

# Employee Benefits Trust Board Meeting Notice & Agenda

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Thursday, February 20, 2020

Pine Conference Room  
City Hall Building (1<sup>st</sup> Floor)  
8401 W Monroe Street  
Peoria, AZ 85345

## Regular Meeting

3:00 P.M.

**Convene**  
**Roll Call**

**Final Call to Submit Speaker Request Forms**

### Consent Agenda

**CONSENT AGENDA:** All items listed with "C" are considered to be routine or have been previously reviewed by the Board/Commission, and will be enacted by one motion. There will be no separate discussion of these items unless a Board/Commission member so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

### Consent

1. **Disposition of Absence**

Discussion and possible action to approve the excused absence of Board Member, Fred Burk, from the meeting held on December 3, 2019.

2. **Minutes**

Discussion and possible action to approve the minutes of Employee Benefits Trust Board meeting held on December 3, 2019.

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Board Chair  
Keith Dines

Secretary  
Will Briggs

Member  
Glenna Hale

Member  
Sonia Andrews

Member  
Fred Burk

3. **Authorization to Hold an Executive Session**

Discussion and possible action regarding records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law pursuant to A.R.S. § 38-431.03.A.2.

**Note: Executive Session may be held after the adjournment of the 3:00 p.m. Regular Employee Benefits Trust Board meeting.**

**New Business - Employee Benefits**

4. **Employee Benefits – Financial Reports**

Presentation and possible discussion led by Sean Kindell of the Finance and Budget Department regarding the 2<sup>nd</sup> quarter (October - December) Fiscal Year 2019-2020 financial reports related to employee benefits.

5. **Employee Benefits – Analysis Reports**

Presentation and possible discussion led by Charlie Broucek of Hays Companies regarding the fiscal year to date 2019-2020 medical and dental analysis reports related to employee benefits.

6. **Employee Benefits – Fiscal Year Changes**

Presentation and possible discussion led by Christine Nickel of the Human Resources Department regarding the Fiscal Year changes to dental benefits and wellness initiatives offered to City of Peoria employees

7. **Employee Benefits – Underwriting and Rate Renewal**

Presentation and possible discussion led by Charlie Broucek of Hays Companies regarding Hays recommendation to the Employee Benefits Trust Board of preliminary renewal underwriting and rates for Fiscal Year 2020-2021.

8. **Employee Benefits – Budget Report**

Discussion and possible action led by Barry Houg of the Finance and Budget Department regarding the adoption of the medical and dental budgets related to employee benefits for Fiscal Year 2020-2021.

9. **Employee Benefits – Wellness Update**

Presentation and possible discussion led by Tracey Booth of the Human Resources Department regarding an overview of the current wellness initiatives and historical performance of the wellness program.

10. **Future Agenda Items**

Discussion of future agenda items (if any) regarding employee benefits.

## **New Business – Workers’ Compensation**

### 11. **Workers’ Compensation – Financial Reports**

Presentation and possible discussion led by Sean Kindell of the Finance and Budget Department regarding the 2<sup>nd</sup> quarter (October - December) Fiscal Year 2019-2020 financial reports related to the workers’ compensation employee benefits.

### 12. **Workers’ Compensation – Budget Report**

Discussion and possible action led by Barry Houg of the Finance and Budget Department regarding the adoption of the workers’ compensation budget for Fiscal Year 2020-2021.

### 13. **Workers’ Compensation - Intercare Annual Account Program Review**

Presentation and possible discussion led by Danielle Buri of Intercare regarding the City of Peoria’s annual workers’ compensation program review.

### 14. **Workers’ Compensation – Safety**

Presentation and possible discussion led by J R Imes of the Human Resources Department regarding safety measures being implemented with City of Peoria employees to reduce the risk of workers’ compensation claims.

### 15. **Future Agenda Items**

Discussion of future agenda items (if any) regarding workers’ compensation.

## **Call to the Public (Non-Agenda Items)**

If you wish to address the Board/Commission, please complete a Speaker Request Form and return it to the clerk before the call to order for this meeting. The Board/Commission is not authorized by state law to discuss or take action on any issue raised by public comment until a later meeting.

**Updates from Staff:** City Staff will update the Employee Benefits Trust Board on the status of relevant events and activities, including, but not limited to, updates on programming, special events, calendars and upcoming meetings. These items are for information only – no action will be taken.

## **Employee Benefits Trust Board Updates and Report of Current Events:**

Employee Benefits Trust Board members will give updates on relevant events and activities they have attended since the last meeting. This item is for information only – no action will be taken.

## **Adjournment**

**NOTE:** Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Board/Commission meeting, at any time during regular business hours in the Office of the City Clerk, 8401 W. Monroe Street, Room 150, Peoria, AZ 85345.

**Accommodations for Individuals with Disabilities.** *Alternative format materials, sign language interpretation, assistive listening devices are available upon 72 hours advance notice through the Office of the City Clerk, 8401 West Monroe Street, Room 150, Peoria, Arizona 85345 (623)773-7340 or FAX (623) 773-7304. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request. The City has a TDD line where accommodations may be requested at: (623)773-7221.*

**PUBLIC NOTICE:**

In addition to the Board/Commission members noted above, one or more members of the Peoria City Council or various other Boards or Commissions may be present to observe this meeting as noticed on this agenda.

## Executive Session

**Convene immediately following the  
Employee Benefits Trust Board Meeting  
Peoria City Hall, Pine Conference Room**

Under the provisions of A.R.S. § 38-431.03.A.2 there may be a **CLOSED EXECUTIVE SESSION**.

### Executive Session Agenda

**Pursuant to A.R.S. §38-431.03.A.2:** An Executive Session for the purpose of:

16. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

### Adjournment

The above-named Public Body of the City of Peoria, Arizona will convene into Executive Session pursuant to A.R.S. § 38-431.03 for those items listed on the agenda. Only those persons who are:

- Members of the Public Body, or
- Officers of the City that are required to attend, or
- Those individuals whose presence is reasonably necessary for the Public Body to carry out its Executive Session responsibilities as determined by the City Attorney may be present during the Executive Session.

All persons who remain present during the Executive Session are reminded that the business conducted in Executive Session, including all discussion taking place herein, is confidential and may not be disclosed to any person, except as permitted by law.