

CITY OF PEORIA, ARIZONA  
**EMPLOYEE BENEFITS TRUST BOARD**  
Via WebEx  
June 30, 2020

A **Regular Meeting** of the **Employee Benefits Trust Board** for the City of Peoria, Arizona was convened at via WebEx in an open and public session at **6:05 PM**.

**Members Present:** Keith Dines, Board Chair (via WebEx)  
Will Briggs, Board Secretary (via WebEx)  
Sonia Andrews, Board Member (via WebEx)  
Fred Burk, Board Member (via WebEx)

**Members Absent:** Glenna Hale, Board Member

**Staff Present:** Christine Nickel, Human Resources Director (via WebEx)  
Connie VonDomarus, Human Resources Manager (via WebEx)  
Tracey Booth, Human Resources Manager (via WebEx)  
CamaLe Russell, Human Resources Supervisor (via WebEx)  
Melissa Westerfield, Human Resources Analyst (via WebEx)  
Emily Jurmu, Assistant City Attorney (via WebEx)  
Barry Houg, Deputy Director Finance (via WebEx)  
Sean Kindell, Deputy Director Finance (via WebEx)

**Others Present:** Charlie Broucek, Hays Companies (via WebEx)  
Paula Campbell, Hays Companies (via WebEx)  
Pamela Dominguez, Alliant (via WebEx)

***Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed at the meeting.***

**CONSENT AGENDA:** All items listed on the consent agenda are considered to be routine or have been previously reviewed by the Board members and may be enacted by one motion. There is no separate discussion of these items unless a Board Member so requests in which event the item will be removed from the General Order of Business and is considered in its normal sequence on the agenda.

**CONSENT - NEW BUSINESS:** Motion was made by Board Secretary Will Briggs and seconded by Board Member Fred Burk to approve the Consent Agenda. Upon vote, the motion carried unanimously 4 to 0.

1. **Disposition of Absence:**

None

2. **Minutes:**

Approved the minutes of June 11, 2020 as presented.

3. **Authorization to Hold an Executive Session:**

There was no action taken on this agenda item.

**REGULAR AGENDA**

**NEW BUSINESS – General**

4. **Election of Officers**

Keith Dines presented and discussed the election of officers for the Fiscal Year 2020-2021, including Chairman and Secretary.

Board Secretary Will Briggs moved to nominate/approve Keith Dines to remain as Board Chair for Fiscal Year 2020-2021. Motion seconded by Board Member Sonia Andrews. Upon vote, the motion carried unanimously 4 to 0.

Board Chair Keith Dines moved to nominate/approve Will Briggs to remain as Board Secretary for Fiscal Year 2020-2021. Motion seconded by Board Member Sonia Andrews. Upon vote, the motion carried unanimously 4 to 0.

**NEW BUSINESS – Employee Benefits**

5. **Employee Benefits – Financial Reports**

Sean Kindell of the Finance and Budget Department presented and discussed the 3<sup>rd</sup> quarter (January - March) Fiscal Year 2019-2020 financial reports related to employee benefits.

6. **Employee Benefits – Analysis Reports**

Charlie Broucek of Hays Companies presented and discussed the fiscal year to date 2020-2021 medical and dental analysis reports related to employee benefits.

**7. Employee Benefits – Fiduciary Liability Coverage**

Pamela Dominguez from Alliant Insurance Services presented and discussed the quotes for Fiduciary Liability coverage.

Board member Fred Burk moved to accept the quote for Fiduciary Liability coverage through Hudson for a one-year term. Motion seconded by Board Secretary Will Briggs. Upon vote, the motion carried unanimously 4 to 0.

**8. Employee Benefits – Wellness Update**

Tracey Booth of the Human Resources Department presented and discussed an overview of the current wellness initiatives and historical performance of the wellness program.

**9. Future Agenda Items**

Discussion of future agenda items for the Employee Benefits Trust Board-Employee Benefits.

**NEW BUSINESS – Workers’ Compensation**

**10. Workers’ Compensation – Financial Reports**

Sean Kindell of the Finance and Budget Department presented and discussed the 3<sup>rd</sup> quarter (January - March) Fiscal Year 2019-2020 financial reports related to the workers’ compensation employee benefits.

**11. Workers’ Compensation – Excess Workers’ Compensation Program**

Pamela Dominguez from Alliant Insurance Services presented and discussed the quotes for excess workers’ compensation and the options for carriers.

Board Secretary Will Briggs moved to continue Excess Worker’s Compensation coverage through Safety National with the Aggregate Excess coverage versus the option of no Aggregate Excess coverage. Motion seconded by Board Member Sonia Andrews. Upon vote, the motion carried unanimously 4 to 0.

**12. Future Agenda Items**

Discussion of future agenda items for the Employee Benefits Trust Board-Workers’ Compensation.

**Call to the Public:**

None

**Updates from Staff:**

None

**Reports from Employee Benefits Trust Board:**

None

**ADJOURNMENT:**

Being no further business to come before the Employee Benefits Trust Board, the meeting was duly adjourned at **7:32 PM.**

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Keith Dines, Chair

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Will Briggs, Secretary