MINUTES OF THE PEORIA CITY COUNCIL
CITY OF PEORIA, ARIZONA
PUBLIC SAFETY ADMINISTRATION BUILDING, PEORIA ROOM
May 1, 2008

A **Budget Study Session Meeting** of the City Council of the City of Peoria, Arizona was convened at the Public Safety Administration Building (PSAB), Peoria Room, 8351 West Cinnabar Avenue, in open and public session at 3:30 p.m.

Members Present: Mayor Bob Barrett; Vice Mayor Cathy Carlat; Councilmembers Ron Aames, Joan Evans, Vicki Hunt, Carlo Leone and Dave Pearson.

Members Absent: None

Other Municipal Officials Present: Terrence Ellis, City Manager; Carl Swenson, Deputy City Manager; Susan Thorpe, Deputy City Manager; John Wenderski, Deputy City Manager; Mary Jo Kief, City Clerk; Brent Mattingly, Bob McKibben, Steve Prokopek, Larry Ratcliff, Jeff Tyne, Glen Van Nimwegen, James Mason and Linda Blas.

Audience: No members of the public were present.

Fiscal Year 2009 Budget Workshop

Clerks' Note: The complete Proposed FY2009 Budget is on file in the City Clerk's Office.

Housekeeping

In response to a request for information from the Budget Workshop Session on April 29, 2008, Jeff Tyne, Budget Director, informed Council the fully loaded cost per passport application is $33.00; the City currently recovers $25.00 per application, which is a fee established by the United States Department of State. There is a loss of $8.34 per passport application. The current cost for passport photos is $11.34; the City charges $10 per passport photo. Mr. Tyne stated that per the U.S. Department of State, the passport services must be provided to all citizens. The City cannot restrict the service to City of Peoria residents.

Additionally, Mr. Tyne informed the Council on which northwest cities will be hosting an early voting satellite location: Wickenburg and Glendale.

Department Reviews

Community Development

Jeff Tyne, Budget Director, reported that the Community Development Department is funded by the General Fund. The FY2009 base budget for the Community Development Department is $6.48 million, which is a decrease of 4.7 percent from FY2008.

Glen Van Nimwegen, Community Development Director, provided an overview of the completion of last year's supplemental requests and other accomplishments which include:

- Design Review Standards
- Neighborhood Grant Program
- Permitting System Replacement
- Permit Customer Facilitation
- Major General Plan Amendments
- Shopping Cart Program
- Creation of Housing Commission

Staff presenting information on the budget supplements included Glen Van Nimwegen, Community Development Director; Dennis Marks, Building Safety Manager; Bill Patena, Neighborhood Services Manager; Erik Dial, Management Analyst; and Chris Jacques, Interim Planning Manager.

Supplements presented include:

- Building Safety – Fuel and Fleet Cost Increases
- Neighborhood Coordination – Neighborhood Grant Program
- Planning – Land Use Study for Loop 303 Employment Corridor
- Planning – Loop 303 Corridor Buildout Study
- Neighborhood Services – Shopping Cart Retrieval and Recycling Program
- Public Housing Project – Adjust Budget to HUD Funding

Discussion ensued regarding street repair and weeds in various districts throughout the City of Peoria.

Community Development Block Grants

Mr. Patena presented the funding recommendations for the General Fund contributions to Not-For-Profit Agencies and recommendations for funding federal programs including: Community Development Block Grants (CDBG), AQUA Utility Assistance, First Time Homebuyer Program, PAR Emergency Home Repairs, Code Compliance Technician, HOME (A federally funded HUD Grant), and American Dream Down Payment Initiative (ADDI). Mr. Patena recognized the work of the CDBG Committee which includes: Mayor Barrett as Chair, Councilmember Hunt, Councilmember Aames, and Ken Compton, a citizen who has served for a number of years.

Councilmember Hunt noted that at a recent CDBG Awards Ceremony two of the City's partners, Habitat for Humanity and InterFaith Community Care Services, were recognized for their community interventions.

Mr. Patena explained the competitiveness of the Grant Programs. Mr. Patena highlighted some of the recommended funding for CDBG, HOME, and ADDI programs totaling $757,000 which included both the Public Service Category and Project Funds programs.

Mr. Patena noted that Peoria is keeping the First Time Homebuyer Program and the American Dream Down Payment Initiative in-house. The General Fund recommends a new program that includes the Community Housing Development Organization, for the purchase and rehabilitation of six existing multi-family rental units.

Mr. Patena informed the Council that the El Amor de Cristo is complete, which is 17 single-family homes built in conjunction with Habitat for Humanity of the West Valley.

Economic Development

Jeff Tyne, Budget Director, reported that the Economic Development Department's mission is to grow and diversify Peoria's economic base to improve the quality of life, culture and business climate for residents and businesses. Mr. Tyne reported that the Economic Development Department budget is funded by the General Fund. The recommended budget for FY2009 is $1,264,000 which includes the following one-time requests:

- $11,000 One Time; $20,500 Ongoing for Marketing Promotional Items
- $75,000 One Time for Oldtown Parking Lot Improvements
- $200,000 One Time for the Façade Improvement Program

Presenters included Steve Prokopek, Economic Development Director; Scott Cooper, Economic Development Coordinator; and Maria Laughner, Business Development Specialist.

Mayor Barrett arrived at 3:55 p.m.

Mr. Prokopek presented the following budget supplements:

Healthcare Campus Location Study, University Location Study, Oldtown Façade Program, Marketing/Promotional Items and Oldtown Parking Lot Improvements.

Mayor Barrett declared a short recess at 4:55 p.m. and resumed the meeting at 5:10 p.m.

Fire Department

Jeff Tyne, Budget Director, summarized the Fire Department FY2009 budget totaling $21,983,316, which is a 6.6 percent increase from FY2008.

Bob McKibben, Fire Chief, reported on the Department's accomplishments for FY2008, which included decreasing lead times for new fire prevention inspections by 50 percent; training 105 citizens as community emergency responders; a 40 percent increase in existing commercial occupancy inspections; and deploying a second battalion in the northern region of the City which was fully operational as of January 2007.

Presenting information on the Fire Department supplemental requests included: Bob McKibben, Fire Chief; Larry Rooney, Deputy Chief of Operations; Mark Nichols, Interim Deputy Chief; and Dan DeMaio, Interim Fire Marshall.

Fire Department supplements included:

- Grant Match for Fire Boat – (Funding may not be available this year)
- Increased Fuel Expense
- Utilities Cost Increases
- Overtime and Standby Base Increases
- Emergency Operations Center (EOC) and Back-Up EOC
- Technical Rescue Program
- Lake Pleasant Services Provision
- Cardiac Monitor Replacement
- Station Safety Upgrades – Bay Doors and Exhaust
- Terrorism Liaison Program
- Carbon Monoxide Monitors

- Academy Appropriation Request
- Appropriation for Wildland Overtime Reimbursable
- CAD Cost Increase

Police Department

Jeff Tyne, Budget Director, reported that the Police Department budget is funded by the General Fund. The recommended budget for FY2009 is $37,089,688 with supplemental requests totaling $1,748,679. This is a 6.44 percent increase from FY2008.

Presenting for the Police Department were Larry Ratcliff, Chief of Police; Rocky Smith, Deputy Police Chief; and Teresa Corless, Management Analyst.

Budget Supplements from the General Fund include:

- Jail Incarceration Fees
- Fleet Increase
- Municipal Facility Security
- Range Filter HazMat Disposal Fees
- Increase in Ammunition Costs
- Citizen Telephone Call Back Unit
- Duty Weapon Replacement
- Red Light Enforcement Pilot Program
- State Gang Task Force Officer
- School Resource Officer Program – Will only occur if City Council authorizes this program
- Transcription Services
- Remodel of Work Stations
- Furniture Pod for Four 911 Workstations with Personal Computers
- Neighborhood Action Team Equipment

Budget Supplements from the State Anti-Racketeering – PD Fund include:

- Police Mobile Command Vehicle
- IA Pro-Early Intervention Program
- Crime Scene Technician Camera
- Barcode System Addition
- Storage Unit and Lockers
- TDS Recon with Pocketzone Software
- Wireless Headsets
- CritiCall Software

- SAU Uniform Equipment
- CALEA Fees

Discussion ensued about the Red Light Enforcement Pilot Program and how the camera is activated.

Discussion ensued regarding recruiting and retaining police officers given that approximately 18 police officers may be eligible for retirement within the next 12 to 14 months.

Chief Ratcliff informed the Council that the housing fees for incarcerated individuals will increase by 1.56 percent and the booking fees will increase by 5.35 percent and the rebooking fees will increase by .89 percent, which is a fee charged to the City if someone is taken out of jail to go to Court and then returned to jail after their appearance. New DUI laws include mandatory sentencing which may increase the length of time individuals are incarcerated.

In response to questions from Council, Chief Ratcliff informed that the booking fees include all of the administrative costs to incarcerate someone.

Councilmember Pearson requested Staff conduct a feasibility study to determine if there are potential savings by using private jails for incarceration. Discussion ensued regarding the use of private jails. The Council agreed that Staff should conduct a feasibility study to determine if there are cost savings by using private jails for incarceration and bring the issue back before Council at a future study session.

Discussion ensued regarding the supplemental requests for the State Gang Task Force Officer and the School Resource Officer Program. Chief Ratcliff explained that having a School Resource Officer onsite will allow for more proactive steps in the high schools and may allow the police to identify possible suspects for certain crimes in the City. The School Resource Officer will be required to provide 100 hours of classroom teaching. Chief Ratcliff reported that the School Resource Officer Program will provide crime prevention and community policing benefits.

In closing, Mr. Tyne reviewed the agenda for the May 3, 2008 Budget Work Session. The agenda includes presentations from five different City departments, as well as some City-wide non-departmental items, discussion on the $.05 sales tax fund, polling results for the bond election and any follow up items, such as the Council Assistant Position.

Adjournment:

Being no further business to come before the Council, the meeting was duly adjourned at 6:28 p.m.

Bob Barrett, Mayor

ATTEST:

Mary Jo Kief, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Budget Study Session Meeting of the City Council of Peoria, Arizona held on the 1st day of May, 2008. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 26th day of August, 2008.

(Seal)

Mary Jo Kief, City Clerk