CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATIONS

CC: 5C
Amend No. _____

Date prepared: August 21, 2007 **Council Meeting Date:** September 4, 2007

TO: Terry Ellis, City Manager

FROM: Jeff Tyne, Budget Director

PREPARED BY: Mindy Russell, Management Assistant MR

SUBJECT: Budget Amendments

RECOMMENDATION:

The Mayor and Council approve the FY 2007 year-end budget amendments.

SUMMARY:

The attached schedules list the year-end budget amendments for FY 2007 that, under current Council and/or Administrative policy, require Council approval. These amendments have been reviewed by the Budget Department and the Chief Financial Officer and are submitted for Council approval. The following listing describes the budget amendments by category.

FY 2007 Amendments Summary:

Personnel Services – The amendments in this category contain one adjustment to transfer funding from part-time labor to Other Professional Services in the Engineering Department. The Personnel Services adjustments total $15,000.

Operating – The Operating category includes transfers to move appropriation from Anti-Racketeering to General fund, to cover Fleet expenditure shortfall, and a transfer to apply remaining LTAF II revenues to transit salaries. The Operating adjustments total $602,683.

CITY CLERK USE ONLY:
☐ Consent Agenda
☐ Carry Over to Date:_____
☐ Approved
☐ Unfinished Business (Date heard previous:_____)
☐ New Business
☐ Public Hearing: No Action Taken

ORD. #_____ RES. #_____
LCON#_____ LIC. #_____
Action Date:

REV. 07/05

Capital Items – This category mainly represents the movement of existing appropriation or closeout of existing projects. The capital items amendments include transfers within the Theater project from the Half Cent fund to the Arts fund, a transfer to reduce the Parke West project budget to the amount of the bond sale, and a transfer of budget authority within the Jomax Water Reclamation Facility to remove any reference of WIFA funding since the WIFA issue is designated for the Butler Water Reclamation Facility. This category also includes transfers in various projects from GO Bond 2007 to Proposed 2008 Bond to reflect the actual bond sale. The Capital Items adjustments total $40,007,295.

Carryover – Operating - The Operating Carryover adjustment reflects funds which were budgeted for FY 07, but were not expended. These funds include carryover of appropriation for the Dept. of Homeland Security grant approved by Council on 1/17/06. This funding will be used at the Greenway Water Treatment Plant. The Operating Carryover adjustments total $100,000.

ATTACHMENTS: 1. Budget Amendment Schedule FY 2007

Budget Amendment Schedule

Fiscal Year 2007 Amendments

Transfer # - Department Name - Division Name	Fund	Division - Prgm - Proj/Grant	Account	Debit	Credit
Personnel					
#2758 - Engineering - Traffic Engineering					
	7000	7043	520099	$15,000	
	7000	7043	510100		$15,000
Comment: Traffic Engineering CSA Supp provided $15K for part-time labor. Dept has selected firm instead to do same work, requiring budget transfer from part-time labor to other professional services.					
			Subtotal for Personnel Amendments:	**$15,000**	**$15,000**

Budget Amendment Schedule

Fiscal Year 2007 Amendments

Transfer # - Department Name - Division Name	Fund	Division	Prgm	Proj/Grant	Account	Debit	Credit
Operating							
#2712 - Information Technology - IT Development Services							
	3300	3751			525008	$1,440	
	7000	7000			542007		$1,440
Comment: Transfer software maintenance dollars to IT for GeoResults Mobile software.							
#2729 - City Attorney - Civil Division							
	1000	0230			520099	$30,000	
	1000	0200			520012	$6,717	
	1000	0210			520036	$960	
	1000	0210			530001	$400	
	7460	7710			530001		$400
	7460	7710			520036		$960
	1000	0200			510000		$6,717
	7470	7720			520099		$30,000
Comment: Move appropriation from Anti-Racketeering fund to General fund where expenditures will occur.							
#2736 - Fire - Fire Operations							
	3100	3500			542502	$6,600	
	1000	1260			530019		$6,600
Comment: Move appropriation from operational supplies to fleet to cover Battalion Chief vehicles.							
#2749 - Police - Homeland Security CFDA#							
	7545	7795			542502	$3,611	
	7990	7990			570000		$3,611
Comment: Provide additonal appropriation for the Terrorism Liaison Offcier (TLO) program. Funds will be used for Threat Assessment Team. (Original grant approved by Council on 8/21/06 CC10R).							
#2762 - City Clerk - Elections							
	1000	0170			530016	$6,500	
	1000	0170			530003	$1,640	
	1000	0170			523510	$400	
	1000	0300			570000		$8,540
Comment: Transfer to advance FY08 Supplemental for the Dept. Program Support Assistant's Workstation portion only - in order to have the work station and computer ready for new postion on 7/1/07.							

Budget Amendment Schedule

Fiscal Year 2007 Amendments

Transfer # - Department Name - Division Name	Fund	Division	Prgm - Proj/Grant - Account	Debit	Credit
Operating					
#2767 - Public Works - Fleet Maintenance					
	3000	3420	531002	$109,569	
	3000	3420	524001	$90,431	
	3000	3420	530503	$83,596	
	3000	3420	531001	$73,722	
	3000	3420	530502	$40,035	
	3000	3420	531003	$14,448	
	1000	0300	570000		$411,801
Comment: Transfer to cover fleet expenditures in excess of budget for fuel, parts and repair services.					
#2768 - Mayor and Council - Citizen Donations-Mayoral					
	8030	8030	520099	$950	
	7990	7990	570000		$950
Comment: Transfer to provide appropriation for the Sister City conference dinner. Cash is available in the Citizen Donations-Mayoral Fund 8030.					
#2769 - Mayor and Council - Citizen Donations-Mayoral					
	8030	8030	522099	$2,425	
	7990	7990	570000		$2,425
Comment: Transfer to provide appropriation for the State conference in the Citizen Donation - Mayoral Fund.					
#2778 - Fire - Vol Firefighter Pension Trust					
	8000	8000	514000	$1,200	
	7990	7990	570000		$1,200
Comment: Transfer to make the end of year payments from the Firemen's Pension Fund.					
#2779 - Community Services - Citizen Donations-Cs					
	8010	8010	530006	$750	
	7990	7990	570000		$750
Comment: Transfer to provide for postage and shipping for Adopt a Troop.					
#2790 - Engineering - Bell Rd Id 8802 Ds					
	6050	6050	520099	$850	
	1000	0300	570000		$850
Comment: Transfer to provide appropriation for debt service on improvement district.					
#2796 - Communications & Public Affairs - Prop 302 Grant Program					
	7850	7890	520099	$469	
	7990	7990	570000		$469
Comment: Transfer for the Prop 302 grant (Tourism - based on Hotel Revenue). Need an additional $469 to match budget and expenditures at year end.					

Budget Amendment Schedule

Fiscal Year 2007 Amendments

Transfer # - Department Name - Division Name	Fund	Division - Prgm - Proj/Grant	Account	Debit	Credit
Operating					
#2798 - City Attorney - Victims' Rights Imp Grant					
	7450	7700	720036	$877	
	7450	7700	530006	$213	
	7450	7700	530001	$135	
	1000	0300	570000		$1,225
Comment: Transfer to cover the Police portion of grant funding for 7450-7700 (Victims' Rights Imp Grant).					
#2799 - Non-Departmental - Non-Departmental					
	2100	2160	520037	$3,525	
	2450	2570	520037	$2,530	
	2001	2021	520037	$180	
	2002	2022	520037	$115	
	6090	6090	520037	$80	
	6060	6060	520037	$30	
	6070	6070	520037	$25	
	6080	6080	520037	$15	
	6110	6110	520037	$5	
	1000	0300	520037		$6,505
Comment: Transfer to allocate investment service charges for FY07.					
#2800 - Public Works - Hb2565 Transp Grant					
	7160	7210	510000	$59,097	
	7160	7210	510100	$30,006	
	7160	7210	512000	$11,256	
	7160	7210	511501	$7,545	
	7160	7210	511001	$5,517	
	7160	7210	512500	$2,498	
	7160	7210	511002	$1,291	
	1000	0300	570000		$117,210
Comment: Transfer to apply remaining LTAF II revenues to transit salaries.					
#2801 - Non-Departmental - Non-Departmental					
	7001	7051	520037	$800	
	8000	8000	520037	$185	
	2570	2890	520037	$35	
	6140	6140	520037	$5	
	8062	8062	520037	$5	
	1000	0300	520037		$1,030
Comment: Transfer to allocate investment service charges for FY07.					
			Subtotal for Operating Amendments:	**$602,683**	**$602,683**

Budget Amendment Schedule

Fiscal Year 2007 Amendments

Transfer # - Department Name - Division Name	Fund	Division	Prgm	Proj/Grant	Account	Debit	Credit
Capital							
#2740 - Non-Departmental - Half Cent Sales Tax							
	1210	0350	CIPOF	PW00148	540500	$434,000	
	1111	0120	CIPOF	PW00148	540500		$434,000
Comment: Budget transfer within Theatre project PW00148 to utilize arts funding.							
#2742 - Utilities - Ww Expansion (Unz)							
	2510	2630	CIPWW	UT00173	543003	$694,945	
	2452	2572	CIPWW	UT00173	543003		$694,945
Comment: The WIFA bond issue is designated for Butler WRF UT00031. Transfer of budget authority within the Jomax WRF UT00173 to remove any reference to WIFA funding. Funding for this project is from water and wastewater expansion funds.							
#2748 - Non-Departmental - Park West Improvement District							
	1000	0300			570000	$2,050,000	
	4400	4400	CIPST	EN00500	543001		$2,050,000
Comment: Reducing the project budget for the Park West ID, EN00500 to the amount of the bond sale.							
#2752 - Non-Departmental - Theatre Finance Proceeds							
	1210	0350	CIPOF	PW00148	540500	$52,404	
	4510	4510			520010	$13,230	
	4510	4510			561000	$1,060	
	4510	4510	CIPOF	PW00148	540500		$66,694
Comment: Budget transfer within Community Theater project PW00148 to reduce MDA bond appropriation and increase half cent appropriation accordingly.							
#2757 - Non-Departmental - Non-Departmental							
	1000	0300			570000	$301,808	
	4210	4210	CIPOF	PW00360	520099	$60,000	
	2050	2140	CIPWR	UT00091	543002		$27,354
	4200	4200	CIPST	EN00160	543001		$31,953
	2050	2140	CIPWR	UT00091	520099		$75,000
	4210	4210	CIPST	EN00160	543001		$91,787
	2050	2140	CIPWR	UT00189	543002		$135,714
Comment: Project closeout: Utilities projects UT00091(Waterline Upgrades - Mobile Town) & UT00189 (SCADA/Security Enhancement - Phase II), Engineering project EN00160 (Mobile Town Street Rehab), correction of carryover of PW00360 (Municipal Courts Expansion).							
#2766 - Non-Departmental - Fire & Emerg Svc Dev							
	1210	0350	CIPPS	FD00007	542006	$25,000	
	1210	0350	CIPPS	FD00007	540500		$25,000
Comment: Transfer from construction to equipment for Jomax Fire Station FD00007. This amount should cover the remainder of the FF&E that still needs to be procured for this station.							

Budget Amendment Schedule

Fiscal Year 2007 Amendments

Transfer # - Department Name - Division Name	Fund	Division	Prgm	Proj/Grant	Account	Debit	Credit
Capital							
#2781 - Non-Departmental - Ctywd Park/Rec Fac Dev							
	7910	7910	CIPPK	CS00021	543005	$152,085	
	4210	4210	CIPPK	CS00021	543005	$6,483	
	4210	4210	CIPPK	CS00021	530019		$6,483
	7910	7910	CIPPK	CS00021	530019		$152,085
Comment: Transfer within Rio Vista project (CS00021) to correct account number to allow capitalization of assets.							
#2785 - Non-Departmental - Ctywd Park/Rec Fac Dev							
	7910	7910	CIPPK	CS00021	543005	$73,186	
	7910	7910	CIPPK	CS00021	530019		$73,186
Comment: Transfer within Rio Vista project (CS00021) to correct account number to allow capitalization of assets.							
#2794 - Non-Departmental - Proposed GO Bonds							
	4220	4220	CIPST	PW00040	543001	$5,168,659	
	4220	4220	CIPDR	PW00184	543004	$5,050,148	
	4220	4220	CIPST	EN00002	543001	$2,728,800	
	4220	4220	CIPDR	PW00184	540000	$1,161,802	
	4220	4220	CIPRT	CS00089	540000	$1,000,000	
	4220	4220	CIPDR	EN00003	543004	$855,450	
	4220	4220	CIPDR	EN00003	540000	$800,000	
	4220	4220	CIPST	EN00002	540000	$80,000	
	4220	4220	CIPDR	EN00003	525515	$44,316	
	4220	4220	CIPST	EN00002	525515	$38,412	
	4220	4220	CIPDR	PW00184	525515	$34,110	
	4220	4220	CIPST	PW00040	525515	$17,965	
	4210	4210	CIPST	PW00040	525515		$17,965
	4210	4210	CIPDR	PW00184	525515		$34,110
	4210	4210	CIPST	EN00002	525515		$38,412
	4210	4210	CIPDR	EN00003	525515		$44,316
	4210	4210	CIPST	EN00002	540000		$80,000
	4210	4210	CIPDR	EN00003	540000		$800,000
	4210	4210	CIPDR	EN00003	543004		$855,450
	4210	4210	CIPRT	CS00089	540000		$1,000,000
	4210	4210	CIPDR	PW00184	540000		$1,161,802
	4210	4210	CIPST	EN00002	543001		$2,728,800
	4210	4210	CIPDR	PW00184	543004		$5,050,148
	4210	4210	CIPST	PW00040	543001		$5,168,659
Comment: Budget transfer in various projects from GO Bond 2007 to Proposed 2008 GO Bond to reflect actual bond sale.							

Budget Amendment Schedule

Fiscal Year 2007 Amendments

Transfer # - Department Name - Division Name	Fund	Division	Prgm	Proj/Grant	Account	Debit	Credit
Capital							
#2795 - Non-Departmental - Ctywd Park/Rec Fac Dev							
	1000	0300			570000	$192,854	
	7910	7910	CIPPK	CS00021	543005	$73,186	
	4810	4810	CIPPK	CS00021	530019		$17,000
	4210	4210	CIPPK	CS00021	530019		$26,001
	7910	7910	CIPPK	CS00021	530019		$223,039
Comment: Finalization of transfer within Rio Vista project (CS00021) to correct account number to allow capitalization of assets.							
#2797 - Utilities - Prp W/S Rev Bonds 2003 (Ww)							
	2452	2572	CIPWW	UT00031	543003	17,720,192	
	2452	2572	CIPWW	UT00031	540000	$1,000,000	
	2452	2572	CIPWW	UT00031	525515	$177,200	
	2222	2292	CIPWW	UT00031	525515		$177,200
	2222	2292	CIPWW	UT00031	540000		$1,000,000
	2222	2292	CIPWW	UT00031	543002		17,720,192
Comment: Budget transfers within the Butler WRF project (UT00031) from the proposed bond fund 2222 to the actual WIFA sale fund 2452.							
Subtotal for Capital Amendments:						**$40,007,295**	**$40,007,295**

Budget Amendment Schedule

Fiscal Year 2007 Amendments

Transfer # - Department Name - Division Name	Fund	Division	Prgm	Proj/Grant	Account	Debit	Credit
Carryover - Operating							
#2756 - Utilities - GWTP Security CFDA97.067							
	7751	7786			542006	$100,000	
	7990	7990			570000		$100,000
Comment: Carryover of appropriation is needed for the Dept of Homeland Security grant that was approved by Council on 1/17/06. This will be used at Greenway Water Treatment Plant.							
					Subtotal for Carryover - Operating Amendments:	**$100,000**	**$100,000**