

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATIONS**

CC: 7C
Amend No. _____

Date prepared: August 1, 2008

Council Meeting Date: August 26, 2008

TO: Carl Swenson, City Manager
FROM: J.P. de la Montaigne, Community Services Director *J.P.*
PREPARED BY: David Hunenberg, Library Manager *DAH*
SUBJECT: Library Services and Technology Act Grant

RECOMMENDATION:

That Mayor and Council accept a grant in the amount of \$29,960 from the Library Services and Technology Act, administered by the State Library, Archives and Public Records to provide funding for Peoria Public Library to relocate the computer lab to the second floor. The grant also includes funds to purchase new furniture for the area.

SUMMARY:

This grant was awarded to assist in relocating the public computer lab to the second floor. Reference Services has become more automated over the last few years and customers have had to seek professional assistance when using a computer by going from the first to the second floors. The results of this grant would greatly increase interactions between professional staff and computer users. Having the computer lab next to the reference desk allows for continual staff assistance in training the public on electronic resources and to steer them towards legitimate sources. Funds from the grant will be used to convert second floor space in Reference for computer use and to purchase new furniture for the area. A final report, prepared by the Library Manager, will be completed at the close of the state fiscal year.

In addition, to establish budget appropriation for this grant, Mayor and Council are requested to authorize a budget adjustment from the Grant Contingency account (7990) to the following Library accounts: \$13,200.00 7280-7350-520099 (Other Professional Services) and \$16,760.00 7280-7350-530016 (Office Equipment and Furniture).

ATTACHMENT:

1. Letter of Appropriation

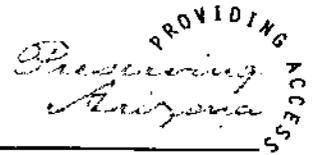
CITY CLERK USE ONLY:

- Consent Agenda
- Carry Over to Date: _____
- Approved
- Unfinished Business (Date heard previous: _____)
- New Business
- Public Hearing: No Action Taken

ORD. # _____ RES. # _____
LCON# *76608* LIC. # _____
Action Date: _____

ARIZONA STATE
LIBRARY, ARCHIVES AND PUBLIC RECORDS

GladysAnn Wells, Director



July 14, 2008

David Hunenberg
Peoria Public Library
8401 W Monroe
Peoria AZ 85345-6560

Dear Mr. Hunenberg:

I am pleased to inform you that your 2008 Library Services and Technology Act (LSTA) grant application "2008 A Space Odyssey" has been approved by the State Library for partial for the total amount of \$29,960. This award is for furniture and new data and electrical drops. Please apply for Arizona Centennial Legacy status at <http://www.azcentennial.gov/>

Please let us know by August 14, 2008, whether this partial award will let you effectively implement your modified project. If it will, sign and return the Revised Budget page, which will then be attached to your application.

The application that you submitted, along with criteria outlined in this letter, will be the only contractual documents necessary for the implementation of your project. Federal funds can only be used as stipulated in the guidelines, application and this letter, and projects may be monitored periodically by State Library staff.

Enclosed you will find a sheet on "Managing Your LSTA Grant Award." Please refer to this sheet for information on federal regulations, requesting your grant funds, acknowledging the Arizona State Library Archives and Public Records and LSTA, and final reports.

Please note that all grant funds must be spent prior to August 3, 2009. Your final report is due by September 4, 2009.

Laura Stone, the LSTA consultant, is responsible for the distribution of funds and any ongoing administration of the grant award, including the final report. If you have any questions concerning your application or other supporting documents, please contact Laura at lstone@lib.az.us or call her at 602-926-3469 or 1-800-255-5841 statewide.

Sincerely,


GladysAnn Wells

C: Jane Kolbe
Laura Stone
Ingrid Landon

L CON 16608

STATE CAPITOL

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