund contingency.*



Performance Report

CITY ATTORNEY'S OFFICE

The City Attorney's Office uses performance data as a tool to improve service delivery to our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	Expected Outcome	Performance Measure	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Enhance Current Services	Efficiently prosecute and dispose of Municipal Court criminal cases to effectively serve justice, zealously represent the State's interest in all criminal matters, oversee the Deferred Prosecution Program and the Asset Forfeiture Grant	% of Cases Resulting in Conviction	85%	78%	80%	80%
		% of Deferred Prosecution Cases that are Successfully Completed	76%	91%	90%	90%
	Assure that city operations comply with all federal, state and local laws.	Number of BWC/Video Public Record Requests for Legal Review & Redaction	24	71	72	75
		Number of BWC/Videos Reviewed & Redacted	24	503	600	675
		Average Videos Per BWC/Video Public Record Request	1	7	8	9
		Average Business Days to Respond to BWC Public Record Requests	67	39	35	30
		Percentage of BWC/Video Public Record Requests Taking Over 30 Business Days	95%	71%	65%	55%
		Number of Document Public Record Requests	101	102	84	80
		Number of Document Pages Reviewed & Redacted	2,254	6,166	2,489	2,700
		Average Pages per Document Public Record Request	22	60	29	34
		Average Business Days to Respond to Document Public Record Requests	40	33	19	15
		Percentage of Document Public Record Requests Taking Over 30 Business Days	55%	40%	20%	10%

City Attorney

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$2,836,716	$2,700,364	**$2,950,572**	$2,946,072	**$2,979,517**	**0.98%**
Contractual Services	$2,277,957	$2,701,182	**$3,318,570**	$3,425,034	**$2,939,277**	**-11.43%**
Commodities	$79,522	$65,677	**$81,675**	$67,019	**$81,660**	**-0.02%**
Capital Outlay	$0	$29,356	**$0**	$0	**$0**	**NA**
Total :	$5,194,196	$5,496,578	**$6,350,817**	$6,438,125	**$6,000,454**	**-5.52%**
Expenditures by Division						
Civil	$2,226,945	$2,162,116	**$2,228,766**	$2,331,112	**$2,204,883**	**-1.07%**
Victims' Assistance Prg	$246,372	$247,136	**$246,818**	$246,524	**$237,028**	**-3.97%**
Criminal	$841,552	$887,393	**$900,639**	$899,895	**$927,158**	**2.94%**
Insurance Prem/Deduct	$1,665,780	$2,030,297	**$2,739,576**	$2,739,576	**$2,391,744**	**-12.70%**
Risk Management	$199,596	$168,928	**$216,757**	$216,757	**$221,366**	**2.13%**
St Anti-Racketeering-Cao	$13,951	$708	**$18,261**	$4,261	**$18,275**	**0.08%**
Total :	$5,194,196	$5,496,578	**$6,350,817**	$6,438,125	**$6,000,454**	**-5.52%**
Staffing by Division						
Civil	15.00	15.00	**15.00**	15.00	**15.00**	**0.00%**
Victims' Assistance Prg	2.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Criminal	7.00	7.00	**7.00**	7.00	**7.00**	**0.00%**
Risk Management	2.00	2.00	**2.00**	2.00	**2.00**	**0.00%**
Total :	26.00	26.00	**26.00**	26.00	**26.00**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
City Attorney								
General Fund								
1000 - 0200	**Civil**							
	Assistant City Attorney	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Business Systems Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Chief Asst. City Attorney	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	City Attorney	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Legal Administrator	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Legal Assistant	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Legal Specialist	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Paralegal	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Law Office Administrator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		15.00	15.00	15.00	*0.00*	**15.00**	*0.00*	**15.00**
1000 - 0210	**Victims' Assistance Prg**							
	Legal Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Victim Assistance Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
1000 - 0230	**Criminal**							
	Assistant City Prosecutor	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Legal Assistant	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Legal Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Paralegal	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Assistant City Prosecutor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		7.00	7.00	7.00	*0.00*	**7.00**	*0.00*	**7.00**
Insurance Reserve Fund								
3200 - 3610	**Risk Management**							
	Claims Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Legal Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	City Attorney Totals:	**26.00**	**26.00**	**26.00**	***0.00***	**26.00**	***0.00***	**26.00**

City of Peoria
Summary of Recommended Supplemental Request

City Attorney

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0200 - 01	Civil	Codification - Other Professional Services		$0	$5,000	**$5,000**	
		Total - General Fund	**0.00**	**$0**	**$5,000**	**$5,000**	
		Total - City Attorney	***0.00***	***$0***	***$5,000***	***$5,000***	

PEORIA
ARIZONA

Codification - Other Professional Services

Revenue Offset:

Total Supplemental Cost - $5,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Supplementation Services (ordinance codification)	$0	$4,000	**$4,000**
520099	Code hosting MyMunicode Package	$0	$1,000	**$1,000**
	Total	**$0**	**$5,000**	**$5,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

City Attorney
Department Priority **1**

Please describe this request:

This request funds the ongoing costs of transferring the majority of activities involved in the code codifying process to a professional code codification services provider and their Internet publication platform. Codification is the process of review and insertion of approved city code-amending ordinances into the published text of the Peoria City Code. This will improve and enhance the quality and timeliness of codification processing, publication, and availability to citizens and city staff. This provides for four quarterly supplement issues per year, online hosting of the city code and city charter, and other codification and publishing related professional services and products.

How does this item affect your current service levels?

Codification was previously performed by paraprofessional staff and the managing lawyer in the City Attorney's Office. Codification is a painstaking time-intensive detailed process that ties up significant City Attorney's Office human resources. Professional codifiers have resources, software, experience, and web-based platforms that streamline and systematize performance of this mission-critical work product, and also provide integrated search features and indexing not available on the City of Peoria website. This service provides supplementation services of up to 220 pages per year, plus two copies of the printed City Code.

Does this supplemental affect other departments?

Yes, all departments in the city interact with the city code and will benefit from increased consistency and availability of the city code updates. The Mayor and City Council, and City Clerk, work most closely with the City Attorney's Office in the consideration and approval of new code-amending ordinances.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Civil Supplemental Request
Supplemental Number: 0200-01

PEORIA
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MUNICIPAL COURT

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Performance Spotlight

MUNICIPAL COURT MISSION

To ensure the prompt and fair adjudication of all cases and instill public confidence in the Courts through transparency, accessibility, communication and education.

DEPARTMENT OVERVIEW

Court Administration and Support Services

The Administration and Support services provide the overall management direction and support for the court operations while ensuring that all state and local regulatory requirements are met.

Court Security

Court security screens for weapons and provides a safe environment for the public and staff.

Case Management

Case Management is the process of moving a case through the Court system for pre-adjudication, case adjudication, and post-adjudication.

Key Outcome Measures

Municipal Court

- 100% compliance with recognized guidelines for timely case processing and management

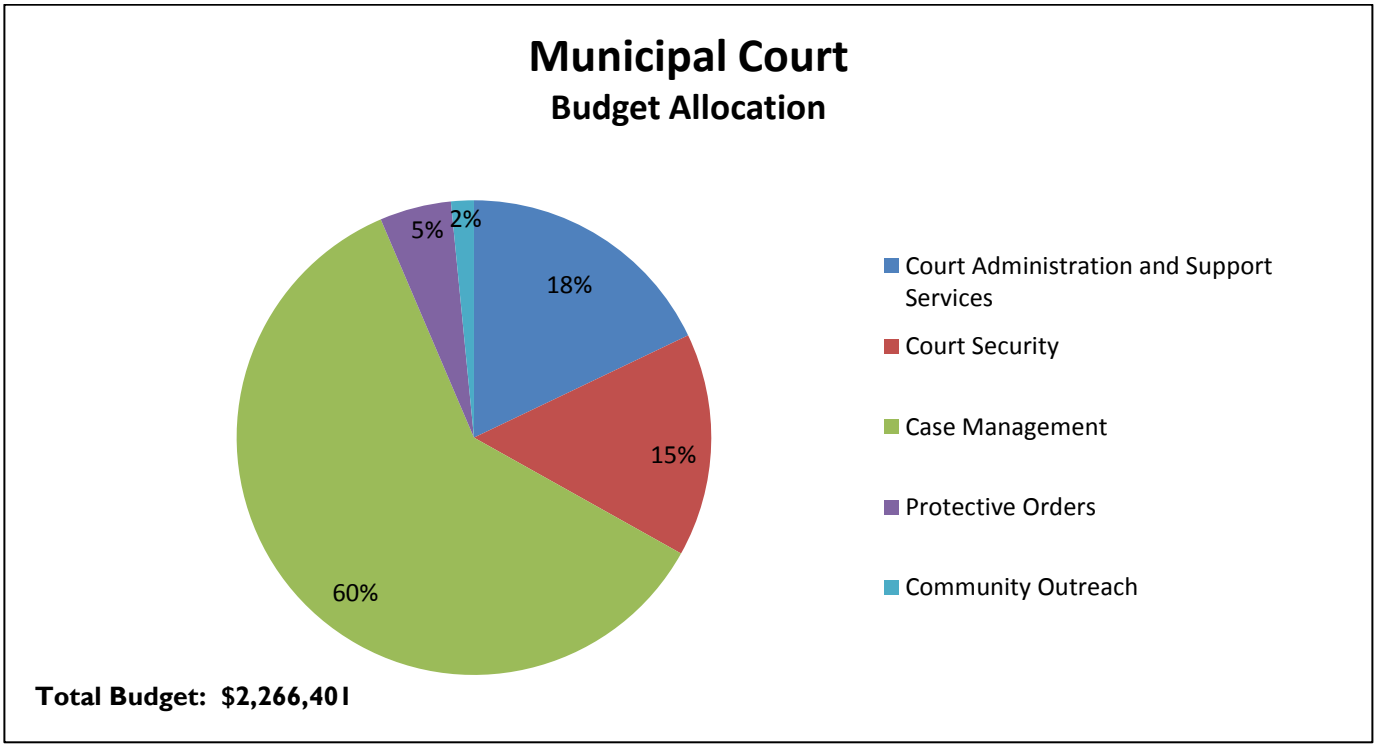
Protective Orders

Orders of Protection and Injunctions Prohibiting Harassment are issued to ensure the safety of the protected person.

Community Outreach Services

The court sponsors judicial training classes, meetings, weddings and outreach assistance to students and other agencies.

Cost of Service Breakdown – Municipal Court					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Court Administration and Support Services	2.13	$239,926	$ 26,275	$51,095	$317,296
Court Security	4.00	$274,202	$ 30,028	$58,394	$362,624
Case Management	13.44	$1,079,669	$118,236	$229,928	$1,427,833
Protective Orders	0.97	$85,688	$9,384	$18,248	$113,320
Community Outreach	0.36	$34,275	$3,754	$7,299	$45,328
TOTAL	**20.9**	**$1,713,760**	**$187,676**	**$364,965**	**$2,266,401**
The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.					



Performance Report

MUNICIPAL COURT

The Municipal Court uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Leadership and Image	Provide fair and equal justice to all, promote excellent customer service while enhancing citizen confidence in the court process	% of cases with customer service complaints	<1%	<1%	<1%	**0%**
		% of cases adjudicated (Cases closed/Cases opened)	133%*	126%*	121%	**110%***
		% of cases referred to judicial commission	0%	0%	0%	0%
Enhance Current Services	Provide legal counsel for criminal matters as required by due process	% of qualified cases receiving court appointed counsel	100%	100%	100%	100%
	Provide court interpreters services for court matters as mandated	% of qualified cases receiving interpreter services for foreign languages and sign language	100%	100%	100%	100%
	Prompt disbursement of moneys, including those held in trust, enforcement of court restitution orders, fees to other government agencies and payment for services rendered	% of timely disbursements for bond refunds, restitution orders, fees to other government agencies and payment for services to vendors and jurors	100%	100%	100%	100%

*Adjudication rates in excess of 100% are the result of a combined effort between the Courts, Police and Prosecutor's offices to close cases which have been open for a prolonged period.

Municipal Court

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$1,539,302	$1,558,069	**$1,713,760**	$1,714,751	**$1,789,075**	**4.39%**
Contractual Services	$468,125	$443,974	**$526,761**	$485,070	**$487,489**	**-7.46%**
Commodities	$19,822	$23,684	**$25,880**	$25,880	**$25,880**	**0.00%**
Capital Outlay	$0	$1,059	**$0**	$0	**$0**	**NA**
Total :	$2,027,249	$2,026,786	**$2,266,401**	$2,225,701	**$2,302,444**	**1.59%**
Expenditures by Division						
Municipal Court	$1,799,848	$1,826,013	**$2,052,320**	$2,011,620	**$2,125,190**	**3.55%**
Jud Coll Enh Fund-Local	$41,156	$0	**$0**	$0	**$0**	**NA**
Municipal Court Enhancement Fd	$186,246	$200,773	**$214,081**	$214,081	**$177,254**	**-17.20%**
Total :	$2,027,249	$2,026,786	**$2,266,401**	$2,225,701	**$2,302,444**	**1.59%**
Staffing by Division						
Municipal Court	20.00	20.00	**20.00**	20.00	**20.00**	**0.00%**
Municipal Court Enhancement Fd	0.90	0.90	**0.90**	0.90	**0.90**	**0.00%**
Total :	20.90	20.90	**20.90**	20.90	**20.90**	**0.00%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Municipal Court								
General Fund								
1000 - 0250	**Municipal Court**							
	Court Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Court Supervisor	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Judicial Assistant	8.00	8.00	8.00	*0.00*	**8.00**	*0.00*	**8.00**
	Lead Judicial Assistant	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Municipal Judge	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Municipal Security Guard	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
		20.00	20.00	20.00	*0.00*	**20.00**	*0.00*	**20.00**
Municipal Court Enhancement Fd Fund								
8062 - 8062	**Municipal Court Enhancement Fd**							
	Judge Pro Tem	0.90	0.90	0.90	*0.00*	**0.90**	*0.00*	**0.90**
		0.90	0.90	0.90	*0.00*	**0.90**	*0.00*	**0.90**
	Municipal Court Totals:	**20.90**	**20.90**	**20.90**	***0.00***	**20.90**	***0.00***	**20.90**

PEORIA
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City of Peoria
Summary of Recommended Supplemental Request

Municipal Court

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0250 - 01	Municipal Court	Contract Judicial Assistant		$20,000	$0	**$20,000**	
		Total - General Fund		**$20,000**	**$0**	**$20,000**	
		Total - Municipal Court		***$20,000***	***$0***	***$20,000***	

PEORIA
ARIZONA

Contract Judicial Assistant

Revenue Offset:

Total Supplemental Cost - $20,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages-Part Time	$20,000	$0	**$20,000**
	Total	**$20,000**	**$0**	**$20,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Municipal Court
Department Priority **1**

Please describe this request:

This request will provide funding for (1) part-time contract Judicial Assistant for case management, collections, records retention and customer service. The Judicial Assistant will perform a wide variety of duties including legal support, clerical, cash handling, data entry, responding to and resolving customer inquiries, and tasks as assigned.

How does this item affect your current service levels?

This request meets ongoing requirements to maintain service levels for case management, records retention, mandated minimum accounting standards, and purging of case files.

Does this supplemental affect other departments?

Keeping current with case management results in a higher level of customer service and increases public confidence in the court. Records retention reduces the storage of case files and keeps information updated for public access.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE?

Which Council goal does this relate to? F. Leadership and Image

Municipal Court Supplemental Request
Supplemental Number: 0250-01

PEORIA
ARIZONA

NON-DEPARTMENTAL

PEORIA
ARIZONA

Non-Departmental

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$1,252,638	$0	**$0**	$0	**$0**	**NA**
Contractual Services	$4,265,667	$5,471,229	**$6,341,984**	$5,271,056	**$5,018,277**	**-20.87%**
Commodities	$91,689	$32,573	**$69,000**	$69,000	**$69,000**	**0.00%**
Capital Outlay	$89,972	$3,406,525	**$1,161,462**	$360,887	**$2,300,575**	**98.08%**
Total :	$5,699,966	$8,910,327	**$7,572,446**	$5,700,943	**$7,387,852**	**-2.44%**
Expenditures by Division						
Non-Departmental	$2,802,720	$928,175	**$1,858,162**	$1,438,175	**$1,418,733**	**-23.65%**
Half Cent Sales Tax	$2,897,246	$7,982,151	**$5,714,284**	$4,262,768	**$5,969,119**	**4.46%**
Total :	$5,699,966	$8,910,327	**$7,572,446**	$5,700,943	**$7,387,852**	**-2.44%**

PEORIA
ARIZONA

PLANNING/ ENGINEERING/ ECONOMIC DEVELOPMENT

PEORIA
ARIZONA

PLANNING AND COMMUNITY DEVELOPMENT

PEORIA
ARIZONA

Department Spotlight

THE PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT MISSION

To promote and enhance the quality of the natural and built environment through sustainable planning and the implementation of programs which provide human services and strengthen Peoria's neighborhoods.

DEPARTMENT FUNCTIONS

Planning & Community Development Administration

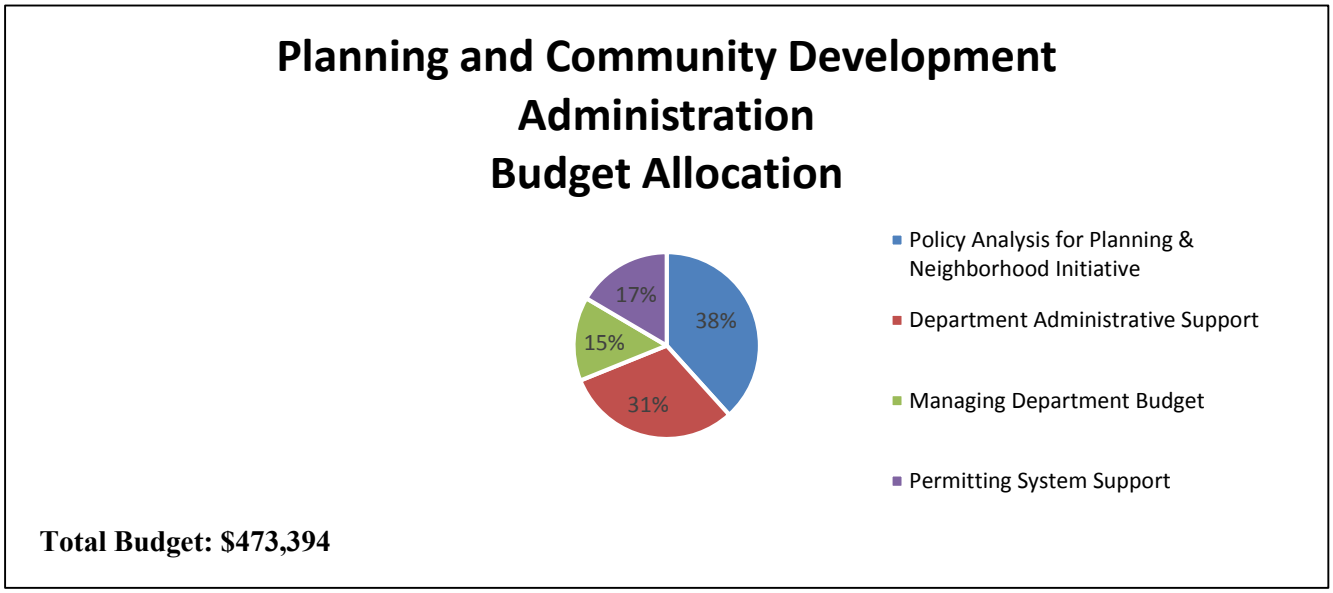
The Administration Division provides overall management, direction, and support for the Planning and Community Assistance divisions. In addition, the Administration Division is responsible for the management and support of the department's overall budget and policy initiatives. A majority of the division's budget and time is allocated in direct support of our various planning and neighborhood initiatives.

Key Outcome Measures

Planning and Community Development

- % of Neighborhood Pride funding leveraged
- % reduction in code violations two years after Neighborhood Pride project
- HOA Academy satisfaction
- Human services delivered
- Planning Applications turnaround time

Cost of Service Breakdown – Planning & Community Development Administration					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Policy Analysis for Planning & Neighborhood Initiatives	0.75	$90,548	$4,484	$6,409	$101,441
Administrative Support	1.74	$211,159	$10,457	$14,946	$236,562
Manage the Department's Budget	0.40	$48,292	$2,391	$3,418	$54,101
Permitting System Support	0.60	$72,439	$3,587	$5,127	$81,153
TOTAL	**3.0**	**$422,438**	**$20,919**	**$29,901**	**$473,394**
The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities and services provided from other departments such as information technology support and facility maintenance					



Community & Strategic Planning Division

The overarching purpose of this division is to guide the physical development of the city. This is accomplished through strategic planning, development review, preservation of physical, cultural and historic attributes, and ensuring that codes and policies advance the General Plan and Council goals. This division ensures that development proposals are in alignment with the General Plan, Zoning Ordinance, Design Review standards, and other codes and ordinances. This division also looks forward to ensure that future development is coordinated through integrated master plans and strategic initiatives. The nine (9) full-time equivalent positions in this division (two of which are contract) advise and support several boards and commissions including Planning & Zoning, Board of Adjustment, Historic Preservation and Design Review Standards/Appeals Board(s). Functions include:

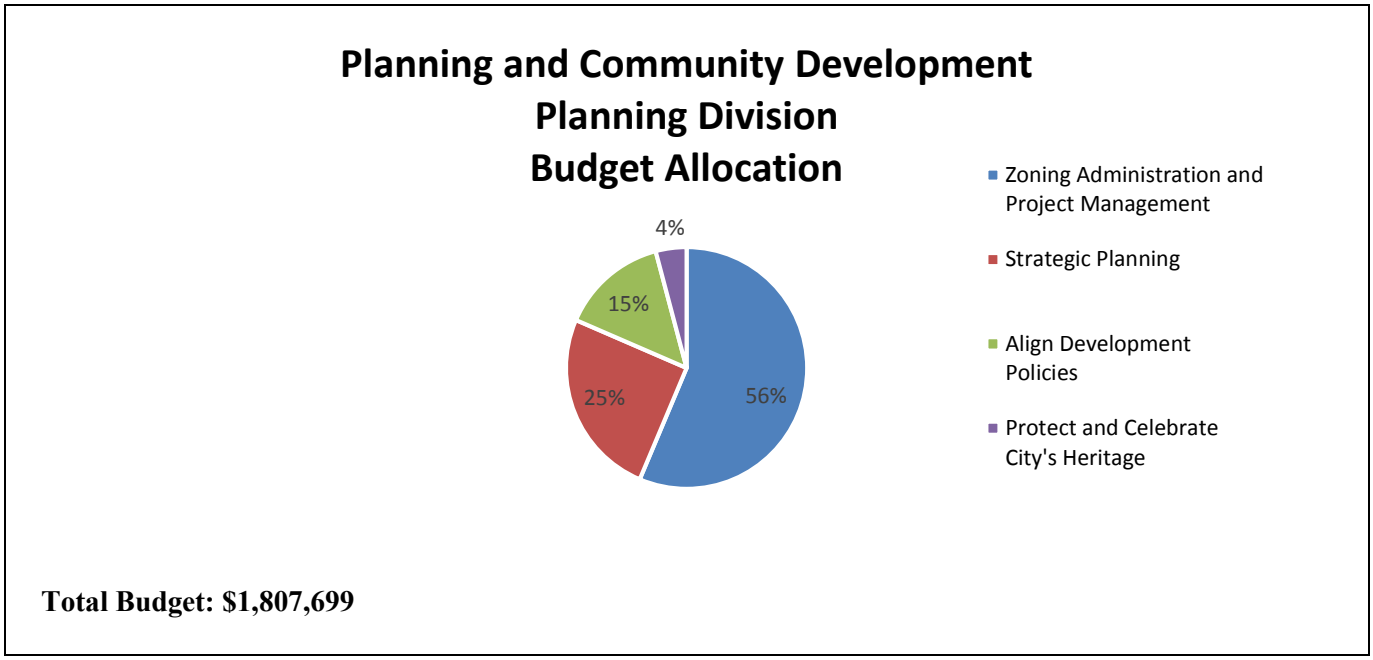
- ✓ **Strategic/Advanced Planning**
- ✓ **Site Plan/Design Review**
- ✓ **Variances**
- ✓ **Annexations**
- ✓ **Coordinate Development Review**
- ✓ **Coordinate citywide Open Space**
- ✓ **Rezoning (entitlements)**
- ✓ **Use Permits**
- ✓ **Zoning Ordinance Administration**
- ✓ **General Plan Administration**
- ✓ **Implement adopted plans (e.g. P83)**
- ✓ **Coordinate citywide Historic Preservation**

Functionally, the two highest cost drivers are Zoning Administration (57%) and Strategic Planning (25%). Zoning Administration generally consists of current development proposals and includes public contact, pre-application meetings, rezones, development case review, temporary events, annexations and time attributed to the various boards, commissions and subcommittees.

The Strategic Planning functional category includes General Plan Amendments, regional planning coordination/initiatives and the implementation of approved plans in strategic areas such as Old Town, Sports Complex ("P83") and the Loop 303 corridor. Other major efforts within the department include:

- Development and implementation of a new Sign Ordinance
- Began comprehensive update to General Plan ("Plan PeoriaAZ 2040")
- Formulation of an Old Town Block Strategy
- Design and construction of trails and interpretive signage for the Palo Verde Ruin, Varney Tract Historic Resource Report and Old Main National Register Nomination
- Land acquisition for open space preservation at Sunrise Mountain
- Completion of amended PCD and Development Agreement for Lake Pleasant Heights
- Implementation of an online submittal option for three (3) planning application types

Cost of Service Breakdown – Community & Strategic Planning					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Zoning Admin. & Project Management	5.81	$544,888	$380,723	$93,172	$1,018,783
Strategic Planning	1.38	$141,758	$290,430	$22,130	$454,319
Align Development Policies w/Council goals	1.43	$143,211	$93,706	$22,932	$259,849
Historic Preservation	0.38	$43,754	$24,901	$6,094	$74,749
TOTAL	**9.00***	**$873,610**	**$789,761**	**$144,328**	**1,807,699**
The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities and services provided from other departments such as information technology support and facility maintenance. ****Includes full time contract Planning Specialist and Contract Planner (vacant) (2FTE)***					



Total Budget: $1,807,699

Community Assistance Division

The purpose of this Division and its six (6) full time equivalent positions is to provide programs and services to residents, neighborhood associations, and non-profit partners to enhance the quality of life in Peoria. Functions include:

- ✓ **Federal Grant Administration (CDBG, HOME, NSP3)**
- ✓ **General Fund & Neighborhood Grant Administration**
- ✓ **Educational and Peoria SUPPORT Seminars**
- ✓ **Fair Housing Outreach**
- ✓ **Human Services**
- ✓ **Neighborhood Pride Program**
- ✓ **HOA Academy**
- ✓ **Emergency Home Repair Program**
- ✓ **Outreach and Partnership Development**
- ✓ **Water Payment Assistance Program**

Functionally, the two highest cost drivers of the Division are Grant Administration (42%) and Human Services Administration (28%). The Division administers both federal and local grants. Federal funding comes from the U.S. Department of Housing and Urban Development (HUD) and is used to further efforts in affordable housing and public services. These grants include the Community Development Block Grant (CDBG), the HOME Investment Partnerships Program (HOME) and the Neighborhood Stabilization Program (NSP).

The Division also administers neighborhood grants whereby registered HOAs and Neighborhood Associations can apply for matching funds on local improvement efforts. This division continues to administer several successful neighborhood-serving programs such as the HOA Academy, various direct assistance programs and Neighborhood Pride – the latter whereby the City is able to assist neighborhoods through improvement projects by leveraging an initial investment with its partnership of volunteers and local suppliers. The Neighborhood Pride Program celebrated 21 years of operation during the year and remains the City's longest running stand-alone program.

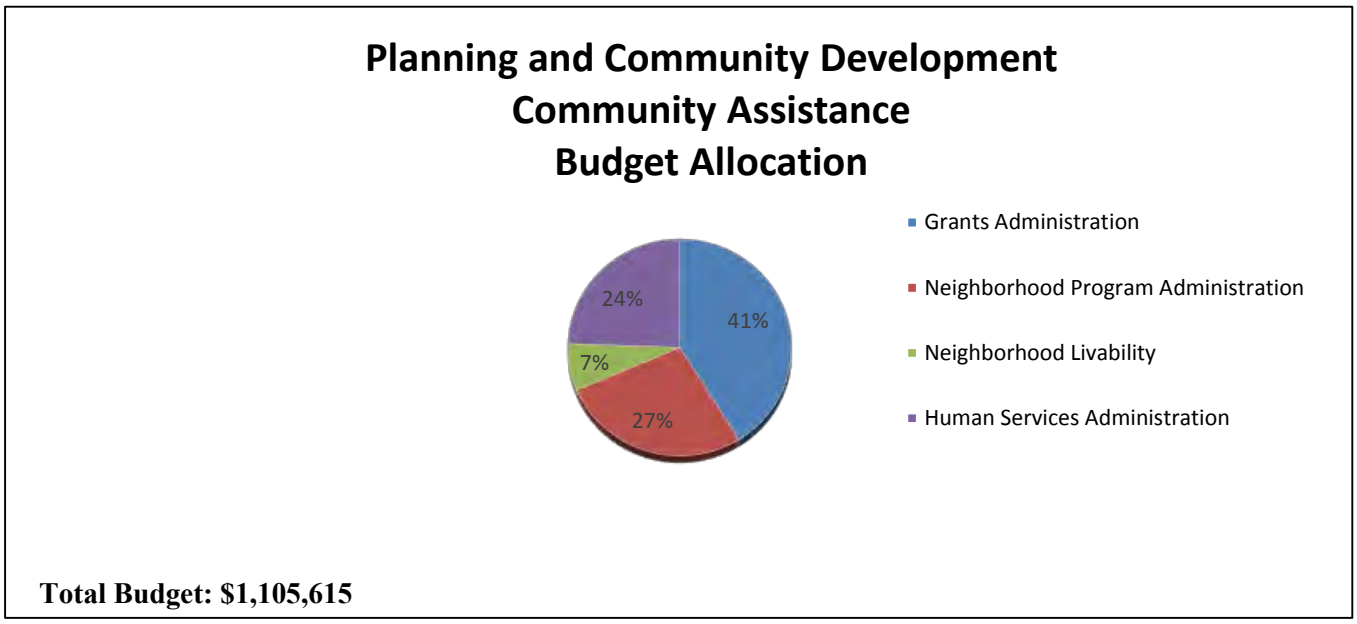
The Division expanded Human Services educational and outreach offerings through the development and implementation of a "Collaborative Impact Series." Designed to bring various non-profits together to network and share best practices, the Collaborative Impact Series ultimately results in a large public event on a topic designated as an area of need through the Human Services Work Plan.

In addition, the educational series "Peoria SUPPORT," which stands for Services Uniting to Provide People with Opportunities, Resources and Training, provides monthly awareness seminars and targeted outreach on specific topics of concern such as financial awareness, grandparents raising grandchildren and understanding mental health issues.

The Peoria SUPPORT Program received an "Honorable Mention" at the Westmarc Best of the West annual award ceremony.

Cost of Service Breakdown – Community Assistance					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Grants Administration	2.05	$167,014	$264,344	$23,661	$455,019
Neighborhood Programs Administration	1.39	$107,616	$179,238	$16,043	$302,897
Community Outreach & Partnerships	0.37	$26,209	$47,144	$4,220	$77,572
Human Services Administration	1.19	$102,802	$153,578	$13,746	$270,126
TOTAL	**5.00**	**$403,642**	**644,304**	**$57,670**	**1,105,615**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities and services provided from other departments such as information technology support and facility maintenance. Includes Grant funded FTEs of .92 and total cost of $97,079 paid by administrative funding from the U.S. Department of Housing and Urban Development (HUD).



Performance Report

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

The Planning and Community Development Department uses performance measures as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected align with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Community Building	Improve Peoria neighborhoods	% decrease in code violations two years after Neighborhood Pride project	100%	91%	96%	90%
	Improve Peoria neighborhoods	Achieve 'above average' or higher satisfaction rating on HOA Academy Survey	97%	100%	100%	100%
	Improve Peoria neighborhoods	% of Neighborhood Pride funding leveraged	170%	130%	125%	100%
Enhance Current Services	Enhance Human Services through volunteers	Value of in-kind labor from volunteers providing services to residents through external agencies or programs	5.57M	6.25M	2.00M	4.90M[a]
	Provide thorough and timely review of development cases to the development community	Average turnaround time (in days) for: • Site Plan Reviews • Preliminary Plats • Rezonings *Service expectation is 21 days per review*	 17 15 14	 15 17 15	 17 19 17	 15[b] 15[b] 15[b]

[a] General Fund, CDBG and HOME grant recipients provide information documenting number of volunteers and hours donated assisting Peoria citizens.

[b] Target rates are lower than the published level of service, which is 21 days.

Planning and Community Development

Operating Budget Summary

Sort Description	*FY 16 Actual*	*FY 17 Actual*	*FY 18 Budget*	*FY 18 Estimate*	*FY 19 Budget*	*Percent Change*
Expenditures by Category Name						
Personal Services	$1,632,255	$1,843,257	**$1,986,918**	$1,986,918	**$2,076,922**	**4.53%**
Contractual Services	$1,715,641	$1,408,317	**$3,353,477**	$1,803,433	**$2,400,263**	**-28.42%**
Commodities	$43,346	$58,969	**$61,680**	$63,767	**$66,825**	**8.34%**
Capital Outlay	$0	$0	**$0**	$0	**$450,000**	**NA**
Total :	$3,391,242	$3,310,544	**$5,402,075**	$3,854,118	**$4,994,010**	**-7.55%**
Expenditures by Division						
Community Assistance	$852,915	$959,886	**$1,105,615**	$1,105,615	**$1,018,821**	**-7.85%**
Community Dev Administration	$472,727	$497,389	**$473,394**	$470,838	**$487,946**	**3.07%**
Planning	$967,038	$1,081,930	**$1,807,699**	$1,075,965	**$1,477,586**	**-18.26%**
Home Grant	$194,083	$100,865	**$329,104**	$180,469	**$349,993**	**6.35%**
Comm Dev Block Grant	$518,465	$647,579	**$1,572,668**	$907,636	**$1,660,664**	**5.60%**
Neighborhood Stabilization Grant III	$387,004	$22,895	**$113,595**	$113,595	**$0**	**-100.00%**
Total :	$3,392,233	$3,310,544	**$5,402,075**	$3,854,118	**$4,995,010**	**-7.54%**
Staffing by Division						
Community Assistance	4.08	5.08	**5.08**	5.08	**5.71**	**12.40%**
Community Dev Administration	3.00	3.00	**3.00**	3.00	**3.00**	**0.00%**
Planning	7.00	7.00	**7.00**	7.00	**9.00**	**28.57%**
Comm Dev Block Grant	0.92	0.92	**0.92**	0.92	**0.92**	**0.00%**
Total :	15.00	16.00	**16.00**	16.00	**18.63**	**16.44%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Planning and Community Development								
General Fund								
1000 - 0570	**Neighborhood Coordination**							
	Community Assistance Manager	0.00	0.80	0.80	*0.00*	**0.80**	*0.00*	**0.80**
	Housing & Development Grants Coordi	0.75	0.75	0.75	*0.00*	**0.75**	*0.00*	**0.75**
	Human Services Coordinator I	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Human Services Coordinator II	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Neighborhood Imp. Specialist	0.53	0.53	0.53	*0.00*	**0.53**	*0.00*	**0.53**
	Neighborhood Programs Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II - Classified	0.00	0.00	0.00	*0.00*	**0.00**	*0.63*	**0.63**
	Human Services Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Neighborhood & Revital. Manager	0.80	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		4.08	5.08	5.08	*0.00*	**5.08**	*0.63*	**5.71**
1000 - 0600	**Community Dev Administration**							
	Development Administration Coordinat	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Planning & Comm Dev Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
1000 - 0610	**Planning**							
	Planner	2.00	2.00	2.00	*0.00*	**2.00**	*1.00*	**3.00**
	Planning Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Principal Planner	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sr Planner	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Planning Specialist	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
		7.00	7.00	7.00	*0.00*	**7.00**	*2.00*	**9.00**
Community Development Block Grant Fund								
7110 - 7160	**Comm Dev Block Grant**							
	Community Assistance Manager	0.00	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
	Housing & Development Grants Coordi	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Neighborhood Imp. Specialist	0.47	0.47	0.47	*0.00*	**0.47**	*0.00*	**0.47**
	Neighborhood & Revital. Manager	0.20	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		0.92	0.92	0.92	*0.00*	**0.92**	*0.00*	**0.92**
Planning and Community Development Totals:		**15.00**	**16.00**	**16.00**	***0.00***	**16.00**	***2.63***	**18.63**

PEORIA
ARIZONA

City of Peoria
Summary of Recommended Supplemental Request

Planning and Community Development

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0570 - 01	Community Assistance	FY19 Resource Center Operations		$0	$0	**$0**	
0610 - 01	Planning	Planning Technician	1.00	$0	$66,355	**$66,355**	$66,355
0570 - 02	Community Assistance	Admin Assistant II	0.63	$0	$60,328	**$60,328**	$60,328
0610 - 03	Planning	Contract Planner	1.00	$0	$80,702	**$80,702**	$80,702
0610 - 02	Planning	Historic Preservation		$20,000	$0	**$20,000**	
		Total - General Fund	**2.63**	**$20,000**	**$207,385**	**$227,385**	$207,385
Home Grant Fund							
7150 - 01	Home Grant	FY19 HOME Funding		$0	$12,254	**$12,254**	$12,254
		Total - Home Grant Fund	**0.00**	**$0**	**$12,254**	**$12,254**	$12,254
		Total - Planning and Community Development	***2.63***	***$20,000***	***$219,639***	***$239,639***	***$219,639***

PEORIA
ARIZONA

City of Peoria
Summary of Carryover Requests

Planning and Community Development

Division Number	Carryover Number	Division Name	Description	Total Amount
General Fund				
0610	01	Planning	General Plan Update ("PlanPeoriaAZ 2040")	**$306,388**
0610	03	Planning	Sonoran Preservation Program Support	**$50,000**
			Total - General Fund	**$356,388**
Home Grant Fund				
7150	01	Home Grant	FY19-HUD HOME Funding Carryover	**$148,635**
			Total - Home Grant Fund	**$148,635**
Community Dev Block Grant Fund				
7160	01	Comm Dev Block Grant	FY19-CDBG Funding Carryover	**$400,590**
			Total - Community Dev Block Grant Fund	**$400,590**
			Total - Planning and Community Development	**$905,613**

PEORIA
ARIZONA

FY19 Resource Center Operations

Revenue Offset:

Total Supplemental Cost - $0

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services (repurpose base)	$0	($50,000)	**($50,000)**
523504	Electricity	$0	$12,000	**$12,000**
523507	Water	$0	$1,000	**$1,000**
523508	Sewage	$0	$600	**$600**
523509	Refuse Collection	$0	$480	**$480**
523510	Telecomm Svc, Lease/Rentals	$0	$9,840	**$9,840**
524002	Building R & M	$0	$9,600	**$9,600**
525505	Custodial	$0	$16,480	**$16,480**
	Total	**$0**	**$0**	**$0**

Choose the category that this supplemental fits best:

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Planning and Community Develop
Department Priority **1**

Please describe this request:

The purpose of the Resource Center is to provide an easily accessible public location where non-profit agencies and City staff can provide direct program services, intake and referral. Approximately six (6) non-profit agencies will be offered cubicle and private meeting space on a rotating and contractual basis and agencies will be selected based on community priorities. Examples include agencies dealing with illiteracy, cognitive disabilities, Alzheimer's, domestic violence, housing issues, etc. This funding provides the ongoing support for utilities and maintenance.

How does this item affect your current service levels?

This is a new service for the Division and Department.

Does this supplemental affect other departments?

Facilities custodial and maintenance

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Community Assistance Supplemental Request
Supplemental Number: 0570-01

Planning Technician

Total Supplemental Cost - $66,355

Revenue Offset:
$66,355.00

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Benefits-Regular	$0	$66,355	**$66,355**
	Total	**$0**	**$66,355**	**$66,355**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Planning and Community Develop
Department Priority **3**

Please describe this request:

This request enables the conversion of a long-time contract position to a regular, full time position as a Planning Technician. This contract position has been in place since FY13 as development activity rebounded and continued to escalate. This position provides primary counter and customer service interface for the Planning & Zoning Division and has assumed a broad array of planning functions including case intake/entry, business licenses, sign permits, temporary use permits, research and other functions for the Division. This position provides vital capacity and enables the existing Planning staff to focus on more complex development cases and strategic planning work items. In alignment with the Council-adopted Development Services User Fee Policy, in 2017 the City approved an adjustment to its development (Planning) fees. These fees went into effect on July 1, 2017. Based on current and projected activity, the increment from the fee adjustment will be sufficient to support ongoing operations for this position.

How does this item affect your current service levels?

This position has been in place as a full-time, contract position since FY13. Development activity continues to increase and is on pace to exceed FY17 and the past five-year average. This position has provided the department with capacity to address the service level demands in development review and strategic planning. The department has been tasked with a multitude of functions outside development review including code amendments, annexations, historic preservation, redevelopment, open space and other strategic endeavors. Without this position, the Department will be challenged to meet the needs of our development clients and/or strategic work plan.

Does this supplemental affect other departments?

The Planning and Zoning Division serves as the lead in the coordination of the entitlement and development process working directly with a multitude of of internal departments and outside agencies including: Economic Development Services, Development/Engineering, Public Works-Utilities, Police, Fire and Community Services. Without this position, the responsibilities identified in this scope would fall to existing positions in the Department and other counter staff, thereby compromising their existing service delivery levels.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? A. Community Building

Planning Supplemental Request
Supplemental Number: 0610-01

Admin Assistant II

Revenue Offset:
$60,328.00

Total Supplemental Cost - $60,328

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for (1) Administrative Assistant I	$0	$59,883	**$59,883**
520511	Local Training/Meetings	$0	$300	**$300**
521001	Occupational Licensing and Cert.- Notary	$0	$45	**$45**
530001	Office and General Supplies	$0	$100	**$100**
	Total	**$0**	**$60,328**	**$60,328**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Planning and Community Develop
Department Priority **4**

Please describe this request:

This request enables the conversion of a long-time contract position to a regular, part time (0.63) Administrative Assistant II position for a projected 25 hour work week. This position is critical in providing administrative support to the department for a variety of matters, including legal and regulatory compliance, development review, CDBG/HUD, grant programs and support to the department's multiple Boards/Commissions (including Council Not-for Profit Subcommittee). In alignment with the Council-adopted Development Services User Fee Policy, in 2017 the City approved an adjustment to its development (Planning) fees. These fees went into effect on July 1, 2017. Based on current and projected activity, the increment from the fee adjustment will be sufficient to support ongoing operations for this position.

How does this item affect your current service levels?

This position has operated as a part-time, contract position for four (4) years. It provides necessary capacity in a variety of areas including, compliance with Open Meeting Law requirements, payroll processing, Board/Commissions and Council Subcommittee agendas, postings and minutes along with providing administrative support for the human services, neighborhood programs and development review functions. This position also maintains a large and complex property lien process related to the Community Assistance Division's federal grant work. This division manages a multitude of complex grants requiring heavy case management and documentation. Additionally, work performed by this position related to plan routing for the Planning and Zoning Division provides timely service for the development process. Without this additional support, internal and external service levels will be significantly impacted.

Does this supplemental affect other departments?

This position exists largely to maintain departmental service levels and functions. However, given the nature of the Council Subcommittee and the multiple Boards and Commissions, the City Clerk's Office could be affected by the absence of this position, as well as the external development process timelines.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.63

Which Council goal does this relate to? A. Community Building

Contract Planner

Total Supplemental Cost - $80,702

Revenue Offset:
$80,702.00

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for Planner	$0	$80,702	**$80,702**
	Total	**$0**	**$80,702**	**$80,702**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Planning and Community Develop
Department Priority **5**

Please describe this request:

This request enables the conversion of a long-time contract position to a regular, full-time position as Planner. This contract position has been in place since FY13 as development activity rebounded and continued to escalate. This position contributes to department capacity in meeting development review and strategic planning service demands. In alignment with the Council-adopted Development Services User Fee Policy, in 2017 the City approved an adjustment to its development fee schedule (Planning fees). These fees went into effect on July 1, 2017. Based on current and projected activity, the increment from the fee adjustment will be sufficient to support ongoing operations for this position.

How does this item affect your current service levels?

This position has been in place as a full-time, contract position since FY13. Development activity continues to increase and is on pace to exceed FY17 and the past five-year average. This position is vital in providing capacity for the department to respond to service level demands in development review and other functions, including code amendments, annexations, historic preservation, redevelopment and open space. Without this position, development service levels will be challenged and work plan items extended. As the economy continues to improve, there is a corresponding difficulty in finding qualified contract labor.

Does this supplemental affect other departments?

The Planing and Zoning Division serves as the lead in the coordination of the entitlement and development process working directly with a multitude of of internal departments and outside agencies including: Economic Development Services, Development/Engineering, Public Works-Utilities, Police, Fire-Medical and Community Services. Without this position, the responsibilities identified in this scope would fall to existing positions in the department, thereby compromising their existing service delivery levels.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? A. Community Building

Planning Supplemental Request
Supplemental Number: 0610-03

Historic Preservation

Revenue Offset:

Total Supplemental Cost - $20,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Prof Services- Historic Preservation	$20,000	$0	**$20,000**
	Total	**$20,000**	**$0**	**$20,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Planning and Community Develop
Department Priority **6**

Please describe this request:

The City's Historic Preservation Commission has an adopted Work Plan that guides activities over a two (2) year horizon. The Work Plan includes myriad activities designed to identify and protect locally significant resources and promote awareness. In the past, the City has completed context surveys and historic resource reports to aid in determining the significance of areas and help to accurately guide which properties/areas should be protected. These reports are an important tool for the City to guide appropriate improvements that are respectful of Peoria's heritage in order to preserve Peoria's history. The Planning and Zoning Division has $8,000 earmarked in its operations budget to complete special studies, surveys and reports pertaining to development, transportation and historic preservation topics. In the past several years, these funds have been accessed to complete a number of work items, including a Context Survey for Weedville, Interpretive Plan for Palo Verde Ruin and most recently a Historic Context Report (including oral supplement) for the Varney area. Funds have also been used to pursue local/national landmark nominations and other activities. However, the ongoing budget is limited in the amount of work that can be accomplished. These additional funds are requested to enable the Department to pursue Historic Preservation priorities in support of the Work Plan.

How does this item affect your current service levels?

This additional funding will enable the Department to complete tasks listed on the Historic Preservation Commission work plan as well as other related Historic Preservation endeavors.

Does this supplemental affect other departments?

Other departments are affected only indirectly.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Planning Supplemental Request
Supplemental Number: 0610-02

FY19 HOME Funding

Revenue Offset:
$12,254.00

Total Supplemental Cost - $12,254

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522006	FY19 HOME Funding	$0	$12,254	**$12,254**
	Total	**$0**	**$12,254**	**$12,254**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Planning and Community Develop
Department Priority **1**

Please describe this request:

This request is to provide expenditure appropriation for funding provided by the U.S. Department of Housing and Urban Development (HUD).

How does this item affect your current service levels?

This supplemental allows us to continue the use of grant funding per regulatory requirements.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Home Grant Supplemental Request
Supplemental Number: 7150-01

Carryover Request - General Plan Update ("PlanPeoriaAZ 2040")

Total Carryover Cost - $306,388

Account Number	Description	One-Time Costs	Program
520099	Other Professional Services-General Plan 2040	**$306,388**	
	Total	**$306,388**	

Please Describe this Request:

In FY17, Council allocated through Supplemental 0610-05, $350,000 for the City's General Plan-Vision 2040. As this process exceeds the fiscal year, the department will not expend all of the funding before the end of FY18. As such, Planning and Community Development requests a full carryover of the granted funds to continue the work toward the General Plan update throughout FY19 and beyond toward adoption.

What service does this relate to?

Arizona State Statute requires that the General Plan be updated and ratified by its electorate no less than every ten (10) years. The General Plan was last ratified by its voters in 2010. The City is currently working with a consultant team to comprehensively update the General Plan ("PlanPeoriaAZ 2040") for placement on a future ballot.

Why is this Carryover unable to be completed this year?

A 10-year comprehensive update to a General Plan for placement on a ballot is a multi-year effort. The Department will not be expending all available funding before the end of FY18. As such, Department requests a full carryover of remaining funds to enable the continuation of work for the General Plan update.

What Supplemental number/name does this relate to? Other Professional Services

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Carryover Request - Sonoran Preservation Program Support

Total Carryover Cost - $50,000

Account Number	Description	One-Time Costs	Program
520099	Sonoran Preservation Program Support	**$50,000**	
	Total	**$50,000**	

Please Describe this Request:

In FY 2016, $50,000 was allocated toward the Sonoran Preservation Program Support and carried over in the FY17 and FY18 budgets to be used as needed. The funds will enable staff to access specialized outside assistance towards implementation activities, including surveys, technical reports, professional consultation and efforts to identify future funding sources for open space acqusition and conservation.

What service does this relate to?

The Council has set a policy goal to preserve and integrate open space into the built environment. This request will help staff access specialized services to help advance Council goals and programs.

Why is this Carryover unable to be completed this year?

While no projects were identified during FY18, preserving the natural environment remains a top policy goal for the City Council. In furtherance of this goal, the City may need to access specialized services in support of conservation efforts.

What Supplemental number/name does this relate to? Other Professional Services

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Planning Carryover Request

Carryover Number: C-0610-03

Carryover Request - FY19-HUD HOME Funding Carryover

Total Carryover Cost - $148,635

Account Number	Description	One-Time Costs	Program
522006	FY19 HOME Program carryover	**$148,635**	
	Total	**$148,635**	

Please Describe this Request:

This request is to carryover grant award funding provided by the U.S. Department of Housing and Urban Development (HUD).

What service does this relate to?

This service relates to HOME Program funding provided by HUD for the purposes of property acquisition, rehabilitation, homebuyer assistance and affordable housing construction.

Why is this Carryover unable to be completed this year?

HOME Program funding follows a longer expenditure cycle than the City fiscal process.

What Supplemental number/name does this relate to?

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Carryover Request - FY19-CDBG Funding Carryover

Total Carryover Cost - $400,590

Account Number	Description	One-Time Costs	Program
524015	FY18 CDBG Carryover-Repairs to Non-City Prop	**$400,590**	
	Total	**$400,590**	

Please Describe this Request:

This request is to carryover awarded grant funding. Funding is provided by the U.S. Department of Housing and Urban Development (HUD).

What service does this relate to?

This relates to Community Development Block Grant (CDBG) funding already awarded by HUD for projects serving low to moderate income residents.

Why is this Carryover unable to be completed this year?

This funding is provided to the City on a federal funding schedule which does not coincide with the City's fiscal cycle. Additionally, this carryover provides for the reallocation of funds for projects completed with a remaining balance.

What Supplemental number/name does this relate to?

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Comm Dev Block Grant Carryover Request

Carryover Number: C-7160-01

DEVELOPMENT AND ENGINEERING

PEORIA
ARIZONA

Department Spotlight

DEVELOPMENT AND ENGINEERING DEPARTMENT MISSION

To provide quality engineering, architectural, and development services to the citizens of Peoria through management of the capital improvement program, traffic engineering, property acquisition, right-of-way inspections, site development, and building development that will enhance the quality of life for years to come.

DEPARTMENT OVERVIEW

The Development and Engineering Department is the focal point of all construction activity within the City of Peoria. Our staff of more than 60 professionals from many different disciplines works together to provide the best possible service to a diverse customer base that includes elected officials and City staff, residents and business owners, professional engineers and architects, and developers and homebuilders. The department oversees the design and construction of most of the projects in the City's Capital Improvement Program (CIP), including drainage, facilities, parks, streets, traffic control, water, and wastewater projects. The department also reviews and approves civil and building plans for all private development projects, issues construction permits for those projects, and inspects the projects during construction.

Key Outcome Measures

Development and Engineering Department

- Percent of capital projects completed on time and within budget.
- Customer satisfaction survey ratings related to capital project delivery.
- Citizen survey ratings related to vehicular, bicycle, and pedestrian traffic.
- Turnaround times for civil and building plan review.
- Timeliness of inspections provided to the development community.

The Development and Engineering Department consists of the following seven areas:

- Administration and Property Acquisition
- Engineering Services
- Architectural Services
- Right-of-Way Inspections
- Traffic Engineering
- Building Development
- Site Development

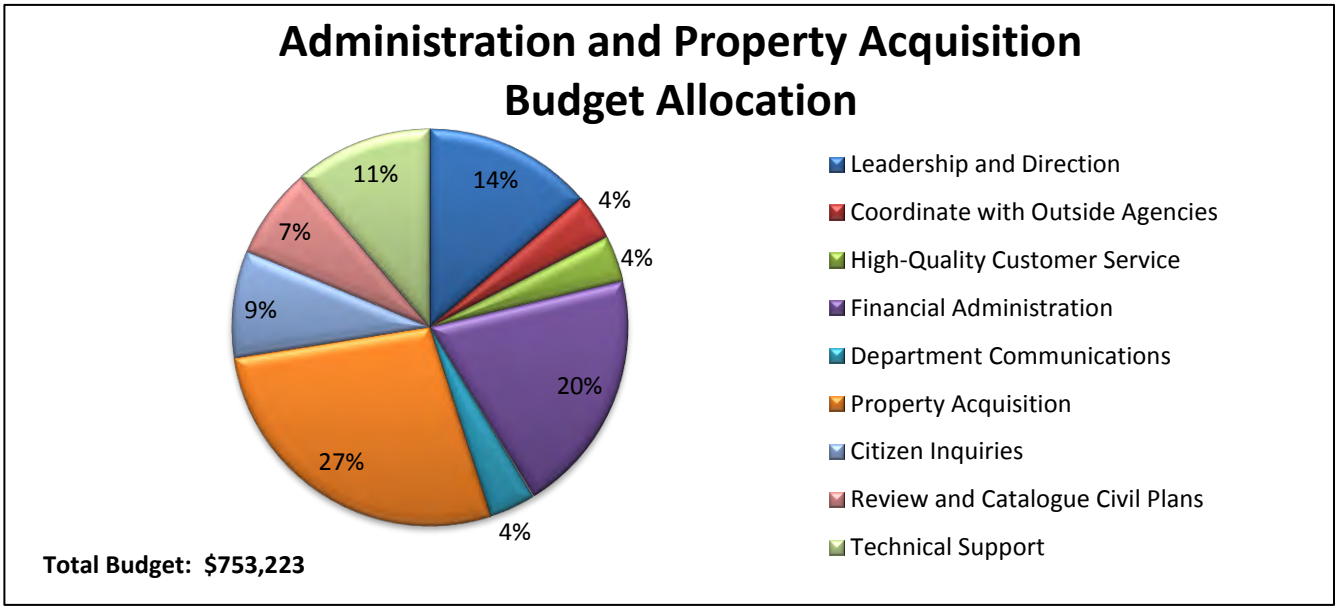
Funding for the department comes from both the General Fund and the Highway User Revenue Fund. The various capital project funds also support the department by paying for those staff members who help deliver capital projects. User fees offset the cost of development-related services.

Administration and Property Acquisition

The Administration and Property Acquisition Division provides overall management direction and support to the department. Division staff provides financial and technical support to the department and coordinates the acquisition of real property rights of way and easements for the rest of the City.

Cost of Service Breakdown – Administration and Property Acquisition					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Provide Leadership	.55	$79,700	$6,854	$17,013	$103,567
Coordinate with Outside Agencies	.15	$21,736	$1,870	$4,640	$28,246
Ensure High-Quality Customer Service	.15	$21,736	$1,870	$4,640	$28,246
Oversee Department Financial Functions	.80	$115,926	$9,972	$24,746	$150,644
Manage Department Communications	.15	$21,736	$1,870	$4,640	$28,246
Coordinate Property Acquisition	1.10	$159,399	$13,712	$34,026	$207,137
Respond to Citizen Inquiries	.35	$50,718	$4,363	$10,827	$65,908
Review and Catalogue Civil Plans	.30	$43,472	$3,740	$9,280	$56,492
Provide Technical Support to the Dept	.45	$65,208	$5,609	$13,920	$84,737
TOTAL	**4.00**	**$579,631**	**$49,860**	**$123,732**	**$753,223**

The budget amounts listed above include all costs for that service or program for FY2018 to ensure timely and complete data for a full fiscal year. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Engineering Services

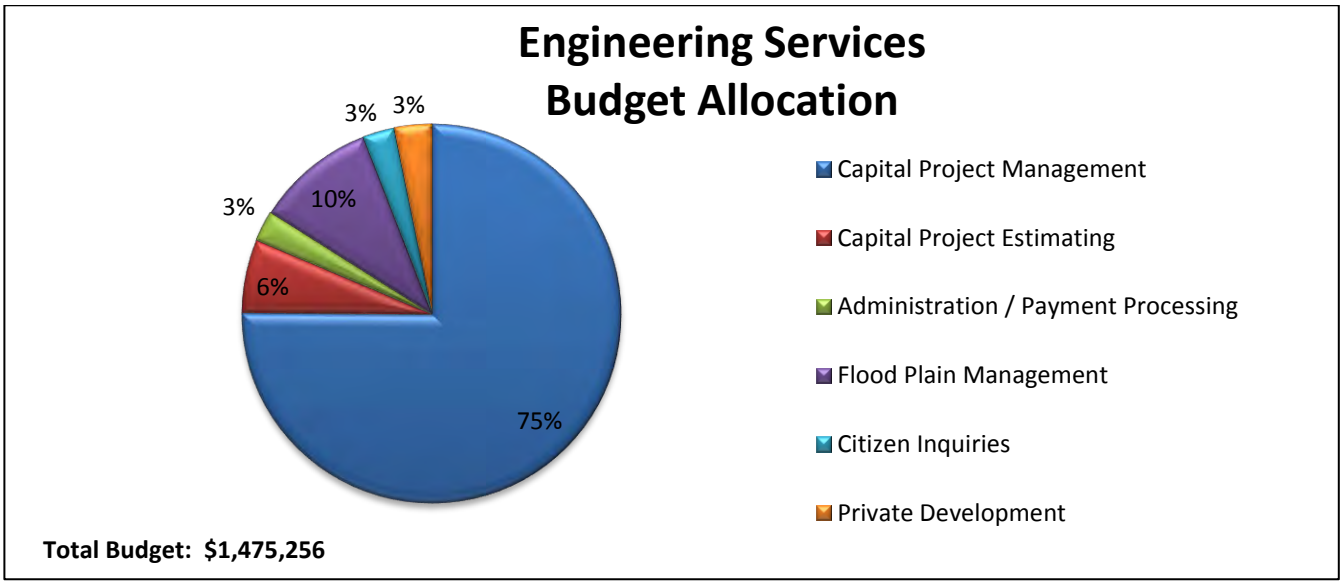
The Engineering Services Division is responsible for providing professional engineering services for publicly funded capital infrastructure (streets, traffic control, drainage, water, and wastewater projects), including the planning, programming, design, and construction management for improvement and expansion of municipal infrastructure. The division also provides technical support to internal and external customers of the Development and Engineering Department.

Approximately 83 percent of the division's operating budget is directly associated with capital project management. Other core services include project estimating, flood plain management, coordination with outside agencies, and payment processing and other administrative activities. Approximately 70 percent of the division's budget is offset through chargeback revenue from capital projects.

Cost of Service Breakdown – Engineering Services

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Capital Project Management	6.5	$933,709	$102,171	$72,298	$1,108,178
Capital Project Estimating	.53	$77,139	$8,441	$5,973	$91,553
Administration / Payment Processing	1.11	$32,903	$3,600	$2,548	$39,051
Flood Plain Management	.87	$126,493	$13,841	$9,795	$150,129
Respond to Citizen Inquiries	.23	$33,634	$3,680	$2,604	$39,918
Assist Site Development Division	.28	$39,118	$4,280	$3,029	$46,427
TOTAL	**9.5**	**$1,242,996**	**$136,013**	**$96,247**	**$1,475,256**

The budget amounts listed above include all costs for that service or program for FY2018 to ensure timely and complete data for a full fiscal year. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Architectural Services

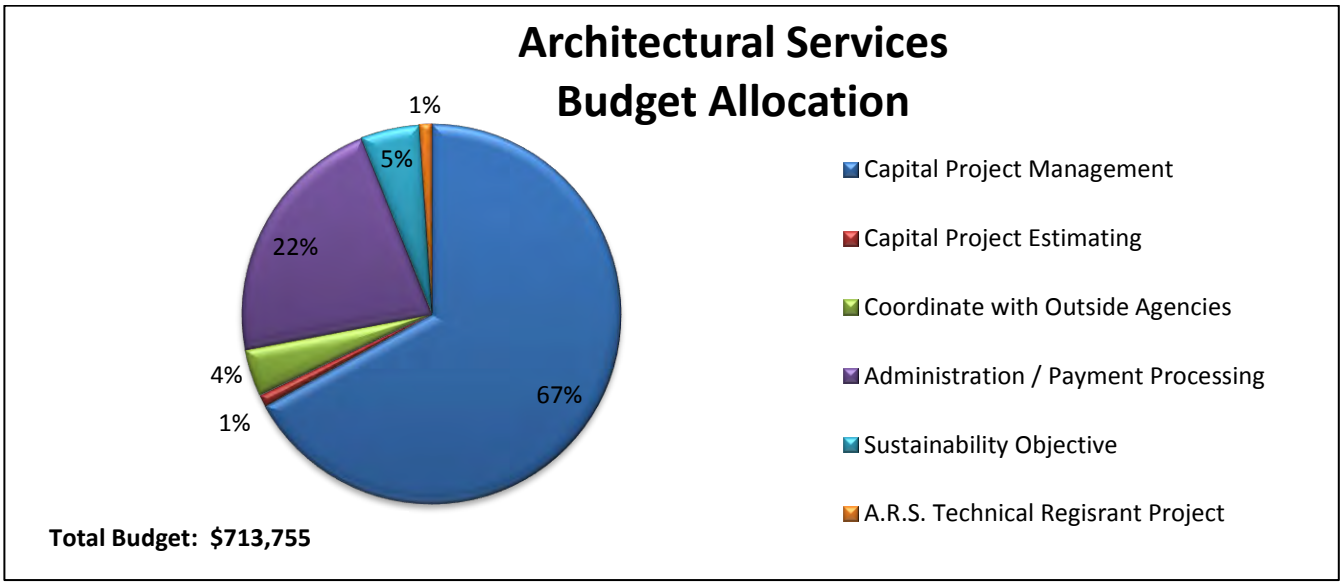
The Architectural Services Division is responsible for providing professional architectural services for publicly funded capital facilities (parks, libraries, public safety buildings, and courts), including the planning, programming, design, and construction management.

Approximately 90 percent of the division's operating budget is directly associated with capital project management. Other core services include project estimating, coordination with outside agencies, and administrative functions. Approximately 70 percent of the division's budget is offset through chargeback revenue from capital projects.

Cost of Service Breakdown – Architectural Services

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Capital Project Management	3.35	$423,608	$11,439	$43,168	$478,215
Capital Project Estimating	.05	$6,323	$171	$644	$7,138
Coordinate with Outside Agencies	.20	$25,290	$683	$2,577	$28,550
Administration / Payment Processing	1.10	$139,095	$3,757	$14,174	$157,026
Sustainability Objectives	.25	$31,613	$854	$3,221	$35,688
Technical Registrant Project Oversight	.05	$6,323	$171	$644	$7,138
TOTAL	**5.00**	**$632,252**	**$17,075**	**$64,428**	**$713,755**

The budget amounts listed above include all costs for that service or program for FY2018 to ensure timely and complete data for a full fiscal year. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Right-of-Way Inspections

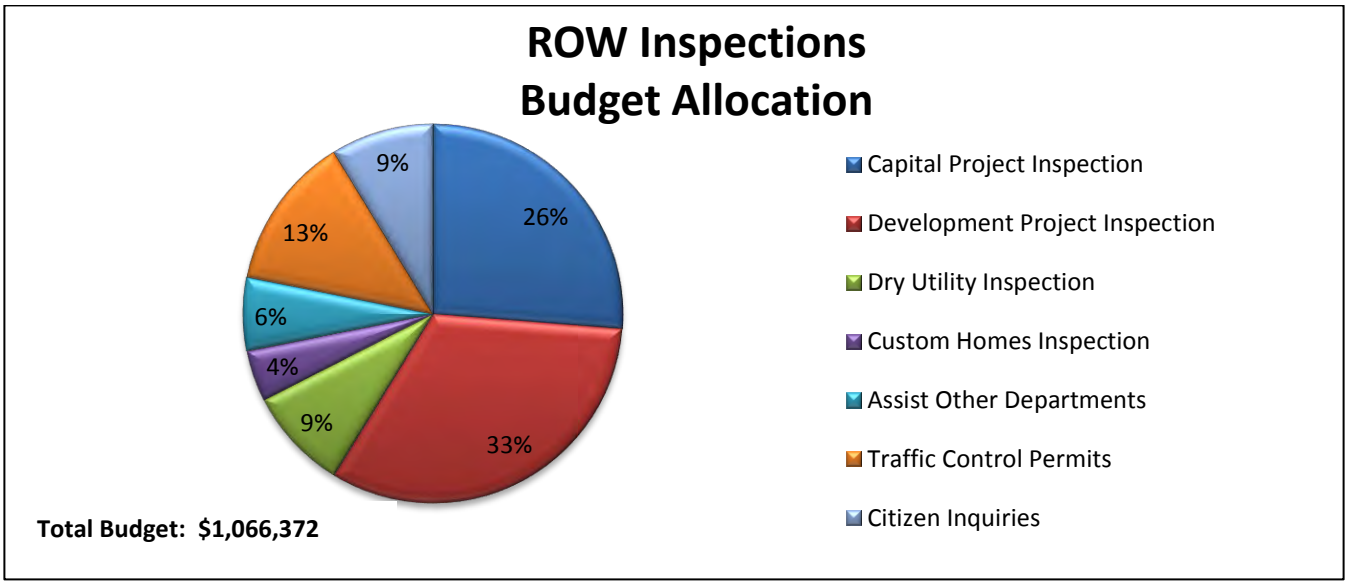
The Right-of-Way Inspection Division is responsible for the inspection of private and publicly funded right-of-way infrastructure, including water, wastewater, storm drains, bridges, and roadways.

Approximately 26 percent of the inspection workload is related to projects in the Capital Improvement Program. The remaining workload is comprised of private development projects, dry utility construction, and some maintenance activities. Approximately 16 percent of the division's budget is offset through chargeback revenue from CIP projects.

Cost of Service Breakdown – ROW Inspections

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Capital Project Inspection	2.10	$238,222	$16,000	$25,702	$279,924
Development Project Inspection	2.60	$294,941	$19,809	$31,820	$346,570
Dry Utility Project Inspection	.70	$79,407	$5,333	$8,567	$93,307
Custom Homes	.35	$39,704	$2,667	$4,283	$46,654
Assist Other Departments	.50	$56,720	$3,810	$6,119	$66,649
Traffic Control Permits	1.05	$119,111	$8,000	$12,850	$139,961
Respond to Citizen Inquiries	.70	$79,407	$5,333	$8,567	$93,307
TOTAL	**8.00**	**$907,512**	**$60,952**	**$97,908**	**$1,066,372**

The budget amounts listed above include all costs for that service or program for FY2018 to ensure timely and complete data for a full fiscal year. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

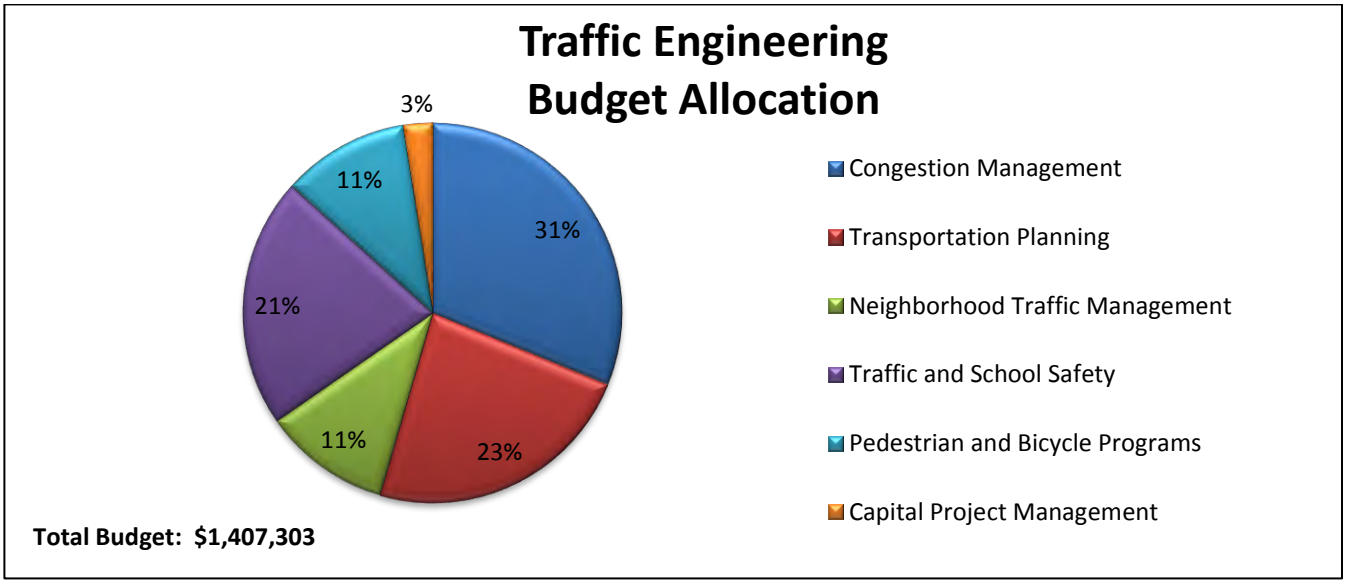


Traffic Engineering

The Traffic Engineering Division is responsible for ensuring compliance with traffic engineering standards, traffic impact studies, pavement marking and signing plan reviews, traffic count coordination, traffic investigations, school safe route plans, and the Neighborhood Traffic Management Program. Approximately 4 percent of the budget is offset through chargeback revenue from capital projects.

Cost of Service Breakdown – Traffic Engineering					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Congestion Management	1.87	$261,283	$77,305	$100,023	$438,611
Transportation Planning	1.40	$195,613	$57,875	$74,883	$328,371
Neighborhood Traffic Management	.65	$90,820	$26,870	$34,767	$152,457
Traffic and School Safety	1.28	$178,846	$52,914	$68,464	$300,224
Pedestrian and Bicycle Programs	.65	$90,820	$26,870	$34,767	$152,457
Capital Project Management	.15	$20,959	$6,201	$8,023	$35,183
TOTAL	**6.00**	**$838,341**	**$248,035**	**$320,927**	**$1,407,303**

The budget amounts listed above include all costs for that service or program for FY2018 to ensure timely and complete data for a full fiscal year. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

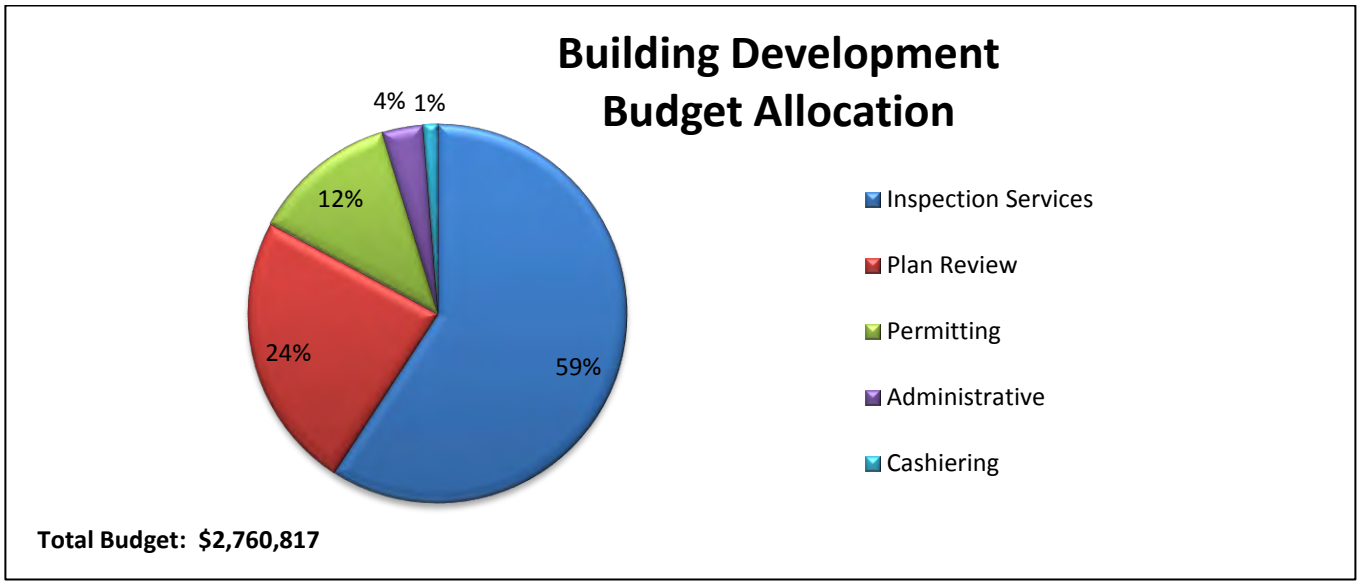


Building Development

The Building Development Division is responsible for the implementation and regulation of the City's adopted building codes. Whether people live, work, or visit businesses within Peoria, our codes provide minimum safeguards for everyone. It is the goal of the division to provide a timely and accurate review of construction plans, issuance of permits, and timely building inspections. This is best accomplished through a cooperative and transparent process that also helps customers achieve their goals.

Cost of Service Breakdown - Building Development					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Inspection Services	14.50	$1,377,438	$73,332	$183,746	$1,634,516
Plan Review	5.8	$550,785	$29,323	$73,473	$653,581
Permitting	3.05	$289,162	$15,395	$38,573	$343,130
Administrative	.85	$80,719	$4,297	$10,768	$95,784
Cashiering	.30	$28,489	$1,517	$3,800	$33,806
TOTAL	**24.50**	**$2,326,593**	**$123,864**	**$310,360**	**$2,760,817**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Site Development

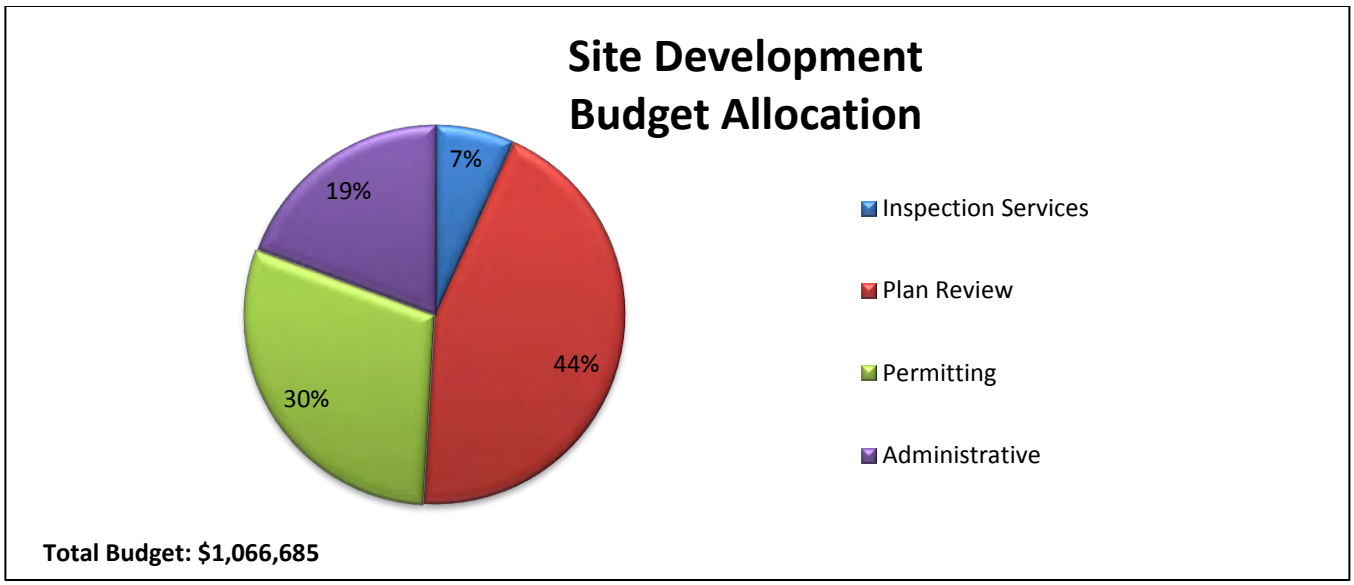
The Site Development Division is responsible for reviewing final engineering documents for private development and public infrastructure. Division staff ensures compliance with City policies and standards and with any associated agency requirements (state and county).

In addition, the division issues engineering permits for private development along with all improvements in the City's rights of way. Staff within the division is also involved in reviewing certain planning and zoning cases, as well as conducting constructability reviews and assisting with the design of capital improvement projects. Staff coordinates with both customers (citizens, engineers, contractors, homebuilders, etc.) and other departments to ensure success for the development community and Peoria.

Cost of Service Breakdown - Site Development

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Inspection Services	.53	$64,510	$1,168	$6,323	$72,001
Plan Review	3.54	$422,303	$7,644	$41,394	$471,341
Permitting	2.38	$283,726	$5,136	$27,811	$316,673
Administrative	1.55	$185,168	$3,352	$18,150	$206,670
TOTAL	**8.00**	**$955,707**	**$17,300**	**$93,678**	**$1,066,685**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Performance Report

DEVELOPMENT AND ENGINEERING DEPARTMENT

The Development and Engineering Department uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target#
Total Planning	Provide quality infrastructure and facilities to the citizens of Peoria through effective implementation of the City's Capital Improvement Program	% budget variance on completed capital projects	-7%	-3%	-3%	+/- 5%
Excellent Customer Service	Perform building plan reviews within stated turnaround timeframes.	Average number of business days* to review the following plan types: • Residential Standard Plans • Residential Plot Plans • Custom Homes • New Commercial • Tenant Improvement • Solar	10 4 11 15 10 4	9 1.2 8 9 9 2	6 1.5 8 10 9 4	8 1 10 10 10 4
	Perform building inspections on the scheduled date	% of building inspections performed on the scheduled date	86%	98%	97%	98%
	Perform civil plan reviews within stated turnaround timeframes.	Average number of calendar days to review civil plans	13	10	11	14

*Based on a 4-day workweek
#Target plan review turnaround times are less than those advertised to the public

Development and Engineering

Operating Budget Summary

Sort Description	*FY 16 Actual*	*FY 17 Actual*	*FY 18 Budget*	*FY 18 Estimate*	*FY 19 Budget*	*Percent Change*
Expenditures by Category Name						
Personal Services	$6,470,455	$7,004,331	**$7,483,032**	$7,491,532	**$7,701,471**	**2.92%**
Contractual Services	$1,678,961	$1,529,520	**$1,692,032**	$1,584,046	**$1,556,343**	**-8.02%**
Commodities	$51,178	$80,738	**$67,143**	$70,436	**$67,413**	**0.40%**
Capital Outlay	$48,606	$0	**$85,000**	$87,612	**$85,000**	**0.00%**
Total :	$8,249,200	$8,614,588	**$9,327,207**	$9,233,626	**$9,410,227**	**0.89%**
Expenditures by Division						
Building Development	$2,257,493	$2,630,260	**$2,727,578**	$2,772,609	**$2,761,788**	**1.25%**
Engineering Admin	$654,234	$803,200	**$804,369**	$791,972	**$732,286**	**-8.96%**
Site Development	$1,043,310	$1,028,123	**$1,132,574**	$1,079,761	**$1,162,392**	**2.63%**
Engineering Services	$1,328,258	$1,262,207	**$1,475,256**	$1,419,894	**$1,435,951**	**-2.66%**
Architectural Services	$696,633	$655,163	**$713,755**	$709,530	**$723,399**	**1.35%**
Eng Inspection Svc	$996,802	$985,506	**$1,066,372**	$1,059,907	**$1,174,904**	**10.18%**
Traffic Engineering	$1,272,471	$1,250,130	**$1,407,303**	$1,399,953	**$1,419,507**	**0.87%**
Total :	$8,249,200	$8,614,588	**$9,327,207**	$9,233,626	**$9,410,227**	**0.89%**
Staffing by Division						
Building Development	24.50	24.50	**24.50**	24.50	**24.50**	**0.00%**
Engineering Admin	4.00	4.00	**4.00**	4.00	**4.00**	**0.00%**
Site Development	8.00	8.00	**8.00**	8.00	**9.00**	**12.50%**
Engineering Services	9.50	9.50	**9.50**	9.50	**9.75**	**2.63%**
Architectural Services	5.00	5.00	**5.00**	5.00	**5.00**	**0.00%**
Eng Inspection Svc	8.00	8.00	**8.00**	8.00	**9.00**	**12.50%**
Traffic Engineering	6.00	6.00	**6.00**	6.00	**6.00**	**0.00%**
Total :	65.00	65.00	**65.00**	65.00	**67.25**	**3.46%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Development and Engineering								
General Fund								
1000 - 0650	**Building Safety**							
	Building Inspector I	9.00	9.00	9.00	*0.00*	**9.00**	*0.00*	**9.00**
	Building Inspector II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Building Inspector III	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Building Official & Inspection Superviso	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Engineering Director	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Development Services Supervisor	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Development Technician I	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Management Assistant	0.00	0.00	0.00	*0.50*	**0.50**	*0.00*	**0.50**
	Plans Examiner I	2.00	3.00	3.00	*-1.00*	**2.00**	*0.00*	**2.00**
	Plans Examiner II	1.00	1.00	1.00	*1.00*	**2.00**	*0.00*	**2.00**
	Plans Review Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Residential Field Inspection Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II - Classified	0.50	0.50	0.50	*-0.50*	**0.00**	*0.00*	**0.00**
	Development Technician II	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		24.50	24.50	24.50	*0.00*	**24.50**	*0.00*	**24.50**
1000 - 0750	**Engineering Admin**							
	Business Services Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Development & Engineering Director	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Engineering Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Real Estate Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Engineering Director	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
1000 - 0810	**Development Engineering**							
	Civil Engineer	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Civil Engineer	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Deputy Engineering Director	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Development Plan Reviewer	1.00	1.00	1.00	*1.00*	**2.00**	*0.00*	**2.00**
	Development Services Supervisor	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Engineering Supervisor	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Engineering Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	0.00	0.00	0.00	*0.50*	**0.50**	*0.00*	**0.50**
	Plans Review Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II - Classified	0.50	0.50	0.50	*-0.50*	**0.00**	*0.00*	**0.00**
	Development Project Specialist	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Development Technician I	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
	Engineering Project Coordinator	2.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		8.00	8.00	8.00	*0.00*	**8.00**	*1.00*	**9.00**
1000 - 0812	**Capital Engineering**							
	CIP Project Manager I	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	CIP Project Manager II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Civil Engineer	3.75	3.75	3.75	*0.00*	**3.75**	*0.00*	**3.75**
	Deputy Engineering Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Engineering Supervisor	0.75	0.75	0.75	*0.00*	**0.75**	*-0.75*	**0.00**
	Engineering Supervisor	2.00	1.00	1.00	*0.00*	**1.00**	*1.00*	**2.00**
	Management Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		9.50	9.50	9.50	*0.00*	**9.50**	*0.25*	**9.75**
1000 - 0813	**Design and Construction**							
	Architect	1.00	1.00	1.00	*1.00*	**2.00**	*0.00*	**2.00**
	Architectural Services Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	CIP Project Manager I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	CIP Project Manager II	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
1000 - 0820	**Eng Inspection Svc**							
	Engineering Inspection Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Engineering Inspector	5.00	5.00	5.00	*0.00*	**5.00**	*1.00*	**6.00**
	Lead Engineering Inspector	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		8.00	8.00	8.00	*0.00*	**8.00**	*1.00*	**9.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Streets Fund								
7000 - 7043	**Traffic Engineering**							
	Assistant City Traffic Engineer	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	City Traffic Engineer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Engineering Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Intelligent Transportation System Engin	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transportation Planning Engineer	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		6.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Development and Engineering Totals:	**65.00**	**65.00**	**65.00**	***0.00***	**65.00**	***2.25***	**67.25**

City of Peoria
Summary of Recommended Supplemental Request

Development and Engineering

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0820 - 01	Eng Inspection Svc	Engineering Inspector	1.00	$0	$84,283	**$84,283**	$84,283
0810 - 01	Site Development	Development Technician I	1.00	$0	$68,143	**$68,143**	$68,143
0812 - 01	Engineering Services	Engineering Supervisor - Increase Hours to 1.0 FTE	0.25	$0	$24,000	**$24,000**	$24,000
0810 - 02	Site Development	Development Technician I (Contract)		$65,660	$0	**$65,660**	$65,660
0650 - 03	Building Development	Convert Building Inspector I Position to a II		$0	$3,883	**$3,883**	$3,883
0750 - 01	Engineering Admin	Inspection/Analytic Apps for Accela		$5,000	$30,000	**$35,000**	$35,000
0650 - 02	Building Development	Electronic Tablets - Bldg/Eng Inspectors		$16,355	$0	**$16,355**	$16,355
0820 - 02	Eng Inspection Svc	Engineering Inspector (Contract)		$106,493	$3,000	**$109,493**	$109,493
		Total - General Fund	**2.25**	**$193,508**	**$213,309**	**$406,817**	$406,817
		Total - Development and Engineering	***2.25***	***$193,508***	***$213,309***	***$406,817***	***$406,817***

PEORIA
ARIZONA

City of Peoria
Summary of Carryover Requests

Development and Engineering

Division Number	Carryover Number	Division Name	Description	Total Amount
General Fund				
0812	01	Engineering Services	Update Infrastructure Design Guidelines	**$50,000**
			Total - General Fund	**$50,000**
			Total - Development and Engineering	**$50,000**

PEORIA
ARIZONA

Engineering Inspector

Revenue Offset:
$84,283.00

Total Supplemental Cost - $84,283

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$0	$55,000	**$55,000**
511001	Social Security-OASDI	$0	$3,410	**$3,410**
511002	Social Security-HI	$0	$798	**$798**
511501	Retirement-State	$0	$6,325	**$6,325**
512000	Med/Dental/Life/Vis Insurance	$0	$16,000	**$16,000**
512500	Workers Compensation	$0	$2,750	**$2,750**
	Total	**$0**	**$84,283**	**$84,283**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Development and Engineering Department Priority **1**

Please describe this request:

As part of the FY2012 operating budget process, the Engineering Inspection Division staff was reduced by three inspectors in response to declining development and capital improvement activity. Beginning in FY2013, permit and construction activity began to pick up, resulting in increased workload and projects per inspector. For the last three fiscal years, staff requested and Council approved a one-time supplemental for a contract engineering inspector. This has enabled the Engineering Inspection Division to (1) reduce response times, (2) flex hours and reduce overtime hours, and (3) spend the necessary time on each project to ensure construction activities are completed to city standards. Staff is requesting that the fixed-term contract engineering inspector be converted to a permanent full-time equivalent position in order to maintain acceptable levels of service. The costs are offset by permit fees and/or CIP engineering chargebacks.

How does this item affect your current service levels?

Engineering inspectors continue to respond to ever-increasing demand for their services, including wet utility improvements by the Public Works-Utilities Department and dry utility improvements by private utility companies. Developers are requesting that the inspection staff work additional hours to ensure that their projects are completed on schedule. Without this position, the Engineering Inspection Division would be hard pressed to provide same-day service, and certain inspections would be delayed. The development community has expressed concerns that these delays are negatively affecting their projects. This request will allow the Engineering Inspection Division to maintain the existing level of service.

Does this supplemental affect other departments?

Staffing levels in the Engineering Inspection Division affects the inspection of Public Works-Utilities and Community Services department projects.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? B. Enhance our Current Services

Eng Inspection Svc Supplemental Request
Supplemental Number: 0820-01

Development Technician I

Revenue Offset:
$68,143.00

Total Supplemental Cost - $68,143

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for (1) Development Technician I	$0	$42,000	**$42,000**
511001	Social Security-OASDI	$0	$2,604	**$2,604**
511002	Social Security-HI	$0	$609	**$609**
511501	Retirement-State	$0	$4,830	**$4,830**
512000	Med/Dental/Life/Vis Insurance	$0	$16,000	**$16,000**
512500	Workers Compensation	$0	$2,100	**$2,100**
	Total	**$0**	**$68,143**	**$68,143**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Development and Engineering Department Priority **2**

Please describe this request:

This request is to make the contract Development Technician I a permanent full-time equivalent. This critical front-line position has provided counter support for the Site Development division for the last five years. The position is responsible for plan intake and routing, permit issuance, and cashiering. The Engineering Counter plays a key role in providing customer service to the development community. The costs of this supplemental are offset by plan review and permit fees.

How does this item affect your current service levels?

A full-time employee is needed to staff the site develoment counter during regular business hours. Without such a person, we cannot provide an acceptable level of service to our customers. This is an ongoing need that is not going to go away. Only the ongoing salary and benefits are required--all of the other costs associated with the position are budgeted.

Does this supplemental affect other departments?

This request affects the Planning and Fire-Medical departments, for whom we provide cashiering services at the development services counter in the DCSB. The position also helps customers of the Economic Development Services Department find the appropriate staff or get to their meeting rooms.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? B. Enhance our Current Services

Site Development Supplemental Request
Supplemental Number: 0810-01

Engineering Supervisor - Increase Hours to 1.0 FTE

Revenue Offset:
$24,000.00

Total Supplemental Cost - $24,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$0	$24,000	**$24,000**
	Total	**$0**	**$24,000**	**$24,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Development and Engineering Department Priority **3**

Please describe this request:

Since the onset of the last recession in FY2009, the Engineering Supervisor over streets and traffic signal projects has been budgeted as a part-time employee at .75 FTE. In recent years, however, the hours for this position have been increased to full-time on a one-time basis in order to keep up with the workload required to keep capital projects on track. This request is to increase the hours for this position to full time or a 1.0 FTE on a permanent basis.

How does this item affect your current service levels?

This position has been working full time for most of the last three years. By permanently increasing the position to 1.0 FTE from .75 FTE, we will be able to maintain current service levels.

Does this supplemental affect other departments?

This position sometimes oversees projects for other departments, including Community Services and Public Works-Utilities.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.25

Which Council goal does this relate to? A. Community Building

Engineering Services Supplemental Request
Supplemental Number: 0812-01

Development Technician I (Contract)

Revenue Offset:
$65,660.00

Total Supplemental Cost - $65,660

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$40,000	$0	**$40,000**
511001	Social Security-OASDI	$2,480	$0	**$2,480**
511002	Social Security-HI	$580	$0	**$580**
511501	Retirement-State	$4,600	$0	**$4,600**
512000	Med/Dental/Life/Vis Insurance	$16,000	$0	**$16,000**
512500	Workers Compensation	$2,000	$0	**$2,000**
	Total	**$65,660**	**$0**	**$65,660**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Development and Engineering Department Priority **4**

Please describe this request:

In July 2017, the Development and Engineering Department assumed responsibility from the Finance Department for cashiering at the Development Services counter in the Development and Community Services Building (DCSB). One-time funding was provided to hire a contract staff member for this purpose. Since that time, it was determmined that we can provide better customer service by rotating the cashiering function among the five development technicians, which we are now doing. This request is to continue the funding for a contract development technician for another year so that we can maintain the level of service currently being provided.

How does this item affect your current service levels?

If this contract position is not approved, the cashiering function would have to be absorbed by the remaining development technicians. This would result in longer turnaround times for plan review and permits.

Does this supplemental affect other departments?

This request affects the Planning and Fire-Medical departments, for whom we provide cashiering services at the development services counter in the DCSB. The position also helps customers of the Economic Development Services Department find the appropriate staff or get to their meeting rooms.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Site Development Supplemental Request
Supplemental Number: 0810-02

Convert Building Inspector I Position to a II

Revenue Offset:
$3,883.00

Total Supplemental Cost - $3,883

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages	$0	$3,883	**$3,883**
	Total	**$0**	**$3,883**	**$3,883**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Development and Engineering Department Priority **5**

Please describe this request:

This request is for funding to convert one Building Inspector I position to a Building Inspector II to provide more flexibility with field operations.

How does this item affect your current service levels?

Due to the increase in activity, this position will allow us greater flexibility to have more than one position to train new and existing Inspector Is, schedule model home walks, distribute workloads, and coordinate schedules.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Inspection/Analytic Apps for Accela

Revenue Offset:
$35,000.00

Total Supplemental Cost - $35,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
525008	Inspection/analytics app	$5,000	$30,000	**$35,000**
	Total	**$5,000**	**$30,000**	**$35,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Development and Engineering Department Priority **6**

Please describe this request:

The applications will provide customers the ability to request inspections using a phone or tablet, when access to a computer is not available. The app will also allow inspectors to enter inspection results, real time, which includes inspector comments and photographs. The application is talk to text, which will allow the inspectors to enter information by voice rather than typing, thus making more information available to the customer and providing a more efficient and productive way of disseminating information to the customer. The app also provides exceptional analytics that shows production and forecasting information, which will aid in monitoring work loads and productivity.

How does this item affect your current service levels?

Currently, customers must request an inspection by computer, away from the jobsite. This application will allow the customer to be more mobile and flexible when they request an inspection. Currently, the customers must visit the inspection site to see a hand-written inspector's notice. The application will allow the information to be verbally transmitted, rather than written. Also, the information will be sent electronically to the customer, so they do not need to make a special trip to the work site.

Does this supplemental affect other departments?

This will affect other departments that currently perform inspections and enter the results into Accela. They do not need to participate if they do not want to, but their customers will still be able to request inspections using the app.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Engineering Admin Supplemental Request
Supplemental Number: 0750-01

Electronic Tablets - Bldg/Eng Inspectors

Revenue Offset:
$16,355.00

Total Supplemental Cost - $16,355

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530003	Computer Hardware	$5,945	$0	**$5,945**
530003	Computer Hardware	$10,410	$0	**$10,410**
	Total	**$16,355**	**$0**	**$16,355**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Development and Engineering Department Priority **7**

Please describe this request:

This request is for funding to purchase electronic tablets to allow inspectors to view electronic plans while making inspections. As we continue to expand electronic document review, inspectors need to be able to view the plans, on site, and enter their inspection comments. This technology will make it possible for inspectors to view the plans on site and use talk to text technology to enter their inspection comments and transmit to the customer. Current use and practice will not allow this type of communication or inspection to occur.

How does this item affect your current service levels?

This will allow our inspectors to be more productive and provide a higher level of service to our customers. It will also pass savings to our customers by allowing more plans to be submitted electronically and not requiring printing of the plans. Other savings will be attained by not requiring the contractor to be at the job site to view the inspector comments. Efficiencies are gained by using voice text rather than typing comments.

Does this supplemental affect other departments?

This will allow other departments to use the same technology, if they choose, but does not require them to change. Currently, Fire Prevention and Public Works participate in the inspection process.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Engineering Inspector (Contract)

Revenue Offset:
$109,493.00

Total Supplemental Cost - $109,493

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$48,726	$0	**$48,726**
511001	Social Security-OASDI	$3,021	$0	**$3,021**
511002	Social Security-HI	$707	$0	**$707**
511501	Retirement-State	$5,603	$0	**$5,603**
512000	Med/Dental/Life/Vis Insurance	$16,000	$0	**$16,000**
512500	Workers Compensation	$2,436	$0	**$2,436**
525703	Svc Chg-Existing Vehicle Repl	$0	$3,000	**$3,000**
542502	Trucks and Vans	$30,000	$0	**$30,000**
	Total	**$106,493**	**$3,000**	**$109,493**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Development and Engineering Department Priority **8**

Please describe this request:

As part of the FY2012 operating budget process, the Engineering Inspection Division staff was reduced by three inspectors in response to declining development and capital improvement activity. Beginning in FY2013, permit and construction activity began to pick up, resulting in increased workload and projects per inspector. Over the last two years, new demands have been placed on the inspection staff, including greater scrutiny on storm water management practices (SWPPP) and the installations of wireless communications equipment (small cells) in the right-of-way. As a result, staff is requesting a contract engineering inspector that will take the lead on SWPPP inspections and small cell site inspections. This will enable the Engineering Inspection Division to (1) reduce response times, (2) flex hours and reduce overtime hours, (3) spend the necessary time on each project to ensure construction activities are completed to City standards, and (4) address the additional issues mentioned above. The costs are offset by permit fees and/or CIP engineering chargebacks.

How does this item affect your current service levels?

Engineering inspectors continue to respond to ever-increasing demands for their services. Without this contract position, the Engineering Inspection Division would be hard pressed to provide same-day service, and certain inspections likely would be delayed. This request will enable the division to provide the level of service expected by our stakeholders.

Does this supplemental affect other departments?

This supplemental impact the Public Works-Utilities Department, which is responsible for the implementation of the City's Storm Water Management Plan and maintains the street lights upon which small cell equipment is being installed.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Eng Inspection Svc Supplemental Request
Supplemental Number: 0820-02

Carryover Request - Update Infrastructure Design Guidelines

Total Carryover Cost - $50,000

Account Number	Description	One-Time Costs	Program
520099	Other Professional Services	**$50,000**	
	Total	**$50,000**	

Please Describe this Request:

City Council approved $100,000 in the FY2018 budget to update the city's Infrastructure Design Guidelines. This document sets forth the minimum requirements for the construction of streets; water, sewer, and reclaimed water utilities; storm water systems; and miscellaneous other public infrastructure. Staff tries to update the Infrastructure Design Guidelines annually, but a complete update and modernization of the document is needed.

What service does this relate to?

Why is this Carryover unable to be completed this year?

Because of the change in leadership in the Development and Engineering Department, which left us short staffed in the project management area, this project was moved to the back burner. Now that the dust has settled and new staff is in place, we are ready to begin working on this project. However, we will not complete it or spend all of the money this fiscal year.

What Supplemental number/name does this relate to? 0812-01

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

PEORIA
ARIZONA

ECONOMIC DEVELOPMENT SERVICES

PEORIA

ARIZONA

Department Spotlight

ECONOMIC DEVELOPMENT SERVICES DEPARTMENT MISSION

To build a diversified local economy that will create a strong and sustainable community in which residents are able to work, shop, and be entertained.

DEPARTMENT OVERVIEW

Economic Development Administration

The Economic Development Administration Division is responsible for the overall leadership and management of the Economic Development Services Department. In addition, the Administration Division is responsible for managing the department's overall budget and providing oversight in the execution of the Economic Development Implementation Strategy (EDIS I/II).

Key Outcome Measures

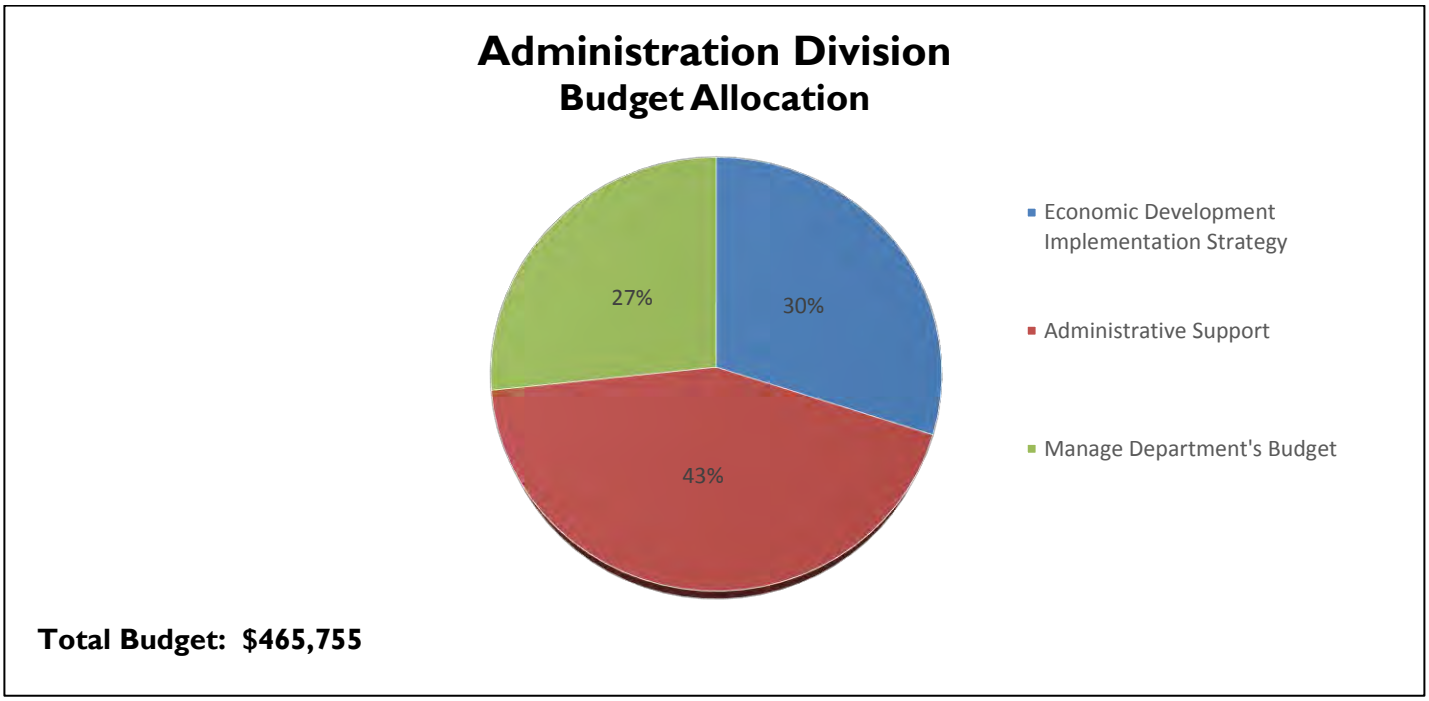
Economic Development Services

- Quality of business attraction locates
- Investment generated in targeted industries
- New development opportunities in key sites

Cost of Service Breakdown - Economic Development Services Administration Division

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
EDIS	.90	$109,337	$ 3,210	$ 27,180	$ 139,727
Administrative Support	1.30	$157,931	$ 4,636	$ 39,260	$ 201,827
Analysist/Budget	.80	$ 97,189	$ 2,853	$ 24,159	$ 124,201
TOTAL	**3.0**	**$364,457**	**$ 10,699**	**$ 90,599**	**$ 465,755**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Business and Real Estate Development (BRED)

The Business and Real Estate Development Division, or BRED, is responsible for implementing strategies that attract targeted businesses, help existing businesses grow and expand in Peoria, facilitate development opportunities in targeted investment zones, develop Peoria's workforce, and oversee the growth of the city's entrepreneurial base.

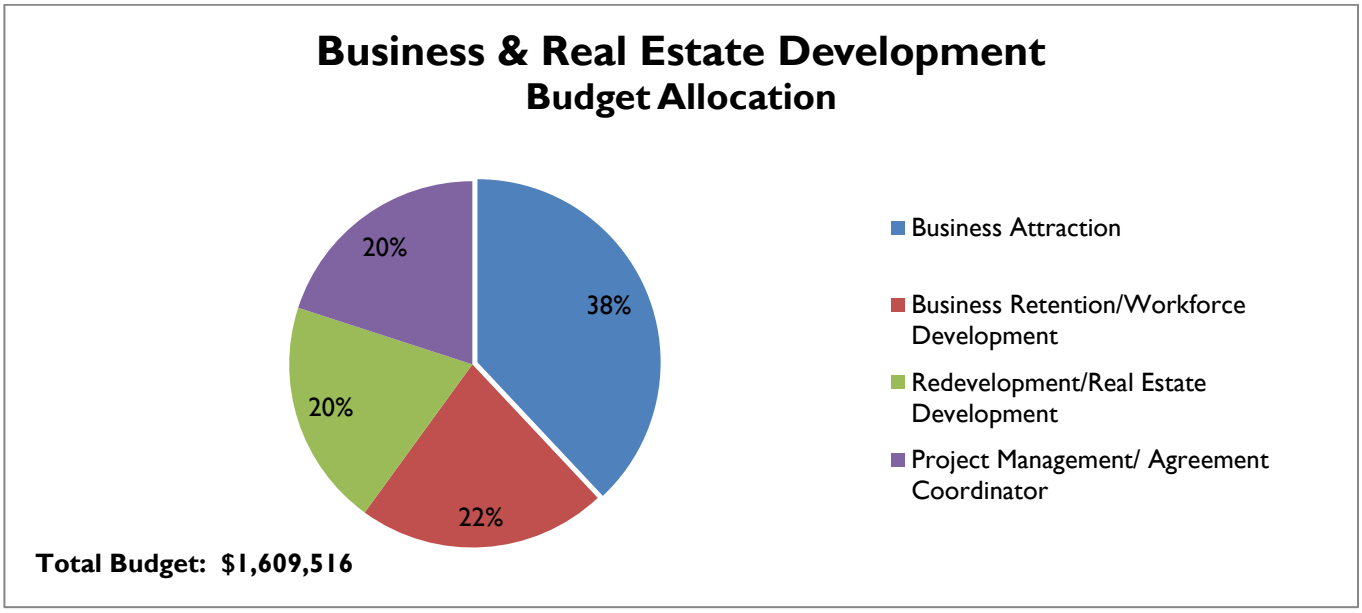
BRED implements the initiatives that came out of the Economic Development Implementation Strategy (EDIS I/II). These initiatives include an update to reflect EDIS II initiatives: investment zone development opportunities, nurturing medical device entrepreneurship, workforce development, and targeted business attraction. BRED also implements the Business Retention and Expansion (BRE) program.

BRED Activities Defined:

- *Business Attraction* includes Targeted Industry Attraction and Sales and Marketing activities.
- *Business Retention and Expansion* Peoria's Business Retention and Expansion Program is to retain and expand existing businesses by learning about issues business owners are facing and addressing those issues in a timely manner.
    - Develop programs and opportunities to better meet the needs of the business community in order to retain and expand businesses.
    - Respond to immediate needs of existing businesses by facilitating departmental interaction and outreach as needed to minimize impacts on local businesses.
    - Survey existing businesses regularly and analyze survey results to determine business and economic trends in order to forecast needs and changing requirements.
- *Redevelopment and Real Estate Development* efforts include the Vistancia Commercial Core, Old Town Revitalization, Park West, Peoria Place, Stadium Point at P83, Corewest and nine newly identified key sites in the city.
- *Workforce Development* includes partnerships with the Maricopa Association of Governments (MAG) and Westmarc to develop a regional Workforce Development Implementation Strategy.

Cost of Service Breakdown - Business and Real Estate Development (BRED)					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Business Attraction/Marketing	1.9	$ 252,043	$ 328,192	$ 31,381	$ 611,616
Business Retention/Workforce Development	1.1	$ 145,920	$ 190,006	$ 18,168	$ 354,094
Redevelopment/Real Estate Development	1	$ 132,654	$ 172,733	$ 16,516	$ 321,903
Project Management/Agreement Coordinator	1	$ 132,654	$ 172,733	$ 16,516	$ 321,903
TOTAL	**5.00**	**$ 663,271**	**$ 863,664**	**$ 82,581**	**$1,609,516**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Performance Report

ECONOMIC DEVELOPMENT SERVICES DEPARTMENT

The Economic Development Services Department uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together along with the Economic Development Implementation Strategy (EDIS I/II), provides an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Economic Development	Creating industry appropriate space for business attraction	Amount of new commercial office space created (in sq. ft.)	NA	0	12,000	25,000
		Amount of new industrial space created (in sq. ft.)	NA	0	80,000	50,000
	Creating an entrepreneurial ecosystem	Number of start-up technology companies served by ASU	NA	NA	NA	7-10 based on FY 19/20 projections
	Assist existing small businesses to promote growth and retention	Number of existing businesses visited through the Business Retention & Expansion Program	100	125	125	125
	Assist small business development to promote growth and expansion	Number of businesses served by Small Business Development Center (SBDC)	NA	NA	73	110

Economic Development Services

Operating Budget Summary

Sort Description	*FY 16 Actual*	*FY 17 Actual*	*FY 18 Budget*	*FY 18 Estimate*	*FY 19 Budget*	*Percent Change*
Expenditures by Category Name						
Personal Services	$768,040	$972,073	**$1,037,362**	$1,037,362	**$917,852**	**-11.52%**
Contractual Services	$2,636,698	$1,035,206	**$3,928,801**	$1,363,231	**$3,560,686**	**-9.37%**
Commodities	$24,099	$26,050	**$20,647**	$18,880	**$17,500**	**-15.24%**
Capital Outlay	$172,579	$435,888	**$115**	$0	**$115**	**0.31%**
Total :	$3,601,416	$2,469,217	**$4,986,925**	$2,419,473	**$4,496,153**	**-9.84%**
Expenditures by Division						
Economic Development Services Administr	$404,044	$442,429	**$465,755**	$465,755	**$474,994**	**1.98%**
Business and Real Estate Development	$1,167,895	$1,193,389	**$1,713,691**	$1,653,354	**$1,089,044**	**-36.45%**
Economic Development	$2,029,478	$833,400	**$2,807,479**	$300,364	**$2,932,115**	**4.44%**
Total :	$3,601,416	$2,469,217	**$4,986,925**	$2,419,473	**$4,496,153**	**-9.84%**
Staffing by Division						
Economic Development Services Administr	3.00	3.00	**3.00**	3.00	**3.00**	**0.00%**
Business and Real Estate Development	5.00	5.00	**5.00**	5.00	**4.00**	**-20.00%**
Total :	8.00	8.00	**8.00**	8.00	**7.00**	**-12.50%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Economic Development Services								
General Fund								
1000 - 0351	**Economic Development Administration**							
	Economic Development Assistant	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Economic Development Operations Sp	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Economic Development Services Direct	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Management Analyst	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
1000 - 0352	**Economic Development**							
	Business Attraction Coordinator	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Development Coordinator	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Chief Business Attraction Officer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Economic Development Agreement Co	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Economic Development Project Manag	1.00	1.00	1.00	*0.00*	**1.00**	*-1.00*	**0.00**
	Business Real Estate Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.00	5.00	5.00	*0.00*	**5.00**	*-1.00*	**4.00**
	Economic Development Services Totals:	**8.00**	**8.00**	**8.00**	***0.00***	**8.00**	***-1.00***	**7.00**

City of Peoria
Summary of Recommended Supplemental Request

Economic Development Services

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0352 - 02	Business and Real Estate Development	Sales and Marketing Overnight Travel		$35,100	$0	**$35,100**	
0352 - 03	Business and Real Estate Development	Community Promotions and Investment Forum Event		$55,000	$0	**$55,000**	$11,600
0352 - 05	Business and Real Estate Development	Sales and Marketing Advertisement		$37,643	$0	**$37,643**	
0352 - 04	Business and Real Estate Development	Small Business Development Center - Contract		$97,860	$0	**$97,860**	
0352 - 08	Business and Real Estate Development	Business Attraction Coordinator - Contract		$76,000	$0	**$76,000**	
		Total - General Fund	**0.00**	**$301,603**	**$0**	**$301,603**	$11,600
		Total - Economic Development Services	***0.00***	***$301,603***	***$0***	***$301,603***	***$11,600***

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City of Peoria
Summary of Carryover Requests

Economic Development Services

Division Number	Carryover Number	Division Name	Description	Total Amount
General Fund				
0352	01	Business and Real Estate Development	Legal Services	**$50,000**
0352	02	Business and Real Estate Development	Sales and Marketing Advertisement	**$10,337**
			Total - General Fund	**$60,337**
			Total - Economic Development Services	**$60,337**

PEORIA
ARIZONA

Sales and Marketing Overnight Travel

Revenue Offset:

Total Supplemental Cost - $35,100

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520510	Sales & Marketing Overnight Travel	$35,100	$0	**$35,100**
	Total	**$35,100**	**$0**	**$35,100**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Economic Development Services
Department Priority **1**

Please describe this request:

As indicated in the departmental Marketing and Communications Plan, markets have been identified outside of the state that align with our targeted industries and audiences that might offer opportunities and prospects for locating in Peoria. In partnership with the Greater Phoenix Economic Council (GPEC), mission trips are planned to visit locations and may include Seattle, Denver, Chicago and Montreal, Canada. Participation in trade shows relevant to industry targets is an essential marketing tool. A sales mission travel calendar has been completed in coordination with GPEC, providing a 12-month glance at the lead generation activities proposed, as well as listing dates/locations of the trade shows.

How does this item affect your current service levels?

Travel out of state is requirement in order for the Economic Development Services Department to meet the goals of the Marketing and Communications Plan.

Does this supplemental affect other departments?

The positive marketing results generated through traveling affect the entire City of Peoria.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? E. Economic Development

Community Promotions and Investment Forum Event

Revenue Offset:
$11,600.00

Total Supplemental Cost - $55,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522099	Targeted Industry Sponsorships	$10,000	$0	**$10,000**
522099	Promotional Items	$5,000	$0	**$5,000**
522099	Event Venue	$40,000	$0	**$40,000**
	Total	**$55,000**	**$0**	**$55,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Economic Development Services Department Priority **2**

Please describe this request:

This request will cover targeted industry attraction events tied to EDIS II as well as promotional items to showcase the City at various tradeshows/conferences/events. It also allows the Economic Development Services Department to host an annual event, the Peoria Investment Forum, which will be held in March.

How does this item affect your current service levels?

This supplemental request will enable Economic Development Services to continue to execute major EDIS II initiatives. These are critical to our marketing, promotion and business attraction efforts.

Does this supplemental affect other departments?

N/A

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? E. Economic Development

Sales and Marketing Advertisement

Revenue Offset:

Total Supplemental Cost - $37,643

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522501	Sales and Marketing Advertisement	$37,643	$0	**$37,643**
	Total	**$37,643**	**$0**	**$37,643**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Economic Development Services
Department Priority **3**

Please describe this request:

This request will allow the Economic Development Services Department (EDS) to target sales and media in specific locales to promote Peoria's business attraction efforts and real estate development opportunities. Targeted advertising will include using trade publications, spring training advertisements and conference handouts/publications. Targeted sales missions will include key markets and trade shows under the EDS Marketing and Communications Plan.

How does this item affect your current service levels?

These items are critical for our core services to further expand into new markets. Our sales, marketing and outreach efforts can only be met if this supplemental request is approved.

Does this supplemental affect other departments?

This request affects the Office of Communications as they work directly with EDS with ad creation and placement.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? E. Economic Development

Small Business Development Center - Contract

Revenue Offset:

Total Supplemental Cost - $97,860

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Small Business Dev. Center - Contract	$97,860	$0	**$97,860**
	Total	**$97,860**	**$0**	**$97,860**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Economic Development Services
Department Priority **4**

Please describe this request:

The Small Business Development Council, SBDC, a partnership between the Small Business Administraton (SBA) and Maricopa Community Colleges, is designed to help foster small businessses by providing educational resources to business owners and those looking to start a business. Small Business Development Centers provide free marketing, financing and business-related activitities to local entrepreneurs. The partnership between Peoria and the SBDC will include services targeted at our city's small business community. This request is for funding to continue with services that were launched during FY18.

How does this item affect your current service levels?

The partnership and contract between Peoria and the SBDC includes services targeted at our city's small business community. This supplement shows a 5% increase due to increases in personnel costs.

Does this supplemental affect other departments?

N/A

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? E. Economic Development

Business Attraction Coordinator - Contract

Revenue Offset:

Total Supplemental Cost - $76,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520012	Contract Labor	$76,000	$0	**$76,000**
	Total	**$76,000**	**$0**	**$76,000**

Choose the category that this supplemental fits best:

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Economic Development Services
Department Priority **5**

Please describe this request:

Under general direction from, and in concert with, the City Manager and Economic Development Director, the Business Attraction Coordinator develops, manages and coordinates international and domestic economic development. Represents the city's interests with business, industry, and developers to enhance the department's domestic and international business attraction efforts. Other activities include:

•Assists and encourages job creation efforts of local companies. Identifies and leverages conditions which promote innovation and entrepreneurship

•Works with businesses and industry to identify factors and resolve issues necessary to improve the locational attractiveness of the city

•Participates in long range planning and recommending goals for a unified economic development attraction program and strategic plans

•Generates and manages a portfolio of direct corporate business lead and prospects

How does this item affect your current service levels?

This position significantly raises the profile and visibility of the City of Peoria, thereby considerably enhancing prospect generation through relationship development and growth, both domestically and globally. The position augments the goals and objectives of the Economic Development Department, City Management and City Council.

Does this supplemental affect other departments?

N/A

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? E. Economic Development

Business and Real Estate Development Supplemental Request
Supplemental Number: 0352-08

Carryover Request - Legal Services

Total Carryover Cost - $50,000

Account Number	Description	One-Time Costs	Program
520001	Legal Services	**$50,000**	
	Total	**$50,000**	

Please Describe this Request:

The Economic Development Services Department has expanded its workload to include a number of new assignments involving real estate purchases and development, property assembly in Old Town Peoria, and other real estate development projects as they arise in the future. These projects require outside legal services and review.

What service does this relate to?

These funds are allotted for legal services and review of Economic Developoment projects.

Why is this Carryover unable to be completed this year?

The current Economic Development projects have not required such service at this time.

What Supplemental number/name does this relate to?

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Carryover Request - Sales and Marketing Advertisement

Total Carryover Cost - $10,337

Account Number	Description	One-Time Costs	Program
520099	Carryover funds for ongoing projects.	**$10,337**	
	Total	**$10,337**	

Please Describe this Request:

This request is for portions of the FY18 Sales and Marketing Advertisement projects that will continue into FY19.

What service does this relate to?

Markets have been identified outside of the state that align with our targeted industries and audiences that might offer opportunities and prospects for locating in Peoria.

Why is this Carryover unable to be completed this year?

The projects are ongoing. Due to schedules and marketing opportunities, carryover of funds have been requested and adjusted in FY19 supplements.

What Supplemental number/name does this relate to?

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

PEORIA
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PUBLIC SAFETY

PEORIA
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POLICE DEPARTMENT

PEORIA
ARIZONA

Department Spotlight

POLICE DEPARTMENT MISSION

The Peoria Police Department is committed to partnering with the community to maintain trust, ensure a high quality of life and safety, and preserve life and property.

DEPARTMENT OVERVIEW

Police Administration

The Office of the Police Chief is responsible for the overall management direction and support of the Police Department including responding to Council and legislative activities, media and community relations, public information, accreditation requirements and management of the Professional Standards Unit (Internal Affairs).

Patrol Services

Patrol Services is responsible for partnering with the community to provide professional, responsible and proactive law enforcement. Activities include responding to calls, crime analysis and strategic planning.

Criminal Investigations

Criminal Investigations is responsible for investigating criminal offenses, following up with victims of crime and working with other agencies to address social and criminal offenses.

Neighborhood Services

The Neighborhood Services division is focused on improving quality of life by creating safer neighborhoods. Activities include the park ranger program, code compliance services and community referral services.

Key Outcome Measures

Police Department

- Patrol response times to critical emergencies from dispatch to arrival
- UCR part 1 crime clearance rate
- Violent crimes per 1000/population
- Property crimes per 1000/population

Special Operations Support

Special Operations Support is responsible for the School Resource Officer Program, traffic enforcement, accident investigation and reconstruction, special investigations related to gang and drug concerns and the Tactical Enforcement Unit (SWAT).

Personnel and Training Services

Personnel and Training Services is responsible for recruitment and background investigations, firearms training and weapons inventory and Police personnel training.

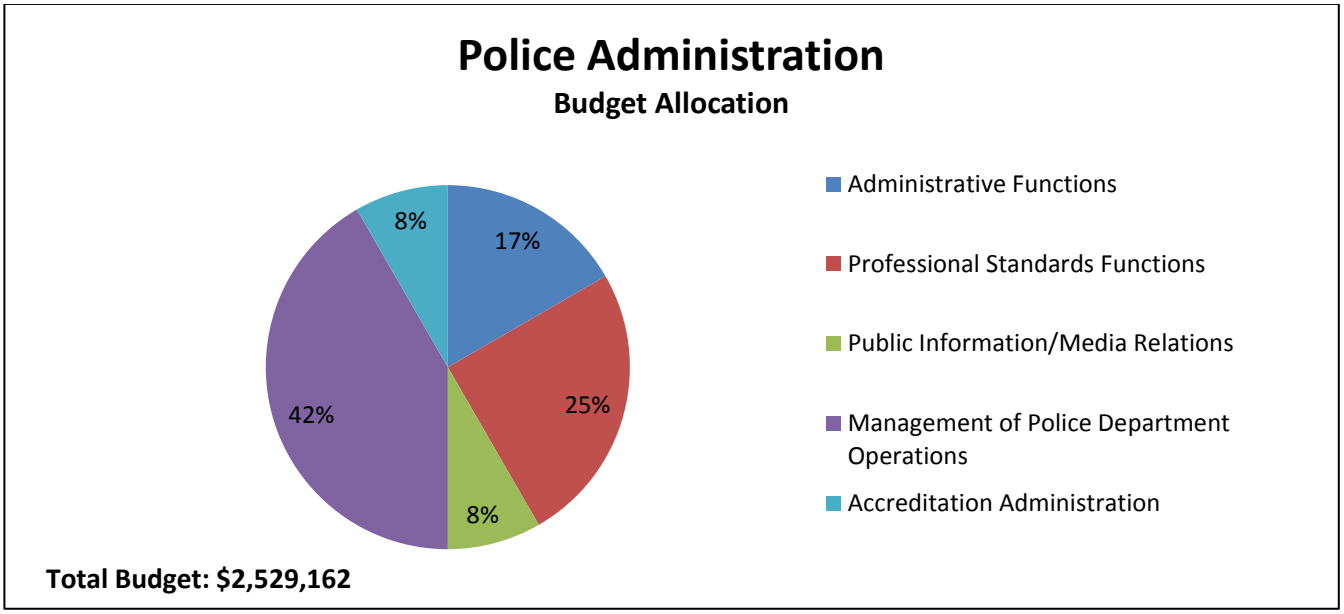
Communications/911 Call Center

Communications/911 Call Center is responsible for answering and dispatching calls for service and processing warrants in the computer aided dispatch system.

Administrative Support Services

Administrative Support Services is responsible for the department's payroll, budget/financial management, grant administration, fleet, equipment and technology, property and evidence standards and compliance and records management.

Cost of Service Breakdown - Police Department Administration					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Administrative Functions	2.00	$158,777	$14,108	$10,441	$183,327
Professional Standards Functions	3.00	$541,605	$48,125	$35,616	$625,346
Public Information/Media Relations	1.00	$147,140	$13,074	$9,676	$169,891
Management of Police Department Operations	5.00	$1,245,766	$110,694	$81,922	$1,438,383
Accreditation Administration	1.00	$97,188	$8,636	$6,391	$112,215
TOTAL	**12.00**	**$2,190,477**	**$194,638**	**$144,047**	**$2,529,162**
The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.					



Cost of Service Breakdown - Police Department Patrol Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Operations	91.60	$11,881,109	$2,290,839	$834,255	$15,006,204
Management	43.40	$6,008,429	$1,158,507	$421,894	$7,588,829
Administrative Support	2.00	$134,872	$26,005	$9,470	$170,348
Provide Strategic Planning Information	2.00	$190,534	$36,738	$13,379	$240,651
TOTAL	**139.00**	**$18,214,945**	**$3,512,089**	**$1,278,998**	**$23,006,032**

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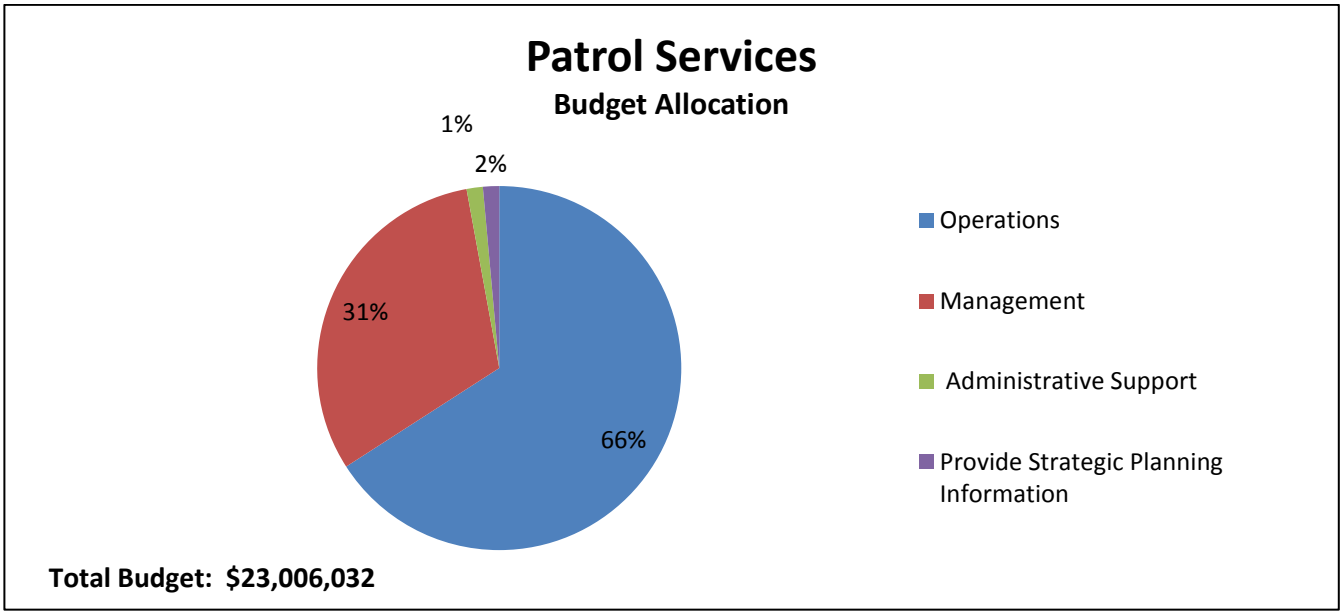

Cost of Service Breakdown - Police Department Criminal Investigations					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Investigations	16.53	$2,305,097	$290,469	$170,651	$2,766,217
Courts	3.15	$390,757	$49,240	$28,929	$468,925
Administrative Duties	12.00	$1,666,149	$209,954	$123,348	$1,999,451
AFIS and Photo Systems	2.10	$173,364	$21,846	$12,834	$208,044
Public Relations	3.22	$364,237	$45,898	$26,965	$437,100
Pawn Functions	1.00	$78,568	$9,901	$5,817	$94,285
TOTAL	**38.00**	**$4,978,172**	**$627,307**	**$368,544**	**$5,974,023**

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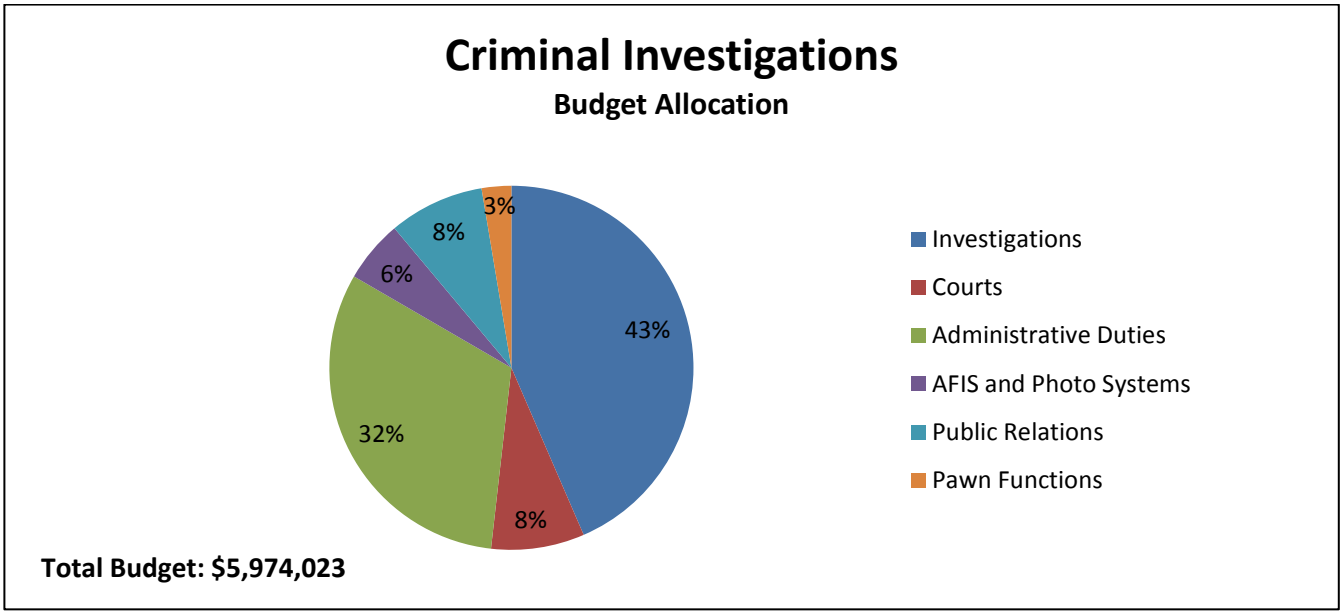

Cost of Service Breakdown - Police Department Neighborhood Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Administrative Duties	5.51	$519,754	$141,076	$23,209	$684,039
Field Operations (City Code/Animal Control)	14.39	$1,188,264	$322,528	$53,061	$1,563,852
Community Relations	1.60	$134,385	$36,476	$6,001	$176,862
TOTAL	**21.50**	**$1,842,403**	**$500,080**	**$82,271**	**$2,424,754**

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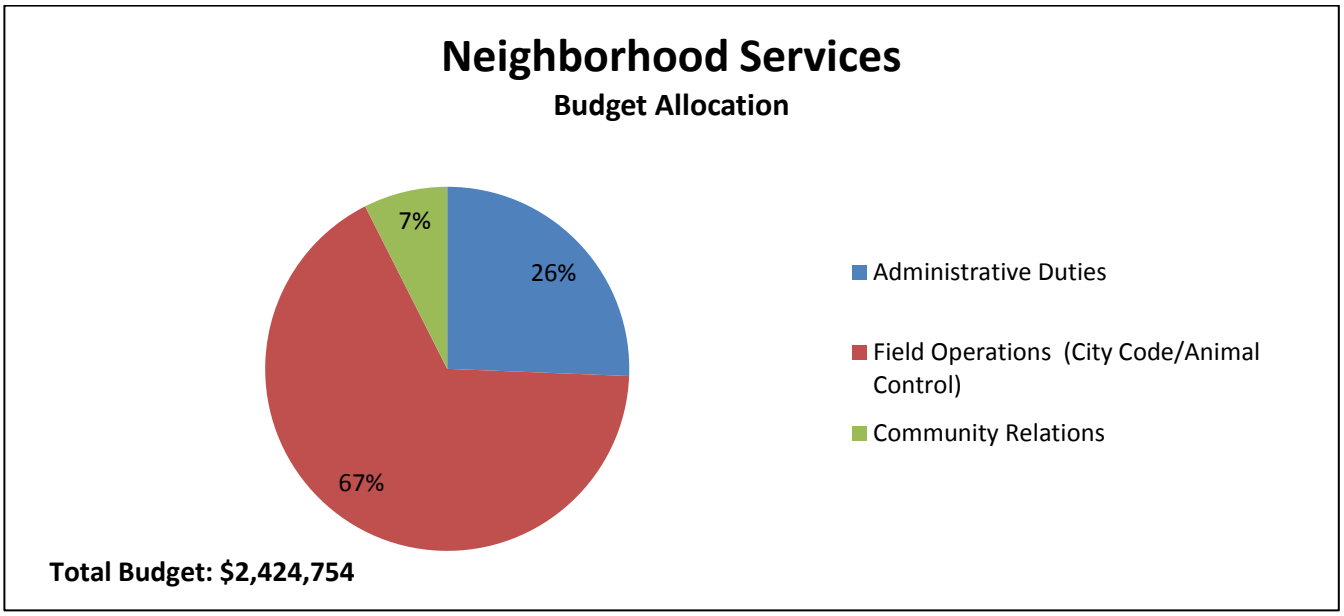

Cost of Service Breakdown - Police Department Special Operations					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Enforcement of State Traffic Laws	10.59	$1,476,047	$207,234	$38,181	$1,721,462
Traffic Safety Programs Administration	1.55	$205,278	$28,821	$5,310	$239,408
Office and administrative duties	8.96	$1,244,090	$174,668	$32,181	$1,450,939
Management of Operations	2.20	$439,004	$61,635	$11,356	$511,995
Education/Public Relations	1.00	$145,683	$20,454	$3,768	$169,905
Other	2.40	$359,488	$50,471	$9,299	$419,258
Investigations	6.30	$888,279	$124,713	$22,977	$1,035,969
School Resource Officer Program	4.00	$557,469	$78,268	$14,420	$650,156
TOTAL	**37.00**	**$5,315,339**	**$746,263**	**$137,491**	**$6,199,093**

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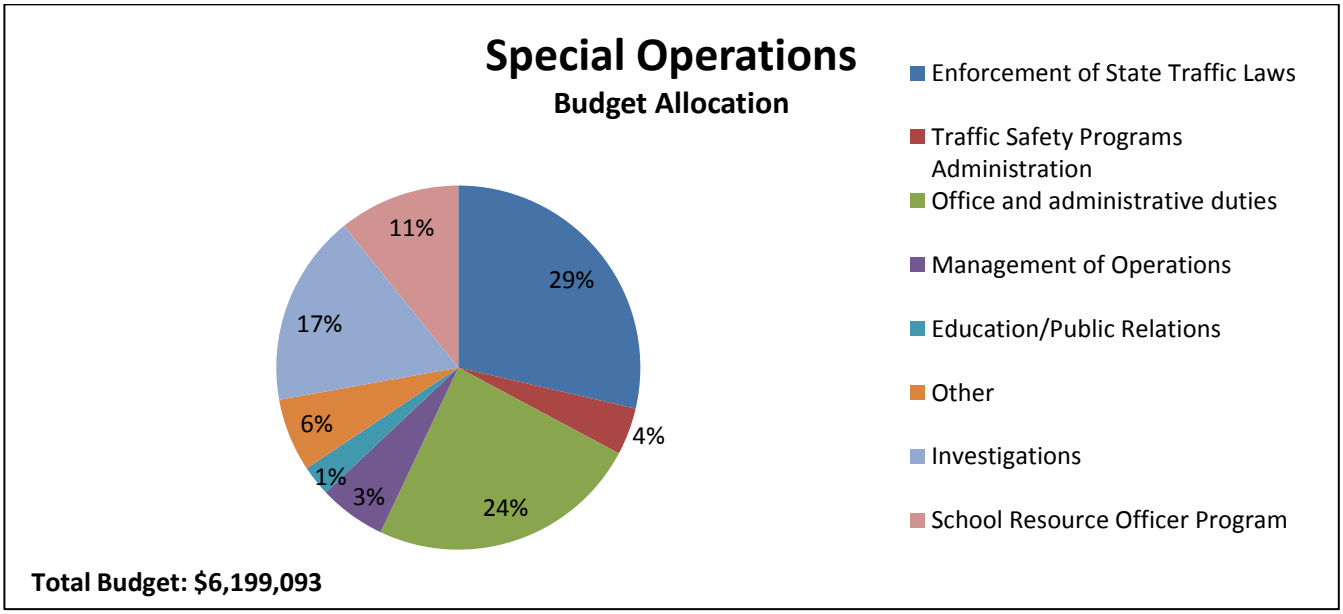

Cost of Service Breakdown - Police Department Personnel and Training Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Recruitment / Background Investigations	2.70	$348,547	$113,683	$19,495	$481,725
Firearms / Armory	1.20	$177,910	$58,028	$9,951	$245,889
Training	2.00	$317,606	$103,591	$17,764	$438,961
Administration & Management	1.10	$131,310	$42,828	$7,344	$181,483
TOTAL	**7.00**	**$975,373**	**$318,130**	**$54,555**	**$1,348,058**

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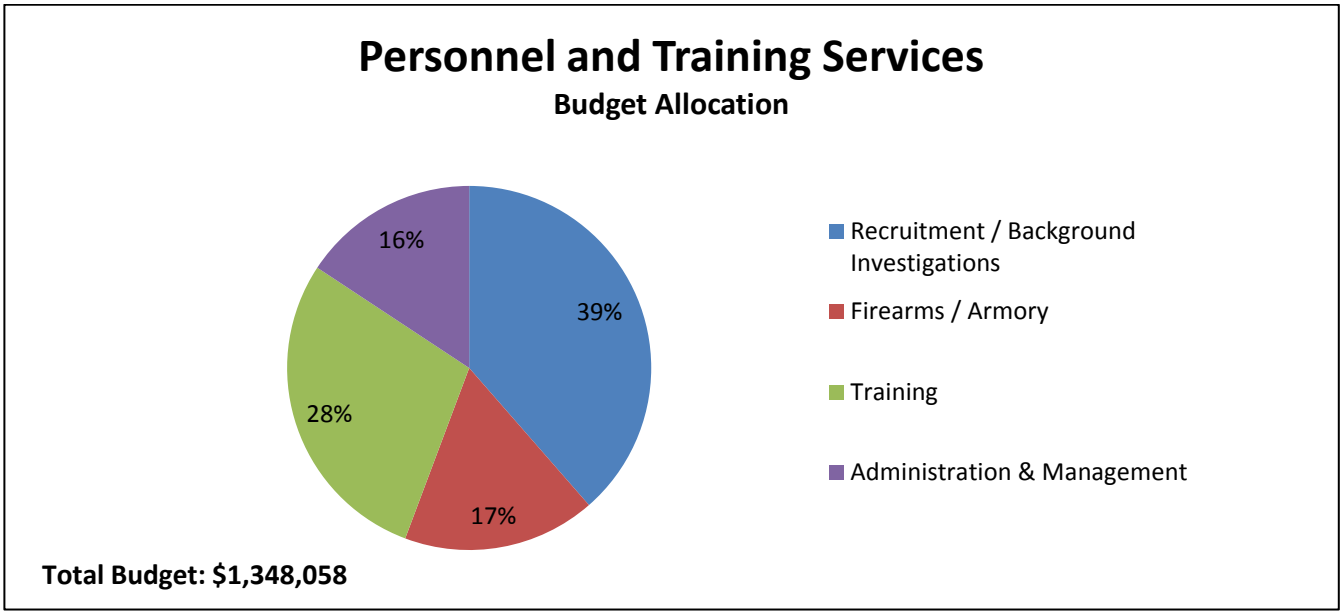

Cost of Service Breakdown – Police Department Communications/911 Call Center					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Answer and process all calls	9.70	$783,039	$132,468	$70,682	$986,189
Dispatch and coordinate radio activity	9.40	$754,308	$127,607	$68,089	$950,003
Process warrants	1.75	$143,499	$24,276	$12,953	$180,728
Trouble shoot/coordinate equipment	2.70	$243,566	$41,204	$21,986	$306,756
Coordinate police technical projects	0.83	$89,695	$15,174	$8,096	$112,966
Perform clerical support activities	5.55	$466,853	$78,978	$42,141	$587,973
Management of the Communications Center	2.10	$209,868	$35,504	$18,944	$264,316
Enter Code compliance calls	1.47	$118,851	$20,106	$10,728	$149,685
TOTAL	**33.50**	**$2,809,679**	**$475,317**	**$253,620**	**$3,538,616**

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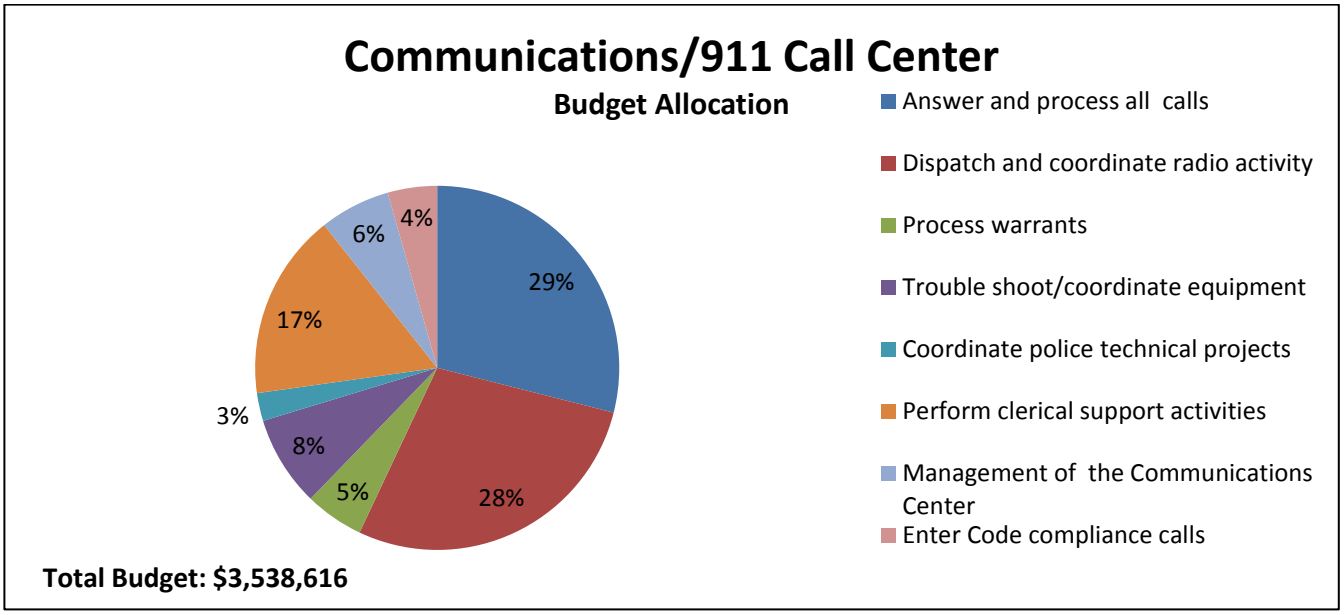

Cost of Service Breakdown - Police Department Administrative Support Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Maintain fiscal responsibility	2.85	$322,143	$71,382	$38,141	$431,665
Maintain readiness of vehicles & equipment	1.00	$91,452	$20,264	$10,828	$122,544
Strategic Planning	1.15	$130,125	$28,834	$15,406	$174,365
Records Management	7.25	$474,887	$105,227	$56,225	$636,339
Customer Service	0.75	$46,969	$10,408	$5,561	$62,937
Property & Evidence Management	4.00	$343,815	$76,184	$40,707	$460,705
Administrative Support	1.00	$69,492	$15,398	$8,228	$93,118
TOTAL	**18.00**	**$1,478,883**	**$327,696**	**$175,096**	**$1,981,675**

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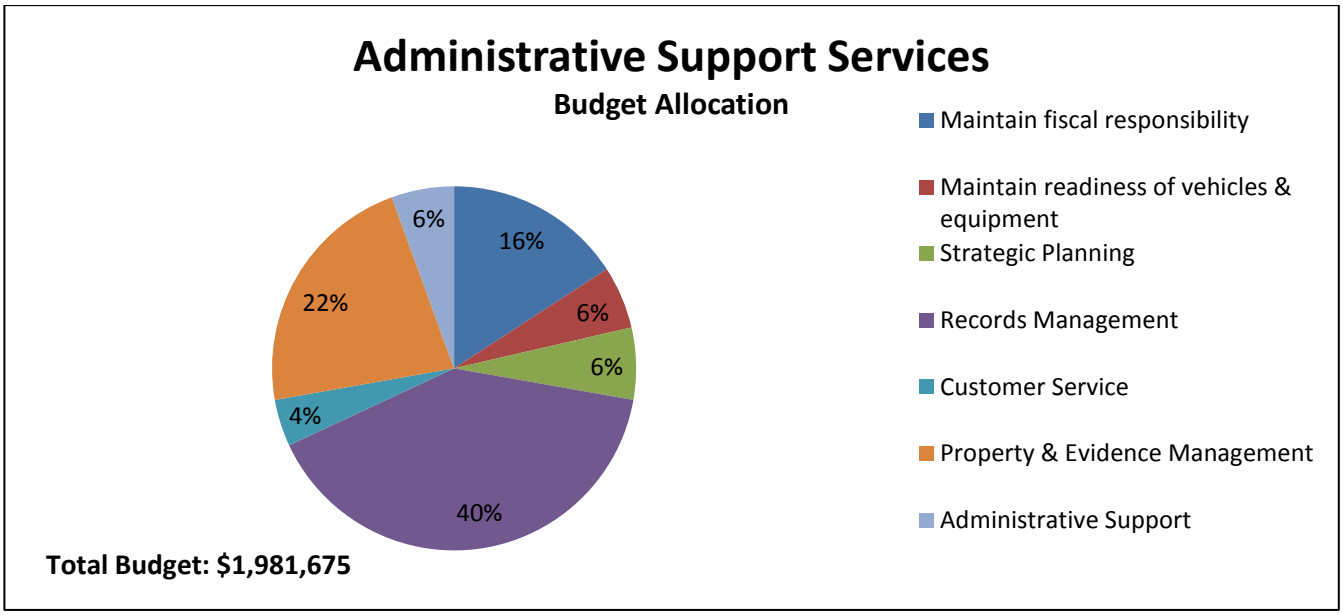

Performance Report

POLICE DEPARTMENT

The Police Department uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Community Building	Promote a sense of community through safe and healthy neighborhoods where people want to live and work	% of code violation cases resolved through (CY):				
		-Voluntary compliance	74%	82%	83%	83%
		- Induced compliance	1%	8%	6%	5%
		% of citizens rating the service received from Peoria Police Officers as "excellent" or "satisfactory" (CY)	95%	96%	98%	100%
Enhance Current Services	Decrease the level of crime, perceived crime and resulting fear, while increasing satisfaction with police services	Average response time to priority one calls (CY)				
		-Call to Dispatch (CY)	1:49	1:52	1:50	1:47
		-Dispatch to Arrival (CY)	5:27	5:39	5:30	5:24
		UCR Part I crimes per 1,000 residents (CY)				
		- Violent Crimes (CY)	2.05	2.5	2.1	1.95
		- Property Crimes (CY)	21.73	20.5	20.25	20.1
		% of UCR Part I crimes cleared (CY)	22.8%	20.9%	21.8%	23.0%

Police

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$33,446,130	$35,286,797	**$38,335,064**	$38,653,877	**$40,710,147**	**6.20%**
Contractual Services	$6,479,230	$7,303,453	**$8,463,390**	$8,006,928	**$8,626,759**	**1.93%**
Commodities	$1,254,957	$963,278	**$1,503,660**	$1,185,440	**$1,125,725**	**-25.13%**
Capital Outlay	$206,211	$237,135	**$511,699**	$225,050	**$126,000**	**-75.38%**
Total :	$41,386,528	$43,790,663	**$48,813,813**	$48,071,295	**$50,588,631**	**3.64%**
Expenditures by Division						
Neighborhood Services	$1,810,614	$1,846,640	**$1,985,368**	$1,968,216	**$2,075,346**	**4.53%**
Police Administration	$2,429,345	$2,620,402	**$2,766,515**	$2,741,515	**$3,068,334**	**10.91%**
Criminal Investigation	$3,886,925	$4,946,751	**$5,459,218**	$5,459,218	**$5,768,365**	**5.66%**
Patrol Services - South	$11,055,368	$10,953,843	**$12,091,791**	$12,066,791	**$13,255,335**	**9.62%**
Patrol Services - North	$7,781,086	$8,483,347	**$9,350,917**	$9,350,917	**$9,671,353**	**3.43%**
Operations Support	$5,008,227	$5,443,918	**$5,805,331**	$5,805,331	**$6,101,668**	**5.10%**
Pd Technical Support	$3,641,199	$4,246,182	**$4,711,659**	$4,666,952	**$4,634,423**	**-1.64%**
Staff Services	$936,405	$1,052,455	**$1,294,115**	$1,294,115	**$1,406,763**	**8.70%**
Pd Communications	$3,014,370	$2,902,990	**$3,102,493**	$3,102,493	**$3,214,279**	**3.60%**
Strategic Planning	$696,518	$665,629	**$631,852**	$631,852	**$642,717**	**1.72%**
St Anti-Racketeering-Pd	$412,468	$205,379	**$718,171**	$305,420	**$166,330**	**-76.84%**
Federal Forfeiture	$0	$76,837	**$187,109**	$118,783	**$278,700**	**48.95%**
COPS Universal Hiring Grant	$69,658	$24,800	**$41,935**	$41,935	**$0**	**-100.00%**
GITEM Grant	$98,885	$92,628	**$101,277**	$40,409	**$101,532**	**0.25%**
School Resource Officer IGA	$106,000	$0	**$0**	$106,000	**$0**	**NA**
Postal Inspection System Grant	$1,536	$1,162	**$5,957**	$2,421	**$5,972**	**0.25%**
Victims Of Crime Act Grant	$66,779	$80,314	**$94,082**	$86,706	**$114,610**	**21.82%**
Justice Assistance Grant	$68,856	$1,134	**$88,577**	$36,817	**$17,242**	**-80.53%**
Governor of Highway Safety Grants (GOH	$123,724	$105,659	**$238,214**	$151,408	**$34,862**	**-85.37%**
Bulletproof Vest Partnership	$0	$96	**$0**	$0	**$0**	**NA**
Arizona Criminal Justice System Grant	$28,358	$0	**$0**	$0	**$0**	**NA**
Homeland Security CFDA#	$142,936	$36,000	**$127,732**	$87,899	**$19,300**	**-84.89%**
Citizen Donations-Pd	$191	$445	**$1,500**	$659	**$1,500**	**0.00%**
Police Explorer Trust Fd	$7,080	$4,054	**$10,000**	$5,438	**$10,000**	**0.00%**
Total :	$41,386,528	$43,790,663	**$48,813,813**	$48,071,295	**$50,588,631**	**3.64%**
Staffing by Division						
Neighborhood Services	20.00	21.00	**21.00**	21.00	**22.00**	**4.76%**
Police Administration	13.00	12.00	**12.00**	12.00	**12.00**	**0.00%**
Criminal Investigation	34.00	37.00	**37.00**	37.00	**39.00**	**5.41%**
Patrol Services - South	81.00	76.00	**78.00**	78.00	**85.00**	**8.97%**
Patrol Services - North	57.00	58.00	**61.00**	61.00	**61.00**	**0.00%**
Operations Support	32.00	37.00	**37.00**	37.00	**37.00**	**0.00%**
Pd Technical Support	13.00	12.00	**12.00**	12.00	**13.00**	**8.33%**
Staff Services	5.00	7.00	**7.00**	7.00	**7.00**	**0.00%**
Pd Communications	34.00	34.00	**34.00**	34.00	**35.00**	**2.94%**

Police

Operating Budget Summary

Sort Description	*FY 16 Actual*	*FY 17 Actual*	*FY 18 Budget*	*FY 18 Estimate*	*FY 19 Budget*	*Percent Change*
Strategic Planning	7.00	6.00	**6.00**	6.00	**6.00**	**0.00%**
Victims Of Crime Act Grant	0.00	0.00	**1.00**	1.00	**1.00**	**0.00%**
Total :	296.00	300.00	**306.00**	306.00	**318.00**	**3.92%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Police								
General Fund								
1000 - 0550	**Neighborhood Services**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Animal Control Officer	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Code Compliance Officer	6.00	7.00	7.00	*-1.00*	**6.00**	*0.00*	**6.00**
	Crime Prevention Education Coordinato	0.00	0.00	0.00	*1.00*	**1.00**	*1.00*	**2.00**
	Lead Animal Control Officer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Code Compliance Officer	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Park Ranger Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Services Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Services Officer	5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Public Education Specialist	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		20.00	21.00	21.00	*0.00*	**21.00**	*1.00*	**22.00**
1000 - 1000	**Police Administration**							
	Accreditation/Compliance Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Police Chief	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Services Deputy Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Chief	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Commander	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Officer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Sergeant	3.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		13.00	12.00	12.00	*0.00*	**12.00**	*0.00*	**12.00**
1000 - 1010	**Criminal Investigation**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Civilian Investigator	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Crime Scene Technician	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Police Investigative Officer	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Officer	20.00	23.00	23.00	*0.00*	**23.00**	*0.00*	**23.00**
	Police Sergeant	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Police Services Officer	1.00	1.00	1.00	*0.00*	**1.00**	*1.00*	**2.00**
	Victim Assistance Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Police Services Officer	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
		34.00	37.00	37.00	*0.00*	**37.00**	*2.00*	**39.00**
1000 - 1020	**Patrol Services - South**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Crime Analyst	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Police Services Officer	0.00	1.00	1.00	*0.00*	**1.00**	*1.00*	**2.00**
	Police Commander	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Police Officer	62.00	54.00	54.00	*0.00*	**54.00**	*3.00*	**57.00**
	Police Sergeant	6.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Police Services Officer	7.00	9.00	11.00	*0.00*	**11.00**	*3.00*	**14.00**
	Police Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		81.00	76.00	78.00	*0.00*	**78.00**	*7.00*	**85.00**
1000 - 1021	**Patrol Services - North**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Crime Analyst	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Commander	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Police Officer	45.00	46.00	49.00	*0.00*	**49.00**	*0.00*	**49.00**
	Police Sergeant	6.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Police Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		57.00	58.00	61.00	*0.00*	**61.00**	*0.00*	**61.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
1000 - 1025	**Operations Support**							
	Civilian Investigator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Officer	23.00	28.00	28.00	*0.00*	**28.00**	*0.00*	**28.00**
	Police Sergeant	6.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Vehicle Impound Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		32.00	37.00	37.00	*0.00*	**37.00**	*0.00*	**37.00**
1000 - 1030	**Pd Technical Support**							
	Police Property Evidence Tech	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Police Records Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Support Assistant	5.00	7.00	7.00	*0.00*	**7.00**	*1.00*	**8.00**
	Property & Evidence Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Services Officer	3.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		13.00	12.00	12.00	*0.00*	**12.00**	*1.00*	**13.00**
1000 - 1040	**Staff Services**							
	Administrative Assistant II - Classified	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Lieutenant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Officer	2.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Police Sergeant	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Training and Recruitment Super	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.00	7.00	7.00	*0.00*	**7.00**	*0.00*	**7.00**
1000 - 1050	**Pd Communications**							
	Communications Specialist	26.00	26.00	26.00	*0.00*	**26.00**	*1.00*	**27.00**
	Communications Supervisor	6.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Police Communications Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Services Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		34.00	34.00	34.00	*0.00*	**34.00**	*1.00*	**35.00**
1000 - 1060	**Strategic Planning**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Systems Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Police Equipment Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Services Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Officer	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		7.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
Victims of Crime Act (VOCA) Grant Fund								
7460 - 7710	**Victims Of Crime Act Grant**							
	Program Asst - Victim Services	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Victim Advocate	0.00	0.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		0.00	0.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Police Totals:	**296.00**	**300.00**	**306.00**	***0.00***	**306.00**	***12.00***	**318.00**

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City of Peoria
Summary of Recommended Supplemental Request

Police

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
0550 - 02	Neighborhood Services	Crime Prevention Specialist	1.00	$2,425	$68,355	**$70,780**	
1010 - 01	Criminal Investigation	Police Services Officer (2)	2.00	$87,640	$149,332	**$236,972**	
1020 - 01	Patrol Services - South	Police Officer Overhire		$0	$0	**$0**	
1020 - 04	Patrol Services - South	Police Officers (3)	3.00	$149,178	$336,447	**$485,625**	
1020 - 03	Patrol Services - South	Police Services Officer - Patrol	4.00	$277,108	$326,636	**$603,744**	
1030 - 02	Pd Technical Support	Police Support Assistant	1.00	$3,827	$55,947	**$59,774**	
1050 - 02	Pd Communications	Police Communication Specialist	1.00	$0	$69,890	**$69,890**	
1000 - 01	Police Administration	Contract Legal Advisor		$80,000	$0	**$80,000**	
1050 - 01	Pd Communications	Communications Support - Contract Personnel		$50,000	$0	**$50,000**	
1030 - 01	Pd Technical Support	Contract Personnel - Telephone Report Writing Unit		$52,000	$0	**$52,000**	
0550 - 01	Neighborhood Services	Enhanced Abatement		$30,000	$0	**$30,000**	
1000 - 02	Police Administration	CAD/RMS Software Upgrade		$155,600	$0	**$155,600**	
1040 - 01	Staff Services	Enhanced Internship Program		$40,000	$0	**$40,000**	
1025 - 01	Operations Support	Moving Radars - Replacement Motorcycles		$6,925	$0	**$6,925**	$6,925
1025 - 03	Operations Support	Traffic Monitoring System		$10,000	$2,000	**$12,000**	$12,000
1025 - 02	Operations Support	Traffic Prevention Program		$35,000	$0	**$35,000**	$35,000
1020 - 02	Patrol Services - South	Crime Prevention Program		$35,000	$0	**$35,000**	$35,000
		Total - General Fund	**12.00**	**$1,014,703**	**$1,008,607**	**$2,023,310**	$88,925
State Anti-Racketeering - PD Fund							
7500 - 01	St Anti-Racketeering-Pd	Leadership Training		$25,000	$0	**$25,000**	$25,000
7500 - 02	St Anti-Racketeering-Pd	Policy Management Software		$9,700	$0	**$9,700**	$9,700
		Total - State Anti-Racketeering - PD Fund	**0.00**	**$34,700**	**$0**	**$34,700**	$34,700
Federal Forfeiture Fund							
7520 - 01	Federal Forfeiture	PSAB Storage Lockers		$35,000	$0	**$35,000**	$35,000
7520 - 07	Federal Forfeiture	Replacement Storage Bins		$5,000	$0	**$5,000**	$5,000
7520 - 02	Federal Forfeiture	Criminal Investigation Training and Equipment		$18,700	$0	**$18,700**	$18,700

City of Peoria
Summary of Recommended Supplemental Request

Police

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
Federal Forfeiture Fund							
7520 - 05	Federal Forfeiture	Investigative Equipment		$65,000	$0	**$65,000**	$65,000
7520 - 04	Federal Forfeiture	Interactive Firearms Training Simulator		$45,000	$0	**$45,000**	$45,000
7520 - 03	Federal Forfeiture	SWAT Weapons		$13,500	$0	**$13,500**	$13,500
7520 - 06	Federal Forfeiture	Furniture Replacement		$50,000	$0	**$50,000**	$50,000
7520 - 08	Federal Forfeiture	Mobile Alarm System		$4,500	$0	**$4,500**	$4,500
7520 - 09	Federal Forfeiture	Law Enforcement Technology Equipment		$21,000	$0	**$21,000**	$21,000
7520 - 10	Federal Forfeiture	All-Terrain Utility Vehicle		$16,000	$0	**$16,000**	$16,000
		Total - Federal Forfeiture Fund	**0.00**	**$273,700**	**$0**	**$273,700**	$273,700
		Total - Police	***12.00***	***$1,323,103***	***$1,008,607***	***$2,331,710***	***$397,325***

City of Peoria
Summary of Carryover Requests

Police

Division Number	Carryover Number	Division Name	Description	Total Amount
General Fund				
1000	01	Police Administration	Professional Development - COPPS MOU	**$25,000**
1020	01	Patrol Services - South	Police Officer Recruitment Strategy	**$25,000**
			Total - General Fund	**$50,000**
			Total - Police	**$50,000**

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Crime Prevention Specialist

Revenue Offset:

Total Supplemental Cost - $70,780

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for Public Education Specialist	$0	$68,163	**$68,163**
525701	Replacement Cost	$0	$192	**$192**
530003	Desktop All-In-One Computer	$1,150	$0	**$1,150**
530021	Software	$600	$0	**$600**
530028	Telephone 5-line color w/speaker	$325	$0	**$325**
543007	Data Drop	$350	$0	**$350**
	Total	**$2,425**	**$68,355**	**$70,780**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **1**

Please describe this request:

This request is to increase the Crime Prevention Unit with an additional Crime Prevention Specialist. Our current Coordinator handles Neighborhood Services/Crime Prevention Programs and has been very successful in growing the services we provide to citizens.

The role of this unit has increased over the years and now includes programs such as: Neighborhood Block Watch Program, Crime Shield Program, Citizen's Police Academy, Crime Free Multi-housing, Safe-Cam, Block Party/Street Closures, Prescription Drug Collection Program, coordinates the G.A.I.N. (Getting Arizona Involved in Neighborhoods) Public Safety Event, and coordinates the National Night Out event.

How does this item affect your current service levels?

This additional FTE will allow the unit to more effectively distribute the responsibilities of managing the many labor intensive programs listed above. As an agency that has a strong and enviable reputation for building many strong partnerships with a variety of community groups and individuals, the resources we dedicate to this function are far less than what other agencies do. The current unit not only relies on a single individual to oversee all of these programs, but to stretch their work schedule on a regular basis to include days, evenings, and weekends to serve both internal and external customers.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? A. Community Building

Neighborhood Services Supplemental Request
Supplemental Number: 0550-02

Police Services Officer (2)

Revenue Offset:

Total Supplemental Cost - $236,972

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for Lead Police Services Officer	$0	$66,890	**$66,890**
510000	Salary/Benefits for Police Services Officer	$0	$63,258	**$63,258**
510200	Overtime (2)	$0	$2,000	**$2,000**
513500	Other Allowance (2)	$0	$1,800	**$1,800**
520004	Medical Exams & Services (2)	$790	$0	**$790**
520511	Local Training	$0	$2,000	**$2,000**
525600	Direct Svc Chgs-Fleet Maintenance (2)	$0	$2,000	**$2,000**
525601	Direct Svc Chgs - Fleet Fuel (2)	$0	$2,000	**$2,000**
525701	Replacement Cost Person# 01	$0	$192	**$192**
525701	Replacement Cost Person# 02	$0	$192	**$192**
525703	Svc Charge - Existing Vehicle Repl (2)	$0	$6,400	**$6,400**
530003	Desktop All-In-One Computer Person# 02	$1,150	$0	**$1,150**
530003	Desktop All-In-One Computer Person# 01	$1,150	$0	**$1,150**
530010	Wearing Apparel - Safety (2)	$2,600	$600	**$3,200**
530021	Software Person# 02	$600	$0	**$600**
530021	Software Person# 01	$600	$0	**$600**
530028	Telephone 5-line color w/speaker Person# 02	$325	$0	**$325**
530028	Telecommunication R&M - 2 Radios	$13,000	$1,200	**$14,200**
530028	Telephone 5-line color w/speaker Person# 01	$325	$0	**$325**
532502	Weapons & Accessories - 2 Tasers	$2,400	$800	**$3,200**
542501	Automobiles (2)	$64,000	$0	**$64,000**
543007	Data Drop Person# 02	$350	$0	**$350**
543007	Data Drop Person# 01	$350	$0	**$350**
	Total	**$87,640**	**$149,332**	**$236,972**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **1**

Please describe this request:

Increasing our civilian staffing level in the investigations area is a priority in order to address increasing demands with respect to court needs. The time involved has increased, and is often creating a bottleneck with respect to serving other customers in the court.

How does this item affect your current service levels?

The addition of Police Services Officers will have a positive impact on Criminal Investigation staffing, as Police Service Officers are able to handle duties such as case follow-up, city/county submittals, County Attorney record requests, and maintaining bureau electronic equipment. This provides detectives the time to concentrate on higher priority cases.

Does this supplemental affect other departments?

Criminal Investigation Supplemental Request
Supplemental Number: 1010-01

Police Services Officer (2)

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 2.00

Which Council goal does this relate to? B. Enhance our Current Services

Police Officer Overhire

Revenue Offset:

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **1**

Please describe this request:

Authorization for two staffing over hires. This authorization will enable the department to recruit and fill vacancies in advance of retirement of current staff. The authorized over hires will also allow the department the flexibility to meet academy dates, thus providing trained staff upon employee turnover.

This authorization will allow the two positions to be hired during the course of the FY19 budget year. Positions will be hired to fill retirements planned throughout the course of the year. This authorization is one-time only; staff turnover will be complete before the end of the fiscal year. The overhires are expected to be funded with department salary savings.

How does this item affect your current service levels?

The authorized over hires will allow the Police department the flexibility to meet academy dates, thus providing trained staff upon employee turnover.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Police Services Officer - Patrol

Revenue Offset:

Total Supplemental Cost - $603,744

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for (3) Police Services Officer	$0	$189,774	**$189,774**
510000	Salary/Benefits for (1) Lead Police Services Offic	$0	$66,890	**$66,890**
510200	Overtime (4)	$0	$8,000	**$8,000**
513500	Uniform Allowance (4)	$0	$3,600	**$3,600**
520004	Medical Exams & Services (4)	$1,580	$0	**$1,580**
520511	Local Training/Meeting (4)	$0	$4,000	**$4,000**
525008	Computer Software Supp & Maint - NW Software (4)	$0	$2,652	**$2,652**
525008	Computer Software Supp & Maint (4) - MDC	$0	$2,400	**$2,400**
525600	Direct Svc Chgs - Fleet Maintenance (4)	$0	$8,000	**$8,000**
525601	Direct Svc Chgs - Fleet Fuel	$0	$12,600	**$12,600**
525701	Toughbook Replacement Cost Person# 01	$0	$900	**$900**
525701	Toughbook Replacement Cost Person# 03	$0	$900	**$900**
525701	Toughbook Replacement Cost Person# 04	$0	$900	**$900**
525701	Toughbook Replacement Cost Person# 02	$0	$900	**$900**
525703	Svc Chg-Existing Vehicle Repl (4)	$0	$19,400	**$19,400**
530003	Toughbook CF-20 with vehicle and desktop dock (4)	$18,000	$0	**$18,000**
530010	Wearing Apparel - Safety (4)	$5,200	$1,200	**$6,400**
530019	Operational Supplies/Equipment - BWC	$5,000	$0	**$5,000**
530021	Toughbook Software Person# 03	$600	$0	**$600**
530021	Toughbook Software Person# 02	$600	$0	**$600**
530021	Computer Software - Additional Telestaff Licenses	$1,500	$600	**$2,100**
530021	Computer Software - NW Software (4)	$12,628	$0	**$12,628**
530021	Toughbook Software Person# 04	$600	$0	**$600**
530021	Toughbook Software Person# 01	$600	$0	**$600**
530028	Telecommunication R&M - 4 Radios	$26,000	$0	**$26,000**
532502	Weapons & Accessories - 4 Tasers	$4,800	$1,600	**$6,400**
542008	Computer Hardware - Vehicle Radio (4)	$28,000	$2,320	**$30,320**
542502	Trucks & Vans/Upfit Costs - Vehicle #2	$43,000	$0	**$43,000**
542502	Trucks & Vans/Upfit Costs - Vehicle #3	$43,000	$0	**$43,000**
542502	Trucks & Vans/Upfit Costs - Vehicle #4	$43,000	$0	**$43,000**
542502	Trucks & Vans/Upfit Costs- Vehicle #1	$43,000	$0	**$43,000**
	Total	**$277,108**	**$326,636**	**$603,744**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police Department Priority 1

Please describe this request:

Patrol Services - South Supplemental Request
Supplemental Number: 1020-03

Police Services Officer - Patrol

Increasing our staffing level in this area is a priority in order to address increasing demands with respect to court needs. The time involved in processing prisoner transports has increased, and is often creating a bottleneck with respect to serving other customers in the court. Additional court days, involving transport, is the obvious remedy. A recent internal audit of the court transport process indicated that the increasing volume has stretched existing resources in such a way that additional personnel are needed to ensure a safe process for police and court staff as well as prisoners.

How does this item affect your current service levels?

The addition of a Police Services Officer will have a positive impact on patrol officer staffing, as PSOs are able to handle some duties such as traffic accidents, transports, and reports on non person crimes. This keeps patrol officers in service and available to handle higher priority calls for service.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 4.00

Which Council goal does this relate to? B. Enhance our Current Services

Police Officers (3)

Revenue Offset:

Total Supplemental Cost - $485,625

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for (3) Police Officer	$0	$279,237	**$279,237**
510200	Wages-Overtime (3)	$0	$9,000	**$9,000**
513500	Other Allowance (3)	$0	$3,600	**$3,600**
520511	Local Training/Meeting (3)	$0	$3,000	**$3,000**
524008	Telecommunications R & M - Vehicle Radio (2)	$0	$1,160	**$1,160**
525008	Computer Software Supp & Maint (2)	$0	$1,350	**$1,350**
525600	Direct Svc Chgs-Fleet Maintenance (2)	$0	$6,600	**$6,600**
525601	Direct Svc Chgs-Fleet Fuel (2)	$0	$7,200	**$7,200**
525701	Toughbook Replacement Cost (2)	$0	$1,800	**$1,800**
525703	Svc Chg-Existing Vehicle Repl (2)	$0	$14,800	**$14,800**
530003	Toughbook CF-20 with vehicle and desktop dock	$4,500	$0	**$4,500**
530003	Toughbook CF-20 with vehicle and desktop dock P	$4,500	$0	**$4,500**
530010	Wearing Apparel-Safety (3)	$4,200	$1,050	**$5,250**
530019	Operational Supplies/Equipment - BWC (3)	$1,500	$0	**$1,500**
530021	Computer Software - NW Software (2)	$7,474	$0	**$7,474**
530021	Toughbook Software (2)	$1,200	$0	**$1,200**
530023	Safety Supplies & Equipment (3)	$2,400	$0	**$2,400**
530025	On-Line Computer Services _ Data Storage (3)	$0	$3,600	**$3,600**
530028	Electronic Supplies/Equipment - Radios (3)	$19,500	$1,800	**$21,300**
532501	Firearm Training Supplies (3)	$0	$1,050	**$1,050**
532502	Weapons and Accessories (3)	$2,400	$0	**$2,400**
532502	Weapons and Accessories - Taser (3)	$3,600	$1,200	**$4,800**
542501	Automobiles w/veh radio & upfit costs (2)	$97,904	$0	**$97,904**
	Total	**$149,178**	**$336,447**	**$485,625**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police Department Priority **1**

Please describe this request:

This request is to add three new officer positions that will improve trust and legitimacy with the community served. These officers will work in conjunction with the recently funded COPS grant position to build trust and reduce crime. The requested officers will form partnerships with city neighborhoods to focus on specific neighborhood issues and to create innovative partnerships in solving crime. This program will identify areas within the City of Peoria that have a history of high volumes of calls for service and crime to improve trust with the department and reduce crime.

The officers will work to engage the citizens in the identified areas and use the principals of procedural justice to increase the department's legitimacy within the community. Using the Data Driven Approach to Crime and Traffic Safety (DDACTS) theory, this program will focus on sustained long-term solutions to reduce crime in the identified areas. The department will also partner with stakeholders and neighborhood groups to increase community collaboration and assist in identifying crime drivers in the community.

How does this item affect your current service levels?

Police Officers (3)

These additional officer positions will focus on community engagement and the reduction of crime in identified areas. Additional positions will improve service levels and improve available patrol time by field officers.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 3.00

Which Council goal does this relate to? B. Enhance our Current Services

Police Support Assistant

Revenue Offset:

Total Supplemental Cost - $59,774

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for Police Support Assistant	$0	$55,755	**$55,755**
525701	Replacement Cost	$0	$192	**$192**
530003	Desktop All-In-One Computer	$1,150	$0	**$1,150**
530003	Computer Hardware - Scanners	$1,402	$0	**$1,402**
530021	Software	$600	$0	**$600**
530028	Telephone 5-line color w/speaker	$325	$0	**$325**
543007	Data Drop	$350	$0	**$350**
	Total	**$3,827**	**$55,947**	**$59,774**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police Department Priority **1**

Please describe this request:

In November 2017, the Police Department opened a new building in the north precinct. This location includes a public lobby and requires staffing at the front desk. Police Support Assistants (PSA) respond to front desk requests at both stations where previously there was only one location with a public lobby. This position will offset the additional workload created at the main building due to the additional staffing now required in the north precinct.

How does this item affect your current service levels?

Creating an additional PSA position will allow for expanded resources currently required to serve both stations.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? A. Community Building

Pd Technical Support Supplemental Request
Supplemental Number: 1030-02

Police Communication Specialist

Revenue Offset:

Total Supplemental Cost - $69,890

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for Communications Specialist	$0	$66,890	**$66,890**
512000	Overtime	$0	$3,000	**$3,000**
	Total	**$0**	**$69,890**	**$69,890**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police Department Priority **1**

Please describe this request:

This request is to increase the current authorized strength of Police Communications by one FTE. Consistent with the industry norm across the country, our agency has continued to face challenges in recruiting and retaining employees in this area. The additional FTE will allow for more flexible and effective scheduling options, and to ensure our continuity of operations is less vulnerable to vacancies.

How does this item affect your current service levels?

Once the position is filled, this item would enhance our ability to prepare for the inevitable vacancies that continue to plague the emergency communications industry. When vacancies do occur, we are forced to place additional stress on these employees by requiring them to work a high number of additional hours on a regular basis until vacancies are filled. Additionally, the FTE would allow us to distribute our training responsibilities further, providing more flexibility in our training program. By adding an FTE to our roster, more scheduling options become available, providing further relief and flexibility in a consistently lean operation.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? B. Enhance our Current Services

Pd Communications Supplemental Request
Supplemental Number: 1050-02

Contract Legal Advisor

Revenue Offset:

Total Supplemental Cost - $80,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services	$80,000	$0	**$80,000**
	Total	**$80,000**	**$0**	**$80,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **2**

Please describe this request:

This supplement would provide a contract legal advisor for the Police Department to provide law enforcement specific advice to include the following duties:

An attorney would be available for the Chief, Deputy Chief, Deputy Director, Commanders, Lieutenants, civilian Managers and first line supervisors, including Police Sergeants, during normal business hours (Monday through Friday, 0800 through 1700), for consultation on subjects relating to the administration and operation of the agency. In addition, an attorney would be available for emergency telephone consultation outside of regular business hours. This would assure ready access to an attorney by all agency supervisors on a 24 hour/7 day basis. The contracted firm would provide legal review of those operational policies and procedures that have legal significance, such as use of force, search and seizure, laws of arrest, interrogation, emergency driving, and others as agreed and as necessary.

How does this item affect your current service levels?

The contract would provide for legal services from legal practitioners who are versed in law enforcement specific issues and practices. They will be available specifically to deal with police related issues in a timely manner and not have to split time with other duties and responsibilities.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Communications Support - Contract Personnel

Revenue Offset:

Total Supplemental Cost - $50,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages-Part Time	$50,000	$0	**$50,000**
	Total	**$50,000**	**$0**	**$50,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **3**

Please describe this request:

The Police Department would like to continue employment of part-time temporary non-benefitted communication specialists to assist in providing staffing for the Communications Section. This funding will be used to offset overtime required to maintain minimum staffing levels due to current vacancies and leave. These temporary positions will perform answering and processing of emergency and non-emergency phone lines as well as running ACJIS (Arizona Criminal Justice Information System) transactions. The hours will vary depending on department needs and will supplement staffing during high call volume times.

Funding has been requested previously and has successfully allowed additional scheduling flexibility and coverage for the Communications section.

How does this item affect your current service levels?

This should improve the current service level with regard to morale and customer service; existing full-time employees will have less required overtime, thus allowing them more time away from work to decompress and rejuvenate.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Pd Communications Supplemental Request
Supplemental Number: 1050-01

Contract Personnel - Telephone Report Writing Unit

Revenue Offset:

Total Supplemental Cost - $52,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520012	Contract Labor	$52,000	$0	**$52,000**
	Total	**$52,000**	**$0**	**$52,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **4**

Please describe this request:

This is a request for funding to continue employment of part-time telephone call back personnel. The department has reviewed all positions in an effort to be efficient and allow sworn officers to spend more of their duty time on proactive police activities. Part-time telephone call back personnel can handle most initial police investigations by phone. One example involves calling back victims of low priority property crimes where no physical evidence would be available and completing the report. There are several efficiencies realized through this program, as it has a multiplier effect on keeping sworn officers focused on other responsibilities. This position is staffed with part-time personnel to maintain one part-time person on duty during the peak demand hours for report taking.

How does this item affect your current service levels?

On average, officers take disposition on over 8,500 reports a year. Having these positions keeps the higher paid patrol officers available on the street to respond to priority calls for service in a timely manner.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Enhanced Abatement

Revenue Offset:

Total Supplemental Cost - $30,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520045	Lot Clean Up	$30,000	$0	**$30,000**
	Total	**$30,000**	**$0**	**$30,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **5**

Please describe this request:

In addition to routine abatements, this supplemental request is to build upon successes in FY18 with respect to higher level abatements, specifically the complete demolition or restoration of homes that have become dilapidated following structure fires or extended periods of neglect. Parcels with such structures have a tremendous negative impact on the communities where they are located. The figure is based on abating five homes at an estimated cost of $6,000 per home, including permits and contracted services. To date in FY18, four clean-up projects and 10 inspections have been completed, along with security fence installation for the perimeter of a large abatement site.

How does this item affect your current service levels?

This supplement will enhance our current service as we already provide lot clean up on abandoned and foreclosed properties as part of the core services of Code Enforcement. This will expand our base budget and allow us to continue this higher level of service, allowing us to pursue demolition or restoration, as appropriate, for homes that have been severely damaged by fire or neglect. This will make it easier for property owners to rebuild, sell, or repurpose, contributing to economic development and neighborhood livability in those areas.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

CAD/RMS Software Upgrade

Revenue Offset:

Total Supplemental Cost - $155,600

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services	$155,600	$0	**$155,600**
	Total	**$155,600**	**$0**	**$155,600**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **6**

Please describe this request:

FBI Criminal Justice Information Services (CJIS) Security Policy mandates prompt installation of newly released security relevant patches, service packs, and hot fixes. The current version of New World MSP software extended support end-date is July 2019. In order to be compliant with CJIS security policy mandates, New World MSP needs to be upgraded to the latest version New World Enterprise 11.x.

How does this item affect your current service levels?

This upgrade includes fixes for a number of critical system shortcomings from the current version, many of which shackle the effectiveness of patrol officers, dispatchers, and records personnel when using the system.

Does this supplemental affect other departments?

Has no effect on current service levels for IT, as IT's current service levels will remain status quo after the project completion.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Enhanced Internship Program

Revenue Offset:

Total Supplemental Cost - $40,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages -Part Time	$35,000	$0	**$35,000**
510900	Tuition Reimbursement	$5,000	$0	**$5,000**
	Total	**$40,000**	**$0**	**$40,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **7**

Please describe this request:

As part of an overall recruiting strategy for police officers and communication specialists, we are partnering with the Peoria Unified School District on a program that will prepare young adults to compete for these hard-to-fill positions. After a semester as unpaid, high school interns, students would be eligible for part-time, paid contract positions within the Police Department. The intern and contract roles would expose students to increasingly responsible duties that fall below those performed by incumbents, but are designed to develop the students' skills with respect to one of the two tracks. In addition to the contract wages, part of the funding would be utilized to assist participants in offsetting costs associated with community college expenses. In addition to developing the students' skills, the wages and tuition assistance are intended to further solidify the students' relationship with the Peoria Police Department, thus encouraging them to seek long-term opportunities for employment.

How does this item affect your current service levels?

This funding would allow us to greatly enhance our current high school internship program, and add the recruitment element as described.

Does this supplemental affect other departments?

Yes, Human Resources.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE?

Which Council goal does this relate to? B. Enhance our Current Services

Moving Radars - Replacement Motorcycles

Revenue Offset:
$6,925.00

Total Supplemental Cost - $6,925

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530019	Operational Supplies/Equipment	$6,925	$0	**$6,925**
	Total	**$6,925**	**$0**	**$6,925**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **8**

Please describe this request:

As part of the vehicle replacement plan, two new police motorcycles will be purchased and the moving RADAR equipment has not been included in replacement funding. The existing moving RADAR equipment on the motorcycles is more than 10 years old, requires new wiring, and is no longer serviced by the manufacturer. This request will allow for the purchase of two new moving radar units with mounting kits. This budget supplement will allow for the purchase of the needed moving RADAR equipment.

How does this item affect your current service levels?

This purchase will maintain the current service levels be ensuring that new units are available for motorcycles scheduled to be replaced during the fiscal year.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Operations Support Supplemental Request
Supplemental Number: 1025-01

Traffic Monitoring System

Revenue Offset:
$12,000.00

Total Supplemental Cost - $12,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530019	Operational Supplies/Equipment	$10,000	$2,000	**$12,000**
	Total	**$10,000**	**$2,000**	**$12,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **9**

Please describe this request:

This request is for funding to purchase two cloud-based speed radars to mount on street poles to gather speed data for speed complaints.

How does this item affect your current service levels?

This new technology will assist in real time speed data. Due to being cloud-based, officers will have the ability to gather instantaneous data by accessing the cloud via smartphone or desktop. The current speed trailers need to have two employees to set up and retrieve, while new devices would only require one employee. Once older trailers are deployed, officers have to wait for an extended timeframe, pull the trailer out of service, download the information and then analyze for dissemination.

This technology can be setup in numerous configurations to help determine deployment of resources and if areas have ongoing complaints. The device can be utilized as a speed deterrent by setting it to display speed as vehicles approach as well as lights when higher speeds are detected. The device can also be setup to capture speed without utilizing display in areas that appear to be an ongoing problem, thus capturing true data.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Operations Support Supplemental Request
Supplemental Number: 1025-03

Traffic Prevention Program

Revenue Offset:
$35,000.00

Total Supplemental Cost - $35,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510200	Wages-Overtime	$35,000	$0	**$35,000**
	Total	**$35,000**	**$0**	**$35,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **10**

Please describe this request:

This request is to provide budget authority to utilize $35,000 from the 3511 Tow Account as a funding mechanism to enhance the Police Department's traffic services programs through the enforcement of ARS 28-3511. The department receives $150 per vehicle towed that would offset the expense.

A funded 3511 Traffic Support Program would provide for additional staffing hours to specifically target areas of citizen concerns throughout the city:
•Roadways experiencing an increase in traffic accidents
•Neighborhood Traffic Enforcement Requests (TER) from citizens and Council
•Requests and identified needs for targeted enforcement in school zones and school bus stops
•DUI prevention efforts-increase saturation patrols on weekends and special holidays

How does this item affect your current service levels?

This supplement is to pay for additional overtime staffing would increase our ability to respond to these concerns in a more timely and effective manner. Current staffing and limited grant funding falls short of the many requests and identified needs in these areas.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Operations Support Supplemental Request
Supplemental Number: 1025-02

Crime Prevention Program

Revenue Offset:
$35,000.00

Total Supplemental Cost - $35,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510200	Wages-Overtime	$35,000	$0	**$35,000**
	Total	**$35,000**	**$0**	**$35,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **11**

Please describe this request:

This request is to utilize $35,000 from the 3511 Tow Account as a funding mechanism to enhance the police department's crime prevention programs through the enforcement of ARS 28-3511. The department receives $150 per vehicle towed that would offset the expense.

A funded 3511 crime prevention program would specifically target persons responsible for property crimes while enforcing the spirit of ARS 28-3511, which is to remove drivers who should not be operating motor vehicles. This crime prevention program would subsequently reduce the risk to the community both as victims of property crimes and victims of accidents caused by illegally driven vehicles.

How does this item affect your current service levels?

The benefit will be measured twofold. One measurement will be the aggregate sum of vehicles towed by implementing this program compared annually. The second measurement will be the comparison of crime rates for specially identified areas of the city where property crimes are occurring or are predicted to occur.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Leadership Training

Revenue Offset:
$25,000.00

Total Supplemental Cost - $25,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520511	Local Training/Meeting	$25,000	$0	**$25,000**
	Total	**$25,000**	**$0**	**$25,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **1**

Please describe this request:

The Police Department would like to utilize asset forfeiture funds to provide specialized training to executive members of the department. This training will provide professional development/leadership training, focusing on problem solving skills at the community level, community engagement, leadership skills and problem solving/decision making skills.

The Police Department currently has newly-promoted Lieutenants who would benefit from executive training that would include best available management theory and practice, innovative solutions to organizational problems and discussion of important issues in managing public service organizations.

How does this item affect your current service levels?

This training would allow the department to create a succession plan within the department. Currently there are supervisory and command personnel who are eligible and will be retiring in the future; therefore, it is necessary to train and evaluate potential and current leaders within the department.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Policy Management Software

Revenue Offset:
$9,700.00

Total Supplemental Cost - $9,700

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services	$9,700	$0	**$9,700**
	Total	**$9,700**	**$0**	**$9,700**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **2**

Please describe this request:

The Police Department purchased a program/service to assist with distributing, managing and archiving the policies of the department. The software also assists the department with chain of command workflows and audit trails. The system connects policies to training courses, accreditation standards and forms and provides audit trails for greater accountability. A mobile application included with the subscription places secure and crucial information in the hands of employees and a full-text search feature simplifies and speeds access to up-to-date versions of policies while on the go. These requested funds will pay for the annual update fee associated with this service.

How does this item affect your current service levels?

This program reduces the manpower hours needed to rewrite, review and update the policies and helps the department maintain industry standards of conduct and service to the public now and in the future. This is the only product authorized to work with the police department's accreditation organization and helps ensure compliance using gap analysis and intuitive tracking. Funds are needed for the annual update fee.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

PSAB Storage Lockers

Revenue Offset:
$35,000.00

Total Supplemental Cost - $35,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530019	Operational Supplies/Equipment	$35,000	$0	**$35,000**
	Total	**$35,000**	**$0**	**$35,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **1**

Please describe this request:

The intent of this request is to provide equipment storage space for patrol officers in the lower parking garage at PSAB. The current storage system is open to the elements, animals, and possible theft. Providing safe, secure, and protected storage space for patrol officers will allow them to quickly and efficiently load/unload their patrol vehicles. The storage space would resemble the current lockers utilized at the new north station.

How does this item affect your current service levels?

New storage would allow officers the ability to store patrol equipment securely. The current storage system is open shelves that are exposed to wind, dirt, water, animals, and insects. Over the last 12 years, officers using the current storage system of open shelves have lost Police equipment and have had items ruined/destroyed by the elements. Having the ability to secure Police equipment in secure lockers will save money by reducing the time it takes officers to load and unload their patrol vehicles and replacing damaged/lost equipment.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Federal Forfeiture Supplemental Request
Supplemental Number: 7520-01

Replacement Storage Bins

Revenue Offset:
$5,000.00

Total Supplemental Cost - $5,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530019	Operational Supplies/Equipment	$5,000	$0	**$5,000**
	Total	**$5,000**	**$0**	**$5,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **2**

Please describe this request:

This request is to provide funding for the purchase of foam/plastic composite boxes/bins for use in the property freezer.

How does this item affect your current service levels?

The current boxes in the property room freezer area are cardboard sealed with tape. These boxes are not designed for long-term freezer use. The cardboard boxes are showing signs of wear such as bottoms falling out and tears in the handles. These issues could compromise evidence within the box. Current statutes dictate that most of the evidence in the freezer will need to be held for 50 or more years. The foam/plastic composite boxes are designed for long-term freezer use and will be custom made to fit in existing shelving.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Federal Forfeiture Supplemental Request
Supplemental Number: 7520-07

Criminal Investigation Training and Equipment

Revenue Offset:
$18,700.00

Total Supplemental Cost - $18,700

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520511	Local Training/Meeting	$12,500	$0	**$12,500**
530019	Operational Supplies/Equipment	$6,200	$0	**$6,200**
	Total	**$18,700**	**$0**	**$18,700**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **3**

Please describe this request:

This request is for a portable, generator power balloon lighting system, to be utilized by the criminal investigations team. It is often the case that large scenes are spread out in low-lit and dark areas. It is extremely important for these scenes to be examined, investigated, and processed to the best of our abilities. Lack of light can cause issues with accomplishing this and typical lighting systems often cast shadows and are singular-directional. The balloon light provides shadow-free, 360-degree superior lighting. This will help to process scenes effectively, completely, and in a more timely manner. The result will be a better investigation, and the area returned to public use much more quickly. Additional funding is being requested to cover training needs in the Criminal Investigation Section in order to send newer detectives to required training. Training needs include Advanced Forensic Interviewing Techniques, Arson Investigations, Basic Traffic Investigator School and Electronic Forensic Examination Techniques, to name a few.

How does this item affect your current service levels?

The balloon light will help to process scenes effectively, completely, and in a more timely manner. The result will be a better investigation, and the area returned to public use much more quickly.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Federal Forfeiture Supplemental Request
Supplemental Number: 7520-02

Investigative Equipment

Revenue Offset:
$65,000.00

Total Supplemental Cost - $65,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
542001	Electronic Equipment	$65,000	$0	**$65,000**
	Total	**$65,000**	**$0**	**$65,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **4**

Please describe this request:

Investigative equipment is requested to analyze chemicals in the field. Field analysis equipment is highly reliable and accurate and analyzes samples using the same technology and science as devices used in forensic laboratories for confirmatory drug testing. Results can be used to establish probable cause in the field, and in court, without the necessity of a confirmatory laboratory chemical analysis.

How does this item affect your current service levels?

Field equipment is being used as a tool to:
•Easily establish the identity of suspected drugs in the field
•Speed up the process of drug identification
•Improve officer safety
•Aid in the documentation of drug evidence such as the chain of custody
•Establish probable cause
•Reduce backlogs relating to laboratory analysis of suspected drugs
•Aid in the resolution of cases at an earlier stage
•Save money

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Federal Forfeiture Supplemental Request
Supplemental Number: 7520-05

Interactive Firearms Training Simulator

Revenue Offset:
$45,000.00

Total Supplemental Cost - $45,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
542006	Other Equipment	$45,000	$0	**$45,000**
	Total	**$45,000**	**$0**	**$45,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **5**

Please describe this request:

Arizona Peace Officers Standards and Training (AZPOST) is the governing Board that establishes minimum standards for officer mandatory training and certification. AZPOST requires all officers to qualify annually with a firearms simulator to measure their judgement in deadly and non-deadly encounters. An interactive training simulator that is used to assess officer judgement to deadly force encounters and non-lethal decision making is essential. The new Pinnacle Peak Police building has a large training room and secure storage area designated for this training tool.

The purchase of a new interactive training simulator will allow all officers the ability to train and demonstrate their proficiency in deadly and non-deadly encounters, and maintain their peace officer certification as required by AZPOST. Currently, our Range 3000-XP4 training simulator system (housed at the main police station) is 14 years old and out of warranty for repairs and replacement of parts/accessories. On several occasions, our training staff has had to temporarily fix or modify the current system to keep it functioning at the basic level and spend time locating replacement parts for the system which are becoming more expensive and harder to find.

How does this item affect your current service levels?

A new interactive training simulator at the new north police station will enhance training in the use of deadly and non-deadly force encounters and satisfy the certification standards required by AZPOST. The new system will be smaller, portable and more sophisticated for easy set-up/storage and provide enhanced training for our personnel. The new system will also have a 5 to 10 year warranty (depending on the system/company) to minimize required maintenance, cost and associated work time for training staff.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Federal Forfeiture Supplemental Request
Supplemental Number: 7520-04

SWAT Weapons

Total Supplemental Cost - $13,500

Revenue Offset:
$13,500.00

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
532502	Weapons and Accessories	$13,500	$0	**$13,500**
	Total	**$13,500**	**$0**	**$13,500**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **6**

Please describe this request:

This request is to purchase ten (10) additional SWAT 1911 style pistols. This would sustain a transition which was started in December 2017. This is the standard pistol which is now being issued to SWAT team members and K9 officers. This pistol has multiple integrated safety design features, which are beneficial to SWAT/K9 operations. These officers are required to perform tasks which are not integral to normal patrol officers and require manipulation of both hands simultaneously. This pistol is beneficial to the assigned type of work. The initial purchase in December 2017 outfitted the current team members. However, there will soon be need to purchase more in the event of additional officers being assigned to these duties, or an officer involved shooting investigation.

How does this item affect your current service levels?

The purchase of ten (10) additional pistols would provide a surplus necessary to maintain operational capabilities in the above listed scenarios.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Federal Forfeiture Supplemental Request
Supplemental Number: 7520-03

Furniture Replacement

Revenue Offset:
$50,000.00

Total Supplemental Cost - $50,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530016	Office Equipment & Furniture	$50,000	$0	**$50,000**
	Total	**$50,000**	**$0**	**$50,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **7**

Please describe this request:

This request is the first phase to purchase new chairs for the Police Department located at the Public Safety and Administration Building. Chairs in conference rooms, briefing rooms and workstations are over 10 years old and experiencing increasing issues including failure of adjustable components, worn out padding and poor ergonomics due to aging equipment. Chairs throughout the building require replacement at this time. Replacement of office chairs will be completed through a multi-year process.

How does this item affect your current service levels?

Police employees spend a large amount of their shifts seated. Conference and briefing rooms are used frequently on a 24/7 basis. Providing quality chairs for employees allows them to perform their jobs and reduces disruption caused by poor ergonomics and limited back support.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Federal Forfeiture Supplemental Request
Supplemental Number: 7520-06

Mobile Alarm System

Revenue Offset:
$4,500.00

Total Supplemental Cost - $4,500

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530019	Operational Supplies/Equipment	$4,500	$0	**$4,500**
	Total	**$4,500**	**$0**	**$4,500**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **8**

Please describe this request:

The request is for a mobile alarm unit which can be used in a myriad of different investigations, including burglaries, thefts, victim/witness protection, etc. This device allows a mobile alarm that sends immediate notification through cell phone and police radio.

How does this item affect your current service levels?

One mobile alarm was purchased in 2017 and has proven to be a great asset. It has been identified that a second unit would be beneficial, as the department is currently limited to one location for deployment.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Federal Forfeiture Supplemental Request
Supplemental Number: 7520-08

Law Enforcement Technology Equipment

Revenue Offset:
$21,000.00

Total Supplemental Cost - $21,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530028	Electronic Supplies/Equipment	$21,000	$0	**$21,000**
	Total	**$21,000**	**$0**	**$21,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **9**

Please describe this request:

The Peoria Police Department would like to establish and utilize an FAA approved Unmanned Aerial Vehicles (UAVs) program. The implementation of UAVs, more commonly known as drones, will provide a variety of benefits. With the use of a drone, a bird's eye view of crimes scenes is possible in cases when otherwise access would be difficult.

How does this item affect your current service levels?

A significant benefit of UAVs is their ability to get to places where it would be costly or dangerous for humans to go. That includes going high in the air above buildings or trees. On search and rescue missions the Peoria Police Department would be able to get a bird's eye view of the situation without having to contact another agency. Drones equipped with telepresence technology can enhance hostage negotiations.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Federal Forfeiture Supplemental Request
Supplemental Number: 7520-09

All-Terrain Utility Vehicle

Revenue Offset:
$16,000.00

Total Supplemental Cost - $16,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
542505	Other Vehicles	$16,000	$0	**$16,000**
	Total	**$16,000**	**$0**	**$16,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Police
Department Priority **10**

Please describe this request:

An all-terrain utility vehicle is needed to assist the department with investigations in remote desert locations in the northern portion of the City. Due to its smaller size and durability, it is useful and effective in situations where a larger four wheel vehicle cannot access due to size. This vehicle allows officers and detective to access remote locations quickly and bring needed equipment.

How does this item affect your current service levels?

This addition to the fleet will assist the department in maintaining our current service level in areas where our vehicles cannot access due to size and terrain.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE?

Which Council goal does this relate to? B. Enhance our Current Services

Federal Forfeiture Supplemental Request
Supplemental Number: 7520-10

Carryover Request - Professional Development - COPPS MOU

Total Carryover Cost - $25,000

Account Number	Description	One-Time Costs	Program
520511	Local Training/Meeting	**$25,000**	
	Total	**$25,000**	

Please Describe this Request:

Per the current negotiated COPPS (City of Peoria Police Supervisors) MOU, each employee is entitled to $1,000 in Professional Development, effective with the adoption of the FY18 budget. There are 25 employees eligible for this benefit. Funds are available over the life of the MOU, thus unused funds are being requested for carryover.

What service does this relate to?

This will provide professional development training for Sergeants as negotiated per the current MOU.

Why is this Carryover unable to be completed this year?

Funds are available to members throughout the life of the MOU (FY18-FY21).

What Supplemental number/name does this relate to?

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Carryover Request - Police Officer Recruitment Strategy

Total Carryover Cost - $25,000

Account Number	Description	One-Time Costs	Program
510000	Salaries and Wages-Regular	**$25,000**	
	Total	**$25,000**	

Please Describe this Request:

The FY18 budget provided funds to address the current challenges of recruiting qualified applicants for the job of police officer. In this highly competitive law enforcement recruiting environment, additional resources will help extend our reach with respect to potential candidate pools to ensure applicants are being attracted from diverse populations, that the best quality candidates are found, and the City maintains its competitive edge.

What service does this relate to?

Funding will allow the department to leverage efforts to attract and engage currently untapped sources of quality applicants, including both entry level and lateral candidates.

Why is this Carryover unable to be completed this year?

While significant hiring progress has been made, candidates are still being sought for the position of police officer. All funds were not able to be expended this fiscal year and carryover is requested.

What Supplemental number/name does this relate to?

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

FIRE-MEDICAL DEPARTMENT

PEORIA
ARIZONA

Department Spotlight

FIRE-MEDICAL DEPARTMENT MISSION

The Peoria Fire-Medical Department is committed to protecting and caring for our neighbors, our guests, and each other while maintaining the community's trust and respect through superior life safety services.

DEPARTMENT OVERVIEW

Administration

The Administration Division provides overall leadership and support to the department including strategic planning, budget/financial management, grant administration, personnel and payroll, contract administration and community relations in order to ensure the efficient daily operations of the Fire-Medical Department.

Fire Prevention

The Fire Prevention Division provides inspection services, plan review, issuance of permits, fire code enforcement, fire cause investigations, internal safety investigations and citizen safety awareness programs.

Support Services

The Support Services Division is responsible for facility and equipment maintenance and repair. These include fire apparatus, support services and administrative staff fleet, computer-aided dispatch coordination and database maintenance, capital construction, fleet services and allied equipment purchasing.

Key Outcome Measures
Fire-Medical Department

- Emergency response time from dispatch to arrival for: Fire Suppression, Emergency Medical Services (ALS & BLS), Rescue, Hazmat
- Inspections, both new construction and annual, to help prevent in fire loss
- Number of citizens and individuals receiving services from the Public Educator
- Percent of citizens rating Peoria's Fire – Medical Department as good or excellent

Emergency Medical Services

The Emergency Medical Services and Ambulance Operations Divisions manages the emergency medical supply acquisition, emergency medical services training, maintaining certification requirements, emergency ambulance transportation coordination, the deployment of city operated emergency ambulance services, and emergency ambulance transportation contracts with outside vendors. They also coordinate the response activities for the Low Acuity Response Unit, and the Community Paramedicine

Program. Additionally, the public fire education, public information services, and all community relations events are coordinated through this division.

Training

The Training Division is responsible for the coordination of fire suppression and rescue training, employee professional development and continuing education, in addition to supervisory and managerial development to all field personnel.

Emergency Management

The Emergency Management Division directs emergency preparedness, homeland security programming, maintaining contracts with Maricopa County and the State in the area of Emergency Management, conducting yearly emergency drills with City staff to improve citywide preparedness, maintaining mandatory National Incident Management System (NIMS) training records for all employees, as well as providing workplace safety training and review for City staff.

Operations

The Operations Division provides fire protection, emergency medical service delivery, technical rescue, and hazardous material emergency responses. The Operations Division currently staffs eight front-line fire engines, three reserve fire engines, two ladder trucks with fire support and technical rescue capabilities (i.e. swift water, trench, confined space and high angle rescue), two ladder tenders, one Technical Rescue support truck, two brush trucks, one Hazardous Materials Technical Rescue truck, two Battalion Command vehicles, one fireboat, and one 6x6 Utility Terrain Vehicle.

Ambulance Operations

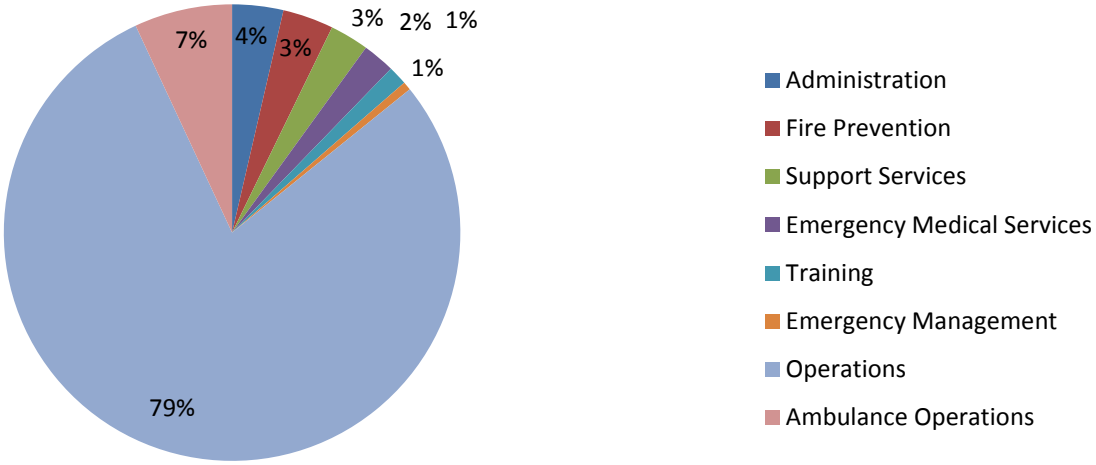
The Ambulance Operations Division is responsible for the operation of two full-time emergency response ambulances capable of transporting patients. They are also responsible for the medical billing for all patients transported to area medical facilities.

Cost of Service Breakdown – Fire-Medical Department

Division Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Administration	7.00	$945,009	$69,776	$157,524	$1,172,309
Fire Prevention	8.00	$951,696	$20,923	$192,518	$1,165,137
Support Services	4.00	$387,180	$377,454	$128,203	$892,837
Emergency Medical Services	3.00	$424,667	$73,971	$239,155	$737,793
Training	1.00	$232,530	$155,876	$47,657	$436,063
Emergency Management	0.50	$57,818	$34,991	$102,297	$195,106
Operations	155.00	$22,385,036	$1,668,563	$1,488,481	$25,542,080
Ambulance Operations	16.00	$1,617,762	$571,185	$59,814	$2,248,761
TOTAL	**194.50**	**$27,001,698**	**$2,972,739**	**$2,415,649**	**$32,390,086**

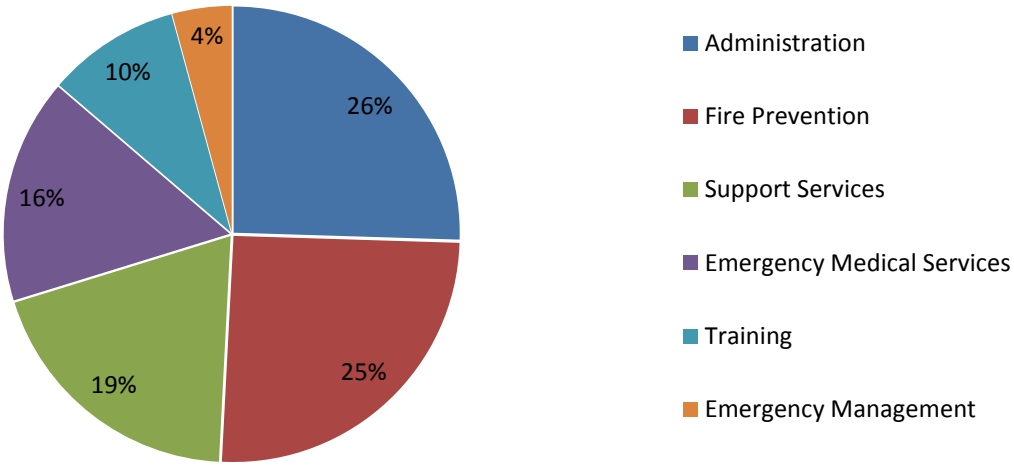
The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

Fire-Medical Department
Budget Allocation



Total Budget: $32,390,086

Fire-Medical Department
Administration, Management & Support
Budget Allocation



Total Budget: $4,599,245

Performance Report

FIRE-MEDICAL DEPARTMENT

The Fire-Medical Department uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Community Building	Provide a safeguard for the community through proactive fire prevention, public education programs and community awareness through social media outreach	Inspect 100% of occupied businesses annually	72%	85%	90%	100%
		Fire plan review average turnaround time (days)	11.7	10.03	10	9
		Increase users of Fire's Social Media, e.g. Facebook, Twitter & Instagram	3,267	19,123	22,000	25,000
	Provide the citizens of Peoria with effective and efficient all hazards response to ensure long-term sustainment of all services	Total response time of 1st arriving unit for ALS incident is 7:00 minutes or less from time of call 90% of the time	80%	73%	75%	90%
		Total response time of 1st arriving unit for BLS incident is 7:00 minutes or less from time of call 90% of the time	71.7%	69%	73%	90%
		Total response time of 1st arriving unit for fire suppression incident is 7:00 minutes or less from time of call 90% of the time	69%	68%	70%	90%
		Total response time of an ambulance is less than 10:00 minutes from time of call 90% of the time	N/A	77%	79%	90%
		Ensure operations fleet is in service 98% of total service hours annually	98.3%	98.5%	98%	>98%

Fire-Medical

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$21,220,901	$23,719,761	**$27,076,089**	$26,924,033	**$30,302,499**	**11.92%**
Contractual Services	$4,146,132	$4,374,513	**$4,880,027**	$4,601,874	**$4,731,348**	**-3.05%**
Commodities	$833,939	$967,425	**$657,324**	$582,876	**$1,332,563**	**102.73%**
Capital Outlay	$233,523	$370,923	**$0**	$0	**$0**	**NA**
Total :	$26,434,495	$29,432,622	**$32,613,440**	$32,108,783	**$36,366,410**	**11.51%**
Expenditures by Division						
Fire Admin	$547,548	$591,912	**$1,177,260**	$1,177,260	**$1,304,222**	**10.78%**
Fire Prevention	$1,145,726	$1,269,512	**$1,165,137**	$1,165,137	**$1,115,553**	**-4.26%**
Fire Support Services	$675,742	$670,634	**$892,837**	$892,837	**$876,803**	**-1.80%**
Emergency Medical Services	$725,659	$813,463	**$737,793**	$737,793	**$1,518,499**	**105.82%**
Fire Training	$867,881	$593,076	**$436,063**	$436,063	**$435,843**	**-0.05%**
Emergency Management	$188,585	$182,413	**$195,106**	$195,106	**$188,572**	**-3.35%**
Fire Operations	$22,024,279	$23,837,242	**$25,555,044**	$25,555,044	**$26,986,078**	**5.60%**
Ambulance Operations	$201,726	$1,433,239	**$2,307,119**	$1,884,273	**$3,919,840**	**69.90%**
Homeland Security Grant	$32,049	$20,731	**$114,481**	$44,270	**$0**	**-100.00%**
Vol Firefighter Pension Trust	$20,400	$20,400	**$30,600**	$21,000	**$21,000**	**-31.37%**
Citizen Donations-Fire	$4,900	$0	**$2,000**	$0	**$0**	**-100.00%**
Total :	$26,434,495	$29,432,622	**$32,613,440**	$32,108,783	**$36,366,410**	**11.51%**
Staffing by Division						
Fire Admin	3.00	7.00	**7.00**	7.00	**8.00**	**14.29%**
Fire Prevention	9.00	8.00	**8.00**	8.00	**8.00**	**0.00%**
Fire Support Services	5.00	4.00	**4.00**	4.00	**4.00**	**0.00%**
Emergency Medical Services	4.00	3.00	**3.00**	3.00	**3.00**	**0.00%**
Fire Training	2.00	1.00	**1.00**	1.00	**1.00**	**0.00%**
Emergency Management	0.50	0.50	**0.50**	0.50	**0.50**	**0.00%**
Fire Operations	155.00	155.00	**155.00**	155.00	**155.00**	**0.00%**
Ambulance Operations	16.00	16.00	**16.00**	16.00	**32.00**	**100.00%**
Total :	194.50	194.50	**194.50**	194.50	**211.50**	**8.74%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Fire-Medical								
General Fund								
1000 - 1200	**Fire Admin**							
	Deputy Fire Chief	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire and Life Safety Educ Coordinator	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire Chief	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Information Officer	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
		3.00	7.00	7.00	*0.00*	**7.00**	*1.00*	**8.00**
1000 - 1210	**Fire Prevention**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Fire Chief	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire Prevention Inspector	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Fire Prevention Inspector Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Plans Examiner II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire and Life Safety Educ Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		9.00	8.00	8.00	*0.00*	**8.00**	*0.00*	**8.00**
1000 - 1220	**Fire Support Services**							
	Automotive Technician II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Fire Physical Resources Spvsr	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Automotive Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
1000 - 1230	**Emergency Medical Services**							
	Administrative Assistant I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Fire Chief	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	EMS Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Information Officer	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		4.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
1000 - 1240	**Fire Training**							
	Fire Captain	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Fire Chief	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
1000 - 1250	**Emergency Management**							
	Emergency Management & Safety Coo	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
		0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
1000 - 1260	**Fire Operations**							
	Deputy Fire Chief	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fire Battalion Chief	6.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Fire Battalion Support Officer	5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Fire Captain	33.00	33.00	33.00	*0.00*	**33.00**	*0.00*	**33.00**
	Fire Engineer	32.00	32.00	32.00	*0.00*	**32.00**	*0.00*	**32.00**
	Firefighter	78.00	78.00	78.00	*0.00*	**78.00**	*0.00*	**78.00**
		155.00	155.00	155.00	*0.00*	**155.00**	*0.00*	**155.00**
1000 - 1270	**Ambulance Operations**							
	Fire Captain	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Firefighter	14.00	14.00	14.00	*0.00*	**14.00**	*14.00*	**28.00**
	Medical Billing Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Automotive Technician II	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
	Medical Billing Supervisor	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
		16.00	16.00	16.00	*0.00*	**16.00**	*16.00*	**32.00**
	Fire-Medical Totals:	**194.50**	**194.50**	**194.50**	***0.00***	**194.50**	***17.00***	**211.50**

City of Peoria
Summary of Recommended Supplemental Request

Fire-Medical

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
1230 - 02	Emergency Medical Services	Cardiac Monitor - Replacement		$720,000	$0	**$720,000**	
1270 - 01	Ambulance Operations	Ambulance Rescue Phase II	16.00	$110,000	$1,553,180	**$1,663,180**	$1,663,180
1230 - 04	Emergency Medical Services	Paramedic Training		$132,680	$51,840	**$184,520**	
1260 - 01	Fire Operations	Firefighter Personal Protective Equipment		$73,000	$0	**$73,000**	
1200 - 02	Fire Admin	Residential Lockbox Program		$0	$5,000	**$5,000**	$5,000
		Total - General Fund	**16.00**	**$1,035,680**	**$1,610,020**	**$2,645,700**	$1,668,180
Vol Firefighter Pension Trust Fund							
8000 - 01	Vol Firefighter Pension Trust	Volunteer Firefighter Pension Fund		$10,000	$0	**$10,000**	
		Total - Vol Firefighter Pension Trust Fund	**0.00**	**$10,000**	**$0**	**$10,000**	
		Total - Fire-Medical	***16.00***	***$1,045,680***	***$1,610,020***	***$2,655,700***	***$1,668,180***

PEORIA
ARIZONA

Cardiac Monitor - Replacement

Revenue Offset:

Total Supplemental Cost - $720,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
524007	Non-Office Eqt & Tools R & M	$120,000	$0	**$120,000**
530011	Medical Supplies & Equipment	$600,000	$0	**$600,000**
	Total	**$720,000**	**$0**	**$720,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Fire-Medical
Department Priority **1**

Please describe this request:

Our current cardiac monitor vendor is no longer able to repair or replace the cardiac monitors and related accessories. If a monitor stops working it will not be able to be repaired or replaced which will leave the department short of a vital piece of life saving equipment. The entire inventory of monitors needs to be replaced. The cost provided includes a 1 year manufacturer warranty and a 4 year extended warranty.

How does this item affect your current service levels?

Cardiac Monitors are essential for the delivery of ALS services. The current vendor is no longer able to supply monitors, supplies or parts for our current monitors, necessitating the change.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Admin Assistant II - Classified

Revenue Offset:

Total Supplemental Cost - $0

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for Administrative Assistant II -	$0	$59,883	**$59,883**
520510	Overnight Travel	$0	($5,000)	**($5,000)**
520511	Local Training/Meeting	$0	($5,000)	**($5,000)**
521002	Empl Prof Membshp Dues	$50	$50	**$100**
525601	Direct Svc Chgs-Fleet Fuel	$0	($34,000)	**($34,000)**
525701	Replacement Cost	$0	$192	**$192**
530001	Office and General Supplies	$0	($2,500)	**($2,500)**
530001	Office and General Supplies	$0	($2,500)	**($2,500)**
530003	Desktop All-In-One Computer	$1,150	$0	**$1,150**
530003	Printer	$300	$0	**$300**
530006	Postage and Shipping	$0	($1,000)	**($1,000)**
530009	Wearing Apparel-General	$25	$25	**$50**
530021	Software	$600	$0	**$600**
530023	Safety Supplies & Equipment	($2,450)	($150)	**($2,600)**
530028	Electronic Supplies/Equipment	$0	($10,000)	**($10,000)**
530028	Telephone 5-line color w/speaker	$325	$0	**$325**
	Total	**$0**	**$0**	**$0**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Fire-Medical
Department Priority **2**

Please describe this request:

The new administrative assistant will support three Deputy Fire Chiefs and a Supervisor that manage six divisions: EMS, Ambulance Operation, Administration, Operations, Training, and Support Services. With the additional field personnel added over the years for Low-Acuity Units, Ambos/Rescues, Lake staffing, etc., the previous admin support has been reassigned to other duties. These management positions were supported by the current Management Assistant, who is now tasked full-time with HR duties, Payroll, Telestaff management, performance appraisal management and tracking, and PAF creation.

How does this item affect your current service levels?

The new Admin will free up time for the three Deputy Fire Chiefs, a Training Captain, an EMS Captain and the Support Services Supervisor to concentrate more on management duties and less on administrative duties. This new position will also be tasked with the department's financial activities and become the liaison to the Finance Department. These duties were moved from the Management Assistant to the Management Analyst, but the department needs more time dedicated to the processing of invoices/procards so vendors are being paid in a timely matter.

Does this supplemental affect other departments?

Yes. The position will be the liaison to the Finance Department and significantly reduce delays in the financial processing for the two departments.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? B. Enhance our Current Services

Fire Admin Supplemental Request
Supplemental Number: 1200-01

Ambulance Rescue Phase II

Revenue Offset:
$1,663,180.00

Total Supplemental Cost - $1,663,180

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for 1 Medical Billing Supervisor	$0	$95,256	**$95,256**
510000	Salary/Benefits for 8 Paramedics and 6 EMTs	$0	$1,228,000	**$1,228,000**
510000	Salary/Benefits for 1 Mechanic	$0	$65,860	**$65,860**
520004	Medical Exams & Services	$0	$11,200	**$11,200**
520010	Bank Service Charges	$0	$1,000	**$1,000**
520030	Regulatory Permits	$0	$850	**$850**
520099	Other Professional Services	$100,000	($84,000)	**$16,000**
520511	Local Training/Meeting	$0	$3,000	**$3,000**
521003	City Membership Dues	$0	$1,000	**$1,000**
523510	Telecomm Svc, Lease/Rentals	$0	$7,200	**$7,200**
524001	Motor Vehicle R & M	$0	$20,000	**$20,000**
524007	Non-Office Eqt & Tools R & M	$0	$1,000	**$1,000**
525008	Computer Software Supp & Maint	$0	$10,000	**$10,000**
525501	Svc Charges-Insurance Reserve	$0	$20,954	**$20,954**
525504	Svc Charges-IT Operations	$0	$7,582	**$7,582**
525600	Direct Svc Chgs-Fleet Maintenance	$0	$500	**$500**
525601	Direct Svc Chgs-Fleet Fuel	$0	$16,000	**$16,000**
525701	Svc Chg-PC Replacement	$0	$109	**$109**
525703	Svc Chg-Existing Vehicle Repl	$0	$31,169	**$31,169**
530001	Office and General Supplies	$0	$2,000	**$2,000**
530003	Computer Hardware	$0	$1,000	**$1,000**
530011	Medical Supplies & Equipment	$0	$105,000	**$105,000**
530021	Computer Software	$10,000	$0	**$10,000**
530502	Motor Vehicle-Tires	$0	$1,000	**$1,000**
530503	Motor Veh-Parts/Batteries/Acc	$0	$1,500	**$1,500**
531001	Unleaded Gasoline	$0	$1,000	**$1,000**
531002	Diesel	$0	$5,000	**$5,000**
	Total	**$110,000**	**$1,553,180**	**$1,663,180**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Fire-Medical
Department Priority **3**

Please describe this request:

In January, 2017, the City of Peoria began the initial phase of ambulance operations with two full-time ambulances and a reserve. In March 2018, the City Council approved funding for implementation of Phase II of ambulance services. This supplemental request will provide funding for Phase II, which will include two full-time staffed ambulances and one non-staffed reserve ambulance to be operated by the city. Operations are expected to begin in the spring of 2019.

How does this item affect your current service levels?

Ambulance Rescue Phase II

This addition to the ambulance services will enhance our current level of service and allow for better response capabilities to expanded areas of the city, thus improving response times and customer service to our residents.

Does this supplemental affect other departments?

The medical billing would involve Finance from a cash receipt and auditing function, and Information Technology for software implementation.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 16.00

Which Council goal does this relate to? B. Enhance our Current Services

Paramedic Training

Revenue Offset:

Total Supplemental Cost - $184,520

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$0	$48,000	**$48,000**
510200	Wages-Overtime	$85,000	$0	**$85,000**
510200	Wages-Overtime	$0	$3,840	**$3,840**
520511	Local Training/Meeting	$42,080	$0	**$42,080**
530002	Books/Periodicals/Subscript	$5,600	$0	**$5,600**
	Total	**$132,680**	**$51,840**	**$184,520**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Fire-Medical
Department Priority **4**

Please describe this request:

This is a supplemental request to provide paramedic training for 14 members. Current and anticipated attrition of paramedics due to supervisory promotions or retirements has left the department short on paramedics and with no ability to efficiently provide ALS Services. The training will allow the department to have sufficient levels of paramedic staffing.

How does this item affect your current service levels?

Due to attrition of paramedics, we have no paramedic trained staff in our rover pool. This causes the need for backfilling with overtime paramedics. We forecast that a total of 14 trained paramedics will be needed over the next year to maintain appropriate paramedic staffing level. The addition of paramedics to the rover pool will reduce the overtime cost needed to backfill when short a paramedic.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Emergency Medical Services Supplemental Request
Supplemental Number: 1230-04

Firefighter Personal Protective Equipment

Revenue Offset:

Total Supplemental Cost - $73,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530010	Wearing Apparel-Safety	$73,000	$0	**$73,000**
	Total	**$73,000**	**$0**	**$73,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Fire-Medical
Department Priority **5**

Please describe this request:

With the additional Personal Protective Equipment (PPE) outlined in this supplemental request (helmets, boots, suspenders, hoods), every firefighter will now have two complete sets of protective equipment. This will allow a contaminated set of turnouts to be cleaned, while allowing the firefighter to have a clean set for use while on duty. The purchase of six (6) Extracting Machines and six (6) Dryers outfit fire stations 2, 3, 4, 5, 6 & 7 with the proper equipment to launder their PPE after every incident in which they are contaminated, and save the department the time and expense of having them laundered by a third party vendor due to lack of available time by our Support Services division.

How does this item affect your current service levels?

This will allow our Firefighters to work in a much healthier environment.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Fire Operations Supplemental Request
Supplemental Number: 1260-01

Residential Lockbox Program

Revenue Offset:
$5,000.00

Total Supplemental Cost - $5,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522099	Community Promotions	$0	$5,000	**$5,000**
	Total	**$0**	**$5,000**	**$5,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Fire-Medical
Department Priority **10**

Please describe this request:

Each year the Fire-Medical Department spends $5,000 on residential lockboxes. Citizens purchase the lockboxes from the department at cost and the Fire and Life Safety Education Coordinator installs the lockbox on the citizen's home.

How does this item affect your current service levels?

This will allow for quicker purchase of lockboxes at the beginning of each fiscal year to avoid putting citizens on a waitlist to receive their lockbox.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Fire Admin Supplemental Request
Supplemental Number: 1200-02

Volunteer Firefighter Pension Fund

Revenue Offset:

Total Supplemental Cost - $10,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
640100	Transfer fr GF to VFFP (fund 8000)	$10,000	$0	**$10,000**
	Total	**$10,000**	**$0**	**$10,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Fire-Medical
Department Priority **1**

Please describe this request:

Currently, there are four remaining beneficiaries in the Volunteer Firefighter Pension (VFFP). The VFFP board is recommneding to continue the payments to the recipients after fund balance is depleted. The yearly payments are estimated to be $20,400. In FY2019, the fund would be depleted and would require an additional $10,000 to make the payments. The additional amount would be transferred from the General Fund to the VFFP fund each month as payments are made throughout FY2019.

How does this item affect your current service levels?

N/A

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Vol Firefighter Pension Trust Supplemental Request
Supplemental Number: 8000-01

OPERATIONS

PEORIA
ARIZONA

COMMUNITY SERVICES DEPARTMENT

PEORIA
ARIZONA

Department Spotlight

COMMUNITY SERVICES DEPARTMENT MISSION

Enriching the livability of Peoria through a connection to community, places and programs.

DEPARTMENT OVERVIEW

The Community Services Department provides residents and visitors alike with various recreational opportunities, including an array of recreation programs, city special events, neighborhood and community parks, open space and trails, year-round activities at the Peoria Sports Complex, two full-service Libraries, and unique arts and cultural experiences. The operation and management of these areas are fulfilled by the divisions outlined below.

Community Services Administration

Community Services Administration is directly responsible for the overall management, financial administration, human resources, employee recruitment guidance and support, technology administration, and strategic direction for the Parks, Recreation, Library, Arts and Cultural Services and Sports Facilities divisions, through the Business Services Division. The department also serves as liaison to multiple Boards and Commissions that advise the department and City Council in several key areas:

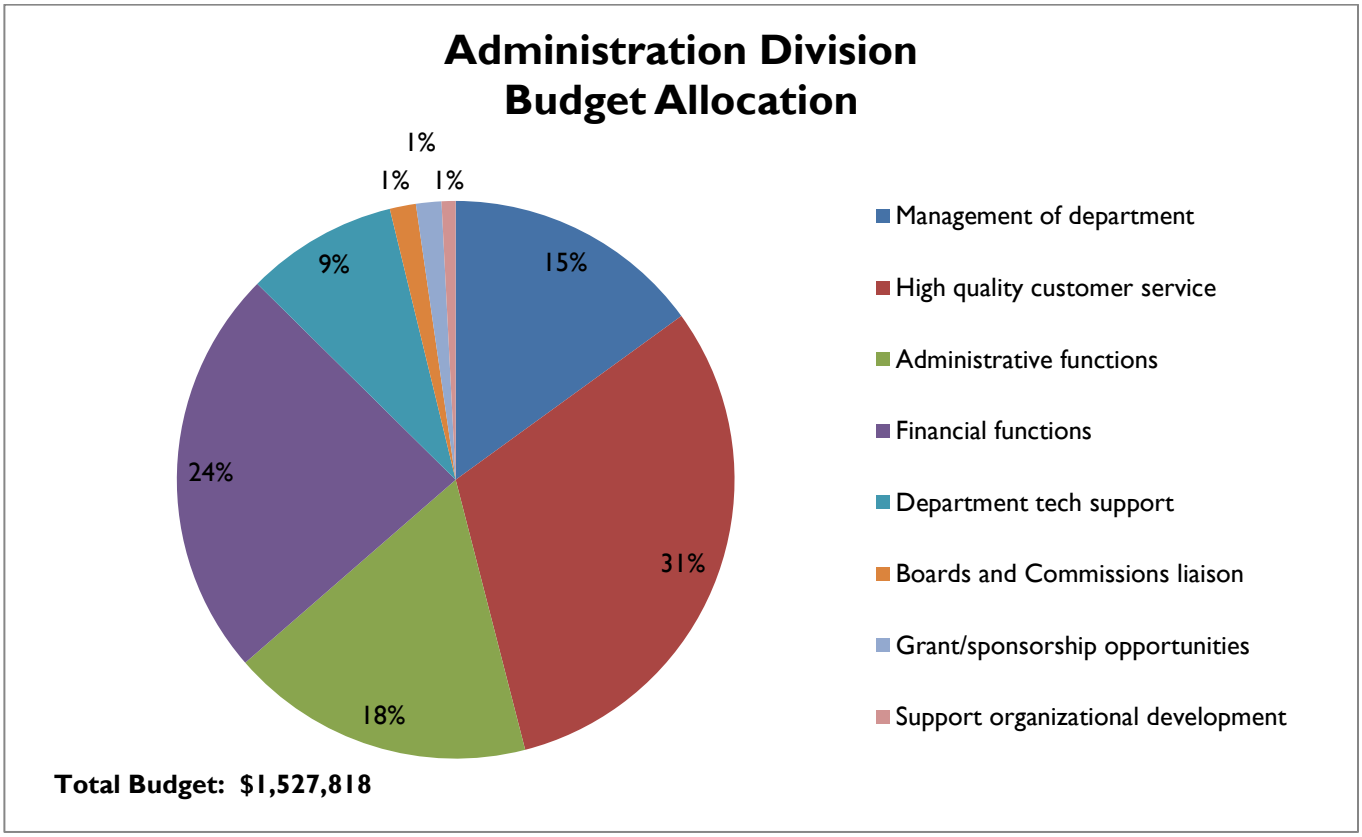
- Youth Advisory Board
- Parks and Recreation Board
- Library Advisory Board
- Veterans' Board
- Arts Commission

Key Outcome Measures
Community Services Department

- Overall satisfaction with parks, recreation and library services in Peoria
- % of residents rating the overall quality of Peoria's natural environment as good or excellent
- Total annual circulation per capita in Peoria's Library system
- # of registered participants and event attendees
- Cost recovery goals in Recreation Programs
- Art Gallery Visits

Cost of Service Breakdown – Community Services Administration					
Activity Description	**Allocated FTEs**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Service Charges**	**Total Cost of Service**
Management of department/divisions	0.79	$ 187,674	$ 15,419	$ 26,181	$ 229,274
High quality customer services	5.65	$ 387,488	$ 31,836	$ 54,055	$ 473,378
Administrative functions	2.31	$ 220,357	$ 18,104	$ 30,740	$ 269,201
Financial functions	3.08	$ 297,531	$ 24,445	$ 41,506	$ 363,482
Department technological support	0.90	$ 110,049	$ 9,042	$ 15,352	$ 134,442
Boards and Commission liaison	0.18	$ 18,940	$ 1,556	$ 2,642	$ 23,138
Grant/sponsorship opportunities	0.17	$ 18,421	$ 1,513	$ 2,570	$ 22,504
Support organizational development	0.08	$ 10,149	$ 834	$ 1,416	$ 12,399
TOTAL	**13.15**	**$1,250,608**	**$ 102,749**	**$ 174,461**	**$1,527,818**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Recreation Programs

The Recreation division is responsible for providing programs that offer unique and varied recreational experiences. The division seeks to offer activities that prove fun, safe, and cost effective. Programs are offered for all ages, and are located in parks, schools, private and public facilities throughout the community. The division is also responsible for daily operations of the Peoria Community Center and Rio Vista Recreation Center. In addition, this division includes planning and implementation of city-managed special events.

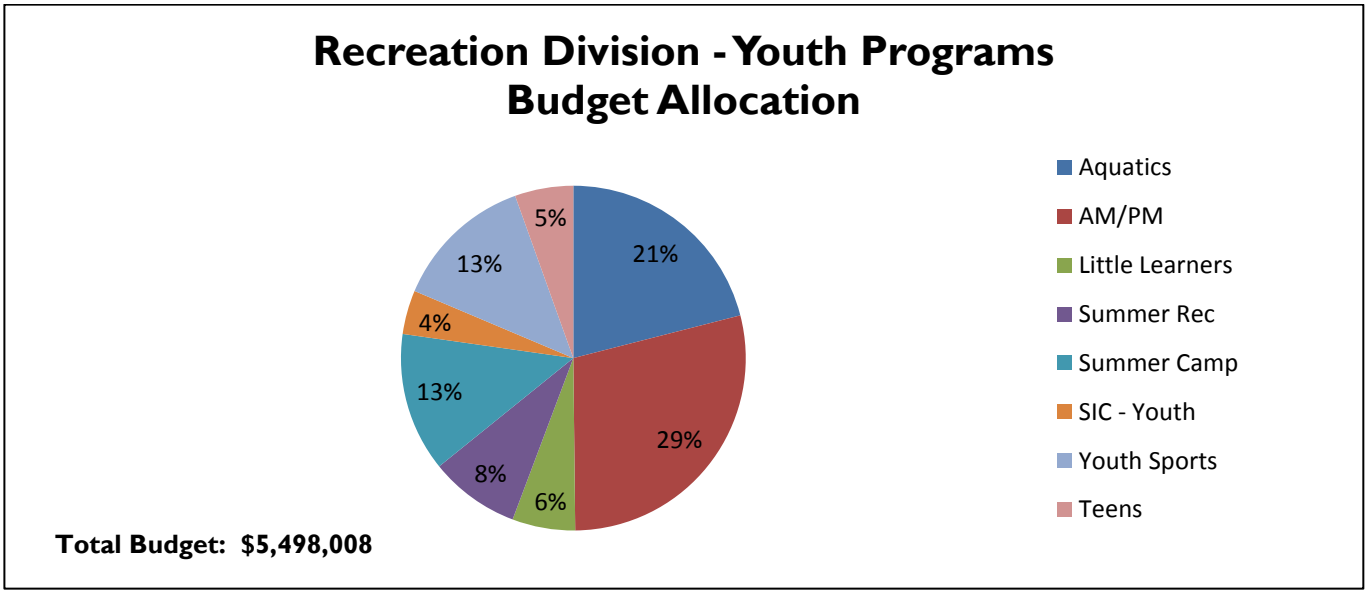
Youth Programs

Youth Programs include swimming lessons, swim and dive teams, pool maintenance, before and after school programs, kindergarten readiness year-round program, summer recreation options (both licensed and drop-in), youth special interest classes, youth sports and teen programs such as skate events, lunch box program and summer Step OUT. Recreation programming and leisure learning opportunities align with the Youth Master Plan.

Cost of Service Breakdown – Recreation – Youth Programs

Activity Description	Allocated FTEs	Personnel Costs	Non-Personnel Costs	Internal Service Charges	Total Cost of Service
Aquatics Program	17.53	$ 763,746	$ 299,357	$ 86,690	$ 1,149,793
AM/PM Program	29.52	$ 1,059,874	$ 442,438	$ 99,967	$ 1,602,279
Little Learners	5.02	$ 194,952	$ 77,157	$ 51,074	$ 323,183
Summer Recreation	6.91	$ 261,687	$ 156,228	$ 45,186	$ 463,101
Summer Camp	10.67	$ 435,604	$ 264,008	$ 14,545	$ 714,157
Special Interest Classes - Youth	1.49	$ 135,834	$ 73,299	$ 16,646	$ 225,779
Youth Sports	5.37	$ 322,067	$ 350,085	$ 47,577	$ 719,729
Teens	4.32	$ 197,869	$ 86,702	$ 15,416	$ 299,987
TOTAL	**80.82**	**$ 3,371,633**	**$ 1,749,274**	**$ 377,101**	**$ 5,498,008**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

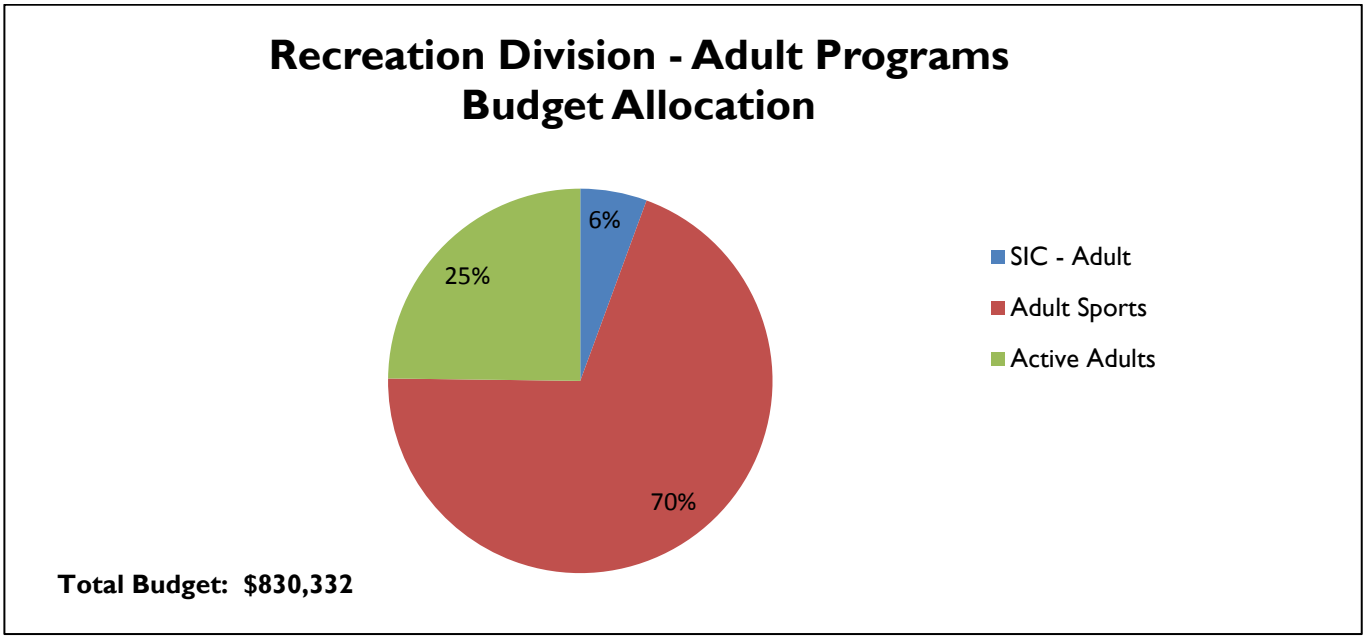


Adult Programs

Adult Recreation Programs include special interest classes geared towards adults, adult sports offerings such as softball leagues, indoor volleyball leagues and senior programs – trips, wellness classes, events at the community center and more.

Cost of Service Breakdown – Recreation – Adult Programs					
Activity Description	**Allocated FTEs**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Service Charges**	**Total Cost of Service**
Special Interest Classes - Adult	0.32	$ 34,056	$ 11,558	$ 932	$ 46,546
Adult Sports	8.25	$ 440,987	$ 126,581	$ 10,278	$ 577,846
Active Adult Programs	1.72	$ 135,398	$ 66,766	$ 3,776	$ 205,940
TOTAL	**10.29**	**$ 610,441**	**$ 204,905**	**$ 14,986**	**$ 830,332**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

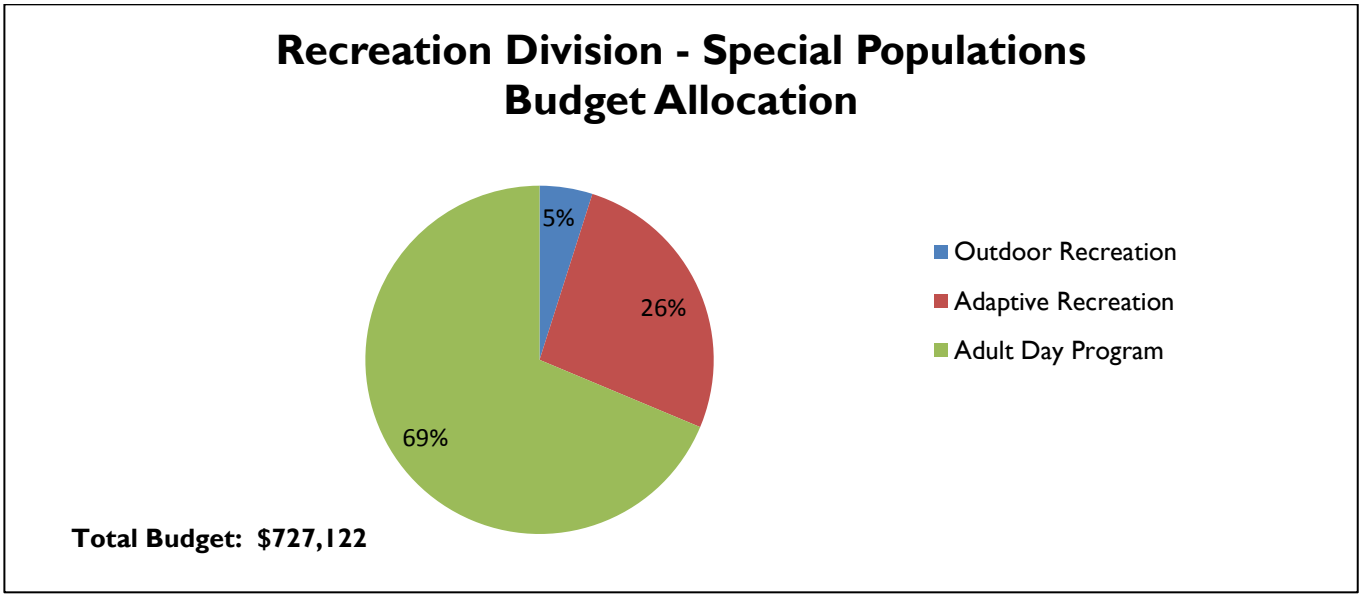


Special Populations

Recreation programs for special populations include outdoor recreation opportunities such as kayaking, scuba diving and geocaching. Other offerings include social opportunities for teens and adults with developmental disabilities and day treatment and training services.

Cost of Service Breakdown – Recreation – Special Populations					
Activity Description	**Allocated FTEs**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Service Charges**	**Total Cost of Service**
Outdoor Recreation	0.43	$ 27,872	$ 6,263	$ 1,560	$ 35,695
Adaptive Recreation	2.14	$ 133,830	$ 45,027	$ 13,113	$ 191,970
Adult Day Program	11.78	$ 455,438	$ 25,192	$ 18,827	$ 499,457
TOTAL	**14.35**	**$ 617,140**	**$ 76,482**	**$ 33,500**	**$ 727,122**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.

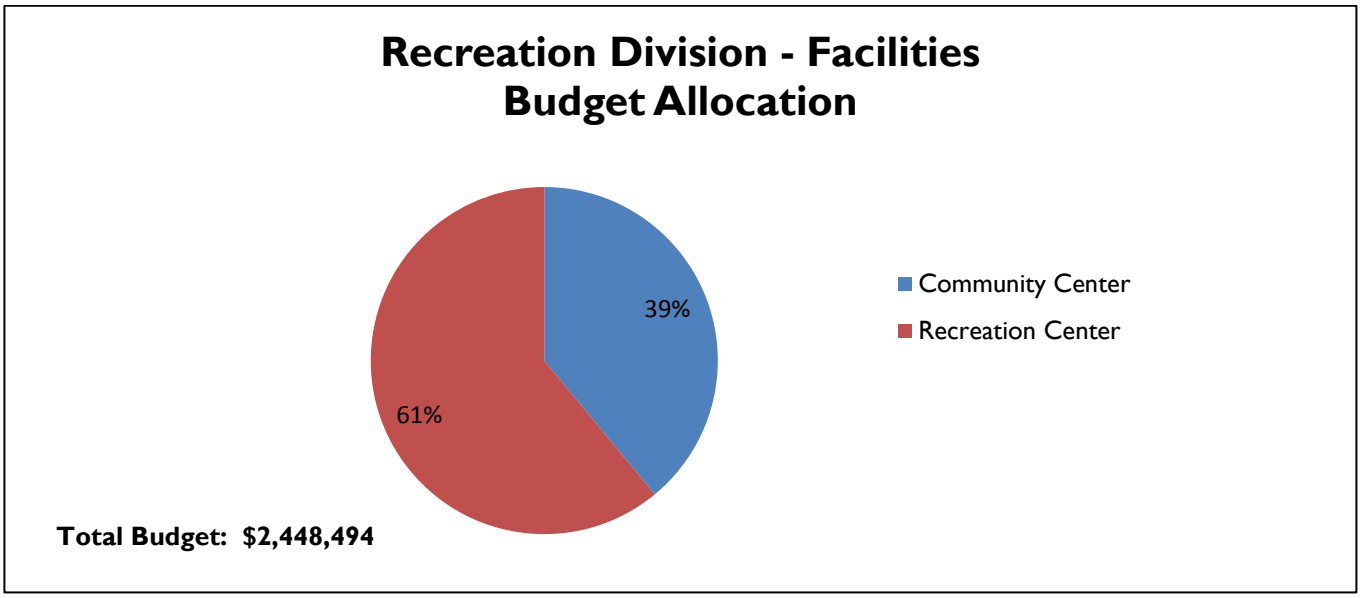


Facilities

The Recreation Division - Facilities is responsible for operations, maintenance and programming aspects of the Rio Vista Recreation Center and downtown Community Center.

Cost of Service Breakdown – Recreation - Facilities					
Activity Description	**Allocated FTEs**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Service Charges**	**Total Cost of Service**
Community Center	2.94	$ 311,559	$ 99,041	$ 544,655	$ 955,255
Rio Vista Recreation Center	17.22	$ 994,033	$ 217,581	$ 281,625	$ 1,493,239
TOTAL	**20.16**	**$ 1,305,592**	**$ 316,622**	**$ 826,280**	**$ 2,448,494**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



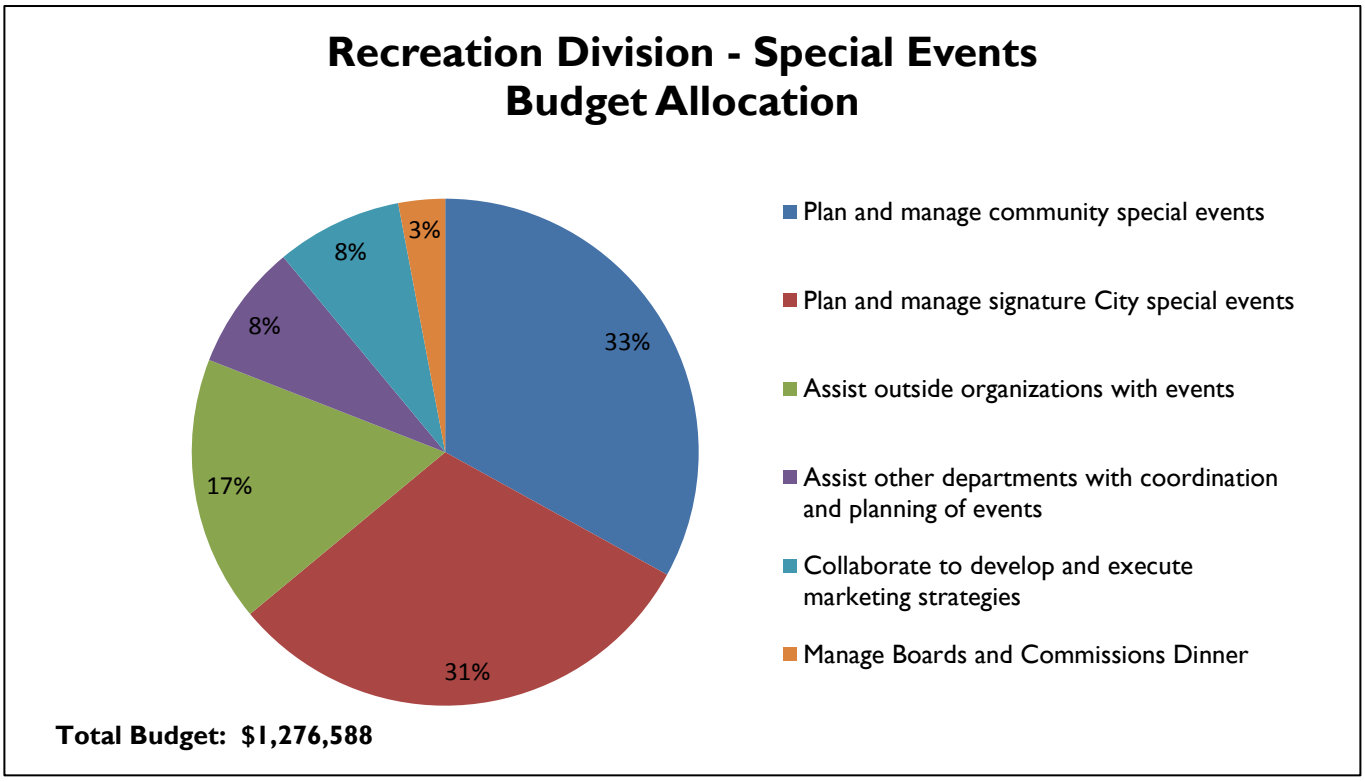
Special Events

The Recreation Division plans, manages and facilitates city-sponsored community and special events throughout the year, at venues across the city. Events coordinated include: July 4th All American Festival, Halloween Monster Bash, P83 Party, Bravo Peoria, Dolly Sanchez Memorial Easter Egg Hunt, Peoria Arts and Cultural Festival and the Old Town Holiday Festival. One-time events are planned and budgeted for on a case-by-case basis each fiscal year.

Cost of Service Breakdown – Recreation – Special Events

Activity Description	Allocated FTEs	Personnel Costs	Non-Personnel Costs	Internal Service Charges	Total Cost of Service
Plan and manage community special events	2.04	$ 116,240	$ 300,456	$ 4,928	$ 421,624
Plan and manage ongoing City special events	2.47	$ 238,302	$ 154,288	$ 2,530	$ 395,120
Assist outside organizations with events	0.40	$ 34,759	$ 178,650	$ 2,930	$ 216,339
Assist other departments with coordination and planning of events	0.16	$ 11,969	$ 89,325	$ 1,465	$ 102,759
Collaborate to develop and execute marketing strategies	0.16	$ 11,969	$ 89,325	$ 1,465	$ 102,759
Manage Boards and Commissions Dinner	0.25	$ 22,986	$ 14,759	$ 242	$ 37,987
TOTAL	**5.48**	**$ 436,225**	**$ 826,803**	**$ 13,560**	**$1,276,588**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Neighborhood Park Maintenance

Neighborhood Park Maintenance is responsible for maintaining the city's 34 neighborhood parks, and graffiti abatement program. Key activities within this function include booking of sports user groups, continual maintenance of parks, including daily cleanings, trimming, pruning, trash removal, turf maintenance, restroom cleaning, field preparation for sport programs, playground inspections, graffiti abatement, and utility payments for each park. In addition to everyday parks maintenance activities this division also carries out Community Works and CIP-R projects specific to Neighborhood Parks.

Right-of-Way Maintenance

The ROW Maintenance division is responsible for ensuring all ROW contract obligations are met throughout the city. Also included are contractual activities for grounds at City Hall, Old Town, maintenance improvement district (MID) basins, city-owned retention basins and general response to citizen requests concerning ROW maintenance. The division is also responsible for paying the utility bills for city-owned ROWs. Additionally, this division maintains the City's Tree City USA status and coordinates programs such as the community garden.

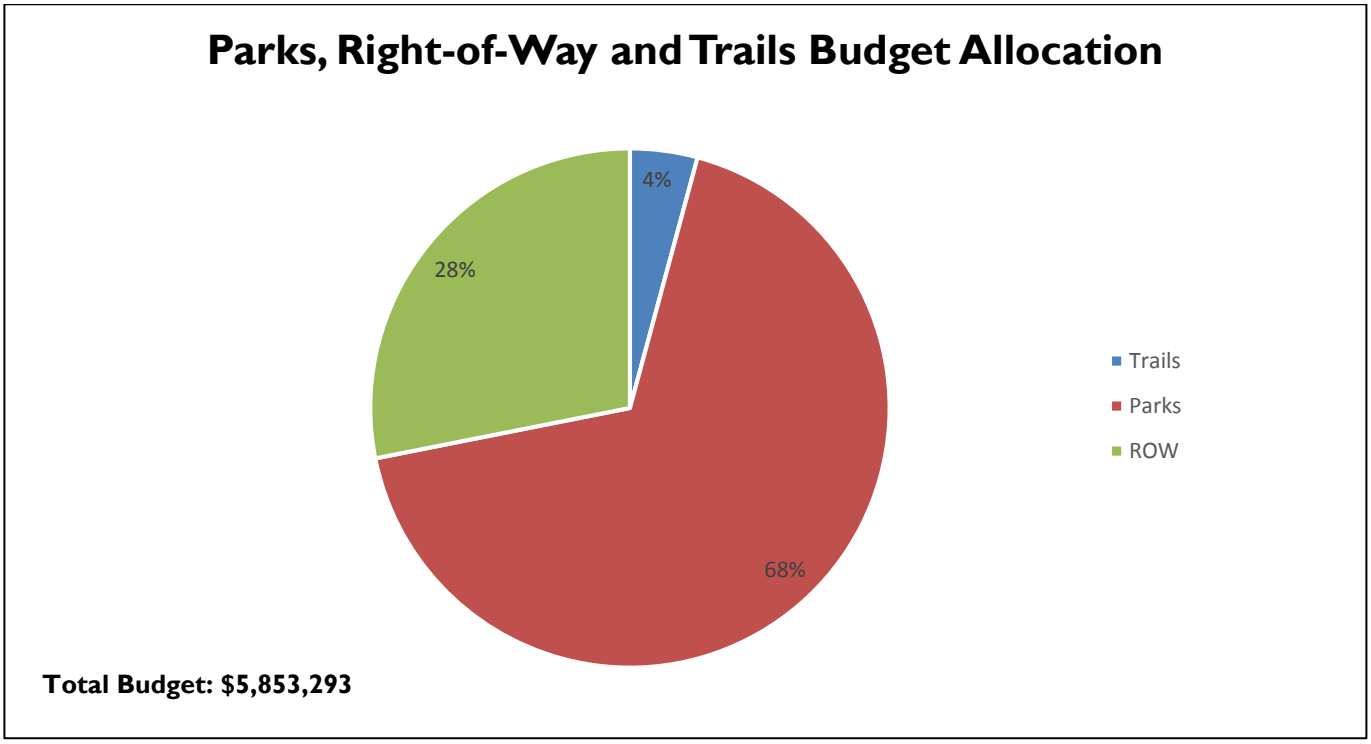
Trails

Trails Maintenance is responsible for maintaining the city's 27 miles of shared use pathways & mountain trails, trailheads, and landscaping at Library facilities. Key activities within the function of this area include continual maintenance of trails, including daily clearing, trimming, pruning, trash removal, surface repair.

Cost of Service Breakdown – Parks, R-O-W and Trails Divisions

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Neighborhood Park Maintenance	25.84	$ 1,759,454	$ 1,726,747	$ 475,791	$ 3,961,992
Right-of-Way	1	$ 114,297	$ 1,502,637	$ 28,578	$ 1,645,512
Trails	2	$ 149,023	$ 85,362	$ 11,404	$ 245,789
TOTAL	**28.84**	**$2,022,774**	**$ 3,314,746**	**$ 515,773**	**$5,853,293**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Sports Facilities

The Sports Facilities division is responsible for the operations and maintenance of the Peoria Sports Complex and Rio Vista Community Park, Pioneer Community Park and facilitates year round programming at these complexes. This includes Spring Training operations for the Seattle Mariners and the San Diego Padres.

Sports Complex Maintenance and Operations

The Sports Complex Operations and Maintenance is responsible for the maintenance and scheduling of the sport and non-sporting user groups on the complex grounds. Key activities within this function include: the continual maintenance of the full-sized major league fields, grounds landscaping, stadium seating, building maintenance, stadium technology, revenue collection and management, contract oversight with non-profit and concessions provider, contractual relationships with user groups, promoters and full time tenants, management of energy management systems, building automation systems, ticketing systems, facility cleaning, event security, customer service staffing, parking operations, and utility payments for facility.

Community Parks Maintenance & Operations

Community Park Maintenance & Operations is responsible for the maintenance and scheduling of the sports user groups for Rio Vista and Pioneer Community Parks. Key activities within this function include continual maintenance of sports fields/Ramada's/splash pads/playgrounds/skate park, managing the community fish program with AZGF, building/sustaining relationships with user groups, preparation for tournaments, management of lake operations/water quality, trimming, pruning, trash removal, restroom cleaning, playground inspections, graffiti abatement, and utility payments for each park.

Cost of Service Breakdown – Sports Facilities					
Activity Description	**Allocated FTEs**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Service Charges**	**Total Cost of Service**
Rio Vista Community Park	10.71	$ 502,114	$ 308,564	$ 149,729	$ 960,407
Pioneer Community Park	11.71	$ 596,102	$ 498,848	$ 121,176	$ 1,216,126
Sports Complex - Year Round Activities	12.41	$ 804,116	$ 1,225,213	$ 430,550	$ 2,459,879
Sports Complex - Spring Training	12.55	$ 932,127	$ 1,405,454	$ 493,888	$ 2,831,469
TOTAL	**47.38**	**$2,834,459**	**$ 3,438,079**	**$ 1,195,343**	**$ 7,467,881**

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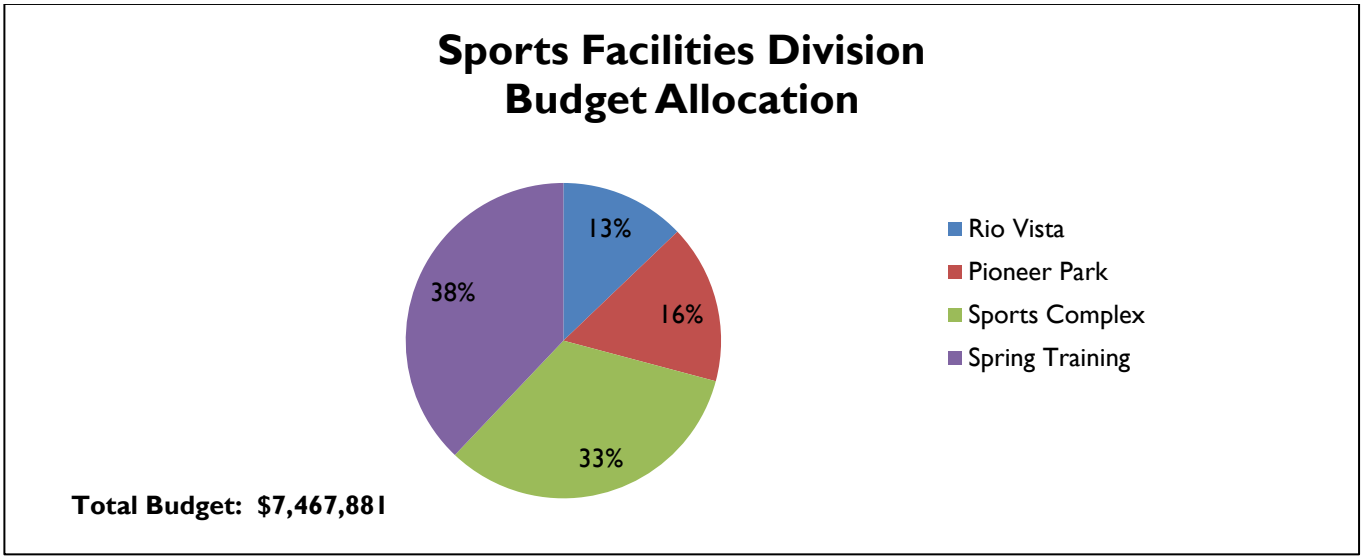

Peoria Public Library System

Library - Adult Services

The Adult Services Division is responsible for providing materials including books, magazines, DVDs and digital services, programming, basic computer and e-reader classes and reference services. The Library staff in this unit continually reviews the collection to provide materials for the education and enlightenment of the community. It also oversees 48 computers for public use and assists patrons with computer and digital device related questions. They also administer the State Grants-in-Aid and Library Services and Technology Act grant applications and supervise the implementation for these programs.

Library – Youth Services

The Youth Services Division includes both Children's and Teen Services and is responsible for providing youth-related materials including books, magazines, DVDs, and digital services, programming and reference services. The Library staff continually reviews its collection to provide materials for the education and enlightenment of the community. This division supports 25 computers for public use and assists patrons with computer and digital device related questions. This division leads the partnership with the Peoria Unified School District through school visits and the Ready, Set, Read program, and collaborations with County and State for the Summer Reading Programs.

Library – Patron Services

Patron Services is the first point of contact for individuals using the library and includes registering new users and introducing library services that are offered both in house and online. Library staff offer directional assistance, update account information, place holds, manage accounts, and assist the public answering all general inquiries both in person and on the phone. Patron services manage the adult and teen summer volunteer programs. This area is also responsible for managing all circulating materials including check in, sorting and shelving.

Library – Technical Services

Technical Services is responsible for tasks related to acquisition and cataloging, for working with materials vendors to place orders, verifying accuracy of the orders, cataloging new materials, processing these materials, and running reports related to these functions. It is also responsible for maintaining the integrity of the library database. The technical services department creates and maintains the MARC records for the Library's online catalog. They are also responsible for ordering, receiving and preparing materials for the library's collection and monitor the materials budget for the library system.

Library – Administration

Administration is responsible for supervising and directing activities and operations of the library system and cultural services, including evaluating programs and processes, developing goals, objectives and performance measures, and implementing recommended changes. They oversee the Technology Librarian who provides direct and administrative support for all library software and related applications and automated systems. This includes, but not limited to, ILS system administration, web space development, hardware and software support, IT liaison and communication, and e-resource management. They serve as staff liaison to the Library Advisory Board and the Peoria Public Library Friend's organization. They are responsible for community outreach and trend–watching, working to develop innovative solutions to the challenges that face the community. Library administration is responsible the financial management of the Library division.

Cost of Service Breakdown – Library Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Adult Services	6.56	$ 593,980	$ 191,213	$ 476,098	$ 1,261,291
Library – Youth Services	6.28	$ 596,359	$ 194,987	$ 486,493	$ 1,277,839
Library – Patron Services	15.98	$ 920,381	$ 66,481	$ 198,882	$ 1,185,744
Library – Technical Services	3.46	$ 259,000	$ 96,667	$ 146,597	$ 502,264
Library – Administration	1.75	$ 225,796	$ 5,164	$ 108,226	$ 339,186
TOTAL	**34.03**	**$2,595,516**	**$ 554,512**	**$1,416,296**	**$ 4,566,324**

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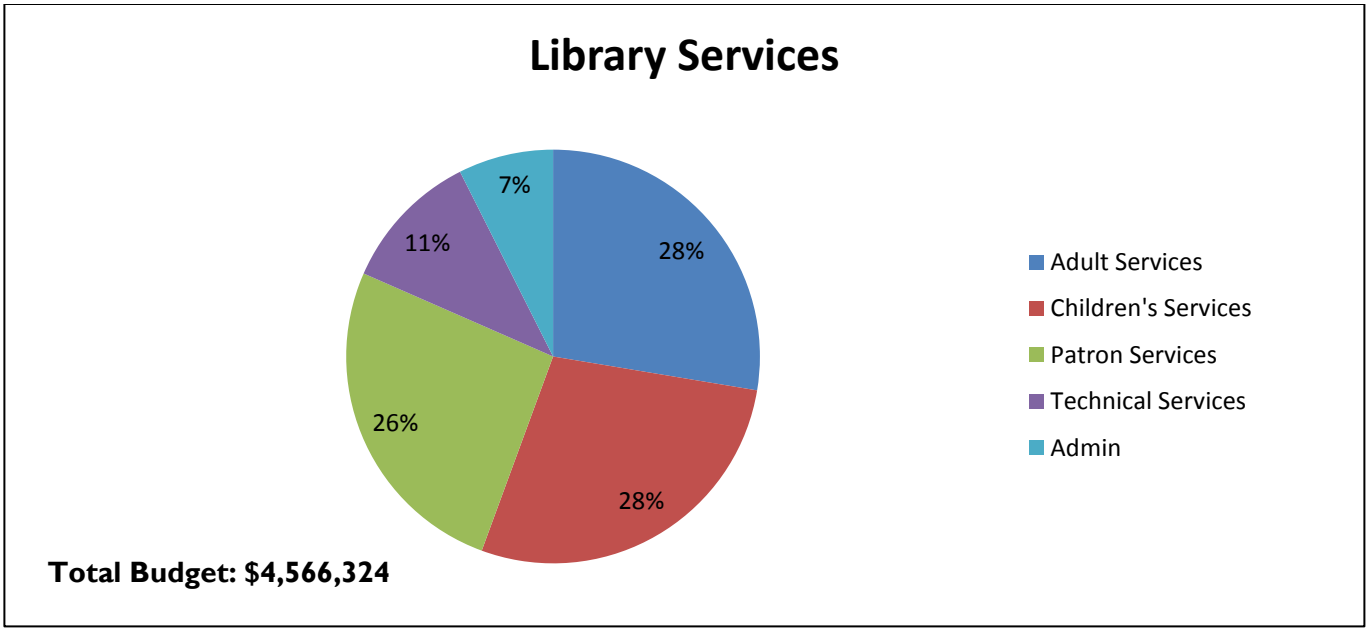

Arts and Culture
The Public Arts Division

The Public Arts Division is responsible for managing and promoting the city's public art program. This division oversees management of the city's arts grant program, coordinates gallery operations, is involved with cultural activities/events, and serves as staff liaison to the Arts Commission.

Peoria Center for the Performing Arts (PCPA)

This area administers the city's theater programming and related facility, acts as a liaison with the resident theater company and establishes short and long-term strategic plans.

The Peoria Center for the Performing Arts is supported through the city's capital improvement program with a 1% contribution of the cost and is used to provide public art and support arts programming throughout the city.

Cost of Service Breakdown – Arts and Culture

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Peoria Center for the Performing Arts (PCPA)	1	$ 117,529	$ 294,500	$ 70,660	$ 482,689
Percent for the Arts/Public Art	1.5	$ 120,222	$ 1,797,890	$ 5,824	$ 1,923,936
TOTAL	**3.5**	**$ 237,751**	**$ 2,092,390**	**$ 76,484**	**$2,406,625**

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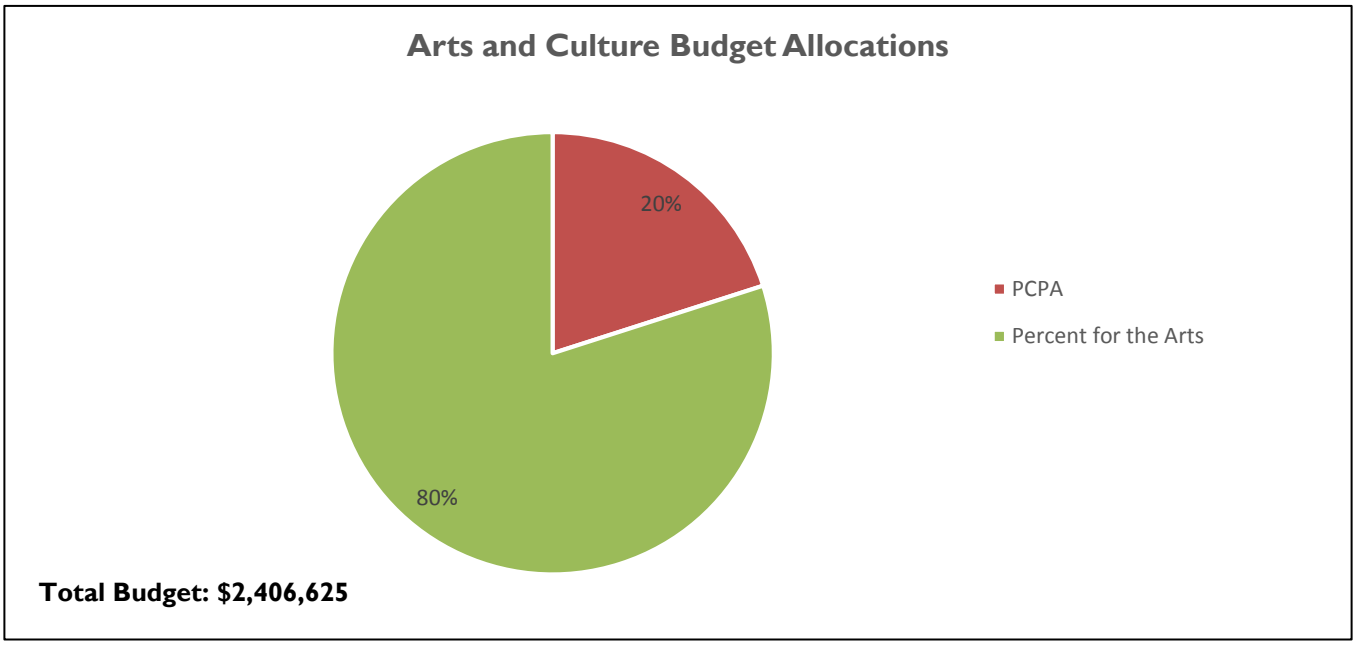


Performance Report

COMMUNITY SERVICES DEPARTMENT

The Community Services Department uses performance as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected align with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Community Building: Preserve and Expand our Quality of Life	To offer unique and varied recreational services that are cost effective and efficient while satisfying customers and providing opportunities for the city's residents to live and grow in their community while enhancing their quality of life	Participant approval rating for Recreation Programs as above average to excellent	91%	89%	91%	**95%**
		# of recreation participants	118,081	104,544	110,000	**120,500**
	To provide Peoria citizens with arts, and cultural opportunities and library experiences that educate, inform, enrich, inspire and entertain	Annual Physical Library Visits	590,781	572,000	565,000	**580,000**
		Total annual circulation per capita	9	11.3	11.5	**11.75**
		Total attendance at Peoria Center for Performing Arts	63,489	64,302	65,000	**65,850**
	Expand the Public Art Collection through a collaborative public art process	Public Art Collection (large-scale)	20	21	22	**26**

Council Goal	Expected Outcome	Performance Measure	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Community Building: Preserve and Expand our Quality of Life	To exemplify excellence & contribute to economic conditions by operating & maintaining the Sports Complex and Rio Vista and Pioneer Community Parks with professionalism and foresight, by being customer friendly and safe, sustainable and cost effective	% of survey responses rating overall experience at the Sports Complex as good or excellent	98%	98%	98%	**98%**
		# of Spring Training attendees	227,646	240,111	192,000	**200,000**
		# of Community Events held at the Peoria Sports Complex	132	112	100	**120**
		% of responses on Rio Vista Community Park patron survey rating experience as good to excellent	97%	98%	98%	**98%**
		% of responses on Pioneer Community Park patron survey rating experience as good to excellent	98%	96%	97%	**98%**

Community Services

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$13,116,553	$14,141,792	**$15,512,308**	$15,512,414	**$16,315,798**	**5.18%**
Contractual Services	$12,002,248	$12,519,244	**$13,476,200**	$13,554,257	**$13,720,448**	**1.81%**
Commodities	$1,746,411	$1,878,752	**$2,031,313**	$1,973,806	**$2,136,370**	**5.17%**
Capital Outlay	$271,602	$474,833	**$2,395,357**	$1,595,204	**$1,562,480**	**-34.77%**
Total :	$27,136,813	$29,014,620	**$33,415,178**	$32,635,681	**$33,735,096**	**0.96%**
Expenditures by Division						
Arts Commission	$100,193	$79,379	**$66,537**	$66,537	**$68,370**	**2.75%**
Peoria Center for Performing Arts	$0	$343,273	**$482,689**	$509,267	**$442,513**	**-8.32%**
Percent For The Arts	$44,985	$90,614	**$2,060,891**	$1,268,111	**$1,588,128**	**-22.94%**
Community Services Administration	$1,349,431	$1,597,383	**$1,582,818**	$1,582,818	**$1,815,491**	**14.70%**
Swimming Pools	$1,094,834	$1,256,092	**$1,121,819**	$1,121,819	**$1,194,177**	**6.45%**
Am/Pm Program	$1,526,502	$1,630,252	**$1,651,279**	$1,611,543	**$1,955,683**	**18.43%**
Little Learners Program	$328,005	$368,306	**$371,537**	$371,537	**$387,402**	**4.27%**
Summer Recreation Program	$275,882	$341,233	**$461,531**	$461,531	**$466,398**	**1.05%**
Summer Camp Program	$679,365	$768,171	**$711,016**	$711,016	**$776,965**	**9.28%**
Outdoor Recreation Program	$29,047	$31,752	**$47,199**	$47,199	**$9,596**	**-79.67%**
Special Interest Classes - Youth	$241,931	$219,235	**$222,640**	$222,640	**$226,591**	**1.77%**
Special Interest Classes - Adult	$39,185	$51,350	**$44,976**	$44,976	**$46,489**	**3.36%**
Sports Programs - Youth	$600,921	$682,870	**$706,078**	$706,078	**$719,906**	**1.96%**
Sports Programs - Adult	$397,362	$348,734	**$546,606**	$546,606	**$557,337**	**1.96%**
Active Adult Program	$201,336	$161,731	**$199,756**	$199,756	**$204,676**	**2.46%**
Adaptive Recreation Program	$157,671	$161,578	**$176,073**	$176,073	**$181,523**	**3.10%**
Special Events Program	$1,020,515	$1,104,298	**$1,361,397**	$1,361,397	**$1,262,903**	**-7.23%**
Teen Program	$289,904	$240,212	**$291,371**	$291,371	**$295,179**	**1.31%**
Community Center	$900,962	$899,832	**$931,904**	$931,904	**$966,031**	**3.66%**
Rio Vista Community Park	$856,475	$878,816	**$1,025,205**	$1,005,205	**$1,020,634**	**-0.45%**
Rio Vista Rec Center	$1,429,480	$1,538,530	**$1,474,404**	$1,474,404	**$1,511,559**	**2.52%**
Pioneer Community Park	$947,840	$1,047,410	**$1,173,428**	$1,173,428	**$1,155,385**	**-1.54%**
Main Library	$2,489,661	$2,540,841	**$2,718,254**	$2,716,721	**$2,761,120**	**1.58%**
Branch Library	$1,727,551	$1,736,420	**$1,857,629**	$1,849,603	**$1,757,100**	**-5.41%**
Parks North	$1,669,252	$1,772,240	**$1,974,867**	$1,974,867	**$1,970,768**	**-0.21%**
Parks South	$1,563,891	$1,490,151	**$2,099,718**	$2,099,718	**$1,682,996**	**-19.85%**
Contracted Landscape Maintenance	$1,401,940	$1,534,173	**$1,531,671**	$1,531,671	**$1,653,523**	**7.96%**
Trails Maintenance	$0	$0	**$359,630**	$359,630	**$430,213**	**19.63%**
Complex Operations/Maint	$4,246,978	$4,614,505	**$4,553,505**	$4,609,505	**$4,885,053**	**7.28%**
Spring Training	$813,654	$598,417	**$730,742**	$730,742	**$730,742**	**0.00%**
Soccer Club	$5,305	$65,093	**$0**	$0	**$0**	**NA**
Sports Complex Capital Reserve	$27,142	$109,952	**$35,618**	$35,618	**$0**	**-100.00%**
Sports Complex Improvement Reserve	$0	$0	**$112,000**	$112,000	**$100,000**	**-10.71%**
Sports Complex GA Surcharge	$50,462	$27,471	**$38,000**	$38,000	**$100,000**	**163.16%**
Complex Eqt Reserve	$125,092	$116,644	**$126,750**	$126,750	**$170,750**	**34.71%**
Adult Day Prg Grant	$420,957	$474,821	**$497,935**	$497,935	**$639,895**	**28.51%**
Library Svc & Technology Grant	$0	$9,475	**$0**	$0	**$0**	**NA**
Prop 302 Grant Program	$83,102	$83,364	**$67,705**	$67,705	**$0**	**-100.00%**

Community Services

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Total :	$27,136,813	$29,014,620	**$33,415,178**	$32,635,681	**$33,735,096**	**0.96%**

Staffing by Division						
Arts Commission	0.50	0.50	**0.50**	0.50	**0.50**	**0.00%**
Peoria Center for Performing Arts	0.00	1.00	**1.00**	1.00	**1.00**	**0.00%**
Percent For The Arts	0.00	0.00	**1.00**	1.00	**1.00**	**0.00%**
Community Services Administration	13.25	13.25	**13.25**	13.50	**13.50**	**1.89%**
Swimming Pools	3.09	3.09	**3.09**	3.34	**3.34**	**8.09%**
Am/Pm Program	4.30	3.80	**3.80**	3.80	**3.80**	**0.00%**
Little Learners Program	3.10	2.10	**2.10**	2.10	**2.10**	**0.00%**
Summer Recreation Program	0.30	0.30	**0.30**	0.30	**0.30**	**0.00%**
Summer Camp Program	1.20	0.70	**0.70**	0.70	**0.70**	**0.00%**
Outdoor Recreation Program	0.25	0.25	**0.25**	0.00	**0.00**	**-100.00%**
Special Interest Classes - Youth	0.87	0.87	**0.87**	0.87	**0.87**	**0.00%**
Special Interest Classes - Adult	0.20	0.20	**0.20**	0.20	**0.20**	**0.00%**
Sports Programs - Youth	2.28	2.78	**2.78**	2.78	**2.78**	**0.00%**
Sports Programs - Adult	1.38	1.88	**1.88**	1.88	**1.88**	**0.00%**
Active Adult Program	1.05	1.05	**1.05**	1.05	**1.05**	**0.00%**
Adaptive Recreation Program	0.70	0.70	**0.70**	0.70	**0.70**	**0.00%**
Special Events Program	2.40	2.40	**2.40**	2.40	**2.40**	**0.00%**
Teen Program	0.70	0.70	**0.70**	0.70	**0.70**	**0.00%**
Community Center	3.00	3.00	**3.00**	3.00	**3.00**	**0.00%**
Rio Vista Community Park	5.00	5.00	**5.00**	5.00	**5.00**	**0.00%**
Rio Vista Rec Center	8.70	9.00	**9.00**	9.00	**9.00**	**0.00%**
Pioneer Community Park	4.50	4.50	**4.50**	3.50	**3.50**	**-22.22%**
Main Library	18.20	17.25	**17.25**	17.25	**17.25**	**0.00%**
Branch Library	12.00	12.63	**12.63**	12.50	**12.50**	**-1.03%**
Parks North	13.50	12.50	**12.50**	12.85	**12.85**	**2.80%**
Parks South	12.50	11.50	**11.50**	11.90	**11.90**	**3.48%**
Contracted Landscape Maintenance	1.00	0.00	**0.00**	1.00	**1.00**	**NA**
Trails Maintenance	0.00	3.00	**3.00**	2.00	**3.00**	**0.00%**
Complex Operations/Maint	17.50	18.50	**18.50**	18.50	**18.50**	**0.00%**
Adult Day Prg Grant	6.25	6.25	**6.25**	6.25	**7.25**	**16.00%**
Total :	137.72	138.70	**139.70**	139.57	**141.57**	**1.34%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Community Services								
General Fund								
1000 - 0042	**Arts Commission**							
	Arts Coordinator	0.00	0.00	0.00	*0.50*	**0.50**	*0.00*	**0.50**
	Arts & Culture Coordinator	0.50	0.50	0.50	*-0.50*	**0.00**	*0.00*	**0.00**
		0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
1000 - 0043	**Peoria Center for Performing Arts**							
	Arts & Theater Manager	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
1000 - 1400	**Community Services Administration**							
	Administrative Assistant II - Classified	0.50	0.50	0.50	*0.25*	**0.75**	*0.00*	**0.75**
	Administrative Assistant II - Classified	2.75	3.75	3.75	*-2.00*	**1.75**	*0.00*	**1.75**
	Business Services Manager	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Systems Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Community Services Director	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Customer Service Rep I - Classified	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Customer Services Rep I - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Customer Services Rep II	2.00	2.00	2.00	*-1.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Customer Services Rep	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	1.00	1.00	1.00	*1.00*	**2.00**	*0.00*	**2.00**
	Recreation Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Programmer	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Sr Management Analyst	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		13.25	13.25	13.25	*0.25*	**13.50**	*0.00*	**13.50**
1000 - 1410	**Swimming Pools**							
	Aquatics Maintenance Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Aquatics Maintenance Worker I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Coordinator	0.75	0.75	0.75	*0.25*	**1.00**	*0.00*	**1.00**
	Recreation Superintendent	0.34	0.34	0.34	*0.00*	**0.34**	*0.00*	**0.34**
		3.09	3.09	3.09	*0.25*	**3.34**	*0.00*	**3.34**
1000 - 1420	**Am/Pm Program**							
	Recreation Coordinator	1.60	2.60	2.60	*0.00*	**2.60**	*0.00*	**2.60**
	Recreation Superintendent	0.60	0.60	0.60	*0.00*	**0.60**	*0.00*	**0.60**
	Recreation Supervisor	0.60	0.60	0.60	*0.00*	**0.60**	*0.00*	**0.60**
	Recreation Programmer	1.50	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		4.30	3.80	3.80	*0.00*	**3.80**	*0.00*	**3.80**
1000 - 1430	**Little Learners Program**							
	Recreation Coordinator	0.10	0.10	0.10	*0.00*	**0.10**	*0.00*	**0.10**
	Recreation Programmer	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Specialist I	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Specialist II	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		3.10	2.10	2.10	*0.00*	**2.10**	*0.00*	**2.10**
1000 - 1440	**Summer Recreation Program**							
	Recreation Coordinator	0.30	0.30	0.30	*0.00*	**0.30**	*0.00*	**0.30**
		0.30	0.30	0.30	*0.00*	**0.30**	*0.00*	**0.30**
1000 - 1450	**Summer Camp Program**							
	Recreation Coordinator	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Recreation Supervisor	0.20	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
	Recreation Programmer	0.50	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		1.20	0.70	0.70	*0.00*	**0.70**	*0.00*	**0.70**
1000 - 1460	**Outdoor Recreation Program**							
	Recreation Coordinator	0.25	0.25	0.25	*-0.25*	**0.00**	*0.00*	**0.00**
		0.25	0.25	0.25	*-0.25*	**0.00**	*0.00*	**0.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
1000 - 1470	**Special Interest Classes - Youth**							
	Recreation Coordinator	0.42	0.42	0.42	*0.00*	**0.42**	*0.00*	**0.42**
	Recreation Supervisor	0.45	0.45	0.45	*0.00*	**0.45**	*0.00*	**0.45**
		0.87	0.87	0.87	*0.00*	**0.87**	*0.00*	**0.87**
1000 - 1471	**Special Interest Classes - Adult**							
	Recreation Coordinator	0.10	0.10	0.10	*0.00*	**0.10**	*0.00*	**0.10**
	Recreation Supervisor	0.10	0.10	0.10	*0.00*	**0.10**	*0.00*	**0.10**
		0.20	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
1000 - 1480	**Sports Programs - Youth**							
	Recreation Coordinator	1.20	1.70	1.70	*0.00*	**1.70**	*0.00*	**1.70**
	Recreation Programmer	0.75	0.75	0.75	*0.00*	**0.75**	*0.00*	**0.75**
	Recreation Superintendent	0.33	0.33	0.33	*0.00*	**0.33**	*0.00*	**0.33**
		2.28	2.78	2.78	*0.00*	**2.78**	*0.00*	**2.78**
1000 - 1481	**Sports Programs - Adult**							
	Recreation Coordinator	0.80	1.30	1.30	*0.00*	**1.30**	*0.00*	**1.30**
	Recreation Programmer	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Recreation Superintendent	0.33	0.33	0.33	*0.00*	**0.33**	*0.00*	**0.33**
		1.38	1.88	1.88	*0.00*	**1.88**	*0.00*	**1.88**
1000 - 1490	**Active Adult Program**							
	Recreation Coordinator	0.85	0.85	0.85	*0.00*	**0.85**	*0.00*	**0.85**
	Recreation Superintendent	0.20	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
		1.05	1.05	1.05	*0.00*	**1.05**	*0.00*	**1.05**
1000 - 1500	**Adaptive Recreation Program**							
	Recreation Coordinator	0.40	0.40	0.40	*0.00*	**0.40**	*0.00*	**0.40**
	Recreation Superintendent	0.30	0.30	0.30	*0.00*	**0.30**	*0.00*	**0.30**
		0.70	0.70	0.70	*0.00*	**0.70**	*0.00*	**0.70**
1000 - 1510	**Special Events Program**							
	Recreation Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Superintendent	0.40	0.40	0.40	*0.00*	**0.40**	*0.00*	**0.40**
	Recreation Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		2.40	2.40	2.40	*0.00*	**2.40**	*0.00*	**2.40**
1000 - 1520	**Teen Program**							
	Recreation Coordinator	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Recreation Supervisor	0.20	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
		0.70	0.70	0.70	*0.00*	**0.70**	*0.00*	**0.70**
1000 - 1530	**Community Center**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Coordinator	1.60	1.60	1.60	*0.00*	**1.60**	*0.00*	**1.60**
	Recreation Superintendent	0.40	0.40	0.40	*0.00*	**0.40**	*0.00*	**0.40**
		3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
1000 - 1531	**Rio Vista Community Park**							
	Irrigation Technician	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Neighborhood & Comm Parks Manager	0.00	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Parks & Sports Equip. Mechanic	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Parks & Sports Fac Crew Leader	1.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Parks & Sports Fac Worker I	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Coordinator	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Sports Facilities Maint Coor	0.50	1.50	1.50	*0.00*	**1.50**	*0.00*	**1.50**
	Management Analyst	0.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Parks & Sports Fac Worker III	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Parks Manager	0.25	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Sports Facilities Superintendent	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
1000 - 1532	**Rio Vista Rec Center**							
	Custodian	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Customer Services Rep I - Classified	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Recreation Coordinator	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Recreation Programmer	1.75	1.05	1.05	*0.00*	**1.05**	*0.00*	**1.05**
	Recreation Programmer	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Superintendent	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Supervisor	0.45	0.45	0.45	*0.00*	**0.45**	*0.00*	**0.45**
		8.70	9.00	9.00	*0.00*	**9.00**	*0.00*	**9.00**
1000 - 1533	**Pioneer Community Park**							
	Irrigation Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Neighborhood & Comm Parks Manager	0.00	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Parks & Sports Fac Crew Leader	2.00	2.00	2.00	*-1.00*	**1.00**	*0.00*	**1.00**
	Recreation Coordinator	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Sports Facilities Maint Coor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Parks Manager	0.25	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		4.50	4.50	4.50	*-1.00*	**3.50**	*0.00*	**3.50**
1000 - 1540	**Main Library**							
	Librarian	3.00	5.00	5.00	*-1.00*	**4.00**	*0.00*	**4.00**
	Librarian	1.50	1.25	1.25	*1.00*	**2.25**	*0.00*	**2.25**
	Librarian II	2.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Library & Cultural Svcs Manager	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Library Assistant I	1.35	1.50	1.50	*0.00*	**1.50**	*0.00*	**1.50**
	Library Assistant II	1.35	1.50	1.50	*0.00*	**1.50**	*0.00*	**1.50**
	Library Assistant III	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Library Services Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Library Specialist	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Library Assistant III	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Library Manager	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Library Technology Specialist	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		18.20	17.25	17.25	*0.00*	**17.25**	*0.00*	**17.25**
1000 - 1550	**Branch Library**							
	Librarian	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Librarian	1.00	1.50	1.50	*0.00*	**1.50**	*0.00*	**1.50**
	Librarian II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Library Assistant I	3.00	3.13	3.13	*-0.13*	**3.00**	*0.00*	**3.00**
	Library Assistant III	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Library Services Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Library Specialist	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Library Systems Supervisor	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Librarian III	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		12.00	12.63	12.63	*-0.13*	**12.50**	*0.00*	**12.50**
1000 - 1560	**Parks North**							
	Administrative Assistant II - Classified	0.00	0.00	0.00	*0.35*	**0.35**	*0.00*	**0.35**
	Graffiti Abatement Technician	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Irrigation Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Neighborhood & Comm Parks Manager	0.00	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Parks & Sports Fac Worker I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Parks & Sports Fac Worker II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Parks & Sports Fac Worker III	6.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Parks Maintenance Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Parks Superintendent	1.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Parks Supervisor	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Recreation Coordinator	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Parks Manager	0.25	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		13.50	12.50	12.50	*0.35*	**12.85**	*0.00*	**12.85**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
1000 - 1570	**Parks South**							
	Administrative Assistant II - Classified	0.00	0.00	0.00	*0.40*	**0.40**	*0.00*	**0.40**
	Graffiti Abatement Technician	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Irrigation Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Neighborhood & Comm Parks Manager	0.00	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Parks & Sports Fac Worker I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Parks & Sports Fac Worker III	7.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Parks Maintenance Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Parks Superintendent	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Recreation Coordinator	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Parks Manager	0.25	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		12.50	11.50	11.50	*0.40*	**11.90**	*0.00*	**11.90**
1000 - 1600	**Contracted Landscape Maintenance**							
	Landscape Coordinator	1.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
		1.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
1000 - 1610	**Trails Maintenance**							
	Parks & Sports Fac Worker III	0.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Landscape Coordinator	0.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
	Parks & Sports Fac Worker I	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
		0.00	3.00	3.00	*-1.00*	**2.00**	*1.00*	**3.00**
Percent for the Arts Fund								
1111 - 0120	**Percent For The Arts**							
	Arts Coordinator	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Arts & Culture Coordinator	0.00	0.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		0.00	0.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
Sports Complex Fund								
2000 - 2000	**Complex Operations/Maint**							
	Administrative Assistant I - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Building Automation Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Deputy Director of Community Services	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Irrigation Technician	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Parks & Sports Equip. Mechanic	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Parks & Sports Fac Crew Leader	3.00	2.00	2.00	*-1.00*	**1.00**	*0.00*	**1.00**
	Parks & Sports Fac Worker II	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Parks & Sports Fac Worker III	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sales & Sponsorship Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sports Complex Operations Coordinato	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sports Complex Superintendent	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Sports Complex Ticket Ops Coordinato	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sports Facilities Maint Coor	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Sports Facilities Maint Coordinator	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Sports Facilities Superintendent	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Sports Facilities Manager	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		17.50	18.50	18.50	*0.00*	**18.50**	*0.00*	**18.50**
Adult Day Program Fund								
7180 - 7250	**Adult Day Prg Grant**							
	Recreation Coordinator	0.15	0.15	0.15	*0.00*	**0.15**	*1.00*	**1.15**
	Recreation Specialist I	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Recreation Specialist II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Recreation Superintendent	0.10	0.10	0.10	*0.00*	**0.10**	*0.00*	**0.10**
		6.25	6.25	6.25	*0.00*	**6.25**	*1.00*	**7.25**
	Community Services Totals:	**137.72**	**138.70**	**139.70**	***-0.13***	**139.57**	***2.00***	**141.57**

PEORIA ARIZONA

City of Peoria
Summary of Recommended Supplemental Request

Community Services

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
General Fund							
1400 - 01	Community Services Administration	Minimum Wage Increases (Department Wide)		$0	$130,300	**$130,300**	$130,300
1450 - 01	Summer Camp Program	Summer Camp Attendance Increase		$0	$48,500	**$48,500**	$48,500
1420 - 02	Am/Pm Program	AMPM: Enrichment Opportunities		$0	$44,700	**$44,700**	$44,700
1420 - 04	Am/Pm Program	AMPM: ACA Benefitted Employees		$0	$40,000	**$40,000**	$40,000
1600 - 02	Contracted Landscape Maintenance	Right-of-Way Contract Pricing Increase		$0	$50,000	**$50,000**	
1531 - 02	Rio Vista Community Park	Rio Vista Park: Veterans Memorial Maintenance		$0	$5,000	**$5,000**	
1610 - 02	Trails Maintenance	Trails Maintenance Equipment and Staffing	1.00	$78,500	$86,924	**$165,424**	
1420 - 1	Am/Pm Program	21st Century Grant Funded Program		$52,000	$0	**$52,000**	$52,000
0043 - 02	Peoria Center for Performing Arts	PCPA Ticket Surcharge Expenditure Authority		$20,000	$0	**$20,000**	$20,000
1400 - 02	Community Services Administration	Professional Development Program (Department Wide)		$20,000	$0	**$20,000**	
1400 - 04	Community Services Administration	Bank Service Charges (Department Wide)		$0	$49,873	**$49,873**	$35,100
1420 - 02	Am/Pm Program	AMPM: Attendance Increase		$0	$175,000	**$175,000**	$175,000
1400 - 03	Community Services Administration	APS Rate Increases (Department Wide)		$0	$5,000	**$5,000**	
1510 - 04	Special Events Program	Special Events Coordinator (Fixed Term, One Year)		$81,826	$0	**$81,826**	
1510 - 06	Special Events Program	Bravo Peoria/Explore the Library		$20,132	$0	**$20,132**	
1510 - 02	Special Events Program	Veterans Day		$30,000	$0	**$30,000**	$7,000
1510 - 05	Special Events Program	MLK Event		$35,000	$0	**$35,000**	
1510 - 07	Special Events Program	Affiliate Event Support		$60,000	$0	**$60,000**	
1510 - 11	Special Events Program	ParkFest!		$62,245	$0	**$62,245**	
1510 - 09	Special Events Program	Somos Peoria		$153,400	$0	**$153,400**	$85,000
1510 - 08	Special Events Program	Northern Peoria Event		$105,642	$0	**$105,642**	$40,000
1510 - 10	Special Events Program	Extended Holiday Festival		$16,100	$0	**$16,100**	$2,000
1510 - 03	Special Events Program	P83 Party		$120,000	$0	**$120,000**	$40,000
		Total - General Fund	**1.00**	**$854,845**	**$635,297**	**$1,490,142**	$719,600
Percent for the Arts Fund							
0120 - 02	Percent For The Arts	Performing Arts Programming		$65,000	$0	**$65,000**	

City of Peoria
Summary of Recommended Supplemental Request

Community Services

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
Percent for the Arts Fund							
0120 - 01	Percent For The Arts	Arts Grants Funding		$24,800	$0	**$24,800**	
0120 - 03	Percent For The Arts	Public Art		$115,000	$0	**$115,000**	
0120 - 04	Percent For The Arts	Photography of Arts Inventory		$5,000	$0	**$5,000**	
		Total - Percent for the Arts Fund	**0.00**	**$209,800**	**$0**	**$209,800**	
Sports Complex Fund							
2000 - 02	Complex Operations/Maint	Sports Complex: Electricity		$0	$55,000	**$55,000**	$20,000
2000 - 05	Complex Operations/Maint	Sports Complex: Stadium Security		$0	$40,000	**$40,000**	
2000 - 04	Complex Operations/Maint	Sports Facilities: Equipment Replacement		$30,000	$0	**$30,000**	
2000 - 03	Complex Operations/Maint	Sports Complex: Repair and Maintenance		$100,000	$0	**$100,000**	
2000 - 06	Complex Operations/Maint	Sports Complex: Backstop Netting		$100,000	$0	**$100,000**	
		Total - Sports Complex Fund	**0.00**	**$230,000**	**$95,000**	**$325,000**	$20,000
Adult Day Program Grant Fund							
7250 - 01	Adult Day Prg Grant	DDD Recreation Coordinator	1.00	$0	$62,702	**$62,702**	$62,702
7250 - 02	Adult Day Prg Grant	GSE Program Development		$11,030	$0	**$11,030**	$4,000
		Total - Adult Day Program Grant Fund	**1.00**	**$11,030**	**$62,702**	**$73,732**	$66,702
		Total - Community Services	***2.00***	***$1,305,675***	***$792,999***	***$2,098,674***	***$806,302***

City of Peoria
Summary of Carryover Requests

Community Services

Division Number	Carryover Number	Division Name	Description	Total Amount
Percent for the Arts Fund				
0120	01	Percent For The Arts	Public Art Carry Over	**$792,780**
			Total - Percent for the Arts Fund	**$792,780**
			Total - Community Services	**$792,780**

PEORIA
ARIZONA

Minimum Wage Increases (Department Wide)

Revenue Offset:
$130,300.00

Total Supplemental Cost - $130,300

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$0	$4,800	**$4,800**
510100	Wages-Part Time	$0	$500	**$500**
510100	Wages-Part Time	$0	$17,300	**$17,300**
510100	Wages-Part Time	$0	$4,400	**$4,400**
510100	Wages-Part Time	$0	$6,600	**$6,600**
510100	Wages-Part Time	$0	$10,000	**$10,000**
510100	Wages-Part Time	$0	$200	**$200**
510100	Wages-Part Time	$0	$1,200	**$1,200**
510100	Wages-Part Time	$0	$1,100	**$1,100**
510100	Wages-Part Time	$0	$100	**$100**
510100	Wages-Part Time	$0	$900	**$900**
510100	Wages-Part Time	$0	$32,500	**$32,500**
510100	Wages-Part Time	$0	$4,100	**$4,100**
510100	Wages-Part Time	$0	$14,200	**$14,200**
510100	Wages-Part Time	$0	$4,800	**$4,800**
510100	Wages-Part Time	$0	$15,000	**$15,000**
510100	Wages-Part Time	$0	$2,800	**$2,800**
510100	Wages-Part Time	$0	$2,900	**$2,900**
510100	Wages-Part Time	$0	$3,800	**$3,800**
510100	Wages-Part Time	$0	$3,100	**$3,100**
510100	Wages-Part Time	$0	$18,600	**$18,600**
510100	Wages-Part Time	$0	$1,400	**$1,400**
523504	Electricity	$0	($20,000)	**($20,000)**
	Total	**$0**	**$130,300**	**$130,300**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **1**

Please describe this request:

With a large contingent of part-time, non-benefitted staff required to provide Community Services Department programs and services to the public, the minimum wage increase in January 2019 will have another impact on the department as a whole. This request is for funding to mitigate the impact on each division from the FY2019 minimum wage increase to $11.00 per hour, effective January 1, 2019.

Proposition 206's final phase of the minimum wage will be $12.00 in 2020, an increase of 49% from the minimum wage of $8.05 in 2016. Similar to most organizations, in order to reward employee work performance and longevity, the Community Services Department has a number of positions that pay more than the minimum wage. Unless the pay for these more experienced positions is also increased, employees that are more skilled would experience wage compression, where skilled employee pay is not significantly higher or even equal to entry-level employees. At least half of the request is devoted to addressing wage compression.

Due to high demand for certain types of workers, the request also increases compensation for park and Sports Complex employees and brings lifeguard pay into parity with department positions requiring a similar skillset.

How does this item affect your current service levels?

Minimum Wage Increases (Department Wide)

This request will maintain our current service levels while conforming to the mandatory state minimum wage increases.

Does this supplemental affect other departments?

Yes. HR has been instrumental in navigating the options for how to best apply these changes to current part-time non-benefitted staff and ensure the increases are realized.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? D. Total Planning

Summer Camp Attendance Increase

Revenue Offset:
$48,500.00

Total Supplemental Cost - $48,500

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages-Part Time	$0	$21,000	**$21,000**
520036	Copier Services	$0	$4,000	**$4,000**
524505	Motor Vehicle Lease/Rental	$0	$5,000	**$5,000**
530008	Food Supplies & Catering	$0	$8,000	**$8,000**
530009	Wearing Apparel-General	$0	$5,000	**$5,000**
530017	Janitorial Supplies/Equipment	$0	$4,000	**$4,000**
533001	Recreation Supplies	$0	$1,500	**$1,500**
	Total	**$0**	**$48,500**	**$48,500**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **2**

Please describe this request:

This supplemental is requested due to an increase in participants and a history of 2017 budget shortfalls in several areas directly related to an increase in attendance. Also, due to the increase in participants, additional staff to accommodate participants with disabilities and Department of Health Services (DHS) requirements for training hours, increases the need for part-time non-benefitted (PTNB) staffing.

How does this item affect your current service levels?

This request maintains current service levels in the Summer Camp Program.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? D. Total Planning

Summer Camp Program Supplemental Request
Supplemental Number: 1450-01

AMPM: Enrichment Opportunities

Revenue Offset:
$44,700.00

Total Supplemental Cost - $44,700

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages-Part Time	$0	$15,200	**$15,200**
522004	Recreation Programs	$0	$25,000	**$25,000**
530008	Food Supplies & Catering	$0	$3,000	**$3,000**
533001	Recreation Supplies	$0	$1,500	**$1,500**
	Total	**$0**	**$44,700**	**$44,700**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **3**

Please describe this request:

This request funds programming after school for AMPM participants and students at the local PUSD elementary schools. Programming will offer a variety of classes from drama to sports and some STEAM based activities. To date, the enrichment programming offered has shown a 150% cost recovery, along with requests for more options. In order to continue to offer enrichment, additional expenditure authority will be needed.

How does this item affect your current service levels?

This supplemental request addresses the Youth Master Plan, Goal 6: Out of School Enrichment, section 1: Expand enrichment offerings during the AM/PM Program. This portion of the Youth Master Plan involves expanding the variety of activities offered through the addition of instructors in an effort to further the social, emotional, and intellectual development of youth. Enrichment is not only offered to the AMPM Program participants, but has been expanded to all youth that attend the school or even surrounding schools where it is being held.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Am/Pm Program Supplemental Request
Supplemental Number: 1420-02

AMPM: ACA Benefitted Employees

Revenue Offset:
$40,000.00

Total Supplemental Cost - $40,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Part-Time Non-Benefitted ACA Benefits	$0	$40,000	**$40,000**
	Total	**$0**	**$40,000**	**$40,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **4**

Please describe this request:

This request will allow the program to recruit 5 qualified seasonal staff without restriction on the number of hours worked each week. These duties will be taken from those that are currently being completed by Recreation Leader positions as needed for the program. These positions will be a recruitment to get higher qualified applicants to apply. Department of Health Services (DHS) licensure requires Site Directors to be 21 with 2 years of experience, a high school diploma and either 60 training hours or 6 credit hours of qualifying college courses. These positions are becoming increasingly hard to fill with qualified staff. By offering benefits and up to 40 hours per week, it will increase the value of these positions, decrease turnover and increase the quality of staff.

How does this item affect your current service levels?

This will improve our current service by having highly qualified staff and increase the longevity of staff. Staff currently on average leave within 2 years or less.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Right-of-Way Contract Pricing Increase

Revenue Offset:

Total Supplemental Cost - $50,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
524004	Contract Landscape Services	$0	$50,000	**$50,000**
	Total	**$0**	**$50,000**	**$50,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **5**

Please describe this request:

The right-of-way contracts will be out to bid this spring (2018) and it is anticipated there will be an increase in commodity pricing and administrative fees. The increase in landscape contract costs are also associated with the Prop 206 minimum wage increases and accrued paid sick time for FY19. With the recent addition of storm water retention basins to the scope of the right of way contract, staff is potentially projecting an increase in that maintenance service area as well.

How does this item affect your current service levels?

This request allows landscape maintenance contract expectations to keep up with current labor and commodity anticipated cost increases while also addressing the potential for service frequencies.

Does this supplemental affect other departments?

None

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? D. Total Planning

Rio Vista Park: Veterans Memorial Maintenance

Revenue Offset:

Total Supplemental Cost - $5,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530014	Landscape Supplies & Equipment	$0	$5,000	**$5,000**
	Total	**$0**	**$5,000**	**$5,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **6**

Please describe this request:

This is a request for an additional 20 hours per week at $11.04 per hour for a part-time employee at Rio Vista Park to maintain the newly-built Veterans Memorial. In order to properly maintain this additional facility, the additional hours are required. In addition, the capital improvement plan included $5,000 of ongoing operating funding for the memorial. The department requests this funding for maintenance of ground lighting, veterans memorial wall lighting, landscape replacement, and the speaker system.

How does this item affect your current service levels?

This will allow for the proper maintenance of the Veterans Memorial.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Trails Maintenance Equipment and Staffing

Revenue Offset:

Total Supplemental Cost - $165,424

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Wages & Payroll Benefits	$0	$46,664	**$46,664**
513500	Other Allowance	$0	$250	**$250**
520510	Overnight Travel	$0	$500	**$500**
520511	Local Training/Meeting	$0	$300	**$300**
521001	Occup Lic and Certif	$0	$150	**$150**
521002	Empl Prof Membshp Dues	$0	$100	**$100**
523501	Landfill Services	$0	$100	**$100**
523504	Electricity	$0	$3,000	**$3,000**
523507	Water	$0	$3,000	**$3,000**
524004	Grounds/Detention R & M	$0	$6,500	**$6,500**
525005	Laundry/Cleaning	$0	$500	**$500**
525600	Direct Svc Chgs-Fleet Maintenance	$0	$6,460	**$6,460**
525601	Direct Svc Chgs-Fleet Fuel	$0	$3,250	**$3,250**
530009	Wearing Apparel-General	$0	$200	**$200**
530010	Wearing Apparel-Safety	$0	$350	**$350**
530012	Expendable Tools & Equipment	$0	$1,500	**$1,500**
530013	Chemical Supplies	$0	$5,000	**$5,000**
530014	Fleet Vehicle & Replacement Fund	$78,500	$2,850	**$81,350**
530014	Landscape Supplies & Equipment	$0	$3,000	**$3,000**
530018	Signs and Sign Supplies	$0	$1,000	**$1,000**
530019	Operational Supplies/Equipment	$0	$1,500	**$1,500**
533003	Recreation Equipment	$0	$750	**$750**
	Total	**$78,500**	**$86,924**	**$165,424**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **7**

Please describe this request:

Purchase of a light duty truck and multi-functional trail cleaning and clearing utility vehicle. A major priority of trail maintenance is the safety of the surface, which must be blown, swept or shoveled clean. The purchase of a sidewalk sweeper and bucket combo unit would increase the safety and usability of the trail especially after heavy monsoon storm flooding closes the trail. The funds for this request have been captured in the CIP trail expansion from Williams to Pinnacle Peak.

How does this item affect your current service levels?

This request provides efficiency in daily maintenance, maintains safety and improves cleanliness of trail.

Does this supplemental affect other departments?

Trails Maintenance Supplemental Request
Supplemental Number: 1610-02

Trails Maintenance Equipment and Staffing

Recreation's New River Trail events

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to?

21st Century Grant Funded Program

Revenue Offset:
$52,000.00

Total Supplemental Cost - $52,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$13,000	$0	**$13,000**
530008	Food Supplies & Catering	$4,000	$0	**$4,000**
533001	Recreation Supplies	$35,000	$0	**$35,000**
	Total	**$52,000**	**$0**	**$52,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **8**

Please describe this request:

The recreational enrichment portion of the 21st Century Community Learning Center program enhances the service level of the AM/PM programs at Santa Fe, Ira Murphy, Alta Loma and Sundance Elementary Schools and aligns with the City's Youth Master Plan to provide out of school enrichment for the youth of Peoria and community collaboration with Peoria Unified School District. The adult learning component of the program brings parents into the schools, making them aware of the positive impact the City of Peoria is having on their children.

How does this item affect your current service levels?

It will enhance the AMPM program.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Am/Pm Program Supplemental Request
Supplemental Number: 1420-1

PCPA Ticket Surcharge Expenditure Authority

Revenue Offset:
$20,000.00

Total Supplemental Cost - $20,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
524002	Building R & M	$20,000	$0	**$20,000**
	Total	**$20,000**	**$0**	**$20,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **9**

Please describe this request:

Expenditure authority for ticket surcharge funds from tickets sold for performances at the Peoria Center for Performing Arts for regular updates, replacements, and repairs of equipment used in running the theater. In the past, these monies have been used for facility upgrades, such as new scrims, cyclorama, projector, headsets, stage lights, keypad locks, rack in lobby, bulletin boards and signs. Future planned enhancements include upgrades to the sound system and enhanced lobby lighting.

How does this item affect your current service levels?

These funds will be used for facility and equipment needs to maintain the Peoria Center for the Performing Arts and offer a continued positive patron experience. This expense is funded through a $1 ticket surcharge per ticket at the PCPA.

Does this supplemental affect other departments?

Yes, Facilities Department.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Peoria Center for Performing Arts Supplemental Request
Supplemental Number: 0043-02

Professional Development Program (Department Wide)

Revenue Offset:

Total Supplemental Cost - $20,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services	$20,000	$0	**$20,000**
	Total	**$20,000**	**$0**	**$20,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **13**

Please describe this request:

With over 50 professional staff in the Community Services Department, professional development opportunities are severely underfunded, with small amounts budgeted for travel in some divisions throughout the department. Since the work in numerous areas in the department requires certification, having a department wide option for professional development opportunities is essential. This request would allow for professional staff to attend appropriate conferences in neighboring states, when professional development is not funded or not funded to the extent necessary. Staff requesting these funds for attendance at national conferences would be required to submit written documentation.

How does this item affect your current service levels?

Although underfunded, this request enhances current service levels by allowing benefitted staff the opportunity for professional development through conference attendance in an area that supports the goals of that division, and is appropriate to the goals of the department. Funds for professional development have not been reinstated since the economic challenges. However, innovative and knowledgeable employees are the cornerstone of a successful organization and department, especially one like the Community Services Department, essentially functioning as a business that provides public services and programs.

Does this supplemental affect other departments?

Yes. Travel and travel requests are monitored by the Finance Department.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Bank Service Charges (Department Wide)

Revenue Offset:
$35,100.00

Total Supplemental Cost - $49,873

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520010	Bank Service Charges	$0	$434	**$434**
520010	Bank Service Charges	$0	$14,272	**$14,272**
520010	Bank Service Charges	$0	$2,957	**$2,957**
520010	Bank Service Charges	$0	$1,086	**$1,086**
520010	Bank Service Charges	$0	$5,949	**$5,949**
520010	Bank Service Charges	$0	$30	**$30**
520010	Bank Service Charges	$0	$879	**$879**
520010	Bank Service Charges	$0	$232	**$232**
520010	Bank Service Charges	$0	$2,454	**$2,454**
520010	Bank Service Charges	$0	$1,827	**$1,827**
520010	Bank Service Charges	$0	$2,360	**$2,360**
520010	Bank Service Charges	$0	$454	**$454**
520010	Bank Service Charges	$0	$1,446	**$1,446**
520010	Bank Service Charges	$0	$469	**$469**
520010	Bank Service Charges	$0	$296	**$296**
520010	Bank Service Charges	$0	$3,000	**$3,000**
520010	Bank Service Charges	$0	$4,588	**$4,588**
520010	Bank Service Charges	$0	$3,500	**$3,500**
520010	Bank Service Charges	$0	$500	**$500**
520010	Bank Service Charges	$0	$3,140	**$3,140**
	Total	**$0**	**$49,873**	**$49,873**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **15**

Please describe this request:

This request helps mitigate the fees attached to increasing credit card usage by patrons and end users in Community Services Department programs. Each year, credit card usage continues to increase and each year, the increase in fees (2.5% of the charges) is covered in current expenditure allocation for all divisions. In addition, to limit exposure at program sites, the department has limited the acceptance of cash and/or checks wherever possible, also increasing the use of credit card purchases by program participants.

How does this item affect your current service levels?

This supplemental request covers the increases in credit card usage fees that the Community Services Department has faced since 2008 in all program areas, including, but not limited to rentals at Community and Neighborhood Parks, participant fees, Sports Complex payments (when applicable) and more. The request maintains current service levels of offering participants and residents the option to pay with a credit card, and in some areas, requiring that they not pay with cash or check to limit the exposure at off-site locations.

Does this supplemental affect other departments?

No

Bank Service Charges (Department Wide)

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? D. Total Planning

AMPM: Attendance Increase

Revenue Offset:
$175,000.00

Total Supplemental Cost - $175,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages-Part Time	$0	$125,000	**$125,000**
522004	Recreation Supplies	$0	$15,000	**$15,000**
524505	Motor Vehicle Lease/Rental	$0	$12,000	**$12,000**
530008	Food Supplies & Catering	$0	$23,000	**$23,000**
	Total	**$0**	**$175,000**	**$175,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **16**

Please describe this request:

This request will cover the costs for increased enrollment and attendance. Due to these increases over the past several years, part-time non-benefitted (PTNB) salaries have increased along with bank service charges, food, recreation supplies, field trip costs at break camps and bussing fees. Department of Health Services (DHS) requires a 1:20 ratio and specific supplies for each age group to include science, sports, toys, games and crafts to name a few. AMPM has the increased revenue due to attendance increases to offset these costs.

How does this item affect your current service levels?

This will maintain our current service level at all before and after school sites to provide necessary staff, programming and supplies to maintain the program according to the DHS guidelines and statutes.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Am/Pm Program Supplemental Request
Supplemental Number: 1420-02

APS Rate Increases (Department Wide)

Revenue Offset:

Total Supplemental Cost - $5,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
523504	Electricity	$0	$2,000	**$2,000**
523504	Electricity	$0	$2,000	**$2,000**
523504	Electricity	$0	$1,000	**$1,000**
	Total	**$0**	**$5,000**	**$5,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **18**

Please describe this request:

APS increased electrical rates in August of 2017. These rate increases affected areas in the Community Services Department by increasing electricity costs. This supplemental request covers this rate increase in the affected areas (Community Center, Sunrise Library and pools) other than those that have a separate request for funds. Subsequent to increasing electricity costs, APS has announced that a portion of the increase will be rolled back. This request incorporates the reduced electricity rate.

How does this item affect your current service levels?

An increase in electrical rates for APS services affects the allocated expenses for certain areas in the department and, if not for additional funding through this supplemental, other programmatic areas may be affected. These areas could affect the current service levels negatively, directly impacting participant services and offerings.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? D. Total Planning

Special Events Coordinator (Fixed Term, One Year)

Revenue Offset:

Total Supplemental Cost - $81,826

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for Rec Coordinator (one yr fixed)	$81,176	$0	**$81,176**
520511	Local Training/Meeting	$400	$0	**$400**
521002	Empl Prof Membership Dues	$250	$0	**$250**
	Total	**$81,826**	**$0**	**$81,826**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **19**

Please describe this request:

Special Events are a great asset and provide increasingly diverse offerings to the citizens of the City of Peoria. However, with each additional one-time event that occurs, there is an additional increase of time and commitment for City staff. This request is for a one year, fixed-term Recreation Coordinator position to organize, support and help coordinate the numerous one-time and affiliate events that are funded by the City each fiscal year. On top of the 40 City events that City staff work to produce and manage, the addition of affiliate events each year (8 in FY17, 10 in FY18) necessitates this request for another position.

How does this item affect your current service levels?

To support special event offerings in the City of Peoria, garner sponsorships, manage affiliate events and fulfill marketing responsibilities that are currently spread over the 2 dedicated special events staff and their respective City teams, this position will help to maintain current service levels and continue to offer the high quality special events for citizens.

Does this supplemental affect other departments?

Yes. Recruitments affect other departments such as IT, HR, payroll, etc.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? D. Total Planning

Bravo Peoria/Explore the Library

Revenue Offset:

Total Supplemental Cost - $20,132

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages-Part Time Additional	$2,132	$0	**$2,132**
510100	Wages-Part Time	$1,700	$0	**$1,700**
520030	Regulatory permits-music license	$3,000	$0	**$3,000**
520099	Other Professional Services	$1,300	$0	**$1,300**
522004	Recreation Programs	$7,000	$0	**$7,000**
522501	Advertising	$1,500	$0	**$1,500**
522503	Printing and Binding	$1,000	$0	**$1,000**
530003	Computer Hardware	$1,500	$0	**$1,500**
530006	Postage and Shipping	$1,000	$0	**$1,000**
	Total	**$20,132**	**$0**	**$20,132**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **20**

Please describe this request:

Special Events and the Library Division have teamed up to provide this family event and book sale at the Sunrise Mountain library as an opportunity for the members of the community to engage with the library in a whole new way. With entertainment, interactive activities and much more, this unique exposure highlights the features of the library as an activity destination. Bravo Peoria was established to not only be a great event at the library, but to highlight City services through a unique and creative atmosphere.

How does this item affect your current service levels?

The continuation of these events will maintain the service level of the Special Events Division, especially in this unique venue. The success of the event will allow for continued growth and become a staple of the event season in Peoria.

Does this supplemental affect other departments?

Yes. All special events affect other departments in the City that provide support services to the Community Services Department such as Police, Fire, Facilities, etc.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Special Events Program Supplemental Request
Supplemental Number: 1510-06

Veterans Day

Revenue Offset:
$7,000.00

Total Supplemental Cost - $30,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services	$20,000	$0	**$20,000**
522004	Recreation Programs	$4,500	$0	**$4,500**
522503	Printing and Binding	$500	$0	**$500**
530008	Catering	$5,000	$0	**$5,000**
	Total	**$30,000**	**$0**	**$30,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **21**

Please describe this request:

This request funds a FY19 event honoring America's Veteran population. In addition to dedicating new additions to the Veterans Memorial at Rio Vista Park, this event may include recognition or awards to local individuals or groups who represent or serve our Veteran population. The event may contain group involvement and presentations, keynote speakers, entertainment and catering.

How does this item affect your current service levels?

The Veterans Day event will enhance current service levels, offering an increased level of diversity in special events for the City of Peoria.

Does this supplemental affect other departments?

Yes. All special events affect other departments in the City that provide support services to the Community Services Department such as Police, Fire, Facilities, etc.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Special Events Program Supplemental Request
Supplemental Number: 1510-02

MLK Event

Revenue Offset:

Total Supplemental Cost - $35,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	MLK event	$35,000	$0	**$35,000**
	Total	**$35,000**	**$0**	**$35,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **22**

Please describe this request:

This request funds a FY19 event honoring Dr. Martin Luther King Jr. The event might include awards to local individuals and groups who represent the spirit of Dr. Martin Luther King Jr., local group involvement and presentations, a keynote speaker and entertainment. The scope and size of the event may change in the future and be based on several factors such as venue, event details, partners/sponsors, target audience, demographics, etc.

How does this item affect your current service levels?

The Dr. Martin Luther King Jr event enhances current service levels, offering an increased lelvel of diversity in special events for the City of Peoria.

Does this supplemental affect other departments?

Yes. All special events affect other departments in the City that provide support services to the Community Services Department such as Police, Fire, Facilities, etc.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Special Events Program Supplemental Request
Supplemental Number: 1510-05

Affiliate Event Support

Revenue Offset:

Total Supplemental Cost - $60,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522004	Recreation Programs	$60,000	$0	**$60,000**
	Total	**$60,000**	**$0**	**$60,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **23**

Please describe this request:

This allows the city to assist in supporting new and recurring special events sponsored by local non-profit organizations and community groups. City funds have been used to offset City fees and charges and are used to enhance the promotion and experience of these types of events. Requests for support can be made through the annual city operating budget process and/or approveed by City Council at other times of the year. These funds are one-time and budgeted on a year-by-year basis. Once exhausted, additional budgeted funds are not available until the next fiscal year. It is requested that budget authority for granting support is supported in FY19.

How does this item affect your current service levels?

Current service levels include offering funding support for several affiliate events each year. The number of not-for-profits and community groups requesting affiliate funding staus and/or funding fluctuates from year to year. This request outlines the best estimate for funding support in FY19.

Does this supplemental affect other departments?

Yes. All special events affect other departments in the City that provide support services to the Community Services Department such as Police, Fire, Facilities, etc.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Special Events Program Supplemental Request
Supplemental Number: 1510-07

ParkFest!

Revenue Offset:

Total Supplemental Cost - $62,245

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages-Part Time additional	$6,385	$0	**$6,385**
510100	Wages-Part Time	$5,860	$0	**$5,860**
520030	Regulatory Permits	$3,000	$0	**$3,000**
520030	Regulatory Permits-Music License	$3,000	$0	**$3,000**
520036	Copier Services	$500	$0	**$500**
520099	Other Professional Services	$200	$0	**$200**
522004	Recreation Programs	$10,800	$0	**$10,800**
522501	Advertising	$9,000	$0	**$9,000**
522503	Printing and Binding	$5,000	$0	**$5,000**
524504	Non Ofc Eqt&Tool Lease/Rental	$4,000	$0	**$4,000**
525006	Janitorial Services	$1,500	$0	**$1,500**
530001	Recreation Supplies	$1,500	$0	**$1,500**
530003	Computer Hardware	$1,500	$0	**$1,500**
530006	Postage and Shipping	$1,000	$0	**$1,000**
530008	Food Supplies and Catering	$6,000	$0	**$6,000**
530018	Signs and Supplies	$3,000	$0	**$3,000**
	Total	**$62,245**	**$0**	**$62,245**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **24**

Please describe this request:

Community Services, Neighborhood Resources and Public Safety are set to engage Peoria neighborhoods with free, fun, entertaining and informative activities. Peoria's neighborhood ParkFest! events are designed to connect the community by introducing neighbors and providing information about city services through unique and creative festival atmospheres. Six total events were budgeted for FY18 to be held at select park locations, one in each of the six council districts. The same will hold true for FY19, with each event having a separate budget. These events are geared toward enhancing the neighborhood experience within a special event theme. The scope and size of each event may change in the future and be based on several factors such as venue, event details, partners/sponsors, target audience, demographics, etc.

How does this item affect your current service levels?

This series of special events is designed to encourage neighborhood connections in Peoria and provide residents with an opportunity to interact with their community.

Does this supplemental affect other departments?

Yes. All special events affect other departments in the City that provide support services to the Community Services Department such as Police, Fire, Facilities, etc.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Special Events Program Supplemental Request
Supplemental Number: 1510-11

Somos Peoria

Revenue Offset:
$85,000.00

Total Supplemental Cost - $153,400

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages-Part Time Additional	$7,000	$0	**$7,000**
510100	Wages-Part Time	$1,070	$0	**$1,070**
520010	Bank Charges	$230	$0	**$230**
520030	Regulatory Permits	$1,000	$0	**$1,000**
520030	Regulatory Permits-Music License	$3,000	$0	**$3,000**
520036	Copier Services	$300	$0	**$300**
520099	Other Professional Services	$30,000	$0	**$30,000**
522004	Recreation Programs	$61,000	$0	**$61,000**
522501	Advertising	$8,500	$0	**$8,500**
522503	Printing and Binding	$2,500	$0	**$2,500**
524504	Non-Ofc Eqt&Tool Lease/Rental	$31,000	$0	**$31,000**
530001	General Supplies	$350	$0	**$350**
530003	Computer Hardware	$1,500	$0	**$1,500**
530006	Postage and Shipping	$450	$0	**$450**
530008	Food Supplies and Catering	$4,000	$0	**$4,000**
533001	Recreation Supplies	$1,500	$0	**$1,500**
	Total	**$153,400**	**$0**	**$153,400**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **25**

Please describe this request:

Somos Peoria brings communities together as they celebrate the rich Hispanic heritage, during the month of September. Somos Peoria will include a variety of live entertainment for everyone, traditional foods, arts and crafts, carnival rides, mechanical bull riding, face painters and much more for the entire family to enjoy. The scope and size of the event may change in the future and be based on several factors such as venue, event details, partners/sponsors, target audience, demographics, etc.

How does this item affect your current service levels?

This is a non-core special event requested to maintain the experience of residents and continue a unique opportunity to get out in the community.

Does this supplemental affect other departments?

Yes. All special events affect other departments in the City that provide support services to the Community Services Department such as Police, Fire, Facilities, etc.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Special Events Program Supplemental Request
Supplemental Number: 1510-09

Northern Peoria Event

Revenue Offset:
$40,000.00

Total Supplemental Cost - $105,642

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages-Part Time Additional	$6,385	$0	**$6,385**
510100	Wages-Part Time	$1,127	$0	**$1,127**
520001	Bank Charges	$230	$0	**$230**
520030	Regulatory Permits	$1,000	$0	**$1,000**
520030	Regulatory Permits-music license	$3,000	$0	**$3,000**
520036	Copier Services	$500	$0	**$500**
520099	Other Professional Services	$11,000	$0	**$11,000**
522004	Recreation Programs	$35,000	$0	**$35,000**
522501	Advertising	$4,500	$0	**$4,500**
522503	Printing and Binding	$2,000	$0	**$2,000**
524504	Non Ofc Eqt&Tool Lease/Rental	$28,000	$0	**$28,000**
530001	General Office Supplies	$350	$0	**$350**
530003	Computer Hardware	$1,500	$0	**$1,500**
530006	Postage and Shipping	$450	$0	**$450**
530008	Food Supplies and Catering	$10,000	$0	**$10,000**
533001	Recreation Supplies	$600	$0	**$600**
	Total	**$105,642**	**$0**	**$105,642**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **27**

Please describe this request:

As the northern region of Peoria continues to grow, the need for City Special Events in that area is imperative. This supplemental will go towards planning and event management of what could become several events in northern Peoria that could include a Hot Air Balloon event, among others. The scope and size of the event may change in the future and be based on several factors such as venue, event details, partners/sponsors, target audience, demographics, etc.

How does this item affect your current service levels?

The continuation of this event in the northern section of Peoria will enhance the service level of the Special Events Division. An event of this type can continue to grow and become a staple of the event season in northern Peoria.

Does this supplemental affect other departments?

Yes. All special events affect other departments in the City that provide support services to the Community Services Department such as Police, Fire, Facilities, etc.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Special Events Program Supplemental Request
Supplemental Number: 1510-08

Extended Holiday Festival

Revenue Offset:
$2,000.00

Total Supplemental Cost - $16,100

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages part time	$1,500	$0	**$1,500**
520099	Other Professional Services	$1,200	$0	**$1,200**
522004	Recreation Programs	$2,500	$0	**$2,500**
522501	Advertising	$400	$0	**$400**
524504	Non Ofc Eqt&Tool Lease/Rental	$10,000	$0	**$10,000**
533001	Recreation Supplies	$500	$0	**$500**
	Total	**$16,100**	**$0**	**$16,100**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **28**

Please describe this request:

This request for funds in FY19 will support the funding mechanism for an extended holiday festival in or around Osuna Park or any other City venue. The Festival could include any cobination of the following: temporary skating rink, food trucks, entertainment, carridge rides, event support and logistics. The size and scope of this event will change with the varying factors such as venue, event details, target audience and demographics.

How does this item affect your current service levels?

The request enhances current Special Event offerings in Peoria and provides funding to support increased offerings for citizenss and visitors for community engagement and family friendly activities.

Does this supplemental affect other departments?

Yes. All special events affect other departments in the City that provide support services to the Community Services Department such as Police, Fire, Facilities, etc.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

P83 Party

Revenue Offset:
$40,000.00

Total Supplemental Cost - $120,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510100	Wages-Part Time Additional	$8,527	$0	**$8,527**
510100	Wages-Part Time	$1,127	$0	**$1,127**
520010	Bank Charges	$230	$0	**$230**
520030	Regulatory Permits	$1,000	$0	**$1,000**
520030	Regulatory Permits-Music License	$3,000	$0	**$3,000**
520036	Copier Services	$500	$0	**$500**
520099	Other Professional Services	$15,500	$0	**$15,500**
522004	Recreation Programs	$42,816	$0	**$42,816**
522501	Advertising	$4,500	$0	**$4,500**
522503	Printing and Binding	$2,000	$0	**$2,000**
524504	Non-Ofc Eqt&Tool Lease/Rental	$28,000	$0	**$28,000**
530001	Office and General Supplies	$350	$0	**$350**
530001	Recreation Supplies	$500	$0	**$500**
530003	Computer Hardware	$1,500	$0	**$1,500**
530006	Postage and Shipping	$450	$0	**$450**
530008	Food Supplies and Catering	$10,000	$0	**$10,000**
	Total	**$120,000**	**$0**	**$120,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **29**

Please describe this request:

This event has a history of eight years of community engagement. The large-scale P83 Party entertainment in the P83 District provides the opportunity for residents and visitors to enjoy elements such as musical entertainment, food, vendors, a beer garden, and more. The scope and size of the event may change in the future and be based on several factors such as venue, event details, partners/sponsors, target audience, demographics, etc.

How does this item affect your current service levels?

The Community Event was created to maintain the P83 area and provide residents an additional opportunity to get out in the community.

Does this supplemental affect other departments?

Yes. All special events affect other departments in the City that provide support services to the Community Services Department such as Police, Fire, Facilities, etc.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Special Events Program Supplemental Request
Supplemental Number: 1510-03

Performing Arts Programming

Revenue Offset:

Total Supplemental Cost - $65,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522099	Community Promotions	$65,000	$0	**$65,000**
	Total	**$65,000**	**$0**	**$65,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **1**

Please describe this request:

This request allows for performing arts programming at the Peoria Center for Performing Arts and throughout Peoria.

How does this item affect your current service levels?

It will maintain the programming that we scheduled this year and allow an expansion of services to other locations throughout Peoria.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Percent For The Arts Supplemental Request
Supplemental Number: 0120-02

Arts Grants Funding

Revenue Offset:

Total Supplemental Cost - $24,800

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522099	Other Professional Services	$24,800	$0	**$24,800**
	Total	**$24,800**	**$0**	**$24,800**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **2**

Please describe this request:

This is a request to increase the arts grants funding to better accommodate the total requests from the arts organizations impacting the arts in Peoria.

How does this item affect your current service levels?

Allows a higher number of grants to be funded at full capacity for program implementation and allows the maximum grant request to be increased from $2,500 to $5,000. This one-time request allows for a total of $50,000 of available funding for art grants and maintains the existing level of support.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Percent For The Arts Supplemental Request
Supplemental Number: 0120-01

Public Art

Revenue Offset:

Total Supplemental Cost - $115,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530034	Art Work - Non-Capital	$25,000	$0	**$25,000**
541003	Imp Other Than Land/Buildings	$90,000	$0	**$90,000**
	Total	**$115,000**	**$0**	**$115,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **3**

Please describe this request:

This is a request for funding to add public art to parks, trailheads throughout the city. The small art request is for purchases of art throughout the city galleries, Celebration of Artists, and murals.

How does this item affect your current service levels?

This request will add more public art within the city.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? A. Community Building

Percent For The Arts Supplemental Request
Supplemental Number: 0120-03

Photography of Arts Inventory

Revenue Offset:

Total Supplemental Cost - $5,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services	$5,000	$0	**$5,000**
	Total	**$5,000**	**$0**	**$5,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **4**

Please describe this request:

This is a request for funding for contracting a photographer to capture the images of artwork in our collection.

How does this item affect your current service levels?

This would allow us to share our collection with residents through our website as well as other aspects of social media.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Percent For The Arts Supplemental Request
Supplemental Number: 0120-04

Sports Complex: Electricity

Total Supplemental Cost - $55,000

Revenue Offset:
$20,000.00

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
523504	Electricity	$0	$55,000	**$55,000**
	Total	**$0**	**$55,000**	**$55,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **1**

Please describe this request:

This is a request for an increase to the Sports Complex electricity bill which maintains the stadium, team clubhouses, field lighting, and other buildings on property. A main factor in the cost level is due to clubhouse and stadium renovations from 2013-2016 that in increased the interior square footage of Sports Complex buildings. Additionally, in August 2017, APS increased rates 2.21%. Another factor is the increasing cost of operating the Mariners Clubhouse which has a Mariners installed solar energy system. The cost recovery described in this supplemental is from an agreement between the City and the Mariners wherein City will charge the Mariners for additional cost incurred from operating a building that is not electric only.

How does this item affect your current service levels?

Electricity is an essential function to the operation of the Sports Complex. In addition to City Administration offices, the Sports Complex provides electricity to the Padres and Mariners Clubhouses as well as field lighting for the stadium and practice fields.

Does this supplemental affect other departments?

No.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Sports Complex: Stadium Security

Revenue Offset:

Total Supplemental Cost - $40,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520047	Stadium Security Services	$0	$40,000	**$40,000**
	Total	**$0**	**$40,000**	**$40,000**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **2**

Please describe this request:

The Sports Complex has been tasked with fulfilling security obligations related to Major League Baseball's (MLB) mandates to the San Diego Padres and Seattle Mariners. In addition to adding the cost of walk-thru metal detectors, there is a cost for staffing as well, that will exceed the normal operating budget for security. Walk-thru detectors are now required and are common practice in all Cactus League facilities.

How does this item affect your current service levels?

This request maintains compliance with a Major League Baseball (MLB) mandate for the San Diego Padres and Seattle Mariners in regards to security measures.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Complex Operations/Maint Supplemental Request
Supplemental Number: 2000-05

Sports Facilities: Equipment Replacement

Revenue Offset:

Total Supplemental Cost - $30,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
542505	Other Vehicles	$30,000	$0	**$30,000**
	Total	**$30,000**	**$0**	**$30,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **3**

Please describe this request:

This supplemental request is for the $30,000 difference in cost from what is already budgeted and available in the fleet replacement program to replace two older field mowers. The equipment includes the Triplex 2000 and the Toro 5 gang pull behind unit with an Accu-Pro all in one reel and bed knife grinder and a Koro fraize mower. Both units will be utilized by all 3 Sports Facilities areas - the Sports Complex, Community Parks and Neighborhood Parks.

How does this item affect your current service levels?

This request will maintain current service levels and allow the three divisions to cease outsourcing of these functions. The Division is looking to purchase a Campy Koro 1200 fraize mower and a Foley Accu-Pro 633 mower reel and bed knife grinder. The fraise mower will provide a safe playing surface on our aging fields by reducing un-safe edges around the infields and reducing organic matter in the outfields. The reel and bed knife grinder will be utilized to keep the mower blades sharp and cutting the turf grass appropriately for the safety and playability of the fields.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? D. Total Planning

Sports Complex: Repair and Maintenance

Revenue Offset:

Total Supplemental Cost - $100,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
524002	Building R & M	$80,000	$0	**$80,000**
524004	Grounds/Detention R & M	$20,000	$0	**$20,000**
	Total	**$100,000**	**$0**	**$100,000**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services Department Priority **4**

Please describe this request:

This requests allows for expenditure authority to complete concrete repair projects including stadium dugouts and surrounding major practice fields for ADA compliance. It also includes modifications to the Press Box and Visiting Clubhouse such as carpets, ceiling tiles, and painting not included in recent stadium renovations. Funds would be from the $0.50 Non-GA Ticket Surcharge (Fund 2003).

How does this item affect your current service levels?

The current service level is to repair small sections of concrete as needed when they become safety issues utilizing operating budget. The cost of the current repairs needed and additions would be a burden to the current budget. Modifications to aging materials and FF&E (Furniture, Fixtures and Equipment) in the Visiting Clubhouse and Press Box affect the usability of the space for the Spring Training teams and users year-round.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Complex Operations/Maint Supplemental Request
Supplemental Number: 2000-03

Sports Complex: Backstop Netting

Revenue Offset:

Total Supplemental Cost - $100,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
524002	Building R & M	$100,000	$0	**$100,000**
	Total	**$100,000**	**$0**	**$100,000**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **5**

Please describe this request:

This request allows for expenditure authority to complete Major League Baseball (MLB)-mandated and team-requested projects including upgrades and changes to the backstop netting. Funds would be from the $1.00 Ticket Surcharge (Fund 2002) which would require approval in conjunction with the Padres and Mariners.

How does this item affect your current service levels?

MLB is escalating fan safety measures, including future mandates to extend backstop netting over the dugouts in Spring Training stadiums.

Does this supplemental affect other departments?

No.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Complex Operations/Maint Supplemental Request
Supplemental Number: 2000-06

DDD Recreation Coordinator

Revenue Offset:
$62,702.00

Total Supplemental Cost - $62,702

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for (1) Recreation Coordinator	$0	$80,702	**$80,702**
510000	PTNB Benefits	$0	($8,000)	**($8,000)**
510000	PTNB Wages	$0	($5,000)	**($5,000)**
510100	PTNB Wages	$0	($5,000)	**($5,000)**
	Total	**$0**	**$62,702**	**$62,702**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **1**

Please describe this request:

Over the past 30 years, the Adaptive Recreation Program has contracted with the Dept. of Economic Security, Division of Developmental Disabilities (DES/DDD) to provide services to individuals with a disability. What began as a single summer and adult day program site has expanded through the years into two after school and three summer program sites, two adult day programs and most recently the Group Supported Employment Program. In total, participation has increased from 30 to 240 individuals, averaging 4,000 hours of program services monthly, all while maintaining the same level of professional staff to oversee the program. The past four years DES/DDD has implemented numerous monitoring requirements to maintain compliance with ALTCCS and Medicare. Maintaining DDD compliance, in addition to the responsibilities of other Adaptive Programs, has significantly increased the workload of the Adaptive Coordinator.
This request is for a Recreation Coordinator position to oversee contractual compliances, staff trainings, goals and objectives development, required documents, monthly billings and market programs to community. In addition, this position will enhance job skills and responsibilities for those employed through the Group Supported Employment (GSE). GSE is a work program opportunity for those enrolled in the Adult Day Program who currently perform custodial and landscaping services. Recent renovations at the Main Library have made space available to provide a cafe setting and improve the ambiance at the library. Allowing this positon to develop this area (Pop Up Café) provides the GSE employees opportunities to progress their job skill as required through contractual obligations.

This position would be funded through DDD contract funds ($60,702) and with the proposed Friday Night Dance increase in fees ($7,000). Also, within the current PT salaries one position is funded for ACA. Those funds would be reallocated to this position to offset a portion of benefit cost ($8,000) plus 365 PTNB hours budgeted in 1500.

How does this item affect your current service levels?

This supplement will provide a Recreation Coordinator to develop additional GSE work settings and job skills development as contractually required. In addition it allows the Adaptive Coordinator to focus on current activities not affiliated with DDD.

Does this supplemental affect other departments?

Yes. HR, Facilities, IT in recruiting and hiring a new employee.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? B. Enhance our Current Services

Adult Day Prg Grant Supplemental Request
Supplemental Number: 7250-01

GSE Program Development

Revenue Offset:
$4,000.00

Total Supplemental Cost - $11,030

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530008	Food Supplies & Catering	$2,000	$0	**$2,000**
530019	Operational Supplies/Equipment	$4,000	$0	**$4,000**
530019	Operational Supplies/Equipment	$4,000	$0	**$4,000**
533001	Recreation Supplies	$1,030	$0	**$1,030**
	Total	**$11,030**	**$0**	**$11,030**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Community Services
Department Priority **2**

Please describe this request:

Group Supported Employment (GSE) is a work program for those enrolled in the Adult Day Program. Currently job tasks include custodial and landscaping services. Recent renovations at the Main Library have made space available to provide a cafe setting and improve the ambiance of the library. This request is to pilot a Pop Up Cafe utilizing space at the library in partnership with the GSE Program. This allows the GSE employees opportunities to progress their job skill as required through contractual obligations. The Pop Up Cafe will be open twice a week, based on recommendations from library staff. GSE employees will obtain food handlers cards to comply with health code regulations. The cafe will be cost recovery of all items for sale and one employee per shift. Additional job skills will be learned through assisting with the Thursday Brown Bag Food Distribution Program held at the Community Center weekly. Through the support of Foundation for Senior Living and the City of Peoria, food is collected from St Mary's Food Bank weekly on Thursday mornings and distributed at the Peoria Community Center. Currently the program is serving over 130 senior adults, individuals with a disability and families in need every week and continues to grow. The city provides space at the Community Center, a vehicle to transport the food, and the usage of a pallet jack to move food into the Community Center. GSE employees would be support staff in preparing the food for distribution.

How does this item affect your current service levels?

This pilot program will maintain current level of service, but accommodates the need to enhance GSE employees skills to include culinary and business. All programs will be supervised by job coaches on site and overseen by Recreation Coordinator.

Does this supplemental affect other departments?

no

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Adult Day Prg Grant Supplemental Request
Supplemental Number: 7250-02

Carryover Request - Public Art Carry Over

Total Carryover Cost - $792,780

Account Number	Description	One-Time Costs	Program
541003	Imp Other Than Land/Buildings	**$792,780**	
	Total	**$792,780**	

Please Describe this Request:

This is a request to carry over the following public art projects: 83rd and Happy Valley, Happy Valley and Lake Pleasant, Northern Community Park and the trailhead art.

What service does this relate to?

Community Building bringing arts to the community.

Why is this Carryover unable to be completed this year?

These public art projects will not be completed by the end of the fiscal year.

What Supplemental number/name does this relate to? 0120-01

	Savings	Encumbered
Does the savings for this request come from an order encumbered in the current fiscal year, or is it derived from division savings?		X

Percent For The Arts Carryover Request
Carryover Number: C-0120-01

PUBLIC WORKS/ UTILITIES DEPARTMENT

PEORIA
ARIZONA

Performance Spotlight

PUBLIC WORKS-UTILITIES DEPARTMENT MISSION

To preserve and enhance the City of Peoria's assets and resources for future generations through sustainable practices, quality service, operation and maintenance of the City's infrastructure and facilities.

DEPARTMENT FUNCTIONS

The Public Works–Utilities Department maintains the City's assets and resources, provides utility, solid waste and transit services to our residents and supports other departments with fleet and facility services. The department consists of two major functional areas, Public Works and Utilities. Each of these has their own set of programs and services, all working with the same vision: to maintain our residents' quality of life, to be recognized as leaders in service delivery, and to be responsible stewards for the City's resources and assets.

Public Works-Utilities Administration

The Public Works–Utilities Administrative Division provides overall direction, management, support and administrative services for the entire department. This division ensures quality and consistent customer service for each of the department's programs. There are two major divisions of the department, Public Works and Utilities. Each of these has their own set of programs and services. Public Works is organized into five divisions, including Facilities, Fleet Maintenance, Solid Waste, Streets and Storm Drain, and Transit. Utilities is organized into three divisions including Plant Operations, Field Operations, and Water Resources and Environmental.

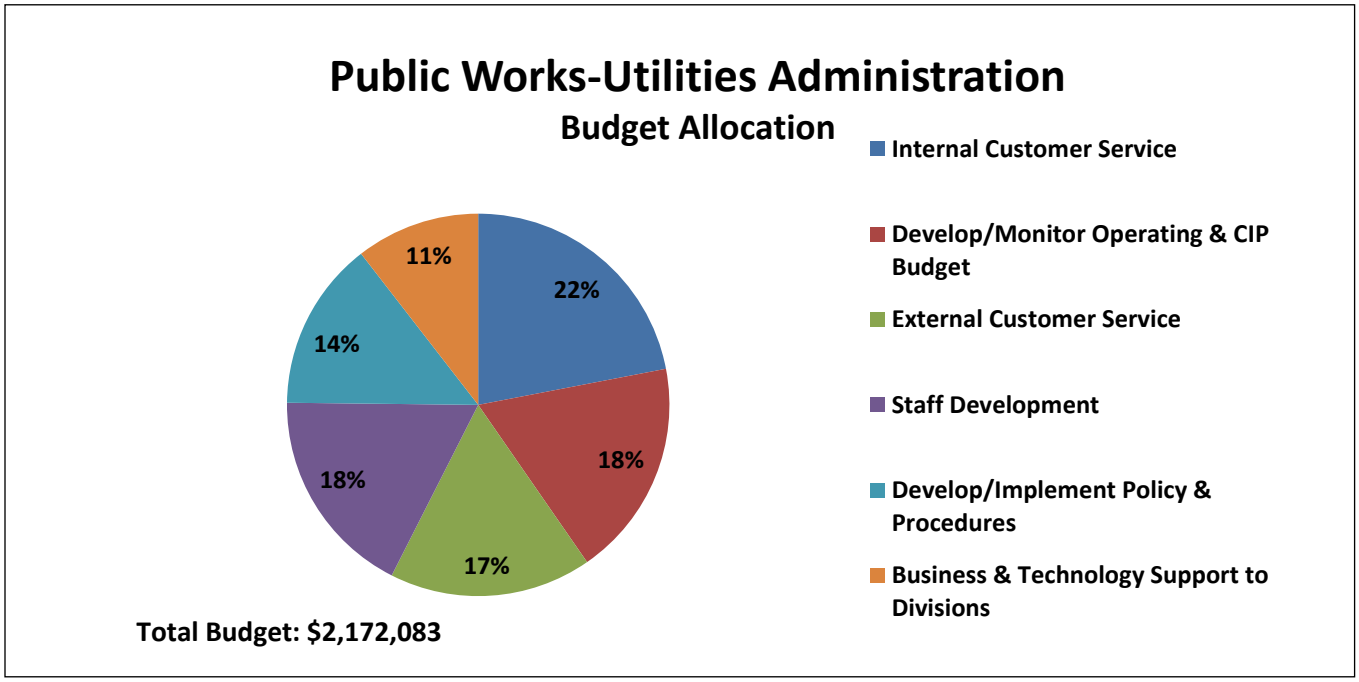
Key Outcome Measures

Public Works-Utilities Department

- Residential Recycling Diversion Rate
- % of pavement with Pavement Condition Rating (PCR) of 70% or better
- Maintain City's fleet "in-service" at 90% or better
- 100% compliance with all storm drain requirements
- Experience no service delivery interruptions
- 100% compliance with all water and wastewater regulations

Cost of Service Breakdown - Public Works-Utilities Administration					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Internal Customer Service	1.74	$222,868	$29,990	$224,470	$477,328
Develop/Monitor Operating & CIP Budget	1.47	$197,641	$12,031	$189,638	$399,309
External Customer Service	1.44	$173,438	$13,094	$185,123	$371,655
Staff Development	1.38	$186,868	$19,744	$178,028	$384,640
Develop/Implement Policy & Procedures	1.10	$154,491	$15,487	$141,261	$311,239
Business & Technology Support to Divisions	0.88	$104,460	$9,927	$113,525	$227,912
Totals	**8.00**	**$1,039,766**	**$100,273**	**$1,032,044**	**$2,172,083**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Facilities Maintenance

The Facilities Maintenance Division provides Utility Management, Building Maintenance, Custodial, Technical Operations and Operating Project Management services throughout the City. Additional activities within this function include Site Security Systems, Fire Alarm Systems, building systems and technical logistics support, and audio set-ups for meetings and events. The Facilities division also maintains the Citywide computerized maintenance management system (service requests, work orders, asset management). Serviced locations consist of the City Hall Campus, the Municipal Operations Center, fire stations, police buildings, and water and wastewater buildings, parking structures, libraries, parks, trails, Community Center and historical buildings.

Cost of Service Breakdown - Facilities Maintenance

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Building Maintenance/Custodial	21.75	$1,352,110	$816,722	$455,467	$2,624,299
Technical Operations	9.00	$829,646	$329,056	$316,299	$1,475,001
Utility Management	0.00	$0	$983,163	$67,580	$1,050,743
Operating Project Management	5.00	$563,162	$23,230	$112,517	$698,909
Facilities Administration	3.00	$319,461	$7,260	$104,780	$431,501
Totals	**38.75**	**$3,064,379**	**$2,159,431**	**$1,056,643**	**$6,280,453**

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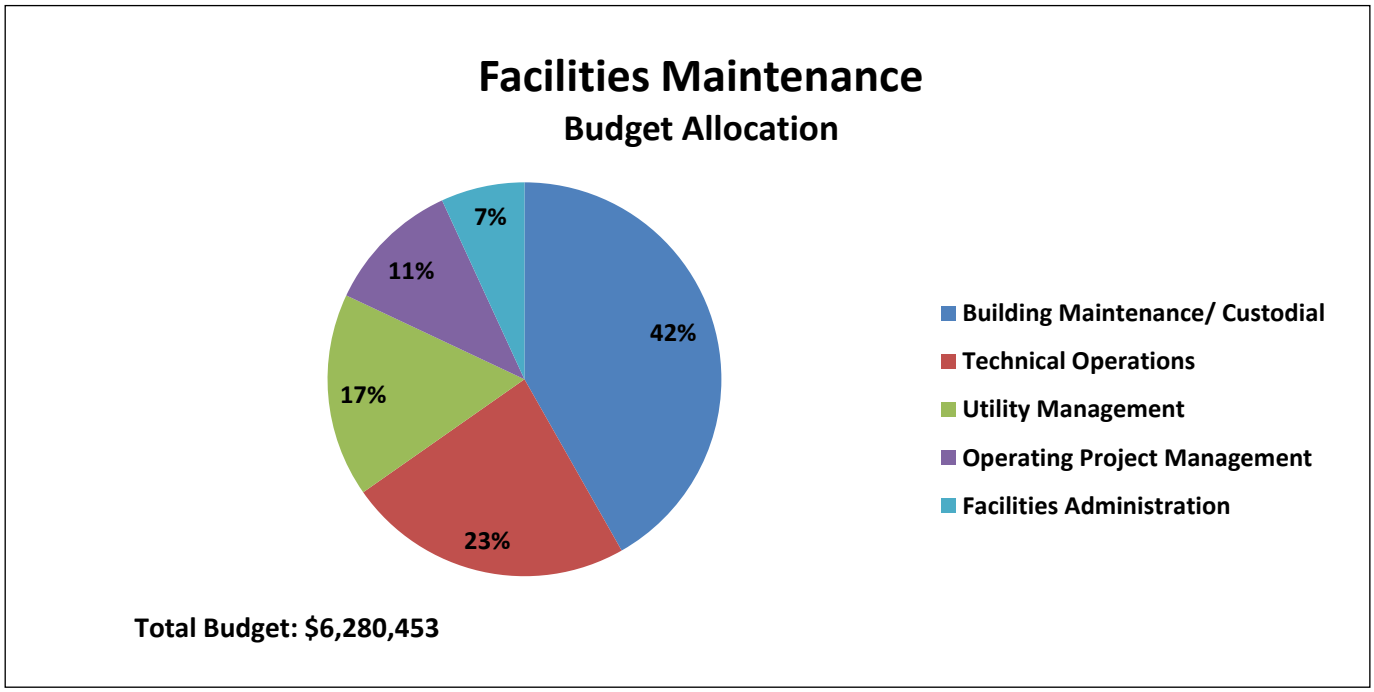

Fleet Maintenance

The Fleet Maintenance Division supports all City departments by providing vehicle repair, fuel, and fleet service management for approximately 814 vehicles and other pieces of equipment. Fleet mechanics are certified and trained to repair and service various sizes and types of equipment, and the shop is certified to provide warranty work on behalf of many manufacturers. Services include scheduled maintenance, general repair, road service, fuel supply, alternative fuels program and new vehicle purchases.

Cost of Service Breakdown - Fleet Maintenance

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Fuel Management	1.00	$72,449	$2,083,687	$65,966	$2,222,103
Vehicle and Equipment Repair	9.03	$721,111	$158,137	$584,273	$1,463,521
Parts	0.55	$45,988	$1,028,716	$34,554	$1,109,258
Sublet (vendor)	0.75	$67,604	$295,831	$47,119	$410,554
Asset Acquisition, Management, Reporting	0.60	$109,999	$21,145	$37,695	$168,840
Vehicle Wash	0.07	$7,281	$35,958	$4,398	$47,637
Totals	**12.00**	**$1,024,433**	**$3,623,475**	**$774,004**	**$5,421,912**

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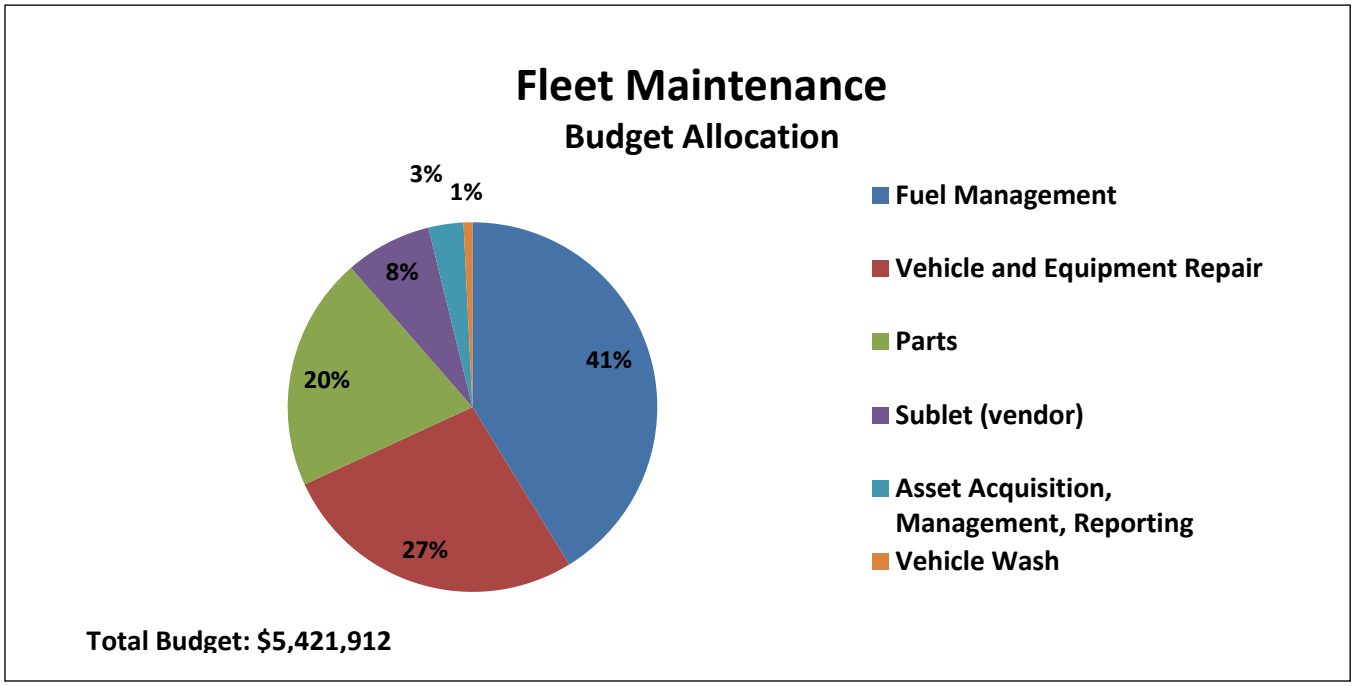

Solid Waste Division – Solid Waste Administration

The Solid Waste Division provides two types of Solid Waste Services – Residential and Commercial. The Solid Waste Administrative Section provides overall management and coordination of all Solid Waste functions including customer service and education.

Cost of Service Breakdown - Solid Waste Administration					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Program Management	3.10	$227,372	$207,689	$199,410	$634,471
Budget Management	0.55	$55,937	$36,848	$35,379	$128,164
Personnel Management	0.35	$38,321	$23,449	$22,514	$84,284
Totals	**4.0**	**$321,629**	**$267,986**	**$257,303**	**$846,918**

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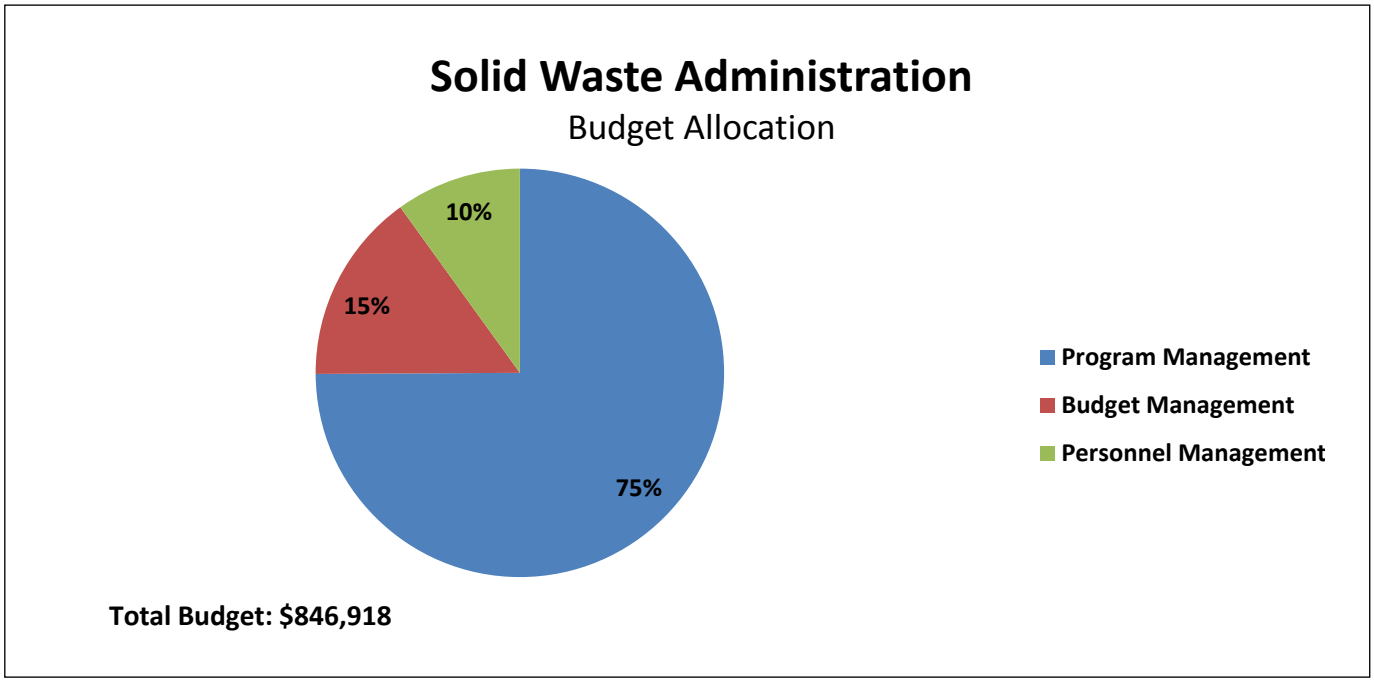

Solid Waste Division - Residential Trash/Recycling Collection

The Residential Service operation provides weekly trash and recycling collection for approximately 59,500 households. Residential service also includes twice a year bulk trash collection, Christmas tree disposal, Household Hazardous Waste disposal and special haul services.

Cost of Service Breakdown - Residential Trash/Recycling Collection					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Automated Trash/Recycling Collection	33.44	$2,470,401	$1,369,037	$3,670,789	$7,510,227
Loose Trash Collection	2.16	$171,688	$98,444	$237,144	$507,275
Container Repair and Delivery	1.68	$132,235	$188,790	$184,445	$505,470
Program Management/Administration	2.05	$152,830	$83,997	$224,793	$461,620
Special Hauls/Christmas Tree Disposal	1.98	$148,880	$80,971	$217,107	$446,959
Totals	**41.30**	**$3,076,033**	**$1,821,239**	**$4,534,278**	**$9,431,550**

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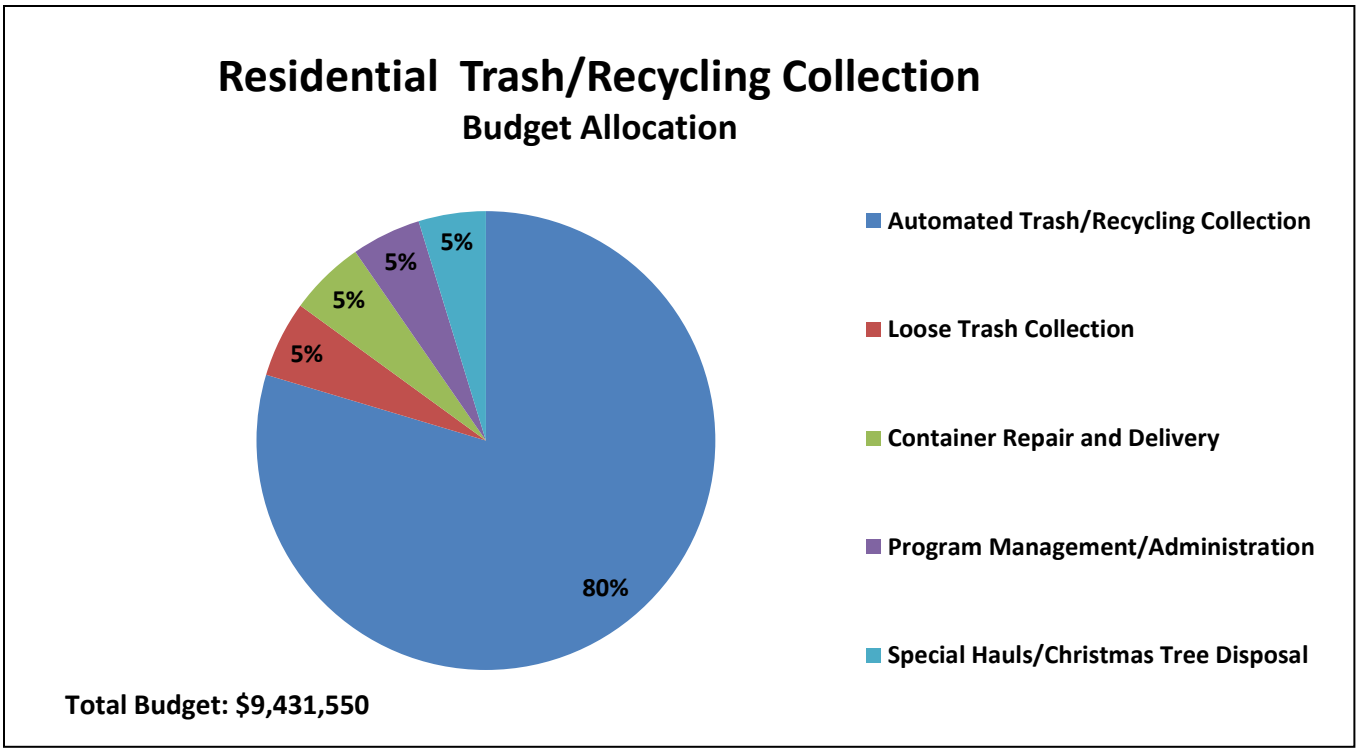

Solid Waste Division – Commercial Collection

The Commercial operation provides trash collection service to approximately 399 accounts citywide, 239 of which are businesses. The Solid Waste division competes with a number of private waste collection companies for general business customers. Apartment complexes make up the next largest category, followed by government and schools.

Cost of Service Breakdown - Commercial Collection					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Front Load	5.36	$429,256	$461,322	$744,920	$1,635,498
Roll-Off	2.09	$159,082	$179,582	$289,981	$628,644
Program Management/Administration	0.50	$39,921	$43,014	$69,456	$152,391
Totals	**7.95**	**$628,259**	**$683,918**	**$1,104,357**	**$2,416,534**

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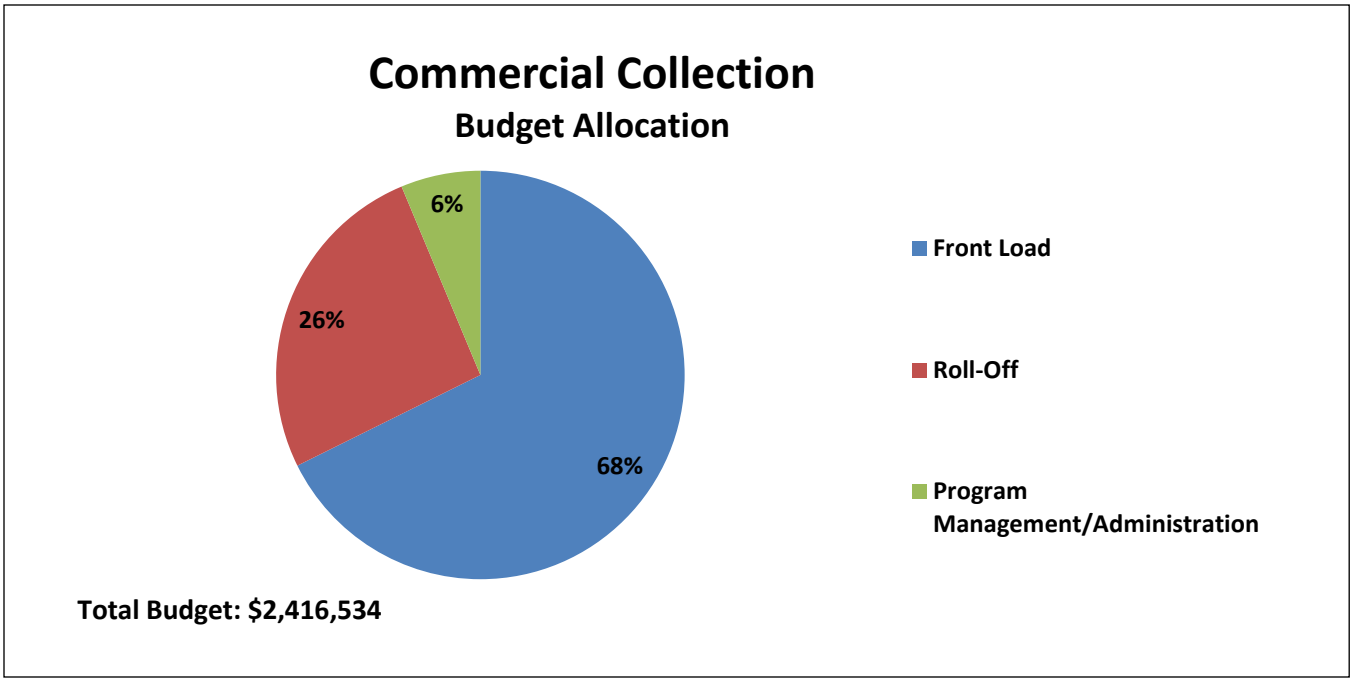
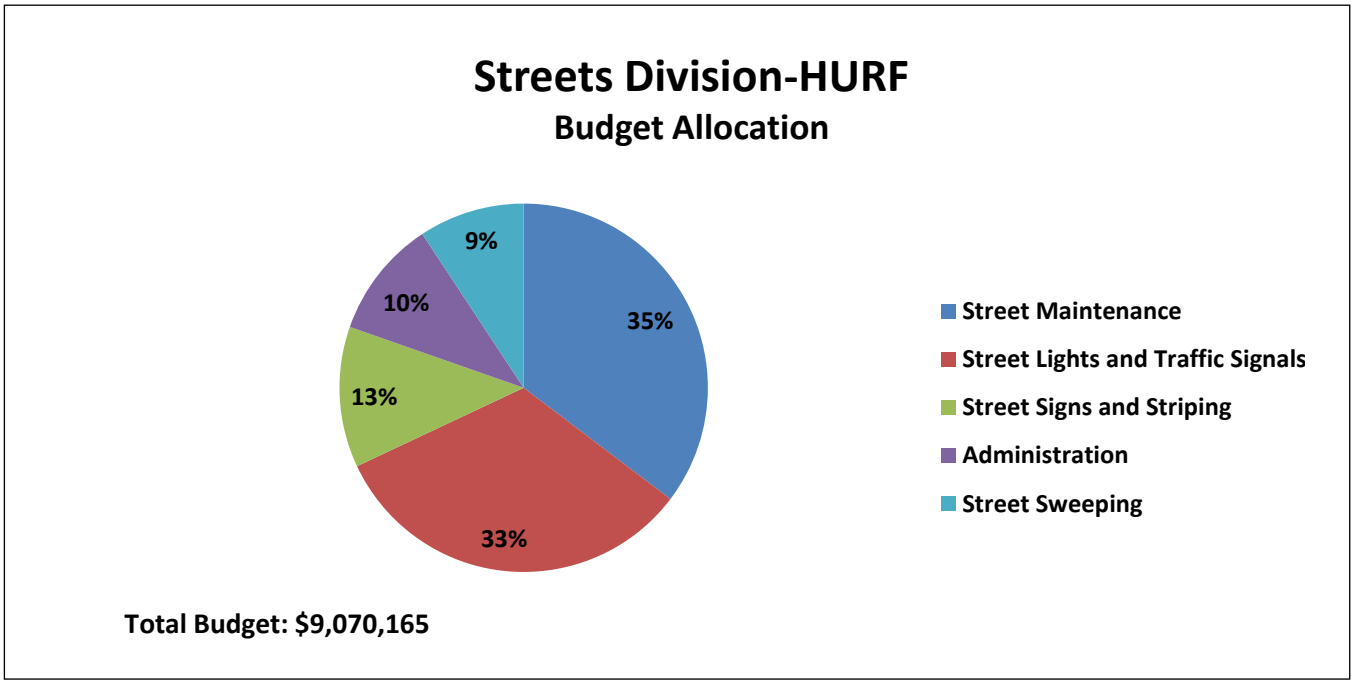


Streets Division – Highway User Revenue Fund (HURF)

The Streets Division is responsible for street maintenance, traffic signal maintenance, signs, striping, street improvements, storm water drainage, street sweeping, grading, street light repair and the Adopt-A-Street program.

Cost of Service Breakdown - Streets Division - HURF					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Street Maintenance	16.00	$1,291,193	$983,130	$929,646	$3,203,969
Street Lights & Traffic Signals	6.00	$478,749	$2,037,420	$447,387	$2,963,556
Street Signs & Striping	7.00	$565,804	$246,516	$309,048	$1,121,368
Administration	5.80	$642,200	$47,978	$249,744	$939,922
Street Sweeping	4.00	$320,762	$138,761	$381,827	$841,350
Totals	**38.80**	**$3,298,708**	**$3,453,805**	**$2,317,652**	**$9,070,165**

The budget amounts listed above include all costs for that service or program for FY2018. Cost may include staff, contracts for services, supplies and equipment, vehicles and fuel, utilities, and services provided from other departments such as information technology support and facility maintenance.



Streets Division - Stormwater

Stormwater Operations is responsible for the repair and maintenance of the City's Stormwater System. Stormwater staff is responsible for the operation and maintenance of stormwater retention basins, storm drain systems, system inspection, drywell inspections and bridge maintenance.

Cost of Service Breakdown - Streets Division - Stormwater					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Operations & Maintenance	1.84	$157,662	$25,759	$126,669	$310,091
Grounds/Landscape	0.64	$56,786	$6,523	$99,036	$162,345
Project Management	1.08	$73,511	$9,766	$109,168	$192,445
Inspections/Inventory	0.64	$56,786	$146,598	$99,036	$302,420
Totals	**4.20**	**$344,745**	**$188,647**	**$433,908**	**$967,300**

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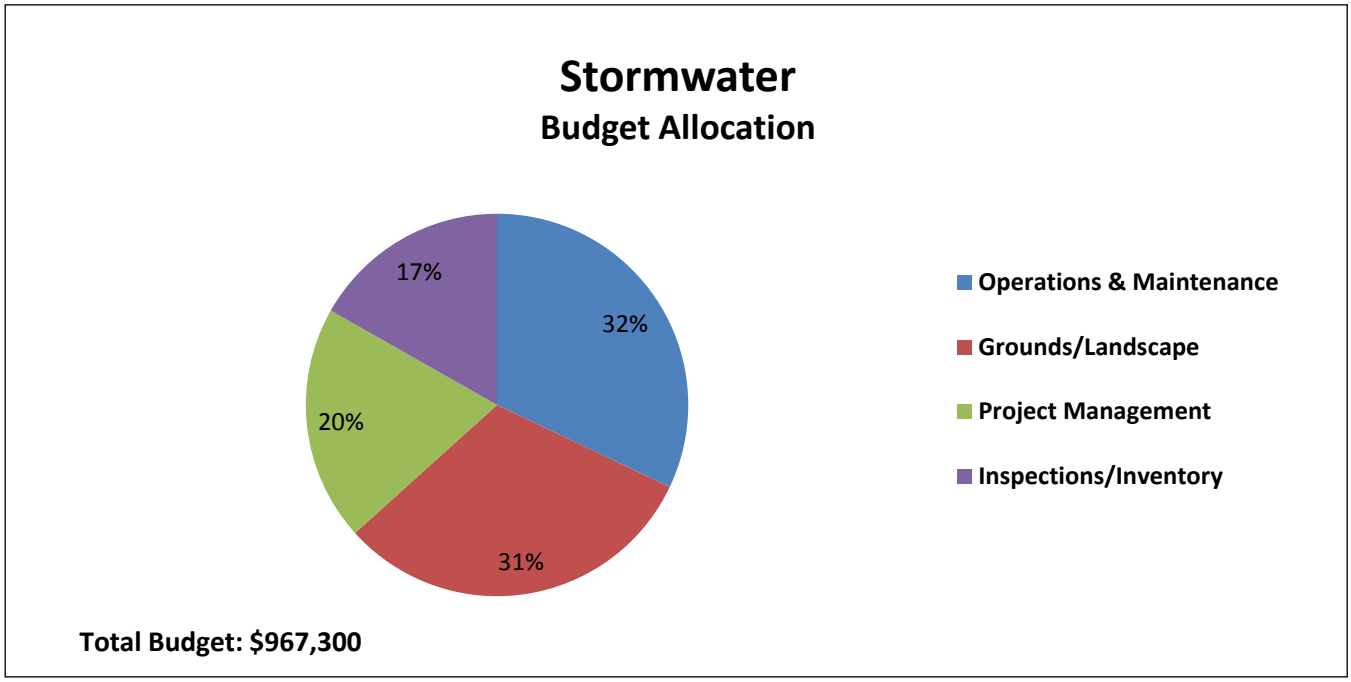


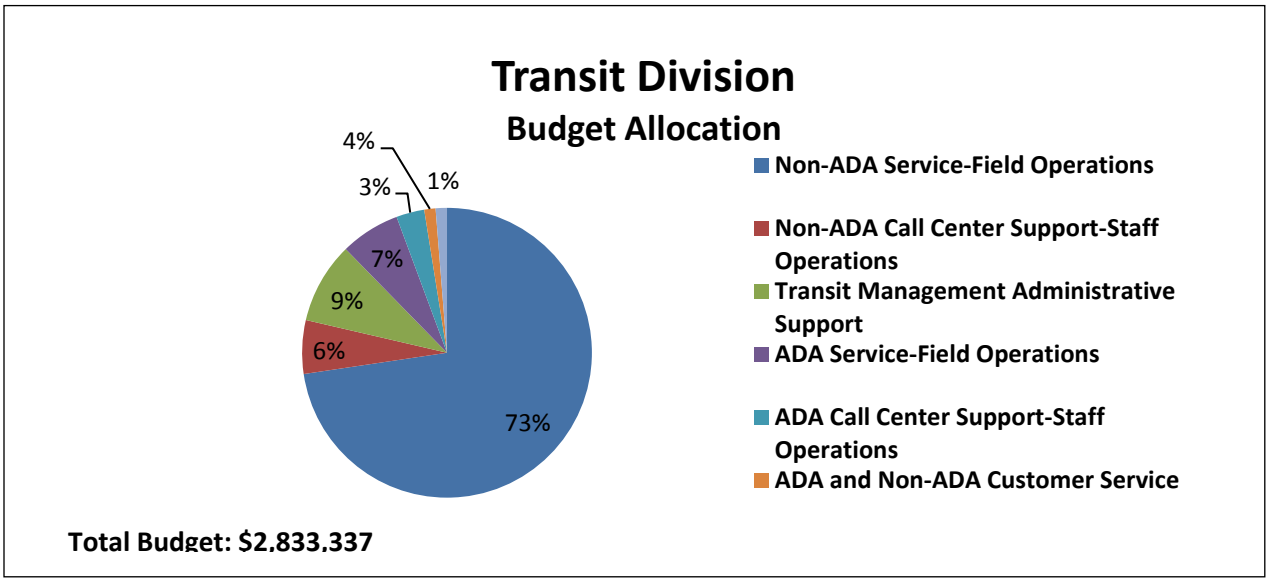
Transit Division

The Transit Division provides Dial-A-Ride services including Americans with Disabilities Act (ADA) service in full compliance with Federal Transportation Administration (FTA) requirements. The FTA requires Dial-A-Ride services to be provided within three quarters of a mile on either side of a bus route and match the hours of operation of that bus route.

Regional Paratransit service began in FY2018. This service is provided to clients that are ADA certified for travel to other cities without transferring.

Starting in October 2017, Peoria funded new bus service on 83rd Avenue extending the current service all the way to Bell Road from Camelback. This new extension will connect three cities and will provide connections to ten different east/west routes from Van Buren to Bell Road.

Cost of Service Breakdown - Transit Division					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Non-ADA Service-Field Operations	3.98	$285,171	$1,680,956	$92,337	$2,058,464
Non-ADA Call Center Support-Staff Operations	1.38	$76,948	$42,252	$50,137	$169,337
Transit Management Administrative Support	0.80	$73,761	$142,156	$40,723	$256,640
ADA Service-Field Operations	0.87	$61,305	$85,441	$41,859	$188,606
ADA Call Center Support-Staff Operations	0.37	$22,017	$33,143	$33,744	$88,904
ADA and Non-ADA Customer Service	0.05	$5,560	$1,584	$28,550	$35,693
Trip Reduction Program Administration	0.05	$5,560	$1,584	$28,550	$35.693
Totals	**7.50**	**$530,322**	**$1,987,116**	**$315,899**	**$2,833,337**



Utility Plant Operations Division – Water Treatment Plants

This division has two sections: water treatment and wastewater treatment. Water treatment includes the Greenway and Quintero Water Treatment Plants. The Greenway Water Treatment Plant treats surface water from Salt River Project for potable water (drinking water) use by our customers. This includes the operation and maintenance of the treatment plant equipment, on site drinking water storage reservoir, and the pumping station that delivers the water. In addition, the 24-hour water control room is located at this plant. The control room operation oversees the citywide potable water and delivery system for our customers and schedules and plans the daily deliveries and water orders.

Cost of Service Breakdown - Water Treatment Plants

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Operate Treatment Plant	4.07	$371,286	$1,213,322	$291,849	$1,876,458
Maintain Treatment Process Equipment	4.16	$387,120	$535,974	$298,056	$1,221,150
Regulatory Compliance & Customer Service	3.16	$305,516	$54,553	$289,730	$649,799
Maintain & Monitor SCADA	2.38	$233,757	$27,630	$287,182	$548,569
Maintain Building & Grounds	0.23	$17,617	$107,630	$280,358	$405,605
Totals	**14.00**	**$1,315,296**	**$1,939,110**	**$1,447,176**	**$4,701,581**

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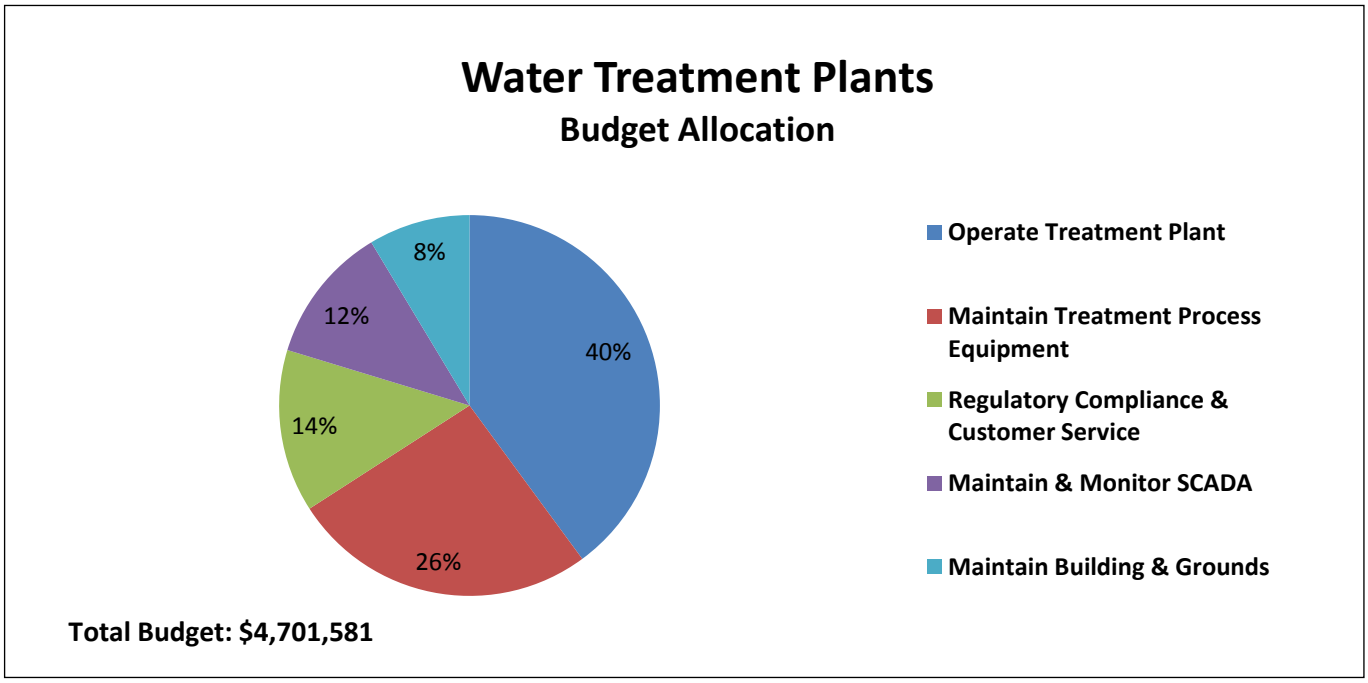

Utility Plant Operations Division – Water Reclamation Facilities

Wastewater is treated and reclaimed at the Butler, Beardsley, and Jomax Water Reclamation Facilities. Reclaimed water produced at these facilities meets all state and federal water quality requirements and is either recharged back into the local underground aquifers or is reused directly on landscape and turf areas. The Beardsley Water Reclamation Facility treats wastewater for those areas north of Beardsley Road. The Butler Water Reclamation Facility treats wastewater for those areas south of Beardsley Road. The Jomax Water Reclamation Facility treats wastewater for those areas located in the Vistancia development.

Cost of Service Breakdown - Water Reclamation Facilities

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Operate Treatment Plant	5.30	$501,679	$2,664,048	$428,713	$3,594,440
Maintain Process Equipment	8.30	$749,119	$1,029,051	$440,992	$2,219,162
Dispose of Biosolid Waste	0.60	$42,770	$974,942	$234,179	$1,251,892
Regulatory Compliance & Customer Service	3.75	$386,644	$53,242	$424,980	$864,866
Maintain & Monitor SCADA	2.60	$258,696	$37,146	$421,302	$717,145
Maintain Building & Grounds	0.45	$41,268	$124,904	$413,002	$579,174
Totals	**21.00**	**$1,980,177**	**$4,883,334**	**$2,363,168**	**$9,226,679**

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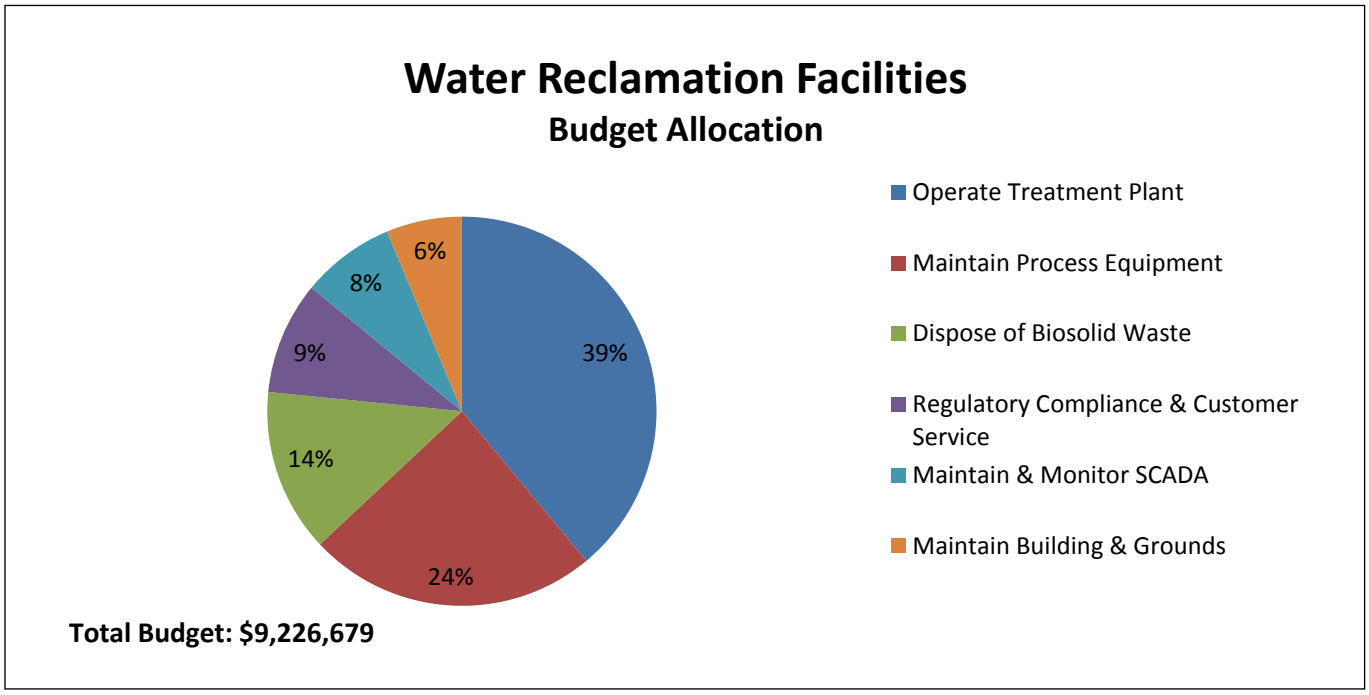

Utility Field Operations Division – Production Services

The Utility Field Operations division is comprised of four sections that maintain the water production system, the water distribution system, the wastewater collection system, and Blue Stake program for the City of Peoria.

The Water Production section is responsible for operating and maintaining all wells, reservoir storage, and booster stations.

Cost of Service Breakdown - Production Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Maintain Wells & Boosters	4.20	$349,197	$2,348,625	$286,819	$2,984,641
Chlorine Maintenance Program	2.50	$211,175	$152,611	$272,211	$635,997
Regulatory Compliance & Customer Service	0.98	$97,586	$6,325	$259,149	$363,060
Reservoir Maintenance	0.52	$54,838	$4,202	$255,196	$314,236
Totals	**8.20**	**$712,796**	**$2,511,764**	**$1,073,374**	**$4,297,934**

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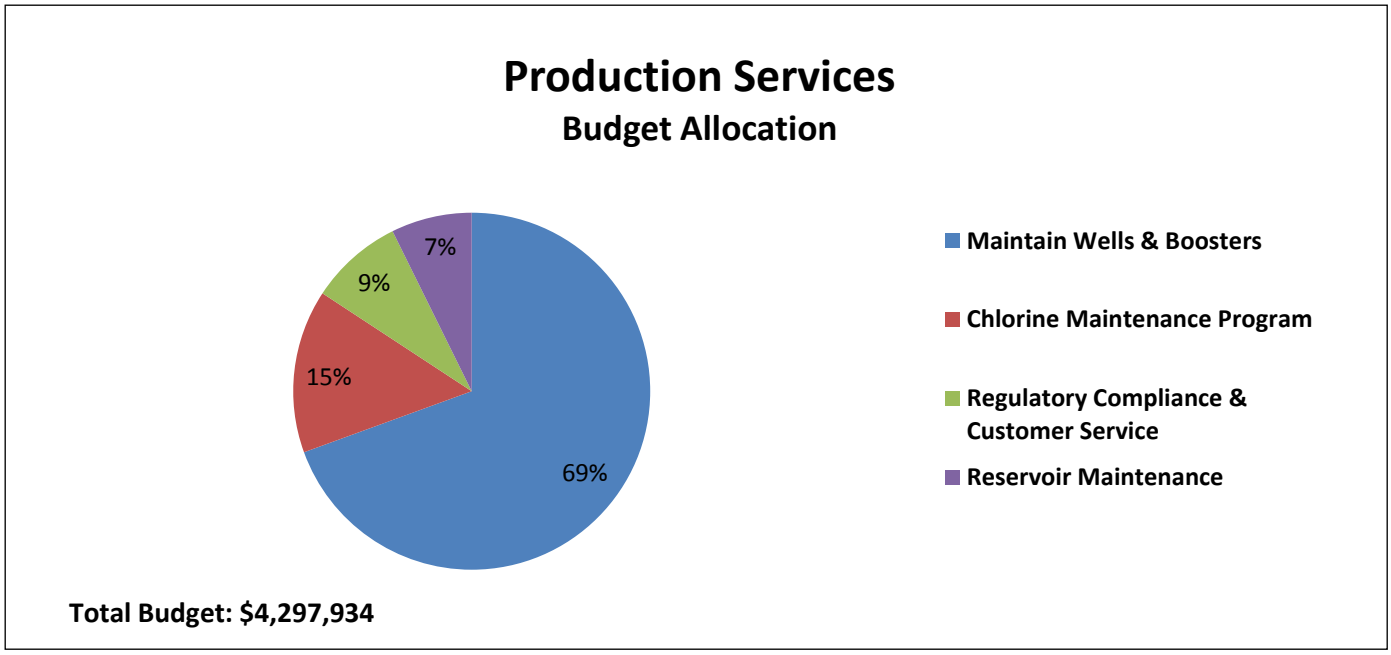

Utility Field Operations Division – Distribution Services

The Water Distribution section is responsible for monitoring, maintaining and repairing the City's water distribution system, to ensure efficient delivery of potable water to our customers and adequate pressure and flow for fire-fighting purposes.

Cost of Service Breakdown - Distribution Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Water Service and Maintenance Repairs	4.05	$321,775	$55,655	$266,417	$643,847
Fire Hydrant Maintenance Program	3.15	$240,041	$50,816	$255,621	$546,477
Valve Maintenance Program	3.35	$255,366	$51,606	$258,020	$564,992
Regulatory Compliance & Customer Service	1.18	$116,861	$6,813	$231,977	$355,652
Water Distribution System Flush	0.82	$70,393	$37,007	$227,743	$335,143
Totals	**12.55**	**$1,004,436**	**$201,897**	**$1,239,778**	**$2,446,111**

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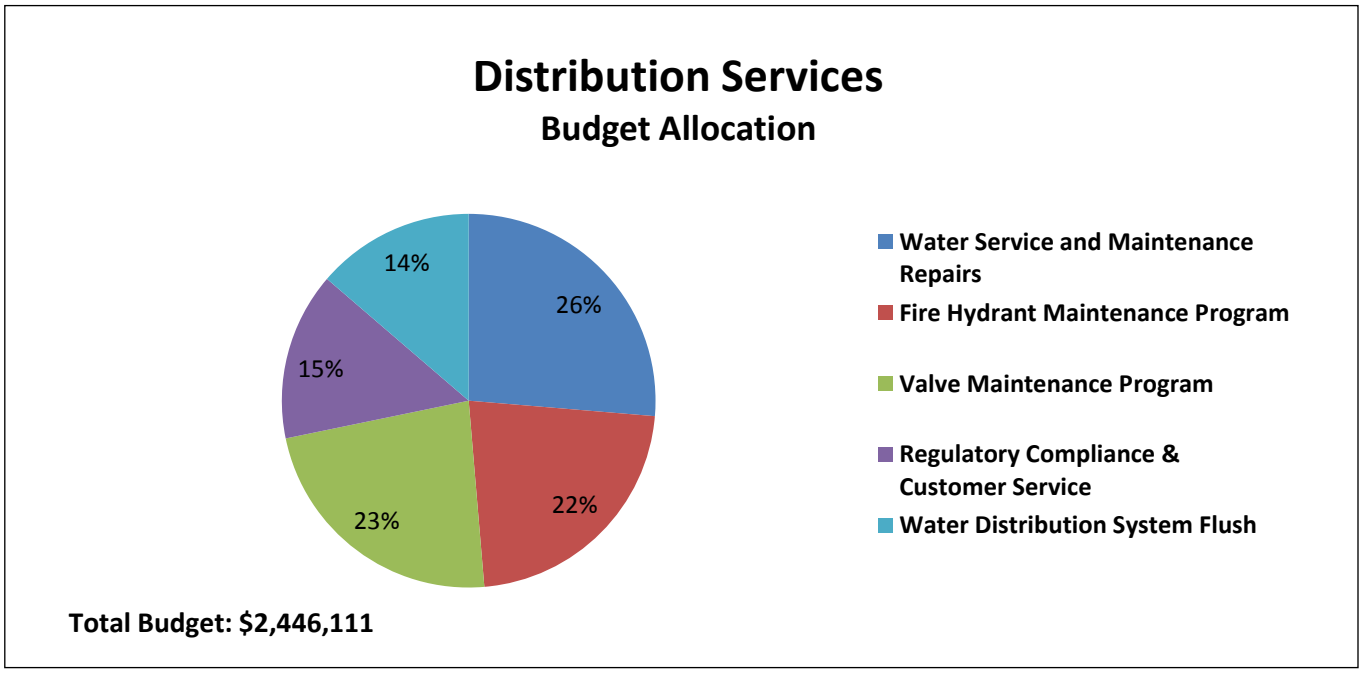

Utility Field Operations Division – Wastewater Collection/Prevention

The Wastewater Collections section is responsible for operating and maintaining the City's wastewater collection or sewer system including sewer mains and lift stations.

Cost of Service Breakdown - Wastewater Collection/Prevention					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Inspection and Maintenance of Lift Stations	3.83	$294,778	$167,521	$146,951	$609,250
Sewer Main Line Cleaning	2.33	$168,950	$53,928	$122,361	$345,239
Manhole Treatment (Roach Control)	0.48	$43,641	$151,407	$92,033	$287,081
Regulatory Compliance & Customer Service	1.52	$141,249	$20,899	$109,082	$271,230
Close Circuit Television (CCTV) Sewer Line Inspection	1.03	$80,586	$38,087	$101,050	$219,722
Rehabilitate Sewer Manholes	0.48	$45,255	$70,802	$92,033	$208,091
Sanitary Sewer Overflows (SSO)	0.58	$48,622	$36,815	$93,673	$179,110
Totals	**10.25**	**$823,081**	**$539,459**	**$757,183**	**$2,119,723**

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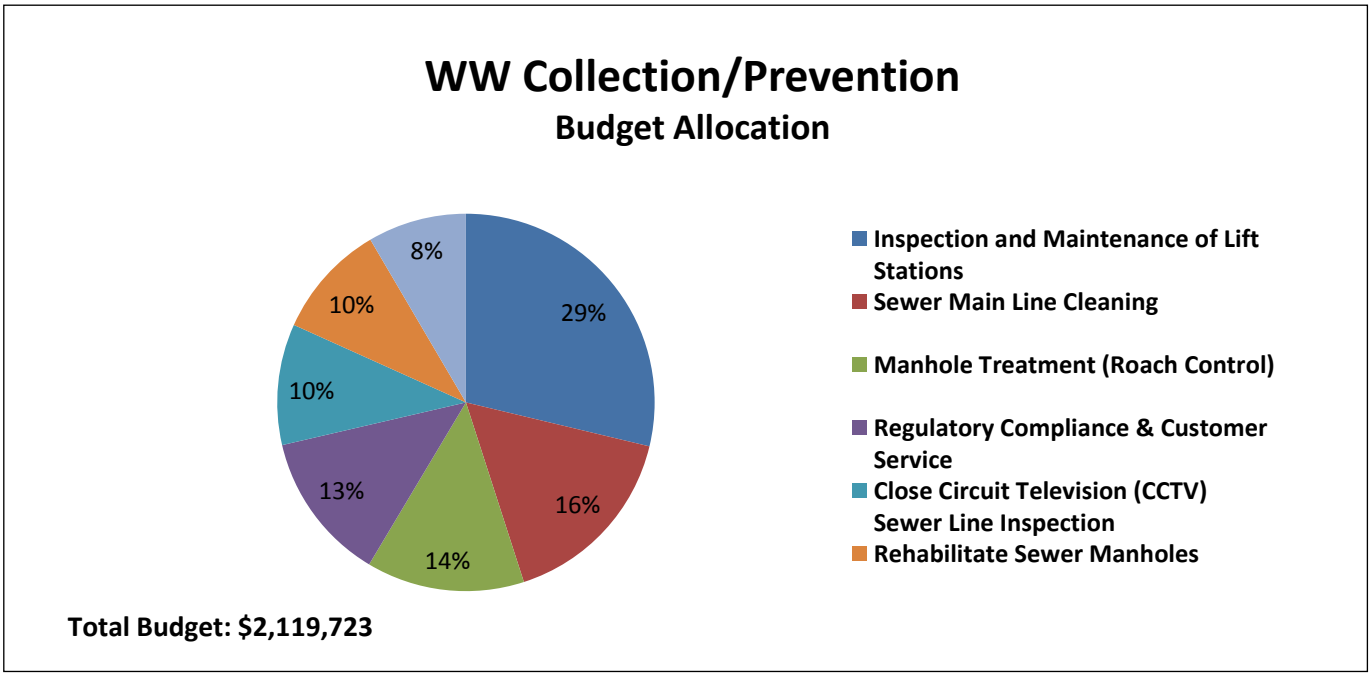

Utility Field Operations Division – Blue Staking

The Blue Stake section provides underground utility marking services for City water and utility.

Cost of Service Breakdown - Blue Staking					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Locate Peoria Underground Utilities	2.10	$156,381	$34,626	$57,225	$248,232
Emergency Blue Stake Requests	0.30	$22,340	$4,830	$35,950	$63,120
Respond to Blue Stake Requests Timely	0.30	$22,340	$4,830	$35,950	$63,120
Customer Service	0.30	$22,340	$2,873	$35,950	$61,163
Totals	**3.00**	**$223,401**	**$47,159**	**$165,075**	**$435,635**

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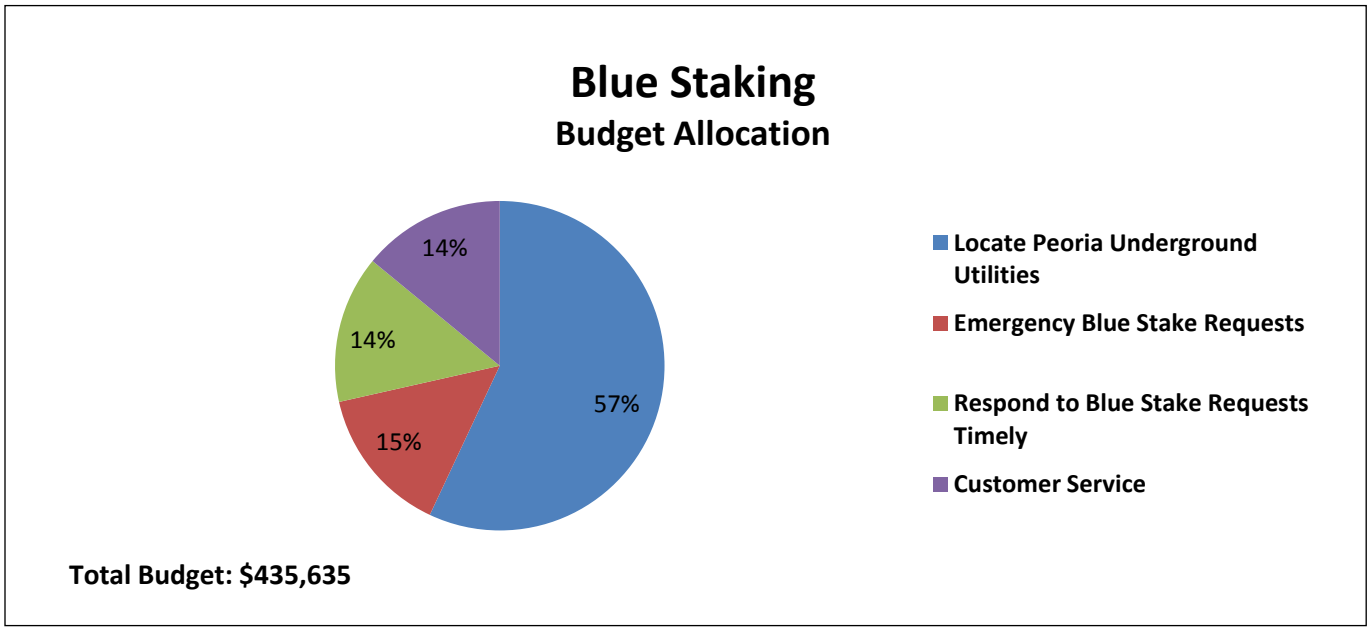

Water Resources and Environmental Division – Water Resources/ Conservation

The Water Resources and Environmental Division includes four sections: Water Resources/Conservation, Drinking Water Environmental, Wastewater Environmental (Wastewater, Pretreatment, Biosolids, Stormwater, and Air), and Environmental Services.

The Water Resources/Conservation section ensures a sustainable water supply for Peoria residents and businesses, now and in the future. This section is responsible for coordinating and acquiring water rights, planning for the cost-effective acquisition and/or development of additional supplies, and maintaining regulatory compliance. Additionally, in its water conservation capacity, this section oversees and updates the City's water conservation program, which is necessary to maintain regulatory compliance and to achieve reductions in indoor and outdoor water use. One of the main purposes of the Water Conservation unit is to keep the City in compliance with the Assured Water Supply rules.

Cost of Service Breakdown - Water Resources/Conservation

Activity Description	Allocated FTE's	Personnel Costs	Non-Personnel Costs	Internal Services Charges	Total Cost of Service
Implement Water Conservation Program	1.90	$185,838	$200,418	$87,556	$473,812
Manage Water Portfolio & Develop Supplies	1.43	$145,457	$172,044	$86,335	$403,836
Prepare Monthly/Annual Reports	1.00	$99,513	$3,067	$85,242	$187,822
Analyze Water Supply & Demand	0.68	$70,415	$2,145	$84,407	$156,967
Review Plans	0.50	$51,227	$1,609	$83,957	$136,793
Totals	**5.50**	**$552,450**	**$379,283**	**$427,497**	**$1,359,230**

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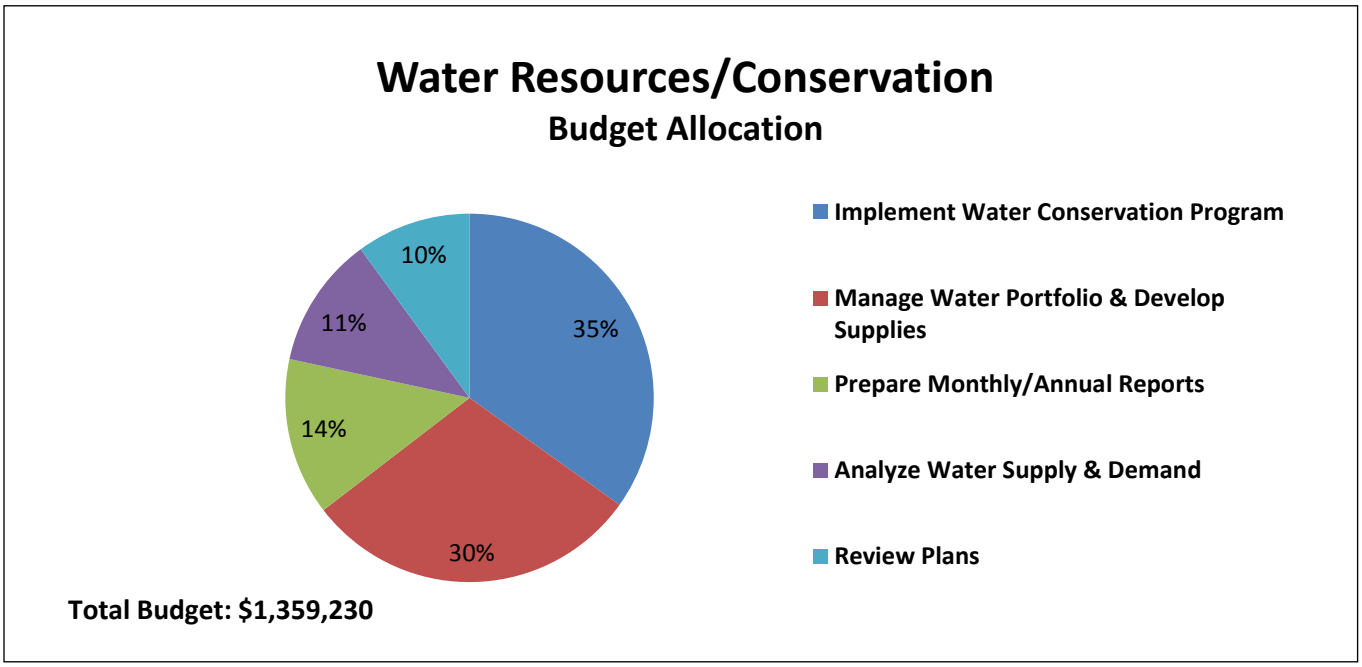

Water Resources and Environmental Division – Drinking Water Environmental

The Drinking Water Environmental sections provide environmental compliance support and monitoring for the City's utility operations and provides sampling and analysis support for the City's drinking water programs. Additionally, this section operates and manages the City's environmental laboratory.

Cost of Service Breakdown - Drinking Water Environmental					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Ensure Drinking Water Regulatory Compliance	2.89	$282,674	$91,984	$109,839	$484,497
Perform Compliance & Operational Laboratory Testing	1.81	$136,238	$110,299	$107,251	$353,788
Prevent Backflow & Cross Connection	1.55	$132,381	$41,555	$106,629	$280,565
Review Plans	0.52	$48,353	$7,636	$104,160	$160,149
Customer Service	0.48	$44,001	$7,163	$104,071	$155,234
Totals	**7.25**	**$643,647**	**$258,636**	**$531,950**	**$1,434,233**

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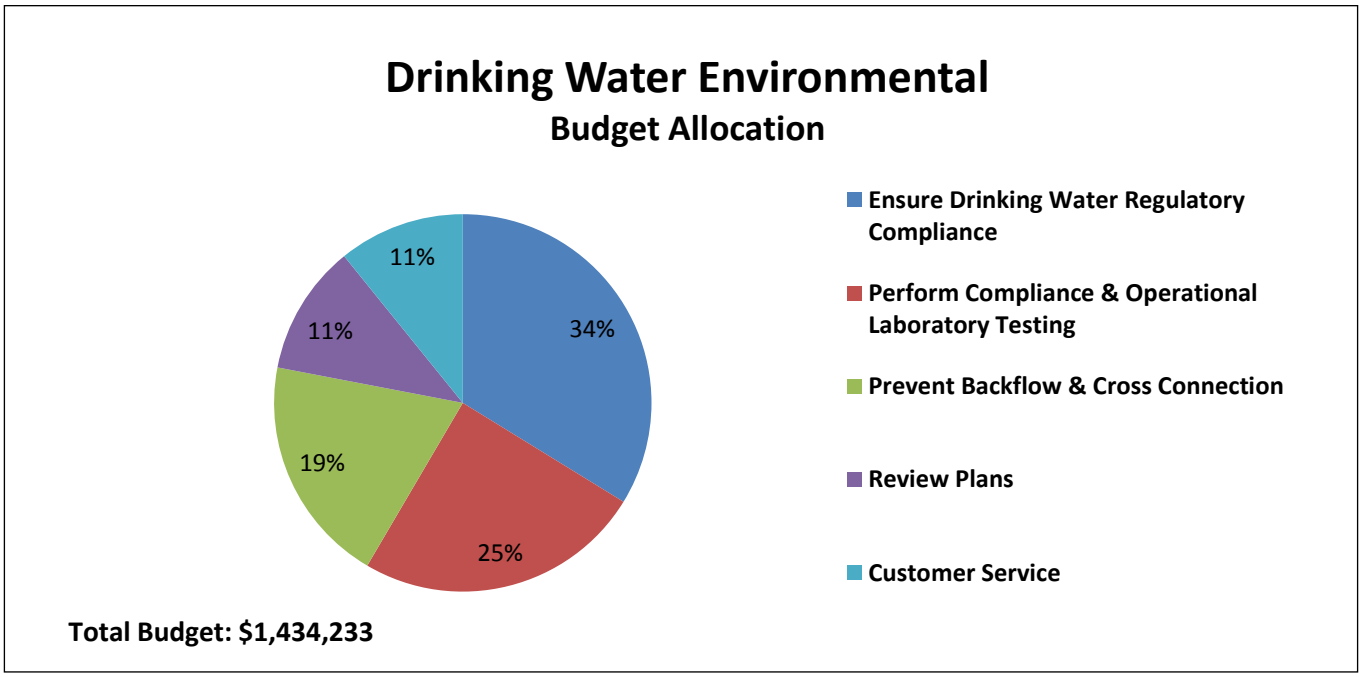

Water Resources and Environmental Division – Wastewater Environmental

The Wastewater Environmental section provides environmental compliance sampling and analysis support for the City's wastewater programs as well as compliance support for biosolids disposal, stormwater programs, and air quality permits.

Cost of Service Breakdown - Wastewater Environmental					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Industrial Pretreatment Regulations	1.98	$188,788	$64,722	$59,477	$312,987
Wastewater Regulations	1.08	$102,670	$134,259	$55,130	$292,059
Biosolids Regulations	0.73	$69,868	$29,742	$53,439	$153,050
Customer Service	0.78	$73,965	$5,730	$53,681	$133,376
Air Quality Regulations	0.46	$42,163	$16,194	$52,110	$110,467
Review Plans	0.22	$21,692	$1,659	$50,904	$74,254
Totals	**5.25**	**$499,146**	**$252,306**	**$324,741**	**$1,076,193**

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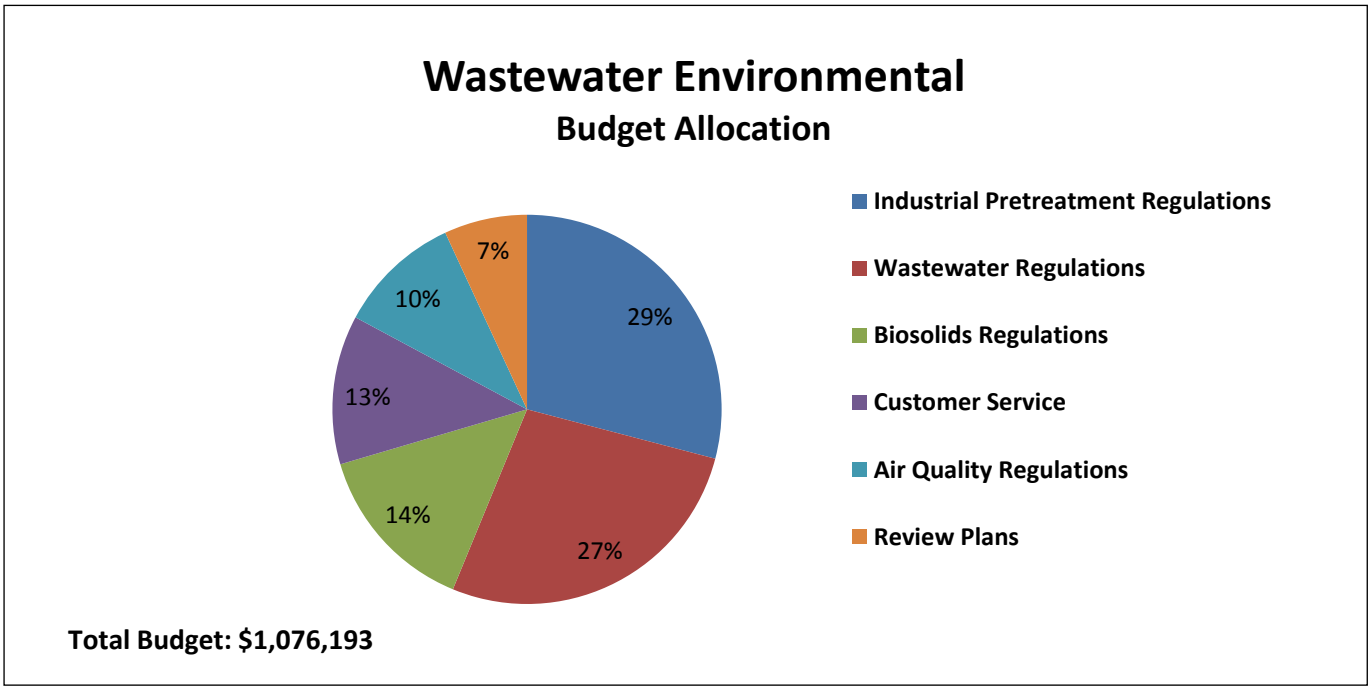

Water Resources and Environmental Division – Environmental Services

The Environmental Services section provides support to the Solid Waste Division of the Department. Its primary function is to promote the reduction in solid waste through diversion of recycling material to a Materials Recovery Facility and the diversion of household hazardous wastes to City sponsored collection events.

Cost of Service Breakdown - Environmental Services					
Activity Description	**Allocated FTE's**	**Personnel Costs**	**Non-Personnel Costs**	**Internal Services Charges**	**Total Cost of Service**
Reduce Recycling Contamination Levels & Increase Diversion Rate	1.60	$125,920	$10,067	$23,304	$159,292
Household Hazardous Waste Events	0.30	$25,713	$107,985	$17,937	$151,634
Compliance with Maricopa County and ADEQ	0.65	$63,560	$5,104	$19,382	$88,046
Recycling Outreach & Education	0.20	$18,263	$7,240	$17,524	$43,027
Identify, Evaluate & Implement Sustainable Recycling Initiatives	0.25	$23,670	$425	$17,731	$41,826
Totals	**3.00**	**$257,126**	**$130,820**	**$95,879**	**$483,825**

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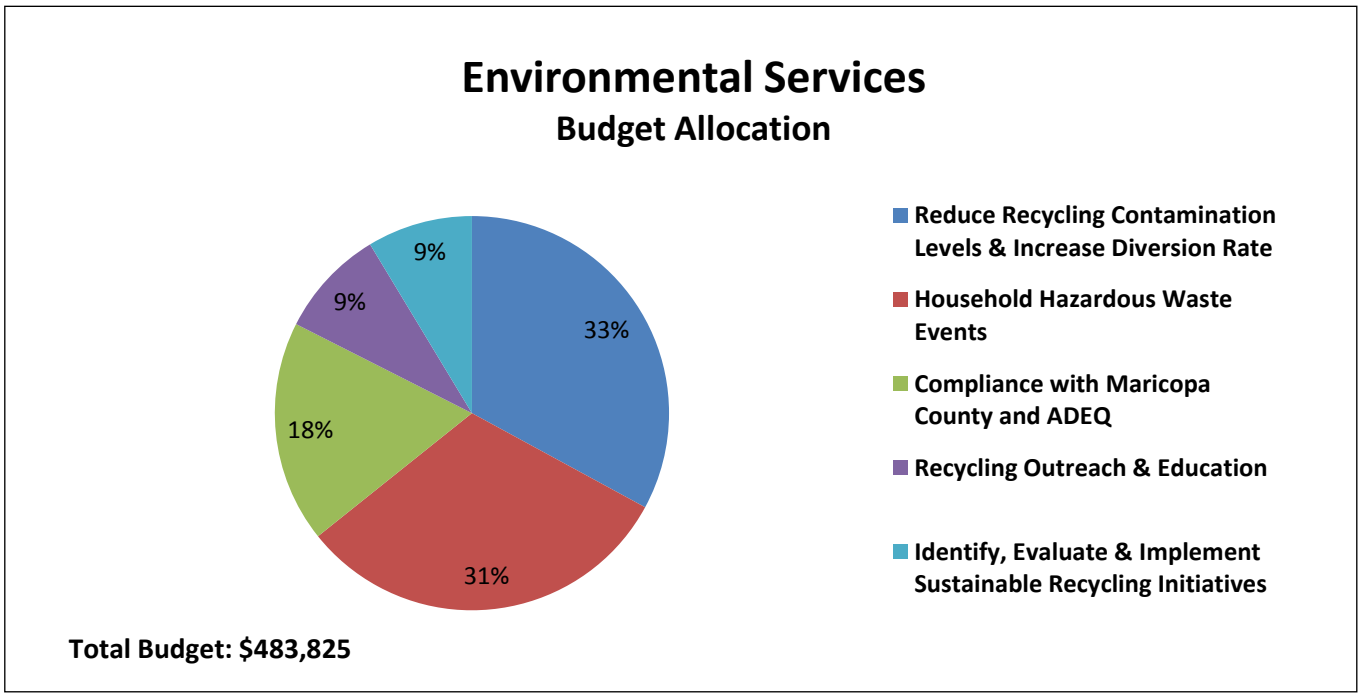


Performance Report

PUBLIC WORKS-UTILITIES DEPARTMENT

The Public Works-Utilities Department uses performance data as a tool for improving service delivery for our citizens. Below is a selected set of indicators that, when looked at together, provide an indication of the department's overall performance. The measures selected are aligned with the City Council's 24-month Policy Goals and contain a mix of indicators of citizen and customer satisfaction ratings and various department outcome measures.

Council Goal	*Expected Outcome*	*Performance Measure*	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Enhance Current Services/Total Planning	Provide Water and Wastewater Treatment Services	Total million gallons of potable water delivered to customers	9,421	10,020	**10,400**	**10,900**
		Total million gallons of wastewater treated	3,801	3,830	**3,868**	**3,950**
		Water Treatment Plants cost/1000 gallons Wastewater Reclamation Facilities cost/1000 gallons	$0.66 $1.61	$0.68 $1.56	$0.68 $1.68	<$0.70 <$1.70
Enhance Current Services/Total Planning	Maintain and operate the water distribution system to ensure efficient delivery of potable water	Exercise 20% of water valves annually	9.5%	20%	**20%**	**20%**
	Maintain and operate the wastewater collection systems to ensure system integrity	Clean 20% of all wastewater mains annually	9.27%	18.92%	**20%**	**20%**
	Provide quality residential solid waste services which maximize recycling	Recycling diversion rate	23%	24%	**23%**	**25%**

Council Goal	Expected Outcome	Performance Measure	FY2016 Actual	FY2017 Actual	FY2018 Estimate	FY2019 Target
Enhance Current Services/Total Planning	Provide the most efficient and effective fleet maintenance service	Maintain City's fleet "in-service" at 90% or better each month	94.7%	94.3%	**93.3%**	**>90%**
		% of PM Inspections performed on schedule	94.4%	94.1%	**91.4%**	**>90%**
	To effectively maintain our transportation infrastructure by providing top quality operations and maintenance services.	Average number of weeks to complete residential street sweeping cycle	12	9	**10**	**10**
		Average number of weeks to complete arterial and collector street sweeping cycle	5	4	**4**	**4**
		Average number of days to repair street light outage	4	5	**10**	**10**

Public Works

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Expenditures by Category Name						
Personal Services	$19,669,394	$19,568,785	**$21,987,093**	$22,026,614	**$22,971,087**	**4.48%**
Contractual Services	$39,539,322	$41,192,316	**$45,889,562**	$45,687,614	**$48,845,414**	**6.44%**
Commodities	$5,524,725	$5,877,258	**$7,023,828**	$6,569,433	**$6,602,471**	**-6.00%**
Capital Outlay	$6,315,464	$5,597,747	**$3,927,753**	$3,868,053	**$5,433,123**	**38.33%**
Total :	$71,048,905	$72,236,106	**$78,828,236**	$78,151,714	**$83,852,095**	**6.37%**
Expenditures by Division						
Public Works Administration	$605,884	$638,072	**$626,009**	$626,009	**$651,393**	**4.05%**
Utilities-Water/Ww Admin	$1,744,008	$1,738,057	**$1,642,079**	$1,642,079	**$1,356,016**	**-17.42%**
Utilities Operations Admin	$1,835,227	$1,800,715	**$2,107,291**	$2,107,291	**$2,342,411**	**11.16%**
Greenway Potbl Wtr Trt Plant	$2,879,374	$2,939,159	**$3,191,986**	$3,191,986	**$3,227,007**	**1.10%**
Quintero Treatment Plant	$368,557	$353,555	**$455,949**	$455,949	**$475,358**	**4.26%**
Production Svcs	$4,319,846	$4,473,421	**$4,297,934**	$4,297,934	**$4,582,765**	**6.63%**
Distribution Services	$2,342,206	$1,936,606	**$2,446,111**	$2,452,573	**$2,523,911**	**3.18%**
Blue Staking	$353,240	$335,277	**$435,635**	$429,173	**$462,919**	**6.26%**
Water Resources/Conservation	$1,138,536	$1,160,738	**$1,356,230**	$1,356,230	**$1,359,388**	**0.23%**
Water Supply	$5,560,140	$6,230,557	**$7,892,149**	$7,670,287	**$8,339,652**	**5.67%**
Drinking Water Environmental	$1,238,809	$1,266,305	**$1,434,233**	$1,434,233	**$1,465,788**	**2.20%**
Wtr Eqt Reserve	$286,766	$284,161	**$40,000**	$40,000	**$178,000**	**345.00%**
Beardsley Water Reclamation Facility	$1,746,501	$1,640,703	**$1,764,118**	$1,764,118	**$1,605,430**	**-9.00%**
Wastewater Collection/Prevention	$1,910,434	$2,001,901	**$2,319,723**	$2,319,723	**$2,181,494**	**-5.96%**
Wastewater Environmental	$925,645	$907,088	**$987,493**	$987,493	**$1,033,853**	**4.69%**
Jomax Water Reclamation Facility	$1,255,507	$1,206,453	**$1,306,601**	$1,306,601	**$1,394,474**	**6.73%**
Butler Water Reclamation Facility	$5,013,409	$5,198,438	**$5,102,314**	$5,102,314	**$5,130,950**	**0.56%**
Ww Eqt Reserve	$462,813	$29,543	**$114,500**	$114,500	**$163,000**	**42.36%**
Commercial Front Load	$1,851,021	$1,885,553	**$1,786,842**	$1,786,842	**$1,816,714**	**1.67%**
Commercial Roll-Off	$412,736	$439,175	**$629,692**	$629,692	**$635,652**	**0.95%**
Solid Waste Admin	$623,735	$566,437	**$846,918**	$846,918	**$691,056**	**-18.40%**
Residential Collection	$5,969,767	$6,779,688	**$6,906,716**	$6,906,716	**$7,412,019**	**7.32%**
Residential Recycling	$2,184,651	$2,267,596	**$2,524,834**	$2,524,834	**$2,647,476**	**4.86%**
Solid Waste Environmental	$414,964	$382,972	**$483,825**	$483,825	**$524,556**	**8.42%**
Resid Solid Waste Resid Multi Family Colle	$0	$0	**$0**	$0	**$101,000**	**NA**
Solid Waste Eqt Reserve	$2,085,753	$1,496,932	**$1,633,048**	$1,633,048	**$1,789,615**	**9.59%**
Storm Drain - NPDES	$976,611	$1,072,256	**$1,010,318**	$1,010,318	**$1,035,972**	**2.54%**
Fleet Maintenance	$4,286,915	$4,534,497	**$5,421,912**	$4,967,252	**$5,212,372**	**-3.86%**
Fleet Reserve	$1,589,848	$3,284,384	**$1,413,920**	$1,413,920	**$2,219,504**	**56.98%**
Streets/Transit Equipment Reserve	$1,225,998	$149,348	**$234,900**	$234,900	**$901,500**	**283.78%**
Facilities Admin	$482,849	$394,481	**$431,502**	$431,502	**$461,498**	**6.95%**
Custodial Services	$1,442,100	$1,342,925	**$1,759,953**	$1,759,953	**$1,763,025**	**0.17%**
Nighttime Facilities Services	$843,235	$851,605	**$864,346**	$864,346	**$886,174**	**2.53%**
Utility Management	$982,330	$1,007,823	**$1,050,743**	$1,050,743	**$1,010,299**	**-3.85%**
Facilities Operating Projects	$690,802	$740,916	**$741,909**	$784,087	**$630,005**	**-15.08%**
Technical Operations	$1,615,785	$1,492,421	**$1,475,001**	$1,432,823	**$1,498,636**	**1.60%**
Streets Admin	$810,475	$931,823	**$939,922**	$939,922	**$948,123**	**0.87%**
Signs And Striping	$1,074,478	$1,098,329	**$1,121,368**	$1,121,368	**$1,131,099**	**0.87%**

Public Works

Operating Budget Summary

Sort Description	FY 16 Actual	FY 17 Actual	FY 18 Budget	FY 18 Estimate	FY 19 Budget	Percent Change
Traffic Signal Maintenance	$2,761,473	$2,753,943	**$2,963,556**	$2,963,556	**$2,941,940**	**-0.73%**
Street Maintenance	$2,754,209	$2,767,749	**$3,203,969**	$3,203,969	**$3,248,089**	**1.38%**
Sweeper Operations	$731,456	$791,898	**$841,350**	$841,350	**$856,209**	**1.77%**
Transit Division	$1,241,802	$1,054,333	**$2,978,337**	$2,978,337	**$5,015,753**	**68.41%**
BOR Water SMART R14AP00071	$9,010	$8,269	**$43,000**	$43,000	**$0**	**-100.00%**
Total :	$71,048,905	$72,236,106	**$78,828,236**	$78,151,714	**$83,852,095**	**6.37%**

Staffing by Division						
Public Works Administration	3.50	3.00	**3.00**	3.00	**3.00**	**0.00%**
Utilities-Water/Ww Admin	5.00	5.00	**5.00**	6.00	**6.00**	**20.00%**
Utilities Operations Admin	8.00	8.00	**8.00**	9.00	**10.00**	**25.00%**
Greenway Potbl Wtr Trt Plant	9.60	9.60	**9.60**	9.60	**9.60**	**0.00%**
Quintero Treatment Plant	0.40	0.40	**0.40**	0.40	**0.40**	**0.00%**
Production Svcs	8.20	8.20	**8.20**	8.20	**8.20**	**0.00%**
Distribution Services	10.55	12.55	**12.55**	12.55	**12.55**	**0.00%**
Blue Staking	2.00	2.00	**2.00**	2.00	**3.00**	**50.00%**
Water Resources/Conservation	5.50	5.50	**5.50**	5.50	**5.50**	**0.00%**
Drinking Water Environmental	5.25	7.25	**7.25**	7.25	**7.25**	**0.00%**
Beardsley Water Reclamation Facility	4.00	4.00	**4.00**	4.00	**4.00**	**0.00%**
Wastewater Collection/Prevention	10.25	10.25	**10.25**	10.25	**10.25**	**0.00%**
Wastewater Environmental	5.25	5.25	**5.25**	4.25	**5.25**	**0.00%**
Jomax Water Reclamation Facility	3.00	3.00	**3.00**	3.00	**4.00**	**33.33%**
Butler Water Reclamation Facility	10.00	10.00	**10.00**	10.00	**10.00**	**0.00%**
Commercial Front Load	5.60	5.60	**5.60**	5.60	**5.60**	**0.00%**
Commercial Roll-Off	2.35	2.35	**2.35**	2.35	**2.35**	**0.00%**
Solid Waste Admin	4.00	4.00	**4.00**	4.00	**4.00**	**0.00%**
Residential Collection	26.30	26.30	**29.30**	29.30	**30.30**	**3.41%**
Residential Recycling	11.00	12.00	**12.00**	12.00	**13.00**	**8.33%**
Solid Waste Environmental	2.00	3.00	**3.00**	3.00	**3.00**	**0.00%**
Storm Drain - NPDES	4.20	4.20	**4.20**	4.20	**4.20**	**0.00%**
Fleet Maintenance	11.50	12.00	**12.00**	12.00	**14.00**	**16.67%**
Facilities Admin	3.00	3.00	**3.00**	3.00	**3.00**	**0.00%**
Custodial Services	10.75	11.00	**11.00**	11.00	**11.00**	**0.00%**
Nighttime Facilities Services	11.00	10.75	**10.75**	10.75	**10.75**	**0.00%**
Facilities Operating Projects	5.00	5.00	**5.00**	4.00	**4.00**	**-20.00%**
Technical Operations	9.00	9.00	**9.00**	9.00	**9.00**	**0.00%**
Streets Admin	5.80	5.80	**5.80**	5.80	**5.80**	**0.00%**
Signs And Striping	7.00	7.00	**7.00**	7.00	**7.00**	**0.00%**
Traffic Signal Maintenance	6.00	6.00	**6.00**	6.00	**6.00**	**0.00%**
Street Maintenance	16.00	16.00	**16.00**	16.00	**16.00**	**0.00%**
Sweeper Operations	4.00	4.00	**4.00**	4.00	**4.00**	**0.00%**
Transit Division	7.50	7.50	**7.50**	7.50	**9.50**	**26.67%**
Total :	242.50	248.50	**251.50**	251.50	**261.50**	**3.98%**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
Public Works								
General Fund								
1000 - 0900	**Public Works Administration**							
	Dep Director PW - Utilities	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Executive Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Works & Utilities Dir	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	0.50	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		3.50	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
Water Utility Fund								
2050 - 2050	**Utilities-Water/Ww Admin**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Systems Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Dep Director PW - Utilities	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Dept Training & Compliance Spc	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Planning & Operations Mgr.	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Sr Management Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		5.00	5.00	5.00	*1.00*	**6.00**	*0.00*	**6.00**
2050 - 2055	**Utilities Operations Admin**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Civil Engineer	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Lead SCADA Instrumentation Control S	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	SCADA Instrument Control Spclst	0.00	3.00	3.00	*0.00*	**3.00**	*1.00*	**4.00**
	SCADA Supervisor	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utilities Operations Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Instrument Control Tech II	3.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Lead Instrument Control Tech	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Utility Technology Supervisor	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		8.00	8.00	8.00	*1.00*	**9.00**	*1.00*	**10.00**
2050 - 2060	**Greenway Potbl Wtr Trt Plant**							
	Lead Utility Plant Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Plant Operator I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility Plant Operator II	5.60	5.60	5.60	*0.00*	**5.60**	*0.00*	**5.60**
	Utility Treatment Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		9.60	9.60	9.60	*0.00*	**9.60**	*0.00*	**9.60**
2050 - 2061	**Quintero Treatment Plant**							
	Utility Plant Operator II	0.40	0.40	0.40	*0.00*	**0.40**	*0.00*	**0.40**
		0.40	0.40	0.40	*0.00*	**0.40**	*0.00*	**0.40**
2050 - 2070	**Production Svcs**							
	Lead Utility System Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utilities Operations Manager	0.20	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
	Utility Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility System Operator I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility System Operator II	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
		8.20	8.20	8.20	*0.00*	**8.20**	*0.00*	**8.20**
2050 - 2080	**Distribution Services**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Utility System Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utilities Operations Manager	0.55	0.55	0.55	*0.00*	**0.55**	*0.00*	**0.55**
	Utility Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility System Op Apprentice	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility System Operator I	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Utility System Operator II	3.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
		10.55	12.55	12.55	*0.00*	**12.55**	*0.00*	**12.55**
2050 - 2090	**Blue Staking**							
	Utility Locator II	2.00	2.00	2.00	*0.00*	**2.00**	*1.00*	**3.00**
		2.00	2.00	2.00	*0.00*	**2.00**	*1.00*	**3.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
2050 - 2120	**Water Resources/Conservation**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Conservation Ast	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Environmental Resources Manager	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Environmental Resources Supv	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Water Policy Administrator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Technician I	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		5.50	5.50	5.50	*0.00*	**5.50**	*0.00*	**5.50**
2050 - 2135	**Drinking Water Environmental**							
	Business Systems Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Cross Connection Inspector	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Cross Connection Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Chemist	0.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Environmental Compliance Inspector	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Quality Compliance Coo	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Resources Manager	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Laboratory Technician	2.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		5.25	7.25	7.25	*0.00*	**7.25**	*0.00*	**7.25**
Wastewater Utility Fund								
2400 - 2470	**Beardsley Water Reclamation Facility**							
	Lead Utility Plant Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Plant Operator II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility Treatment Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
2400 - 2480	**Wastewater Collection/Prevention**							
	Lead Utility System Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utilities Operations Manager	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Utility Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility System Operator I	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility System Operator II	5.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
	Utility System Op Apprentice	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		10.25	10.25	10.25	*0.00*	**10.25**	*0.00*	**10.25**
2400 - 2490	**Wastewater Environmental**							
	Environmental Compliance Inspector	2.00	2.00	2.00	*0.00*	**2.00**	*1.00*	**3.00**
	Environmental Quality Compliance Coo	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Resources Manager	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Lead Environmental Compliance Inspe	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Environmental Compliance Supervisor	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		5.25	5.25	5.25	*-1.00*	**4.25**	*1.00*	**5.25**
2400 - 2495	**Jomax Water Reclamation Facility**							
	Lead Utility Plant Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Plant Operator II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility Plant Operator I	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
		3.00	3.00	3.00	*0.00*	**3.00**	*1.00*	**4.00**
2400 - 2496	**Butler Water Reclamation Facility**							
	Lead Utility Plant Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Mechanic II	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Utility Plant Operator I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Utility Plant Operator II	5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Utility Treatment Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		10.00	10.00	10.00	*0.00*	**10.00**	*0.00*	**10.00**
Commercial Solid Waste Fund								
2590 - 2720	**Commercial Front Load**							
	Equipment Operator	0.50	0.50	0.50	*0.00*	**0.50**	*0.00*	**0.50**
	Equipment Operator	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Lead Equipment Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Solid Waste Supervisor	0.10	0.10	0.10	*0.00*	**0.10**	*0.00*	**0.10**
		5.60	5.60	5.60	*0.00*	**5.60**	*0.00*	**5.60**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
2590 - 2730	**Commercial Roll-Off**							
	Equipment Operator	0.25	0.25	0.25	*0.00*	**0.25**	*0.00*	**0.25**
	Equipment Operator	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Solid Waste Supervisor	0.10	0.10	0.10	*0.00*	**0.10**	*0.00*	**0.10**
		2.35	2.35	2.35	*0.00*	**2.35**	*0.00*	**2.35**
Residential Solid Waste Fund								
2600 - 2750	**Solid Waste Admin**							
	Administrative Assistant II - Classified	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Management Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Solid Waste Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
2600 - 2760	**Residential Collection**							
	Equipment Operator	19.00	19.00	22.00	*0.00*	**22.00**	*1.00*	**23.00**
	Equipment Operator	1.50	1.50	1.50	*0.00*	**1.50**	*0.00*	**1.50**
	Lead Equipment Operator	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Solid Waste Supervisor	1.80	1.80	1.80	*0.00*	**1.80**	*0.00*	**1.80**
	Solid Waste Worker	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		26.30	26.30	29.30	*0.00*	**29.30**	*1.00*	**30.30**
2600 - 2770	**Residential Recycling**							
	Equipment Operator	9.00	10.00	10.00	*0.00*	**10.00**	*1.00*	**11.00**
	Lead Equipment Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Solid Waste Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		11.00	12.00	12.00	*0.00*	**12.00**	*1.00*	**13.00**
2600 - 2810	**Solid Waste Environmental**							
	Environmental Coordinator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Solid Waste Inspector	0.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Environmental Technician I	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
		2.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
Storm Water Drainage System Fund								
2700 - 2900	**Storm Drain - NPDES**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Transportation Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Works Operations Manager	0.20	0.20	0.20	*0.00*	**0.20**	*0.00*	**0.20**
	Transportation Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transportation Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		4.20	4.20	4.20	*0.00*	**4.20**	*0.00*	**4.20**
Fleet Maintenance Fund								
3000 - 3420	**Fleet Maintenance**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Automotive Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Automotive Technician II	6.00	6.00	6.00	*0.00*	**6.00**	*2.00*	**8.00**
	Fleet Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Fleet Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Automotive Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Analyst	0.50	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		11.50	12.00	12.00	*0.00*	**12.00**	*2.00*	**14.00**
Public Works-Facilities Fund								
3250 - 3650	**Facilities Admin**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Business Systems Analyst	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Manager	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
3250 - 3660	**Custodial Services**							
	Custodian	5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Custodian	0.75	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Maintenance Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Technician I	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Lead Custodian	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		10.75	11.00	11.00	*0.00*	**11.00**	*0.00*	**11.00**
3250 - 3661	**Nighttime Facilities Services**							
	Custodian	1.00	0.75	0.75	*0.00*	**0.75**	*0.00*	**0.75**
	Custodian	5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Facilities Maintenance Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Operations Tech	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Lead Custodian	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		11.00	10.75	10.75	*0.00*	**10.75**	*0.00*	**10.75**
3250 - 3690	**Facilities Operating Projects**							
	City Security Systems Coordinator	0.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Construction Superintendent	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Works Project Coordinator	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	City Security Coordinator	1.00	0.00	0.00	*0.00*	**0.00**	*0.00*	**0.00**
	Civil Engineer	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		5.00	5.00	5.00	*-1.00*	**4.00**	*0.00*	**4.00**
3250 - 3700	**Technical Operations**							
	Facilities Operations Tech	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Facilities Technical Operations Supervi	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Facilities Technician II	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Lead Facilities Systems Operations Te	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
		9.00	9.00	9.00	*0.00*	**9.00**	*0.00*	**9.00**
Streets Fund								
7000 - 7000	**Streets Admin**							
	Administrative Assistant II - Classified	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Management Assistant	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Works Operations Manager	0.80	0.80	0.80	*0.00*	**0.80**	*0.00*	**0.80**
	Street Maintenance Supervisor	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
		5.80	5.80	5.80	*0.00*	**5.80**	*0.00*	**5.80**
7000 - 7010	**Signs And Striping**							
	Lead Transportation Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Street Maintenance Worker	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transportation Mtce Specialist	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transportation Technician I	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Transportation Technician II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		7.00	7.00	7.00	*0.00*	**7.00**	*0.00*	**7.00**
7000 - 7020	**Traffic Signal Maintenance**							
	Lead Traffic Signal Technician	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Traffic Signal Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Traffic Signal Technician III	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Transportation Technician I	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		6.00	6.00	6.00	*0.00*	**6.00**	*0.00*	**6.00**
7000 - 7030	**Street Maintenance**							
	Equipment Operator	4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
	Lead Equipment Operator	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Lead Public Works Inspector	0.00	0.00	0.00	*1.00*	**1.00**	*0.00*	**1.00**
	Pavement Maintenance Coordtr	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Public Works Inspector	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Street Maintenance Worker	5.00	5.00	5.00	*0.00*	**5.00**	*0.00*	**5.00**
	Transportation Technician II	1.00	1.00	1.00	*-1.00*	**0.00**	*0.00*	**0.00**
		16.00	16.00	16.00	*0.00*	**16.00**	*0.00*	**16.00**

Schedule 7 - Authorized Personnel

Fund/Dept	Division	Actual FY 2016	Actual FY 2017	Budget FY 2018	*Base Change*	Revised FY 2018	*Change in Position*	Budget FY 2019
7000 - 7040	**Sweeper Operations**							
	Equipment Operator	3.00	3.00	3.00	*0.00*	**3.00**	*0.00*	**3.00**
	Lead Equipment Operator	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
		4.00	4.00	4.00	*0.00*	**4.00**	*0.00*	**4.00**
Transit Fund								
7150 - 7200	**Transit Division**							
	Transit Dispatcher	2.00	2.00	2.00	*0.00*	**2.00**	*0.00*	**2.00**
	Transit Operator I	2.00	2.00	2.00	*0.00*	**2.00**	*1.00*	**3.00**
	Transit Operator I	1.50	1.50	1.50	*0.00*	**1.50**	*0.00*	**1.50**
	Transit Operator II	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transit Supervisor	1.00	1.00	1.00	*0.00*	**1.00**	*0.00*	**1.00**
	Transit Manager	0.00	0.00	0.00	*0.00*	**0.00**	*1.00*	**1.00**
		7.50	7.50	7.50	*0.00*	**7.50**	*2.00*	**9.50**
	Public Works Totals:	**242.50**	**248.50**	**251.50**	***0.00***	**251.50**	***10.00***	**261.50**

PEORIA
ARIZONA

City of Peoria
Summary of Recommended Supplemental Request

Public Works

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
Water Fund							
2125 - 01	Water Supply	CAP Water Supply		$0	$1,124,091	**$1,124,091**	$1,562,730
2070 - 01	Production Svcs	Water Production Increased Electrical Cost		$0	$300,000	**$300,000**	
2055 - 02	Utilities Operations Admin	SCADA Instrumentation Control Specialist	1.00	$40,700	$83,561	**$124,261**	
2090 - 01	Blue Staking	Utility Locator II	1.00	$0	$75,800	**$75,800**	
2055 - 01	Utilities Operations Admin	Professional SCADA / Instrumentation Services		$0	$50,000	**$50,000**	
2120 - 01	Water Resources/Conservation	Northern Arizona Forest Fund		$30,000	$0	**$30,000**	
		Total - Water Fund	**2.00**	**$70,700**	**$1,633,452**	**$1,704,152**	$1,562,730
Wastewater Fund							
2495 - 01	Jomax Water Reclamation Facility	Utility Plant Operator I	1.00	$31,070	$71,794	**$102,864**	
2490 - 01	Wastewater Environmental	Stormwater Program Expansion	1.00	$25,025	$37,314	**$62,339**	
		Total - Wastewater Fund	**2.00**	**$56,095**	**$109,108**	**$165,203**	
Residential Solid Waste Fund							
2760 - 02	Residential Collection	Landfill Services		$0	$200,000	**$200,000**	
2760 - 01	Residential Collection	Equipment Operators and Automated Side Loaders	2.00	$675,000	$337,538	**$1,012,538**	
		Total - Residential Solid Waste Fund	**2.00**	**$675,000**	**$537,538**	**$1,212,538**	
Fleet Services Fund							
3420 - 01	Fleet Maintenance	Automotive Technicians (2)	2.00	$4,000	$152,100	**$156,100**	$0
3420 - 02	Fleet Maintenance	Fleet Operating & Maintenance Accounts		$0	$106,200	**$106,200**	$0
3420 - 03	Fleet Maintenance	Faster Asset Solutions Upgrade		$123,000	$17,000	**$140,000**	$0
		Total - Fleet Services Fund	**2.00**	**$127,000**	**$275,300**	**$402,300**	$0
Facilities Maintenance Fund							
3700 - 01	Technical Operations	Building Repair and Maintenance Costs		$48,000	$0	**$48,000**	
3660 - 04	Custodial Services	Water Heater Replacements		$25,000	$0	**$25,000**	
3660 - 05	Custodial Services	Janitorial Service - Power Washing		$0	$15,000	**$15,000**	
3700 - 04	Technical Operations	Truck for Facilities Technician II		$33,000	$3,930	**$36,930**	
		Total - Facilities Maintenance Fund	**0.00**	**$106,000**	**$18,930**	**$124,930**	

Public Transit Fund

City of Peoria
Summary of Recommended Supplemental Request

Public Works

Division Number	Division Name	Description	FTE	One-Time Cost	Ongoing Cost	Total Cost	Revenue Offset
Public Transit Fund							
7200 - 03	Transit Division	Non Ad Bus Shelters Cleaning and Maintenance		$0	$42,480	**$42,480**	
7200 - 05	Transit Division	North Peoria Circulator Route		$1,425,000	$544,061	**$1,969,061**	
7200 - 04	Transit Division	Transit Manager	1.00	$2,028	$68,015	**$70,043**	
7200 - 02	Transit Division	Transit Operator I	1.00	$0	$0	**$0**	
7200 - 01	Transit Division	Transit Replacement Bus		$78,500	$0	**$78,500**	$66,725
		Total - Public Transit Fund	**2.00**	**$1,505,528**	**$654,556**	**$2,160,084**	$66,725
		Total - Public Works	***10.00***	***$2,540,323***	***$3,228,884***	***$5,769,207***	***$1,629,455***

CAP Water Supply

Revenue Offset:
$1,562,730.00

Total Supplemental Cost - $1,124,091

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
523503	Water Resource Fees	$0	$119,941	**$119,941**
523514	CAP Water-Delivery Fee	$0	$948,052	**$948,052**
523515	Wholesale Water Purchases	$0	$56,098	**$56,098**
	Total	**$0**	**$1,124,091**	**$1,124,091**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **1**

Please describe this request:

This supplemental request is to increase the Water Supply budget by $1,124,091. This request is required to address water purchased for the Arizona Water Banking Authority (AWBA) at a cost of $1,067,993, and increased maintenance costs at Pyramid Peak Water Treatment Plant (PPWTP) at a cost of $56,098, for an overall total of $1,124,091. AWBA costs will be reimbursed to the City by the AWBA and this supplemental request serves to obtain appropriation authority for the initial expenditures by the City.

For background on the AWBA cost, the City approved an agreement with AWBA to recharge 6,500 acre-feet of the City's CAP allocation. AWBA agreed to reimburse the City for the cost of purchasing and storing the water and the City agreed to transfer to AWBA the resulting Long-Term Storage Credits. The water stored by AWBA would be recovered by the City during times of reduced CAP supply to augment CAP deliveries, a concept known as "firming".

The cost to purchase CAP water is $160/$165 per acre-feet in FY2019. The City's CAP water order in FY19 is increased to 29,500 acre-feet to accommodate the water demand and replenishment obligation due to growth and inclusive of the AWBA agreed amount. In addition to the water fees, there will be an increase to water resource fees line item for the storage.

The City is co-owner of the PPWTP. The City is responsible for 23% of the operation and maintenance costs. PPWTP costs have increased and this supplemental request is required for the City's share of the increased expenses.

How does this item affect your current service levels?

This supplemental will allow for the correct planning and payment for this source of water that is needed to meet existing and future potable and drought protection water demands.

Does this supplemental affect other departments?

N/A

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? D. Total Planning

Water Production Increased Electrical Cost

Revenue Offset:

Total Supplemental Cost - $300,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
523504	Electricity for water sites.	$0	$300,000	**$300,000**
	Total	**$0**	**$300,000**	**$300,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **2**

Please describe this request:

This request is for additional funding for the increased electrical cost due to added well sites, boosters, and pumps to the Water Production System and to address historical electrical budget exceedences. New well sites include New River wells #2, 3, 4, and 6 located in the New River area. Additional well sites for FY19 are Loop 303 and Ventana 1 & 2. This supplemental also addresses a rate increase of approximately 4% from Arizona Public Service (APS) effective in 2019.

How does this item affect your current service levels?

This maintains the current service levels by ensuring that sufficient funding is provided for the increasing electrical costs associated with operating a water system comprised of existing and new wells, boosters, and pumps.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Production Svcs Supplemental Request
Supplemental Number: 2070-01

SCADA Instrumentation Control Specialist

Revenue Offset:

Total Supplemental Cost - $124,261

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$0	$78,005	**$78,005**
525600	Direct Svc Chgs-Fleet Maintenance	$600	$600	**$1,200**
525601	Direct Svc Chgs-Fleet Fuel	$0	$1,200	**$1,200**
525701	Svc Chg-Existing Vehicle Repl	$0	$256	**$256**
525703	Svc Chg-PC Replacement	$0	$3,500	**$3,500**
530003	Tough Book	$4,500	$0	**$4,500**
530021	Computer Software	$600	$0	**$600**
542502	Trucks and Vans	$35,000	$0	**$35,000**
	Total	**$40,700**	**$83,561**	**$124,261**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **3**

Please describe this request:

This supplemental request is for the addition of one new FTE position for the SCADA Instrumentation Control Specialist group. The current Instrumentation Control (I&C) staff consists of one Supervisor, one Lead, and three I&C technicians. Due the increase in SCADA controlled functions and site, daily operation and demand on this work group has intensified. This increased workload consisting of system maintenance, maintaining SCADA programming, software, hardware, radio communication, and periodic upgrades or refreshing are required to maintain security and efficiency. We are requesting to add an I&C position to support development and maintenance of the growing water\wastewater system.

How does this item affect your current service levels?

With the addition of this new FTE, we will be better positioned to maintain industry-standard levels of preventive and predictive maintenance. Currently, much of our time is spent on corrective or reactive maintenance, which has had an adverse effect on the system. The new FTE will increase PM hours, and our treatment plants and remote site equipment will be less prone to failures. Plant uptime should see a noticeable increase within the first year of this new FTE.

Does this supplemental affect other departments?

This position supports all operational divisions within the Utilities portion of the Public Works-Utilities Department.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? B. Enhance our Current Services

Utility Locator II

Revenue Offset:

Total Supplemental Cost - $75,800

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$0	$64,800	**$64,800**
520099	Other Professional Services	$0	$6,000	**$6,000**
530028	Electronic Supplies/Equipment	$0	$5,000	**$5,000**
	Total	**$0**	**$75,800**	**$75,800**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **4**

Please describe this request:

This request is to fund one new Utility Locator II FTE. This position locates and marks City utility water, wastewater, storm drain, reclaim and fiber optic lines in order to minimize accidental damage or disruption of service due to construction activities. This position is critical to our operations and supports the core service of safely locating and marking City utility lines in order to minimize accidental damage while complying with state law. If Arizona 811 notifies the City that there is an unknown line during an excavation, State Law mandates that the City respond within two hours of notification. In the case of an emergency within the City, the City has an agreement that we are to respond within two hours. The regulatory obligations are currently being met with:
•Support from other divisions, average of 446 hours per year, over the last three years and approximately 2,206.5 hours of standby per year
The City of Peoria has received an increase in the amount of Blue Stake requests with a gradual increase over the past five years (approximately a 104% increase from 2012 to 2016). There has also been an increase in the amount of walk through inspections (approximately a 33% increase from 2012 to 2016) that our locators respond to. City Blue Stake employees are on-call for emergencies twenty-four hours a day, seven days a week.

How does this item affect your current service levels?

By meeting or exceeding our division's Blue Stake responses to the Arizona 811 calls.

Does this supplemental affect other departments?

This supplement does not affect other departments.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? B. Enhance our Current Services

Blue Staking Supplemental Request
Supplemental Number: 2090-01

Professional SCADA / Instrumentation Services

Revenue Offset:

Total Supplemental Cost - $50,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Professional Services	$0	$50,000	**$50,000**
	Total	**$0**	**$50,000**	**$50,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **5**

Please describe this request:

This request is for programming and technical support services for the Utilities Supervisory Control and Data Acquisition (SCADA) system. SCADA is the system that provides field and plant operators with up-to-the-second data on the water/wastewater system status throughout the City. SCADA also provides trends, reports, security information and the means for operators to remotely control the system. Several factors support the need for programming and technical support services for SCADA, such as the addition of new facilities that need to be added to the SCADA system, the need to upgrade and replace aging equipment, PLCs and software that are becoming problematic and/or are no longer supported by the manufacturer. These factors have increased the demand for SCADA programing and technical support, creating a backlog in work orders and scheduled maintenance. New facilities are more sophisticated and rely more heavily on SCADA programming.

How does this item affect your current service levels?

During the past three years the Department has added 20 new sites or discreet SCADA elements to the SCADA system. These sites constitute hundreds of inputs and outputs and thousands of lines of programming code that are required for operation and control of the facilities. This supplemental request will improve the division's ability to maintan, troubleshoot, and update the programming code to ensure regulatory compliance and uninterrupted service. This will also support operations in a timely manner by improving the ability to complete work orders, shorten work order turnaround time, and allow the technicians to perform and complete scheduled maintenance tasks. In addition, this item will allow the division to better plan for system upgrades and address system optimization opportunities to improve water and wastewater system operations.

Does this supplemental affect other departments?

N/A

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Northern Arizona Forest Fund

Revenue Offset:

Total Supplemental Cost - $30,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
522099	Community Promotions	$30,000	$0	**$30,000**
	Total	**$30,000**	**$0**	**$30,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **6**

Please describe this request:

This supplemental request is for funding in the amount of $30,000 for a contribution to the Northern Arizona Forest Fund (NAFF), a partnership between Salt River Project (SRP) and the National Forest Foundation. The purpose of this partnership is to protect the Salt River and Verde River watersheds, which provide our Greenway Water Treatment Plant with SRP surface water for our customers.

How does this item affect your current service levels?

Outreach activites include the Project WET Festival for 4th grade students in Peoria schools; materials for distribution at Peoria events will be cut by 41% if supplemental is not approved.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? C. Preserve our Natural Environment

Water Resources/Conservation Supplemental Request
Supplemental Number: 2120-01

Utility Plant Operator I

Revenue Offset:

Total Supplemental Cost - $102,864

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for Utility Plant Operator I	$0	$66,890	**$66,890**
525600	Direct Svc Chgs-Fleet Maintenance	$600	$600	**$1,200**
525601	Direct Svc Chgs-Fleet Fuel	$0	$1,200	**$1,200**
525701	Replacement Cost	$0	$304	**$304**
525703	Svc Chg-Existing Vehicle Repl	$0	$2,800	**$2,800**
530003	Laptop - with desktop dock	$1,520	$0	**$1,520**
530021	Software	$600	$0	**$600**
542502	Trucks and Vans	$28,000	$0	**$28,000**
543007	Data Drop	$350	$0	**$350**
	Total	**$31,070**	**$71,794**	**$102,864**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **1**

Please describe this request:

This supplemental request is to add one additional FTE to the Operations Group providing operator coverage to Jomax and Beardsley wastewater reclamation facilities. This FTE will be stationed at Jomax. This employee will support the daily operations of both facilities and assisting the Supervisor and Lead Operators as needed. The City currently maintains a staff of one supervisor for both plants, one lead Plant Operator, and two Plant Operator IIs at Jomax and Beardsley. The addition of this position will provide for coverage during absences and provide for a safer work environment. Due to the City's northern area growth, continued expansion, and increased demands associated with aging equipment, it has become important to adjust staffing levels accordingly.

How does this item affect your current service levels?

Current staffing at both facilities results in a backlog of required preventative and predictive maintenance, and shortage of Operator coverage to maintain critical processes. Primary tasks assigned to this position include:
•Jomax WRF - oversee centrifuge operations, 4 days a week
•Pump maintenance - this position will allow pumps to be pulled and serviced each weekday as opposed to the current schedule of only three days per week
•Work Orders - this position will allow completion of work orders in a timely manner. Currently, 82% of work orders are completed, while 17% typically remain uncompleted in a timely manner
•Safety - this position will significantly enhance safety at our facilities by ensuring that maintenance projects requiring two operators are properly staffed. Tasks such as Confined Space, UV lamp replacement, pump repair, and larger more complicated projects at both Jomax and Beardsley WRFs can be accomplished five days a week. If approved, this will result in a decrease in the proposed Jomax WRF overtime budget of $4,000.

Does this supplemental affect other departments?

No.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? B. Enhance our Current Services

Stormwater Program Expansion

Revenue Offset:

Total Supplemental Cost - $62,339

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for (1) Environmental Compliance	$0	$69,468	**$69,468**
520015	Laboratory Services	$0	($20,000)	**($20,000)**
520030	Regulatory Permits	$0	($10,000)	**($10,000)**
520031	FBI Fingerprint Processing	$0	($150)	**($150)**
520511	Local Training/Meeting	$0	($1,000)	**($1,000)**
520512	Mileage Reimbursement	$0	($400)	**($400)**
522017	Water Conservation Rebate Program	$0	($3,000)	**($3,000)**
525600	Direct Svc Chgs-Fleet Maintenance	$0	$600	**$600**
525601	Direct Svc Chgs-Fleet Fuel	$0	$1,200	**$1,200**
525701	Replacement Cost Person# 01	$0	$304	**$304**
525701	Replacement Cost	$0	$192	**$192**
525703	Svc Chg-Existing Vehicle Repl	$0	$2,000	**$2,000**
530003	Computer Hardware	$0	($3,000)	**($3,000)**
530003	Desktop All-In-One Computer	$1,150	$0	**$1,150**
530003	Surface Tablet	$2,000	$0	**$2,000**
530021	Software	$600	$0	**$600**
530021	Software Person# 01	$600	$0	**$600**
530028	Telephone 5-line color w/speaker Person# 01	$325	$0	**$325**
542502	Pick Up Truck	$20,000	$1,100	**$21,100**
543007	Data Drop Person# 01	$350	$0	**$350**
	Total	**$25,025**	**$37,314**	**$62,339**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **2**

Please describe this request:

This supplemental is to provide manpower and other resources for the City to conduct additional activities required by the Arizona Pollutant Discharge Elimination System (AZPDES) Municipal Separate Storm Sewer System (MS4) Permit that became effective on September 30, 2016. Additional activities include 1) comprehensive quarterly inspections of four (4) and semi-annual inspections of three (3) specific municipal facilities; 2) 20 monitoring events at stormwater outfalls; 3) addressing increased volume of illicit [stormwater] discharge reports (these require investigation); additional time needed for expanded comprehensive annual program evaluation, including revisions to the Stormwater Management Plan (SWMP); and proposed audit of other MS4 permit activities conducted by other departments (e.g. construction inspections by Development and Engineering). This supplemental is needed to ensure the City is in compliance with the MS4 Permit. Failure to comply with the permit can result in violations with potential monetary penalties and negative public perception of the City.

How does this item affect your current service levels?

Adequate implementation of the additional MS4 Permit requirements has resulted in a reduction of previous service levels in the City's commercial facility (i.e. Fats, Oil, and Grease - FOG) inspections and investigation into and resolution of odor complaints. We inspected all commercial accounts (~600 accounts) at least once during FY2015 and FY2016, but inspected only 74% of these accounts in FY2017, after implementation of new stormwater permit requirements. The commercial inspections are critical to protect the sanitary sewer system from grease blockages that can result in sewage overflows. This supplemental will restore the previous service levels in the commercial inspection program and appropriate and timely resolution of commercial and residential customer odor complaints.

Does this supplemental affect other departments?

Wastewater Environmental Supplemental Request
Supplemental Number: 2490-01

Stormwater Program Expansion

This supplemental will affect other departments, as follows: Development and Engineering - PW-UT Environmental Resources staff may conduct audits of field inspections performed by Inspection Services and Building Inspections to evaluate compliance with Construction Activity Stormwater Runoff Control requirements and make recommendatons for changes. Streets - Stormwater - Environmental Resources staff may perform audits of field inspections performed by Streets Department - Stormwater staff for compliance with the Post-Construction Stormwater Management in New Development and Redevelopment requirements of the MS4 Permit and make recommendations for changes. Community Services Department - Environmental Resources staff will conduct periodic inspections of the Peoria Sports Complex, Pioneer Park, and Rio Vista Park to evaluate compliance with pollution prevention and good housekeeping requirements of the MS4 Permit and make recommendations for changes. Municipal Operations Center - Environmental Resoureces staff will conduct periodic inspections of on-site operations of tenant departments for compliance with the pollution prevention and good housekeeping requirements of the MS4 Permit and make recommendations for changes.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? C. Preserve our Natural Environment

Wastewater Environmental Supplemental Request
Supplemental Number: 2490-01

Landfill Services

Revenue Offset:

Total Supplemental Cost - $200,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
523501	Landfill Services	$0	$200,000	**$200,000**
	Total	**$0**	**$200,000**	**$200,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **1**

Please describe this request:

This request for additional funding is for increased landfill costs due to residential growth and increased rates at the Glendale Landfill and Waste Management locations. Waste Management rates increased by 3% in June 2017 and will increase another 3% in June 2018 to $29.00 per ton. Estimated annual tonnage is 53,400.

How does this item affect your current service levels?

Increasing the landfill budget allows Peoria Solid Waste to continue to dispose of commercial and residential waste at Waste Management locations and the City of Glendale. Both of these locations are currently under contract with Peoria. It is essential to efficient operations that disposal sites be in close proximity to collection routes, allowing us to maintain our current service levels.

Does this supplemental affect other departments?

This supplemental does not affect other departments.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE?

Which Council goal does this relate to?

Equipment Operators and Automated Side Loaders

Revenue Offset:

Total Supplemental Cost - $1,012,538

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for (3) Equipment Operator	$0	$124,208	**$124,208**
513500	Other Allowance- Safety Boots	$0	$500	**$500**
525005	Laundry/Cleaning	$0	$850	**$850**
525600	Direct Svc Chgs-Fleet Maintenance- 2 ASL Vehicl	$0	$100,000	**$100,000**
525601	Direct Svc Chgs-Fleet Fuel- 2 ASL Vehicles	$0	$36,680	**$36,680**
525703	Svc Chg-Existing Vehicle Replacement- 2 ASL's	$0	$75,000	**$75,000**
530009	Wearing Apparel-General	$0	$200	**$200**
530010	Wearing Apparel-Safety	$0	$100	**$100**
542502	Automated Side Load (ASL) Vehicles (2)	$675,000	$0	**$675,000**
	Total	**$675,000**	**$337,538**	**$1,012,538**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **2**

Please describe this request:

This request will provide funding for three (3) equipment operators. Residential sanitation growth is anticipated to be nearly 1,700 new homes in FY18. Each week, an average of 33 new residential accounts are activated. A typical sanitation route is comprised of 1,050 accounts for each trash and recycle route. This increase necessitates three (3) additional drivers and two (2) automated Side Loader vehicles, along with associated funding to operate the equipment. Sanitation fees generated from the additional homes provide revenue to partially fund the three new positions.

How does this item affect your current service levels?

The increase in accounts and growth in the northern section of the city impacts the ability of Solid Waste to keep up with residential trash and recycle service demands. The three FTEs are necessitated by growth. The addition of three equipment operators will ensure that service levels will continue to be met as the city continues to expand.

Does this supplemental affect other departments?

Fleet Management is most directly affected, as this request adds two additional pieces of equipment to the sanitation fleet. It also impacts the mechanics' time for repairs and maintenance.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 3.00

Which Council goal does this relate to? D. Total Planning

Residential Collection Supplemental Request
Supplemental Number: 2760-01

Automotive Technicians (2)

Revenue Offset:
$0.00

Total Supplemental Cost - $156,100

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salary/Benefits for two Automotive Technician II	$0	$150,000	**$150,000**
510300	Certification Pay Program	$0	$9,600	**$9,600**
520004	Medical exams and services	$0	$100	**$100**
520012	Contract Labor	$0	($10,000)	**($10,000)**
520036	Copier services increased usage	$0	$200	**$200**
520505	In-House training	$0	$300	**$300**
521001	Occup Lic and Certification	$0	$300	**$300**
525005	Laundry/Cleaning	$0	$300	**$300**
525701	Svc Chg-PC Replacement	$0	$200	**$200**
530001	Office Supplies	$0	$100	**$100**
530002	Books/Periodicals/Subscriptions	$0	$400	**$400**
530003	Computer Hardware	$4,000	$0	**$4,000**
530009	Wearing Apparel General	$0	$400	**$400**
530010	Wearing Apparel Safety	$0	$200	**$200**
	Total	**$4,000**	**$152,100**	**$156,100**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **1**

Please describe this request:

Fleet is requesting the addition of two (2) Automotive Technician positions to maintain current service levels. The city had approximately 661 vehicles in FY2007 and the current level is 778 units. Solid Waste is looking to add two (2) additional residential units which require approximately 200 hours of maintenance each annually. Solid Waste is still one of the biggest customers of Fleet and its resources. Our work orders have increased from 4,500 to over 5,400 over the past two years. Fleet has enhanced is capability of doing more in-house repairs by becoming a Dadee (Solid Waste side loaders) authorized warranty repair shop, which means better customer service and reducing vehicle downtimes. In FY2008, Fleet had 11 technicians with a smaller work load and heavy use of outsourcing, while FY2018 has Fleet with 8 technicians with an increased vehicle count and reduced outsourcing. Fleet benchmarks itself against 15 other entities throughout the state and other states using a firm called Utilimarc. Our vehicle per technician count is 76 units per tech, while the industry average is 30 units per tech. Mechanical productivity for Peoria hovers around 1,600 hours per tech, and the industry average is 1,300 hours per tech. Fleet has achieved a number of efficiencies over the last few years, but we have reached the point where a supplemental for additional technicians is warranted. Increased automation and computer-controlled features in vehicles have added to the need for tools, training and experience to properly diagnose problems. We have had a contract employee working full time for over three years and recently added a second contract person. These positions do generate internal service charges to other departments to recover our costs. The projected labor recovery is estimated at $165,000 annually with additional revenue generated from parts markup.

How does this item affect your current service levels?

The additional resources will allow Fleet to properly maintain the city's rolling stock effectively and efficiently. Rate increases are not anticipated due to the efficiencies of doing more in-house activities and billable hours generated by the additional technicians. No additional square footage is needed to support the additional positions as there is space available outside where some repairs are currently completed. The ability to do more in-house work has improved the uptimes for most of the fleet during repairs. The additional resources allows us to place a higher focus on preventative maintenance adding to uptimes for our customers. The precent of time a technician dedicates to specific areas is approximately: Solid Waste- 58%
Police Department - 15%
Streets - 11%
Utilities - 4.5%
Remaining customers - 11%

Does this supplemental affect other departments?

Automotive Technicians (2)

It affects all departments that utilize Fleet for their maintenance needs. Downtime would not increase and availability for services will not decrease.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 2.00

Which Council goal does this relate to?

Fleet Operating & Maintenance Accounts

Revenue Offset:
$0.00

Total Supplemental Cost - $106,200

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
524001	Motor Vehicle Repair and Maintenance	$0	$75,000	**$75,000**
524002	Building R&M	$0	$4,000	**$4,000**
530019	Operational Supplies	$0	$4,280	**$4,280**
530502	Motor Vehicle Tires	$0	$10,000	**$10,000**
530503	Motor Vehicle Parts/Batteries/Acc	$0	$4,500	**$4,500**
531003	Oil and Lube Supplies	$0	$8,420	**$8,420**
	Total	**$0**	**$106,200**	**$106,200**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **2**

Please describe this request:

We are requesting additional funding in various account lines to support the increase in operating costs for the city's fleet. We are requesting an additional $75,000 added to the vehicle Repair and Maintenance (R&M) account. The main cause for the increase is the outsourcing of hydraulic hoses on all Automated Side Loaders in the Solid Waste Division. Changes in warranties provided by manufacturer,s along with the increase in vehicles, has elevated the cost of rehosing every unit every year. We will have 36 residential side loaders at $6,000 per unit for hose replacement for a total annual expenditure of $216,000. We continue to look for efficiencies to keep these costs down but have reached a tipping point for the account allocation. The cost of doing business has affected the need for additional parts, tires, batteries, oils and diagnostic subscriptions for various manufacturers. We are also experiencing an increase in the building R&M account due to the increased activity and the age of the existing fleet facility. Fleet has not received any account line increases in the last five years related to additional vehicles being added to the fleet. More parts will be needed with the addition of two new technicians.

How does this item affect your current service levels?

Lack of sufficient funding for the hydraulic hose program will reduce the number of residential side loader units that can meet the annual rehose process. Risks associated with the lack of hose replacement could result in a catastrophic hydraulic hose failure and need for an environmental clean up at the scene of the failure. Other accounts will experience an over budget situation due to increased cost of doing business.

Does this supplemental affect other departments?

This affects all customers of the fleet division.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Fleet Maintenance Supplemental Request
Supplemental Number: 3420-02

Faster Asset Solutions Upgrade

Revenue Offset:
$0.00

Total Supplemental Cost - $140,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
530021	Computer Software	$123,000	$17,000	**$140,000**
	Total	**$123,000**	**$17,000**	**$140,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **3**

Please describe this request:

Faster Asset Solutions is the comprehensive software that Fleet Services and its customers rely upon for vehicle information, work orders and maintenance history. The current application is over 14 years old. The new version is web-based and offers us the ability to utilize tablets for assigning work orders directly to a technician. In turn, the application would allow technicians to complete work orders from their tablets. Not all technicians have tablets but any additional tablets would be purchased by Fleet. There are additional enhancements to the functionality of the application specific for fleet users.

How does this item affect your current service levels?

Would aid in the efficiency of some of the processes in fleet related to technician productivity and data capture.

Does this supplemental affect other departments?

A customer would see some visual changes to the data when reviewing the maintenance history.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Building Repair and Maintenance Costs

Revenue Offset:

Total Supplemental Cost - $48,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
524002	Building Repair & Maintenance	$48,000	$0	**$48,000**
	Total	**$48,000**	**$0**	**$48,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **1**

Please describe this request:

The Public Works' annual baseline contract expenditures total $173,000. This includes mandatory inspection and service to our fire protection systems, mandatory inspection and service to our 15 elevators and lifts, service and maintenance contracts for our 8 chillers, and water treatment for our 4 cooling towers. Additional expenditures from this account over and above our baseline contracts include unscheduled repairs to large HVAC units, Critical Battery backup systems for our data centers, and fire and life safety systems. We are asking for $48,000 to continue to conduct these additional maintenance repairs Citywide. Additionally, there is a need for a contractual Tech II position to better respond to unscheduled repairs and increase preventative maintenance.

How does this item affect your current service levels?

This affects all Facilities throughout the city in meeting compliance with regulations and maintaining aging systems.

Does this supplemental affect other departments?

This supplemental would assist us in meeting compliance with regulations and maintaining aging systems throughout the city.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Technical Operations Supplemental Request
Supplemental Number: 3700-01

Water Heater Replacements

Revenue Offset:

Total Supplemental Cost - $25,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
524002	Water Heater Supplemental	$25,000	$0	**$25,000**
	Total	**$25,000**	**$0**	**$25,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **3**

Please describe this request:

We currently have 15 water heaters that are 10 years old and nearing the end of their serviceable life. We recommend replacing the water heaters in a phased approach and would like to replace 5 water heaters per year at $5,000/water heater. This would incur a one time cost of $25,000 per year for the next two years.

How does this item affect your current service levels?

This item will affect our ability to effectively meet the service needs and infrastructure to our employees and the environment they work in. In FY17 water heaters located in the following areas were replaced: City Hall 3rd Floor (11,000 square feet), City Hall 1st Floor (17,000 square feet), two water heaters at PSAB (73,000 square feet), and the MOC Parks, Right of Way, and Facilities building (5,000 square feet).

Does this supplemental affect other departments?

This supplement can and will affect the employee office environment and impact the infrastructure of our facilities. Long term benefits include reducing the energy costs for respective departments.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? D. Total Planning

Janitorial Service - Power Washing

Revenue Offset:

Total Supplemental Cost - $15,000

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
525006	Power Washing	$0	$15,000	**$15,000**
	Total	**$0**	**$15,000**	**$15,000**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **6**

Please describe this request:

Additional funds for janitorial services will allow for yearly power washing of City campus parking garages to include DCSB, City Hall East and West, PSAB, and IT . Power washing removes dust and cobwebs and creates a positive appearance for the campus.

How does this item affect your current service levels?

Last year power washing was completed at all parking structures through one time supplemental funds. We would like to continue power washing on a yearly basis in order to maintain the appearance of the parking structures.

Does this supplemental affect other departments?

Power washing affects all City Hall campus employees and citizens and creates a positive appearance of the City.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? F. Leadership and Image

Custodial Services Supplemental Request
Supplemental Number: 3660-05

Truck for Facilities Technician II

Revenue Offset:

Total Supplemental Cost - $36,930

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
525600	Maintenance for Truck	$0	$1,800	**$1,800**
525703	Svc Chg-Existing Vehicle Repl	$0	$2,130	**$2,130**
542502	Truck for Facilities Tech II	$33,000	$0	**$33,000**
	Total	**$33,000**	**$3,930**	**$36,930**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **7**

Please describe this request:

This request is for the purchase of a truck for an existing Facilities Technician II position. Technicians are required to travel to different areas of the city to conduct inspections and repairs. A vehicle is required to ensure efficient operstions and services of facilities throughout the city. Facilities has been short one vehicle since the downturn, and Tech IIs have to carpool or drop-off. This is not efficient and delays response/repair times.

How does this item affect your current service levels?

Two of the three daytime Tech II's have a vehicle. The lack of a third vehicle limits job functions and response time. Tech II's must respond to both on-campus and off campus requests (Offsite locations include MOC, Fire Stations, 37 neighborhood parks located in various parts of the City and 5 water treatment plants).

Does this supplemental affect other departments?

The lack of a vehicle for the Technician II affects response time to all Fire Stations, Community Services, Police Stations, and Utilities sites.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Technical Operations Supplemental Request
Supplemental Number: 3700-04

Non Ad Bus Shelters Cleaning and Maintenance

Revenue Offset:

Total Supplemental Cost - $42,480

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Non Advertising Bus Shelter maintenance & repair	$0	$42,480	**$42,480**
	Total	**$0**	**$42,480**	**$42,480**

Choose the category that this supplemental fits best: Mandatory

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **1**

Please describe this request:

With the addition of the 83rd Ave. bus route, forty seven (47) additional bus non ad bus shelters are being installed. Additionally, there are seven (7) on Thunderbird Rd. and five (5) on Peoria Ave. With no advertising, the City must pay for the upkeep and cleaning of these shelters. The current contract price to maintain and clean each shelter is $60 per month per shelter. 59 shelters X $60/shelter X 12 months = $42,480.

How does this item affect your current service levels?

The bus route just started on Oct. 23,2017. The shelters are budgeted for and currently in design phase. Anticipate shelters being in place in Spring of 2018. Funding for maintenance and cleaning was not budgeted in CIP.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Transit Division Supplemental Request
Supplemental Number: 7200-03

North Peoria Circulator Route

Revenue Offset:

Total Supplemental Cost - $1,969,061

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
520099	Other Professional Services - Busses	$900,000	$544,061	**$1,444,061**
520099	Other Professional Services - Bus Stops	$525,000	$0	**$525,000**
	Total	**$1,425,000**	**$544,061**	**$1,969,061**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **2**

Please describe this request:

On the North Peoria Circulator Route, there are no Regional Public Transportation Authority (RPTA) funds for operation or for initial purchase of buses. At 12 hours a day, Monday through Friday, operating costs are estimated to be $544,061 annually for 15 miles operated by Valley Metro, plus $900,000 to purchase five buses required to operate the route, and thirty (30) bus stops at an estimated $17,500 each for $525,000.

How does this item affect your current service levels?

This will allow residents that live in the area of Happy Valley, Lake Pleasant Parkway and 83rd Avenue to North Lake Pleasant PKWY to ride on the fee-free circular to access P83 and other local bus routes such as 83rd Avenue, Thunderbird and Peoria.

Does this supplemental affect other departments?

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Transit Division Supplemental Request
Supplemental Number: 7200-05

Transit Manager

Revenue Offset:

Total Supplemental Cost - $70,043

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$0	$111,725	**$111,725**
513501	Cell Phone Allowance	$0	$936	**$936**
520012	Contract Labor	$0	($45,000)	**($45,000)**
521002	Empl Prof Membshp Dues	$0	$175	**$175**
525701	Svc Chg-PC Replacement	$0	$179	**$179**
530003	Computer Hardware	$1,073	$0	**$1,073**
530021	Computer Software	$630	$0	**$630**
543007	IT Technology Systems	$325	$0	**$325**
	Total	**$2,028**	**$68,015**	**$70,043**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **3**

Please describe this request:

The requested position is to fill a previous position in the Transit Division which directly supported the Public Works Director by managing ADA transit requirements through regional agencies to ensure ADA compliance. This position is necessary to manage, monitor, and review professional contracts and intergovernmental agreements with public and private transit service providers; work with transit professionals at the local, regional and federal level, as well as with Valley Metro staff on the implementation and ongoing oversight of the 83rd Avenue Route. This position will implement and manage city transit operations; manage transit related capital improvements including grant application, implementation and monitoring; and provide complex administrative assistance to the Public Works-Utilities Department. If this position is approved, funds from #520012 Contract Labor in the amount of 45,000.00 would no longer be needed.

How does this item affect your current service levels?

Currently there is no manager assigned to the area, which requires the Public Works-Utilities Director, Deputy Director and Transit Supervisor to manage the legal requirements for the service, keep up with the contracts, routes, grants, expansion of services, bus stops and coordination with various agencies. The Transit Division requirements continue to increase and necessitate a dedicated person to assist, administer and monitor all intergovernmental agreements and contracts for transit services including regional fixed route, Regional Dial-A-Ride, cab service, and Dial-A-Ride. The administrative requirements continue to increase as Peoria adds enhanced and new services such as the 83rd Avenue route. The manager would be a single point to coordinate and participate in writing, negotiating, reviewing, awarding, and administering regional transit service contracts to ensure timely deadlines are met and assist in providing the Transit Supervisor the opportunity to focus on customer service needs, driver training, reports and other activities that are needed. If this position is approved, funds from #520012 Contract Labor for the amount of $45,000.00 would no longer be needed.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? B. Enhance our Current Services

Transit Division Supplemental Request
Supplemental Number: 7200-04

Transit Operator I

Revenue Offset:

Total Supplemental Cost - $0

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
510000	Salaries and Wages-Regular	$0	$50,222	**$50,222**
520099	Other Professional Services	$0	($50,597)	**($50,597)**
530009	Uniforms	$0	$375	**$375**
	Total	**$0**	**$0**	**$0**

Choose the category that this supplemental fits best: Enhances

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **4**

Please describe this request:

Currently Transit has three (3) 40 hour and two (2) 30 hour Transit Operator 1 positions. Transit currently has more trips than staff can perform. Overflow is contracted out to Transdev. An additional Operator 1 would allow for more in-house trips and better customer service.

How does this item affect your current service levels?

An additional Transit Operator 1 would allow Dial-A-Ride to pick up eighty (80) to one hundred (100) more customers per week and decrease the number of trips outsourced to Transdev. With mobile data terminals, Transit is much more efficient in routing and timely pickup and drop off. Performing the service in-house allows for better customer service.

Does this supplemental affect other departments?

No

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 1.00

Which Council goal does this relate to? B. Enhance our Current Services

Transit Division Supplemental Request
Supplemental Number: 7200-02

Transit Replacement Bus

Revenue Offset:
$66,725.00

Total Supplemental Cost - $78,500

Account Number	Description	One-Time Costs	Ongoing Costs	Total Costs
542505	1481 Bus Replacement	$78,500	$0	**$78,500**
	Total	**$78,500**	**$0**	**$78,500**

Choose the category that this supplemental fits best: Maintains

1) Mandatory - required by statute/ordinance/other
2) Maintains -needed to maintain the existing service level
3) Enhances - will enhance/increase the existing service level

Public Works
Department Priority **5**

Please describe this request:

This supplemental request is for funding to replace one (1) ten-passenger Dial-A-Ride bus. Eighty-Five percent (85%) of the purchase is covered through FTA (Federal Transit Administration) reimbursement and fifteen percent (15%) is covered by the City. Transit buses are not included in the Fleet Replacement fund.

How does this item affect your current service levels?

Replacement of one (1) bus (unit 1481). One bus replacement is on Valley Metro/RPTA replacement calendar. This will give Transit enough spare buses to maintain customer service levels.

Does this supplemental affect other departments?

Yes, Fleet will need to maintain.

Does this supplement, change the FULL-TIME EQUIVALENT POSITIONS? Is so, what is the change in FTE? 0.00

Which Council goal does this relate to? B. Enhance our Current Services

Transit Division Supplemental Request
Supplemental Number: 7200-01

CIP

PEORIA
ARIZONA

Introduction

CIP Development Process

The Capital Improvement Program is a highly visible component of the City's long-range vision. Based upon citizen inputs and a thoughtful analysis of the infrastructure requirements to satisfy future demands, the City manages a 10 year program of careful investment in facilities and infrastructure. Grounded upon the City's *Principles of Sound Financial Management*, the Capital Improvement Program not only looks at needs, but also funding opportunities, carefully matching projects to appropriate funding sources. This well-managed program is continuously reviewed and annually updated to reflect the City's needs as well as the ability to meet these needs. Some of the challenges to meeting these needs include not only economic challenges, but recent restrictions placed upon development fees by the legislature.

The Community Center in Old Town Peoria was recently remodeled and expanded.

FY 2019-2028 CIP BY FUNDING SOURCE		
Funding Source	**10-Year Total**	**Pct. of Total**
G.O. Bonds	$ 93,658,162	13%
Impact Fees	$ 91,582,924	13%
Operating	$241,486,637	33%
Outside Sources	$ 28,779,868	4%
Revenue Bonds	$161,167,585	22%
RTP-ALCP	$ 18,192,136	2%
Transportation Sales Tax	$ 94,230,423	13%
Total	**$729,097,735**	**100%**

In developing the FY 2019–2028 Capital Improvement Program, the City was forced to re-evaluate which projects could be funded and change the timing of others, due to these legislative changes. Capital improvement planning has proven to be a year-round process, with city departments continually re-evaluating and prioritizing their capital needs. However, the process is most involved from October through April. It is during this period that city staff identifies and prioritizes projects, estimates project costs, determines available resources and, ultimately, submits a recommended program to the City Council.

The Management and Budget Department coordinates the annual update of the 10-year CIP as part of the annual budget process. Department staff also forecast revenues for the various funds used to finance capital projects and set the financial parameters for the development of the CIP. Capital projects originate in the operating departments, where subject matter experts identify needs based on master planning documents and other technical criteria.

Once project requests have been submitted and the financial parameters established, a preliminary plan is prepared for the review of the CIP Management

Committee. This committee is made up of the deputy city managers and directors of city departments that have a significant stake in the delivery of capital projects (including Finance and Management and Budget). The CIP Management Committee is responsible for evaluating project requests in light of available resources and developing a financially balanced plan that addresses City Council goals and priorities. This group also ensures that projects are properly scoped and that the timing of projects is coordinated. Once complete, the city manager forwards the recommended Capital Improvement Program to the City Council for approval.

FY 2019-2028 CIP BY PROJECT TYPE		
Project Type	**10-Year Total**	**Pct. of Total**
Drainage	$32,879,735	5%
Economic Development	$32,868,310	5%
Operational Facilities	$32,193,557	4%
Parks	$77,859,805	10%
Public Safety	$14,361,554	2%
Streets & Traffic Control	$182,967,255	25%
Wastewater	$134,735,644	18%
Water	$221,231,875	30%
Total	**$729,097,735**	**100%**

The following is an overview of the CIP process:

September – October. Operating departments identify projects, define project scopes, prepare cost estimates, and prioritize projects based on direction received from the city manager and City Council. Department directors review project requests before final submittal.

The newly renovated San Diego Padres' clubhouse is being financed with MDA bonds.

November – December. Capital project requests are submitted to the Management and Budget Department, where staff use revenue forecasts and financial models to prepare a preliminary CIP.

January – March. The CIP Management Committee meets to review the proposed plan, making adjustments as needed. Budget finalizes the recommended CIP for the consideration of the City Council.

The City Council receives the CIP and offers its recommendations during study sessions.

April. The City Council approves the Capital Improvement Program at one of its regular meetings, usually on the same day as the adoption of the Tentative Budget.

Specific projects in these broad categories spring from long-range plans, City Council goals and priorities, and staff recommendations. Long-range planning is critical to ensuring a sustainable future for the City of Peoria. Planning efforts such as those encompassed by the city's General Plan and the various master plans (for parks, trails, streets, water, wastewater, etc.) provide helpful guidance to departments in identifying and prioritizing capital projects. Specific sections of the General Plan, such as the Circulation Element, tie directly with the CIP, as do each of the master plans. As such, the CIP is one of the mechanisms by which long-range plans become reality.

The goals and priorities of the City Council are another key source of capital projects. Many of the projects in the CIP, particularly those that benefit a specific neighborhood or area, come directly from the communication of concerned citizens with their elected representatives. The City Council's Policy Goals provide near-term direction to city staff. The six broad policy goals for fiscal year 2019 are: (1) Community Building; (2) Enhance Current Services; (3) Preserve Natural Environment; (4) Total Planning; (5) Economic Development; and (6) Leadership and Image.

OPERATING IMPACTS BY PROJECT TYPE					
Project Type	**FY2019**	**FY2020**	**FY2021**	**FY2022**	**FY2023**
Drainage	$ 37,300	$ 37,300	$ 67,300	$ 85,300	$ 85,300
Operational Facilities	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000
Parks	$ 113,500	$ 1,700,000	$1,672,003	$ 1,672,503	$1,770,503
Public Safety	$ 8,500	$ 33,860	$ 58,860	$ 208,860	$ 208,860
Streets & Traffic Control	$ -147,913	$ 75,877	$ 143,687	$ 161,987	$ 271,987
Water & Wastewater	$ 8,692	$ 56,392	$ 56,392	$ 122,392	$ 185,025
Total	$ 60,079	$ 1,943,042	$2,038,242	$ 2,291,042	$2,561,675

Impacts on the Operating Budget

The Capital Improvement Program has direct and sometimes significant impacts on Peoria's operating budget. Upon their completion, most capital projects require ongoing costs for operation and maintenance. New buildings require electricity, water and sewer service, and maintenance and repair. New roads require regular sweeping as well as periodic crack filling and sealing, patching, milling, minor resurfacing, and replacement of stripes and markings. New parks and landscaped rights of way (such as medians and streets shoulders) require irrigation, fertilizing, mowing, and trimming. Some projects, such as a recreation center, require additional employees.

Departments submitting capital projects estimate the operations and maintenance costs of each project based on cost guidelines that are updated each year. The departments also consider any additional revenues or savings the city can reasonably expect to recognize upon completion of the project. For example, membership fees from a new recreation center help to offset the increased operating costs. The net operating costs are included not only in the project request, but also in the long-range forecasts of the respective funds, to ensure that we properly account for operating budget impacts of all capital projects.

General obligation bonds helped pay for Pioneer Community Park, which opened for play in fall 2013.

Financing the CIP

The Capital Improvement Program for fiscal years 2019-2028 is a $729 million investment in over 200 different capital projects over the next 10 years. The program represents a significant investment of city resources in infrastructure, facilities, and recreational assets, and is designed to address the highest priority needs of the community. It is both financially feasible and can be accomplished within the suggested time frame.

The 10-year plan relies on several major revenue sources to finance capital projects. The use of these funding sources is governed not only by federal and state law, but also by the city's own *Principals of Sound Financial Management*. Funding for many of the projects in the CIP comes from more than one source. For example, a single roadway project might be funded with general obligation bonds, impact fees, transportation sales tax, and federal trans-portation funds.

The amount of revenue available for allocation to projects in the CIP each year is based on financial projections by staff in the Management and Budget Department. To develop these projections, staff vigilantly monitors and analyzes retail sales figures, construction (development) activity, residential and commercial property values, water and wastewater usage, state revenues, interest rates, and local and national economic trends. Much of the work involved in the development of the CIP involves matching identified project needs (and the associated costs) with available funding sources.

The major sources used to pay for capital projects in the CIP are discussed below.

General Obligation Bonds

General Obligation (G.O.) Bonds are a common method used to raise revenues for large-scale municipal projects. G.O. bonds are backed by the full faith and credit of the city, meaning that the debt is backed by all the revenues and resources of the city. Peoria only issues debt for projects when it truly makes sense to do so. This is determined by a number of different criteria, including the following:

- The useful life of the project will exceed the term of the bond (usually 20 years).
- Pay-as-you-go financing is either not available or not sufficient to fund the project. (Pay-as-you-go financing refers to cash-based sources such as operating revenues and impact fees.)
- The project will benefit future residents of Peoria, so the use of pay-as-you-go financing will unfairly burden current residents.

In Peoria, G.O. bonds are backed by the city's property tax collections. Beginning in 1980, state law mandated the separation of city property taxes into two components: the primary tax levy and the secondary levy. The primary levy may be imposed for any governmental purpose, but has strict limitations on how much can be levied. The secondary levy may only be used to retire the principal and interest on G.O. bonds issued by the city. As a result, it is the secondary levy that is used to finance many of Peoria's capital projects.

ADOT installed the first land form graphics in Peoria as part of its Grand Avenue Improvements.

Assessed Valuation. The secondary assessed value of a property is calculated by multiplying that property's full cash value, as determined by the county assessor, by an assessment ratio (varies by property class). Thus, Peoria's secondary assessed valuation is the sum of the secondary assessed

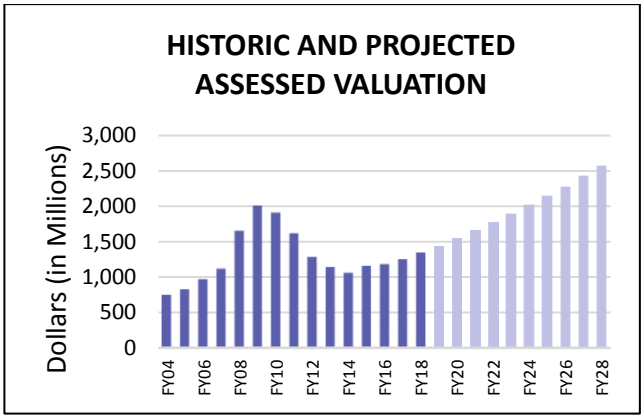
valuation of all properties within the incorporated area of Peoria. The city's secondary property tax levy, then, is the secondary assessed valuation multiplied by the secondary property tax rate, which is $1.15 per $100 of assessed valuation. For FY 2019, Peoria's secondary assessed valuation is $1.4 billion and the secondary levy is $16.6 million.

The secondary property tax is unlimited in that a city may levy the amount necessary to meet its debt service obligations. However, in November 2012 Arizona voters approved Proposition 117, which caps the growth of the secondary assessed valuation to 5 percent over the previous year's amount. This means that the city would have to raise its secondary property tax rate if the growth in assessed valuation were insufficient to meets its debt service obligations using the existing rate. Fortunately, despite this new limit on the secondary assessed valuation, the city is still in a position to meets its needs with the existing rate for the foreseeable future.

General Obligation Debt Limitations. The Arizona Constitution limits a city's bonded indebtedness (outstanding principal) to 20 percent or 6 percent of its secondary assessed valuation, depending on the type of project involved. Projects in the 20 percent category include water, sewer, drainage, artificial lighting, open space preserves, parks, playgrounds and recreational facilities, public safety and emergency services facilities, and streets and transportation. Projects in the 6 percent category include economic development, historic preservation and cultural facilities, general government facilities, and libraries.

The table on the next page shows the city's estimated constitutional debt limitation as of July 1, 2018. Available borrowing capacity has decreased significantly since the onset of the Great Recession. The city sold $29 million in new bonds in June 2010, $14.7 million in June 2012 and an additional $30.3 million in December 2015. Available capacity in the 20 percent category is now $93.9 million, compared to $200 million in FY 2010, while available capacity in the 6 percent category is now $70.0 million, compared to $108 million in FY 2010.

Forecasts show available capacity in both categories increasing in FY 2019, and rising steadily thereafter. This can be attributed to the aforementioned increases in assessed valuation beginning in FY 2019 combined with the fact that the city plans to issue a modest amount of general obligation debt over the next five years. The city is anticipating a debt issue in FY 2019 to finance a community park in northern Peoria, comprising almost half of the overall issue amount.



Voter Authorization. Regardless of whether or not the city has available revenues or constitutional capacity to issue and pay for new bonds, the city must have authorization from the voters through a citywide bond referendum in order to issue G.O. bonds for capital projects. Peoria voters have authorized the use of bonds for various capital needs in bond elections held in 1985, March 1990, September 1994, September 1996, September 2000, May 2005, and November 2008.

In the most recent bond election, held November 4, 2008, voters authorized the use of $378 million in bonds in three categories: Streets, Bridges, Traffic Control and Transportation ($277 million); Public Safety, Technology, and Municipal Operations ($60 million); and Parks, Recreation, and Trails ($41 million).

Bond sale proceeds must be used for the purposes specified in the bond election publicity pamphlet and ballot. Unspend bond proceeds in one category may be used to pay for projects in that same category, but may not be used to pay for projects in another category. The city takes very seriously its responsibility to properly apply voter authorization and has systems in place to track the use of voter authorization.

Property Tax Rate. This 10-year plan was developed under the assumption that the existing secondary property tax rate of $1.25 per $100 of assessed valuation will not change.

CONSTITUTIONAL DEBT LIMITATION As of July 1, 2018			
20% Bonds		**6% Bonds**	
Secondary Assessed Valuation	$1,340,187,710	Secondary Assessed Valuation	$1,340,187,710
Allowable 20% Debt Capacity	$268,037,542	Allowable 6% Debt Capacity	$80,411,263
Less 20% Bonds Outstanding	($163,903,780)	Less 6% Bonds Outstanding	($5,053,265)
Unused 20% Debt Capacity	**$104,133,762**	Unused 6% Debt Capacity	**$75,357,998**

PLANNED BOND USES VERSUS PROJECTED CONSTITUTIONAL CAPACITY (All Dollars in Thousands)								
Fiscal Year	**Available Before Use**			**Projected Usage**			**Projected Constitutional Capacity Remaining**	
	20%	**6%**	**Total**	**20%**	**6%**	**Total**	**20%**	**6%**
2019	$104,134	$75,358	$179,452	$45,777	$529	$46,306	$58,357	$74,829
2020	$58,357	$74,829	$133,186	$5,818	$1,571	$7,389	$52,539	$73,258
2021	$52,539	$73,258	$125,797	$3,686	$1,288	$4,974	$48,853	$71,970
2022	$48,853	$71,970	$120,823	$3,064	$337	$3,401	$45,789	$71,633
2023	$45,789	$71,633	$117,422	$14,047	$0	$14,047	$31,742	$71,633

Revenue bonds helped pay for the Butler Drive Wastewater Reclamation Facility, the city's largest ever capital project.

Revenue Bonds

The city uses revenue bonds to support major capital improvements in its water and wastewater systems. Revenue bonds are secured by water and wastewater utility rate revenues rather than the full faith and credit of the city. As such, revenue bonds typically carry a slightly higher interest rate than general obligation bonds. Like G.O. bonds, revenue bond-funded projects can only be undertaken if they have voter authorization from a citywide bond referendum.

There are no legal or statutory limits on the amount of revenue bonds that may be issued. However, there are other constraints that limit the amount of revenue bonds that city can sell.

For example, the issue will be required to have a debt coverage ratio of at least 1.25, which means that the projected net revenues from the project must be at least 125 percent of the highest maximum debt service requirement on outstanding bonds plus the debt service on new bonds to be issued. In addition, each of the outstanding bond issues must have a debt service reserve requirement sufficient to cover at least one year of debt service.

Included under revenue bonds, though technically not "bonds" at all, are loan agreements with the Water Infrastructure Finance Authority of Arizona, or WIFA. WIFA is a program created by the State of Arizona, pursuant to federal regulations regarding water pollution and safe drinking water law, to provide financing to local communities for water and wastewater projects. Like revenue bonds, these loan agreements are backed by water and wastewater utility rate revenues. The city has entered into loan agreements with WIFA to finance the construction and/or expansion of the Greenway Water Treatment Plant, Beardsley Water Reclamation Facility, and Butler Water Reclamation Facility, and recently the purchase of the New River Water Company.

Municipal Development Authority Bonds

For certain projects, the city uses bonds issued by the non-profit Peoria Municipal Development Authority to pay for capital improvements. MDA bonds are secured by the city's excise tax and other undesignated revenues. The use of property taxes for this purpose is specifically prohibited. MDA bonds typically carry a higher interest rate than general obligation bonds, but they are advantageous in that they are not subject to constitutional debt limits or coverage ratios and they do not require voter approval.

Under this method of financing, the city acquires the desired facilities from the non-profit corporation by means of a lease-purchase contract. The MDA issues its own bonds to obtain the funds necessary for the construction of the facilities. The facilities financed with the MDA bonds are then leased to the city for lease-rental payments that mirror the semi-annual interest and principal payments on the bonds.

The Peoria Municipal Development Authority has issued bonds three times in recent years for high-profile projects around the city. Most recently, in July 2012, the Peoria MDA issued $35.5 million in MDA bonds to finance clubhouse and stadium improvements at the Peoria Sports Complex and in March 2006, the MDA issued $6.7 million in bonds to finance the construction of the Peoria Center for the Performing Arts. These bonds are being repaid with the city's half-cent sales tax revenues and, in the case of the theater, with the 1 percent charge to capital projects for public art. In February 2008, the MDA issued $47 million for the construction of the missing segment of Happy Valley Road from 91st Avenue to Terramar Boulevard and for the widening of 83rd Avenue from Williams Road to Calle Lejos. These bonds are being repaid with the city's transportation sales tax revenues.

The newly renovated Seattle Mariners' clubhouse is being financed with MDA bonds.

Development Impact Fees

A development impact fee is a charge on new development to pay for the construction or expansion of off-site capital improvements that are necessitated by and benefit the new development. Impact fees, which are collected when building permits are issued for a given project, cannot be used for operations, maintenance, or repair of existing facilities. The City of Peoria assesses impact fees for transportation, neighborhood parks, community parks, libraries, law enforcement, fire protection, water expansion, wastewater expansion and water resources.

As Peoria grew in size, impact fees were a critical component to funding the City's necessary projects. State legislative changes in 2011 limited the ability of Arizona cities to levy development impact fees for a number of service categories and placed limitations on the collection levels. As a result, this source of revenue available for Peoria's capital planning has been reduced significantly, causing the City to either defer projects or find alternative funding sources.

Operating Fund Revenues

Where possible, the city uses available cash, or "pay-as-you-go" funding, to pay for capital projects. Pay-as-you-go funding comes from several operating funds, including the general fund, the water and wastewater utility funds, and the streets fund. Each year, the city identifies one-time, non-recurring revenues from these funds that can be used to support capital needs. The amount available in these funds for capital projects is limited, however, because of the uncertainty of available revenues and the need to support ongoing operations.

The city's half-cent sales tax fund also can be used to support capital projects, provided that such projects are consistent with the City Council policy governing the use of revenues from this tax. A variety of economic development projects have been supported by this revenue source over the years.

Grant and Intergovernmental Revenues

The City aggressively pursues grants and other outside funding sources to help support capital projects. The city frequently shares the costs of capital projects with neighboring cities, the Flood Control District of Maricopa County, the Maricopa County Department of Transportation, the Arizona Department of Transportation, and other agencies. The Development and Engineering, Public Works-Utilities, and Governmental Affairs departments work closely with the Maricopa Association of Governments, the Water and Infrastructure Financing Authority of Arizona, and other agencies to secure pass-through federal funds, low-interest loans, and other favorable funding sources for capital projects.

Peoria has been very successful in securing or advancing outside funding for a number of important projects.

Federal dollars paid for much of the Beardsley Road Connector project, which provides enhanced freeway access for residents living in the northern reaches of Peoria.

Transportation Sales Tax

In 2004, the City Council appointed a 23-member Citizen Transportation Committee to evaluate Peoria's future transportation requirements and consider the various alternatives for funding these improvements. Based on its review, the committee put forward a recommendation to the City Council to increase the city sales tax by three-tenths of a percent to pay for transportation needs. The City Council referred this recommendation to the voters, who, on September 13, 2005, approved Proposition 300 increasing the city sales tax for transportation purposes.

Transportation sales tax revenues are deposited into a separate fund from which expenditures are made for various transportation purposes. Consistent with the Citizen Transportation Committee's original recommendation, the city earmarks in its forecasts each year $1 million for pavement maintenance and $2.8 million for transit operations. Any unspent monies in these three areas are allocated to street capital projects, along with the balance of revenues collected. The transportation sales tax fund also pays the debt service on the MDA bonds issued for the construction of Happy Valley Road and the widening of 83rd Avenue from Williams to Calle Lejos, which is approximately $4 million per year.

County Transportation Sales Tax (Prop. 400 Reimbursements)

On November 2, 2004, Maricopa County voters approved Proposition 400, which authorized a 20-year continuation of the half-cent sales tax for transportation projects. By state law, use of the revenues from this sales tax must be consistent with the Regional Transportation Plan (RTP) adopted by the Maricopa Association of Governments (MAG) Regional Council November 25, 2003. The RTP provides a blueprint for future transportation investments in the region through FY 2027, including freeways and other routes on the state highway system, major arterial streets and intersection improvements, and public transit systems.

Peoria has two projects in the arterial component of the RTP, known as the Arterial Life Cycle Program, or ALCP: Lake Pleasant Parkway and 75th Avenue and Thunderbird Road intersection improvements.

Regional revenues have been allocated to each of these projects, and the city is required to match these revenues with a contribution of no less than 30 percent of the total project costs.

To receive disbursements of county transportation sales tax through the ALCP, a city must first expend its own sources on an eligible project and then request reimbursement up to 70 percent of those expenditures. Since projects are constructed in advance of the scheduled reimbursements, the city has allocated reimbursement dollars toward other capital projects that would have used the same sources for which the original projects were reimbursed.

The city was reimbursed almost $21 million for its Happy Valley Road project through Maricopa County's Arterial Life Cycle Program.

PEORIA

ARIZONA

City of Peoria
FY2019-2028 Capitial Improvement Program
Proposed Project Listing Summary

Drainage

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
67th & Pinnacle Pk Regional Drainage Improvements - (EN00651)	CIP - 20	$0	$0	$1,620,000	$1,123,250	$13,172,190	$0	$0	$0	$0	$0	**$15,915,440**
91st Av & Hatfield Rd Drainage Facilities - (EN00631)	CIP - 21	$0	$0	$0	$0	$0	$0	$122,850	$113,000	$1,034,700	$0	**$1,270,550**
Beardsley Rd Channel Improvements - (PW00112)	CIP - 22	$2,654,342	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$2,654,342**
Neighborhood Drainage Program - (EN00458)	CIP - 23	$740,337	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$740,337**
New River & Jomax Rd Concrete Box Culvert - (EN00354)	CIP - 24	$0	$0	$0	$0	$0	$0	$38,350	$2,776,000	$0	$0	**$2,814,350**
Peoria Storm Drain Master Plan - Land Preservation - (EN00524)	CIP - 25	$0	$0	$601,500	$0	$601,500	$0	$0	$0	$0	$0	**$1,203,000**
Pinnacle Peak Drainage; 87th Ave to 91st Ave - (EN00455)	CIP - 26	$320,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$320,000**
Section 12 Neighborhood Drainage Improvements - (EN00119)	CIP - 27	$5,526,131	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$5,526,131**
Skunk Creek Spillways - (EN00628)	CIP - 28	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$250,000**
Union Hills Channel - (EN00137)	CIP - 29	$534,793	$505,000	$1,145,792	$0	$0	$0	$0	$0	$0	$0	**$2,185,585**
	Drainage Total	**$10,025,603**	**$505,000**	**$3,367,292**	**$1,123,250**	**$13,773,690**	**$0**	**$161,200**	**$2,889,000**	**$1,034,700**	**$0**	**$32,879,735**

City of Peoria
FY2019-2028 Capitial Improvement Program
Proposed Project Listing Summary

Economic Development

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Arrowhead Equities (Huntington Univ. Building) - (ED00023)	CIP - 30	$0	$0	$73,760	$73,760	$73,760	$73,760	$73,760	$73,760	$73,760	$0	**$516,320**
Commercial Abatement - (ED00025)	CIP - 31	$497,090	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$497,090**
Denaro Medical Plaza - (ED00021)	CIP - 32	$175,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$175,000**
Facade Painting - Old Town - (EN00019)	CIP - 33	$89,650	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$89,650**
GE Avionics (Aviage Systems) - (ED00015)	CIP - 34	$673,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$673,000**
Huntington University - (ED00018)	CIP - 35	$975,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$975,000**
Maxwell Technologies - (ED00008)	CIP - 36	$1,109,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,109,000**
Modern Round - (ED00022)	CIP - 37	$65,516	$65,516	$65,516	$65,517	$65,517	$65,517	$65,517	$65,517	$65,517	$0	**$589,650**
NOVO Development - (ED00027)	CIP - 38	$425,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$425,000**
Old Town Identity Creation - (EN00646)	CIP - 39	$100,000	$500,000	$0	$0	$0	$0	$0	$0	$0	$0	**$600,000**
P83 Entertainment District Improvements - (ED00002)	CIP - 40	$10,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$10,000**
P83 Innovation Center Project - (ED00020)	CIP - 41	$24,750,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$24,750,000**
Pedestrian and Shade Initiative - (EN00645)	CIP - 42	$250,000	$400,000	$0	$0	$0	$0	$0	$0	$0	$0	**$650,000**
Placemaking Initiative - (EN00021)	CIP - 43	$950,000	$555,000	$0	$0	$0	$0	$0	$0	$0	$0	**$1,505,000**

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Economic Development

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Washington Street Redevelopment - (ED00024)	CIP - 44	$303,600	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$303,600**
Economic Development Total		**$30,372,856**	**$1,520,516**	**$139,276**	**$139,277**	**$139,277**	**$139,277**	**$139,277**	**$139,277**	**$139,277**	**$0**	**$32,868,310**

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Operational Facilities

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Ameresco - Energy Efficiency Projects - (PW00507)	CIP - 45	$1,139,373	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,139,373**
Arts Distribution FY2019 - (AT02019)	CIP - 46	$786,327	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$786,327**
Asphalt Repair and Replacement-MOC - (PW01199)	CIP - 47	$1,621,406	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,621,406**
Building Equipment Renovation and Replacement - (PW00050)	CIP - 48	$966,742	$190,000	$0	$0	$0	$0	$0	$0	$0	$0	**$1,156,742**
Building Fixture and Finish Renovation - (PW00060)	CIP - 49	$65,215	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$65,215**
Chargeback Distribution FY2019 - (CB02019)	CIP - 50	$1,744,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,744,000**
City Hall Roof Replacement - (PW00150)	CIP - 51	$0	$0	$0	$0	$0	$0	$1,411,000	$0	$0	$0	**$1,411,000**
City Parks Parking Lots - Asphalt Replacement - (PW00995)	CIP - 52	$445,586	$0	$150,000	$0	$261,000	$0	$175,000	$0	$261,000	$0	**$1,292,586**
Citywide Security Program - (PW00506)	CIP - 53	$96,292	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$96,292**
Community Assistance Resource Center - (CD00008)	CIP - 54	$1,027,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,027,500**
Community Works Program - (COP0001)	CIP - 55	$1,486,262	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,486,262**
Council Chambers Building Repair Program - (PW00510)	CIP - 56	$129,187	$80,800	$0	$337,000	$0	$252,500	$0	$202,000	$0	$0	**$1,001,487**
Fleet Heavy Duty Vehicle Lift - (PW13010)	CIP - 57	$620	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$620**
Fleet Shop Repair - (PW00306)	CIP - 58	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$300,000**

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Operational Facilities

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Impact Fee Study - (CD00007)	CIP - 59	$95,000	$100,000	$0	$0	$100,000	$0	$0	$100,000	$0	$0	**$395,000**
MOC Fuel Island - (PW00305)	CIP - 60	$22,747	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$22,747**
MOC Site Lighting Improvements - (PW00402)	CIP - 61	$380,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$380,000**
Network Infrastructure Replacement - Comm Theater - (IT00030)	CIP - 62	$10,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$10,000**
Network Infrastructure Replacement - Community Ctr - (IT00029)	CIP - 63	$24,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$24,000**
Network Infrastructure Replacement - Fire Stations - (IT00009)	CIP - 64	$165,700	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$165,700**
Network Infrastructure Replacement - Lib & Council - (IT00022)	CIP - 65	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$60,000**
Network Infrastructure Replacement - Microwave WAN - (IT00026)	CIP - 66	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$60,000**
Network Infrastructure Replacement - MOC - (IT00014)	CIP - 67	$0	$61,713	$0	$0	$0	$0	$61,713	$0	$0	$0	**$123,426**
Network Infrastructure Replacement - Rio Vista - (IT00023)	CIP - 68	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$60,000**
Network Infrastructure Replacement - Security - (IT00021)	CIP - 69	$240,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$240,000**
Parking Lot Maintenance for City Buildings - (PW11150)	CIP - 70	$95,236	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$95,236**
Peoria Center for Performing Arts Chiller - (PW00080)	CIP - 71	$525,524	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$525,524**
Peoria Transit Center - (PW00325)	CIP - 72	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,567,171	**$2,567,171**

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Operational Facilities

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Public Safety Building Needs - (PW00090)	CIP - 73	$283,523	$155,000	$0	$0	$0	$0	$0	$0	$0	$0	**$438,523**
Pyramid Peak Radio Site - (IT00035)	CIP - 74	$878,628	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$878,628**
Radio Subscriber Replacements - (IT00018)	CIP - 75	$549,535	$549,535	$0	$0	$0	$0	$0	$0	$0	$0	**$1,099,070**
Renovate Main Library - (PW00509)	CIP - 76	$400,000	$1,490,000	$1,288,000	$0	$0	$0	$0	$0	$0	$0	**$3,178,000**
Transit Park and Ride Lot - (PW00335)	CIP - 77	$6,741,722	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$6,741,722**
Vistancia Radio Site - (IT00034)	CIP - 78	$2,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$2,000,000**
Operational Facilities Total		**$22,400,125**	**$2,627,048**	**$1,438,000**	**$337,000**	**$361,000**	**$252,500**	**$1,647,713**	**$302,000**	**$261,000**	**$2,567,171**	**$32,193,557**

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Parks

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
75th Avenue and Deer Valley Trailhead - (CS00173)	CIP - 79	$56,827	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$56,827**
83rd Avenue and Village Parkway Trailhead - (CS00156)	CIP - 80	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$250,000**
99th Ave and Olive Trailhead - (CS00088)	CIP - 81	$1,974,208	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,974,208**
Aloravita South Neighborhood Park - (CS00130)	CIP - 82	$0	$0	$0	$0	$0	$0	$0	$10	$0	$0	**$10**
Ball Field Lighting - (CS00195)	CIP - 83	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$300,000**
Community Services ADA Compliance - (CS00177)	CIP - 84	$490,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$490,000**
Community Services Master Plan - (CS00067)	CIP - 85	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$300,000**
Country Meadows Park Improvements - (CS00203)	CIP - 86	$239,613	$1,234,018	$0	$0	$0	$0	$0	$0	$0	$0	**$1,473,631**
Inclusive Playgrounds - (CS00205)	CIP - 87	$0	$1,212,000	$0	$0	$0	$0	$0	$0	$0	$0	**$1,212,000**
Irrigation and Turf Improvements - (CS00208)	CIP - 88	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$200,000**
Lake Pleasant Heights Park - (CS00192)	CIP - 89	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10	**$10**
Neighborhood Parks Refresh Program - (CS00019)	CIP - 90	$270,000	$270,000	$0	$0	$0	$0	$0	$0	$0	$0	**$540,000**
New River Trail - Villa Lindo and Pinnacle Pk - (CS00196)	CIP - 91	$0	$0	$0	$0	$0	$1,595,000	$0	$0	$0	$0	**$1,595,000**
New River Trail; Williams Rd to Happy Valley Rd - (CS00128)	CIP - 92	$808,374	$194,064	$0	$0	$0	$0	$0	$0	$0	$0	**$1,002,438**

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Parks

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Northern Community Park - (CS00059)	CIP - 93	$38,645,043	$0	$2,543,764	$13,000,000	$0	$0	$0	$0	$0	$0	**$54,188,808**
Park and Recreation Facility Refurbishment - (CS00185)	CIP - 94	$1,267,250	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,267,250**
Retention Basin Improvement - (CS00017)	CIP - 95	$464,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$464,000**
Retention Basin Refresh Program - (CS00004)	CIP - 96	$165,000	$165,000	$0	$0	$0	$0	$0	$0	$0	$0	**$330,000**
Skunk Creek Multi-Use Path - (CS00146)	CIP - 97	$0	$0	$254,364	$1,871,828	$0	$0	$0	$0	$0	$0	**$2,126,192**
Sonoran Mountain Ranch Park Improvements - (CS00204)	CIP - 98	$58,095	$317,351	$0	$0	$0	$0	$0	$0	$0	$0	**$375,446**
Sonoran Preservation Program (Open Space) - (CS00089)	CIP - 99	$2,536,722	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$2,536,722**
The Meadows Neighborhood Park - (CS00086)	CIP - 100	$4,437,521	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$4,437,521**
Trailhead at Vistancia - (CS00159)	CIP - 101	$0	$0	$0	$787,923	$1,951,810	$0	$0	$0	$0	$0	**$2,739,733**
Vistancia Park #3 (White Peak) - (CS00135)	CIP - 102	$0	$0	$0	$0	$0	$10	$0	$0	$0	$0	**$10**
	Parks Total	**$52,462,653**	**$3,392,433**	**$2,798,128**	**$15,659,751**	**$1,951,810**	**$1,595,010**	**$0**	**$10**	**$0**	**$10**	**$77,859,805**

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Public Safety

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CAD/RMS Upgrade or Replacement - (PD00013)	CIP - 103	$55,910	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$55,910**
Fire Station #8 - (FD00008)	CIP - 104	$0	$0	$0	$0	$1,588,666	$7,539,643	$0	$0	$0	$0	**$9,128,309**
Fire Station No. 3 Apparatus Bay Expansion - (FD13400)	CIP - 105	$1,237,835	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,237,835**
Jomax Fire Station #7 Emergency Traffic Signal - (FD13101)	CIP - 106	$0	$174,500	$0	$0	$0	$0	$0	$0	$0	$0	**$174,500**
Mobile and Portable Radios Replacement - (FD00018)	CIP - 107	$0	$2,000,000	$0	$0	$0	$0	$0	$0	$0	$0	**$2,000,000**
Self Contained Breathing Apparatus - (FD00017)	CIP - 108	$1,765,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,765,000**
Public Safety Total		**$3,058,745**	**$2,174,500**	**$0**	**$0**	**$1,588,666**	**$7,539,643**	**$0**	**$0**	**$0**	**$0**	**$14,361,554**

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Streets

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
103rd Av; Northern Ave to Olive Ave -Full Street - (EN00422)	CIP - 109	$4,705,890	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$4,705,890**
67th Av; Olive Av to Redfield Rd Landscape Enhance - (EN00593)	CIP - 110	$579,966	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$579,966**
67th Ave Widening; Pinnacle Peak to Happy Valley - (EN00100)	CIP - 111	$160,000	$0	$925,362	$1,152,500	$3,490,348	$0	$0	$0	$0	$0	**$5,728,210**
75th Av; Grand Av to Tbird Rd Landscape Enhancemnt - (EN00592)	CIP - 112	$916,234	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$916,234**
75th Ave & Cactus Rd Intersection Improvements - (EN00088)	CIP - 113	$1,848,769	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,848,769**
75th Ave & Peoria Ave Intersection Improvements - (EN00081)	CIP - 114	$1,226,817	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,226,817**
83rd Ave Bus Shelters - (EN00582)	CIP - 115	$502,875	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$502,875**
83rd Ave Sidewalks and Bike Lanes - (EN00546)	CIP - 116	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$200,000**
91st Av; Mtn Vw Rd to Grand Av Landscape Enhancemn - (EN00594)	CIP - 117	$366,320	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$366,320**
ADA Accessibility - (PW00025)	CIP - 118	$277,242	$163,700	$159,550	$163,700	$159,550	$163,700	$159,550	$163,700	$159,550	$159,550	**$1,729,792**
Bridge Maintenance and Management Program - (EN00243)	CIP - 119	$542,077	$227,000	$227,000	$227,000	$227,000	$227,000	$227,000	$227,000	$227,000	$227,000	**$2,585,077**
Bus Stop Improvements - (PW11190)	CIP - 120	$1,072,945	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,072,945**
Cactus Rd & 69th Av Sidewalk, North Side - (EN00550)	CIP - 121	$374,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$374,000**
Chip Seal Dirt Roads - (PW00163)	CIP - 122	$0	$426,000	$0	$0	$0	$0	$423,695	$0	$0	$0	**$849,695**

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Deer Valley Rd & 87th Av Intesection Improvements - (EN00590)	CIP - 123	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$300,000**
Deer Valley Rd and 95th Av Traffic Signal - (EN00642)	CIP - 124	$724,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$724,000**
Deer Valley Rd; 109th Ave to Lake Pleasant Pkwy - (EN00395)	CIP - 125	$601,681	$523,795	$0	$0	$0	$0	$0	$0	$0	$0	**$1,125,476**
Dirt Shoulders, Dust Abatement PM-10 Program - (PW01001)	CIP - 126	$2,932,049	$0	$200,000	$0	$200,000	$0	$200,000	$0	$200,000	$0	**$3,732,049**
Happy Valley Pkwy Widening; LPP to Agua Fria - (EN00463)	CIP - 127	$17,360,004	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$17,360,004**
Jomax Rd Improvements; 73rd Av to 75th Av - (EN00591)	CIP - 128	$1,367,906	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,367,906**
Jomax Rd; L303 to Vistancia Blvd - (EN00585)	CIP - 129	$1,083,000	$3,569,000	$0	$0	$0	$0	$0	$0	$0	$0	**$4,652,000**
Lake Pleasant Parkway Sidewalk - (EN00480)	CIP - 130	$1,808,807	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,808,807**
Lake Pleasant Pkwy & Dixileta Dr Intersection Mods - (EN00588)	CIP - 131	$1,945,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,945,000**
LED Street Light Conversion - (PW00513)	CIP - 132	$2,050,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$2,050,000**
Lone Mountain ROW Acquistion - (EN00479)	CIP - 133	$349,511	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$349,511**
Major Street Repairs - (PW00027)	CIP - 134	$241,867	$151,500	$151,500	$151,500	$151,500	$151,500	$151,500	$151,500	$151,500	$151,500	**$1,605,367**
Northern Parkway - (EN00142)	CIP - 135	$1,000,000	$1,020,000	$1,020,000	$1,020,000	$1,020,000	$1,020,000	$1,020,000	$7,244,125	$0	$0	**$14,364,125**
Paradise Lane Widening; Skunk Creek Bridge to 75th - (EN00373)	CIP - 136	$640,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$640,000**

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Paradise RV Entrance & Union Hills Dr Modification - (EN00614)	CIP - 137	$31,000	$320,000	$0	$0	$0	$0	$0	$0	$0	$0	**$351,000**
Pavement Management Program - Preservation - (PW00138)	CIP - 138	$3,713,959	$3,240,000	$3,240,000	$3,492,500	$5,512,500	$3,492,500	$3,492,500	$3,492,500	$3,492,500	$5,807,500	**$38,976,459**
Pavement Management Program - Rehabilitation - (PW13000)	CIP - 139	$9,849,016	$6,172,000	$1,818,000	$3,142,000	$1,969,500	$3,142,000	$1,969,500	$3,142,000	$1,969,500	$5,757,000	**$38,930,516**
Peoria Auto District - (EN00556)	CIP - 140	$1,725,941	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,725,941**
Pinnacle Peak Road; 91st Ave-Lake Pleasant Pkwy - (EN00015)	CIP - 141	$3,562,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$3,562,000**
Resurvey Benchmarks - (PW00137)	CIP - 142	$0	$234,000	$0	$0	$0	$0	$0	$0	$0	$0	**$234,000**
Sidewalks Annual Program - (PW00046)	CIP - 143	$90,000	$105,900	$105,900	$105,900	$105,900	$105,900	$105,900	$105,900	$105,900	$105,900	**$1,043,100**
Sonoran Mountain Ranch Emergency Access - (EN00599)	CIP - 144	$680,000	$1,106,600	$0	$0	$0	$0	$0	$0	$0	$0	**$1,786,600**
Street Light Replacement Program - (PW11160)	CIP - 145	$1,688,998	$590,000	$590,000	$590,000	$590,000	$390,000	$190,000	$190,000	$190,000	$190,000	**$5,198,998**
Technical Pavement Condition Survey & Support - (PW00512)	CIP - 146	$0	$255,000	$0	$0	$255,000	$0	$0	$255,000	$0	$0	**$765,000**
Thunderbird Road Corridor Improvements - (EN00086)	CIP - 147	$1,579,626	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,579,626**
Utility Undergrounding Program - (EN00563)	CIP - 148	$0	$0	$0	$0	$0	$0	$505,000	$505,000	$505,000	$505,000	**$2,020,000**
Vistancia Blvd & Happy Valley Rd Intersection Mods - (EN00586)	CIP - 149	$653,878	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$653,878**
	Streets Total	**$68,751,378**	**$18,104,495**	**$8,437,312**	**$10,045,100**	**$13,681,298**	**$8,692,600**	**$8,444,645**	**$15,476,725**	**$7,000,950**	**$12,903,450**	**$171,537,953**

City of Peoria
FY2019-2028 Capitial Improvement Program
Proposed Project Listing Summary

Traffic Control

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Traffic Management Center Equipment Replacement - (EN00433)	CIP - 150	$22,371	$0	$0	$0	$0	$505,000	$0	$0	$0	$0	**$527,371**
Traffic Signal Interconnect Project (TSIP) - (PW00133)	CIP - 151	$177,502	$207,000	$0	$207,000	$0	$207,000	$0	$207,000	$0	$207,000	**$1,212,502**
Traffic Signal Program - (EN00170)	CIP - 152	$992,517	$600,000	$600,000	$600,000	$600,000	$600,000	$600,000	$600,000	$600,000	$600,000	**$6,392,517**
Traffic Signal Renovation and Replacement - (PW00993)	CIP - 153	$515,912	$309,000	$309,000	$309,000	$309,000	$309,000	$309,000	$309,000	$309,000	$309,000	**$3,296,912**
Traffic Control Total		**$1,708,302**	**$1,116,000**	**$909,000**	**$1,116,000**	**$909,000**	**$1,621,000**	**$909,000**	**$1,116,000**	**$909,000**	**$1,116,000**	**$11,429,302**

City of Peoria
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Proposed Project Listing Summary

Wastewater

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
101st Ave and Northern Lift Station Pretreatment - (UT00398)	CIP - 154	$801,248	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$801,248**
Agua Fria Lift Station-Wastewater Campus Land - (UT00284)	CIP - 155	$150,000	$4,000,000	$0	$0	$0	$0	$0	$0	$0	$0	**$4,150,000**
Beardsley WRF Equipment Upgrade and Replacement - (UT00314)	CIP - 156	$197,870	$153,000	$153,000	$9,369,751	$8,627,786	$50,500	$150,500	$150,500	$50,500	$50,500	**$18,953,907**
Beardsley WRF Solids Pipeline Rehabilitation - (UT00308)	CIP - 157	$2,184,961	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$2,184,961**
Butler IPS Equipment Upgrade and Replacement - (UT00422)	CIP - 158	$192,093	$150,000	$100,000	$100,000	$120,000	$150,000	$100,000	$100,000	$100,000	$100,000	**$1,212,093**
Butler Reclaimed Water System Expansion Phase II - (UT00313)	CIP - 159	$2,664	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$2,664**
Butler WRF Aeration System Upgrades - (UT00420)	CIP - 160	$1,772,745	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,772,745**
Butler WRF Equipment Upgrade and Replacement - (UT00333)	CIP - 161	$431,277	$180,000	$180,000	$100,000	$105,000	$150,000	$100,000	$150,000	$150,000	$150,000	**$1,696,277**
Butler WRF Headworks Rehabilitation - (UT00100)	CIP - 162	$600,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$600,000**
Butler WRF Recharge Wells - (UT00309)	CIP - 163	$2,921,036	$1,022,719	$261,976	$1,528,212	$0	$0	$0	$0	$0	$0	**$5,733,943**
Dixileta 21 inch Sewer Extension - (UT00404)	CIP - 165	$1,154,521	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,154,521**
El Mirage Road Sewer Infrastructure Upsizing - (UT00432)	CIP - 166	$0	$1,313,239	$2,626,000	$0	$0	$0	$0	$0	$0	$0	**$3,939,239**
Jomax WRF Equipment Upgrade and Replacement - (UT00323)	CIP - 167	$88,993	$75,751	$101,000	$125,000	$150,000	$50,500	$75,000	$50,500	$50,500	$50,500	**$817,744**
Jomax WRF Expansion - (UT00388)	CIP - 168	$1,297,825	$1,400,000	$3,600,000	$0	$0	$20,000,000	$40,000,000	$0	$0	$0	**$66,297,825**

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Wastewater

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Lift Station Reconditioning - (UT00116)	CIP - 169	$624,921	$494,900	$398,950	$393,900	$383,800	$383,800	$383,800	$383,800	$383,800	$383,800	**$4,215,471**
LPH Mystic Wastewater Oversizing - (UT00446)	CIP - 170	$0	$0	$0	$0	$67,359	$0	$0	$0	$0	$0	**$67,359**
Manhole Rehabilitation - (UT00307)	CIP - 171	$505,197	$378,725	$378,725	$378,725	$378,725	$378,725	$378,725	$378,725	$378,725	$378,725	**$3,913,722**
Miscellaneous Local Wastewater Line Improvements - (UT00191)	CIP - 172	$455,001	$204,000	$204,000	$204,000	$204,000	$229,250	$204,000	$204,000	$204,000	$204,000	**$2,316,251**
Reclaimed Water Booster Land Purchase at IPS - (UT00329)	CIP - 173	$713,830	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$713,830**
SROG Line Assessment & Repair - (UT00321)	CIP - 174	$812,672	$0	$170,795	$223,347	$501,437	$0	$0	$0	$0	$0	**$1,708,251**
Trunk Sewer Line Inspection - (UT00322)	CIP - 175	$238,457	$0	$0	$0	$600,000	$0	$0	$0	$0	$0	**$838,457**
Trunk Sewer Rehabilitation - (UT00296)	CIP - 176	$1,381,617	$2,071,520	$0	$0	$0	$0	$0	$0	$0	$0	**$3,453,137**
Wastewater System Additional R & M Expense - (UT00436)	CIP - 177	$0	$700,000	$700,000	$700,000	$700,000	$700,000	$700,000	$700,000	$700,000	$700,000	**$6,300,000**
West Agua Fria Wastewater Lines - (UT00171)	CIP - 178	$1,152,325	$489,951	$249,723	$0	$0	$0	$0	$0	$0	$0	**$1,891,999**
Wastewater Total		**$17,679,253**	**$12,633,804**	**$9,124,169**	**$13,122,935**	**$11,838,107**	**$22,092,775**	**$42,092,025**	**$2,117,525**	**$2,017,525**	**$2,017,525**	**$134,735,644**

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Water

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
103rd Ave 12" Waterline Northern to Olive - (UT00392)	CIP - 179	$698,914	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$698,914**
67th Ave. 16-in Waterline Pinnacle Pk. To Hatfield - (UT00440)	CIP - 180	$0	$0	$153,975	$0	$1,307,500	$0	$0	$0	$0	$0	**$1,461,475**
75th Ave 16" Waterline Cholla St to Thunderbird Rd - (UT00400)	CIP - 181	$0	$0	$806,240	$1,612,722	$0	$0	$0	$0	$0	$0	**$2,418,962**
75th Avenue and Grand PRV Upgrade - (UT00408)	CIP - 182	$235,000	$360,400	$0	$0	$0	$0	$0	$0	$0	$0	**$595,400**
Agua Fria Booster/PRV - (UT00245)	CIP - 183	$4,520,845	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$4,520,845**
Butler Well Site Rehabilitation - (UT00410)	CIP - 184	$307,918	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$307,918**
CAP Pump Station Rehabilitation - (UT00274)	CIP - 185	$400,773	$2,979,013	$0	$0	$0	$0	$0	$0	$0	$0	**$3,379,786**
Condition Assessment of Remote Sites - (UT00256)	CIP - 186	$96,731	$0	$300,000	$0	$0	$0	$0	$0	$0	$0	**$396,731**
Desert Harbor-Arrowhead Shores Well Mixing - (UT00312)	CIP - 187	$3,067,496	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$3,067,496**
El Mirage Road Waterline Upsizing - (UT00430)	CIP - 188	$0	$0	$1,695,790	$0	$0	$0	$0	$0	$0	$0	**$1,695,790**
Expansion of Reclaim System in Old Town Area - (UT00310)	CIP - 189	$0	$0	$0	$1,359,246	$0	$0	$0	$0	$0	$0	**$1,359,246**
Fire Hydrant Infill and Replacement - (UT00204)	CIP - 191	$323,797	$163,200	$163,200	$163,200	$163,200	$163,200	$163,200	$163,200	$163,200	$163,200	**$1,792,597**
Greenway WTP 8 MGD Expansion - (UT00311)	CIP - 192	$0	$0	$0	$0	$0	$0	$0	$0	$3,606,800	$28,087,278	**$31,694,078**
Greenway WTP Equipment Upgrade and Replacement - (UT00316)	CIP - 193	$362,841	$293,000	$158,000	$102,000	$102,000	$102,000	$178,000	$158,000	$102,000	$102,000	**$1,659,841**

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Water

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Hillcrest 8 inch Waterline - (UT00426)	CIP - 194	$637,321	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$637,321**
Integrated Utility Master Plan - (UT00271)	CIP - 195	$0	$0	$0	$336,000	$224,000	$0	$0	$0	$0	$0	**$560,000**
Jomax Booster Station Upgrades - (UT00285)	CIP - 196	$320,230	$2,576,840	$0	$0	$0	$0	$0	$0	$0	$0	**$2,897,070**
Lake Pleasant Parkway 16-inch Waterline - (UT00439)	CIP - 197	$218,000	$2,357,560	$0	$0	$0	$0	$0	$0	$0	$0	**$2,575,560**
Lake Plsnt Pkwy 24-inch Waterline; Loop 303- LPWTP - (UT00269)	CIP - 198	$0	$0	$0	$0	$0	$0	$0	$0	$1,685,749	$4,796,265	**$6,482,014**
Lone Mtn Pkwy 36-inch Waterline; LPP to L303 - (UT00233)	CIP - 199	$3,236,382	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$3,236,382**
LPH Mystic Water Oversizing - (UT00445)	CIP - 200	$261,097	$70,629	$0	$0	$95,483	$0	$0	$0	$0	$0	**$427,210**
Miscellaneous Local Waterline Improvements - (UT00203)	CIP - 201	$506,628	$358,500	$257,500	$257,500	$257,500	$257,500	$257,500	$257,500	$257,500	$257,500	**$2,925,128**
New River Utility Co. Acquisition & Improvements - (UT00390)	CIP - 202	$2,466,270	$0	$0	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	**$3,866,270**
Patterson Reservoir - Existing Well Connection - (UT00328)	CIP - 203	$0	$484,166	$5,637,441	$0	$0	$0	$0	$0	$0	$0	**$6,121,607**
Pyramid Peak Water Treatment Plant - Upgrades - (UT00037)	CIP - 204	$2,069,846	$3,034,820	$0	$0	$0	$0	$0	$0	$0	$0	**$5,104,666**
Pyramid Peak Water Treatment Plant Expansion - (UT00334)	CIP - 205	$29,150,702	$24,172,638	$0	$0	$0	$0	$0	$0	$0	$0	**$53,323,340**
Quintero WTP Equipment Upgrade and Replacement - (UT00418)	CIP - 206	$323,049	$20,000	$150,000	$100,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	**$893,049**
SCADA Equipment Replacement - (UT00266)	CIP - 207	$427,500	$450,000	$450,000	$450,000	$550,000	$550,000	$150,000	$150,000	$150,000	$150,000	**$3,477,500**

City of Peoria
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Water

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Sports Complex/W115 Well Connection - (UT00327)	CIP - 208	$0	$0	$133,663	$220,408	$2,875,989	$0	$0	$0	$0	$0	**$3,230,061**
Sweetwater Well Site Rehabilitation - (UT00442)	CIP - 209	$0	$0	$385,950	$2,243,600	$0	$0	$0	$0	$0	$0	**$2,629,550**
Technology and Security Master Plan - (UT00304)	CIP - 210	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$300,000**
Terramar Booster Pump Station Rehabilitation - (UT00412)	CIP - 211	$200,000	$1,767,500	$0	$0	$0	$0	$0	$0	$0	$0	**$1,967,500**
Thunderbird Rd 16" Watermain Replacement - (UT00416)	CIP - 212	$2,936,028	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$2,936,028**
Utility Billing System - (UT00160)	CIP - 213	$0	$0	$0	$0	$1,950,000	$0	$0	$0	$0	$0	**$1,950,000**
Ventana Well, Booster Rehabilitation - (UT00394)	CIP - 214	$312,367	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$312,367**
Vistancia Commercial Core Study - (UT00435)	CIP - 215	$80,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$80,000**
W108 Bailey Well Site Improvements - (UT00414)	CIP - 216	$0	$0	$500,439	$0	$0	$0	$0	$0	$0	$0	**$500,439**
Water & Wastewater Rate Study - (UT00298)	CIP - 217	$60,000	$0	$0	$90,000	$0	$0	$90,000	$0	$0	$90,000	**$330,000**
Water Facility Reconditioning - (UT00206)	CIP - 218	$1,344,153	$813,000	$813,000	$813,000	$813,000	$813,000	$813,000	$813,000	$813,000	$813,000	**$8,661,153**
Water Line Assessment and Replacement - (UT00335)	CIP - 219	$1,226,391	$1,010,000	$0	$0	$0	$0	$0	$0	$0	$0	**$2,236,391**
Water Meter Replacement Program - (UT00326)	CIP - 220	$3,036,341	$0	$0	$0	$0	$0	$0	$4,725,000	$4,870,000	$5,010,000	**$17,641,341**
Water System Additional R & M Expense - (UT00438)	CIP - 221	$0	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	**$7,875,000**

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Water

Project Name	Page #	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Water/Wastewater Hydraulic Model Update - (UT00428)	CIP - 222	$400,000	$0	$0	$0	$0	$200,000	$0	$0	$0	$0	**$600,000**
Water/Wastewater/Expansion Fee Update - (UT00070)	CIP - 223	$35,000	$0	$100,000	$0	$0	$100,000	$0	$0	$100,000	$0	**$335,000**
Weedville Well Site Rehabilitation - (UT00441)	CIP - 224	$850,000	$186,700	$1,753,000	$0	$0	$0	$0	$0	$0	$0	**$2,789,700**
Wellhead Water Quality Mitigation - (UT00272)	CIP - 225	$3,704,010	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$3,704,010**
Wells - New Construction - (UT00117)	CIP - 226	$1,249,028	$206,500	$1,664,400	$0	$50,000	$1,200,000	$20,000	$1,800,000	$0	$0	**$6,189,928**
West Agua Fria Water Lines - (UT00170)	CIP - 227	$975,987	$327,998	$580,144	$551,460	$866,580	$0	$0	$0	$0	$0	**$3,302,169**
Westland Rd. Reservoir and Booster Station - (UT00336)	CIP - 228	$1,487,836	$0	$0	$0	$0	$0	$0	$0	$0	$0	**$1,487,836**
White Mountain Apache Tribe Water Rights Purchase - (UT00234)	CIP - 229	$2,666,701	$431,505	$0	$0	$0	$0	$0	$0	$0	$0	**$3,098,206**
Zone 1/2 PRV Upgrades (91st and Cactus) - (UT00261)	CIP - 230	$150,000	$1,349,000	$0	$0	$0	$0	$0	$0	$0	$0	**$1,499,000**
Water Total		**$70,645,182**	**$44,287,969**	**$16,577,742**	**$9,374,136**	**$10,380,253**	**$4,510,700**	**$2,796,700**	**$9,191,700**	**$12,873,249**	**$40,594,243**	**$221,231,874**
Citywide Total		**$277,104,099**	**$86,361,764**	**$42,790,919**	**$50,917,449**	**$54,623,100**	**$46,443,505**	**$56,190,560**	**$31,232,237**	**$24,235,701**	**$59,198,399**	**$729,097,735**

CAPITAL PROJECT DETAIL

Drainage

67th & Pinnacle Pk Regional Drainage Improvements

Project Location: 67th Av & Pinnacle Pk Rd

Project Number: EN00651

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Outside Sources	Base	$0	$0	$0	$0	$7,000,000	$0	$0	$0	$0	$0	$7,000,000
DS-Design	Outside Sources	Base	$0	$0	$800,000	$0	$0	$0	$0	$0	$0	$0	$800,000
AT-Arts	Proposed GO Bon	Base	$0	$0	$1,600	$11,000	$129,000	$0	$0	$0	$0	$0	$141,600
CB-Chargeba	Proposed GO Bon	Base	$0	$0	$20,000	$12,250	$143,190	$0	$0	$0	$0	$0	$175,440
CO-Construct	Proposed GO Bon	Base	$0	$0	$0	$1,100,000	$5,900,000	$0	$0	$0	$0	$0	$7,000,000
DS-Design	Proposed GO Bon	Base	$0	$0	$798,400	$0	$0	$0	$0	$0	$0	$0	$798,400
		Total Budget	**$0**	**$0**	**$1,620,000**	**$1,123,250**	**$13,172,190**	**$0**	**$0**	**$0**	**$0**	**$0**	**$15,915,440**
Total Operating Impacts			**$0**	**$0**	**$0**	**$18,000**	**$18,000**	**$18,000**	**$18,000**	**$18,000**	**$18,000**	**$18,000**	**$126,000**

Description:

This project provides for the 67th Av & Pinnacle Pk Rd Regional Storm Drain improvements. The project includes the coordination with the Flood Control District of Maricopa County, design, right-of-way and land acquisition, utility coordination, utility relocation and extensions, as determined, materials testing, construction and construction administration for a regional storm drain system as conceptualized by the 2017 Drainage Study. The improvements will consist of storm water basins, channel improvements, box culverts, storm drains, laterals and catch basins which are an extension of the overall drainage system. The City will partner with the Flood Control District on the regional drainage aspects of this project. This project will likely include processing of utility agreements (APS, Cox, CenturyLink, SWG, etc.) for design and construction, and development and intergovernmental agreements.

Justification:

67th Avenue and Pinnacle Peak Rd Drainage Project is identified as element of the Glendale-Peoria Area Drainage Master Plan (ADMP) which is a regional storm drainage plan. Each element proposed in the ADMP is essential to the proper function of the storm drainage system. The City recently hired Entellus to update the drainage study and developed near term and regional drainage solutions. The study was completed in 2017. The design of the near term solution are in progress. The proposed solutions will make use of the near term and regional drainage solutions to work together to provide a 100-Year level of drainage protection to the area. There will be future agreements for final design and construction with the Flood Control District. This project will be coordinated with the EN00119 - Near Term Drainage Solutions, EN00100 - 67th Av; Pinnacle Pk Rd to HVR Street Improvements, UT00440 - 16" water line/67th Av and Pinnacle Pk Rd.

CAPITAL PROJECT DETAIL

Drainage

91st Av & Hatfield Rd Drainage Facilities

Project Location: 91st Av & Hatfield Rd

Project Number: EN00631

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$850	$0	$9,700	$0	$10,550
CB-Chargeba	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$37,000	$11,000	$55,000	$0	$103,000
CO-Construct	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$0	$0	$970,000	$0	$970,000
DS-Design	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$85,000	$0	$0	$0	$85,000
LA-Land Acq	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$0	$102,000	$0	$0	$102,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$122,850**	**$113,000**	**$1,034,700**	**$0**	**$1,270,550**
Total Operating Impacts			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,500**	**$1,500**

Description:

This project provides for the coordination with SRP, adjacent property owners, public involvement, design, ROW acquisition, utility coordination, construction, and construction administration for the update of the Glendale/Peoria Area Drainage Master Plan and for the construction of the proposed retention basin and associated drainage improvements located at the NWC of 91st Avenue and Hatfield Road. The improvements will include: clearing and grubbing, excavation and construction of a retention basin in accordance with SRP design guidelines, area inlets, storm drain pipe, trench drains, desert and a landscape palate. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc.) design and construction agreements, development agreements, and intergovernmental agreements.

Justification:

The City has received a number of complaints regarding storm run-off sheet flowing from 91st Avenue and across Hatfield Road and impacting the homes along the south side of Hatfield Road west of 91st Avenue. The Glendale/Peoria Area Drainage Master Plan recommends the construction of a detention basin near 91st Avenue and Pinnacle Peak Road. The drainage in that area is included in the Master Drainage Plan for The Meadows development. As a result, staff is recommending that the detention basin be relocated to the 91st Avenue and Hatfield Road area. This project will collect storm run-off from 91st Avenue and the area north of Hatfield Road and provide protection to the homes downstream.

CAPITAL PROJECT DETAIL

Drainage

Beardsley Rd Channel Improvements

Project Number: PW00112

Project Location: Beardsley Rd drainage ditch from Lake Pleasant Rd to 107th Av Lining

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	GO Bonds 2015	Carryover	$645,773	$0	$0	$0	$0	$0	$0	$0	$0	$0	$645,773
CO-Construct	Proposed GO Bon	Carryover	$2,008,569	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,008,569
		Total Budget	**$2,654,342**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,654,342**
Total Operating Impacts			**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$20,000**

Description:

As part of the design phase multiple alternatives were evaluated and a consensus was reached with the adjacent property owners to pipe and backfill the Beardsley Channel from 99th Av to 111th Av, desert landscape the backfilled channel and construct a concrete sidewalk. Local storm drain connections will be made with storm drains, catch basins scuppers and swales. Landscape and landscape irrigation will be installed. The City will continue efforts for cost participation from the Flood Control District of Maricopa County identified through a previous request for their participation in their respective Capital Improvement Program.

Justification:

The primary purpose of this project is to reduce maintenance, provide maintenance access, improve aesthetics, provide pedestrian access, and provide 100-year design storm capacity and enhance safety along Beardsley Rd.

CAPITAL PROJECT DETAIL

Drainage

Neighborhood Drainage Program

Project Location: Citywide

Project Number: EN00458

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	GO Bonds 2015	Carryover	$46,430	$0	$0	$0	$0	$0	$0	$0	$0	$0	$46,430
CO-Construct	Proposed GO Bon	Base	$350,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$350,000
CO-Construct	Proposed GO Bon	Carryover	$343,907	$0	$0	$0	$0	$0	$0	$0	$0	$0	$343,907
		Total Budget	**$740,337**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$740,337**

Description:

This program will identify areas with minor drainage issues and provide for the investigation and evaluation of drainage solutions, coordination with adjacent property owners, public involvement, design, right-of-way acquisition, utility coordination, utility relocation and extensions, as determined, materials testing, construction and construction administration. The improvements may include, but are not limited to, installing drywells, connecting pipes and inlets to the adjacent storm drain systems, re-grading to improve the function of the storm water system or modifying connector pipes and inlets, and restoring landscape and irrigation systems, as needed. Processing of utility agreements (APS, Cox, CenturyLink, SRP, EPNG, SWG, etc) and intergovernmental agreements may also be required.

Justification:

This new program will address drainage issues throughout the storm drainage system. The success of the drywell program is apparent, since there have recently been new drainage issue candidate areas, which staff will assemble into combined or separate project tasks. The intent of the former drywell program will continue through this redefined program, with a more flexible approach to varied solutions, where specifically a drywell would not be necessary or appropriate.

CAPITAL PROJECT DETAIL

Drainage

New River & Jomax Rd Concrete Box Culvert

Project Location: New River and Jomax Rd

Project Number: EN00354

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$350	$27,000	$0	$0	$27,350
CB-Chargeba	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$3,000	$49,000	$0	$0	$52,000
CO-Construct	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$0	$2,700,000	$0	$0	$2,700,000
DS-Design	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$35,000	$0	$0	$0	$35,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$38,350**	**$2,776,000**	**$0**	**$0**	**$2,814,350**
Total Operating Impacts			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,000**	**$3,000**	**$3,000**	**$3,000**	**$12,000**

Description:

The project is for the hydrologic study, design, coordination with adjacent property owners, public involvement, right-of-way acquisition, utility coordination, utility relocation and extensions, materials testing, construction and construction administration for an additional box culvert crossing for New River at Jomax Road. The roadway will be resurfaced in the immediate vicinity of the area disturbed for constructing the crossing. Earthwork, to direct drainage into the crossing, will be necessary both up and down stream of the crossing. The landscaping, sidewalks and streetlights will be restored. Permits for work in the Floodplain, 404 and off-site will be applied for and obtained. FEMA floodplain approvals and map changes will also be necessary. Processing of utility agreements (APS, Cox, CenturyLink, SRP, EPNG, SWG, etc) for design and construction, and intergovernmental agreements may also be required.

Justification:

The existing box culvert crossing for New River at Jomax Road was designed and constructed by developers at no cost to the City, in accordance with the City's past and present criteria. The City's criteria for roadway and drainage performed by developers does not account for instances when the New River Reservoir discharges flows, which exceed the design criteria. This project is needed to pursue a crossing that can accommodate these instances. The City's Fire Station #7 is located immediately adjacent to the crossing and it is not advisable for emergency vehicles to cross the flooded roadway.

CAPITAL PROJECT DETAIL

Drainage

Peoria Storm Drain Master Plan - Land Preservation

Project Location: City Wide

Project Number: EN00524

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CB-Chargeba	Proposed GO Bon	Base	$0	$0	$1,500	$0	$1,500	$0	$0	$0	$0	$0	$3,000
LA-Land Acq	Proposed GO Bon	Base	$0	$0	$600,000	$0	$600,000	$0	$0	$0	$0	$0	$1,200,000
		Total Budget	**$0**	**$0**	**$601,500**	**$0**	**$601,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,203,000**

Description:

This project focuses on the preparation of legal descriptions and exhibits, title reports, appraisals, and the purchase and preservation of high priority lands for use as storm water management basins as identified in the City's Storm Drainage Master Plan provides. Preserving the land now will allow the City to construct the storm water management basins as future storm drain projects are funded.

Justification:

The Peoria Storm Drain Master Plan (PSDMP) performed a thorough analysis to determine storm drain system needs through build-out. The master plan makes recommendations for locating storm drain facilities throughout Peoria. The recommendations are coordinated to work in concert to achieve a level of drainage protection dictated by the City. Each element of the plan is necessary to accomplish this protection. There have been in-fill developments that are encroaching upon and taking away lands that are recommended to accomplish the goals of the master plan. Since the City has no immediate funding to offer for purchase of these parcels, or for a cooperative effort to mutually achieve development with the master plan, these opportunities are often lost. The result is a more costly and more intrusive drainage option to accomplish the City's drainage goals. The purpose of this project is to preserve land rights needed to achieve the goals of the master plan. The project will exercise options for outright purchase, cooperative development agreements and possible reimbursements for elements that accomplish the master plan recommendations.

CAPITAL PROJECT DETAIL

Drainage

Pinnacle Peak Drainage; 87th Ave to 91st Ave

Project Location: Pinnacle Peak Road; 87th Av to 95th Av

Project Number: EN00455

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Proposed GO Bon	Carryover	$320,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$320,000
		Total Budget	**$320,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$320,000**
Total Operating Impacts			**$22,000**	**$22,000**	**$22,000**	**$22,000**	**$22,000**	**$22,000**	**$22,000**	**$22,000**	**$22,000**	**$22,000**	**$220,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, design, right-of-way acquisition, utility coordination, utility relocation and extensions, materials testing, construction and construction administration for the storm drainage improvements for Pinnacle Peak Road from 87th Avenue to 91st Avenue as a supplement to the facilities to be constructed by the developer. The construction will consist of installing storm drain pipe, manholes, junction structures, laterals and catch basins in Pinnacle Peak Road, including discharge facilities into the Camino a Lago drainage improvements. Processing of utility agreements (APS, Cox, CenturyLink, SRP, EPNG, SWG, etc) and intergovernmental agreements may also be required. Project costs will be split 50/50 with the Flood Control District of Maricopa County.

Justification:

This project is an element of the Glendale-Peoria Area Drainage Master Plan, which is a regional drainage master plan serving several jurisdictions. The Flood Control District performed a study that recommended drainage improvements to Pinnacle Peak Road. The Flood Control District adopted this regional improvement project as a future CIP, where it remains today, at the City's request. This is the third and final segment of the regional drain in Pinnacle Peak Road. Previous drainage improvements in this reach of Pinnacle Peak road provide only a 10-year level of protection. The Flood Control District requires, and the City desires, to provide a 100-year level of protection from drainage. This project will supplement the existing drainage system to provide the difference in the level of protection. The project is dependent upon the construction of drainage facilities necessary for The Meadows development to serve as this system's outfall.

CAPITAL PROJECT DETAIL

Drainage

Section 12 Neighborhood Drainage Improvements

Project Location: 67th Av & Pinnacle Peak Rd - 67th Av to New River

Project Number: EN00119

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	GO Bonds 2015	Carryover	$1,962,574	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,962,574
SY-Study	GO Bonds 2015	Carryover	$600,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$600,000
CO-Construct	Proposed GO Bon	Base	$2,300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,300,000
CO-Construct	Proposed GO Bon	Carryover	$663,557	$0	$0	$0	$0	$0	$0	$0	$0	$0	$663,557
		Total Budget	**$5,526,131**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,526,131**
Total Operating Impacts			**$0**	**$0**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$240,000**

Description:

The project includes the design, right-of-way and land acquisition, utility coordination, utility relocation and extensions, as determined, materials testing, construction and construction administration, for the near term drainage improvements identified in the approved drainage study completed in 2017. The near term drainage improvements will provide flood protection to the area bounded by Pinnacle Pk Rd, 67th Av, Happy Valley Rd and New River as soon as possible. These improvements will not provide 100-year protection until the regional improvements are constructed. The near term improvements will consist of basins, channels, roadway and storm drain improvements. This project will also include processing of utility agreements (APS, Cox, CenturyLink, SWG, etc.) for design and construction, and development and intergovernmental agreements.

Justification:

67th Avenue and Pinnacle Peak Road Drainage Project is identified as element of the Glendale-Peoria Area Drainage Master Plan (ADMP) which is a regional storm drainage plan. Each element proposed in the ADMP is essential to the proper function of the storm drainage system. The City partnered with Flood Control District of Maricopa County for the initial study. Subsequently the City performed a Design Concept Report for the Roadway widening paying attention to the Drainage recommendations from the ADMP. The City recently hired Entellus to assist with the completion of the drainage study to develop near term and regional drainage improvements. The study was completed in 2017. The design of the near term solutions are in progress and this project will fund the construction phase. The proposed solutions will make use of existing drainage infrastructure and allow the near term and regional drainage solutions to work together to provide a 100-Year level of drainage protection to the area. This project is being coorodinated with EN00651 - 67th Av & Pinnacle Pk Rd Storm Drain and EN00100 67th Av; Pinnacle Pk Rd to HVR Roadway Improvements and UT00440 - 67th Av 16" Water Line/ 67th Av & Pinnacle Pk Rd

CAPITAL PROJECT DETAIL

Drainage

Skunk Creek Spillways

Project Location: Skunk Creek between 75th Av and 83rd Av

Project Number: EN00628

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Proposed GO Bon	Base	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$250,000
		Total Budget	**$250,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$250,000**

Description:

This project provides for the coordination with the Flood Control District of Maricopa County and the U.S. Army Corps of Engineers, adjacent property owners, public involvement, design, construction, and construction administration for the construction of five concrete spillways within Skunk Creek between 75th Avenue and 83rd Avenue to allow the runoff from each of the points of discharge to reach the Skunk Creek flow line. This project may require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc.) design and construction agreements, development agreements, and intergovernmental agreements.

Justification:

The nuisance flows have a tendency to pond in front of the headwalls/soil cement stabilization and create a weed and vector control issue. This issue was identified by the ADEQ audit of the City's compliance with the MS4 permit. This project will be coordinated with the Flood Control District of Maricopa County and the U.S. Army Corps of Engineers and will bring the City into compliance with the MS4 permit.

CAPITAL PROJECT DETAIL

Drainage

Union Hills Channel

Project Location: Union Hills Dr from 107th Av to 111th Av

Project Number: EN00137

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	GO Bonds 2015	Carryover	$34,793	$0	$0	$0	$0	$0	$0	$0	$0	$0	$34,793
AT-Arts	Proposed GO Bon	Base	$0	$5,000	$11,308	$0	$0	$0	$0	$0	$0	$0	$16,308
CB-Chargeba	Proposed GO Bon	Base	$0	$0	$15,000	$0	$0	$0	$0	$0	$0	$0	$15,000
CO-Construct	Proposed GO Bon	Base	$500,000	$500,000	$1,119,484	$0	$0	$0	$0	$0	$0	$0	$2,119,484
		Total Budget	**$534,793**	**$505,000**	**$1,145,792**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,185,585**
Total Operating Impacts			**$13,300**	**$13,300**	**$13,300**	**$13,300**	**$13,300**	**$13,300**	**$13,300**	**$13,300**	**$13,300**	**$13,300**	**$133,000**

Description:

This project provides for the City's proportionate share of the regional drainage project, including study, land acquisition, design, utility coordination, utility relocation and extension, materials testing, construction and construction administration for a storm drainage project to capture the drainage from determined storm water outfalls located in Sun City, and drainage along Union Hills Drive from the vicinity of 107th Avenue and Union Hills Drive. The improvements will reduce the impact of the storm water reaching and overwhelming the roadway, particularly the intersection at 107th Avenue and Union Hills Drive. The improvements will consist of channel improvements, box culverts, storm drains, laterals and catch basins that are extension of the overall drainage system. Processing of utility agreements (APS, Cox, CenturyLink, SRP, EPNG, SWG, etc) and intergovernmental agreements may also be required. The design has been completed and ROW acquisition is in progress. Construction is scheduled for January 2017 to June 2018.

Justification:

This project is identified as an element of the Glendale-Peoria Area Drainage Master Plan (ADMP), a regional storm drainage plan. Each element proposed in an ADMP is essential to the proper function of the storm drainage system. The City is partnering with the Flood Control District of Maricopa County, the Maricopa County Department of Transportation, and the City of Surprise for the initial study. There may be future agreements for final design and construction with the partner agencies.

CAPITAL PROJECT DETAIL

Economic Development

Arrowhead Equities (Huntington Univ. Building)

Project Location: 83rd Avenue, South of Bell Road

Project Number: ED00023

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Economic Develop	Base	$0	$0	$73,760	$73,760	$73,760	$73,760	$73,760	$73,760	$73,760	$0	$516,320
		Total Budget	**$0**	**$0**	**$73,760**	**$73,760**	**$73,760**	**$73,760**	**$73,760**	**$73,760**	**$73,760**	**$0**	**$516,320**

Description:

As part of the adopted Economic Development Implementation Strategy (EDIS) I/II, this project qualifies for assistance under the City's P83 Building Reuse Program, an economic development tool used to encourage a more diverse use of existing vacant buildings in the P83 area (a key investment zone), to include professional office, entertainment and retail tenants. Arrowhead Equities made substantial capital investment by purchasing a vacant building and completing interior tenant improvements in order to attract a targeted industry to the area. As a result, Huntington University executed a long-term lease with Arrowhead Equities and opened the Arizona Center for Digital Media Arts. Huntington University will have a fiscal/economic impact for Peoria through job creation and increased foot traffic in the area.

Justification:

These efforts are being used to invigorate and revitalize private investment in targeted properties within the P83 area. Converting empty P83 buildings into professional office, retail and entertainment uses, promotes commercial investment activities, increases daytime foot traffic and enhances the overall quality of life for Peoria residents.

CAPITAL PROJECT DETAIL

Economic Development

Commercial Abatement

Project Location: Citywide

Project Number: ED00025

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Half Cent Sales Ta	Carryover	$497,090	$0	$0	$0	$0	$0	$0	$0	$0	$0	$497,090
		Total Budget	**$497,090**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$497,090**

Description:

Commercial structures that are not properly maintained fall into disrepair and could become hazardous to the public. The abatement program utilizes code enforcement activities to identify the hazards and resolve through demolition if the structure cannot be repaired in a cost effective fashion. The City has budgeted $500,000 to abate any commercial structures where owners are not compliant.

Justification:

Commercial structures vary in size and construction materials, which can be much more costly to demolish and remove than a typical residence. Since a commercial use is frequented by the greater public, ensuring public safety is a priority of the City along with the ability to adequately fund a potentially costly demolition process, if needed. The city costs are eventually recovered through placing a lien on the property for all incurred expenses.

CAPITAL PROJECT DETAIL

Economic Development

Denaro Medical Plaza

Project Location: NWC of Happy Valley Road & Lake Pleasant Pkwy

Project Number: ED00021

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Economic Develop	Carryover	$175,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$175,000
		Total Budget	**$175,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$175,000**

Description:

The City of Peoria has an EDA with Denaro Ventures, LLC to build a 24,500 medical office building at Denaro Medical Plaza in northern Peoria. HonorHealth is the tenant in the build-to-suit development. The Economic Development Activities Agreement includes the dealpoint that reimbursement to the project is only for City sewer and water lines and "left in" and "left out" turn lanes, for an amount not to exceed $175,000 following the creation of 57 FTE/benefited positions with average mid-point salaries at $98,047 within five years of the effective date of the agreement.

Justification:

The Economic Development Implementation Strategy (EDIS) I identified the attraction of targeted industries as a key objective in diversifying the city's economic base and work force. As part of implementing the EDIS I, the Economic Development Services Department actively pursues targeted industries as part of an overall sales and marketing effort to attract healthcare users, as well as other targeted industries, to Peoria. Funding for FY19 will be through carryover of existing funds; no new funds are needed.

CAPITAL PROJECT DETAIL

Economic Development

Facade Painting - Old Town

Project Location: Washington Street and 83rd Avenue

Project Number: EN00019

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	General	Base	$89,650	$0	$0	$0	$0	$0	$0	$0	$0	$0	$89,650
		Total Budget	**$89,650**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$89,650**

Description:

This project entails the painting of approximately 13,000 square feet of Old Town Peoria commercial business facades in the vicinity of Washington Street and 83rd Avenue. Architectural services will be procured to prepare color studies and paint scoping documents prior to an award to a painting trade contractor using a City of Peoria or cooperative purchase contract. No improvements beyond standard pre-paint cleaning and small crack filling are contemplated.

Justification:
The commercial business facades in Old Town are tired and lack cohesiveness. This project will support the city's efforts to revitalize Old Town Peoria by freshening up the facades.

CAPITAL PROJECT DETAIL

Economic Development

GE Avionics (Aviage Systems)

Project Location: Thunderbird, West of Loop 101

Project Number: ED00015

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Economic Develop	Carryover	$673,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$673,000
		Total Budget	**$673,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$673,000**

Description:

The Economic Development Implementation Strategy (EDIS I) identified the attraction of targeted industries as a key objective in diversifying the economy and workforce in the City of Peoria. To implement the EDIS, the Economic Development Services Department (EDS) actively pursues targeted industries to Peoria, as part of an overall sales and marketing effort to attract high technology and innovative technology users, as well as other targeted industries.

Justification:

GE AVIC Civil Avionics Systems Americas, Inc. is a civil avionics joint venture partnership between General Electric and the Aviation Industry Corporation of China (AVIC) for the purpose of aerospace software design, testing and development of the latest avionics systems and technologies for the commercial aircraft industry. Up to thirty new high-wage and advanced degree positions in systems and software engineering will be created. Key milestones involve building and establishing a core engineering team within the first year of operation; work directly with key commercial aircraft original equipment manufacturers as a tier one supplier to those aircraft manufacturers; and within three years develop a next generation avionics software system. The total project cost will not exceed $1,228,000. FY19 funding will be through carryover of existing funds; no new funds are needed.

CAPITAL PROJECT DETAIL

Economic Development

Huntington University

Project Location: 8385 W. Mariners Way, 83rd Ave., South of Bell Rd

Project Number: ED00018

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Economic Develop	Base	$425,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$425,000
OT-Other	Economic Develop	Carryover	$550,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$550,000
		Total Budget	**$975,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$975,000**

Description:

As established in the adopted Economic Development Implementation Strategy (EDIS) I, this project implements the university recruitment initiative. University recruitment had been a key initiative because it addresses the high technology companies to have a ready and capable workforce in Peoria. It also supports economic development and job growth through technology commercialization efforts, assisting and growing business and entrepreneurs.

Justification:

Huntington University established a Peoria location, offering programs in media, film production, graphic design and web development. These programs are a part of the City's overall science, technology, engineering and math (STEM) workforce development initiative which is absolutely critical to overarching economic development efforts to build an innovation economy.

CAPITAL PROJECT DETAIL

Economic Development

Maxwell Technologies

Project Location: Thunderbird West of Loop 101

Project Number: ED00008

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Economic Develop	Carryover	$1,109,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,109,000
		Total Budget	**$1,109,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,109,000**

Description:

In December 2010, the Peoria City Council adopted the Economic Development Implementation Strategy (EDIS I) to target business attraction activities to incentivize economic development and establish export base industries in the City of Peoria. As part of the City's business attraction activity, Peoria was awarded the Maxwell Technologies expansion project, adding technology-related jobs and absorbing 120,000 sq.ft. of vacant shell space.

Justification:

The Economic Development Implementation Strategy (EDIS I) established the targeted industries that Peoria should focus business attraction efforts on. These industries – bioscience, clean/sustainable technologies, advanced business services, advanced manufacturing and higher education were created to produce high wage jobs and increased employment diversity in the City. The EDIS had its first approved applicant: a clean technology company that will create jobs with an average salary of $48,000. The total development agreement obligation will not exceed $1,565,000. Funding for FY19 will be through carryover of existing funding; no new funds are needed.

CAPITAL PROJECT DETAIL

Economic Development

Modern Round

Project Location: 83rd Avenue, South of Bell Road

Project Number: ED00022

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Half Cent Sales Ta	Base	$65,516	$65,516	$65,516	$65,517	$65,517	$65,517	$65,517	$65,517	$65,517	$0	$589,650
		Total Budget	**$65,516**	**$65,516**	**$65,516**	**$65,517**	**$65,517**	**$65,517**	**$65,517**	**$65,517**	**$65,517**	**$0**	**$589,650**

Description:

As part of the adopted Economic Development Implementation Strategy (EDIS) I/II, this project qualifies for assistance under the City's P83 Building Reuse Program, an economic development tool used to encourage a more diverse use of existing vacant buildings in the P83 area (a key investment zone), to include professional office, entertainment and retail tenants. Modern Round made substantial capital investment and tenant improvements to a vacant building in order to open/operate an entertainment-based business in the P83 area. Modern Round will have a significant fiscal and economic impact for Peoria through job creation, gross taxable sales and attracting people to the area.

Justification:

These efforts are being used to invigorate and revitalize private investment in targeted properties with the P83 area. Converting empty P83 buildings into professional office, retail and entertainment uses, promotes commercial investment activities, increases daytime foot traffic and enhances the overall quality of life for Peoria residents.

CAPITAL PROJECT DETAIL

Economic Development

NOVO Development

Project Location: 15814 N. 83rd Avenue

Project Number: ED00027

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Half Cent Sales Ta	Carryover	$425,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$425,000
		Total Budget	**$425,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$425,000**

Description:

Part of the EDIS II initiative is for the City to acquire property to assist in business attraction efforts. This property was acquired by the City with the intention of redeveloping and repurposing. The current underutilized restaurant/bar development does not attract the desired targeted industry as referenced in the EDIS strategy or the City Council approved P83 Building Reuse Program that encourages the repurposing of vacant or underutilized restaurant buildings into employment or entertainment uses. Therefore, Council approved a development agreement and lease and purchase option agreement with NOVO Development in June 2017 to repurpose the vacant building into an employment generating use that will provide a strong financial benefit to Peoria.

Justification:

This development is critical to the objectives of EDIS II. The P83 District is a key investment zone, for the purpose of facilitating economic development activities. In order to become more competitive in attracting targeted industries, improved modern buildings and spaces are needed in Peoria. A key component of creating building inventory that is attractive to targeted industries calls for property acquisition and market intervention strategies to ensure that buildings in key locations, such as the P83 District, are available for commercial/office opportunities.

CAPITAL PROJECT DETAIL

Economic Development

Old Town Identity Creation

Project Location:

Project Number: EN00646

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	General	Base	$100,000	$500,000	$0	$0	$0	$0	$0	$0	$0	$0	$600,000
		Total Budget	**$100,000**	**$500,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$600,000**

Description:

This project contemplates final design and construction of Phase 1 identity creation improvements for Old Town, including primary entry identification signage, wayfinding signage, landscaping, pedestrian and/or visibility enhancements. The project also includes painting of approximately 13,000 square feet of commercial business facades in the vicinity of Washington Street and 83rd Avenue.

Justification:

This project is envisioned as a visible output stemming from the Old Town Block Strategy, which is currently in progress and programmed to be completed by the end of FY 2018. Part of the scope includes the identification of a brand and deployment strategy for the Old Town core in addition to the various signage, placemaking, and beautification elements to reinforce the brand. This project supports the city's efforts to assemble property and seed the redevelopment of Old Town in alignment with the adopted Old Town Revitalization Plan.

CAPITAL PROJECT DETAIL

Economic Development

P83 Entertainment District Improvements

Project Location: 83rd Avenue South of Bell Road

Project Number: ED00002

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	CIP Capital Projec	Carryover	$10,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,000
		Total Budget	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10,000**

Description:

This project is for final design and construction of the final phase of P83 Improvements including way finding signage, monument signage, bridge aesthetics, lighting, and landscaping on 83rd Avenue, Arrowhead Fountain Center, and Paradise Lane from 83rd to 75th. The various phases of the project will include paving, concrete, landscaping, lighting, signage, aesthetics, utility relocations, right-of-way acquisition, public involvement, and drainage.

Justification:
As part of the adopted Economic Development Implementation Strategy (EDIS), this project addresses the Entertainment District Target area within the Investment Zones Initiatives and involves the revitalization of Peoria's Entertainment District consistent with the Peoria Sports Complex Area Urban Design Plan (adopted by Council in July 2010).

CAPITAL PROJECT DETAIL

Economic Development

P83 Innovation Center Project

Project Location: 83rd Avenue, South of Bell Road

Project Number: ED00020

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Proposed MDA Bo	Carryover	$24,750,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$24,750,000
		Total Budget	**$24,750,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$24,750,000**

Description:

As part of the adopted Economic Development Implementation Strategy (EDIS) II, this project addresses the City's need for class A office space to attract desired advanced industries to Peoria. P83 is a key investment zone for the City. The project involves the 17-acre City-owned property next to the Peoria Sports Complex. Business attraction efforts will be focused on EDIS II identified targeted industries, including advanced business services, corporate headquarters and software engineering companies.

Justification:
This development is critical to the objectives of both the EDIS I/II in that it will provide true class A office space needed to attract advanced industries to Peoria.

CAPITAL PROJECT DETAIL

Economic Development

Pedestrian and Shade Initiative

Project Location:

Project Number: EN00645

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	General	Base	$250,000	$400,000	$0	$0	$0	$0	$0	$0	$0	$0	$650,000
		Total Budget	**$250,000**	**$400,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$650,000**

Description:

This is a request to hire a consultant for the purpose of creating a Pedestrian and Shade Master Plan for the City of Peoria. The master plan will recommend ways to address non-motorized safety issues and create safer, better connected walking networks. The plan will also recommend ways to improve thermal comfort in Peoria through such means as trees, other vegetation, and structures. These findings are especially relevant as rapid and extensive urbanization has led to an urban heat island along arterial streets and further defined along bus routes.

Justification:
The City Council has identified expanding pedestrian opportunities and enhancing the urban environment as strategic priorities. This master plan will identify specific ways to operationalize these priorities.

CAPITAL PROJECT DETAIL

Economic Development

Placemaking Initiative

Project Location: Various

Project Number: EN00021

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	General	Base	$950,000	$555,000	$0	$0	$0	$0	$0	$0	$0	$0	$1,505,000
		Total Budget	**$950,000**	**$555,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,505,000**

Description:

A recent report by MIT defined placemaking as "the deliberate shaping of an environment to facilitate social interaction and improve a community's quality of life." Placemaking is a response to the suburbanization of the 20th century that led to generic, auto-centric communities and the loss of public spaces. All across the country cities are undertaking placemaking initiatives in an effort to recapture a sense of community and create great public spaces. This project will provide a source of funding to design and construct such spaces and to engage the community in the process.

Old Town

Design and construction of public improvements including hardscape, turf, landscape, art, shade structures, outdoor furniture, and other amenities that will encourage citizens to gather and encourages other private investment in the area. A majority of the proposed improvements will be between 83rd Avenue and 84th Avenue, Washington St. to Jefferson St.

P83

Design and construction of public improvements including hardscape, turf, landscape, art, shade structures, outdoor furniture, and other amenities that will encourage citizens to gather and encourages other private investment in the area. All of the improvements will be in the P83 area.

Happy Valley Corridor

Design and construction of public improvements including hardscape, turf, landscape, art, shade structures, outdoor furniture, and other amenities that will encourage citizens to gather and encourages other private investment in the area. Improvements may include additional amenities to enhance proposed artwork at the northeast corner of Lake Pleasant Parkway and Happy Valley Road. Other locations are not identified but could be utilized to enhance future commercial development that incorporates public spaces within their property within the Happy Valley Corridor area.

Justification:
The City Council's Strategic Goals include increasing bike/walk opportunities, promoting health and wellness, and enhancing the urban environment--all of which complement the aims of placemaking.

CAPITAL PROJECT DETAIL

Economic Development

Washington Street Redevelopment

Project Location: 83rd Ave. & Washington St., Old Town Peoria

Project Number: ED00024

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
LA-Land Acq	Economic Develop	Carryover	$115	$0	$0	$0	$0	$0	$0	$0	$0	$0	$115
LA-Land Acq	Half Cent Sales Ta	Carryover	$3,485	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,485
OT-Other	Half Cent Sales Ta	Carryover	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
		Total Budget	**$303,600**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$303,600**

Description:

This project entails land acquisition, hazardous materials testing, abatement, structural forensics, historic documentation and salvage, and demolition related expenses related to the commercial properties in Old Town Peoria between 83rd Ave and 84th Drive, Washington Street to Jefferson St. The City purchased the former Kosier Hardware property in 2016 and in partnership with ADEQ, is conducting due-diligence testing of the Peoria Dry Cleaners prior to property acquisition. Consistent with prior property acquisitions in the block, the City will stabilize the properties for dust control compliance and to provide additional off-street area for Old Town events. This project will be undertaken in phases which best align with the timing of property acquisitions. Project savings from the initial phase will be rolled forward to successive phases.

Justification:

For municipal owned commercial properties, regulatory compliance with ADEQ and Maricopa County is required prior to building demolition and the disposal of building materials. As properties in the project area are acquired, the City commences with the necessary testing, abatement, demolition, and site restoration expenses.

CAPITAL PROJECT DETAIL

Operational Facilities

Ameresco - Energy Efficiency Projects

Project Location: Citywide

Project Number: PW00507

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Energy Efficiency	Carryover	$941,216	$0	$0	$0	$0	$0	$0	$0	$0	$0	$941,216
SY-Study	Energy Efficiency	Carryover	$1,746	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,746
SY-Study	General	Carryover	$14,863	$0	$0	$0	$0	$0	$0	$0	$0	$0	$14,863
OT-Other	Municipal Office	Carryover	$160,545	$0	$0	$0	$0	$0	$0	$0	$0	$0	$160,545
OT-Other	Wastewater	Carryover	$21,003	$0	$0	$0	$0	$0	$0	$0	$0	$0	$21,003
		Total Budget	**$1,139,373**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,139,373**

Description:

Implimentation of energy efficiency and solar energy projects at City Hall, the Technology Center, Rio Vista Recreation Center, the Performing Arts Center, the Development and Community Services Building, Sunrise Library, Fire Station 191, Fire Station 192, Fire Station 193, Fire Station 194, Fire Station 195, Fire Station 196, Fire Station 197, Fire Fleet Services, Pinnacle Peak Public Safety Building and Beardsley Waste Water Treatment Plant.

Justification:

The project reduces the city's impact on the environment, conserves energy and encourages citizens to engage in sustainability efforts.

CAPITAL PROJECT DETAIL

Operational Facilities

Arts Distribution FY2019

Project Location:

Project Number: AT02019

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts Distri	CIP Capital Projec	Base	$10,092	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,092
AT-Arts Distri	General	Base	$8,580	$0	$0	$0	$0	$0	$0	$0	$0	$0	$8,580
AT-Arts Distri	Half Cent Sales Ta	Base	$15,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$15,000
AT-Arts Distri	Highway User	Base	$69,433	$0	$0	$0	$0	$0	$0	$0	$0	$0	$69,433
AT-Arts Distri	Municipal Office	Base	$7	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7
AT-Arts Distri	Outside Sources	Base	$23,281	$0	$0	$0	$0	$0	$0	$0	$0	$0	$23,281
AT-Arts Distri	Proposed GO Bon	Base	$41,977	$0	$0	$0	$0	$0	$0	$0	$0	$0	$41,977
AT-Arts Distri	Proposed MDA Bo	Carryover	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$250,000
AT-Arts Distri	Residential Solid	Base	$1,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,000
AT-Arts Distri	Streets Zone 3 Dev	Base	$50,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,500
AT-Arts Distri	Transportation Sal	Base	$150,880	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,880
AT-Arts Distri	Wastewater	Base	$48,511	$0	$0	$0	$0	$0	$0	$0	$0	$0	$48,511
AT-Arts Distri	Wastewater Exp. E	Base	$750	$0	$0	$0	$0	$0	$0	$0	$0	$0	$750
AT-Arts Distri	Wastewater Exp.	Base	$2,728	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,728
AT-Arts Distri	Water	Base	$64,358	$0	$0	$0	$0	$0	$0	$0	$0	$0	$64,358
AT-Arts Distri	Water Exp. N. of	Base	$26,465	$0	$0	$0	$0	$0	$0	$0	$0	$0	$26,465
AT-Arts Distri	Water Exp. S. of B	Base	$2,250	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,250
AT-Arts Distri	Water Expansion P	Base	$19,136	$0	$0	$0	$0	$0	$0	$0	$0	$0	$19,136
AT-Arts Distri	WIFA Bonds	Base	$1,379	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,379
		Total Budget	**$786,327**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$786,327**

Description:

Section 2-129 of the City Code requires that all "capital projects submitted for inclusion in the City's capital improvement program … shall include an amount equal to 1 percent of the project cost of such capital improvement for public art." This project, whose purpose is purely administrative, holds appropriation for all arts charges. Projects are charged the percent for the arts as qualifying capital expenditures are made throughout the fiscal year.

CAPITAL PROJECT DETAIL

Operational Facilities

Asphalt Repair and Replacement-MOC

Project Location: Municipal Operation Center

Project Number: PW01199

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Proposed GO Bon	Carryover	$1,621,406	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,621,406
		Total Budget	**$1,621,406**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,621,406**

Description:

This project provides for asphalt repair and replacement of the entire parking area at the Municipal Operations Complex (MOC). The parking area is now 29 years old and in need of repair. Heavy equipment traffic has deteriorated the asphalt.

Justification:
Heavy trucks and equipment have deteriorated the pavement over time.

CAPITAL PROJECT DETAIL

Operational Facilities

Building Equipment Renovation and Replacement

Project Location: City Wide

Project Number: PW00050

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	Municipal Office	Base	$749,000	$140,000	$0	$0	$0	$0	$0	$0	$0	$0	$889,000
OT-Other	Municipal Office	Carryover	$82,261	$0	$0	$0	$0	$0	$0	$0	$0	$0	$82,261
SY-Study	Municipal Office	Base	$75,000	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$125,000
SY-Study	Municipal Office	Carryover	$60,481	$0	$0	$0	$0	$0	$0	$0	$0	$0	$60,481
		Total Budget	**$966,742**	**$190,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,156,742**

Description:

Projects planned for FY19 are to upgrade the Energy Management System (EMS) systems at 11 city buildings ($490,000), replace the main fire panel at City Hall and the east parking garages ($150,000), replace the compressor for the City Hall Chiller ($49,000), replace west garage sump pumps ($40,000), and replace Uninterrupted Power Supply (UPS) batteries at City facilities annually ($20,000). We have approximately 460 batteries at various city facilities. These batteries are on a 5 year replacement cycle. The batteries replaced will vary by location, size and cost.
$75,000 is being added each year in FY18-FY20 to have a comprehensive building assessment study conducted. The first year of the study will be for the all Public Safety facilities, second year is General Government facilities and the third year is for Community Services (not including Sports Complex) and Utilities facilities.

Upgrade these EMS Systems in FY19:
1. PSAB $80,000 2. City Hall $90,000
3. DCSB $65,000 4. MOC $28,000
5. Rio Vista $24,000 6. IT $37,000
7. PCPA $45,000 8. Court $45,000
9. Council Chambers $21,000 10. Community Center $37,000
11. Sunrise Library $18,000.

Justification:
This program provides for renovation and replacement of major building equipment.
The manufacturer no longer supports the current Energy Management Systems being utilized at these sites. Both front-end hardware and software are at their "end of life" - support ended 1 December 2014. The controlled mechanical systems (package units, heat pumps, split systems) for the MOC, Sunrise Library, and Rio Vista would be non-functional without the EMS system, and individual thermostats would have to be procured and installed for each unit. The larger chiller cooled facilities (PSAB, City Hall Campus, DCSB, and PCPA) cannot run without an EMS System. The fire panel is over 26 years old and is outdated, which makes it difficult to obtain parts and service. Sump pumps are at the end of their life and required to maintain proper drainage of the west parking garage. UPS battery replacements are required to maintain electrical supply to critical systems (IT Data Center, EOC and Communications in PSAB, Court, Traffic Management Center in DCSB, etc.). UPS batteries have an effective life span of 5 years.

CAPITAL PROJECT DETAIL

Operational Facilities

Building Fixture and Finish Renovation

Project Location: City Wide

Project Number: PW00060

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Municipal Office	Carryover	$65,215	$0	$0	$0	$0	$0	$0	$0	$0	$0	$65,215
		Total Budget	**$65,215**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$65,215**

Description:

This program provides for the renovation of building fixtures and finishes. The Facilities Division reviews requests from departments and staff to assess fixtures, paint and flooring.
FY19 planned projects include replacing carpet at various City buildings and City Hall Complex improvements.
1. PSAB 2nd floor flooring PD ($120,000)
2. PSAB 1st floor Fire Admin and Channel 11 flooring ($35,700)
3. IT flooring ($50,000)
4. Update Wayfinding Signs outside city hall plaza ($20,000)
5. Paint City Hall soffits, fascia, and area handrails ($50,000)
6. Paint and replace damaged light bollards ($70,000)
7. Repair concrete throughout complex ($150,000)

Justification:
All carpeted areas of the PSAB building are in need of new flooring. This building is a 24-hour facility and most of the flooring in the building is over 13 years old.

The carpet in the IT Facility is approximately 13 years old and requires replacement.

The projects will include:

Update the maps and directories in the City Hall Complex
Add and update signs to include the West Valley Art Museum
City Hall Fascia and soffits maintenance
Paint existing light bollards
Replace damaged light bollards
Repair/Replace City Hall Complex masonry units, roof drain scuppers, top caps, sidewalks, concrete along the brook
Reduce the height of planters in the Amphitheater

CAPITAL PROJECT DETAIL

Operational Facilities

Chargeback Distribution FY2019

Project Location:

Project Number: CB02019

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CD-Chargeba	Capital Projects	Base	$22,921	$0	$0	$0	$0	$0	$0	$0	$0	$0	$22,921
CD-Chargeba	Highway User	Base	$45,317	$0	$0	$0	$0	$0	$0	$0	$0	$0	$45,317
CD-Chargeba	Proposed GO Bon	Base	$336,170	$0	$0	$0	$0	$0	$0	$0	$0	$0	$336,170
CD-Chargeba	River Corridors &	Base	$3,315	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,315
CD-Chargeba	Transportation Sal	Base	$1,003,531	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,003,531
CD-Chargeba	Wastewater	Base	$105,488	$0	$0	$0	$0	$0	$0	$0	$0	$0	$105,488
CD-Chargeba	Wastewater Exp. E	Base	$3,494	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,494
CD-Chargeba	Wastewater Exp.	Base	$3,494	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,494
CD-Chargeba	Water	Base	$145,544	$0	$0	$0	$0	$0	$0	$0	$0	$0	$145,544
CD-Chargeba	Water Exp. N. of	Base	$36,242	$0	$0	$0	$0	$0	$0	$0	$0	$0	$36,242
CD-Chargeba	Water Exp. S. of B	Base	$10,483	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,483
CD-Chargeba	Water Expansion P	Base	$28,001	$0	$0	$0	$0	$0	$0	$0	$0	$0	$28,001
		Total Budget	**$1,744,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,744,000**

Description:

Personnel costs associated with the design, acquisition of land, construction, and inspection of a capital project are charged back to that project. This project, whose purpose is purely administrative, holds appropriation for all chargebacks. Individual capital projects are charged throughout the fiscal year for staff time dedicated to the delivery of those projects.

CAPITAL PROJECT DETAIL

Operational Facilities

City Hall Roof Replacement

Project Location: City Hall Building

Project Number: PW00150

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$14,110	$0	$0	$0	$14,110
CO-Construct	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$1,396,890	$0	$0	$0	$1,396,890
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,411,000**	**$0**	**$0**	**$0**	**$1,411,000**

Description:

The City Hall roof will be in excess of 30 years old in FY22 when the replacement roof is recommended for restoration. The replacement will include a complete replacement of the underlayment, new tiles and flashing material. In FY2017, the four corner ridges of the City Hall roof were repaired at a cost of $15,000.

Justification:

The life expectancy for a tile roof such as City Hall is 30 years. We have identified an increase in leaks and deterioration in the underlayment and associated flashing. The replacement is necessary to prevent damage due to leaks.

CAPITAL PROJECT DETAIL

Operational Facilities

City Parks Parking Lots - Asphalt Replacement

Project Location: Various locations

Project Number: PW00995

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	GO Bonds 2015	Carryover	$411	$0	$0	$0	$0	$0	$0	$0	$0	$0	$411
OT-Other	GO Bonds 2015	Carryover	$5,108	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,108
OT-Other	Proposed GO Bon	Base	$440,000	$0	$150,000	$0	$261,000	$0	$175,000	$0	$261,000	$0	$1,287,000
OT-Other	Proposed GO Bon	Carryover	$67	$0	$0	$0	$0	$0	$0	$0	$0	$0	$67
		Total Budget	**$445,586**	**$0**	**$150,000**	**$0**	**$261,000**	**$0**	**$175,000**	**$0**	**$261,000**	**$0**	**$1,292,586**

Description:

The goal of this capital program is to establish a recurring pattern of asphalt surface maintenance to ensure the longevity of these parking lots. The Streets Division acts as consultant to the Community Services Department to program, plan and prioritize projects in alternating years. In FY19, the team plans to perform complete pavement rehabilitations in the following parking lots: Deer Village Park; Fletcher Heights Park, Alta Vista Park; Sunnyslope Park.

Justification:

To extend the longevity of city parking lots, a continuous program of maintenance and repair is required. The Streets Division consults for the Community Services Department in assessing needs during the off years. A joint meeting is held to establish a final improvement list based on Community Services priorities. New park facilities such as Pioneer Park have been added. It is important to add these to the replacement program. This ensures pavement preservation is applied early, to extend the life of these facilities, for greatest cost-benefit over the life cycle.

CAPITAL PROJECT DETAIL

Operational Facilities

Citywide Security Program

Project Location: Citywide

Project Number: PW00506

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	General	Carryover	$96,292	$0	$0	$0	$0	$0	$0	$0	$0	$0	$96,292
		Total Budget	**$96,292**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$96,292**

Description:

This project addresses security issues under the guidance of the Citywide Security Committee. The projects carried over from FY18 are replacement of equipment including video cameras, recorders and adding emergency phones at the Technology Center, Public Safety Administration Building and East Public Parking Garage.

Justification:

Per the recommendations of the Citywide Security Committee co-chaired by the Public Works-Utilities Director and Police Chief, ongoing evaluation of citywide security issues are identified and will be addressed as funding becomes available.

CAPITAL PROJECT DETAIL

Operational Facilities

Community Assistance Resource Center

Project Location: 83rd Ave & Cinnabar Ave

Project Number: CD00008

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Community Dev B	Base	$450,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$450,000
CO-Construct	General	Base	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
OT-Other	General	Base	$277,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$277,500
		Total Budget	**$1,027,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,027,500**

Total Operating Impacts	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$40,000**	**$400,000**

Description:

The purpose of the Resource Center is to provide an easily accessible public location where non-profit agencies and City staff can provide direct program services, intake and referral. Approximately six (6) non-profit agencies will be offered cubicle and private meeting space on a rotating and contractual basis and agencies will be selected based on community priorities. Examples include agencies dealing with illiteracy, cognitive disabilities, Alzheimer's, domestic violence, housing issues, etc.

CAPITAL PROJECT DETAIL

Operational Facilities

Community Works Program

Project Location: Citywide

Project Number: COP0001

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	General	Carryover	$150,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,000
OT-Other	General	Base	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
CO-Construct	Highway User	Carryover	$328,241	$0	$0	$0	$0	$0	$0	$0	$0	$0	$328,241
OT-Other	Highway User	Base	$500,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$500,000
OT-Other	Highway User	Carryover	$458,021	$0	$0	$0	$0	$0	$0	$0	$0	$0	$458,021
		Total Budget	**$1,486,262**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,486,262**

Description:

The program provides a mechanism to fund smaller projects addressing more localized needs that may otherwise be overlooked in the capital program and projects that either the Council feels are advantageous to meet the city's mission or present a timely opportunity that could be missed if pursued under the regular CIP approval process, or address an immediate need that cannot or should not wait for the regular CIP approval process. Below is a list of the projects planned for FY2019.

CAPITAL PROJECT DETAIL

Operational Facilities

Council Chambers Building Repair Program

Project Location: Municipal Office Complex

Project Number: PW00510

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$800	$0	$3,337	$0	$2,500	$0	$2,000	$0	$0	$8,637
CO-Construct	Proposed GO Bon	Base	$0	$80,000	$0	$333,663	$0	$250,000	$0	$200,000	$0	$0	$863,663
OT-Other	Proposed GO Bon	Carryover	$129,187	$0	$0	$0	$0	$0	$0	$0	$0	$0	$129,187
		Total Budget	**$129,187**	**$80,800**	**$0**	**$337,000**	**$0**	**$252,500**	**$0**	**$202,000**	**$0**	**$0**	**$1,001,487**

Description:

The Council Chambers building is reaching an age where the building envelope and building technical systems are reaching the end of their serviceable life. The funding in this program will provide for the planned repair, replacement, and upgrade of these systems on a prioritized need basis. Near term improvements in FY2020 and FY2022 include the replacement of joint sealants at building masonry joints and glazing systems, coordinated with the rehabilitation of exterior soffits, metal fascias, gutters, and the replacement of the concrete tile roof. Out year funding anticipates building HVAC system replacements and ADA upgrades.

Justification:

This project will provide an ongoing building improvements program for the Council Chambers.

CAPITAL PROJECT DETAIL

Operational Facilities

Fleet Heavy Duty Vehicle Lift

Project Location: MOC Fleet building

Project Number: PW13010

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Residential Solid	Carryover	$620	$0	$0	$0	$0	$0	$0	$0	$0	$0	$620
		Total Budget	**$620**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$620**

Description:

This project is to purchase and install a new heavy-duty vehicle lift. This will involve filling in the vehicle service pit at Fleet and replacing it with a heavy-duty truck lift. The project will involve the demolition of utilities within the pit, and filling the pit with a compacted 6-inch concrete slab. It will also install new electrical service and compressed air for the lift.

CAPITAL PROJECT DETAIL

Operational Facilities

Fleet Shop Repair

Project Location: MOC 8850 N 79th Ave

Project Number: PW00306

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	General	Base	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
CO-Construct	Highway User	Base	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
CO-Construct	Residential Solid	Base	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
		Total Budget	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**

Description:

Phase 1 is the renovation of the existing 20,000 sq. ft. building to repair existing failures. Some of the major repairs include roof repair ($35K), rain gutters replaced ($45K), a new air compressor system, a new fluid distribution system, coolers replaced ($20K), and a safety harness system for working on top of large truck bodies. The repairs will keep the building functional until a new facility can be constructed.

Justification:

The current shop is 28 years old and needs major repairs. The facility is outdated and does not meet the needs of the current and future vehicle count. Every day there are several units being worked on outside of the existing building. This creates several issues and hinders the mechanics' productivity.

CAPITAL PROJECT DETAIL

Operational Facilities

Impact Fee Study

Project Location: Citywide

Project Number: CD00007

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	Fire/EmergSvs Im	Base	$0	$9,000	$0	$0	$9,000	$0	$0	$9,000	$0	$0	$27,000
SY-Study	Fire/EmergSvs Im	Carryover	$9,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,000
SY-Study	Law Enfrcmnt IF 2	Base	$0	$9,000	$0	$0	$9,000	$0	$0	$9,000	$0	$0	$27,000
SY-Study	Law Enfrcmnt IF 2	Carryover	$9,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,000
SY-Study	Park Imp Fee 2014	Base	$0	$9,000	$0	$0	$9,000	$0	$0	$9,000	$0	$0	$27,000
SY-Study	Park Imp Fee 2014	Carryover	$9,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,000
SY-Study	Park Imp Fee 2014	Base	$0	$9,000	$0	$0	$9,000	$0	$0	$9,000	$0	$0	$27,000
SY-Study	Park Imp Fee 2014	Carryover	$9,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,000
SY-Study	Parks Zone 2-Post	Base	$0	$9,000	$0	$0	$9,000	$0	$0	$9,000	$0	$0	$27,000
SY-Study	Parks Zone 2-Post	Carryover	$4,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,000
SY-Study	Street Impact Fees	Carryover	$18,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$18,000
SY-Study	Streets Zone 3 Dev	Base	$0	$55,000	$0	$0	$55,000	$0	$0	$55,000	$0	$0	$165,000
SY-Study	Streets Zone 3 Dev	Carryover	$37,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$37,000
		Total Budget	**$95,000**	**$100,000**	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$395,000**

Description:

This study will update City impact fees. These fees should be updated every three years to ensure that they accurately recover the cost of constructing infrastructure required by new development. The project will be coordinated with the Finance Department.

Justification:

Impact fees are updated every three years to ensure the fees cover the cost of infrastructure required by new development.

CAPITAL PROJECT DETAIL

Operational Facilities

MOC Fuel Island

Project Location: MOC

Project Number: PW00305

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Commercial Solid	Carryover	$2,384	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,384
OT-Other	General	Carryover	$20,363	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,363
		Total Budget	**$22,747**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$22,747**

Description:

Install a central delivery system at the MOC fuel island for pumping of Diesel Exhaust Fluid (DEF) into vehicles running diesel fuel. Provide engineering services as need to support the installation. Install an above ground storage tank, underground piping, and two dispensers. Associated electrical and connection to the TRAK fuel management system is included. This central delivery system will replace two temporary low volume pumping systems currently in use.

Justification:

City vehicles operating on diesel fuel are required by Federal EPA regulations to use Diesel Exhaust Fluid (DEF). DEF is a non-hazardous liquid injected into the vehicle exhaust. This reduces PM and NOx in diesel emissions to be compliant with current requirements from the Clean Air Act. Utilization of a central delivery system will allow for purchasing higher quantities less frequently at a lower cost. This system connected to the fuel management system will provide tracking of the use of DEF per vehicle, just as fuel use is tracked. The underground infrastructure for the DEF delivery system was installed during the reconstruction of the fuel island facility in FY16 in preparation for the system being installed at a later date.

CAPITAL PROJECT DETAIL

Operational Facilities

MOC Site Lighting Improvements

Project Location: Municipal Operations Center

Project Number: PW00402

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	CIP Capital Projec	Carryover	$380,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$380,000
		Total Budget	**$380,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$380,000**

Description:

A study of the current lighting at the MOC was completed in October 2016. This CIP in FY18 will provide improvements to the exterior lighting systems and reduce energy costs. The project will include engineering services, replacement of lighting fixtures with current technology LED lighting, and adding or replacing light poles to achieve a more uniformly lighted MOC yard.

Justification:
The study identified areas for improvement due largely to aged and degraded lighting fixtures.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Comm Theater

Project Location: Community Theater

Project Number: IT00030

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	IT Reserve	Base	$10,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,000
		Total Budget	**$10,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Network infrastructure equipment at the Community Theater will require replacement in FY19 and FY24.

Justification:
Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Community Ctr

Project Location: Community Center

Project Number: IT00029

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	IT Reserve	Base	$24,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$24,000
		Total Budget	**$24,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$24,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Network infrastructure equipment at the Community Center will require replacement in FY19 and FY24.

Justification:
Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Fire Stations

Project Location: Fire Stations

Project Number: IT00009

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	IT Reserve	Base	$165,700	$0	$0	$0	$0	$0	$0	$0	$0	$0	$165,700
		Total Budget	**$165,700**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$165,700**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all city departments.

Infrastructure in the fire stations will require replacement in FY19 and FY24.

Justification:
Due to the substantial investment in technology infrastructure the city has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and city employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all city departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Lib & Council

Project Location: Main Library & Council Chambers

Project Number: IT00022

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	IT Reserve	Base	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$60,000
		Total Budget	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$60,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all city departments.

Infrastructure equipment at the Main Library and Council Chambers will require replacement in FY19 and FY24.

Justification:
Due to the substantial investment in technology infrastructure the city has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and city employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all city departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Microwave WAN

Project Location: Citywide

Project Number: IT00026

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	IT Reserve	Carryover	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$60,000
		Total Budget	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$60,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all city departments.

Microwave WAN infrastructure equipment at various city locations will require replacement in FY21, FY24, and FY27.

Justification:
Due to the substantial investment in technology infrastructure the city has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and city employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all city departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - MOC

Project Location: MOC

Project Number: IT00014

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	General	Base	$0	$31,790	$0	$0	$0	$0	$31,790	$0	$0	$0	$63,580
EQ-Equipmen	Highway User	Base	$0	$29,923	$0	$0	$0	$0	$29,923	$0	$0	$0	$59,846
		Total Budget	**$0**	**$61,713**	**$0**	**$0**	**$0**	**$0**	**$61,713**	**$0**	**$0**	**$0**	**$123,426**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all City departments.

Infrastructure in the Municipal Operations Center (MOC) will require replacement in FY20 and FY25.

Justification:

Due to the substantial investment in technology infrastructure the City has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and City employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all City departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Rio Vista

Project Location: Rio Vista Rec Center & Park

Project Number: IT00023

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	IT Reserve	Base	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$60,000
		Total Budget	**$60,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$60,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all city departments.

Infrastructure equipment at Rio Vista Recreation Center and Park will require replacement in FY19 and FY24.

Justification:
Due to the substantial investment in technology infrastructure the city has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and city employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all city departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Network Infrastructure Replacement - Security

Project Location: Technology Center

Project Number: IT00021

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	IT Reserve	Base	$240,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$240,000
		Total Budget	**$240,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$240,000**

Description:

Establish funding for network infrastructure replacement, including all network infrastructure equipment. Network equipment would be replaced as it reaches the end of its useful life (typically five to seven years), or as performance and/or growth issues require to provide acceptable and uninterrupted service to all city departments.

Security network infrastructure, including firewalls, network monitoring, and network authentication, throughout the city will require replacement in FY19 and FY24.

Justification:
Due to the substantial investment in technology infrastructure the city has made, it is necessary to provide for the replacement of the equipment to maintain existing service levels to citizens and city employees. This funding would be used to replace network equipment as it reaches the end of its useful life, or as performance and/or growth issues require to maintain acceptable service levels to all city departments. This would alleviate the need to continue to ask for one-time funding during budget cycles to replace these items.

CAPITAL PROJECT DETAIL

Operational Facilities

Parking Lot Maintenance for City Buildings

Project Location: Citywide

Project Number: PW11150

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	General	Carryover	$95,236	$0	$0	$0	$0	$0	$0	$0	$0	$0	$95,236
		Total Budget	**$95,236**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$95,236**

Description:

This project will address the need for ongoing repairs and maintenance for parking lots at City facilities.

Justification:

To extend the longevity of city parking lots, a continuous program of maintenance and repair is required. The facilities division will assess the needs during the off years to determine priorities to ensure pavement preservation is applied early to extend the life of these lots for greatest cost-benefit over the life-cycle.

CAPITAL PROJECT DETAIL

Operational Facilities

Peoria Center for Performing Arts Chiller

Project Location: 8355 W. Peoria Avenue

Project Number: PW00080

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	General	Carryover	$524	$0	$0	$0	$0	$0	$0	$0	$0	$0	$524
SY-Study	General	Carryover	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
EQ-Equipmen	Percent for the Art	Base	$475,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$475,000
		Total Budget	**$525,524**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$525,524**

Description:

The Peoria Center for Performing Arts (PCPA) is 11 years old. It now requires refurbishment and enhancements to maintain a high quality level of performance and improvement of operational efficiencies. Work in FY19 will include replacement of the chiller ($475,000.

Justification:

The building has a significant amount of public exposure and should be maintained at the highest level of appearance and functionality. The theatre is currently used for classes, rehearsals and performances that exceed the original design specifications. There are over 200 performances per year, as well as ongoing rehearsals and classes. This is accelerating wear and tear on the chiller. If this chiller fails, it will take 2 to 3 months to get a replacement.

The current chiller is 11 years old and was identified in the Ameresco study as inefficient and mismatched to the current cooling demands of the Theater. This is causing increased wear and tear on the chiller, shortening its effective life span. A new chiller is required to satisfy patron comfort and ensure system continuity for future years.

CAPITAL PROJECT DETAIL

Operational Facilities

Peoria Transit Center

Project Location: TBD

Project Number: PW00325

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Outside Sources	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$24,990	$24,990
CB-Chargeba	Outside Sources	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$43,225	$43,225
CO-Construct	Outside Sources	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,342,381	$2,342,381
DS-Design	Outside Sources	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$156,575	$156,575
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,567,171**	**$2,567,171**

Description:

The Regional Transportation Plan, which is funded by the regional transportation sales tax, includes a transit center located in Peoria. It is anticipated that the transit center will be co-located with a Peoria Park and Ride facility. The location of the facility will be determined by an implementation study.

Justification:

The City has conducted a study for the revitalization of the downtown area. The component of the revitalization is transportation service through the downtown. The Regional Transportation Plan also anticipates a Park and Ride facility that may be directly linked to the transit center.

CAPITAL PROJECT DETAIL

Operational Facilities

Public Safety Building Needs

Project Location: Various Public Safety Facilities

Project Number: PW00090

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	General	Base	$268,000	$155,000	$0	$0	$0	$0	$0	$0	$0	$0	$423,000
OT-Other	General	Carryover	$15,523	$0	$0	$0	$0	$0	$0	$0	$0	$0	$15,523
		Total Budget	**$283,523**	**$155,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$438,523**

Description:

This request includes approximately $90,000 to upgrade the EMS systems at Fire Stations 191, 192, 193, 194, 196 and 197 in FY19. It additionally includes $148,000 to replace air conditioning units/coolers at Fire Stations 191, 193, 194 and 195 in FY19. Replacement of air conditioning units/coolers at Fire Stations 195 will be completed in FY20. Also funded in FY19 are approximately $30,000 for facility refurbishment and a replacement Fire Alarm panel for Fire Station 193.

Justification:

The manufacturer no longer supports the current EMS System utilized at these sites. Both front-end hardware and software are past their "end of life" as support ended 1 December 2014. The controlled mechanical systems for these sites (package units, heat pumps, split systems) can only be run without the EMS system after mechanical thermostats are replaced in the affected areas. This would also cause a loss of energy efficiency until the system can be properly repaired. The air conditioning units at Fire stations 193, 194, and 195 are 17 years old or older, beyond life expectancy (15 years), and need replacement. The cooler at FS 191 is over 20 years old and has reached its serviceable life.

CAPITAL PROJECT DETAIL

Operational Facilities

Pyramid Peak Radio Site

Project Location: Pyramid Peak Plant

Project Number: IT00035

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	CIP Capital Projec	Carryover	$878,628	$0	$0	$0	$0	$0	$0	$0	$0	$0	$878,628
		Total Budget	**$878,628**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$878,628**

Description:

This project will provide a new communications site to provide enhanced radio coverage primarily in the northeast part of Peoria. Due to the mountainous terrain, the existing radio system does not provide adequate ocverage for this area. The site plans include a lattice-style tower and moving an existing shelter to house the site radio equipment.

Justification:
A need for the new site was identified in late 2015, when it was determined no current radio site will support adequate radio coverage in northeast Peoria, especially in the Sonoran Mountain Ranch area. Coverage studies indicated that a location within the Pyramid Peak Water Treatment Plant is positioned to provide the necessary coverage.

CAPITAL PROJECT DETAIL

Operational Facilities

Radio Subscriber Replacements

Project Location: Citywide

Project Number: IT00018

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	Proposed GO Bon	Base	$549,535	$549,535	$0	$0	$0	$0	$0	$0	$0	$0	$1,099,070
		Total Budget	**$549,535**	**$549,535**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,099,070**

Description:

The City's subscriber radio units deployed citywide will require replacement in order to continue operation on the RWC network. Subscriber replacements began in FY16 and will continue through FY20.

Justification:
The radio subscriber units must be replaced in order for the city's public safety and general government personnel to be able to continue to communicate on the RWC radio system.

CAPITAL PROJECT DETAIL

Operational Facilities

Renovate Main Library

Project Location: Municipal Office Complex

Project Number: PW00509

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$14,010	$12,010	$0	$0	$0	$0	$0	$0	$0	$26,020
CB-Chargeba	Proposed GO Bon	Base	$0	$75,000	$75,000	$0	$0	$0	$0	$0	$0	$0	$150,000
CO-Construct	Proposed GO Bon	Base	$0	$1,200,990	$1,200,990	$0	$0	$0	$0	$0	$0	$0	$2,401,980
DS-Design	Proposed GO Bon	Base	$200,000	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$400,000
OT-Other	Proposed GO Bon	Carryover	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
		Total Budget	**$400,000**	**$1,490,000**	**$1,288,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,178,000**

Description:

The Main Library, constructed in 1991, has had no major renovations or furniture replacements since its construction. This project originally planned for interior and building systems refurb/replacement. In FY17, furniture modernization was prioritized; FY18 focused on fixed seating and ADA enhancements in the Willow Room, roof and HVAC system repairs, while developing a strategic plan for service delivery that includes citizen engagement and will inform how Main Library renovations will respond to system-wide needs; Improvements in FY19 and beyond will be informed by the strategic plan's final recommendations and funding requests will be adjusted accordingly.

Justification:

This request will provide needed refurbishments to the building's major components and address the evolving business model of public libraries.

CAPITAL PROJECT DETAIL

Operational Facilities

Transit Park and Ride Lot

Project Location: TBD

Project Number: PW00335

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
LA-Land Acq	Outside Sources	Carryover	$2,138,675	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,138,675
OT-Other	Outside Sources	Carryover	$4,603,047	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,603,047
		Total Budget	**$6,741,722**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,741,722**

Description:

The Regional Transportation Plan, which is funded by the regional transportation sales tax, includes a transit park and ride lot located in Peoria. It is anticipated that the park and ride lot will be co-located with a Peoria Transit Center. The location of the facility will be determined by an implementation study.

Justification:

The City has conducted a study for the revitalization of the downtown area. The component of the revitalization is transportation service through the downtown. The Regional Transportation Plan also anticipates a Park and Ride facility that may be directly linked to the transit center.

CAPITAL PROJECT DETAIL

Operational Facilities

Vistancia Radio Site

Project Location: Vistancia

Project Number: IT00034

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	Proposed GO Bon	Base	$2,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,000,000
		Total Budget	**$2,000,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,000,000**

Description:

Due to current radio system coverage that is less than sufficient in the northern area, an additional radio site is being requested in the Vistancia area. Site development, including environmental studies will be conducted. The new site will include a shelter, tower, generator, radio equipment, and microwave backhaul equipment.

Justification:

The current system coverage is not good in the northern area of development, including the school. This is an area that is, and will continue to be, growing. A final location for the site has not been determined, but the current or planned Utilities locations will be considered as first choices. The radio site for this area would support Police, Fire, Public Works-Utilities (including Solid Waste), and other City department communications.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

75th Avenue and Deer Valley Trailhead

Project Location: 75th Avenue and Deer Valley

Project Number: CS00173

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	GO Bonds 2015	Carryover	$56,827	$0	$0	$0	$0	$0	$0	$0	$0	$0	$56,827
		Total Budget	**$56,827**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$56,827**
Total Operating Impacts			**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$100,000**

Description:

This project will provide a connection to the New River Trail from the south side of Deer Valley Road, and will include shade, benches, drinking fountains, and limited parking. This project will provide a vital link for both pedestrian and bicycles, as it will enable the extension of bike lanes on Deer Valley Road to New River and will provide direct access to the Deer Valley Road underpass and New River Trail.

Justification:

This project has only recently been identified through a survey of bicycle infrastructure gaps as part of Peoria's Bicycle Development Plan update.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

83rd Avenue and Village Parkway Trailhead

Project Location: 83rd Avenue and Village Parkway

Project Number: CS00156

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Proposed GO Bon	Carryover	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$250,000
		Total Budget	**$250,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$250,000**
Total Operating Impacts			**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**$100,000**

Description:

With the path connection complete to the New River the next phase will include: design and construction off-street parking, drinking fountain, resting area and landscaping.

Justification:

The construction of this path connects residents in Westbrook Village directly to the New River Trail.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

99th Ave and Olive Trailhead

Project Location: 99th Avenue and Olive Avenue

Project Number: CS00088

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	GO Bonds 2015	Carryover	$1,521,776	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,521,776
CO-Construct	Proposed GO Bon	Carryover	$452,432	$0	$0	$0	$0	$0	$0	$0	$0	$0	$452,432
		Total Budget	**$1,974,208**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,974,208**

Total Operating Impacts	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$15,000**	**$150,000**

Description:

This project is for design and construction of an access point to the New River Trail system with comfort facilities such as a shade ramadas, drinking fountain, and resting areas. Coordination is necessary with the Maricopa County Flood Control District through the existing IGA. The extent of remediation of buried landfill debris within the trailhead and access road impact area is under evaluation.

Justification:

This project is consistent with the Community Services Master Plan and the West Valley Corridor plan to provide a trailhead and comfort station along the New River Trail system at various points. Despite the costs to mitigate buried landfill debris, this trailhead site remains advantageous given a presumed land cost of zero dollars and its adjacency to the recently completed New River Trail between Northen and Olive.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

Aloravita South Neighborhood Park

Project Location: Northern Peoria

Project Number: CS00130

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Outside Sources	Base	$0	$0	$0	$0	$0	$0	$0	$10	$0	$0	$10
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10**	**$0**	**$0**	**$10**
Total Operating Impacts			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$116,543**	**$116,543**	**$233,086**

Description:

This project is 15 to 20 acres and includes land acquistion, design and construction of a neighborhood park with typical amentities such as playgrounds, picnic shelters, hard court surfacing, landscaping, restroom, possible lighted multi-use fields, etc.

Justification:

This park has been identified in the sale of State Land and has been master planned. As the planned development moves forward, staff will coordinate park location that is consistent within the square mile of development, and development fees will be used to develop the neighborhood park.

CAPITAL PROJECT DETAIL

Parks - Other

Ball Field Lighting

Project Location: Northern Peoria

Project Number: CS00195

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Proposed GO Bon	Base	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
		Total Budget	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**

Total Operating Impacts	**$0**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$144,000**

Description:

This is a request for multi-use field lighting in Northern Peoria as parks are developed. A current site under review is the Meadows Park which will be next to a potential future school site.

Justification:

As identified in our Community Services Master Plan there is a need for lighted ballfield lighting in the northern part of the city.

CAPITAL PROJECT DETAIL

Parks - Other

Community Services ADA Compliance

Project Location: city wide

Project Number: CS00177

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	General	Carryover	$390,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$390,000
OT-Other	General	Base	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
		Total Budget	**$490,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$490,000**

Description:

Title II of the Americans with Disabilities Act (ADA) requires that all municipal sites and facilities be evaluated for accessibility to the programs and services provided, including those that existed before 1992. In September 2010, the Department of Justice published a new ADA Title II regulation that included new accessibility standards known as the "2010 ADA Standards for Accessible Design". The City of Peoria is required to use these new "2010 ADA Standards for Accessible Design" to evaluate all existing sites.

Justification:

The ADA study was completed in early 2014. A final report identifies access deficits and a solution for each throughout the parks and recreation system. Recommendations have been provided in the report for phasing of the changes that are required by Title II of the Americans with Disabilities Act. These changes include everything from parking lots, signage, structural barriers and more in the City's recreational facilities, libraries, sports complexes, parks and trail systems.

CAPITAL PROJECT DETAIL

Parks - Other

Community Services Master Plan

Project Location: Citywide

Project Number: CS00067

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	Neighborhood Par	Base	$42,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$42,000
SY-Study	Park Imp Fee 2014	Base	$42,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$42,000
SY-Study	Park Imp Fee 2014	Base	$42,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$42,000
SY-Study	Proposed GO Bon	Base	$174,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$174,000
		Total Budget	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**

Description:

This project is a request to update the comprehensive Community Services Master Plan (CSMP) to guide and assist with development and prioritization, especially in the northern portion of the city. The project will include a thorough inventory analysis, benchmarking study, community input surveys, public meetings and comments to help direct the future program and development of parks, recreation, open spaces, and trails. This project is scheduled to start in January 2019.

Justification:

By performing regularly scheduled updates of the CSMP, future planning will be more responsive to address the needs of the city. The CSMP contains information used when planning for future parks, trail systems, recreation programming, future recreational sites and open space.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

Country Meadows Park Improvements

Project Location: W. Butler Dr. & N. 111th Ave.

Project Number: CS00203

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$11,981	$0	$0	$0	$0	$0	$0	$0	$0	$11,981
CB-Chargeba	Proposed GO Bon	Base	$0	$23,973	$0	$0	$0	$0	$0	$0	$0	$0	$23,973
CO-Construct	Proposed GO Bon	Base	$239,613	$1,198,064	$0	$0	$0	$0	$0	$0	$0	$0	$1,437,677
		Total Budget	**$239,613**	**$1,234,018**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,473,631**

Description:

This project entails the update of park amenities that will be determined through a public input process. A design professional will be chosen to assist the City in facilitating public meeting(s) and preparing visuals of amenity alternatives. The City will utilize its contracted Parks Job Order Contractor(s) to advise on project costs and for project construction in the subsequent year. Amenities at Country Meadows Park could include an airnasium, dog park, or skate plaza. Minor enhancements of existing playgrounds, fall surfacing, lighting repairs, and/or a restroom refresh would be undertaken concurrently. The design, public input of the project is scheduled for January 2019.

Justification:

Country Meadows Park was constructed in the late 1990's. Residential growth in the Pine District and the proximity to the adjacent school has led to increased utilization of the park. This park is of a size that can accommodate one or more additional park amenities without compromising the open turf park character.

CAPITAL PROJECT DETAIL

Parks - Other

Inclusive Playgrounds

Project Location: various

Project Number: CS00205

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$12,000	$0	$0	$0	$0	$0	$0	$0	$0	$12,000
CO-Construct	Proposed GO Bon	Base	$0	$1,200,000	$0	$0	$0	$0	$0	$0	$0	$0	$1,200,000
		Total Budget	**$0**	**$1,212,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,212,000**

Description:

This is a request to install/replace inclusive/accessible play areas at Rio Vista Park. This request expands the amenties offered to an expanded population.

Justification:
There is a desire to have these type of amenities in city parks.

CAPITAL PROJECT DETAIL

Parks - Other

Irrigation and Turf Improvements

Project Location:

Project Number: CS00208

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	General	Base	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
		Total Budget	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$200,000**

Description:

As a result of our recent Irrigation and Turf Reduction study, we are proposing the process to become more resourceful and sustainable with our water resources. The study has specifically identified key areas and strategies that we are looking to implement and execute for the long-term savings, stewardship, and vegetative quality of park sites. The focus is to execute turf reduction strategies identified in the turf and irrigation reduction study. Turf areas identified for reduction are non-use areas that require additional resources to maintain. The enhancements will provide a better quality turf to the remaining area due to the ability to reallocate resources to a smaller defined area. Projects may include a renovation or infrastructure enhancements that are needed such as pump starters, mainline upsizing and valve replacements. The study identified that the divisions are watering to their budget, but below expected plant requirements. The reduction will allow to enhance existing sites without increasing water costs. The first project is Parkridge Park.

Justification:

The project will result in long term benefits to the allocation of parks maintenance resouces, water allotments and park users expeience in turf areas. The primary foucs is to be a leader of environmental stewardship by promoting Suistainable landscape principles.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

Lake Pleasant Heights Park

Project Location:

Project Number: CS00192

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Outside Sources	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10	$10
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$10**	**$10**

Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$74,900**	**$74,900**	**$74,900**	**$74,900**	**$74,900**	**$74,900**	**$449,400**

Description:

This park is 10 acres and improvements will include land acquisition, design and construction of a neighborhood park with typical amentities such as: playground, picnic shelters, restroom, parking, turf area, hard court surfacing, lighted ball fields, etc.

CAPITAL PROJECT DETAIL

Parks - Other

Neighborhood Parks Refresh Program

Project Location: Various

Project Number: CS00019

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	General	Base	$270,000	$270,000	$0	$0	$0	$0	$0	$0	$0	$0	$540,000
		Total Budget	**$270,000**	**$270,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$540,000**

Description:

Partial renovation/refresh of existing City maintained neighborhood parks. Landscape renovations to include heavy vegetative cleanup with tree crown cleaning and shrub cleanup. Irrigation repairs/replacement to landscape drip systems as necessary. Replacement of lost trees and/or shrubs. Top-dress existing granite with new granite or stabilized DG (depending on site conditions). Includes utility location services for tree planting. Option to review turf grass condition to apply appropriate cultural practices. The focus of this program will work in combination with the facilities request. This request will address the soft scrap from the curb into the park to provide an aesthetically pleasing view from the roadway and would match up with the improvement from the outer ring to improvement within the park. It will allow staff to place and reconfigure the right tree/plant in the proper place. An example would be removing sisso trees away from sidewalks and replanting with an appropriate species that won't impact walkways. The first parks to be refurbished would be Fletcher Heights North and Alta Vista Parks in year one and Sundance and Sweetwater Parks in year two.

Justification:

Enhance image of city-owned and maintained neighborhood parks.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

New River Trail - Villa Lindo and Pinnacle Pk

Project Location: West Side New River; Pinnacle Pk Rd to Happy Valley Rd

Project Number: CS00196

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$14,000	$0	$0	$0	$0	$14,000
CB-Chargeba	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$53,000	$0	$0	$0	$0	$53,000
CO-Construct	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$1,335,000	$0	$0	$0	$0	$1,335,000
DS-Design	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$193,000	$0	$0	$0	$0	$193,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,595,000**	**$0**	**$0**	**$0**	**$0**	**$1,595,000**

Description:

"This project provides for the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocation, extending utilities, construction and construction administration for two sections of New River Trail: 1) approximately 2,500 ft. of new concrete trail along the west side of New River from the proposed Riverwalk subdivision to the south boundary of the Caballos Del Rio subdivision and 2) approximately 1,000 ft. of new concrete trail along Pinnacle Pk Rd extending from the Riverwalk subdivision trail, a pedestrian bridge over New River and a connection to the trail on the east side of New River. The improvements will include: acquisition of necessary trail easements, environmental evaluation, clearing and grubbing, excavation and grading, construction of a 12' wide concrete trail with 2' shoulders on each side and construction of the pedestrian bridge. The proposed trail will follow existing dirt paths. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc.) design and construction agreements, development and intergovernmental agreements. "

Justification:

The City's Community Services Master Plan identifies multi-use trails to be constructed in the northern portion of the City. This project provides for the design, land acquisition and construction of a combination of and a connection of trails in the area of New River between Pinnacle Pk Rd and Happy Valley Rd. The Community Services Master Plan recommends that trail system be expended and to create walking loops where possible, specifically, the City should consider formally identifying walking/running loops in as many existing and future facilities when possible and adding mileage markers to encourage active use of the walks and paths as part of resident’s daily exercise routines.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

New River Trail; Williams Rd to Happy Valley Rd

Project Location: East side of New River between Pinnacle Peak and Happy Valley Road

Project Number: CS00128

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CB-Chargeba	Capital Projects	Base	$0	$30,958	$0	$0	$0	$0	$0	$0	$0	$0	$30,958
CO-Construct	Capital Projects	Base	$0	$140,697	$0	$0	$0	$0	$0	$0	$0	$0	$140,697
LA-Land Acq	Capital Projects	Base	$142,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$142,500
CO-Construct	GO Bonds 2015	Carryover	$122,664	$0	$0	$0	$0	$0	$0	$0	$0	$0	$122,664
CO-Construct	Proposed GO Bon	Carryover	$272,600	$0	$0	$0	$0	$0	$0	$0	$0	$0	$272,600
CB-Chargeba	River Corridors &	Base	$0	$4,042	$0	$0	$0	$0	$0	$0	$0	$0	$4,042
CO-Construct	River Corridors &	Base	$0	$18,367	$0	$0	$0	$0	$0	$0	$0	$0	$18,367
CO-Construct	River Corridors &	Carryover	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$250,000
LA-Land Acq	River Corridors &	Base	$20,610	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,610
		Total Budget	**$808,374**	**$194,064**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,002,438**

Total Operating Impacts	**$78,500**	**$86,924**	**$86,924**	**$86,924**	**$86,924**	**$86,924**	**$86,924**	**$86,924**	**$86,924**	**$86,924**	**$860,816**

Description:

New River Trail; Williams Rd to Happy Valley Rd. This project is separated into 2 Phases; Phase 1 - Williams Rd to Pinnacle Pk Rd and, Phase 2 - Pinnacle Pk Rd to Happy Valley Rd.
Phase 1 - Provides for the coordination with the City of Glendale, adjacent property owners, public involvement, design, ROW acquisition, utility coordination, construction and construction administration for the construction of the low-water crossing at New River connecting the City's trail that terminates at Williams Rd on the west side of New River to the City of Glendale's New River Trail Path to be located on the east side of New River. Glendale's trail will extend from Hillcrest Blvd to Pinnacle Pk Rd. Phase 2 - Provides for the coordination with adjacent property owners, public involvement, design, land acquisition, utility coordination, construction and construction administration for the remaining sections of the trail along the east side of New River and extending from Pinnacle Peak Road to Happy Valley Road. The improvements will include: clearing and grubbing, obtaining new easements, construction of a concrete trail. This project may also require processing of design and construction agreements, development and intergovernmental agreements.

Justification:
The City of Peoria General Plan - Circulation Element recommends that the develop a continuous multi-modal plan include a trail in accordance with the Trails Master Plan. The Community Services Master Plan recommends that the trail system be expanded along rivers and washes, connected to developments and ultimately the maricopa Regional Trail System. Phases 1 and 2 of this project will extend the trail syste along the east side of New River from Williams Rd to Happy Valley Rd.

CAPITAL PROJECT DETAIL

Parks - Community

Northern Community Park

Project Location: Lake Pleasant Parkway at Dixileta Dr.

Project Number: CS00059

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	CIP Capital Projec	Base	$0	$0	$2,000,000	$0	$0	$0	$0	$0	$0	$0	$2,000,000
CO-Construct	CIP Capital Projec	Carryover	$10,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,000,000
CO-Construct	Citywide Park/Rec	Carryover	$1,336,001	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,336,001
CO-Construct	Community Park	Carryover	$293,643	$0	$0	$0	$0	$0	$0	$0	$0	$0	$293,643
OT-Other	Community Park	Carryover	$2,073	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,073
SY-Study	Community Park	Carryover	$14,450	$0	$0	$0	$0	$0	$0	$0	$0	$0	$14,450
CO-Construct	General	Base	$0	$0	$500,000	$0	$0	$0	$0	$0	$0	$0	$500,000
CO-Construct	Neighborhood Par	Carryover	$220,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$220,000
CO-Construct	NeighPkDevl Fees	Carryover	$1,210,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,210,000
CO-Construct	NeighPkDevl Fees	Carryover	$755,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$755,000
CO-Construct	Non-GO Bond De	Base	$0	$0	$0	$13,000,000	$0	$0	$0	$0	$0	$0	$13,000,000
CO-Construct	Park Imp Fee 2014	Carryover	$2,700,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,700,000
OT-Other	Parks Zone 2-Post	Carryover	$1,500,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,500,000
CO-Construct	Proposed GO Bon	Base	$0	$0	$43,765	$0	$0	$0	$0	$0	$0	$0	$43,765
CO-Construct	Proposed GO Bon	Carryover	$20,613,876	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,613,876
		Total Budget	**$38,645,043**	**$0**	**$2,543,764**	**$13,000,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$54,188,808**

Total Operating Impacts	**$0**	**$1,333,045**	**$1,333,045**	**$1,333,045**	**$1,333,045**	**$1,333,045**	**$1,333,045**	**$1,333,045**	**$1,333,045**	**$1,333,045**	**11,997,405**

Description:

This is a request to fund the development of a community park in the northern portion of Peoria. In FY 2015, a study was conducted that concluded that the New River Dam impoundment area near Lake Pleasant Parkway and Dixileta Drive was the most viable location for the next community park. The study evaluated multiple parcels and analyzed landform factors, infrastructure requirements, and costs of acquisition. Park test fit concepts were presented to the public in early 2016 in a series of public meetings. Park amenities will be similar to those offered at Rio Vista and Pioneer Community Parks including lighted fields, playgrounds, ball courts, a fishing lake, and a possible trailhead. Funding will be used for expenses related to, design, construction, development fees, outside agency and public utility agreements, and park related capital equipment costs. A future phase of development (not funded) includes a recreation center and pool.

Justification:

Through the Community Services Master Plan update, it recommended building a community park north of Bell Road. According to the 2013 Needs Assessment Survey, large community parks were listed as one of the facility types identified by households as being the most needed north of Bell Road.

CAPITAL PROJECT DETAIL

Parks - Other

Park and Recreation Facility Refurbishment

Project Location: various

Project Number: CS00185

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	General	Carryover	$500,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$500,000
OT-Other	General	Base	$494,250	$0	$0	$0	$0	$0	$0	$0	$0	$0	$494,250
OT-Other	Outside Sources	Base	$80,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$80,000
OT-Other	Sports Complex	Base	$193,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$193,000
		Total Budget	**$1,267,250**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,267,250**

Description:

This is a request to refurbish/replace items at the following locations: Sweetwater Park, Sunrise, Centennial and Peoria Pools, WestWing Park and the Sports Complex.

Justification:

Some of the parks and facilities are aging and experience heavy use by citizens and visitors to our City, resulting in many of the parks and facilities showing a worn look.

CAPITAL PROJECT DETAIL

Parks - Other

Retention Basin Improvement

Project Location: 109th and Adams

Project Number: CS00017

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	General	Base	$464,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$464,000
		Total Budget	**$464,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$464,000**

Total Operating Impacts	**$0**	**$18,250**	**$18,750**	**$19,250**	**$19,500**	**$19,750**	**$20,750**	**$21,000**	**$21,250**	**$22,250**	**$180,750**

Description:

Enhancement of City maintained retention basin BN005 (109th/Adams) from the overall retention basin prioritized list. Landscape improvements to include irrigation redesign, tree planting, shrub planting, and removal and replacement of DG granite. Optional turf additions (where applicable). Potential amenities could include seating benches, pet waste stations, etc.

Justification:

Enhance image of city owned and maintained stormwater retention basins.

CAPITAL PROJECT DETAIL

Parks - Other

Retention Basin Refresh Program

Project Location: Various

Project Number: CS00004

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	General	Base	$165,000	$165,000	$0	$0	$0	$0	$0	$0	$0	$0	$330,000
		Total Budget	**$165,000**	**$165,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$330,000**

Description:

Partial renovation or refresh of existing storm water retention basins owned by the City based on a prioritized ranking of current landscape conditions. Landscape renovations to include heavy vegetative cleanup with tree crown cleaning, irrigation repairs and replacement as necessary. Replacement of lost trees and/or shrubs. Top-dress existing granite with new granite. Includes utility location services for tree planting. Option to review function and capacity of drywells. Funds will be utilized to execute the prioritized list of retention basins. The refresh will include irrigation repairs, plant replacements, DG refresh and tree lifting, dry well servicing/repair, outfall/inlet repairs. The majority of the vegetative refurbishment will occur 20-30 feet off the boundary property lines. The prioirites will be based on the prioritized list.

Justification:

Enhance image of city owned and maintained stormwater retention basins.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

Skunk Creek Multi-Use Path

Project Location: 73rd Avenue to 83rd Avenue

Project Number: CS00146

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CB-Chargeba	Capital Projects	Base	$0	$0	$50,211	$50,211	$0	$0	$0	$0	$0	$0	$100,422
CO-Construct	Capital Projects	Base	$0	$0	$18,653	$275,829	$0	$0	$0	$0	$0	$0	$294,482
DS-Design	Capital Projects	Base	$0	$0	$185,500	$0	$0	$0	$0	$0	$0	$0	$185,500
CO-Construct	Outside Sources	Base	$0	$0	$0	$1,545,788	$0	$0	$0	$0	$0	$0	$1,545,788
		Total Budget	**$0**	**$0**	**$254,364**	**$1,871,828**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,126,192**

Total Operating Impacts	**$0**	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$20,000**	**$180,000**

Description:

This project entails the design and construction of the Skunk Creek Multi-use Path which will provide missing connections to the city of Glendale (at 73rd Avenue) and crucial connections into the Peoria Sports Complex and P83 Entertainment District. The City of Peoria received a Design Assistance grant from MAG to pursue a Design Concept Report (DCR) for 15% design for the undeveloped Skunk Creek Multi-Use Path segments. The City of Peoria was awarded a $1,545,788 grant from MAG (CMAQ) for fiscal year 2022 towards the construction of two segments on City of Peoria and/or Flood Control District of Maricopa County land; 73rd to 75th Ave, and 75th Ave. to 83rd Ave. Any additional grant funding received would be prioritized toward trail lighting, landscape improvements, and 75th Ave crossing enhancements. Project expenditures will include City procured professional services, development fees, and ADOT project administration charges.

Justification:

This portion of the Skunk Creek Trail has been identified in a number of policy documents, including the General Plan and Community Services Master Plan. This area is already heavily trafficked by walkers/joggers and is commonly used for 5k races around the ballfields.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

Sonoran Mountain Ranch Park Improvements

Project Location: N. Chaffen Blvd & W. Miner Trail

Project Number: CS00204

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$2,905	$0	$0	$0	$0	$0	$0	$0	$0	$2,905
CB-Chargeba	Proposed GO Bon	Base	$0	$23,973	$0	$0	$0	$0	$0	$0	$0	$0	$23,973
CO-Construct	Proposed GO Bon	Base	$58,095	$290,473	$0	$0	$0	$0	$0	$0	$0	$0	$348,568
		Total Budget	**$58,095**	**$317,351**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$375,446**

Description:

This project entails the update of park amenities that will be determined through a public input process. A design professional will be chosen to assist the City in facilitating public meeting(s) and preparing visuals of amenity alternatives. The City will utilize its contracted Parks Job Order Contractor(s) to advise on project costs and for project construction in the subsequent year. Amenities at Sonoran Mountain Ranch Park could include a hard court shade structure, enhanced playground shade, skate pad, misting pad, or fenced dog run. Minor enhancements of existing playground fall surfacing, lighting repairs, and/or a restroom refresh would be undertaken concurrently.

Justification:

Sonoran Mountain Ranch Park was constructed in the mid 2000's. Continued residential growth in this community has led to increased utilization of the park. This park is of a size that can accommodate one or more additional park amenities without compromising the open turf park character.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

Sonoran Preservation Program (Open Space)

Project Location: Citywide

Project Number: CS00089

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
LA-Land Acq	CIP Capital Projec	Base	$2,530,944	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,530,944
LA-Land Acq	CIP Capital Projec	Carryover	$778	$0	$0	$0	$0	$0	$0	$0	$0	$0	$778
LA-Land Acq	GO Bonds 2015	Carryover	$5,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,000
		Total Budget	**$2,536,722**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,536,722**

Description:

In concert with Peoria's goal to "preserve our natural environment", and supporting policy directives in the city's General Plan, staff is creating a dynamic Sonoran Desert Preservation Program. The program identifies areas that merit special consideration and then outlines how the city can strategically assemble them over time into a meaningful network of connected open spaces. The project funds are needed to complete studies on specific properties, including cultural surveys, along with the direct land acquisition of areas threatened by development.

Justification:

The City Council has adopted a policy-level goal to "preserve our natural environment," with defined objectives of (a) land banking for open space and (b) incorporating open space into our built environment. Also, the city's General Plan and Parks Recreation Open Space and Trails Master Plan outline policy directives to develop a system of open spaces for meaningful network of connected space for a variety of users.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

The Meadows Neighborhood Park

Project Location: Northern Camino a Lago Area (south of Pinnacle Peak Rd.)

Project Number: CS00086

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	CIP Capital Projec	Base	$1,100,103	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,100,103
CO-Construct	GO Bonds 2015	Base	$862,665	$0	$0	$0	$0	$0	$0	$0	$0	$0	$862,665
CO-Construct	Proposed GO Bon	Base	$2,474,753	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,474,753
		Total Budget	**$4,437,521**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$4,437,521**

Total Operating Impacts	**$0**	**$190,784**	**$162,284**	**$162,284**	**$162,284**	**$162,284**	**$162,284**	**$162,284**	**$162,284**	**$162,284**	**$1,489,056**

Description:

This project involves development of a neighborhood park in the North section of the Camino a Lago site (The Meadows). This project includes land acquisition, design and construction of a 10 - acre neighborhood park with typical amenities such as playgrounds, picnic shelters, hard court surfacing, landscaping, restroom, lighted multi-use fields, etc.

Justification:

As development continues in the northern portion of the Camino a Lago area, a neighborhood park will be needed. This park has been identified in the Community Services Master Plan.

CAPITAL PROJECT DETAIL

Parks - Trails & Open Space

Trailhead at Vistancia

Project Location: Vistancia

Project Number: CS00159

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$0	$0	$3,326	$18,850	$0	$0	$0	$0	$0	$22,177
CB-Chargeba	Proposed GO Bon	Base	$0	$0	$0	$47,948	$47,948	$0	$0	$0	$0	$0	$95,895
CO-Construct	Proposed GO Bon	Base	$0	$0	$0	$0	$1,885,012	$0	$0	$0	$0	$0	$1,885,012
DS-Design	Proposed GO Bon	Base	$0	$0	$0	$332,649	$0	$0	$0	$0	$0	$0	$332,649
LA-Land Acq	Proposed GO Bon	Base	$0	$0	$0	$404,000	$0	$0	$0	$0	$0	$0	$404,000
		Total Budget	**$0**	**$0**	**$0**	**$787,923**	**$1,951,810**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,739,733**

Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$22,850**	**$22,850**	**$22,850**	**$22,850**	**$22,850**	**$22,850**	**$137,100**

Description:

This project will provide funding to construct a Type I trailhead near White Peak mountain in Vistancia North to provide access to mountain hiking trails. Amenities will include parking, restroom, picnic shelters, benches, drinking fountain, bike racks, signage, landscape, shade, etc.

Justification:
This project is identified in the Community Services Master Plan.

CAPITAL PROJECT DETAIL

Parks - Neighborhood

Vistancia Park #3 (White Peak)

Project Location: North Vistancia

Project Number: CS00135

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Outside Sources	Base	$0	$0	$0	$0	$0	$10	$0	$0	$0	$0	$10
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$10**	**$0**	**$0**	**$0**	**$0**	**$10**
Total Operating Impacts			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$41,430**	**$41,430**	**$41,430**	**$41,430**	**$165,720**

Description:

This park will be the third neighborhood park in the Vistancia development. This park is s 12 acre park in which seven are developable. Park improvements will include land acquisition, design and construction of a neighborhood park in the with typical amentities will include: playground, picnic shelters, restroom, parking lot, turf area, hard court surfacing, lighted fields, etc.

Justification:

This neighborhood park has been identified in the 2006 North Vistancia PAD Amendment and is a result of discussions between the developer and the city. This project is also identified in the Community Services Master Plan.

CAPITAL PROJECT DETAIL

Public Safety

CAD/RMS Upgrade or Replacement

Project Location: PSAB

Project Number: PD00013

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	GO Bonds 2015	Carryover	$55,910	$0	$0	$0	$0	$0	$0	$0	$0	$0	$55,910
		Total Budget	**$55,910**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$55,910**
Total Operating Impacts			**$0**	**$0**	**$0**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$0**	**$0**	**$0**	**$600,000**

Description:

Upgrade or replacement of the Computer Automated Dispatch (CAD) and Records Management System (RMS) within the Police Department.

Justification:

This request is to replace or upgrade the current CAD/RMS system. The department needs to stay proactive in assessing our CAD/RMS requirements that include an integrated CAD system, Records Management System, and Mobile system that is proven user friendly and can be fully utilized on stationary and/or mobile units. Due to current and future needs of field personnel, it is imperative the City stays proactive in technology advancements and be progressive predicting future needs. The funding requested is an estimated cost to replace the current CAD and Records Management System.

CAPITAL PROJECT DETAIL

Public Safety

Fire Station #8

Project Location: TBD

Project Number: FD00008

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$0	$0	$0	$8,898	$71,961	$0	$0	$0	$0	$80,859
CO-Construct	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$7,196,112	$0	$0	$0	$0	$7,196,112
DS-Design	Proposed GO Bon	Base	$0	$0	$0	$0	$889,770	$0	$0	$0	$0	$0	$889,770
EQ-Equipmen	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$201,572	$0	$0	$0	$0	$201,572
LA-Land Acq	Proposed GO Bon	Base	$0	$0	$0	$0	$620,000	$0	$0	$0	$0	$0	$620,000
OT-Other	Proposed GO Bon	Base	$0	$0	$0	$0	$69,998	$69,998	$0	$0	$0	$0	$139,996
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$1,588,666**	**$7,539,643**	**$0**	**$0**	**$0**	**$0**	**$9,128,309**

Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,600,000**	**$1,600,000**	**$1,600,000**	**$1,600,000**	**$1,600,000**	**$8,000,000**

Description:

This project provides funding to construct a fire station in the northwest section of the city. The facility would mimic the City's district fire station prototype and be programmed at approximately 14,150 square feet. Total building and site capital cost is estimated at $9.1 million. This cost includes administrative fees, engineering and design, furniture, fixtures, land, construction, equipment and a traffic signal . This building is priced to include LEED silver level certification consistent with city sustainability objectives.

Justification:

A new station is needed to support development in the northwestern portion of the city. Timing of the facility is dependent upon the rate of development, but design is tentatively scheduled for FY2023, with construction in FY2024.

CAPITAL PROJECT DETAIL

Public Safety

Fire Station No. 3 Apparatus Bay Expansion

Project Location: 8330 W. Emile Zola Ave

Project Number: FD13400

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	CIP Capital Projec	Base	$1,009,194	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,009,194
EQ-Equipmen	CIP Capital Projec	Base	$13,242	$0	$0	$0	$0	$0	$0	$0	$0	$0	$13,242
OT-Other	CIP Capital Projec	Base	$46,868	$0	$0	$0	$0	$0	$0	$0	$0	$0	$46,868
OT-Other	CIP Capital Projec	Carryover	$168,531	$0	$0	$0	$0	$0	$0	$0	$0	$0	$168,531
		Total Budget	**$1,237,835**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,237,835**

Total Operating Impacts	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$8,500**	**$85,000**

Description:

This project entails the expansion of Peoria Fire Station No. 3 to include an additional 1800 sf apparatus bay and related storage functions on the east side of the existing station. The expansion of the station will also entail modifications to existing driveway aprons, motorized security gates, site retention and landscaping. Additional City project expenses include the re-roofing of the apparatus bay, energy management system tie-ins, expanded IT infrastructure, and storage room fixtures.

Justification:

The Peoria Fire-Medical Department is improving medical response for our residents in innovative ways. New programs include deploying a Low Acuity Vehicle, implementing Community Paramedicine and purchasing and adding adding ambulance service starting in 2017. Each new program increases service delivery from each fire station. Station No. 3 is currently a three bay station serving one of Peoria's more densely populated areas with a high demand for fire and medical services.

CAPITAL PROJECT DETAIL

Public Safety

Jomax Fire Station #7 Emergency Traffic Signal

Project Location: Jomax Rd. at 77th Ave. Alignment

Project Number: FD13101

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Fire & Emergency	Base	$0	$139,500	$0	$0	$0	$0	$0	$0	$0	$0	$139,500
DS-Design	Fire & Emergency	Base	$0	$20,000	$0	$0	$0	$0	$0	$0	$0	$0	$20,000
LA-Land Acq	Fire & Emergency	Base	$0	$15,000	$0	$0	$0	$0	$0	$0	$0	$0	$15,000
		Total Budget	**$0**	**$174,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$174,500**

Total Operating Impacts	**$0**	**$360**	**$360**	**$360**	**$360**	**$360**	**$360**	**$360**	**$360**	**$360**	**$3,240**

Description:

The Jomax Fire Station #7 Emergency Traffic Signal project includes the design and construction of an emergency (only) traffic signal in front of the fire station on Jomax Road at approximately the 77th Av alignment. During an emergency call, the departure of fire apparatus from the fire station bay(s) will trigger the signal to stop east and west bound traffic on Jomax Road, thereby avoiding traffic conflict. The signal will be clearly identified as serving the fire station (only) and does not interrupt normal traffic flow. The project may entail a minor easement purchase for a signal arm on the south side of Jomax Road.

Justification:

In September 2006, the Mayor and Council awarded the construction contract for the Jomax Fire Station. The surrounding development was in its infancy at the time of the station's construction, therefore $150,000 was identified as a future expenditure for the emergency traffic signal. Subsequent development in the vicinity continues to increase traffic flow on Jomax Road. The project's cost timing anticipates a recovery of development activity in the area and heightened traffic within five years. Once completed, all of Peoria's fire stations will have an emergency traffic signal.

CAPITAL PROJECT DETAIL

Public Safety

Mobile and Portable Radios Replacement

Project Location: City-Wide

Project Number: FD00018

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	Proposed GO Bon	Base	$0	$2,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$2,000,000
		Total Budget	**$0**	**$2,000,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,000,000**
Total Operating Impacts			**$0**	**$0**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$200,000**

Description:

Replacement of existing mobile and portable 800 MHz radios for the entire fire department. Our current radios will become outdated, with spare parts and support from Motorola for the APX7000 radios becoming increasingly difficult.

Justification:

New and improved technology, combined with the probable lack of replacement parts or support from Motorola for our current radios.

CAPITAL PROJECT DETAIL

Public Safety

Self Contained Breathing Apparatus

Project Location: City-Wide

Project Number: FD00017

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	General	Base	$1,765,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,765,000
		Total Budget	**$1,765,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,765,000**

Total Operating Impacts	**$0**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$25,000**	**$225,000**

Description:

Self Contained Breathing Apparatus have a safe usable lifespan of approximately ten years. Our current SCBA's were purchased in 2009. With new technology comes increased safety and reliability, in addition to an improved external communication component for the end user (the firefighter).

Justification:

Increased safety for firefighters. Newer technology. Current SCBA's no longer supported by the manufacturer with spare parts. Met their ten-year life span.

CAPITAL PROJECT DETAIL

Streets

103rd Av; Northern Ave to Olive Ave -Full Street

Project Location: 103rd Av; Northern Av to Olive Av

Project Number: EN00422

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	GO Bonds 2015	Carryover	$387,424	$0	$0	$0	$0	$0	$0	$0	$0	$0	$387,424
CO-Construct	Proposed GO Bon	Carryover	$390,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$390,000
CO-Construct	Transportation Sal	Carryover	$3,533,466	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,533,466
LA-Land Acq	Transportation Sal	Carryover	$395,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$395,000
		Total Budget	**$4,705,890**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$4,705,890**

Description:

The first phase of this project provided for the geotechnical investigation to determine the limits of the old City of Glendale landfill impacting 103rd Av, public meetings and a preliminary traffic study and these tasks have been completed. The second phase of this project provides for an additional public meeting, final design, ROW acquisition, materials testing, construction, construction administration, signal modifications, utility coordination, utility relocation, and undergrounding overhead facilities as needed, replacement of a section of existing water line, drainage facilities, coordination with the 103rd Av & Butler Dr well site improvements, reconstruction and construction of the 103rd Av street improvements from Northern Av to Olive Av and construction of a new fence along the old Glendale landfill and golf course. This project will likely include processing utility company (APS, Cox, CenturyLink, SRP, EPNG, SWG, etc) design and construction agreements, as well as development and intergovernmental agreements. The improvements will include clearing and grubbing, saw cut along existing pavement, install new pavement, construct curb and gutter, concrete sidewalk, landscaping and irrigation system, signing and striping, and construction of a combination screen wall and fence around the Glendale Landfill.

Justification:

Previously, the city had received a number of complaints regarding the failure of the existing pavement on 103rd Av south of Olive Av, poor drainage conditions, differential settlement, and vandalism to the chain link fence surrounding the old City of Glendale landfill. Based on input from the first public meeting, staff recommends construction for full street improvements on 103rd Av. These improvements will provide additional traffic capacity, provide pedestrian facilities, repair the section of roadway that is failing, improve drainage, and secure the old City of Glendale Landfill.

CAPITAL PROJECT DETAIL

Streets

67th Av; Olive Av to Redfield Rd Landscape Enhance

Project Location: West side 67th Av; Olive Av to Redfield Rd

Project Number: EN00593

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Transportation Sal	Base	$525,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$525,000
CO-Construct	Transportation Sal	Carryover	$54,966	$0	$0	$0	$0	$0	$0	$0	$0	$0	$54,966
		Total Budget	**$579,966**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$579,966**
Total Operating Impacts			**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$7,500**	**$75,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, utility coordination, construction and construction administration for refreshing decomposed granite, enhancing landscape and irrigation system, repair, wash and paint existing perimeter walls along the west side of 67th Avenue between Olive Avenue and Redfield Road. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

Certain sections of landscape within the existing right-of-way along the west side of 67th Avenue between Olive Avenue and Redfield Road are outdated and in need of being enhanced, restored and beautified. Upgrading the landscape material, refreshing the decomposed granite and painting the walls will improve the attractiveness of the area and promote community pride.

CAPITAL PROJECT DETAIL

Streets

67th Ave Widening; Pinnacle Peak to Happy Valley

Project Location: 67th Av from Pinnacle Peak Rd to Happy Valley Rd

Project Number: EN00100

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Outside Sources	Base	$0	$0	$0	$0	$18,348	$0	$0	$0	$0	$0	$18,348
AT-Arts	Proposed GO Bon	Base	$0	$0	$9,050	$5,500	$34,000	$0	$0	$0	$0	$0	$48,550
CB-Chargeba	Proposed GO Bon	Base	$0	$0	$11,312	$15,000	$38,000	$0	$0	$0	$0	$0	$64,312
CO-Construct	Proposed GO Bon	Base	$0	$0	$0	$550,000	$3,400,000	$0	$0	$0	$0	$0	$3,950,000
DS-Design	Proposed GO Bon	Base	$0	$0	$905,000	$0	$0	$0	$0	$0	$0	$0	$905,000
LA-Land Acq	Proposed GO Bon	Base	$0	$0	$0	$582,000	$0	$0	$0	$0	$0	$0	$582,000
SY-Study	Proposed GO Bon	Carryover	$160,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$160,000
		Total Budget	**$160,000**	**$0**	**$925,362**	**$1,152,500**	**$3,490,348**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,728,210**

Total Operating Impacts	**$0**	**$0**	**$0**	**$18,300**	**$18,300**	**$18,300**	**$18,300**	**$18,300**	**$18,300**	**$18,300**	**$128,100**

Description:

This project provides for the coordination with adjacent property owners, developers, public involvement, study, design, ROW acquisition, utility coordination, utility relocation, burying overhead facilities, construction and construction administration for the widening of 67th Avenue between Pinnacle Peak Road and Happy Valley Road. The cross section varies from six lanes between Happy Valley Rd and approximately Hatfield Road and transitions to four lanes from approximately Hatfield Road to Pinnacle Pk Rd. The improvements will include clearing and grubbing, saw cut along existing pavement, install new pavement, mill and overlay existing asphalt, storm drain laterals and catch basins, curb, gutter, valley gutter and apron, sidewalk, and handicap ramps, landscape, and raised landscaped medians, street lights and future traffic signal improvements. Project includes intersection improvements at Happy Valley Rd and 67th Aventis project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc.) design and construction agreements, development and intergovernmental agreements.

Justification:

67th Avenue is designated as a major arterial. The original roadway was constructed by the County. The roadway was annexed by the City of Peoria in 2007 and widened to a five-lane roadway. Traffic on 67th Avenue has increased due to continued growth activity. Motorists experience delays during peak weekday hours and on weekends. The proposed roadway improvements will be coordinated with the regional drainage project and a waterline project. Both the Northwest Valley Transportation Study and the Peoria Transportation Needs Study recommend widening 67th Avenue. This project assumes the City of Peoria will be the lead agency.

CAPITAL PROJECT DETAIL

Streets

75th Av; Grand Av to Tbird Rd Landscape Enhancemnt

Project Location: E & W Sides; 75th Av; Grand Av to Tbird Rd

Project Number: EN00592

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Transportation Sal	Base	$850,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$850,000
CO-Construct	Transportation Sal	Carryover	$66,234	$0	$0	$0	$0	$0	$0	$0	$0	$0	$66,234
		Total Budget	**$916,234**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$916,234**
Total Operating Impacts			**$0**	**$4,700**	**$4,700**	**$4,700**	**$4,700**	**$4,700**	**$4,700**	**$4,700**	**$4,700**	**$4,700**	**$42,300**

Description:

This project provides for the coordination with adjacent property owners, public involvement, utility coordination, construction and construction administration for refreshing decomposed granite, enhancing landscape and irrigation system, repair, wash and paint existing perimeter walls along the east and west sides of 75th Avenue between Olive Avenue and Thunderbird Rd and refreshing the 3 basins maintained by the city along the east side of 75th Av at Eva St and Sanna St. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

Certain sections of landscape within the existing right-of-way along the east and west sides of 75th Avenue between Olive Avenue and Thunderbird Road and the 3 basins along the east side of 75th Av maintained by the city are outdated and in need of being enhanced, restored and beautified. Upgrading the landscape material, refreshing the decomposed granite and painting the walls will improve the attractiveness of the area and promote community pride.

CAPITAL PROJECT DETAIL

Streets

75th Ave & Cactus Rd Intersection Improvements

Project Location: 75th Av & Cactus Rd

Project Number: EN00088

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
LA-Land Acq	Outside Sources	Carryover	$676,201	$0	$0	$0	$0	$0	$0	$0	$0	$0	$676,201
CO-Construct	Transportation Sal	Carryover	$1,172,568	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,172,568
		Total Budget	**$1,848,769**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,848,769**

Description:

This project provides for the coordination with adjacent property owners, public involvement, pre-design services, noise study, traffic study, design, ROW acquisition, utility coordination, utility relocations, utility extensions, burying overhead facilities as determined, materials testing, construction, construction administration, for intersection widening improvements. This project will likely include processing of utility agreements (APS, Cox, Centurylink, SRP, SWG, EPNG, etc.) for design and construction, as well as development and intergovernmental agreements. The improvements include installation of a section of 16-inch water line, additional turn lanes (both right and left), additional through lanes determined through an analysis and projection of traffic data, installation of raised medians for access management, paving, curb, gutter, driveways, pavement marking, signing and striping, street lighting, traffic signal modifications/upgrades, interconnect conduit and ITS facilities, sidewalks, pedestrian access ramps, landscaping and irrigation.

Justification:

A citywide intersection study identified this intersection as one of the top 10 high-accident locations in Peoria. This intersection will be widened to provide additional capacity, improve safety, and reduce crashes. The project has received federal funds totaling $5.4 million. As such, the Arizona Department of Transportation is managing the design and construction of the project, while the city has taken the lead on property acquisition.

CAPITAL PROJECT DETAIL

Streets

75th Ave & Peoria Ave Intersection Improvements

Project Location: 75th Av & Peoria Av

Project Number: EN00081

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Outside Sources	Carryover	$12,544	$0	$0	$0	$0	$0	$0	$0	$0	$0	$12,544
LA-Land Acq	Outside Sources	Carryover	$114,371	$0	$0	$0	$0	$0	$0	$0	$0	$0	$114,371
CO-Construct	Transportation Sal	Carryover	$907,657	$0	$0	$0	$0	$0	$0	$0	$0	$0	$907,657
LA-Land Acq	Transportation Sal	Carryover	$192,245	$0	$0	$0	$0	$0	$0	$0	$0	$0	$192,245
		Total Budget	**$1,226,817**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,226,817**

Description:

This project provides for the coordination with adjacent property owners, public involvement, pre-design services, design, ROW acquisition, utility coordination, utility relocations, utility extensions, burying overhead facilities as determined, materials testing, construction, construction administration, for constructing intersection widening improvements. This project will likely include processing of utility agreements (APS, Cox, CenturyLink, SRP, EPNG, SWG, etc) for design and construction, as well as development and intergovernmental agreements. The improvements include: additional turn lanes (both right and left), additional through lanes determined through an analysis and projection of traffic data, installation of raised medians for access control, paving, curb, gutter, driveways, pavement marking, signing and striping, street lighting, traffic signal modifications/upgrades, interconnect conduit and ITS facilities, sidewalks, pedestrian access ramps, landscaping and landscaping and irrigation.

Justification:

A citywide intersection study identified this intersection as one of the top 10 high-accident locations in Peoria. This intersection will be widened to provide additional capacity, improve safety, and reduce crashes. The project has received federal funds totaling $5.9 million. As such, the Arizona Department of Transportation is managing the design and construction of the project, while the city has taken the lead on property acquisition.

CAPITAL PROJECT DETAIL

Streets

83rd Ave Bus Shelters

Project Location: 83rd Av; Northern Av to Bell Rd

Project Number: EN00582

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Outside Sources	Carryover	$500,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$500,000
LA-Land Acq	Outside Sources	Carryover	$2,875	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,875
		Total Budget	**$502,875**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$502,875**
Total Operating Impacts			**$34,000**	**$34,000**	**$34,000**	**$34,000**	**$34,000**	**$34,000**	**$34,000**	**$34,000**	**$34,000**	**$34,000**	**$340,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocation, materials testing, construction and construction administration for construction of 47 bus shelters along the 83rd avenue bus route. This new bus route will extend from Camelback Road to Bell Road. The enhanced bus shelters will be installed between Northern Avenue and Bell Road. The improvements will include: clearing and grubbing, construction of concrete pads, enhanced bus shelters and lighting. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements. "

Justification:

As part of the Quality of Life initiative, these added bus shelters will enhance the transit system experience for Peoria residents. It will also provide a holistic and aesthetic character to the 83rd Avenue corridor that functions as the spine of Peoria. Specifically, could also be designed to provide ad space along the bus route, if desired.

CAPITAL PROJECT DETAIL

Streets

83rd Ave Sidewalks and Bike Lanes

Project Location: 83rd Av; Happy Valley Rd to Jomax Rd

Project Number: EN00546

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Transportation Sal	Carryover	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
		Total Budget	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$200,000**
Total Operating Impacts			**$6,300**	**$6,300**	**$6,300**	**$6,300**	**$6,300**	**$6,300**	**$6,300**	**$6,300**	**$6,300**	**$6,300**	**$63,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocation, construction and construction administration for the project to widen the east half-street of 83rd Avenue between Happy Valley Road and Jomax Road to provide width for 6-foot bike lanes on both sides (with curb on the west side and without curb on the east side) and one lane in each direction. The project will also include construction of 5-8 foot (as space and conflicts permit) sidewalk along the west side attached to the existing curb and gutter. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

83rd Avenue between Happy Valley Road and Jomax Road is a 26-foot wide half street striped for two-way traffic separated by a double yellow centerline with curb and gutter on the west side and a 2-foot painted shoulder on the east side. This segment is a gap in the City's bicycle infrastructure between the bike lanes on Westwing Parkway and Happy Valley Road. Cyclists must either assume the full 12-foot lane or ride as close to the pavement edge as possible. Either option places the cyclist in a situation where motorists make unsafe and/or illegal maneuvers and violate the 3-foot safe passing distance. Additionally, there are no pedestrian facilities in the project area, so pedestrians must walk along an uneven dirt or gravel shoulder along this segment. The City applied for and received federal funding for the design and construction of this project.

CAPITAL PROJECT DETAIL

Streets

91st Av; Mtn Vw Rd to Grand Av Landscape Enhancemn

Project Location: E & W Side of 91st Av; Mtn Vw Rd to Grand Av

Project Number: EN00594

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Transportation Sal	Base	$315,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$315,000
CO-Construct	Transportation Sal	Carryover	$51,320	$0	$0	$0	$0	$0	$0	$0	$0	$0	$51,320
		Total Budget	**$366,320**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$366,320**
Total Operating Impacts			**$0**	**$0**	**$4,900**	**$4,900**	**$4,900**	**$4,900**	**$4,900**	**$4,900**	**$4,900**	**$4,900**	**$39,200**

Description:

This project provides for the coordination with adjacent property owners, public involvement, utility coordination, construction and construction administration for refreshing decomposed granite, enhancing landscape and irrigation system, repair, wash and paint existing perimeter walls along the east and west sides of 91st Avenue between Mountain View Road and Grand Avenue. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

Certain sections of landscape within the existing right-of-way along the east and west sides of 91st Avenue between Mountain View Road and Grand Avenue are outdated and in need of being enhanced, restored and beautified. Upgrading the landscape material, refreshing the decomposed granite and painting the walls will improve the attractiveness of the area and promote community pride.

CAPITAL PROJECT DETAIL

Streets

ADA Accessibility

Project Location: Citywide

Project Number: PW00025

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Highway User	Base	$0	$4,700	$550	$4,700	$550	$4,700	$550	$4,700	$550	$0	$21,000
CB-Chargeba	Highway User	Base	$0	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	$4,000	$0	$32,000
CO-Construct	Highway User	Base	$55,000	$55,000	$55,000	$55,000	$55,000	$55,000	$55,000	$55,000	$55,000	$0	$495,000
CO-Construct	Highway User	Carryover	$12,211	$0	$0	$0	$0	$0	$0	$0	$0	$0	$12,211
SY-Study	Highway User	Base	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$0	$900,000
SY-Study	Highway User	Carryover	$110,031	$0	$0	$0	$0	$0	$0	$0	$0	$0	$110,031
AT-Arts	Transportation Sal	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$550	$550
CB-Chargeba	Transportation Sal	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,000	$4,000
CO-Construct	Transportation Sal	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$55,000	$55,000
SY-Study	Transportation Sal	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000	$100,000
		Total Budget	**$277,242**	**$163,700**	**$159,550**	**$163,700**	**$159,550**	**$163,700**	**$159,550**	**$163,700**	**$159,550**	**$159,550**	**$1,729,792**

Description:

This program funds the city's ongoing effort to comply with the requirements of the Americans with Disabilities Act (ADA). The funds will be used to address 3 projects; 1) to procure a consultant for the purpose of identifying accessibility deficiencies within the public right-of-way, including existing curb ramps, sidewalks and driveways and recommending improvements needed to achieve full compliance with ADA requirements and city-approved policies (ADA Transition Plan); 2) respond to individual ADA requests and as ADA deficiencies are identified, the program funding will be used to design and construct the improvements and; 3) the ADA regulations identify that specific asphalt and concrete repair treatments that are considered to be alterations require installation of curb ramps within the scope of the project.

Justification:

The Americans with Disabilities Act of 1990 is a civil rights statute that prohibits discrimination against people with disabilities. There are five separate titles (sections) of the Act relating to different aspects of potential discrimination. Title II dictates that public entities must perform self-evaluations of their existing facilities relative to the accessibility requirements of the ADA. The agencies are then required to develop a program access plan, or a transition plan, to address any deficiencies. The transition plan identifies physical obstacles that limit the accessibility of facilities to individuals with disabilities, describes the methods to be used to make the facilities accessible, provides a schedule for making the access modifications, and identifies the public officials responsible for implementation of the plan. The plan is required to be updated periodically until all accessibility barriers are removed. This program is to ensure continued compliance with the federal requirements. As stated above the funding will be used to address 3 projects; 1) for the ADA Transition Plan and inventory (Dev & Engr Dept); 2) to address daily ADA requests in the ROW (Dev & Engr Dept), and; 3) every other year to address ADA improvements are part of street alteration projects (PW-UT Dept)

CAPITAL PROJECT DETAIL

Streets

Bridge Maintenance and Management Program

Project Location: Various Locations

Project Number: EN00243

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Transportation Sal	Base	$0	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$18,000
CB-Chargeba	Transportation Sal	Base	$0	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000	$225,000
CO-Construct	Transportation Sal	Base	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$2,000,000
CO-Construct	Transportation Sal	Carryover	$342,077	$0	$0	$0	$0	$0	$0	$0	$0	$0	$342,077
		Total Budget	**$542,077**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$227,000**	**$2,585,077**

Description:

This project provides funding for the ongoing bridge and culvert maintenance and management program. The purpose of this program is to develop and implement a system to manage the city's expanding inventory of bridge structures. Bridges and culverts are typically some of the more costly elements of a transportation system. The program set up a system of routine procedures and actions that enable the city to both monitor and initiate aesthetics, painting, repair, and maintenance actions at the appropriate times in order to extend the structure's service life at a manageable cost. The project also provides for the design and construction of safety improvements including bridge barrier and lighting upgrades, pedestrian and vehicular safety improvements and determining overload haul routes.

Justification:

The city's current bridge inventory has been identified, logged, photographed, located on GIS, named, numbered and placed into an internal database as part of the program. Through an intergovernmental agreement with the Arizona Department of Transportation (ADOT), each structure is inspected per National Bridge Inspection Standards (NBIS) and assessed at regular intervals by ADOT. The ADOT inspection program does not address interim structural or safety issues that may arise, nor does it address preventative maintenance. Conditions may arise in the period between ADOT inspections that knowledgeable city crews may be able to detect and report to the City Engineer for evaluation and possible action. Safety issues such as bridge rail impact damage typically cannot wait for biannual inspections to report, evaluate and repair. Routine and preventative maintenance actions may also be appropriate to help maintain or improve the performance of individual bridge elements and the bridge as a whole.

CAPITAL PROJECT DETAIL

Streets

Bus Stop Improvements

Project Location: Peoria Av; 67th Av to 99th Av

Project Number: PW11190

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
LA-Land Acq	Outside Sources	Carryover	$782,876	$0	$0	$0	$0	$0	$0	$0	$0	$0	$782,876
OT-Other	Outside Sources	Carryover	$156,575	$0	$0	$0	$0	$0	$0	$0	$0	$0	$156,575
SY-Study	Outside Sources	Carryover	$50,165	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,165
CO-Construct	Transportation Sal	Carryover	$83,329	$0	$0	$0	$0	$0	$0	$0	$0	$0	$83,329
		Total Budget	**$1,072,945**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,072,945**

Description:

The city's Multi-Modal Master Plan created new standards for bus stops in Peoria. These standards outline a hierarchy of different stops to account for different purposes and passenger volumes, and define different amenities to be provided at each type of stop. In addition, the master plan outlines a process for incorporating art into bus stops to make them more attractive, improve the character of the surrounding areas, and help the city create unique identities for specific areas.

This funding request will help to implement the short-term recommendations identified in the city's Multi-Modal Master Plan. The recommendation is to fund improvements to the existing Peoria Av Route 106 bus stops to meet the new standards and potentially incorporate public art at key stops.

Justification:
Peoria's General Plan recognizes that transportation systems must integrate multi-modal opportunities to reduce reliance on the automobile. Improving bus stops will help provide a comfortable waiting environment for passengers and encourage transit usage.

CAPITAL PROJECT DETAIL

Streets

Cactus Rd & 69th Av Sidewalk, North Side

Project Location: North side of cactus Rd between

Project Number: EN00550

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Transportation Sal	Carryover	$374,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$374,000
		Total Budget	**$374,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$374,000**
Total Operating Impacts			**$87**	**$87**	**$87**	**$87**	**$87**	**$87**	**$87**	**$87**	**$87**	**$87**	**$870**

Description:

This project provides for the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocation, construction, and construction administration for the construction of a 5' concrete sidewalk along the north side of Cactus Road for approximately 635 feet in the vicinity of 69th Avenue. The improvements will include constructing a new concrete sidewalk, driveways, a small retaining wall, and landscaping/decomposed granite. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements."

Justification:

With the construction of the sidewalk along the north side of Cactus Road by the Peoria Village subdivision there is one remaining section of sidewalk that has yet to be constructed. The City is taking the lead to design and construct the missing sections of sidewalk on Cactus Road adjacent to parcels 200-77-003E and 200-77-003B. Pedestrians that walk on the north side of Cactus Road have to either walk in the road or trespass on private property. This project will allow pedestrians continued access along the north side of Cactus Road.

CAPITAL PROJECT DETAIL

Streets

Chip Seal Dirt Roads

Project Location: Various Locations

Project Number: PW00163

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Highway User	Base	$0	$2,961	$0	$0	$0	$0	$2,954	$0	$0	$0	$5,915
CO-Construct	Highway User	Base	$0	$297,721	$0	$0	$0	$0	$295,423	$0	$0	$0	$593,144
AT-Arts	Transportation Sal	Base	$0	$1,234	$0	$0	$0	$0	$1,241	$0	$0	$0	$2,475
CO-Construct	Transportation Sal	Base	$0	$124,084	$0	$0	$0	$0	$124,077	$0	$0	$0	$248,161
		Total Budget	**$0**	**$426,000**	**$0**	**$0**	**$0**	**$0**	**$423,695**	**$0**	**$0**	**$0**	**$849,695**

Description:

This project provides for the application of a rubberized chip seal in rural, residential areas of the city where city standard roadways do not exist. In order to reduce dust and meet PM10 regulations, a rubber chip seal is replaced approximately every five years. Some of these dirt roads include 92nd Avenue, from Happy Valley Parkway to Jomax Road; 93rd Avenue, from Hatfield Road to Happy Valley Parkway; Camino Del Oro, from 67th Avenue to 70th Avenue; Villa Lindo, from 67th Avenue to 70th Avenue; and Briles Road, from 94th Avenue to 95th Avenue.

Justification:

This project includes annexed and rural areas of residential development where paving was not previously required, but for which the city is now required to address air quality implications. The dirt roads encompass approximately seven miles and the estimated cost will be $426,000 in FY20.

CAPITAL PROJECT DETAIL

Streets

Deer Valley Rd & 87th Av Intesection Improvements

Project Location: Deer Valley Rd & 87th Av

Project Number: EN00590

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Transportation Sal	Carryover	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
		Total Budget	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**

Description:

This project provides for the coordination with adjacent property owners and Maricopa County , public involvement, design, ROW acquisition, utility coordination, utility relocation, annexation, construction and construction administration for the construction of the traffic signal and incidental intersection improvements at Deer Valley Rd and 87th Av. The improvements will include: purchase and annexation of ROW, restore property, construction of a traffic signal, restriping the intersection as needed. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

The Manual on Uniform Traffic Signal Devices specifies 8 "traffic control signal needs studies", known as warrants. A warrant is a condition that an intersection must meet to justify a signal installation. The satisfaction of a signal warrant or warrants do not in itself require the installation of a traffic signal. The final decision is based upon the Traffic engineer's judgment. According to a recent traffic study conducted by staff the intersection currently meets warrant #1 - number of vehicles entering the intersection from all directions during 4-hour periods. Staff recommends installation of a traffic signal.

CAPITAL PROJECT DETAIL

Streets

Deer Valley Rd and 95th Av Traffic Signal

Project Location: Deer Valley Rd and 95th Av

Project Number: EN00642

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Transportation Sal	Base	$670,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$670,000
DS-Design	Transportation Sal	Base	$54,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$54,000
		Total Budget	**$724,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$724,000**

Total Operating Impacts	**$0**	**$700**	**$700**	**$700**	**$700**	**$700**	**$700**	**$700**	**$700**	**$700**	**$6,300**

Description:

This project provides for the coordination with adjacent property owners , public involvement, design, ROW acquisition, utility coordination, utility relocation, construction and construction administration for the design and construction of the traffic signal and incidental intersection improvements at Deer Valley Rd and 95th Av. The improvements will include: purchase of ROW, updating the ADA ramps, construction of a traffic signal, restriping the intersection as needed, removal of the existing Z-crossing (medians, RRBF signs, obliterate existing striping, micro-seal the asphalt and restripe), removal of streetlights at the SEC of Deer Valley Rd and 95th Av, as needed. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc.) design and construction agreements, development and intergovernmental agreements.

Justification:

The Manual on Uniform Traffic Signal Devices specifies 8 "traffic control signal needs studies", known as warrants. A warrant is a condition that an intersection must meet to justify a signal installation. The satisfaction of a signal warrant or warrants do not in its self require the installation of a traffic signal. The final decision is based upon the Traffic Engineer's judgment. According to a recent traffic study conducted by staff the intersection currently meets warrant #1 - number of vehicles entering the intersection from all directions during 4-hour periods. Staff recommends installation of a traffic signal and removal of the Z-crossing.

CAPITAL PROJECT DETAIL

Streets

Deer Valley Rd; 109th Ave to Lake Pleasant Pkwy

Project Location: Deer Valley Rd; 109th Av to Lake Pleasant Pkwy

Project Number: EN00395

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Transportation Sal	Base	$0	$5,045	$0	$0	$0	$0	$0	$0	$0	$0	$5,045
CB-Chargeba	Transportation Sal	Base	$0	$14,250	$0	$0	$0	$0	$0	$0	$0	$0	$14,250
CO-Construct	Transportation Sal	Base	$504,500	$504,500	$0	$0	$0	$0	$0	$0	$0	$0	$1,009,000
CO-Construct	Transportation Sal	Carryover	$47,181	$0	$0	$0	$0	$0	$0	$0	$0	$0	$47,181
LA-Land Acq	Transportation Sal	Carryover	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
		Total Budget	**$601,681**	**$523,795**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,125,476**

Total Operating Impacts	**$0**	**$0**	**$8,800**	**$8,800**	**$8,800**	**$8,800**	**$8,800**	**$8,800**	**$8,800**	**$8,800**	**$70,400**

Description:

This project provides for the coordination with adjacent property owners and MCDOT, public involvement, acquisition of right-of-way, utility coordination, utility relocation, design, materials testing, construction, construction administration for the construction of a roundabout at 109th Avenue and Deer Valley Road and raising of the existing privacy walls where necessary on Deer Valley Road between 109th Avenue and Lake Pleasant Parkway. The City will also install an entry monument just west of the intersection of 109th Avenue and Deer Valley Road.

Justification:

MCDOT is planning to extend Deer Valley Road from 109th Avenue to El Mirage Road. In doing so, the City is concerned that the increased volume of traffic will result in increased noise and speeding. The City will be coordinating with MCDOT to construct a roundabout at 109th Avenue and Deer Valley Road and raising the height of the privacy walls along the south and north sides of Deer Valley Road between 109th Avenue and Lake Pleasant Pkwy. MCDOT has the project scheduled for construction in Fall 2019.

CAPITAL PROJECT DETAIL

Streets

Dirt Shoulders, Dust Abatement PM-10 Program

Project Location: Various Locations

Project Number: PW01001

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Highway User	Carryover	$488,047	$0	$0	$0	$0	$0	$0	$0	$0	$0	$488,047
OT-Other	Highway User	Base	$200,000	$0	$200,000	$0	$200,000	$0	$200,000	$0	$200,000	$0	$1,000,000
CO-Construct	Outside Sources	Carryover	$2,044,002	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,044,002
CO-Construct	Transportation Sal	Carryover	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
		Total Budget	**$2,932,049**	**$0**	**$200,000**	**$0**	**$200,000**	**$0**	**$200,000**	**$0**	**$200,000**	**$0**	**$3,732,049**

Description:

There are approximately 45 miles of dirt shoulders in the City: Lake Pleasant Parkway - Loop 303 to State Route 74; Jomax Road - Terramar Boulevard to 83rd Avenue; Jomax Road - 103rd Av to Lake Pleasant Parkway; New River Road - State Route 74 to City limits; Castle Hot Springs Road - State Route 74 to City limits; Old Carefree Highway - Lake Pleasant Parkway to Cowtown. In order to retain conditions and reduce dust, the shoulders must be graded and treated with dust palliative, recycled asphalt and/or aggregate gravel every two years.

Justification:

All cities are required to mitigate airborne dust by application of a dust palliative to roads that do not have curbing.

CAPITAL PROJECT DETAIL

Streets

Happy Valley Pkwy Widening; LPP to Agua Fria

Project Location: Happy Valley Pkwy; LPP to Agua Fria River

Project Number: EN00463

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	GO Bonds 2015	Carryover	$1,869,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,869,000
CO-Construct	Outside Sources	Base	$2,304,770	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,304,770
CO-Construct	Outside Sources	Carryover	$79,944	$0	$0	$0	$0	$0	$0	$0	$0	$0	$79,944
CO-Construct	Proposed GO Bon	Carryover	$331,568	$0	$0	$0	$0	$0	$0	$0	$0	$0	$331,568
CO-Construct	Streets Zone 3 Dev	Base	$4,999,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,999,500
CO-Construct	Transportation Sal	Base	$7,775,222	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,775,222
		Total Budget	**$17,360,004**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$17,360,004**

Total Operating Impacts	**$0**	**$46,000**	**$46,000**	**$46,000**	**$46,000**	**$46,000**	**$46,000**	**$46,000**	**$46,000**	**$46,000**	**$414,000**

Description:

This project provides for the coordination with MCDOT, the State Land Department, and adjacent property owners, public involvement, design, ROW acquisition and annexation, utility coordination, utility relocation, burying overhead facilities, construction and construction administration for the widening of Happy Valley Parkway from Lake Pleasant Parkway to the west end of the bridge over the Agua Fria River. The specific improvements will include clearing and grubbing, saw cut along existing pavement, install new pavement, micro-seal, curb, gutter, valley gutter and apron, sidewalk and ADA ramps, widening and installing drainage facilities, widening of the bridge and accommodating the Agua Fria River trail connection under the bridge, striping and signage, street lighting, and landscape and irrigation. This project may also require processing of utility company (APS, Cox, CenturyLink, SRP, SWG, EPNG, etc.) design and construction agreements, development and intergovernmental agreements, and annexing the western portion of the parkway.

Justification:

According to the North Peoria Traffic Study completed in 2013, the projected traffic volumes on Happy Valley Parkway between Lake Pleasant Pkwy and L303 would exceed the existing capacity of the roadway by 2016. Therefore, it is recommended that the project to widen this section of Happy Valley Parkway to accommodate six lanes and bike lanes be advanced.

CAPITAL PROJECT DETAIL

Streets

Jomax Rd Improvements; 73rd Av to 75th Av

Project Location: Jomax Rd; 73rd Av Alignment to 75th Av

Project Number: EN00591

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Streets Zone 3 Dev	Carryover	$1,085,570	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,085,570
LA-Land Acq	Streets Zone 3 Dev	Carryover	$282,336	$0	$0	$0	$0	$0	$0	$0	$0	$0	$282,336
		Total Budget	**$1,367,906**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,367,906**
Total Operating Impacts			**$9,200**	**$9,200**	**$9,200**	**$9,200**	**$9,200**	**$9,200**	**$9,200**	**$9,200**	**$9,200**	**$9,200**	**$92,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocation, construction and construction administration for the construction of the south 1/2 street improvements on Jomax Road between the 73rd Avenue alignment and 75th Avenue. The improvements will include clearing and grubbing, saw cut along existing pavement, and construction of approximately 1,400 lineal feet of roadway improvements to accommodate a cross section consisting of 2-1-2 with bike lanes. Other improvements include, connecting to the existing curb and gutter at the east end and transitioning back to two lanes west of 75th Avenue, curb, gutter, 8-foot wide sidewalk, extend storm drain culverts, install conduit at the intersection of 75th Avenue for a future traffic signal, street lights, landscape and irrigation and extension of an 8-inch water lateral south along the 74th Drive alignment. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

The proposed Aloravita subdivison will be constructing the Jomax Road north 1/2 street improvements between 75th Avenue and 71st Avenue. The remainder of the north 1/2 street improvements between 71st Avenue and 67th Avenue will be constructed with the later phases of Aloravita. Staff is recommending that the City coordinate with the developer of Aloravita Phase 1 for the design and construction of the Jomax Road south 1/2 street improvements between the 73rd Avenue alignment and 75th Avenue. This project will complete the south 1/2 street improvements between 67th Avenue and 75th Avenue.

CAPITAL PROJECT DETAIL

Streets

Jomax Rd; L303 to Vistancia Blvd

Project Location: Jomax Rd; L303 to Vistancia Blvd

Project Number: EN00585

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Transportation Sal	Base	$0	$35,000	$0	$0	$0	$0	$0	$0	$0	$0	$35,000
CB-Chargeba	Transportation Sal	Base	$0	$34,000	$0	$0	$0	$0	$0	$0	$0	$0	$34,000
CO-Construct	Transportation Sal	Base	$0	$3,500,000	$0	$0	$0	$0	$0	$0	$0	$0	$3,500,000
CO-Construct	Transportation Sal	Carryover	$230,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$230,000
DS-Design	Transportation Sal	Base	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$250,000
LA-Land Acq	Transportation Sal	Carryover	$403,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$403,000
SY-Study	Transportation Sal	Carryover	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
		Total Budget	**$1,083,000**	**$3,569,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$4,652,000**

Total Operating Impacts	**$0**	**$0**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$30,000**	**$240,000**

Description:

This project has two distinct phases. Phase 1 provides for the hiring of a cosnultant to prepare a design concept report (DCR) for Jomax Road between El Mirage Road and Tierra del Rio. Phase 2 encompasses the design, land acquisition, and construction of Jomax Road between L303 and Vistancia Boulevard. The purpose of the DCR is to evaluate alternatives and provide recommendations for an alignment, cross section, intersection configurations, right-of-way needs, environmental analysis, lighting, landscape, water, wastewater, ITE improvements, pedestrian/bike facilities, trail facilities, and drainage plans for this section of the Jomax Road corridor. The DCR will also include public involvement, utility coordination, 15% plans, and construction cost estimates. Phase 2 will include coordination with adjacent property owners and government agencies (ADOT, ASLD, USACOE, FCDMC, etc.), public involvement, design, land acquisition, utility coordination, utility relocation, materials testing, construction, and construction administration for the complete street improvements along Jomax Road between L303 and Vistancia Blvd. This project may also require processing of utility company (APS, Cox, Qwest, SRP, EPNG, SWG, EPCOR, etc.) design and construction agreements, development agreements, and intergovernmental agreements.

Justification:

The City's Circulation Element of the General Plan identifies a conceptual alignment for the seection of Jomax Rd between Tierra Del Rio and El Mirage Rd. As development is the area continues and the traffic volumes increase the need for additional east-west crossings over the Agua Fria River between Happy Valley Rd and L303 will become necessary. According to the Circulation Plan there are 2 future crossings identified:1) Jomax Rd and 2) Lone Mtn Pkwy. This study will provide an alignment for the future Jomax Rd and allow for better coordination of access for future development.

CAPITAL PROJECT DETAIL

Streets

Lake Pleasant Parkway Sidewalk

Project Location: LPP; Williams Rd to Jomax Rd

Project Number: EN00480

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Outside Sources	Carryover	$14,355	$0	$0	$0	$0	$0	$0	$0	$0	$0	$14,355
CO-Construct	Transportation Sal	Carryover	$1,734,477	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,734,477
LA-Land Acq	Transportation Sal	Carryover	$59,975	$0	$0	$0	$0	$0	$0	$0	$0	$0	$59,975
		Total Budget	**$1,808,807**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,808,807**
Total Operating Impacts			**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$15,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocation, materials testing, construction, construction administration for the construction of a concrete sidewalk ranging in width from 5 feet to 8 feet, along the east side of Lake Pleasant Parkway between Deer Valley Road and Jomax Road. The improvements will include re-grading the existing drainage channel, constructing a new concrete sidewalk, upgrading ramps, installing decomposed granite, restoring some landscaping, and traffic signal modifications at Yearling Road and Hatfield Road. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

As development has continued along Lake Pleasant Parkway the demand for a sidewalk along both sides has increased. Completing the sidewalk on both sides of LPP is very expensive. Therefore, the City took the approach of designing and constructing the sidewalk along the west side of Lake Pleasant Parkway between Williams Road and Hatfield Road. This project was completed in early 2016. This project will provide for the design, ROW and construction of the sidewalk along the east side of Lake Pleasant Parkway between Williams Road and Jomax Road.

CAPITAL PROJECT DETAIL

Streets

Lake Pleasant Pkwy & Dixileta Dr Intersection Mods

Project Location: Dixileta Dr; LPP to Park Access Road

Project Number: EN00588

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Transportation Sal	Carryover	$1,945,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,945,000
		Total Budget	**$1,945,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,945,000**
Total Operating Impacts			**$1,100**	**$1,100**	**$1,100**	**$1,100**	**$1,100**	**$1,100**	**$1,100**	**$1,100**	**$1,100**	**$1,100**	**$11,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocation, materials testing, construction and construction administration for the design and construction of intersection modifications and a traffic signal at Lake Pleasant Parkway and Dixileta Drive, a northbound to eastbound deceleration lane, and an access road extending from the intersection approximately 500 feet to the east, and interconnect conduit duct bank and fiber optics cable between Westwing Parkway and Dixileta Drive. The improvements will include trench and install duct bank and inner duct, vaults, pull fiber optics and splicing as needed, install traffic signal, modify the intersection for ADA, intersection deceleration lane, and roadway improvements. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

This project is a sister project to the Northern Community Park project. This project will: (1) design, acquire ROW and construct intersection modifications and connect the park access to Lake Pleasant Parkway; (2) provide maintenance access for the Flood Control District to the New River Dam and levee; and (3) provide a hard wire communications connection between the City's ITS system and Northern Community Park and the traffic signal.

CAPITAL PROJECT DETAIL

Streets

LED Street Light Conversion

Project Location: Citywide

Project Number: PW00513

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Highway User	Base	$2,050,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,050,000
		Total Budget	**$2,050,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,050,000**

Description:

Citywide LED street light conversion program for arterial and collector street lights. Ongoing annual electricity savings are estimated to payback the one-time cost of this project in approximately 8 years. The project with be funded from the Streets Fund. This project also contains $250K for light pole replacement. The street lighting electricity account will be reduced by the annual savings so that the capital outlay is eventually returned to the Streets Fund. Ameresco's electricity savings guarantee requires the city to annually pay about $10,000 for measurement and verification.

Justification:

The project is part of Peoria’s sustainability effort to reduce the city's impact on the environment through energy conservation. By replacing high pressure sodium street light bulbs with more energy efficient LED bulbs, the city is estimated to save over $250,000 annually in electricity costs.

CAPITAL PROJECT DETAIL

Streets

Lone Mountain ROW Acquistion

Project Location: Lone Mountain Pkwy:LPP to L303

Project Number: EN00479

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
LA-Land Acq	Transportation Sal	Carryover	$349,511	$0	$0	$0	$0	$0	$0	$0	$0	$0	$349,511
		Total Budget	**$349,511**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$349,511**

Description:

This project provides the funding for the acquisition of the ROW along Lone Mountain Pkwy between Lake Pleasant Pkwy and L303 and the ROW for 99th Av between the north boundary of the Pleasant Valley Unit 3 subdivision and Lone Mountain Pkwy.

Justification:
The North Peoria Traffic Study recommends the construction of Lone Mountain Pkwy (LMP) as one of the higher priorities. LMP will provide a secondary access to Vistancia and the surrounding area and the future Community Park #3. The developer at Vistancia is responsible to construct the water line extension on LMP from L303 to Lake Pleasant Pkwy. The purchase of the ROW will be coordinated with the purchase of the water line easement.

CAPITAL PROJECT DETAIL

Streets

Major Street Repairs

Project Location: Various Locations

Project Number: PW00027

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Highway User	Base	$0	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$0	$12,000
CO-Construct	Highway User	Base	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$0	$1,350,000
CO-Construct	Highway User	Carryover	$86,144	$0	$0	$0	$0	$0	$0	$0	$0	$0	$86,144
AT-Arts	Transportation Sal	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,500	$1,500
CO-Construct	Transportation Sal	Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,000	$150,000
CO-Construct	Transportation Sal	Carryover	$5,723	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,723
		Total Budget	**$241,867**	**$151,500**	**$151,500**	**$151,500**	**$151,500**	**$151,500**	**$151,500**	**$151,500**	**$151,500**	**$151,500**	**$1,605,367**

Description:

This project provides for street repairs in response to urgent, unplanned, or unfunded situations or concerns. Repairs typically consist of paving, milling, overlaying, re-surfacing of roadways (with minor concrete curb, gutter, valley gutter, and apron improvements).

Justification:

This project is for unplanned, unexpected, and unscheduled street repairs. The specific projects will be identified throughout the year based on staff review, prioritization criteria and justification. Projects are initiated by urgency of prioritization and are the projects are not programmed as part of the ongoing maintenance program.

CAPITAL PROJECT DETAIL

Streets

Northern Parkway

Project Location: Northern Av From 71st Av to 115th Av

Project Number: EN00142

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Transportation Sal	Base	$0	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$71,625	$0	$0	$131,625
CB-Chargeba	Transportation Sal	Base	$0	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$0	$0	$70,000
CO-Construct	Transportation Sal	Base	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$1,000,000	$7,162,500	$0	$0	$14,162,500
		Total Budget	**$1,000,000**	**$1,020,000**	**$1,020,000**	**$1,020,000**	**$1,020,000**	**$1,020,000**	**$1,020,000**	**$7,244,125**	**$0**	**$0**	**$14,364,125**

Total Operating Impacts	**$30,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$930,000**

Description:

This project provides for the City's contribution toward land acquisition and construction to convert the existing Northern Avenue to an eight-lane, limited access "regionally significant" arterial roadway that will be designated Northern Parkway. The project will construct overpasses at the intersections of mile roadways, including bridged mainline overpasses, median barriers, exit and entrance ramps, traffic signals, landscape and irrigation, barrier walls, utility relocations, and drainage improvements, paving, curb, gutters, street lighting, pavement markings and signing. Per the City Attorney's Office, the City has a contractual obligation to contribute financially to this project under the terms of a 2008 intergovernmental agreement. The project budget reflects the latest financial plan formalized in the Arterial Life Cycle Program published by the Maricopa Association of Governments.

Justification:

The Maricopa Association of Governments conducted a study for east-west mobility across the Valley. Considering the location of the I-10 freeway, Bell Road and Loop 101, another east-west route was needed to handle high volumes of regional traffic. The connectivity with the three State Routes of US60, Loop 101 and Loop 303 were also considered vital to the regional traffic circulation. Considering natural and manmade obstructions such as New River, Agua Fria River, military installations, airports, Sun City, etc., the recommended route is Northern Avenue. The following agencies are partnering to design, acquire ROW and construct the Northern Pkwy: Maricopa County and the cities of Peoria, Glendale and El Mirage. Proposition 400 funding covers 70 percent of the entire projects costs. In accordance with the IGA, the City's share is 20 percent of the remainder.

CAPITAL PROJECT DETAIL

Streets

Paradise Lane Widening; Skunk Creek Bridge to 75th

Project Location: Paradise Ln; Skunk Creek bridge to 75th Ave

Project Number: EN00373

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Transportation Sal	Base	$530,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$530,000
CO-Construct	Transportation Sal	Carryover	$80,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$80,000
LA-Land Acq	Transportation Sal	Carryover	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
		Total Budget	**$640,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$640,000**

Total Operating Impacts	**$0**	**$0**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$1,500**	**$12,000**

Description:

This project provides for the project coordination with adjacent property owners, public involvement, design, utility coordination, utility relocation, as needed, ROW acquisition, materials testing, construction, and construction administration for the completion of the widening of the south side of Paradise Ln between the Skunk Creek bridge and 75th Ave to accommodate two EB to NB left turn lanes, one future combination through lane and EB to SB right turn lane, a SB to WB right turn lane, traffic signal upgrades, and a 10' wide sidewalk along the south side of Paradies Ln between the Skunk Creek bridge and 75th Av. The proposed improvements include: clearing, grubbing and grading of the work area, removal of existing pavement and installing new pavement, curb and gutter and side walk, 10' wide sidewalk, apply a Skunk Creek Bridge deck sealant, micro-seal Paradise Ln. from 75th Ave to 83rd Av, signing & striping, traffic signal modifications and installing decomposed granite. This project may also include processing of utility company (APS, Cox, Qwest/Century link, SRP, etc.) design and construction agreements, development and intergovernmental agreements.

Justification:

The parcel located at the SWC of 75th Avenue and Paradise Ln has not been developed and as a result the section of Paradise Ln has not been completed. During special events at the Sports Complex this missing section of Paradise Ln causes traffic restrictions when directing traffic into the event and especially at the conclusion of the event and letting traffic out of the area. The recent traffic study recommend completing this section of Paradise Ln to provide additional lane capacity and allow increase traffic volumes to be moved through the area.

CAPITAL PROJECT DETAIL

Streets

Paradise RV Entrance & Union Hills Dr Modification

Project Location: Union Hills Dr & Paradise RV

Project Number: EN00614

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Transportation Sal	Base	$0	$3,000	$0	$0	$0	$0	$0	$0	$0	$0	$3,000
CB-Chargeba	Transportation Sal	Base	$0	$17,000	$0	$0	$0	$0	$0	$0	$0	$0	$17,000
CO-Construct	Transportation Sal	Base	$0	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
DS-Design	Transportation Sal	Base	$31,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$31,000
		Total Budget	**$31,000**	**$320,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$351,000**

Total Operating Impacts	**$0**	**$0**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$2,000**	**$16,000**

Description:

This project provides for the coordination with adjacent property owners and MCDOT, public involvement, design, ROW acquisition, utility coordination, utility relocation, construction, and construction administration for the construction of 1) approximately 1,100 feet of additional pavement on the south side of Union Hills Drive to accommodate an acceleration lane for traffic exiting the Paradise RV Park and traveling eastbound on Union Hills Drive and 2) a westbound to northbound deceleration lane at the Paradise RV main access. The improvements will include: clearing and grubbing; saw cutting along existing pavement; installing new pavement along the south side of Union Hills Drive as well as curb, gutter, and a westbound to northbound right turn lane into the Paradise RV main entrance; relocating existing utilities; and microsealing and restriping existing pavement. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc.) design and construction agreements, development agreements, and intergovernmental agreements.

Justification:

Traffic volumes have increased on Union Hills Drive between 107th Avenue and 115th Avenue. As a result, residents from the Paradise RV Park do not feel they have adequate gaps in traffic, and even if there are gaps in traffic, they are not long enough to allow them to safely turn out onto Union Hills Drive. This project will widen the south side of Union Hills Drive to accommodate an acceleration lane in the eastbound direction and to construct a deceleration lane, thus improving access to the RV park without the need to widen the south half-street of Union Hills Drive between 107th Avenue and 111th Avenue. This project will also include a deceleration for westbound traffic to allow for drivers to diverge from the westbound travel lane and turn into the RV park.

CAPITAL PROJECT DETAIL

Streets

Pavement Management Program - Preservation

Project Location: Various Locations

Project Number: PW00138

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Highway User	Base	$0	$23,249	$23,249	$27,079	$32,079	$27,079	$27,079	$27,079	$27,079	$0	$213,974
CO-Construct	Highway User	Base	$1,714,433	$2,711,751	$2,711,751	$2,707,921	$3,207,921	$2,707,921	$2,707,921	$2,707,921	$2,707,921	$0	$23,885,459
CO-Construct	Highway User	Carryover	$1,498,258	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,498,258
AT-Arts	Transportation Sal	Base	$0	$4,293	$4,293	$7,500	$22,500	$7,500	$7,500	$7,500	$7,500	$57,500	$126,086
CO-Construct	Transportation Sal	Base	$499,014	$500,707	$500,707	$750,000	$2,250,000	$750,000	$750,000	$750,000	$750,000	$5,750,000	$13,250,428
CO-Construct	Transportation Sal	Carryover	$2,254	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,254
		Total Budget	**$3,713,959**	**$3,240,000**	**$3,240,000**	**$3,492,500**	**$5,512,500**	**$3,492,500**	**$3,492,500**	**$3,492,500**	**$3,492,500**	**$5,807,500**	**$38,976,459**

Description:

In a Pavement Management Program, the ultimate goal is to preserve good conditions on our roadways and extend the lifecycle in good condition, thereby avoiding the much greater costs of rehabilitation and reconstruction. Pavement preservation is accomplished by early, less expensive surface treatments such as seal coats, slurry, micro and chip seals.

In FY19, the Streets Division will begin implementing its annual pavement projects based upon technical condition surveys and the objective planning criteria established by our Pavement Management Software.

It is projected that an estimated 24 miles of roadway will receive either a seal coat, slurry, or micro seal treatment in FY19. Of those 24 estimated miles, 6 miles of Arterial streets and 18 miles of Residential streets are planned to receive a surface treatment. Project locations shown below:

Arterial:
91st Avenue (Deer Valley Road to Union Hills Drive)
Union Hills (83rd Avenue to 93rd Alignment)
83rd Avenue (Mountain View Road to Butler Drive)
79th Avenue (Thunderbird to Peoria Avenue)

Residential:
Vistancia Phase I, II, & III; Vineyards; Dave Brown West Unit 1; Twin Palms; Arrowhead Cove; Arrowhead Shores I & II; Suncliff 4; Calbrisa; New River Shores; Paradise Shores; Bell Freeway Commercial Park; Terramar

Justification:
This program provides for general street pavement maintenance throughout the city. Currently there are approximately 634 centerline miles of arterial, collector, and residential streets in the city. The Streets Division evaluates the condition of the existing streets and prioritizes the required maintenance, which may include crack seal and repairs, surface treatments, pavement replacement, and small-scale restorations as needed.

CAPITAL PROJECT DETAIL

Streets

Pavement Management Program - Rehabilitation

Project Location: Citywide

Project Number: PW13000

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	CIP Capital Projec	Carryover	$43,756	$0	$0	$0	$0	$0	$0	$0	$0	$0	$43,756
AT-Arts	Highway User	Base	$0	$30,000	$8,940	$0	$8,925	$0	$8,925	$0	$19,500	$297	$76,587
CO-Construct	Highway User	Base	$3,650,625	$3,415,000	$745,000	$415,000	$755,192	$415,000	$755,192	$415,000	$1,650,000	$29,703	$12,245,713
CO-Construct	Highway User	Carryover	$3,002,899	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,002,899
DS-Design	Highway User	Base	$243,375	$0	$149,000	$0	$137,308	$0	$137,308	$0	$300,000	$0	$966,990
AT-Arts	Transportation Sal	Base	$0	$27,000	$9,060	$27,000	$10,575	$27,000	$10,575	$27,000	$0	$56,703	$194,913
CO-Construct	Transportation Sal	Base	$849,375	$2,700,000	$755,000	$2,700,000	$894,808	$2,700,000	$894,808	$2,700,000	$0	$5,670,297	$19,864,287
CO-Construct	Transportation Sal	Carryover	$2,002,361	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,002,361
DS-Design	Transportation Sal	Base	$56,625	$0	$151,000	$0	$162,692	$0	$162,692	$0	$0	$0	$533,010
		Total Budget	**$9,849,016**	**$6,172,000**	**$1,818,000**	**$3,142,000**	**$1,969,500**	**$3,142,000**	**$1,969,500**	**$3,142,000**	**$1,969,500**	**$5,757,000**	**$38,930,516**

Description:

In FY17, the Streets Division commissioned a technical survey of all Peoria paved roads. This survey included the electronic collection of data used to evaluate every city street based upon age, condition and historical maintenance. This data has been entered into our pavement management software to facilitate the generation of maintenance plans based upon budget and objectively assessed criteria.

In FY19, the Streets Division will begin implementing its annual pavement projects based upon the technical-condition survey and the objective planning criteria. In addition, ADA sidewalk ramp improvements will take place in communities that will be receiving mill and overlay treatments in FY20.

In previous years, rehabilitation funding was allocated biannually by roadway classification and pavement rehabilitation efforts for FY19 were coordinated based on these prior disbursement methods. Moving forward, a combination of Residential and Arterial roadways will be rehabilitated annually.

It is projected that an estimated 4 miles of Arterial roadway will receive mill and overlay treatments in FY19. Project locations shown below:

107th Avenue (Pinnacle Peak Road to Beardsley Road)
91st Avenue (Union Hills Drive to Bell Road)
91st Avenue (Cactus Road to Peoria Avenue)
75th Avenue (Olive Avenue to Northern)

Justification:

This Program provides for comprehensive, large-scale rehabilitation projects on all streets throughout the city. This includes upgrades to ADA complaint curb, gutter, and sidewalk, which can amount to 30% of a project's cost. These rehabilitation efforts are necessary to restore roads to good condition through mill and overlay that includes the removal and replacement of deteriorated asphalt. There are 634 centerline miles throughout the city and approximately 44% of those roads are 20 years or older, which creates an emphasis on rehabilitation efforts throughout the city.

CAPITAL PROJECT DETAIL

Streets

Peoria Auto District

Project Location: Bell Rd; L101 to West City Limits

Project Number: EN00556

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Half Cent Sales Ta	Base	$1,500,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,500,000
SY-Study	Half Cent Sales Ta	Carryover	$225,941	$0	$0	$0	$0	$0	$0	$0	$0	$0	$225,941
		Total Budget	**$1,725,941**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,725,941**

Total Operating Impacts	**$0**	**$52,000**	**$52,000**	**$52,000**	**$162,000**	**$52,000**	**$52,000**	**$52,000**	**$52,000**	**$52,000**	**$578,000**

Description:

This project is for final design and construction of way finding signage, monument signage, gateway features, lighting, and landscaping on Bell Rd from L101 to the West City Limits. This project will be phased over time. The phases of the project will expand the theme and elements to various areas within the Auto District to make this a regional destination with a vibrant streetscape. The various phases of the project will include paving, concrete, landscaping, lighting, signage, aesthetics, utility relocations, right-of-way acquisition, public involvement, and drainage.

Justification:

The City of Peoria has decided to reinvest in one of our greatest sources of tax revenue, the Auto Dealers on Bell Road in Peoria. The Auto District is over 20 years old and is in need of an identity, theming, increased visibility, and a refreshing of the landscaping.

CAPITAL PROJECT DETAIL

Streets

Pinnacle Peak Road; 91st Ave-Lake Pleasant Pkwy

Project Location: Pinnacle Pk Rd; 91st Av to Lake Pleasant Pkwy

Project Number: EN00015

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Outside Sources	Carryover	$2,997,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,997,000
CO-Construct	Transportation Sal	Carryover	$415,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$415,000
LA-Land Acq	Transportation Sal	Carryover	$150,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,000
		Total Budget	**$3,562,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,562,000**
Total Operating Impacts			**$0**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$450,000**

Description:

This project provides for the coordination with adjacent property owners, developer of The Meadows, and the Maricopa County Department of Transportation (MCDOT), public involvement, design, ROW acquisition, annexation, utility coordination, burying overhead utilities, utility relocation, materials testing, construction and construction administration for roadway improvements to Pinnacle Peak Road from 91st Avenue to Lake Pleasant Parkway to City standards. The improvements will include clearing and grubbing, saw cut along existing pavement, installing drainage facilities, new pavement, curb, gutter, valley gutter and apron, sidewalk, ramps, streetlights, traffic signal modifications, and landscaping and irrigation system. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

Pinnacle Peak Road from 99th Avenue to 91st Avenue is a two-lane arterial road owned and maintained by the County. Unincorporated Maricopa County borders Pinnacle Peak Road to the north and City of Peoria borders Pinnacle Peak Road to the south. The City plans to improve Pinnacle Peak Road from Lake Pleasant Pkwy to 91st Avenue to a five-lane arterial road with a raised median and upgrade the traffic signal at the intersection of Pinnacle Peak Road and 91st Avenue. The project is expected to be completed by the City, the developer of The Meadows and with funding provided by MCDOT. The developer is responsible to design and construct the south 1/2 street improvements along the south side of Pinnacle Pk Rd; 91st Av - 99th Av, MCDOT will provide funding to the City through an IGA for construction of the north 1/2 street improvements of Pinnacle Pk Rd; 91st Av and 99th Av to County standards. The City will be responsible for the cost differential between constructing the north 1/2 street from County standards to City standards (raised landscape median, landscape , irrigation system, streetlights, curb, gutter and sidewalk, and drainage improvements. In addition, the City is responsible for the north 1/2 street improvements along Pinnacle Pk Rd between 99th Av and LPP.

CAPITAL PROJECT DETAIL

Streets

Resurvey Benchmarks

Project Location: Citywide

Project Number: PW00137

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	General	Base	$0	$234,000	$0	$0	$0	$0	$0	$0	$0	$0	$234,000
		Total Budget	**$0**	**$234,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$234,000**
Total Operating Impacts			**$0**	**$0**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$40,000**

Description:

This project will establish horizontal controls and vertical benchmarks for section and quarter corners within the City of Peoria. The city must establish a grid of monuments completed with second order survey accuracy. Additionally, reference to other datum found within the city, namely, FEMA, City of Glendale, City of Phoenix, MCDOT and ADOT datum, shall be corresponded, coordinated and compared with City of Peoria "Inertial System Benchmark Survey."

Justification:

At the present time, any developer who is serious about beginning design of a project must first call the city to get an elevation on an adjacent benchmark. This elevation coordinates the project with others that have already been built and those that will be built in the future. The elevation of various benchmarks used in the city comes from a survey performed several years ago. It has been found that since the time of that survey, many of the monuments have been either destroyed or replaced, and that the elevations currently in use are in question. The survey will also establish monuments and elevations in the north portion of the city. This project will allow future developments and services to be on the same elevation base as the rest of the city. This work will minimize the task of recreating benchmark references for any survey conducted by a public or private entity for accurate elevation and coordinate surveys within the city limits. The work will result in a reliable comprehensive, single source, reference for this information to be interpreted consistently by any and all parties. Further implementation into the GIS database will be needed as the information system is improved.

CAPITAL PROJECT DETAIL

Streets

Sidewalks Annual Program

Project Location: Citywide

Project Number: PW00046

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Highway User	Base	$0	$900	$900	$900	$900	$900	$900	$900	$900	$900	$8,100
CB-Chargeba	Highway User	Base	$0	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$15,000	$135,000
CO-Construct	Highway User	Base	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$90,000	$900,000
		Total Budget	**$90,000**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$105,900**	**$1,043,100**

Description:

This program addresses sidewalk deficiencies along arterial streets due to lack of adjacent development or older developments that did not complete the sidewalk improvements. The program provides for public involvement, design, utility coordination, utility relocation, ROW acquisition, materials testing, construction and construction administration for installing concrete sidewalks, repair or replacement of landscape and irrigation system improvements, applying pre-emergent and decomposed granite, along with incidental work to accomplish connectivity. The project will likely include processing of utility agreements for design and construction, as well as development agreements and intergovernmental agreements.

Justification:

In the early 2002, Council approved the funding of the Sidewalks Annual Program to be used for improvements to the City's existing infrastructure. The program is used to construct sidewalks along arterial streets. The Development and Engineering Department prioritizes projects based the following criteria; input from various departments, city management, Council, and citizen requests, ADA requests, areas around high pedestrian generators; such as, parks, and schools, safe routes, impacts of development, provisions in existing agreements, is right-of-way sufficient to accommodate improvement, neighborhood support, decorative fences, walls, lights, and landscaping (trees, shrubs, grass, sprinklers, etc.) that conflict with the proposed street improvements and are within existing city right-of-way must be removed or relocated by the property owner prior to construction of the improvements or improvements cannot be constructed.

CAPITAL PROJECT DETAIL

Streets

Sonoran Mountain Ranch Emergency Access

Project Location: 75th Av alignment; Bajada Rd to 74th Ln

Project Number: EN00599

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Transportation Sal	Base	$0	$10,600	$0	$0	$0	$0	$0	$0	$0	$0	$10,600
CB-Chargeba	Transportation Sal	Base	$0	$36,000	$0	$0	$0	$0	$0	$0	$0	$0	$36,000
CO-Construct	Transportation Sal	Base	$0	$1,060,000	$0	$0	$0	$0	$0	$0	$0	$0	$1,060,000
DS-Design	Transportation Sal	Base	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
LA-Land Acq	Transportation Sal	Base	$580,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$580,000
		Total Budget	**$680,000**	**$1,106,600**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,786,600**

Total Operating Impacts	**$0**	**$0**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$16,000**	**$128,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocation, construction and construction administration for the construction of an emergency access (2-lanes) for the Sonoran Mountain Ranch development extending along the 75th Av alignment from Bajada Rd to the cul-de-sac at 74th Ln, more clearly described as following the water line easement. The improvements will include: clearing and grubbing, drainage improvements, ROW acquisition, install new pavement to accommodate a 2-lane access, ribbon curb, valley gutters and gates. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc.) design and construction agreements, development and intergovernmental agreements.

Justification:

Single access subdivisions ending in a could-de-sac, such as Sonoran Mountain Ranch, inhibit emergency access and increase traffic congestion during peak hours by providing one point of access. It is assumed that additional points of access will be constructed with future development. Until future development is constructed the single point of access can become problematic. Until such time as future development occurs, staff is recommending that an emergency access be constructed. The emergency access will accommodate one-lane each direction, and will be gated at each end to prevent usage by the general public. Access will be restricted to City maintenance vehicles and emergency vehicles until opened by Fire or Police for emergency situations.

CAPITAL PROJECT DETAIL

Streets

Street Light Replacement Program

Project Location: Various Locations

Project Number: PW11160

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Highway User	Carryover	$798,998	$0	$0	$0	$0	$0	$0	$0	$0	$0	$798,998
OT-Other	Highway User	Base	$890,000	$590,000	$590,000	$590,000	$590,000	$390,000	$190,000	$190,000	$190,000	$190,000	$4,400,000
		Total Budget	**$1,688,998**	**$590,000**	**$590,000**	**$590,000**	**$590,000**	**$390,000**	**$190,000**	**$190,000**	**$190,000**	**$190,000**	**$5,198,998**

Description:

This program provides for the replacement of old street lights and allows the city to respond to unexpected failures or newly identified locations for streetlights in residential areas. Staff evaluates the condition of existing streetlights, which may be more than 30 years old and prioritizes these for replacement. The division also accepts applications for new streetlights to address areas that may need additional lighting based on current lighting standards.

Justification:

In time, street light poles will often rust at the base, especially in areas where they are exposed to frequent sprinklers, irrigation and other water sources. When the base rusts, the pole's integrity is compromised and it may fall. This program provides for the replacement of old street light poles that have become rusted and compromised due to age and wear. When the poles are replaced, new energy efficient LED fixtures are also installed.

At the FY19 rate of funding, about 175 poles can be replaced. Each new pole/fixture replacement costs about $5,000. Approximately 2,540 poles are 30 years old or more in the city.

CAPITAL PROJECT DETAIL

Streets

Technical Pavement Condition Survey & Support

Project Location: Citywide

Project Number: PW00512

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Highway User	Base	$0	$255,000	$0	$0	$255,000	$0	$0	$255,000	$0	$0	$765,000
		Total Budget	**$0**	**$255,000**	**$0**	**$0**	**$255,000**	**$0**	**$0**	**$255,000**	**$0**	**$0**	**$765,000**

Description:

Pavement preservation is integral to a fiscally sound program of pavement management. Allocated funds are applied to pavements where the greatest cost benefit will be realized in extended lifecycles and enhanced fiscal management through pavement lifecycle management.

In FY17, the Streets Division employed the first electronic survey of its entire pavement network. This survey provided multiple levels of data reporting on the conditions of our pavement surfaces as well as structure and sub-structure. Based upon data collected and allocated budgets, the electronic survey data allows the streets division to prioritize maintenance projects based upon the objective data, which is all gathered at once. The electronic survey results are transmitted to the city's Hansen work order system and the Streets Division's Lucity Pavement Management software. It is then used to run various reports and scenarios to plan future maintenance projects. A citywide complete technical survey will be repeated every three (3) years to update the changed conditions for maximum efficiency of our pavement management program.

Justification:

This survey greatly enhances the division's ability to report, forecast and plan our maintenance projects based upon consistent, objective data. Most larger cities in the valley utilize this technical inspection and reporting system.

CAPITAL PROJECT DETAIL

Streets

Thunderbird Road Corridor Improvements

Project Location: Thunderbird Rd; 83rd Av to Loop 101

Project Number: EN00086

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Street Impact Fees	Carryover	$1,030,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,030,000
CO-Construct	Transportation Sal	Carryover	$519,626	$0	$0	$0	$0	$0	$0	$0	$0	$0	$519,626
LA-Land Acq	Transportation Sal	Carryover	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
		Total Budget	**$1,579,626**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,579,626**
Total Operating Impacts			**$1,800**	**$1,800**	**$1,800**	**$1,800**	**$1,800**	**$1,800**	**$1,800**	**$1,800**	**$1,800**	**$1,800**	**$18,000**

Description:

This project provides for two projects; 1) a conceptual design (15%) for widening the south side of Thunderbird Rd between 83rd Av to 75th Av to accommodate the third lane and 2) the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocation, materials testing, construction and construction administration for the construction of the ultimate corridor capacity improvements between L101 and 83rd Av. The improvements may include: dual eastbound to northbound left turn lanes, westbound to southbound left turn lanes, restriping of lanes to other purposes, and installing or extending turn lanes throughout the corridor from 83rd Avenue west to the Loop 101 on Thunderbird Road. This project may also require processing of utility companies (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

As part of the 2007 intersection widening project a traffic study was completed. The study recommended dual left turn lanes on the north and south legs of the intersection. The study did not recommend dual left turn lanes on the east and west legs of the intersection. The City's Transportation Needs Study recommends that the intersection eventually be widened to accommodate dual left turn lanes on the east and west legs of the intersection. The new turn lanes will provide additional capacity. The City is currently conducting a study to evaluate the Thunderbird Road corridor between 83rd Avenue and Loop 101, including the interchange at Loop 101, 84th Avenue and 83rd Avenue for capacity, efficiency, safety, access and traffic control. The 2007 Transportation Needs Study also recommended the widening of Thunderbird Rd between 83rd Av and 75th Av to a six lane roadway. The current traffic volumes for the EB direction have almost reached the threshold capacity and a third through lane in the EB direction is required.

CAPITAL PROJECT DETAIL

Streets

Utility Undergrounding Program

Project Location: Citywide

Project Number: EN00563

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$5,000	$5,000	$5,000	$5,000	$20,000
CO-Construct	Proposed GO Bon	Base	$0	$0	$0	$0	$0	$0	$500,000	$500,000	$500,000	$500,000	$2,000,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$505,000**	**$505,000**	**$505,000**	**$505,000**	**$2,020,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocations, materials testing, construction and construction management for a utility undergrounding program. The improvements will include trenching; installing conduit, cabinets, pedestals, etc.; pulling new wire; removing existing overhead facilities; and installing a new streetlight system. This program will also include processing of agreements (Cox, SRP, APS, El Paso Natural Gas, SWG, Centurylink, etc) for design and construction, as well as development agreements and IGAs.

Justification:

Undergrounding overhead utilities can provide a number of benefits to Peoria residents, from more beautiful neighborhoods to more reliable utilities during extreme weather. City Code requires new or existing utilities to be placed underground when associated with new construction. Undergrounding overhead utilities faces many challenges, including cost, coordinating with other utilities, finding room within the existing right-of-way, and installing new streetlight systems. In 2013, the City prepared a Utility Undergrounding Master Plan (UUMP) that formalized a policy for burying overhead utilities, identified and prioritized projects, and evaluated possible funding sources.

The City of Peoria has a total of 170 miles of overhead utilities. The UUMP was based on a cost of $350 per foot. Most recently the costs have been realized at $400 per foot, which included installation of a new streetlight system. The UUMP identified removal of overhead utilities along arterial streets as a priority. In 2015, the city completed a project that buried the overhead utilities and installed a new streetlight system along the west side of 83rd Ave between Olive Av and Butler Dr and a second project is currently under design to bury the overhead utilities and install a new streetlight system along the south side of Olive Av between 91st Av and 85th Av.

CAPITAL PROJECT DETAIL

Streets

Vistancia Blvd & Happy Valley Rd Intersection Mods

Project Location: Vistancia Blvd & Happy Valley Rd

Project Number: EN00586

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Highway User	Carryover	$411,028	$0	$0	$0	$0	$0	$0	$0	$0	$0	$411,028
CO-Construct	Outside Sources	Carryover	$242,850	$0	$0	$0	$0	$0	$0	$0	$0	$0	$242,850
		Total Budget	**$653,878**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$653,878**
Total Operating Impacts			**$600**	**$600**	**$600**	**$600**	**$600**	**$600**	**$600**	**$600**	**$600**	**$600**	**$6,000**

Description:

This project provides for the coordination with adjacent property owners and MCDOT, public involvement, design, ROW acquisition, utility coordination, utility relocation, materials testing, construction and construction administration for the design and construction of ramps, crosswalks, and a traffic signal at the intersection of Vistancia Boulevard and Happy Valley Road. The improvements will include removal of ramps, construction of new ramps, median modifications, swale modifications, striping a crosswalk on Happy Valley Road, no crosswalks on Vistancia Boulevard, and construction of a new traffic signal. This project may also require processing of utility company (APS, Cox, Qwest, SRP, EPNG, SWG, etc.) design and construction agreements, development and intergovernmental agreements.

Justification:

When Vistancia was first constructed there were no roadways that provided access to the development. Vistancia was required to construct Vistancia Boulevard extending from the L303 interchange. The Arizona State Land Department conveyed the right of way for construction of Vistancia Boulevard, which was the County's responsibility for maintenance until the City annexed. In accordance with the 2003 IGA between MCDOT and the City, MCDOT was responsible to maintain Vistancia Boulevard from L303 to the City limits until March 2004, or until the City annexed the area. When the intersection of Vistancia Boulevard and Happy Valley Road met warrants for signalization, the cost of the signal was to be paid by the developer. Due to issues beyond the City's control, the area still has not been annexed; however, the City agreed to assume maintenance responsibilities effective January 1, 2013. According to a recent warrant study conducted by MCDOT, the intersection now meets warrants for signalization. MCDOT did not obtain the funding from the developer in accordance with the IGA and has asked the City to cost share in the design and construction of the traffic signal and ADA modifications.

CAPITAL PROJECT DETAIL

Traffic Control

Traffic Management Center Equipment Replacement

Project Location: DCSB

Project Number: EN00433

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Transportation Sal	Base	$0	$0	$0	$0	$0	$5,000	$0	$0	$0	$0	$5,000
CO-Construct	Transportation Sal	Base	$0	$0	$0	$0	$0	$500,000	$0	$0	$0	$0	$500,000
OT-Other	Transportation Sal	Carryover	$22,371	$0	$0	$0	$0	$0	$0	$0	$0	$0	$22,371
		Total Budget	**$22,371**	**$0**	**$0**	**$0**	**$0**	**$505,000**	**$0**	**$0**	**$0**	**$0**	**$527,371**

Description:

This project provides funding for periodic equipment replacement in the city's Traffic Management Center (TMC) located in the Development and Community Services Building. This equipment includes the video wall monitors, computer hardware and switches, video conferencing equipment, and other related equipment. The city was awarded federal CMAQ funds to offset the costs of the first equipment replacement.

Justification:

The equipment in the Traffic Management Center has an average life of five years. This funding will allow for the regular replacement of this equipment to ensure that the TMC continues to operate at an acceptable level of service.

CAPITAL PROJECT DETAIL

Traffic Control

Traffic Signal Interconnect Project (TSIP)

Project Location: Various Locations

Project Number: PW00133

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Transportation Sal	Base	$0	$2,000	$0	$2,000	$0	$2,000	$0	$2,000	$0	$2,000	$10,000
CB-Chargeba	Transportation Sal	Base	$0	$5,000	$0	$5,000	$0	$5,000	$0	$5,000	$0	$5,000	$25,000
CO-Construct	Transportation Sal	Base	$0	$175,000	$0	$175,000	$0	$175,000	$0	$175,000	$0	$175,000	$875,000
CO-Construct	Transportation Sal	Carryover	$177,502	$0	$0	$0	$0	$0	$0	$0	$0	$0	$177,502
DS-Design	Transportation Sal	Base	$0	$25,000	$0	$25,000	$0	$25,000	$0	$25,000	$0	$25,000	$125,000
		Total Budget	**$177,502**	**$207,000**	**$0**	**$207,000**	**$0**	**$207,000**	**$0**	**$207,000**	**$0**	**$207,000**	**$1,212,502**

Description:

The project provides for extension of the fiber optic system to provide communications to the city's traffic signals. This funding will provide the additional conduit, fiber optic cable, computer networking equipment, communication lines and ITS equipment (CCTV cameras, dynamic message signs, etc.). The fiber optics communication system will aid in maintaining the coordination of the city's traffic signals, as well as obtaining valuable intersection information from a central location.

Justification:

The city installed a fiber optic backbone on 83rd Avenue from Olive Avenue to Bell Road, and has installed additional interconnect conduit to connect to the backbone system. The system needs to be extended to allow us to communicate with the traffic signals, make changes to the timing, and monitor the operation of the signal from a central location. This project will improve transportation efficiency and safety, and improve the response to traffic problems such as stalled vehicles, crashes and other obstructions to traffic flow.

CAPITAL PROJECT DETAIL

Traffic Control

Traffic Signal Program

Project Location: Various Locations

Project Number: EN00170

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Outside Sources	Base	$25,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$25,000
AT-Arts	Transportation Sal	Base	$0	$5,500	$5,500	$5,500	$5,500	$5,500	$5,500	$5,500	$5,500	$5,500	$49,500
CB-Chargeba	Transportation Sal	Base	$0	$44,500	$44,500	$44,500	$44,500	$44,500	$44,500	$44,500	$44,500	$44,500	$400,500
CO-Construct	Transportation Sal	Base	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$550,000	$5,500,000
CO-Construct	Transportation Sal	Carryover	$417,517	$0	$0	$0	$0	$0	$0	$0	$0	$0	$417,517
		Total Budget	**$992,517**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$600,000**	**$6,392,517**

Description:

The Traffic Signal Program provides funding for traffic studies, coordination with adjacent property owners, public involvement, design, materials testing, construction and construction administration for various traffic control improvements/enhancements. These improvements may include, but are not limited to, new signals, modification of existing signals and handicap ramps, the purchase and installation of miscellaneous traffic signal equipment, intelligent transportation system equipment, speed display signs, CCTV, etc.

Justification:

The Traffic Signal Program consistently follows the city's General Plan and reflects City Council goals and policies to create a safe, efficient transportation network for the movement of traffic, people, and goods; improve the coordination with regional transportation management; and provide a way to address evolving needs in response to growth and development. The Development and Engineering Department prioritizes projects based on input from various departments, city management, Council, and citizen requests.

Traffic Signal Renovation and Replacement

Project Location: Various Locations

Project Number: PW00993

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	GO Bonds 2015	Carryover	$158,490	$0	$0	$0	$0	$0	$0	$0	$0	$0	$158,490
CO-Construct	Highway User	Carryover	$48,422	$0	$0	$0	$0	$0	$0	$0	$0	$0	$48,422
OT-Other	Highway User	Base	$309,000	$309,000	$309,000	$309,000	$309,000	$309,000	$309,000	$309,000	$309,000	$309,000	$3,090,000
		Total Budget	**$515,912**	**$309,000**	**$309,000**	**$309,000**	**$309,000**	**$309,000**	**$309,000**	**$309,000**	**$309,000**	**$309,000**	**$3,296,912**

Description:

There are currently 121 signalized intersections in the City. This project provides for the replacement of wiring, signal cabinets, and controllers at an average rate of 6 intersections per year. In many cases, accidents necessitating replacement or new development/technology facilitate signal systems upgrades but if not, they should be thoroughly renovated in a routine program of maintenance.

Justification:

The traffic signal system requires ongoing maintenance and replacement to avoid malfunctions and failures. This electronic equipment is subject to a high temperature environment, which has a negative impact on its longevity.

CAPITAL PROJECT DETAIL

Wastewater

101st Ave and Northern Lift Station Pretreatment

Project Location: 101st Ave and Northern

Project Number: UT00398

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater	Base	$634,606	$0	$0	$0	$0	$0	$0	$0	$0	$0	$634,606
CO-Construct	Wastewater	Carryover	$166,642	$0	$0	$0	$0	$0	$0	$0	$0	$0	$166,642
		Total Budget	**$801,248**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$801,248**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, and all related sitework for realigning the existing 18" influent sewer lines, the installation of an in-line channel grinder and replacing the electrical and instrumentation equipment. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc.) design and construction agreements, development and intergovernmental agreements.

Justification:

The 101st Avenue and Northern Lift Station has significant debris issues as well as aging electrical equipment that has been damaged by hydrogen sulfide gases. All have led to extensive maintenance problems for city staff. Adding a channel grinder and replacing the electrical and instrumentation equipment at this location will reduce the maintenance issues created by the heavy ragging and hydrogen sulfide gases and thus reduce staff time and maintenance costs.

CAPITAL PROJECT DETAIL

Wastewater

Agua Fria Lift Station-Wastewater Campus Land

Project Location: CAP Canal and Agua Fria River

Project Number: UT00284

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
LA-Land Acq	Wastewater	Base	$0	$700,800	$0	$0	$0	$0	$0	$0	$0	$0	$700,800
SY-Study	Wastewater	Carryover	$150,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,000
LA-Land Acq	Wastewater Exp. E	Base	$0	$2,219,200	$0	$0	$0	$0	$0	$0	$0	$0	$2,219,200
LA-Land Acq	Water Exp. N. of	Base	$0	$1,080,000	$0	$0	$0	$0	$0	$0	$0	$0	$1,080,000
		Total Budget	**$150,000**	**$4,000,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$4,150,000**

Description:

This project will purchase a 40-acre site for a future water reclamation facility campus. This project site is identified in the Integrated Water Utilities Master Plan and will be used for a regional wastewater lift station that will provide service for the portion of the city located north of the Central Arizona Project (CAP) canal and east of the Agua Fria River.

Justification:

A centrally located campus will increase operational efficiency. Purchasing the site for this campus ahead of need will take advantage of lower land costs.

CAPITAL PROJECT DETAIL

Wastewater

Beardsley WRF Equipment Upgrade and Replacement

Project Location: Beardsley Treatment Plant

Project Number: UT00314

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater	Base	$0	$0	$0	$52,313	$64,528	$375	$375	$375	$375	$375	$118,716
CB-Chargeba	Wastewater	Base	$0	$2,250	$2,250	$0	$2,250	$0	$0	$0	$0	$0	$6,750
CO-Construct	Wastewater	Base	$0	$0	$0	$6,975,000	$6,404,223	$37,500	$37,500	$37,500	$37,500	$37,500	$13,566,723
CO-Construct	Wastewater	Carryover	$27,870	$0	$0	$0	$0	$0	$0	$0	$0	$0	$27,870
EQ-Equipmen	Wastewater	Base	$127,500	$112,500	$112,500	$0	$0	$0	$75,000	$75,000	$0	$0	$502,500
CB-Chargeba	Water	Base	$0	$750	$750	$0	$0	$0	$0	$0	$0	$0	$1,500
EQ-Equipmen	Water	Base	$42,500	$37,500	$37,500	$0	$0	$0	$0	$0	$0	$0	$117,500
AT-Arts	Water Exp. N. of	Base	$0	$0	$0	$17,438	$21,507	$125	$125	$125	$125	$125	$39,570
CB-Chargeba	Water Exp. N. of	Base	$0	$0	$0	$0	$750	$0	$0	$0	$0	$0	$750
CO-Construct	Water Exp. N. of	Base	$0	$0	$0	$2,325,000	$2,134,528	$12,500	$12,500	$12,500	$12,500	$12,500	$4,522,028
EQ-Equipmen	Water Exp. N. of	Base	$0	$0	$0	$0	$0	$0	$25,000	$25,000	$0	$0	$50,000
		Total Budget	**$197,870**	**$153,000**	**$153,000**	**$9,369,751**	**$8,627,786**	**$50,500**	**$150,500**	**$150,500**	**$50,500**	**$50,500**	**$18,953,907**

Description:

This project will replace and update existing plant equipment and provide for the ultimate expansion of the facility. The replacement of this equipment will maintain plant reliability and increase efficiencies. The main elements are upgrades to the disinfection system, odor control, HVAC, EMS, overhauling of headworks equipment, and instrumentation equipment replacement. The FY22-23 component of this project will increase plant treatment capacity, and address laboratory needs to achieve an expansion from 4 MGD to 6 MGD. The project will entail expanding plant capacity using the current plant process technology at Beardsley. New basins, clarifiers, pump capacity, filters, disinfection systems, recharge capacity and backup generator power are the main elements of this project. FY19 funding includes $20,000 to replace the environmental management system.

Justification:

As the facility ages existing equipment requires replacement and upgrade to maintain reliability of the existing treatment facility. Expected growth in the northern part of Peoria will require expansion of the treatment facility from the existing capacity of 4.0 MGD to 6.0 MGD.

CAPITAL PROJECT DETAIL

Wastewater

Beardsley WRF Solids Pipeline Rehabilitation

Project Location: Beardsley and 91st Av to 99th Av

Project Number: UT00308

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater	Base	$1,821,098	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,821,098
CO-Construct	Wastewater	Carryover	$363,863	$0	$0	$0	$0	$0	$0	$0	$0	$0	$363,863
		Total Budget	**$2,184,961**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,184,961**

Description:

This project involves the rehabilitation of an 8-inch force main that transports solids from the Beardsley Water Reclamation Facility to the sewer collector along 91st Ave and then ultimately to the Butler Water Reclamation Facility.

Justification:

As the City's wastewater infrastructure ages, increasing importance is being placed on rehabilitation of the wastewater system. Recently, the 8-inch force main on Beardsley Road was inspected and deterioration of the system was discovered, such as cracks, settlement, pipe corrosion, etc. The rehabilitation report recommended the rehabilitation of the force main as a high priority. Staff is recommending the use of trenchless technologies to complete the work. The benefit of trenchless technology is that the existing pipeline does not have to be unearthed and replaced. Instead, the existing pipeline can be used as a host for a new pipe liner.

CAPITAL PROJECT DETAIL

Wastewater

Butler IPS Equipment Upgrade and Replacement

Project Location: Butler Water Reclamation Facility

Project Number: UT00422

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater	Carryover	$42,093	$0	$0	$0	$0	$0	$0	$0	$0	$0	$42,093
OT-Other	Wastewater	Base	$150,000	$150,000	$100,000	$100,000	$120,000	$150,000	$100,000	$100,000	$100,000	$100,000	$1,170,000
		Total Budget	**$192,093**	**$150,000**	**$100,000**	**$100,000**	**$120,000**	**$150,000**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$1,212,093**

Description:

The Butler Influent Pumping Station is the primary wastewater pumping station through which all flow that is treated at the Butler Water Reclamation Facility passes. This project provides for replacement, major rehabilitation, and assessment of process components such as motors, pumps, bar screens, odor control systems, VFDs, electrical, instrumentation associated with the Butler Influent Pumping Station to ensure continuous service.

Justification:

The Butler IPS receives wastewater flow from the Butler drainage basin and is the sole provider of wastewater to the Butler WRF, therefore it is critical to upgrade and replace aging equipment to provide continuous and reliable service to the Butler WRF.

CAPITAL PROJECT DETAIL

Wastewater

Butler Reclaimed Water System Expansion Phase II

Project Location: Butler WRF

Project Number: UT00313

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater	Carryover	$2,664	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,664
		Total Budget	**$2,664**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,664**

Description:

This project is the next phase of the Butler Reclaimed System Expansion project and will construct a 1.5 MGD booster pump station to reach more potential reclaimed water users in the Old Town area.

Justification:

As demand continues to grow for reclaimed water in the Old Town area, the reclaimed water system will need to be expanded to accommodate this new demand. Having reclaimed water available for use in landscape irrigation, water features, and other uses enables the city to preserve valuable drinking water resources. The addition of a booster pump station at the Butler Water Reclamation Facility will replace the temporary booster station, increase reliability and provide increased quantities of reclaimed water for future customers that would like to connect to the system in the Old Town area.

CAPITAL PROJECT DETAIL

Wastewater

Butler WRF Aeration System Upgrades

Project Location: Butler Water Reclamation Facility

Project Number: UT00420

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater	Base	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
CO-Construct	Wastewater	Carryover	$879,514	$0	$0	$0	$0	$0	$0	$0	$0	$0	$879,514
CO-Construct	Water	Base	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
CO-Construct	Water	Carryover	$293,231	$0	$0	$0	$0	$0	$0	$0	$0	$0	$293,231
		Total Budget	**$1,772,745**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,772,745**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, and utility coordination for the installation of new aeration system blowers at the Butler Water Reclamation Facility. The project will also make small modifications to the aeration system piping to make the system more efficient overall. The FY19 funding for this project will account for added scope, as well as recent material, equipment and construction cost increases.

Justification:

The Butler Water Reclamation Facility utilizes aeration system blowers for the wastewater treatment process. In follow-up to recent process improvements, City staff has determined that the blowers could be downsized for greater energy efficiency and operation. A study was preformed that identified the optimum size blowers for the plant and determined that installation of these new blowers would result in an annual energy savings of approx. $280,000 along with increased operational efficiencies.

CAPITAL PROJECT DETAIL

Wastewater

Butler WRF Equipment Upgrade and Replacement

Project Location: Butler Water Reclamation Facility

Project Number: UT00333

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater	Carryover	$86,277	$0	$0	$0	$0	$0	$0	$0	$0	$0	$86,277
EQ-Equipmen	Wastewater	Base	$258,750	$135,000	$135,000	$75,000	$78,750	$112,500	$75,000	$112,500	$112,500	$112,500	$1,207,500
EQ-Equipmen	Water	Base	$86,250	$45,000	$45,000	$25,000	$26,250	$37,500	$25,000	$37,500	$37,500	$37,500	$402,500
		Total Budget	**$431,277**	**$180,000**	**$180,000**	**$100,000**	**$105,000**	**$150,000**	**$100,000**	**$150,000**	**$150,000**	**$150,000**	**$1,696,277**

Description:

The Butler Water Reclamation Facility (WRF) is a complex, highly automated wastewater treatment facility. Equipment operates in, or is exposed to, harsh environmental conditions. As equipment degrades or ages, replacement is required. Some of the larger pieces of equipment identified for replacement or major rebuilding/over-haul include various pumps and motors, HVAC, EMS, centrifuge scrolls, various variable frequency drives, and chemical systems. FY19 funding includes $165,000 to replace the environmental management system and air conditioning units.

Justification:

The Butler WRF and the IPS provide wastewater treatment services to approximately two thirds of Peoria's customers. Repairing and replacing equipment is an important part of keeping this facility in operating condition and in compliance with all applicable permits and regulatory requirements.

CAPITAL PROJECT DETAIL

Wastewater

Butler WRF Headworks Rehabilitation

Project Location: Butler Water Reclamation Facility

Project Number: UT00100

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater	Base	$450,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$450,000
CO-Construct	Water	Base	$150,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,000
		Total Budget	**$600,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$600,000**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, and all related sitework for the rehabilitation of the concrete influent screening channels inside of the Butler WRF Headworks Building including channel isolation, concrete repairs, and coating installation.

Justification:

This rehabilitation project will prevent deterioration of the concrete channels, restore the structural integrity of the concrete and ensure the concrete is protected from exposure to corrosive gases in order to maximize the useful life of the influent screening channels.

CAPITAL PROJECT DETAIL

Wastewater

Butler WRF Recharge Wells

Project Location: Butler Wastewater Basin

Project Number: UT00309

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater Exp. E	Base	$0	$1,228	$315	$1,835	$0	$0	$0	$0	$0	$0	$3,377
CB-Chargeba	Wastewater Exp. E	Base	$0	$2,398	$614	$3,584	$0	$0	$0	$0	$0	$0	$6,596
CO-Construct	Wastewater Exp. E	Base	$44,625	$73,055	$18,713	$109,163	$0	$0	$0	$0	$0	$0	$245,557
CO-Construct	Wastewater Exp. E	Carryover	$151,834	$0	$0	$0	$0	$0	$0	$0	$0	$0	$151,834
DS-Design	Wastewater Exp. E	Base	$31,250	$51,159	$13,105	$76,445	$0	$0	$0	$0	$0	$0	$171,958
SY-Study	Wastewater Exp. E	Carryover	$17,864	$0	$0	$0	$0	$0	$0	$0	$0	$0	$17,864
AT-Arts	Wastewater Exp.	Base	$0	$1,228	$315	$1,835	$0	$0	$0	$0	$0	$0	$3,377
CB-Chargeba	Wastewater Exp.	Base	$0	$2,398	$614	$3,584	$0	$0	$0	$0	$0	$0	$6,596
CO-Construct	Wastewater Exp.	Base	$44,625	$73,055	$18,713	$109,163	$0	$0	$0	$0	$0	$0	$245,557
CO-Construct	Wastewater Exp.	Carryover	$99,534	$0	$0	$0	$0	$0	$0	$0	$0	$0	$99,534
DS-Design	Wastewater Exp.	Base	$31,250	$51,159	$13,105	$76,445	$0	$0	$0	$0	$0	$0	$171,958
SY-Study	Wastewater Exp.	Carryover	$9,375	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,375
CO-Construct	Water	Carryover	$223,779	$0	$0	$0	$0	$0	$0	$0	$0	$0	$223,779
AT-Arts	Water Exp. N. of	Base	$0	$3,683	$944	$5,504	$0	$0	$0	$0	$0	$0	$10,131
CB-Chargeba	Water Exp. N. of	Base	$0	$7,195	$1,843	$10,751	$0	$0	$0	$0	$0	$0	$19,789
CO-Construct	Water Exp. N. of	Base	$133,875	$219,165	$56,140	$327,490	$0	$0	$0	$0	$0	$0	$736,670
CO-Construct	Water Exp. N. of	Carryover	$954,254	$0	$0	$0	$0	$0	$0	$0	$0	$0	$954,254
DS-Design	Water Exp. N. of	Base	$93,750	$153,477	$39,314	$229,335	$0	$0	$0	$0	$0	$0	$515,875
SY-Study	Water Exp. N. of	Carryover	$28,125	$0	$0	$0	$0	$0	$0	$0	$0	$0	$28,125
AT-Arts	Water Exp. S. of B	Base	$0	$3,683	$944	$5,504	$0	$0	$0	$0	$0	$0	$10,131
CB-Chargeba	Water Exp. S. of B	Base	$0	$7,195	$1,843	$10,751	$0	$0	$0	$0	$0	$0	$19,789
CO-Construct	Water Exp. S. of B	Base	$133,874	$219,165	$56,140	$327,490	$0	$0	$0	$0	$0	$0	$736,669
CO-Construct	Water Exp. S. of B	Carryover	$683,694	$0	$0	$0	$0	$0	$0	$0	$0	$0	$683,694
DS-Design	Water Exp. S. of B	Base	$93,755	$153,477	$39,314	$229,335	$0	$0	$0	$0	$0	$0	$515,880
SY-Study	Water Exp. S. of B	Carryover	$28,125	$0	$0	$0	$0	$0	$0	$0	$0	$0	$28,125
CO-Construct	Water Expansion P	Carryover	$87,588	$0	$0	$0	$0	$0	$0	$0	$0	$0	$87,588
SY-Study	Water Expansion P	Carryover	$29,860	$0	$0	$0	$0	$0	$0	$0	$0	$0	$29,860
		Total Budget	**$2,921,036**	**$1,022,719**	**$261,976**	**$1,528,212**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,733,943**

Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$61,000**	**$61,000**	**$61,000**	**$61,000**	**$61,000**	**$61,000**	**$366,000**

Description:

This project will design and construct new groundwater recharge wells in the Butler Wastewater Basin. The project will provide for the project coordination, public involvement,

pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, and utility coordination for installation of a new recharge well, reclaimed water piping to the well, and all associated site and electrical equipment. The next proposed site location will focus on areas near the City Hall Campus.

Justification:
Drilling and installation of new groundwater recharge wells allows the city to pump treated wastewater from the Butler Water Reclamation Facility back into the groundwater aquifer. Doing so allows the city to gain recharge credits that help maintain the City's water supply. In addition, this project would lessen the amount of effluent water needing to be sent to the New River/Agua Fria Underground Storage Project (NAUSP).

CAPITAL PROJECT DETAIL

Wastewater

Dixileta 21 inch Sewer Extension

Project Location: Varies

Project Number: UT00404

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater Expan	Carryover	$1,154,521	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,154,521
		Total Budget	**$1,154,521**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,154,521**

Description:

Project includes the addition of 2,200 linear feet of new 21-inch VCP sewer main. Pipeline construction will occur in undeveloped territory.

Justification:

This extension is part of a regional sewer needed to allow for future development in the area.

CAPITAL PROJECT DETAIL

Wastewater

El Mirage Road Sewer Infrastructure Upsizing

Project Location: El Mirage Rd from Westland Rd to Jomax Rd

Project Number: UT00432

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater Exp.	Base	$0	$13,003	$26,000	$0	$0	$0	$0	$0	$0	$0	$39,003
CO-Construct	Wastewater Exp.	Base	$0	$1,300,236	$2,600,000	$0	$0	$0	$0	$0	$0	$0	$3,900,236
		Total Budget	**$0**	**$1,313,239**	**$2,626,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,939,239**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, and utility coordination for the installation of a new trunk sewer main primarily along El Mirage Road from Jomax Road to Westland Road. The project will be constructed by a local developer, but the City will fund 'oversizing' of the sewer main to account for capacity needs of future development. The oversizing cost will be paid for by future developers through impact fee assessment.

Justification:

While this trunk sewer main is expected to be constructed by developers in the area, the City will often look to 'oversize' a main to meet future development needs beyond those of the developer. This process is done through a development agreement where the City reimburses the developer for the oversize cost.

CAPITAL PROJECT DETAIL

Wastewater

Jomax WRF Equipment Upgrade and Replacement

Project Location: Jomax WRF

Project Number: UT00323

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater	Base	$0	$563	$750	$375	$375	$375	$375	$375	$375	$375	$3,938
CO-Construct	Wastewater	Base	$37,500	$56,250	$75,000	$93,375	$112,125	$37,500	$55,875	$37,500	$37,500	$37,500	$580,125
CO-Construct	Wastewater	Carryover	$38,993	$0	$0	$0	$0	$0	$0	$0	$0	$0	$38,993
AT-Arts	Water	Base	$0	$188	$250	$125	$125	$125	$125	$125	$125	$125	$1,313
CO-Construct	Water	Base	$12,500	$18,750	$25,000	$31,125	$37,375	$12,500	$18,625	$12,500	$12,500	$12,500	$193,375
		Total Budget	**$88,993**	**$75,751**	**$101,000**	**$125,000**	**$150,000**	**$50,500**	**$75,000**	**$50,500**	**$50,500**	**$50,500**	**$817,744**

Description:

The equipment at Jomax Water Reclamation Facility is exposed to a harsh wastewater environment and is subject to continuous operation. Replacement of equipment is required as the facility ages. Potential projects include scrubber replacement with more efficient technology, turbo blower addition with more efficient technology, electrical component replacements and upgrades, influent screens and screening components, various pumps.

Justification:

Jomax WRF is the sole supplier of wastewater services to our Vistancia area residents and is a critical facility to foster growth in that area. Replacement and upgrade of treatment components and equipment ensure that the facility is ready to provide continuous, reliable service. This is not only important for our core service but is required by county and state regulations.

CAPITAL PROJECT DETAIL

Wastewater

Jomax WRF Expansion

Project Location: Jomax Water Reclamation Facility

Project Number: UT00388

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts		Base	$0	$0	$0	$0	$0	$0	$100,000	$0	$0	$0	$100,000
CO-Construct		Base	$0	$0	$0	$0	$0	$0	$9,900,000	$0	$0	$0	$9,900,000
AT-Arts	Prp W/S Rev Bond	Base	$0	$0	$0	$0	$0	$0	$300,000	$0	$0	$0	$300,000
CO-Construct	Prp W/S Rev Bond	Base	$0	$0	$0	$0	$0	$0	$29,700,000	$0	$0	$0	$29,700,000
AT-Arts	Wastewater	Base	$0	$0	$0	$0	$0	$150,000	$0	$0	$0	$0	$150,000
CO-Construct	Wastewater	Base	$0	$0	$0	$0	$0	$14,850,000	$0	$0	$0	$0	$14,850,000
DS-Design	Wastewater	Base	$143,475	$0	$0	$0	$0	$0	$0	$0	$0	$0	$143,475
AT-Arts	Wastewater Exp.	Base	$0	$10,500	$26,733	$0	$0	$0	$0	$0	$0	$0	$37,233
CO-Construct	Wastewater Exp.	Base	$0	$1,039,500	$2,673,267	$0	$0	$0	$0	$0	$0	$0	$3,712,767
DS-Design	Wastewater Exp.	Base	$796,525	$0	$0	$0	$0	$0	$0	$0	$0	$0	$796,525
AT-Arts	Water	Base	$0	$0	$0	$0	$0	$50,000	$0	$0	$0	$0	$50,000
CO-Construct	Water	Base	$0	$0	$0	$0	$0	$4,950,000	$0	$0	$0	$0	$4,950,000
AT-Arts	Water Exp. N. of	Base	$0	$3,500	$8,911	$0	$0	$0	$0	$0	$0	$0	$12,411
CO-Construct	Water Exp. N. of	Base	$0	$346,500	$891,089	$0	$0	$0	$0	$0	$0	$0	$1,237,589
DS-Design	Water Exp. N. of	Base	$310,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$310,000
DS-Design	Water Expansion P	Base	$47,825	$0	$0	$0	$0	$0	$0	$0	$0	$0	$47,825
		Total Budget	**$1,297,825**	**$1,400,000**	**$3,600,000**	**$0**	**$0**	**$20,000,000**	**$40,000,000**	**$0**	**$0**	**$0**	**$66,297,825**

Description:

This project will include design and construction of an expansion to the Jomax Water Reclamation Facility (WRF) located just north of the Beardsley Canal and west of the Agua Fria River. The current treatment capacity of the Jomax WRF is 2.25 million gallons per day (MGD). Development in the north and northwest portions of the City will require that additional treatment capacity be added at this facility. As currently planned, the WRF expansion costs represent the City's costs of a 1.5MGD expansion to a 4.5MGD capacity.

Justification:

The Jomax Water Reclamation Facility (WRF) was originally constructed in 2005 to treat wastewater generated by the northwest areas of Peoria. The facility is located on Jomax Road just west of El Mirage Road and is a regional wastewater treatment and reclamation facility serving the needs of the Vistancia, Trilogy and other surrounding communities. The plant has previously been expanded from 0.75 MGD to its current capacity of 2.25 MGD. Development within Vistancia, Saddleback Heights, and Trilogy West will require that the facility be expanded to provide the required treatment capacity.

CAPITAL PROJECT DETAIL

Wastewater

Lift Station Reconditioning

Project Location: Citywide

Project Number: UT00116

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater	Base	$0	$4,900	$3,950	$3,900	$3,800	$3,800	$3,800	$3,800	$3,800	$3,800	$35,550
CO-Construct	Wastewater	Base	$475,000	$490,000	$395,000	$390,000	$380,000	$380,000	$380,000	$380,000	$380,000	$380,000	$4,030,000
CO-Construct	Wastewater	Carryover	$149,921	$0	$0	$0	$0	$0	$0	$0	$0	$0	$149,921
		Total Budget	**$624,921**	**$494,900**	**$398,950**	**$393,900**	**$383,800**	**$383,800**	**$383,800**	**$383,800**	**$383,800**	**$383,800**	**$4,215,471**

Description:

This project addresses ongoing needs at all City of Peoria lift stations. The funds will be used to address pre-treatment, odor control, corrosion prevention, eye wash units, equipment upgrades and replacements. The city has 13 lift stations in the wastewater collection system.

Justification:

Wastewater lift stations operate in a corrosive environment where equipment damage and odor generation are ongoing issues. Maintaining operational efficiencies and extending the life of these facilities can be accomplished through effective replacement and upgrade of key components.

CAPITAL PROJECT DETAIL

Wastewater

LPH Mystic Wastewater Oversizing

Project Location: Lake Pleasant Heights Development

Project Number: UT00446

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater Exp.	Base	$0	$0	$0	$0	$667	$0	$0	$0	$0	$0	$667
CO-Construct	Wastewater Exp.	Base	$0	$0	$0	$0	$66,692	$0	$0	$0	$0	$0	$66,692
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$67,359**	**$0**	**$0**	**$0**	**$0**	**$0**	**$67,359**

Description:

This project provides for additional wastewater collection capacity in the water system serving the Lake Pleasant Heights (LPH) development and adjacent developments in the future. The LPH development will fund the transmission mains necessary to serve the development's requirements. The city is funding the over-sizing of selected wastewater trunk sewer lines to provide collection system capacity for new developments in the surrounding areas.

Justification:

The project provides for additional collection capacity in the wastewater system in and around the Lake Pleasant Heights development area. The lines will be used to convey wastewater to the area's treatment facility.

CAPITAL PROJECT DETAIL

Wastewater

Manhole Rehabilitation

Project Location: Citywide

Project Number: UT00307

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater	Base	$0	$3,725	$3,725	$3,725	$3,725	$3,725	$3,725	$3,725	$3,725	$3,725	$33,525
CB-Chargeba	Wastewater	Base	$0	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$22,500
CO-Construct	Wastewater	Base	$322,500	$372,500	$372,500	$372,500	$372,500	$372,500	$372,500	$372,500	$372,500	$372,500	$3,675,000
CO-Construct	Wastewater	Carryover	$182,697	$0	$0	$0	$0	$0	$0	$0	$0	$0	$182,697
		Total Budget	**$505,197**	**$378,725**	**$378,725**	**$378,725**	**$378,725**	**$378,725**	**$378,725**	**$378,725**	**$378,725**	**$378,725**	**$3,913,722**

Description:

This project will repair and rehabilitate manholes, manhole rings and manhole covers throughout the city's wastewater collection system. The city has over 14,000 manholes with an expected life of 30 to 50 years. Approximately 20 deficient rings and covers will be replaced annually addressing needs of the system. Manholes to be rehabilitated were identified in a sewer line assessment study.

Justification:

As the city's wastewater collection system utility assets age, capital repairs and maintenance are necessary to ensure continuous and reliable service. Rehabilitation restores the structural integrity of manholes; stops water infiltration and exfiltration, and protects manholes, manhole rings and manhole covers from deterioration due to exposure to corrosive gases present in the sewer system. Proactive rehabilitation projects help ensure these assets reach their maximum useful life and minimizes system failures. The cost to renovate a single manhole is $4,000 - $10,000 and is dependent on the size and condition of the manhole.

CAPITAL PROJECT DETAIL

Wastewater

Miscellaneous Local Wastewater Line Improvements

Project Location: Citywide

Project Number: UT00191

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater	Base	$0	$2,000	$2,000	$2,000	$2,000	$2,250	$2,000	$2,000	$2,000	$2,000	$18,250
CB-Chargeba	Wastewater	Base	$0	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	$18,000
CO-Construct	Wastewater	Base	$255,000	$200,000	$200,000	$200,000	$200,000	$225,000	$200,000	$200,000	$200,000	$200,000	$2,080,000
CO-Construct	Wastewater	Carryover	$200,001	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,001
		Total Budget	**$455,001**	**$204,000**	**$204,000**	**$204,000**	**$204,000**	**$229,250**	**$204,000**	**$204,000**	**$204,000**	**$204,000**	**$2,316,251**

Description:

This project provides funding to rehabilitate, realign, assess or extend the city's existing wastewater collection system to ensure its continued compliant and efficient operation. Examples, though not limited to, include sewer extensions in coordination with street improvement projects, realignment/rehabilitation of downtown alley sewer mains, assessment of the air relief valves and immediate need sewer repairs.

Justification:

The city's wastewater collection system requires ongoing upgrading and rehabilitation to ensure efficient and reliable operation. In addition, these funds provide means for the Public Works-Utilities Department to take advantage of coordinating efforts with other city projects to ensure a complete total project. This project provides for assessment of the city's sewer utility assets and the repair of historical problem areas, which minimizes the risk of sanitary sewer overflows.

CAPITAL PROJECT DETAIL

Wastewater

Reclaimed Water Booster Land Purchase at IPS

Project Location: 99th Av and Northern Av

Project Number: UT00329

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
LA-Land Acq	Wastewater	Carryover	$179,979	$0	$0	$0	$0	$0	$0	$0	$0	$0	$179,979
LA-Land Acq	Water	Carryover	$533,851	$0	$0	$0	$0	$0	$0	$0	$0	$0	$533,851
		Total Budget	**$713,830**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$713,830**

Description:

This project provides funding for the purchase of land directly around the influent pump station for a reclaimed water booster station and reservoir. This land is estimated at 213,939 square feet. The actual total may vary.

Justification:
Land immediately adjacent to the IPS is needed for vadose zone recharge wells and a reclaimed water booster station. The area will also allow for development of a small outdoor educational center on water sustainability with access to the New River trail system.

CAPITAL PROJECT DETAIL

Wastewater

SROG Line Assessment & Repair

Project Location: 99th Avenue from Olive to Hwy 10

Project Number: UT00321

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater	Base	$0	$0	$1,691	$2,211	$4,965	$0	$0	$0	$0	$0	$8,867
CO-Construct	Wastewater	Base	$160,000	$0	$169,104	$221,136	$496,472	$0	$0	$0	$0	$0	$1,046,712
CO-Construct	Wastewater	Carryover	$652,672	$0	$0	$0	$0	$0	$0	$0	$0	$0	$652,672
		Total Budget	**$812,672**	**$0**	**$170,795**	**$223,347**	**$501,437**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,708,251**

Description:

This project will fund a portion of an assessment and rehabilitation effort to be done to the 99th Avenue West Sub Regional Operating Group (SROG) interceptor. Under the SROG agreement, the City of Peoria is responsible for 21.68 percent of all capital costs associated with this line. In addition, the agreement details a 56 percent cost share of assessment and rehabilitation of a flow meter vault (GL02). The rehabilitation of GL02 and GL03 will be included in this project.

Justification:

In case of a wastewater treatment emergency, a bypass to the 99th Avenue interceptor can deliver the City's raw wastewater to the SROG system. Having this backup in place is key to effectively managing and maintaining the City's wastewater system.

CAPITAL PROJECT DETAIL

Wastewater

Trunk Sewer Line Inspection

Project Location: Citywide

Project Number: UT00322

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	Wastewater	Base	$0	$0	$0	$0	$600,000	$0	$0	$0	$0	$0	$600,000
SY-Study	Wastewater	Carryover	$238,457	$0	$0	$0	$0	$0	$0	$0	$0	$0	$238,457
		Total Budget	**$238,457**	**$0**	**$0**	**$0**	**$600,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$838,457**

Description:

This project will perform an inspection and assessment of all sanitary sewer mains 15 inches and larger within the wastewater collection system on a five-year basis to ensure the structural and operational viability of these large sewer mains. In addition, this project will perform an assessment of the City's existing sanitary sewer force mains. These assessments will identify any existing or potential structural and operational issues.

Justification:

An original assessment of all trunk sewer lines was executed in FY 2011 and FY 2012. This original inspection created a condition baseline and generated multiple projects that were completed by a subsequent CIP project and improved the condition of the collection system. An update to the original assessment was completed in FY 2017 and FY 2018. As sewer lines age and operate in a very harsh environment, periodic assessments are needed to monitor the condition of the infrastructure, providing a proactive approach and increasing the performance predictability of the system.

CAPITAL PROJECT DETAIL

Wastewater

Trunk Sewer Rehabilitation

Project Location: Citywide

Project Number: UT00296

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater	Carryover	$1,381,617	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,381,617
AT-Arts	Water	Base	$0	$17,922	$0	$0	$0	$0	$0	$0	$0	$0	$17,922
CB-Chargeba	Water	Base	$0	$11,520	$0	$0	$0	$0	$0	$0	$0	$0	$11,520
CO-Construct	Water	Base	$0	$1,792,078	$0	$0	$0	$0	$0	$0	$0	$0	$1,792,078
DS-Design	Water	Base	$0	$250,000	$0	$0	$0	$0	$0	$0	$0	$0	$250,000
		Total Budget	**$1,381,617**	**$2,071,520**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,453,137**

Description:

Project includes the rehabilitation of trunk sewer mains identified in the 2017 Trunk Sewer System Condition Assessment.

Justification:

The City's Public Works/Utilities Department performs regular condition assessments of our existing sewer infrastructure to identify areas of concern. A recent assessment completed in 2017 identified several trunk sewer segments in need of rehabilitation. This project will address those segments.

CAPITAL PROJECT DETAIL

Wastewater

Wastewater System Additional R & M Expense

Project Location: Citywide

Project Number: UT00436

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Wastewater	Base	$0	$700,000	$700,000	$700,000	$700,000	$700,000	$700,000	$700,000	$700,000	$700,000	$6,300,000
		Total Budget	**$0**	**$700,000**	**$700,000**	**$700,000**	**$700,000**	**$700,000**	**$700,000**	**$700,000**	**$700,000**	**$700,000**	**$6,300,000**

Description:

This project will provide for major repair, maintenance, and rehabilitation of our wastewater infrastructure, including the Beardsley, Butler, Jomax and Quintero Water Reclamation Facilities, lift stations, mains and manholes.

Justification:

Aging infrastructure requires additional major repair, maintenance, and rehabilitation to extend the life of wastewater utility assets and to ensure uninterrupted service to our customers. Planning and funding major repair, maintenance, and rehabilitation projects as opposed to addressing concerns reactively allows for coordinated scheduling, and reduces both service interruption duration and overall project costs.

CAPITAL PROJECT DETAIL

Wastewater

West Agua Fria Wastewater Lines

Project Location: Vistancia Development

Project Number: UT00171

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater Exp.	Base	$0	$4,851	$2,473	$0	$0	$0	$0	$0	$0	$0	$7,324
CO-Construct	Wastewater Exp.	Base	$197,800	$485,100	$247,250	$0	$0	$0	$0	$0	$0	$0	$930,150
CO-Construct	Wastewater Exp.	Carryover	$184,525	$0	$0	$0	$0	$0	$0	$0	$0	$0	$184,525
CO-Construct	Wastewater Expan	Carryover	$770,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$770,000
		Total Budget	**$1,152,325**	**$489,951**	**$249,723**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,891,999**

Description:

This project will provide additional wastewater collection capacity throughout the Vistancia community. The Vistancia Utilities Master Plan identified the wastewater trunk sewers that are needed to support the Vistancia wastewater system. The City is funding oversizing of selected wastewater trunk sewers to provide collection system capacity for new development in surrounding areas. Future developers will contribute to this cost through impact fee assessment. Trunk mains are primarily located along Vistancia Blvd and El Mirage Rd.

Justification:

This project provides for additional collection capacity in the wastewater system in the Vistancia area. These lines are part of the Vistancia Wastewater Master Plan and will be used to convey wastewater to the appropriate treatment facility.

CAPITAL PROJECT DETAIL

Water

103rd Ave 12" Waterline Northern to Olive

Project Location: 103rd Ave Northern to Olive

Project Number: UT00392

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Carryover	$698,914	$0	$0	$0	$0	$0	$0	$0	$0	$0	$698,914
		Total Budget	**$698,914**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$698,914**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, and all related sitework for installation of new 12" waterlines to replace existing AC and PVC pipe through the construction limits of the project, 103rd Ave Northern to Olive and, including fittings, valves, hydrants, appurtenances and abandonment of replaced waterlines, and restoration and or replacement of pavement, including, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements. This project is anticipated to be constructed in association with the city street improvement project EN00422, which will be combined into one managed project.

Justification:

Major water transmission pipelines and booster stations are required to convey and deliver surface water. This reach of waterline is dependent upon and being coordinated with the 103rd Ave Street project. Replacement of aging waterlines within the construction limits will prevent disturbing the new street for some years to come.

CAPITAL PROJECT DETAIL

Water

67th Ave. 16-in Waterline Pinnacle Pk. To Hatfield

Project Location: 67th Avenue - Pinnacle Peak Rd to Hatfield Rd

Project Number: UT00440

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$0	$1,500	$0	$12,500	$0	$0	$0	$0	$0	$14,000
CB-Chargeba	Water	Base	$0	$0	$2,475	$0	$45,000	$0	$0	$0	$0	$0	$47,475
CO-Construct	Water	Base	$0	$0	$0	$0	$1,250,000	$0	$0	$0	$0	$0	$1,250,000
DS-Design	Water	Base	$0	$0	$150,000	$0	$0	$0	$0	$0	$0	$0	$150,000
		Total Budget	**$0**	**$0**	**$153,975**	**$0**	**$1,307,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,461,475**

Total Operating Impacts	**$0**	**$0**	**$0**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$5,000**	**$35,000**

Description:

This project provides for the coordination with adjacent property owners, public involvement, design, ROW acquisition, utility coordination, utility relocation, burying overhead facilities, construction and construction administration for the installation of approx. 6,700 LF of new 16-inch ductile iron waterline on 67th Avenue between Pinnacle Peak Road and Hatfield Road. This project may also require processing of utility company (APS, Cox, Qwest, SRP. EPNG, SWG, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

The project is programmed to be constructed simultaneously with the regional storm drain project and the 67th Av street improvements. The water line will also increase water system redundancy, reliability and availability in the area. Currently many of the local residents are on groundwater wells. This project is intended to encourage connection to our water system.

CAPITAL PROJECT DETAIL

Water

75th Ave 16" Waterline Cholla St to Thunderbird Rd

Project Location: 75th Ave Cholla St to Thunderbird Rd

Project Number: UT00400

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$0	$7,069	$17,071	$0	$0	$0	$0	$0	$0	$24,140
CO-Construct	Water	Base	$0	$0	$660,779	$1,595,651	$0	$0	$0	$0	$0	$0	$2,256,430
DS-Design	Water	Base	$0	$0	$138,392	$0	$0	$0	$0	$0	$0	$0	$138,392
		Total Budget	**$0**	**$0**	**$806,240**	**$1,612,722**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,418,962**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, and all related sitework for installation of new ductile iron waterlines to replace existing AC and PVC Pipe along 75th Avenue from Cholla Street to Thunderbird Road. This excludes segments constructed with the Thunderbird Road and Cactus Road intersection widening projects. It will install a new 16" watermain, including fittings, valves, hydrants, appurtenances and abandonment of existing replaced waterlines, and restoration and or replacement of pavement, including, landscaping, as necessary, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc.) design and construction agreements, development and intergovernmental agreements. This project is anticipated to be constructed separately from the 75th Avenue and Cactus Road Intersection Safety improvements project EN00088 and will be managed by City of Peoria.

Justification:

Major water transmission pipelines and booster stations are required to convey and deliver surface water. These pipelines will connect the water treatment plant to the local water distribution system. This waterline was recommended by the Water Infrastructure Master Plan. These reaches of waterline are dependent upon and being coordinated with the 75th Avenue and Cactus Road Intersection project. Replacement of aging waterlines within the construction limits of each intersection will prevent disturbing the new intersections for some years to come.

CAPITAL PROJECT DETAIL

Water

75th Avenue and Grand PRV Upgrade

Project Location: 75th Avenue and Grand

Project Number: UT00408

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$3,400	$0	$0	$0	$0	$0	$0	$0	$0	$3,400
CB-Chargeba	Water	Base	$0	$17,000	$0	$0	$0	$0	$0	$0	$0	$0	$17,000
CO-Construct	Water	Base	$175,000	$340,000	$0	$0	$0	$0	$0	$0	$0	$0	$515,000
DS-Design	Water	Base	$60,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$60,000
		Total Budget	**$235,000**	**$360,400**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$595,400**

Description:

Project includes the abandonment and demolition of an existing pressure-reducing valve (PRV) station located at 75th Avenue and Grand Avenue. A new PRV station, located in the same vicinity, will be constructed per City standards. The project will upsize the existing 8-inch PRV to a 10-inch, and add a 4-inch low flow bypass as well.

Justification:

The current pressure reducing valve station (PRV) at 75th Avenue and Grand Avenue is not to current City standards. A PRV is needed at the intersection to allow drinking water to flow between City pressure zones (1 and 2). By removing the older, substandard PRV, the City can construct a new PRV station that is much more efficient and safe for City maintenance staff. In addition, staff cannot currently control this PRV through our SCADA system. This project will add the required SCADA elements to allow for remote monitoring and operation that will increase staff efficiency.

CAPITAL PROJECT DETAIL

Water

Agua Fria Booster/PRV

Project Location: North Peoria

Project Number: UT00245

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water Exp. N. of	Carryover	$3,770,845	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,770,845
CO-Construct	Water Expansion P	Base	$750,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$750,000
		Total Budget	**$4,520,845**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$4,520,845**

Total Operating Impacts	**$0**	**$27,600**	**$27,600**	**$27,600**	**$27,600**	**$27,600**	**$27,600**	**$27,600**	**$27,600**	**$27,600**	**$248,400**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, land acquisition, construction, materials testing, construction administration, utility coordination, and all related sitework for the construction a new water booster pump station that will provide additional water to areas west of the Agua Fria River. This additional water is needed for future development and to provide system redundancy. The proposed FY19 funding is for expected additional construction costs related to recent industry cost trends. The site is located just west of Lake Pleasant Parkway at Lone Mountain Road.

Justification:

Construction of this project will increase water supply quantity to meet demand in areas to the west of the Agua Fria River. These areas are currently only supplied by groundwater wells. Additional water supply is needed for expected growth in the area.

CAPITAL PROJECT DETAIL

Water

Butler Well Site Rehabilitation

Project Location: 103rd Avenue and Butler Dr

Project Number: UT00410

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Base	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
CO-Construct	Water	Carryover	$7,918	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,918
		Total Budget	**$307,918**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$307,918**

Description:

Project includes several site rehabilitation tasks to bring the site up to City standard. General site work includes grading, tree removal, wall painting, and landscaping. Concrete work includes new pad for the electrical lineup, the discharge box, and a few other minor items. Project will add an onsite retention basin with drywell for well startup waste.

Justification:

A condition assessment of the City's water and wastewater remote facilities was completed in 2014. The Butler Well and Reservoir site (W102) was identified in this assessment as not currently meeting City standards. The site is an important site for the southern portion of the City's water supply.

CAPITAL PROJECT DETAIL

Water

CAP Pump Station Rehabilitation

Project Location: 163rd Ave and Jomax Rd

Project Number: UT00274

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$29,003	$0	$0	$0	$0	$0	$0	$0	$0	$29,003
CB-Chargeba	Water	Base	$0	$49,680	$0	$0	$0	$0	$0	$0	$0	$0	$49,680
CO-Construct	Water	Base	$0	$2,900,330	$0	$0	$0	$0	$0	$0	$0	$0	$2,900,330
DS-Design	Water	Base	$400,773	$0	$0	$0	$0	$0	$0	$0	$0	$0	$400,773
		Total Budget	**$400,773**	**$2,979,013**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,379,786**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, land acquisition, construction, materials testing, construction administration, utility coordination, and all related sitework for the rehabilitation of an existing raw water booster pump station that provides raw water to the Quintero Water Treatment Facility. The CAP Pump Station is the only source of water for the Quintero community. The station is outdated and not up to current City standards. The project includes backfill of an existing basin, replacement of pump station piping, replacement of aging pumps, and the relocation and replacement of existing electrical equipment that is beyond its expected lifespan. The site itself is located outside of the City's limits at 163rd Avenue and Jomax Road.

Justification:

The CAP Pump Station is the sole source of water for the Quintero subdivision in northern Peoria. The site is outdated and not to current City standards.

CAPITAL PROJECT DETAIL

Water

Condition Assessment of Remote Sites

Project Location: Citywide

Project Number: UT00256

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	Wastewater	Base	$0	$0	$150,000	$0	$0	$0	$0	$0	$0	$0	$150,000
SY-Study	Wastewater	Carryover	$28,066	$0	$0	$0	$0	$0	$0	$0	$0	$0	$28,066
SY-Study	Water	Base	$0	$0	$150,000	$0	$0	$0	$0	$0	$0	$0	$150,000
SY-Study	Water	Carryover	$68,665	$0	$0	$0	$0	$0	$0	$0	$0	$0	$68,665
		Total Budget	**$96,731**	**$0**	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$396,731**

Description:

This project will assess the condition of all water wells and booster pump stations, wastewater lift stations and collection systems, and reuse water sites (excluding treatment plants). The information gathered will be used to assess the overall funding needs for utility sites. In addition, this information may be used to increase the accuracy of some master plan elements.

Justification:

This project will provide an overall condition assessment of all utility infrastructure that will be used for project costs and timing as well as providing information for the Integrated Master Plan.

CAPITAL PROJECT DETAIL

Water

Desert Harbor-Arrowhead Shores Well Mixing

Project Location: 91st Av and Greenway Rd to Arrowhead Shores Well

Project Number: UT00312

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Base	$982,048	$0	$0	$0	$0	$0	$0	$0	$0	$0	$982,048
CO-Construct	Water Exp. N. of	Carryover	$344,347	$0	$0	$0	$0	$0	$0	$0	$0	$0	$344,347
CO-Construct	Water Expansion P	Carryover	$1,741,101	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,741,101
		Total Budget	**$3,067,496**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,067,496**

Description:

This project will recommission the waterline from the Desert Harbor Well to the Arrowhead Shores Reservoir in order to facilitate mixing of two water sources including the Desert Harbor Well and the Arrowhead Shores Well. The Desert Harbor Well is currently only used to supply water to the Desert Harbor HOA Lake. This project will not interrupt that service, but will allow some of the well capacity to be used for potable purposes. The FY18 project scope was updated to include rehabilitation of the existing Arrowhead Shores Well/Reservoir Site. Additional FY19 funding is needed to ensure the site is brought up to current City standards. Site improvements include rehabilitation of the Arrowhead Shores Well, the two reservoirs, and updates to the disinfection system and booster pump station.

Justification:
The Desert Harbor Well is currently not connected to the system due to arsenic concerns. The blending of this water source with the Arrowhead Shores Well will allow for an increase in the reliable water supply for the area.

CAPITAL PROJECT DETAIL

Water

El Mirage Road Waterline Upsizing

Project Location: El Mirage Rd - Lone Mntn to Westland Reservoir

Project Number: UT00430

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$0	$16,790	$0	$0	$0	$0	$0	$0	$0	$16,790
CO-Construct	Water	Base	$0	$0	$1,679,000	$0	$0	$0	$0	$0	$0	$0	$1,679,000
		Total Budget	**$0**	**$0**	**$1,695,790**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,695,790**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, and utility coordination for the installation of new waterline along El Mirage Road from Lone Mountain Road to the Westland Reservoir Facility. The waterline will be constructed by an area developer, but the City will include funding for 'oversize' of that waterline to account for future development. This oversize component is typically repaid by future developers through impact fee assessment.

Justification:

While this waterline is expected to be constructed by developers in the area, the City will often look to "oversize" a waterline to meet future development needs beyond those of the developer. This process is done through a development agreement where the City reimburses the developer for the oversize cost.

CAPITAL PROJECT DETAIL

Water

Expansion of Reclaim System in Old Town Area

Project Location: 85th Av Mountain View Rd to Grand Av

Project Number: UT00310

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Wastewater	Base	$0	$0	$0	$876	$0	$0	$0	$0	$0	$0	$876
CB-Chargeba	Wastewater	Base	$0	$0	$0	$2,355	$0	$0	$0	$0	$0	$0	$2,355
CO-Construct	Wastewater	Base	$0	$0	$0	$79,864	$0	$0	$0	$0	$0	$0	$79,864
DS-Design	Wastewater	Base	$0	$0	$0	$1,858	$0	$0	$0	$0	$0	$0	$1,858
AT-Arts	Wastewater Exp. E	Base	$0	$0	$0	$1,313	$0	$0	$0	$0	$0	$0	$1,313
CB-Chargeba	Wastewater Exp. E	Base	$0	$0	$0	$3,533	$0	$0	$0	$0	$0	$0	$3,533
CO-Construct	Wastewater Exp. E	Base	$0	$0	$0	$119,796	$0	$0	$0	$0	$0	$0	$119,796
DS-Design	Wastewater Exp. E	Base	$0	$0	$0	$2,787	$0	$0	$0	$0	$0	$0	$2,787
AT-Arts	Wastewater Exp.	Base	$0	$0	$0	$1,313	$0	$0	$0	$0	$0	$0	$1,313
CB-Chargeba	Wastewater Exp.	Base	$0	$0	$0	$3,533	$0	$0	$0	$0	$0	$0	$3,533
CO-Construct	Wastewater Exp.	Base	$0	$0	$0	$119,796	$0	$0	$0	$0	$0	$0	$119,796
DS-Design	Wastewater Exp.	Base	$0	$0	$0	$2,787	$0	$0	$0	$0	$0	$0	$2,787
AT-Arts	Water	Base	$0	$0	$0	$2,627	$0	$0	$0	$0	$0	$0	$2,627
CB-Chargeba	Water	Base	$0	$0	$0	$7,065	$0	$0	$0	$0	$0	$0	$7,065
CO-Construct	Water	Base	$0	$0	$0	$239,593	$0	$0	$0	$0	$0	$0	$239,593
DS-Design	Water	Base	$0	$0	$0	$5,574	$0	$0	$0	$0	$0	$0	$5,574
AT-Arts	Water Exp. N. of	Base	$0	$0	$0	$3,940	$0	$0	$0	$0	$0	$0	$3,940
CB-Chargeba	Water Exp. N. of	Base	$0	$0	$0	$10,598	$0	$0	$0	$0	$0	$0	$10,598
CO-Construct	Water Exp. N. of	Base	$0	$0	$0	$359,389	$0	$0	$0	$0	$0	$0	$359,389
DS-Design	Water Exp. N. of	Base	$0	$0	$0	$8,361	$0	$0	$0	$0	$0	$0	$8,361
AT-Arts	Water Exp. S. of B	Base	$0	$0	$0	$3,940	$0	$0	$0	$0	$0	$0	$3,940
CB-Chargeba	Water Exp. S. of B	Base	$0	$0	$0	$10,598	$0	$0	$0	$0	$0	$0	$10,598
CO-Construct	Water Exp. S. of B	Base	$0	$0	$0	$359,389	$0	$0	$0	$0	$0	$0	$359,389
DS-Design	Water Exp. S. of B	Base	$0	$0	$0	$8,361	$0	$0	$0	$0	$0	$0	$8,361
		Total Budget	**$0**	**$0**	**$0**	**$1,359,246**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,359,246**

Total Operating Impacts	**$0**	**$0**	**$0**	**$0**	**$1,633**	**$1,633**	**$1,633**	**$1,633**	**$1,633**	**$1,633**	**$9,798**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, and all related sitework for the installation of approx. 12-inch ductile iron reclaimed waterline and appurtenances in the Old Town area. The City has goals to utilize the treated wastewater (reclaimed water), produced at the Butler Water Reclamation Facility, for groundwater recharge and landscape irrigation. This waterline will provide reclaimed water to a future groundwater recharge well as well as area parks and landscaping. The project will be coordinated in the CIP with the design and construction

of a new groundwater recharge well.

Justification:
Installation of new reclaimed waterlines allows reclaimed water to be used for landscape irrigation in parks, schools, and the City right-of-way. By providing reclaimed water for these customers, the city helps preserve valuable drinking water resources. This new 12-inch reclaimed waterline will expand the reclaimed water system in Old Town Peoria and provide reclaimed water to Osuna Park, as well as a groundwater recharge well and other potential customers.

CAPITAL PROJECT DETAIL

Water

Fire Hydrant Infill and Replacement

Project Location: Citywide

Project Number: UT00204

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$1,616	$1,616	$1,616	$1,616	$1,616	$1,616	$1,616	$1,616	$1,616	$14,543
CO-Construct	Water	Base	$161,584	$161,584	$161,584	$161,584	$161,584	$161,584	$161,584	$161,584	$161,584	$161,584	$1,615,841
CO-Construct	Water	Carryover	$162,213	$0	$0	$0	$0	$0	$0	$0	$0	$0	$162,213
		Total Budget	**$323,797**	**$163,200**	**$163,200**	**$163,200**	**$163,200**	**$163,200**	**$163,200**	**$163,200**	**$163,200**	**$163,200**	**$1,792,597**

Description:

This is an ongoing program to install new fire hydrants in areas of the city where fire hydrant spacing exceeds city infrastructure guidelines. In addition, this program will provide for the systematic replacement of fire hydrants in the water distribution system that are determined to be obsolete and/or for which replacement parts are no longer available. There are currently a total of 8,717 fire hydrants in our water distribution system. This program will provide for the systematic replacement of 20 obsolete hydrants per year at a cost of $160,000.

Justification:

Identification of the need for additional fire hydrants in the water distribution system and the replacement of obsolete fire hydrants is ongoing to ensure compliance with Fire Code standards.

CAPITAL PROJECT DETAIL

Water

Greenway WTP 8 MGD Expansion

Project Location: Greenway WTP

Project Number: UT00311

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts		Base	$0	$0	$0	$0	$0	$0	$0	$0	$35,216	$277,102	$312,318
CB-Chargeba		Base	$0	$0	$0	$0	$0	$0	$0	$0	$50,000	$100,000	$150,000
CO-Construct		Base	$0	$0	$0	$0	$0	$0	$0	$0	$0	$27,710,176	$27,710,176
DS-Design		Base	$0	$0	$0	$0	$0	$0	$0	$0	$3,521,584	$0	$3,521,584
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,606,800**	**$28,087,278**	**$31,694,078**

Description:

This project provides for an 8 million gallons per day (MGD) expansion of the Greenway Water Treatment Plant from its current capacity of 16 MGD to 24 MGD. The treatment plant was master planned to be expanded further to an ultimate capacity of 32 MGD. This project includes sizing major treatment processes to increase existing capacity.

Justification:

The City's continuing growth and development results in the increased demand for potable water. This expansion will ensure that sufficient water production is provided to meet the increasing demands by adding treatment capacity at the existing facility.

CAPITAL PROJECT DETAIL

Water

Greenway WTP Equipment Upgrade and Replacement

Project Location: Greenway Water Treatment Plant

Project Number: UT00316

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Carryover	$75,841	$0	$0	$0	$0	$0	$0	$0	$0	$0	$75,841
EQ-Equipmen	Water	Base	$287,000	$293,000	$158,000	$102,000	$102,000	$102,000	$178,000	$158,000	$102,000	$102,000	$1,584,000
		Total Budget	**$362,841**	**$293,000**	**$158,000**	**$102,000**	**$102,000**	**$102,000**	**$178,000**	**$158,000**	**$102,000**	**$102,000**	**$1,659,841**

Description:

The Greenway Water Treatment Plant was constructed in 2001, and like any critical facility, requires equipment and component replacement and overhaul on a periodic basis to ensure continuous and reliable operation. Replacement, upgrade, and overhaul projects include replacement of chemical feed pumps, motors, VFDs, replacement of ozone generator and destruct unit components, mixers, influent screens, various analyzers, HVAC, EMS and miscellaneous building and site improvements. FY19 costs include $185,000 to replace the environmental management system, air conditioning units, and coolers. FY20 costs include sedimentation basin drive repairs.

Justification:

The Greenway Water Treatment Plant provides potable water services to approximately one-third of Peoria customers. Repairing and replacing equipment is an important part of keeping this facility in good and reliable working order. This is not only important for our core service, but is required by county and state regulations.

CAPITAL PROJECT DETAIL

Water

Hillcrest 8 inch Waterline

Project Location: Hillcrest Blvd from 83rd Avenue to 78th Lane

Project Number: UT00426

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Base	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
CO-Construct	Water	Carryover	$437,321	$0	$0	$0	$0	$0	$0	$0	$0	$0	$437,321
		Total Budget	**$637,321**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$637,321**

Total Operating Impacts	**$1,512**	**$1,512**	**$1,512**	**$1,512**	**$1,512**	**$1,512**	**$1,512**	**$1,512**	**$1,512**	**$1,512**	**$15,120**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, and all related sitework for the installation of approx. 2,700 linear feet of new 8-inch ductile iron waterline and appurtenances on Hillcrest Boulevard from 83rd Avenue to 78th Lane. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

This project will allow for increased water system redundancy and reliability in the Fletcher Heights and Deer Valley Estates developments.

CAPITAL PROJECT DETAIL

Water

Integrated Utility Master Plan

Project Location: Citywide

Project Number: UT00271

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CB-Chargeba	Wastewater	Base	$0	$0	$0	$836	$557	$0	$0	$0	$0	$0	$1,393
SY-Study	Wastewater	Base	$0	$0	$0	$8,164	$5,443	$0	$0	$0	$0	$0	$13,607
CB-Chargeba	Wastewater Exp. E	Base	$0	$0	$0	$8,714	$5,810	$0	$0	$0	$0	$0	$14,524
SY-Study	Wastewater Exp. E	Base	$0	$0	$0	$85,096	$56,730	$0	$0	$0	$0	$0	$141,826
CB-Chargeba	Wastewater Exp.	Base	$0	$0	$0	$6,056	$4,037	$0	$0	$0	$0	$0	$10,093
SY-Study	Wastewater Exp.	Base	$0	$0	$0	$59,134	$39,423	$0	$0	$0	$0	$0	$98,557
CB-Chargeba	Water	Base	$0	$0	$0	$836	$557	$0	$0	$0	$0	$0	$1,393
SY-Study	Water	Base	$0	$0	$0	$8,164	$5,443	$0	$0	$0	$0	$0	$13,607
CB-Chargeba	Water Exp. N. of	Base	$0	$0	$0	$10,439	$6,960	$0	$0	$0	$0	$0	$17,399
SY-Study	Water Exp. N. of	Base	$0	$0	$0	$101,941	$67,960	$0	$0	$0	$0	$0	$169,901
CB-Chargeba	Water Exp. S. of B	Base	$0	$0	$0	$4,331	$2,887	$0	$0	$0	$0	$0	$7,218
SY-Study	Water Exp. S. of B	Base	$0	$0	$0	$42,289	$28,193	$0	$0	$0	$0	$0	$70,482
		Total Budget	**$0**	**$0**	**$0**	**$336,000**	**$224,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$560,000**

Description:

This project will update the 2015 Integrated Water Utilities Master Plan, which addresses the city's water, wastewater, and reuse systems, as well as the City's water portfolio. The Integrated Utility Master Plan will identify the water resources needed to support the City's adopted General Plan Land Use map. This will be accomplished by determining the amount of potable and reuse water required along with the amount of wastewater generated at build-out. These requirements must be identified to determine future water resource, production, distribution, collection, and treatment facility requirements. Because it is so broad in scope, this project will require 18 months to complete.

Justification:

According to the city's adopted Principles of Sound Water Management, staff will update the Utility Master Plans on a seven-year cycle, to keep up with development and regulatory changes. The current Integrated Utility Master Plan was completed in FY2015; accordingly, the next update will need to start in FY2022.

CAPITAL PROJECT DETAIL

Water

Jomax Booster Station Upgrades

Project Location: Jomax Rd and Terramar Blvd

Project Number: UT00285

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	Water	Carryover	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
AT-Arts	Water Exp. N. of	Base	$0	$25,000	$0	$0	$0	$0	$0	$0	$0	$0	$25,000
CB-Chargeba	Water Exp. N. of	Base	$0	$51,840	$0	$0	$0	$0	$0	$0	$0	$0	$51,840
DS-Design	Water Exp. N. of	Base	$175,587	$2,500,000	$0	$0	$0	$0	$0	$0	$0	$0	$2,675,587
DS-Design	Water Expansion P	Base	$94,643	$0	$0	$0	$0	$0	$0	$0	$0	$0	$94,643
		Total Budget	**$320,230**	**$2,576,840**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,897,070**

Total Operating Impacts	**$0**	**$20,100**	**$20,100**	**$20,100**	**$20,100**	**$20,100**	**$20,100**	**$20,100**	**$20,100**	**$20,100**	**$180,900**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, land acquisition, construction, materials testing, construction administration, utility coordination, and all related sitework for an upgrade to the existing Jomax Booster Pump Station, located at Jomax Road and Terramar Blvd. The City is actively working with the City of Glendale on an expansion of the Pyramid Peak Water Treatment Plant (PPWTP), which will provide more water for future growth in northern areas of the City. This project will increase the booster pump capacity at the Jomax Booster Station site to move the additional water where it is needed. Included in this upgrade are new booster pumps, additional electrical capacity and equipment, a new backup generator, and new site piping associated with these improvements. This project will also include modifications to an existing turnout structure from the PPWTP located at 67th Avenue and Jomax Road.

Justification:

Construction of this project will increase water supply quantity by increasing infrastructure capacity to meet the newly available supply from the Glendale PPWTP.

CAPITAL PROJECT DETAIL

Water

Lake Pleasant Parkway 16-inch Waterline

Project Location: 87th Avenue & LPP

Project Number: UT00439

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water Expansion P	Base	$0	$23,000	$0	$0	$0	$0	$0	$0	$0	$0	$23,000
CB-Chargeba	Water Expansion P	Base	$0	$34,560	$0	$0	$0	$0	$0	$0	$0	$0	$34,560
CO-Construct	Water Expansion P	Base	$0	$2,300,000	$0	$0	$0	$0	$0	$0	$0	$0	$2,300,000
DS-Design	Water Expansion P	Base	$218,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$218,000
		Total Budget	**$218,000**	**$2,357,560**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,575,560**

Total Operating Impacts	**$2,980**	**$2,980**	**$2,980**	**$2,980**	**$2,980**	**$2,980**	**$2,980**	**$2,980**	**$2,980**	**$2,980**	**$29,800**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, and utility coordination for the installation of approx. 5,300 linear feet of new 16-inch ductile iron waterline and appurtenances on Lake Pleasant Parkway, from 87th Avenue to 95th Avenue. This project provides additional interconnections between the City's existing system and the recently acquired New River Utility Company, allowing for further water system redundancy and reliability in the area.

Justification:

This project will connect the City of Peoria and the recently acquired New River Utility Company water systems, providing additional redundancy and reliability in the area.

CAPITAL PROJECT DETAIL

Water

Lake Plsnt Pkwy 24-inch Waterline; Loop 303- LPWTP

Project Location: Lake Plsnt Pkwy 24-inch Waterline, Loop 303 - LPWTP

Project Number: UT00269

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$13,000	$0	$13,000
CB-Chargeba	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$42,987	$0	$42,987
CO-Construct	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$535,637	$0	$535,637
OT-Other	Water	Base	$0	$0	$0	$0	$0	$0	$0	$0	$554,984	$0	$554,984
AT-Arts	Water Exp. N. of	Base	$0	$0	$0	$0	$0	$0	$0	$0	$6,113	$50,516	$56,629
CB-Chargeba	Water Exp. N. of	Base	$0	$0	$0	$0	$0	$0	$0	$0	$20,213	$62,640	$82,853
CO-Construct	Water Exp. N. of	Base	$0	$0	$0	$0	$0	$0	$0	$0	$251,859	$4,683,109	$4,934,968
OT-Other	Water Exp. N. of	Base	$0	$0	$0	$0	$0	$0	$0	$0	$260,956	$0	$260,956
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,685,749**	**$4,796,265**	**$6,482,014**

Description:

This project is part of the infrastructure necessary to gain access to the Lake Pleasant Water Treatment Plant (LPWTP). This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for installation of 24-inch waterline and appurtenances on Lake Pleasant Parkway from Loop 303 to a future take out structure south of LPWTP, and restoration and or replacement of pavement and striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

As development begins to occur along the Lake Pleasant Parkway corridor in northern Peoria, a reliable water source will be needed. This 24-inch waterline will form the backbone of the water system for the areas of Peoria north of Loop 303, and it could serve as an alternative source of water for the City by connecting to the LPWTP, when such connection is agreed upon and approved.

CAPITAL PROJECT DETAIL

Water

Lone Mtn Pkwy 36-inch Waterline; LPP to L303

Project Location: Lone Mountain Pkwy, El Mirage Rd to Loop 303

Project Number: UT00233

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water Expansion	Carryover	$1,865,986	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,865,986
CO-Construct	Water Expansion P	Carryover	$1,370,396	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,370,396
		Total Budget	**$3,236,382**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,236,382**

Description:

This project provides funding for the oversizing of waterline infrastructure, including the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, grade the work area for installation of 36-inch waterline and appurtenances in Lone Mountain Parkway from the crossing of the Loop 303 freeway to the existing waterline near Lake Pleasant Parkway in accordance with the Water Master Plan, and restoration and or replacement of pavement and striping, landscaping, etc. This project may also include processing of utility company (APS, Cox, CenturyLink, SRP, SWG, EPNG, etc.) design and construction agreements, as well as development and intergovernmental agreements.

Justification:

The city's Water Master Plan identifies a water transmission main along Lone Mountain Parkway as part of the overall water system. This water transmission facility was planned to be constructed to respond to growth and demand in Vistancia and to provide a redundant supply. This waterline provides additional benefits by connecting the Vistancia system with the primary city water distribution system, allowing large amounts of water to be transferred in either direction.

CAPITAL PROJECT DETAIL

Water

LPH Mystic Water Oversizing

Project Location: Lake Pleasant Heights Development

Project Number: UT00445

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water Exp. N. of	Base	$0	$699	$0	$0	$945	$0	$0	$0	$0	$0	$1,645
CO-Construct	Water Exp. N. of	Base	$261,097	$69,930	$0	$0	$94,538	$0	$0	$0	$0	$0	$425,565
		Total Budget	**$261,097**	**$70,629**	**$0**	**$0**	**$95,483**	**$0**	**$0**	**$0**	**$0**	**$0**	**$427,210**

Description:

This project provides for additional transmission capacity in the water system serving the Lake Pleasant Heights (LPH) development and adjacent developments in the future. The LPH development will fund the transmission mains necessary to serve the development's requirements. The city is funding the over-sizing of selected transmission mains to provide water distribution capacity for new developments in the surrounding areas.

Justification:

The project provides for additional transmission capacity in the water system in and around the Lake Pleasant Heights development area. The lines will be used to convey water from the water treatment infrastructure and connect to local distribution lines.

CAPITAL PROJECT DETAIL

Water

Miscellaneous Local Waterline Improvements

Project Location: Citywide

Project Number: UT00203

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$3,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$2,500	$23,500
CB-Chargeba	Water	Base	$0	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$45,000
CO-Construct	Water	Base	$300,000	$350,000	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$250,000	$2,650,000
CO-Construct	Water	Carryover	$206,628	$0	$0	$0	$0	$0	$0	$0	$0	$0	$206,628
		Total Budget	**$506,628**	**$358,500**	**$257,500**	**$257,500**	**$257,500**	**$257,500**	**$257,500**	**$257,500**	**$257,500**	**$257,500**	**$2,925,128**

Description:

This project provides funding to upgrade the city's existing water distribution system to ensure its continued operation and to replace water valves and ACP, HDPE, and PVC pipes and unlined ductile iron mains in streets and alleyways that have exceeded their usable life expectancy. These funds may also be used to construct water line extensions in coordination with street improvement projects, address water line rehabilitations identified during inspections, and replace on an annual basis approximately 20 deficient water valves.

Justification:

The existing city water distribution system needs continual upgrading to ensure uninterrupted service and compliance with water quality regulations. In addition, these funds provide a means for the Public Works-Utilities Department to coordinate efforts with other city projects where opportunities are identified for water system improvements.

CAPITAL PROJECT DETAIL

Water

New River Utility Co. Acquisition & Improvements

Project Location: Deer Valley Rd./Beardsley Rd. & 83rd Ave. and surrounding area

Project Number: UT00390

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Water	Base	$0	$0	$0	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$200,000	$1,400,000
CO-Construct	WIFA Bonds	Carryover	$2,466,270	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,466,270
		Total Budget	**$2,466,270**	**$0**	**$0**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$3,866,270**

Description:

This project entails preliminary costs associated with the purchase of the New River Utility Company water system such as water resource acquisition costs, system improvement costs, meter replacement costs, and costs associated with the integration of the water system into the City's water production and distribution system. This project excludes the cost of the purchase of the utility.

Justification:

Acquisition of the private water utility company will provide for an integrated system in that portion of the City, allow the City to address chronic pressure complaints expressed by citizens, and allow for enhanced planning and modeling of the overall water system. The funding will allow the water system to be improved to a level consistent with that of the City's existing water system.

CAPITAL PROJECT DETAIL

Water

Patterson Reservoir - Existing Well Connection

Project Location: 107th Ave - Deer Valley to Williams Rd

Project Number: UT00328

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$4,372	$55,395	$0	$0	$0	$0	$0	$0	$0	$59,767
CB-Chargeba	Water	Base	$0	$42,600	$42,600	$0	$0	$0	$0	$0	$0	$0	$85,200
CO-Construct	Water	Base	$0	$0	$5,539,446	$0	$0	$0	$0	$0	$0	$0	$5,539,446
DS-Design	Water	Base	$0	$437,194	$0	$0	$0	$0	$0	$0	$0	$0	$437,194
		Total Budget	**$0**	**$484,166**	**$5,637,441**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,121,607**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, and utility coordination for the installation of waterline, as needed, to connect three existing well sites to the Patterson Reservoir site. The location of the existing wells are 104th Ave. and Deer Valley Rd., 105th Ave. and Rose Garden Ln., and 102nd Ave. and Patrick Ln. Each of these wells has water quality issues, primarily cloudy water resulting from dissolved air in the water. By sending the water from each well to a reservoir site, the water can be treated at one central location and provide additional water system redundancy in the area. The expected pipeline route will be along 107th Ave. between Deer Valley Rd. and Williams Rd.

Justification:

Three City well sites, W209, W210 and W213 currently have water quality issues that include cloudy water resulting from dissolved air in the water. While not a health risk, this is an aesthetic issue for our customers and the air needs to be removed in order for the wells to be returned to service. This project will connect these three wells to the W211 Patterson Reservoir site for the purpose of air removal through dissipation in the reservoir.

CAPITAL PROJECT DETAIL

Water

Pyramid Peak Water Treatment Plant - Upgrades

Project Location: City of Glendale

Project Number: UT00037

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
CB-Chargeba	Water	Base	$0	$4,820	$0	$0	$0	$0	$0	$0	$0	$0	$4,820
CO-Construct	Water	Base	$1,000,000	$3,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$4,000,000
CO-Construct	Water	Carryover	$1,046,846	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,046,846
CO-Construct	Water Expansion	Carryover	$23,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$23,000
		Total Budget	**$2,069,846**	**$3,034,820**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$5,104,666**

Description:

This project is for capital costs associated with the Pyramid Peak Water Treatment Plant, including anticipated design and construction costs for projects identified as necessary as a result of recent condition assessments and subsequent design efforts. Peoria currently owns 23 percent of the Pyramid Peak Water Treatment Plant and is responsible for 23 percent of the cost for plant improvements.

Justification:

The Pyramid Peak Water Treatment Plant treats approximately 11 million gallons of drinking water for the City of Peoria per day and is a vital component of the City's drinking water supply. Improvements, upgrades, and capital investment at the facility enhances the reliability of this critical source of water for the City.

CAPITAL PROJECT DETAIL

Water

Pyramid Peak Water Treatment Plant Expansion

Project Location: North Peoria

Project Number: UT00334

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Water	Base	$300,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$300,000
CO-Construct	Water Exp. N. of	Carryover	$769,125	$0	$0	$0	$0	$0	$0	$0	$0	$0	$769,125
OT-Other	Water Exp. N. of	Base	$0	$1,669,125	$0	$0	$0	$0	$0	$0	$0	$0	$1,669,125
CO-Construct	Water Expansion P	Carryover	$789,616	$0	$0	$0	$0	$0	$0	$0	$0	$0	$789,616
OT-Other	Water Expansion P	Base	$0	$789,616	$0	$0	$0	$0	$0	$0	$0	$0	$789,616
OT-Other	WIFA Bonds	Base	$24,176,436	$21,713,897	$0	$0	$0	$0	$0	$0	$0	$0	$45,890,333
CO-Construct	WIFA Loan 2017 (	Carryover	$3,090,525	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,090,525
OT-Other	WIFA Loan 2017 (	Carryover	$25,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$25,000
		Total Budget	**$29,150,702**	**$24,172,638**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$53,323,340**

Description:

The project will provide for the design, permitting, construction, construction administration, and project management of an expansion of the City of Glendale Pyramid Peak Water Treatment Plant. The project includes addition of a new treatment train, chemical feed systems, solids disposal facilities, pumping equipment, distribution or transmission piping, SCADA, instrumentation, electrical, mechanical, and other ancillary equipment, structures, and appurtenances.

Justification:

Projected growth in the northern part of the city will require additional Central Arizona Project (CAP) treatment capacity. The city has rights to use CAP water but will need additional treatment capacity by FY2020. The city owns capacity in the City of Glendale Pyramid Peak Water Plant, which treats a portion of Peoria's CAP allocation. This project is proposed to purchase additional treatment capacity to provide Peoria capacity ownership of 24 million gallons per day.

CAPITAL PROJECT DETAIL

Water

Quintero WTP Equipment Upgrade and Replacement

Project Location: Quintero Water Treatment Plant

Project Number: UT00418

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Carryover	$79,697	$0	$0	$0	$0	$0	$0	$0	$0	$0	$79,697
OT-Other	Water	Base	$243,352	$20,000	$150,000	$100,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$813,352
		Total Budget	**$323,049**	**$20,000**	**$150,000**	**$100,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$50,000**	**$893,049**

Description:

The Quintero Water Treatment was constructed in 2005, and like any critical facility, requires equipment and component replacement and overhaul on a periodic basis to ensure continuous and reliable operation. Projects include rebuilding pumps, upgrading disinfection facilities, treatment components, and site aesthetics. FY19 costs include painting the exterior of the facility and constructing a chlorine gas disinfection facility. FY21 and FY22 costs include a membrane performance study and membrane rehab/replacement.

Justification:

The Quintero Water Treatment Plant provides potable water service to the Quintero service area. Repairing and replacing equipment is an important part of keeping this facility in operating condition and in compliance with all applicable permits and regulatory requirements.

CAPITAL PROJECT DETAIL

Water

SCADA Equipment Replacement

Project Location: Citywide

Project Number: UT00266

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater	Carryover	$76,058	$0	$0	$0	$0	$0	$0	$0	$0	$0	$76,058
EQ-Equipmen	Wastewater	Base	$75,000	$225,000	$225,000	$225,000	$275,000	$275,000	$75,000	$75,000	$75,000	$75,000	$1,600,000
CO-Construct	Water	Carryover	$201,442	$0	$0	$0	$0	$0	$0	$0	$0	$0	$201,442
EQ-Equipmen	Water	Base	$75,000	$225,000	$225,000	$225,000	$275,000	$275,000	$75,000	$75,000	$75,000	$75,000	$1,600,000
		Total Budget	**$427,500**	**$450,000**	**$450,000**	**$450,000**	**$550,000**	**$550,000**	**$150,000**	**$150,000**	**$150,000**	**$150,000**	**$3,477,500**

Description:

This project will replace, upgrade and add supervisory control and data acquisition (SCADA) equipment and associated communication network equipment at water, wastewater, and reclaimed water facilities operated by the City. Included in the project will be the items necessary for full functionality, such as programmable logic controllers (PLCs), monitoring devices, flow meters, radios, sensors, transducers, and related support equipment and housings. All remaining treatment plant and remote site PLC's will be updated in FY20-FY22. Radio communications will be updated in FY23 and FY24.The project will also provide for project coordination, pre-design studies, design, programming, construction, materials testing, construction administration, utility coordination, utility relocation, processing of utility company (APS, Cox, CenturyLink, SRP, SWG, EPNG, etc.) design and construction agreements, as well as development and intergovernmental agreements, as needed.

Justification:

As equipment ages and becomes obsolete, new equipment is needed to more effectively and efficiently operate our water and wastewater systems and provide more flexibility for our operations staff.

CAPITAL PROJECT DETAIL

Water

Sports Complex/W115 Well Connection

Project Location: Sports Complex

Project Number: UT00327

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$0	$0	$0	$22,001	$0	$0	$0	$0	$0	$22,001
CO-Construct	Water	Base	$0	$0	$0	$0	$2,200,096	$0	$0	$0	$0	$0	$2,200,096
AT-Arts	Water Exp. S. of B	Base	$0	$0	$0	$0	$6,474	$0	$0	$0	$0	$0	$6,474
CO-Construct	Water Exp. S. of B	Base	$0	$0	$0	$0	$647,418	$0	$0	$0	$0	$0	$647,418
AT-Arts	Water Expansion P	Base	$0	$0	$1,323	$2,182	$0	$0	$0	$0	$0	$0	$3,506
CO-Construct	Water Expansion P	Base	$0	$0	$0	$218,226	$0	$0	$0	$0	$0	$0	$218,226
DS-Design	Water Expansion P	Base	$0	$0	$132,340	$0	$0	$0	$0	$0	$0	$0	$132,340
		Total Budget	**$0**	**$0**	**$133,663**	**$220,408**	**$2,875,989**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,230,061**

Description:

This project will design and construct a new 12-inch waterline primarily along 83rd Avenue between the Peoria Sports Complex Reservoir Site and the W115 Well located just west of 83rd Avenue at Bell Road. The W115 Well is currently offline for water quality concerns. The new pipeline will be used to convey water from this well to a site where it can be treated or blended with other potable water sources to increase the City's water supply in the area. In addition, this project includes the evaluation, design and possible installation of wellhead treatment equipment at the Sports Complex site. A FY22 study will help further identify whether or not the project will need to include wellhead treatment.

Justification:

The W115 Well Site has water quality issues that could potentially be addressed by blending with higher quality sources to meet all regulatory requirements. By treating or blending the water from this well with other sources, the well could be put back to use for potable water purposes. Bringing this well back online provides a good source of added water system redundancy in the area.

CAPITAL PROJECT DETAIL

Water

Sweetwater Well Site Rehabilitation

Project Location: 12740 N. 91st Avenue

Project Number: UT00442

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water Exp. S. of B	Base	$0	$0	$3,784	$22,400	$0	$0	$0	$0	$0	$0	$26,184
CB-Chargeba	Water Exp. S. of B	Base	$0	$0	$3,716	$3,716	$0	$0	$0	$0	$0	$0	$7,432
CO-Construct	Water Exp. S. of B	Base	$0	$0	$378,450	$2,217,484	$0	$0	$0	$0	$0	$0	$2,595,934
		Total Budget	**$0**	**$0**	**$385,950**	**$2,243,600**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,629,550**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, and all related sitework for rehabilitation of the existing Sweetwater Well Site. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

The Sweetwater Well has not been in service for years due to water quality concerns. This project will perform a study to evaluate options that will bring the well to acceptable water quality standards. In addition, rehabilitation of the existing well could lead to increased water supply that will provide additional redundancy for the local water system. The project will also bring the site to current City standards.

CAPITAL PROJECT DETAIL

Water

Technology and Security Master Plan

Project Location: Citywide

Project Number: UT00304

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	Wastewater	Base	$75,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$75,000
SY-Study	Water Exp. N. of	Base	$171,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$171,000
SY-Study	Water Exp. S. of B	Base	$13,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$13,500
SY-Study	Water Expansion P	Base	$40,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$40,500
		Total Budget	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$300,000**

Description:

This project merges three previous master plans into a consolidated plan, linking planning efforts for Utilities technology, Supervisory Control and Data Acquisition (SCADA) and security into a single master plan. The plan was last updated in 2008.

Justification:

The integration of technology and security into utility operating systems is a best management practice in the water and wastewater industry and allows the city to improve the performance and security of its systems. To maximize the use of technology, it is critical to have a system-wide master plan to ensure a long-term, system-wide approach is developed.

CAPITAL PROJECT DETAIL

Water

Terramar Booster Pump Station Rehabilitation

Project Location: Jomax Rd and Terramar Blvd

Project Number: UT00412

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$17,500	$0	$0	$0	$0	$0	$0	$0	$0	$17,500
CO-Construct	Water	Base	$0	$1,750,000	$0	$0	$0	$0	$0	$0	$0	$0	$1,750,000
DS-Design	Water	Base	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
		Total Budget	**$200,000**	**$1,767,500**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,967,500**

Description:

This project includes the complete site rehabilitation of the Terramar Reservoir/Booster Station site including the evaluation and possible replacement of existing electrical equipment, booster pumps, disinfection equipment, and yard piping. Additional items include reservoir rehabilitation, site grading, and installation of security equipment to bring the site to current City standards.

Justification:

Construction of this project will increase reliability and resiliency by replacing worn out equipment and upgrading to current City standards.

CAPITAL PROJECT DETAIL

Water

Thunderbird Rd 16" Watermain Replacement

Project Location: L101 to 88th Avenue

Project Number: UT00416

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Carryover	$2,936,027	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,936,027
SY-Study	Water	Carryover	$1	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1
		Total Budget	**$2,936,028**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,936,028**

Description:

This project will replace approximately 1500 feet of existing 16-inch PVC watermain. The new watermain will tie into existing piping at two locations and will be placed beneath the Loop 101 using a jack and bore method.

Justification:

The 16" watermain located in Thunderbird Road is aging and needs replacement. Replacement of aging waterlines will increase reliability of the pipeline and prevent disturbing the street for some years to come.

CAPITAL PROJECT DETAIL

Water

Utility Billing System

Project Location: Citywide

Project Number: UT00160

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
EQ-Equipmen	Solid Waste Expan	Base	$0	$0	$0	$0	$250,000	$0	$0	$0	$0	$0	$250,000
EQ-Equipmen	Wastewater	Base	$0	$0	$0	$0	$600,000	$0	$0	$0	$0	$0	$600,000
EQ-Equipmen	Wastewater Exp. E	Base	$0	$0	$0	$0	$147,500	$0	$0	$0	$0	$0	$147,500
EQ-Equipmen	Wastewater Exp.	Base	$0	$0	$0	$0	$102,500	$0	$0	$0	$0	$0	$102,500
EQ-Equipmen	Water	Base	$0	$0	$0	$0	$600,000	$0	$0	$0	$0	$0	$600,000
EQ-Equipmen	Water Exp. N. of	Base	$0	$0	$0	$0	$190,000	$0	$0	$0	$0	$0	$190,000
EQ-Equipmen	Water Exp. S. of B	Base	$0	$0	$0	$0	$15,000	$0	$0	$0	$0	$0	$15,000
EQ-Equipmen	Water Expansion P	Base	$0	$0	$0	$0	$45,000	$0	$0	$0	$0	$0	$45,000
		Total Budget	**$0**	**$0**	**$0**	**$0**	**$1,950,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,950,000**

Description:

This project will replace the existing utility billing system with a new customer information system (CIS) for utility billing and revenue collection. This system will interface with other city information systems, such as meter reading, fixed asset accounting, financial accounting and e-government software. The current utility billing system needs to be replaced to handle new accounts as the number of customers increases.

Justification:

The current utility billing system is several years old. The current system's performance will likely begin to degrade as the number of utility accounts increases, and the vendor may soon stop providing support for this version of its product. A new system will enhance functionality for utility customers and provide a stable, supported platform for this critical system that will accommodate the city's system requirements for several more years.

CAPITAL PROJECT DETAIL

Water

Ventana Well, Booster Rehabilitation

Project Location: Beardsley Rd and 107th Ave

Project Number: UT00394

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Carryover	$312,367	$0	$0	$0	$0	$0	$0	$0	$0	$0	$312,367
		Total Budget	**$312,367**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$312,367**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, and all related sitework for rehabilitation of the existing two water wells, booster pump station, hydrotank, storage reservoir, including, piping, mechanical, electrical, instrumentation, SCADA, treatment processes to meet 2012 water quality requirements, and restoration and or replacement of pavement, gates and site wall, including, landscaping, etc. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

Construction of the project will increase water supply quantity by improving water quality to meet 2012 standards and utilization of existing ground water resources.

CAPITAL PROJECT DETAIL

Water

Vistancia Commercial Core Study

Project Location: Vistancia

Project Number: UT00435

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	Wastewater	Carryover	$30,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30,000
SY-Study	Water	Carryover	$50,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$50,000
		Total Budget	**$80,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$80,000**

Description:

This study will evaluate: 1) current water and wastewater infrastructure capacities in and around the Vistancia service area; and, 2) the infrastructure capacities available to accommodate commercial development in the service area. The study will also help identify expansion needs and timing of key infrastructure - such as the Jomax WRF - that might be needed under various development scenarios.

Justification:

As commercial growth opportunities either occur or are presented in the Vistancia area, staff need to determine the service area's water and wastewater infrastructure limits and capacities for accommodating possible development opportunities.

CAPITAL PROJECT DETAIL

Water

W108 Bailey Well Site Improvements

Project Location: Cactus Rd and 75th Avenue

Project Number: UT00414

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$0	$4,630	$0	$0	$0	$0	$0	$0	$0	$4,630
CB-Chargeba	Water	Base	$0	$0	$23,512	$0	$0	$0	$0	$0	$0	$0	$23,512
CO-Construct	Water	Base	$0	$0	$427,924	$0	$0	$0	$0	$0	$0	$0	$427,924
DS-Design	Water	Base	$0	$0	$35,112	$0	$0	$0	$0	$0	$0	$0	$35,112
OT-Other	Water	Base	$0	$0	$9,261	$0	$0	$0	$0	$0	$0	$0	$9,261
		Total Budget	**$0**	**$0**	**$500,439**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$500,439**

Description:

This project, located near the southwest corner of 75th Ave and Cactus Rd, will fund well site improvements including a new wall and access gates, site grading, site lighting and new dry well to bring the site up to current city standards.

Justification:
Construction of the project will enhance security at the site as well as provide easier access to the well pump and appurtenances and improve the grading, drainage and site lighting.

CAPITAL PROJECT DETAIL

Water

Water & Wastewater Rate Study

Project Location: Citywide

Project Number: UT00298

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	Wastewater	Base	$0	$0	$0	$45,000	$0	$0	$45,000	$0	$0	$45,000	$135,000
SY-Study	Wastewater	Carryover	$15,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$15,000
SY-Study	Water	Base	$0	$0	$0	$45,000	$0	$0	$45,000	$0	$0	$45,000	$135,000
SY-Study	Water	Carryover	$45,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$45,000
		Total Budget	**$60,000**	**$0**	**$0**	**$90,000**	**$0**	**$0**	**$90,000**	**$0**	**$0**	**$90,000**	**$330,000**

Description:

This study will update the city's water and wastewater rates. Rates will be reviewed to ensure that they cover the costs of system operations and maintenance, fund the systems' capital program requirements, and support the financial strength of the enterprise funds. Studies are anticipated to be performed with the help of outside consultants and coordinated with staff from the Finance and Public Works-Utilities departments. During the interim years between full studies, staff anticipates a lower level of annual support to update information and findings.

Justification:

Water and wastewater rates and structures are reviewed annually to ensure that they provide necessary funding to operate, maintain, and upgrade the city's utility systems in a financially sound and sustainable manner.

CAPITAL PROJECT DETAIL

Water

Water Facility Reconditioning

Project Location: Citywide

Project Number: UT00206

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$8,000	$8,000	$8,000	$8,000	$8,000	$8,000	$8,000	$8,000	$8,000	$72,000
CB-Chargeba	Water	Base	$0	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$45,000
CO-Construct	Water	Base	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000	$800,000	$8,000,000
CO-Construct	Water	Carryover	$544,153	$0	$0	$0	$0	$0	$0	$0	$0	$0	$544,153
		Total Budget	**$1,344,153**	**$813,000**	**$813,000**	**$813,000**	**$813,000**	**$813,000**	**$813,000**	**$813,000**	**$813,000**	**$813,000**	**$8,661,153**

Description:

This project will upgrade and recondition over 40 existing water distribution and production facilities. Utilities staff prioritizes projects to be included in this program based on operational needs and facility conditions in the city's aging water conveyance system. The Department plans to rehabilitate the following reservoir in FY19: Vistancia 4/5 East Tank.

Justification:

This project will upgrade existing distribution and production sites to address reliability and efficiency issues as these facilities age. This project will also upgrade sites with new technologies as appropriate. These upgrades allow the system to continue to operate with reliability, efficiency, and redundancy as well as ensuring water quality.

CAPITAL PROJECT DETAIL

Water

Water Line Assessment and Replacement

Project Location: City of Peoria

Project Number: UT00335

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$10,000	$0	$0	$0	$0	$0	$0	$0	$0	$10,000
CO-Construct	Water	Base	$1,000,000	$1,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$2,000,000
CO-Construct	Water	Carryover	$226,391	$0	$0	$0	$0	$0	$0	$0	$0	$0	$226,391
		Total Budget	**$1,226,391**	**$1,010,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,236,391**

Description:

This project will entail the identification, design, and replacement of small diameter water mains throughout the city to minimize main breaks, service outages, and property damage. Areas within one half of a mile in all directions of the 75th Ave and Cactus Rd intersection will be assessed and replaced.

Justification:

Portions of the city's distribution system exceed 25 years in age and are constructed of materials that would not meet current design criteria. Issues are compounded by improper pipe bedding and system pressures resulting in main breaks and service outages. Funding will provide for a systematic review and replacement of small diameter pipelines that service neighborhoods and have a history of breaks or leaks.

CAPITAL PROJECT DETAIL

Water

Water Meter Replacement Program

Project Location: Citywide

Project Number: UT00326

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Wastewater	Carryover	$324,984	$0	$0	$0	$0	$0	$0	$0	$0	$0	$324,984
EQ-Equipmen	Wastewater	Base	$677,655	$0	$0	$0	$0	$0	$0	$1,573,425	$1,621,710	$1,668,330	$5,541,120
OT-Other	Wastewater	Carryover	$12,670	$0	$0	$0	$0	$0	$0	$0	$0	$0	$12,670
CO-Construct	Water	Carryover	$662,097	$0	$0	$0	$0	$0	$0	$0	$0	$0	$662,097
EQ-Equipmen	Water	Base	$1,357,345	$0	$0	$0	$0	$0	$0	$3,151,575	$3,248,290	$3,341,670	$11,098,880
OT-Other	Water	Carryover	$1,590	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,590
		Total Budget	**$3,036,341**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$4,725,000**	**$4,870,000**	**$5,010,000**	**$17,641,341**

Description:

The city's inventory of over 55,000 water meters includes approximately 6,000 meters that were not replaced during the first phase of this project. To ensure that the city's water billing data meets accuracy standards going forward, the most cost-effective approach is to replace meters at the end of their lifecycle on a consistent basis. Staff will, however, continue to explore alternatives that might reduce the number of meters to be replaced. Replacement labor will be provided by contracted staff.

Justification:

Water rate revenues are dependent on accurate volume metering from the city's meter inventory. Not updating our technology in a timely manner would lead to an increasing level of effort and cost to repair failing equipment, less accurate billing information, and the potential that the timeliness of the current billing process could be jeopardized. The city's current meter reading process requires a minimal level of staff effort to complete with the existing reading technology. Keeping this technology current will enable continued timely processing of water meter information and is more cost-effective than investing in additional staff to perform manual reading.

CAPITAL PROJECT DETAIL

Water

Water System Additional R & M Expense

Project Location: Citywide

Project Number: UT00438

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
OT-Other	Water	Base	$0	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$875,000	$7,875,000
		Total Budget	**$0**	**$875,000**	**$875,000**	**$875,000**	**$875,000**	**$875,000**	**$875,000**	**$875,000**	**$875,000**	**$875,000**	**$7,875,000**

Description:

This project will provide for major repair, maintenance, assessment and rehabilitation of our water infrastructure, including the Greenway and Quintero Water Treatment Plants, wells, booster stations, metering stations, PRV stations, air relief valves and reservoirs.

Justification:

Aging infrastructure requires additional major repair, maintenance, assessment and rehabilitation to extend the life of water utility assets and to ensure uninterrupted service to our customers. Planning and funding major repair, maintenance, assessment and rehabilitation projects as opposed to addressing concerns reactively allows for coordinated scheduling, and reduces both service interruption duration and overall project costs. This project will also provide assessment and maintenance of 104 air relief valves a year, located throughout the system.

CAPITAL PROJECT DETAIL

Water

Water/Wastewater Hydraulic Model Update

Project Location: Citywide

Project Number: UT00428

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	Wastewater	Base	$100,000	$0	$0	$0	$0	$100,000	$0	$0	$0	$0	$200,000
SY-Study	Wastewater	Carryover	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
SY-Study	Water	Base	$100,000	$0	$0	$0	$0	$100,000	$0	$0	$0	$0	$200,000
SY-Study	Water	Carryover	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
		Total Budget	**$400,000**	**$0**	**$0**	**$0**	**$0**	**$200,000**	**$0**	**$0**	**$0**	**$0**	**$600,000**

Description:

This project provides a study to evaluate the City's existing computer models used to assist in operation and planning of the City's water and wastewater systems. The study will evaluate the accuracy of the existing model through a process known as hydraulic model calibration, add new infrastructure to the model, and perform scenario modeling used to plan for future development per the City's 2015 Integrated Water Utility Master Plan. The City's intent is to update this model every five years to ensure the model remains accurate for use.

Justification:

This project provides for the update and/or replacement of the City's existing water and wastewater hydraulic models. The hydraulic models assist City Staff in planning the existing and future needs of the City's water and wastewater infrastructure.

CAPITAL PROJECT DETAIL

Water

Water/Wastewater/Expansion Fee Update

Project Location: Citywide

Project Number: UT00070

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
SY-Study	Wastewater Exp. E	Base	$0	$0	$29,500	$0	$0	$29,500	$0	$0	$29,500	$0	$88,500
SY-Study	Wastewater Exp. E	Carryover	$7,400	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,400
SY-Study	Wastewater Exp.	Base	$0	$0	$20,500	$0	$0	$20,500	$0	$0	$20,500	$0	$61,500
SY-Study	Wastewater Exp.	Carryover	$1,100	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,100
SY-Study	Wastewater Expan	Carryover	$7,125	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,125
SY-Study	Water Exp. N. of	Base	$0	$0	$45,000	$0	$0	$45,000	$0	$0	$45,000	$0	$135,000
SY-Study	Water Exp. N. of	Carryover	$10,375	$0	$0	$0	$0	$0	$0	$0	$0	$0	$10,375
SY-Study	Water Exp. S. of B	Base	$0	$0	$5,000	$0	$0	$5,000	$0	$0	$5,000	$0	$15,000
SY-Study	Water Expansion P	Carryover	$9,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,000
		Total Budget	**$35,000**	**$0**	**$100,000**	**$0**	**$0**	**$100,000**	**$0**	**$0**	**$100,000**	**$0**	**$335,000**

Description:

This study will update water and wastewater expansion fees. These fees are required to be updated every two years to ensure that they accurately recover the cost of constructing infrastructure required by new development. The project will be coordinated with the Finance Department.

Justification:
Expansion fees are updated every two years to ensure the fees cover the cost of infrastructure required by new development.

CAPITAL PROJECT DETAIL

Water

Weedville Well Site Rehabilitation

Project Location: 14017 N. 73rd Avenue

Project Number: UT00441

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water Expansion P	Base	$0	$1,800	$17,000	$0	$0	$0	$0	$0	$0	$0	$18,800
CB-Chargeba	Water Expansion P	Base	$0	$4,900	$36,000	$0	$0	$0	$0	$0	$0	$0	$40,900
CO-Construct	Water Expansion P	Base	$850,000	$0	$1,700,000	$0	$0	$0	$0	$0	$0	$0	$2,550,000
DS-Design	Water Expansion P	Base	$0	$180,000	$0	$0	$0	$0	$0	$0	$0	$0	$180,000
		Total Budget	**$850,000**	**$186,700**	**$1,753,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$2,789,700**

Description:

This project provides for the project coordination, public involvement, pre-design studies, design, ROW acquisition, construction, materials testing, construction administration, utility coordination, utility relocation, burying overhead facilities, as needed, clearing and grubbing, and all related sitework for rehabilitation of the existing Weedville Well and Reservoir sites. The project will be a joint project with SRP to drill and equip a new well. In addition, the City will rehabilitate the existing reservoir and booster pump station site to bring it up to current City standards. This project may also include processing of utility company (APS, Cox, Qwest/Centurylink, SRP, etc) design and construction agreements, development and intergovernmental agreements.

Justification:

A joint agreement with SRP to redrill and equip a new groundwater well will allow for improved water quality as well as additional water system supply and redundancy for the area during annual dry-up periods.

CAPITAL PROJECT DETAIL

Water

Wellhead Water Quality Mitigation

Project Location: Citywide

Project Number: UT00272

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Carryover	$2,399,385	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,399,385
CO-Construct	Water Expansion	Carryover	$826,190	$0	$0	$0	$0	$0	$0	$0	$0	$0	$826,190
CO-Construct	Water Expansion P	Carryover	$478,435	$0	$0	$0	$0	$0	$0	$0	$0	$0	$478,435
		Total Budget	**$3,704,010**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,704,010**

Description:

This project will provide for arsenic treatment at various well sites in Utility project UT00312, UT00327, UT00328, and UT00394 on an as needed basis. The treatment technology will allow the reduction of arsenic levels to allowable regulatory limits. Well blending may be utilized in addition to arsenic treatment to achieve regulatory compliance. Water quality testing and blending capabilities will be considered in determining if arsenic treatment is required.

Justification:

The project will increase water supply quantity by increasing utilization of existing ground water resources and improving water quality to meet current standards.

CAPITAL PROJECT DETAIL

Water

Wells - New Construction

Project Location: Citywide

Project Number: UT00117

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Carryover	$112,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$112,000
AT-Arts	Water Exp. N. of	Base	$0	$0	$32,000	$0	$0	$0	$0	$0	$0	$0	$32,000
CB-Chargeba	Water Exp. N. of	Base	$0	$6,500	$32,400	$0	$0	$0	$0	$0	$0	$0	$38,900
CO-Construct	Water Exp. N. of	Base	$900,000	$0	$1,600,000	$0	$0	$1,150,000	$0	$0	$0	$0	$3,650,000
CO-Construct	Water Exp. N. of	Carryover	$1	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1
DS-Design	Water Exp. N. of	Base	$150,000	$200,000	$0	$0	$0	$0	$20,000	$0	$0	$0	$370,000
EQ-Equipmen	Water Exp. N. of	Base	$0	$0	$0	$0	$0	$0	$0	$1,800,000	$0	$0	$1,800,000
LA-Land Acq	Water Exp. N. of	Base	$50,000	$0	$0	$0	$0	$50,000	$0	$0	$0	$0	$100,000
SY-Study	Water Exp. N. of	Base	$0	$0	$0	$0	$50,000	$0	$0	$0	$0	$0	$50,000
SY-Study	Water Exp. N. of	Carryover	$20,479	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,479
CO-Construct	Water Expansion	Carryover	$16,548	$0	$0	$0	$0	$0	$0	$0	$0	$0	$16,548
		Total Budget	**$1,249,028**	**$206,500**	**$1,664,400**	**$0**	**$50,000**	**$1,200,000**	**$20,000**	**$1,800,000**	**$0**	**$0**	**$6,189,928**

Total Operating Impacts	**$0**	**$0**	**$0**	**$61,000**	**$61,000**	**$61,000**	**$61,000**	**$61,000**	**$61,000**	**$61,000**	**$427,000**

Description:

The City currently uses surface water as its primary water supply. However, it is still necessary to drill and equip new wells to produce groundwater for meeting system redundancy requirements and future water demands. Currently the City's water system is made up of approximately 33% groundwater, but droughts and the uncertainty of future surface water supply makes the production of groundwater an important task. This project provides for the project coordination, public involvement, pre-design studies, design, land acquisition, construction, materials testing, construction administration, and utility coordination for the installation and equipping of two new groundwater wells. Groundwater wells are typically built in three phases: test well to determine feasibility of the location, drilling of the well, and equipping of the well to pump water into the system. With land acquisition included, this is typically a three-year process. The next well location will focus on the northern portion of the City near the Loop 303 and the Agua Fria River.

Justification:

Surface water supplies may be interrupted during periods of extreme drought or if there is a failure in the canal delivery system. In addition, the Central Arizona Project and the Salt River Project canal systems are shut down periodically for maintenance and repairs, requiring back-up sources of water. Groundwater wells provide the redundancy necessary to ensure a reliable water system for city residents.

CAPITAL PROJECT DETAIL

Water

West Agua Fria Water Lines

Project Location: Vistancia Development

Project Number: UT00170

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water Exp. N. of	Base	$0	$3,248	$5,744	$5,460	$8,580	$0	$0	$0	$0	$0	$23,032
CO-Construct	Water Exp. N. of	Base	$183,000	$324,750	$574,400	$546,000	$858,000	$0	$0	$0	$0	$0	$2,486,150
CO-Construct	Water Exp. N. of	Carryover	$792,987	$0	$0	$0	$0	$0	$0	$0	$0	$0	$792,987
		Total Budget	**$975,987**	**$327,998**	**$580,144**	**$551,460**	**$866,580**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,302,169**

Description:

This project provides for additional transmission capacity in the water system throughout the Vistancia community. The Vistancia Utilities Master Plan identifies the water transmission mains that are needed to supply the Vistancia area. The City is funding the oversizing of selected transmission mains to provide water distribution capacity for new development in surrounding areas. This additional capacity will ultimately be paid by future developers through the collection of impact fees.

Justification:
Oversizing of these waterlines allows the City to ensure sufficient capacity for future developments.

CAPITAL PROJECT DETAIL

Water

Westland Rd. Reservoir and Booster Station

Project Location: Westland Rd & CAP Canal

Project Number: UT00336

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water Exp. N. of	Carryover	$819,861	$0	$0	$0	$0	$0	$0	$0	$0	$0	$819,861
CO-Construct	Water Expansion P	Carryover	$667,975	$0	$0	$0	$0	$0	$0	$0	$0	$0	$667,975
		Total Budget	**$1,487,836**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,487,836**

Description:

The Westland Rd. Reservoir/Booster facility will serve as a regional storage and booster facility for a large geographical area encompassing the Lake Pleasant Heights, Saddleback Heights, Trilogy West, Vistancia, and Arizona State Land parcel developments. The facility is located on Westland Rd. in proximity to the CAP canal. This project includes funding that ensures that onsite piping and ancillary facilities are sized properly to provide the City oversizing capacity in future expansion phases of the facility. The City is currently a partner in this project with the area developers in a joint development agreement. The proposed FY19 funding is included to account for unexpected cost increases on the project.

Justification:
The City is a partner in a joint development agreement to construct this facility.

CAPITAL PROJECT DETAIL

Water

White Mountain Apache Tribe Water Rights Purchase

Project Location: Northern Peoria

Project Number: UT00234

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
CO-Construct	Water	Carryover	$1,026,020	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,026,020
CO-Construct	Water Resource Fe	Carryover	$1,183,286	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,183,286
OT-Other	Water Resource Fe	Base	$457,395	$431,505	$0	$0	$0	$0	$0	$0	$0	$0	$888,900
		Total Budget	**$2,666,701**	**$431,505**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$3,098,206**

Description:

This project addresses a potential future shortage of renewable water resources as identified in the Integrated Water Utilities Master Plan. This project will purchase an additional 1,289 acre-feet of White Mountain Apache Tribe water.

Justification:

This project addresses water resource needs as identified in the Integrated Water Utilities Master Plan. This project will ultimately provide for the purchase of an additional 1,289 acre-feet of White Mountain Apache Tribe water. Purchase of this supply depends on completion of negotiations between the federal government and the White Mountain Apache Tribe and approval by Congress.

CAPITAL PROJECT DETAIL

Water

Zone 1/2 PRV Upgrades (91st and Cactus)

Project Location: 91st Avenue and Cactus Rd

Project Number: UT00261

Category	Funding Source	Carryover / Base	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
AT-Arts	Water	Base	$0	$13,000	$0	$0	$0	$0	$0	$0	$0	$0	$13,000
CB-Chargeba	Water	Base	$0	$36,000	$0	$0	$0	$0	$0	$0	$0	$0	$36,000
CO-Construct	Water	Base	$0	$1,300,000	$0	$0	$0	$0	$0	$0	$0	$0	$1,300,000
DS-Design	Water	Base	$150,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$150,000
		Total Budget	**$150,000**	**$1,349,000**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,499,000**
Total Operating Impacts			**$4,200**	**$4,200**	**$4,200**	**$4,200**	**$4,200**	**$4,200**	**$4,200**	**$4,200**	**$4,200**	**$4,200**	**$42,000**

Description:

Project includes the abandonment and demolition of two existing pressure reducing valve (PRV) stations located on the southwest and southeast corners at 91st Avenue and Cactus Road. A new PRV station, located in a concrete vault, will be installed on the northeast corner of the intersection. The new PRV will serve the function of both existing PRV's.

Justification:

The City's Public Works/Utilities Department requires the abandonment and demolition of two small pressure reducing valve (PRV) stations at the 91st and Cactus intersection that are not to current City standards. A PRV is needed at the intersection to allow drinking water to flow between two City pressure zones (1 and 2). By removing the older, substandard PRV's the City can construct one new PRV station that is much more efficient and safe for City maintenance staff.

HUD Programs
Recommended Funding FY19[1]

CDBG

Agency	Program Name	Requested FY19 $	Recommended FY19 $
Public Services Category[2]			
Alzheimer's Association	Alzheimer's Community Education and Support (ACES)	$ 20,000	$ -
Benevilla	Peoria West Valley Life Enrichment Day Program	70,000	60,000
City of Peoria-Community Development	Allies in Qualified Utility Assistance (AQUA)	5,000	5,000
Deep Within Rehab	Utility Assistance	25,000	-
Homeward Bound	Family Services Program	9,150	5,000
Northwest Valley Connect	Call Mobility Center and Volunteer Driver Program	10,000	-
Phoenix Rescue Mission	Hope for Hunger Food Bank	25,000	-
Purple Ribbon Council	Bloom It Up (Peoria Outreach Advocate)	25,000	-
			.
Projects Category			
Ability 360	Peoria Home Accessibility Program (PHAP)	$ 32,171	$ -
Boys & Girls Clubs of Metro Phoenix	Peoria Branch Facilities Improvements	15,000	-
CDBG Administration[2]		156,542	156,542
City of Peoria-Community Development	Emergency Home Repair Program	150,000	150,000
City of Peoria-Community Development	Community Assistance Resource Center	456,168	456,168
Habitat for Humanity-Central Arizona	CDBG - Affordable Housing Activities - Acquisition, Rehab, Re-Sale, HB Assistance	230,000	-
Marc Community Resources	Marc/PIR Peoria Facility Buildout	65,000	-
StreetLightUSA	SLUSA Facility Improvement Phase II	50,000	-
	CDBG Grand Totals	**$ 1,344,031**	**$ 832,710**

HOME

Agency	Program Name	Requested FY19$	Recommended FY19 $
Habitat for Humanity Central Arizona	HOME-New Construction, Rehab, Resale, Homebuyer Assistance	$ 150,000	$ 166,769
HOME Administration[2]	HOME Administration	11,118	11,118
	HOME Grand Totals	**$ 161,118**	**$ 177,887**

1 Congress has not completed the appropriations process for the fiscal year allocation. Funding for CDBG and HOME programs are estimated amounts based on the prior year's funding. Once known, funding allocations will be adjusted as follows:

a. If necessary, programs in the CDBG Public Services Category and Administration Program will be adjusted equally by percentage to decrease spending below allowed regulatory levels.

b. If necessary, decreases in the CDBG Project Category will be applied to the Emergency Home Repair Program or increases will be applied to the Community Assistance Resource Center.

c. If necessary, HOME funding changes will be applied to the HOME Administration Program to match regulatory limitations and any project funding increase or decrease will be adjusted to the single recipient of funding.

2 A regulatory cap exists on spending for this category or program. Proposed funding is within the regulatory requirement.

3 Project budget includes funding from program income/recaptured funding.

PEORIA
ARIZONA

General Fund Not-For-Profit
Recommended Funding FY19

Category	Applicant	Program	Requested FY19 $	Recommended FY19 $
Basic Needs	Community Hope Centers	Utility Assistance	$ 2,000	$ 2,000
	Community Information and Referral Services	2-1-1 Arizona	2,000	-
	Community Legal Services, Inc.	Removing Barriers to Justice for Low-Income Peoria Residents	10,500	2,500
	Foundation for Senior Living	FSL Peoria Community Assistance Program	10,384	-
	Foundation for Senior Living	FSL Nutrition Program for Low-Income Seniors	48,000	45,000
	HART Pantry	HART Pantry	6,000	-
	Marc Community Resources	Marc Navigation Services	87,010	-
	Phoenix Rescue Mission	Peoria Community Outreach Program	10,000	5,500
	Shoebox Ministry, Inc.	Hygiene Items for At Need Individuals	5,000	-
	St. Mary's Food Bank Alliance	Peoria Emergency Food Box Program	10,000	2,500
		Totals	**$ 190,894**	**$ 57,500**
Disabled/Medical/Seniors	Alzheimer's Disease and Related Disorder Association, Inc. Desert SW Chapter	Peoria Alzheimer's Care and Education (PACE) Program	$ 10,000	$ 4,000
	Anthony Bates Foundation	Saving the Future!	10,000	-
	Arizona Burn Foundation	Milo & Moxie: Smart Safety Rangers	5,000	-
	Benevilla	Benevilla CARES	10,000	5,000
	Benevilla	Volunteer Home Services	8,000	4,375
	Duet: Partners in Health and Aging	Independence for Seniors through In-Home Services and Transportation	5,000	2,875
	The Theater Works	AdaptiveWorks	3,000	-
	The Youngtown Community Fund, Inc.	Youngtown Community Fund, Inc.	2,000	-
		Totals	**$ 53,000**	**$ 16,250**
Economic Development	Gompers	Bubba's Café-Employment Training	$ 5,000	$ -
	One Step Beyond, Inc.	One Step Beyond Pre-Vocational Shredding Project	5,000	-
		Totals	**$ 10,000**	**$ -**
Veterans	Maricopa County Community Colleges District Foundation	Military & Veteran Success Center - West Valley	$ 20,000	$ -
	WHAM Art Association	Art: A Path To Healing	6,400	-
		Totals	**$ 26,400**	**$ -**
Homeless/Shelters	A New Leaf	Faith House Women in Crisis Shelter	$ 15,000	$ 2,000
	Central Arizona Shelter Services, Inc. (CASS)	CASS Regional Single Adult Shelter	5,000	2,500
	Chrysalis Shelter for Victims of Domestic Violence, Inc.	Victim Services	4,000	2,500
	Community Information and Referral Services	HMIS	2,000	2,000
	Deep Within Rehab Center	Utility Assistance	25,000	2,250
	Homeless Youth Connection	Empowering Youth For The Future	5,000	2,500
	Homeward Bound	School Age Programs for Homeless Children	5,000	2,500
	Sojourner Center	Emergency Shelter for Peoria Residents	5,000	2,500
	Southwest Behavioral Health Services	Homeless Services and Petty Offenders Project	168,791	2,500
	StreetLightUSA	Therapeutic Programming for Abused Girls	10,000	2,500
		Totals	**$ 244,791**	**$ 23,750**
Youth	Aid to Adoption of Special Kids (AASK)	Mentoring Program	$ 5,000	$ -
	Best Buddies International, Inc.	Best Buddies Peoria Friendship Program	5,000	-
	Big Brothers Big Sisters of Central AZ (BBBSAZ)	Peoria Community-Based Mentoring Program	7,500	-
	Billy's Place	Grief Support Groups	7,500	-
	Boys & Girls Club Of Metro-Phx	Wisotsky/Peoria Branch Academic Achievement Program	12,000	-
	Challenger Space Center of AZ	Summer Camp	5,000	-
	Free Arts for Abused Children of AZ	Programs for Peoria Children	2,500	-
	Jobs for Arizona's Graduates, Inc.	Peoria JAG Programs	5,000	-
	Purple Ribbon Council to Cut Out Domestic Violence (DBA BLOOM365)	BLOOM IT UP (Digital Media Arts Summer Experience)	4,980	-
	The Theater Works	PuppetWorks Season Support	3,000	-
		Totals	**$ 57,480**	**$ -**
Other	Challenger Space Center of AZ	Demonstration Room Upgrades	$ 4,975	$ -
	Northwest Valley Connect	Safety Net Transportation	5,000	2,000
		Totals	**$ 9,975**	**$ 2,000**
Grand Totals		**General Fund Grand Totals**	**$ 592,540**	**$ 99,500**