

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

CC: 5C
Amend No. _____

Date Prepared: February 22, 2008

Council Meeting Date: March 4, 2008

TO: Terry Ellis, City Manager
FROM: Jeff Tyne, Budget Director *JT*
PREPARED BY: Katie Gregory, Development Agreement Coordinator *KG*
SUBJECT: Contract Amendment in the amount of \$23,000 for additional services provided by Red Oak Consulting during the 2007-08 General Government Impact Fee update.

RECOMMENDATION:

That Mayor and City Council approve a contract Amendment in the amount of \$23,000 for additional services provided by Red Oak Consulting during the 2007-08 General Government Impact Fee update and approve the use of General Fund Reserves and a General Fund Contingency Transfer in the amount of \$23,000 from 1000-0300-570000 to various Impact Fee Fund accounts as identified below.

SUMMARY:

In March of 2007, the City of Peoria selected Red Oak consulting to provide an update and assessment of the development impact fee rates. The services included the compilation of current land use and population data, an identification of expected demand factors, a review of expected capital facility costs, a review of credit calculation methods and an evaluation and summary of various fee methodologies used to calculate legally defensible impact fees for the City of Peoria. In addition, the consultant agreed to be available to facilitate two public meetings with various stakeholders from the development community.

As Council may recall, the City of Peoria was one of the first cities to implement the new statutory requirements for Impact Fees, as such, there were a number of additional meetings required to review various methodologies and calculations, particularly involving transportation impact fees. Over the course of the study staff made a number of revisions to the Infrastructure Improvement Plan based on discussions with departments which required additional hours of review and fee calculations. In addition, there were a number of unique scenarios related to developer credits which

CITY CLERK USE ONLY:

Consent Agenda
 Carry Over to Date: _____
 Approved
 Unfinished Business (Date heard previous: _____)
 New Business

ORD. # _____ RES. # _____
LCON# 02907A LIC. # _____
Action Date: _____

required further analysis. These additional services resulted in 102 additional hours, or \$23,000.

Council authorization is needed for approval of this expenditure in the amount of \$23,000. To fund the expenditure, we request that the Mayor and Council authorize the use of reserves from the following impact fee funds and a budget transfer from the General Fund Contingency account (1000-0300-570000) to the following accounts:

Fund	Account Number	Amount
Law Enforcement Impact Fee	7930-7930-520099	\$ 2,243
Fire Protection Impact Fee	7935-7935-520099	\$ 2,243
Streets Zone III Impact Fee	7002-7052-520099	\$ 4,600
Citywide Parks/Rec Impact Fee	7910-7910-520099	\$ 3,220
Library Impact Fee	7925-7925-520099	\$ 2,242
General Fund (Drainage)	1000-0310-520099	\$ 2,242
General Government Impact Fee	7940-7940-520099	<u>\$ 6,210</u>
	TOTAL	\$ 23,000

placeholder



CONTRACT AMENDMENT Change Order

Materials Management
Procurement
8314 W. Cinnabar Ave.
Peoria, AZ 85345
Telephone: (623) 773-7115
Fax: (623) 773-7118
Buyer: Christine Finney

Solicitation No.: P07-0030 Page 1 of 1
Amendment No.: One (1) Date: February 26, 2008

Project No.: _____ Agreement Date: 3/22/07
Project Description: Development Impact Fee Study Completion Date: 3/21/08
Change Order Type: Owner Initiated Errors & Omissions Unknown Conditions Phased Award

The changes as shown on the attached sheet are hereby made to the contract.

Contract Price Change:

Original Contract Price:	\$158,500.00
Total of previous change orders:	\$0.00
Original contract price plus previous change order(s):	\$158,500.00
The contract price due to this change order will be increased/decreased by:	\$23,000.00
The new contract price including this change order will be:	\$181,500.00

Contract Time Change:

The contract time will be increased by N/A days.
The new date for completion of all work will be N/A

Contractor hereby acknowledges receipt and agreement. A signed copy shall be filed with the City of Peoria, Materials Management Division.

Red Oak Consulting

Signature	Date	Typed Name and Title	Company Name
4646 E. Van Buren Street, Suite 400		Phoenix Arizona	85008
Address		City State	Zip Code

Attested By:

Mary Jo Kief, City Clerk

CC Number

LC0402907A
Contract Number

Official File

Department:

Buyer:

Approved By: Herman F. Koebergen, Materials Manager

Approved as to Form: Stephen M. Kemp, City Attorney

The above referenced Contract Amendment is hereby Executed
_____, _____, at Peoria, Arizona

Terrence L. Ellis, City Manager

City Seal

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