

**CITY OF PEORIA, ARIZONA
COUNCIL COMMUNICATION**

CC: 7C
Amend No. _____

Date Prepared: August 1, 2007

Council Meeting Date: August 21, 2007

TO: Terry Ellis, City Manager
FROM: J.P. de la Montaigne, Community Services Director *J.P.*
PREPARED BY: David Hunenberg, Branch Librarian *DH*
SUBJECT: Library Services and Technology Act Grant

RECOMMENDATION:

That the Mayor and Council accept a grant in the amount of \$7,006 from the Library Services and Technology Act, administered by the State Library, Archives and Public Records to provide funding to the Peoria Public Library for the purchase of two Radio Frequency Identification (RFID) workstations for the Main Library Circulation area.

Additionally, staff recommends the approval of a budget transfer in the amount of \$7,006 from the Proposed Grants Fund Contingency account 7990-7990-570000 to the Library Services and Technology Grant Fund Furniture account 7280-7350-09987-541500.

SUMMARY:

In its June 20th 2006 meeting, Council approved the acceptance of a \$62,105 Radio Frequency Identification (RFID) grant to assist in converting the Main Library's collection to RFID. This money was used to purchase computer software and hardware as well as supplies such as RFID tags.

A special workstation is required to convert catalog records onto a microchip. Funds from this new grant will be used to purchase two of those work stations. A final report, prepared by the Library Manager, will be completed at the close of the state fiscal year (June 30th 2008).

Staff recommends that the Mayor and Council accept a grant in the amount of \$7,006 from the Library Services and Technology Act, administered by the State Library, Archives and Public Records to provide funding to Peoria Public Library for the

CITY CLERK USE ONLY:

- Consent Agenda
- Carry Over to Date: _____
- Approved
- Unfinished Business (Date heard previous: _____)
- New Business

ORD. # _____ RES. # _____
LCON# 06907 LIC. # _____
Action Date: _____

purchase of two Radio Frequency Identification (RFID) workstations for the Main Library Circulation area.

Additionally staff recommends the approval of a budget transfer in the amount of \$7,006 from the Proposed Grants Fund Contingency account 7990-7990-570000 to the Main Library General Fund Furniture account 1000-1540-09987-541500.

ATTACHMENT:

1. Letter of Appropriation



ARIZONA STATE
LIBRARY, ARCHIVES AND PUBLIC RECORDS

GladysAnn Wells, Director

PROVIDING ACCESS
Preserving Arizona

July 10, 2007

Ingrid Landon
Peoria Public Library
8401 W Monroe
Peoria AZ 85345-6560

Dear Ms Landon:

I am pleased to inform you that your 2007 Library Services and Technology Act (LSTA) grant application "RFID retrospective conversion project, last phase" has been approved by the State Library for partial funding for the total amount of \$7,006. This grant is to fund equipment expenditures, but not the tags.

Please let us know by August 1, 2007, whether this partial funding award will let you effectively implement your modified project. If it will, sign and return the Revised Budget page, which will then be attached to your application.

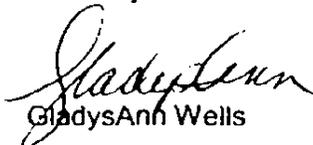
The application that you submitted, along with criteria outlined in this letter, will be the only contractual documents necessary for the implementation of your project. Federal funds can only be used as stipulated in the guidelines, application and this letter, and projects may be monitored periodically by State Library staff.

Enclosed you will find a sheet on "Managing Your LSTA Grant Award." Please refer to this sheet for information on federal regulations, requesting your grant funds, acknowledging the Arizona State Library Archives and Public Records and LSTA, and final reports.

Please note that all grant funds must be spent prior to August 1, 2008. Your final report is due by September 4, 2008.

Laura Stone, the LSTA consultant, is responsible for the distribution of funds and any ongoing administration of the grant award, including the final report. If you have any questions concerning your application or other supporting documents, please contact Laura at lstone@lib.az.us or call her at 602-926-3604 or 1-800-255-5841 statewide.

Sincerely,


GladysAnn Wells

C: Diane Neverman

L COM 06907

STATE CAPITOL

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