

**CITY OF PEORIA, ARIZONA  
COUNCIL COMMUNICATION**

CC: 5C  
Amend No. \_\_\_\_\_

Date Prepared: January 17, 2008

Council Meeting Date: February 5, 2008

**TO:** Terry Ellis, City Manager

**THROUGH:** Susan K Thorpe, Deputy City Manager, Safety & Administrative Services *SKT*

**FROM:** Robert McKibben, Fire Chief *M*

**PREPARED BY:** Kimberly Drabik, Administrative Assistant

**SUBJECT:** Arizona Division of Emergency Management Designation of Applicant Agent

**RECOMMENDATION:** City Council approval of removing Deputy Fire Chief Larry Rooney as the City of Peoria Applicant Agent and appointing Brent Mattingly, Director of Finance.

**SUMMARY:** Approval of removing Deputy Fire Chief Larry Rooney as the Arizona Division of Emergency Management Applicant Agent, and appointing Brent Mattingly, Chief Financial Officer "until further notice" for all current and future reimbursement of funds spent for response to emergency and/or disasters within the state of Arizona. This change will enable the City of Peoria to better facilitate consistent financial management relative to emergency preparedness, response and recovery. Legal and Finance concur with the applicant agent designation change.

**ATTACHMENTS:**

Arizona Division of Emergency Management Designation of Applicant's Agent Form  
Resolution for Applicant Agent Change

**CITY CLERK USE ONLY:**

- Consent Agenda
- Carry Over to Date: \_\_\_\_\_
- Approved
- Unfinished Business (Date heard previous: \_\_\_\_\_)
- New Business
- Public Hearing: No Action Taken

ORD. # \_\_\_\_\_ RES. # 08-17  
LCON# \_\_\_\_\_ LIC. # \_\_\_\_\_  
Action Date: \_\_\_\_\_

**ARIZONA DIVISION OF EMERGENCY MANAGEMENT  
DESIGNATION OF APPLICANT'S AGENT FORM**

The intent of this DESIGNATION is to appoint an APPLICANT'S AGENT for the following term:

- For PCA No. \_\_\_\_\_ only       For the period of \_\_\_\_ to \_\_\_\_       Until further notice  
 Until further notice for HAZMAT incident

Applicant Name: City of Peoria, Arizona

**CERTIFICATION**

I, Bob Barrett, duly appointed and Mayor of  
(Authorizing Official's Name) (Title)

City of Peoria, Arizona, do hereby certify that the information below is true  
(Applicant Name)

and correct, based on a resolution passed and approved by the City Council  
(Governing Body)

of City of Peoria, Arizona on the 5th day of February, 2008.  
(Applicant Name) (day) (month) (year)

Brent Mattingly has been designated as the Applicant Agent  
(Name of Designated Applicant Agent)

to act on behalf of City of Peoria, Arizona.  
(Applicant Name)

Mayor

(Authorizing Official's Signature)

(Title)

(Date)

**Designated Applicant's Agent**

Name Brent Mattingly

Title/Official Position Director of Finance

Mailing Address 8401 W Monroe Street

City, State, Zip Peoria, AZ. 85345

Daytime Telephone Number 623-773-7134 Fax 623-773-7033  
(Please include area code and extension if not a direct number)

E-mail Address brent.mattingly@peoriaaz.gov Pager/Cell 602/809-8695

**For ADEM Use Only**

Received By: \_\_\_\_\_  
(Initials & Date)

July 2000

Form # AZ PA 204-4

RESOLUTION NO. 08-17

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PEORIA, MARICOPA COUNTY, ARIZONA DESIGNATING THE CITY OF PEORIA DIRECTOR OF FINANCE AS THE ARIZONA DIVISION OF EMERGENCY MANAGEMENT "APPLICANT AGENT" FOR ALL CURRENT AND FUTURE CITY OF PEORIA REQUESTS FOR REIMBURSEMENT OF FUNDS SPENT BY THE CITY ON RESPONSES TO EMERGENCY AND/OR DISASTERS WITHIN THE STATE OF ARIZONA.

WHEREAS, in Resolution No. 07-82 the Mayor and City Council designated Deputy Fire Chief Larry Rooney, as the general applicant agent for all current and future City requests for reimbursement of funds spent by the City on responses to emergency and/or disasters within the state of Arizona;

WHEREAS, the financial responsibilities of the applicant agent should be assumed by a chief financial officer, and the Arizona Division of Emergency Management has requested that the City of Peoria designate someone to be the general "applicant agent" for all current and future City requests for reimbursement of funds spent by the City on responses to emergency and/or disasters within the state of Arizona; and

WHEREAS, the Mayor and Council find that it is in the best interests of the City of Peoria to designate Brent Mattingly, Director of Finance as the applicant agent for all ADEM reimbursement requests.

NOW THEREFORE, it is resolved by the Mayor and Council of the City of Peoria, Maricopa County, Arizona that the City of Peoria Chief Financial Officer is designated as the Arizona Division of Emergency Management "applicant agent" for all current and future City of Peoria requests for reimbursement of funds spent by the City on responses to emergency and/or disasters within the State of Arizona.

Resolution No. 08-17  
Page 2 of 2

PASSED AND ADOPTED by the Mayor and Council of the City of Peoria,  
Maricopa County, Arizona, this 5<sup>th</sup> day of February, 2008.

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Bob Barrett, Mayor

ATTEST:

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Mary Jo Kief, City Clerk

APPROVED AS TO FORM:

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Stephen M. Kemp, City Attorney