

**HISTORIC PRESERVATION COMMISSION MINUTES  
CITY OF PEORIA, ARIZONA  
DEVELOPMENT AND COMMUNITY SERVICES BUILDING  
FEBRUARY 12, 2020**

A **Meeting** of the Historic Preservation Commission of the City of Peoria, Arizona, convened at 9875 N. 85<sup>th</sup> Avenue, Peoria, AZ in open and public session at 6:00 p.m.

**Members Present:** Chair Mike Heath, Secretary Mike Fusco, Commissioners Lauren Allsopp

**Members Absent:** Vice-Chair Shelby Duplessis and Commissioner Karen Garbe

**Staff Present:** Lorie Dever – Planning Manager, David Benton – Assistant City Attorney, Jason Cleghorn – Senior Planner, Amanda Beck - Planner and Della Ernest – Executive Assistant.

**Opening Statement:** The Opening Statement was read by Chair Mike Heath.

**Roll Call:** Read by Della Ernest

Call for speaker request forms.

**Audience:** 3

**Note:** The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

## **CONSENT AGENDA**

All items listed with a “C” are considered to be routine by the Historic Preservation Commission, and were enacted by one motion.

1C **MINUTES:** Discussion and possible action to approve the minutes of the Historic Preservation Commission meeting held on November 13, 2019.

**COMMISSION ACTION:** Secretary Fusco moved to approve the Consent Agenda as presented. The motion was seconded by Commissioner Allsopp and upon vote, passed 3-0

## **REGULAR AGENDA**

### **NEW BUSINESS:**

2R **Peoria Jailhouse Update**

Staff will provide a brief update on the National Register nomination.

Ms. Amanda Beck updated the Commission on the Peoria Jailhouse nomination. The Historic Sites Review Committee requested additional information on the Peoria Jailhouse nomination to strengthen the submittal by including social history as well as

the history of the building in its government function. The city's consultant, Logan Simpson, worked with SHPO to include additional information and subsequently, the report was revised and additional photographs were submitted.

The HSRC unanimously voted (7-0) recommending the nomination be forwarded to the Keeper of the National Register of Historic Places.

The consultant provided SHPO with the final version of the nomination on December 19, 2019. SHPO then provided a certifying recommendation for the Peoria Jail House, and forwarded the nomination in January 2020 to the National Keeper

Staff will provide another update once a response is received from the National Keeper.

**COMMISSION COMMENTS:**

Commissioner Allsopp stated her concerns with a certain picture of the jailhouse due to inconsistencies with the caption and text within the report implying that it is two separate buildings but feels they are the same building.

Ms. Beck stated that the discrepancy most likely lies with the date the photograph was in the local newspaper, not the building itself.

Commissioner Allsopp commented that the wording should be more clear on the Figure 4 photograph.

**3R Historic Preservation Commission Meeting Schedule**

Discussion and possible action to amend the Historic Preservation Commission meeting schedule for 2020.

Mr. Jason Cleghorn updated the Commission with information pertaining to the June meeting of the Historic Preservation Commission. At the previous Commission meeting, there was some concern with the June meeting date conflicting with the Arizona Historic Preservation conference. Staff confirmed the conference dates of June 16-18 and it does not interfere with the June 10<sup>th</sup> Commission meeting date.

Staff recommends no change to the 2020 Historic Preservation Commission meeting schedule.

**4R On-Call Historic Preservation/Archaeology Contracts**

Presentation and discussion regarding the recently conferred on-call contracts for historic preservation and archaeology services for the City of Peoria.

Ms. Lorie Dever informed the Commission that in December of 2014 the City placed a request for proposals (RFP) for On-Call Historic Preservation and Archaeology Services. This would allow certain qualified consulting firms to act on behalf of the city in various capacities. A number of firms were selected. The on-call list would be good for up to five years.

In September 2019, another RFP was sent out and the city received eight (8) proposals. Three (3) were selected for Historic Preservation and three (3) for Archaeology Services. Staff is now working on the pre-award meetings with the consultants.

Motley Design Group, Logan Simpson and Archaeological Consultant Services are the three firms that were selected for historic preservation services.

5R **Election of Officers**

Discussion and possible action to elect Historic Preservation Commission officers for 2020.

**COMMISSION ACTION:** Chair Heath moved to nominate Vice-Chair Shelby Duplessis for Chair. The motion was seconded by Commissioner Allsopp and upon vote, passed 3-0.

Commission Heath moved to nominate Secretary Fusco for Vice-Chair. The motion was seconded by Commissioner Allsopp and upon vote, passed 3-0.

Vice-Chair Fusco moved to nominate Commissioner Heath for Secretary. The motion was seconded by Commissioner Allsopp and upon vote, passed 3-0.

**CALL TO THE PUBLIC (NON-AGENDA ITEMS):** None

Ms. Eva Osuna, a Peoria resident commented that she is happy to hear about the Peoria Jailhouse nomination and offered information on the history of the jailhouse.

**REPORTS FROM STAFF:**

6R **REPORTS:** The city is looking for residents to fill the 2 vacant positions on the Commission.

A. Revitalization Efforts in Old Town: Ms. Dever provided information to the Commission that at the February 4<sup>th</sup> City Council meeting, Council authorized the City Manager to enter into an MOU with Vintage Partners LLC. The MOU sets "general understanding and conditions" for proposed developments. The MOU is not an agreement or contract. There are 4 phases in the Proposed Phasing which is:

Phase 1: Completion of Development Master Plan

Phase 2: Old School Buildings – Food and Beverage; Public Improvements – Park, Streetscape, Signage etc.

Phase 3: Multi-family / Retail, Food and Beverage on Washington St. / NAPA

Phase 4: Office, retail and residential – extension of Washington St. block.

Ms. Dever stated staff will return to update and discuss efforts at future meetings and invited the Commission to view the City Council meeting online for more information.

B. Next Commission meeting dates are April 8, 2020 and June 10, 2020.

**REPORTS FROM HISTORIC PRESERVATION COMMISSION:**

Commissioner Allsopp mentioned that she will get increasingly busy and may not be able to attend the Commission meetings.

Chair Heath asked for an update on the Edwards Hotel. Ms. Dever will present it at the next meeting of the Historic Preservation Commission.

**ADJOURNMENT:** There being no further business to come before the Historic Preservation Commission, the meeting adjourned at 6:36 p.m.



Shelby Duplessis, Chair

8/12/2020  
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Date Signed