



# SUBMITTAL APPLICATION

## ENGINEERING DEPARTMENT

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|                            |  |                         |           |
|----------------------------|--|-------------------------|-----------|
| PARCEL NUMBER(S):          |  | EXISTING ZONING:        |           |
| GROSS AREA (ACRE/SQ. FT.): |  | NET AREA (ACRE/SQ. FT.) |           |
| DEVELOPMENT/PROJECT NAME:  |  |                         |           |
| ADDRESS/LOCATION:          |  |                         |           |
| PROPERTY OWNER:            |  |                         |           |
| ADDRESS:                   |  |                         |           |
| CITY:                      |  | STATE:                  | ZIP CODE: |
| PHONE NUMBER:              |  | FAX NUMBER:             |           |
| CONTACT PERSON:            |  |                         |           |
| APPLICANT:                 |  |                         |           |
| ADDRESS:                   |  |                         |           |
| CITY:                      |  | STATE:                  | ZIP CODE: |
| PHONE NUMBER:              |  | FAX NUMBER:             |           |
| CONTACT PERSON:            |  | E-MAIL:                 |           |
| ARCHITECT/ENGINEER:        |  |                         |           |
| ADDRESS:                   |  |                         |           |
| CITY:                      |  | STATE:                  | ZIP CODE: |
| REGISTRATION NUMBER:       |  |                         |           |
| PHONE NUMBER:              |  | FAX NUMBER:             |           |
| CONTACT PERSON:            |  | E-MAIL:                 |           |
| <b>SUBDIVISION ONLY</b>    |  |                         |           |
| NUMBER OF LOTS:            |  | NUMBER OF TRACTS:       |           |
| LINEAR FEET OF STREETS:    |  | MINIMUM LOT AREA:       |           |
| AVERAGE LOT AREA:          |  | MINIMUM LOT WIDTH:      |           |
| RESIDENTIAL DENSITY:       |  |                         |           |
| OWNER'S SIGNATURE:         |  |                         | DATE:     |

# APPLICATION CONTACT

I hereby request that all verbal and written communication regarding the attached application be provided to:

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TELEPHONE: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

Additionally, I understand that it is the above listed person's responsibility to communicate any verbal or written communications on said application to other members of the development team, including, but not limited to application comments, staff reports, action letters, meeting times, etc.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

# OWNERSHIP VERIFICATION

It is requested that a \_\_\_\_\_ application be accepted by the Current Planning for property generally located: \_\_\_\_\_

Said property is owned by:

AND

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

The subject property is legally described as: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (or see attached).

The subject property contains \_\_\_\_\_ gross acres (includes right-of-way to the centerline of adjacent street or alley)

AND

\_\_\_\_\_ net acres (excludes adjacent perimeter right-of-way).

Tax Parcel Number: \_\_\_\_\_

Attached is a map/survey which accurately portrays the parcel configuration and property dimensions, as reflected in the legal description.

I hereby certify that the above information and information submitted as part of the requested application is correct, and that I am authorized to file an application on said property, being either the owner of record or authorized to file on behalf of the owner. (If not owner of record, attach written authorization from owner.)

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date