

CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION

CC: 5C
Amend No. _____

Date Prepared: April 02, 2008

Council Meeting Date: April 15, 2008

TO: Terrence L. Ellis, City Manager

FROM: Stephen Bontrager, Utilities Director 

PREPARED BY: Kevin Hughes, Utilities IT Coordinator 

SUBJECT: Approve the use of an existing GSA contract with EMA, Incorporated (contract Number GS-35F-0662K) for consulting services to update the Strategic Business and Technology Master Plan, Capital Improvement Project UT00232.

RECOMMENDATION:

That the Mayor and City Council authorize the use of an existing GSA contract with EMA, Incorporated (contract number GS-35F-0662K) for consulting service to update the Strategic Business and Technology Master Plan for an amount not to exceed \$148,728.00. Payment will be made from Water Expansion Fund account 2161-2221-520099-CIPWR-UT00232.

SUMMARY:

In November 2004, the City of Peoria adopted a Strategic Business and Technology Master Plan for the Utilities Department which included a joint effort between Utilities, Information Technology, and other city departments. The original plan ensured that the Utilities Department is planning for future business and technology advancements. This plan identified 37 projects that directly enhance 14 business processes.

The City recognizes that periodically systems, applications and processes must be upgraded to expand its capabilities. In order to encompass the major objectives of today and tomorrow, the Strategic Business and Technology Master Plan must be updated with the assistance of a qualified consultant. EMA, Incorporated was the consulting service used for the original master plan.

The contract to EMA, Incorporated will not exceed \$148,728.00 to update the Strategic Business and Technology Master Plan. Payment will be made from Water Expansion Fund account 2161-2221-520099-CIPWR-UT00232.

CITY CLERK USE ONLY:

- Consent Agenda
- Carry Over to Date: _____
- Approved
- Unfinished Business (Date heard previous: _____)
- New Business

ORD. # _____ RES. # _____
LCON# _____ LIC. # _____
Action Date: _____