

CITY OF PEORIA, ARIZONA
Pine Conference Room
City Hall main building
June 6, 2019

A scheduled meeting of the **Employee Benefits Trust Board** for the City of Peoria, Arizona was convened at 8401 W Monroe St, Peoria, AZ in an open and public session at **3:01 PM**.

Members Present: Will Briggs, Board Secretary
Sonia Andrews, Board Member
Fred Burk, Board Member
Glenna Hale, Board Member

Members Absent: Keith Dines, Board Chair

Staff Present: Laura Ingegneri, Human Resources Director
Christine Nickel, Deputy Human Resources Director
Melissa Westerfield, Human Resources Specialist
Tracey Booth, Human Resources Manager
CamaLe Russell, Human Resources Supervisor
Katie Gregory, Deputy City Manager
Emily Jurmu, Assistant City Attorney
Barry Houg, Deputy Director Finance
Peter Christensen, Budget Manager
Sean Kindell, Deputy Director Finance

Others Present: Charlie Broucek, Hays Companies
Paula Campbell, Hay Companies
Karen Lesko, TRISTAR Risk Management
Jason Shultz, TRISTAR Risk Management
Ruby Williams, TRISTAR Risk Management
Pamela Dominguez, Alliant Insurance Services

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed at the meeting.

CONSENT AGENDA: All items listed on the consent agenda are considered to be routine or have been previously reviewed by the Board members and may be enacted by one motion. There is no separate discussion of these items unless a Board Member so requests in which event the item will be removed from the General Order of Business and is considered in its normal sequence on the agenda.

CONSENT - NEW BUSINESS: Motion was made by Board Member Glenna Hale and seconded by Board Member Fred Burk to approve the Consent Agenda. Upon vote, the motion carried unanimously.

1. Disposition of Absence:

None

2. **Minutes:**

Approved the minutes of March 6, 2019 as presented.

3. **Authorization to Hold an Executive Session:**

There was no action taken on this agenda item.

REGULAR AGENDA

NEW BUSINESS – General

4. **Election of Officers**

Keith Dines presented and discussed the election of officers for the Fiscal Year 2019-2020, including Chairman and Secretary.

Board Member William Briggs moved to nominate/approve Keith Dines to remain as Board Chair for Fiscal Year 2019-2020. Motion seconded by Board Member Fred Burk. Upon vote, the motion carried unanimously.

Board Member Glenna Hale moved to nominate/approve Will Briggs to remain as Board Secretary for Fiscal Year 2019-2020. Motion seconded by Board Member Fred Burke. Upon vote, the motion carried unanimously.

NEW BUSINESS – EMPLOYEE BENEFITS

5. **Employee Benefits – Financial Reports**

Sean Kindell of the Finance and Budget Department presented and discussed the 3rd quarter (January - March) Fiscal Year 2018-2019 financial reports.

6. **Employee Benefits – Analysis Reports**

Charlie Broucek of Hays Companies presented and discussed the Fiscal Year to date 2018-2019 medical and dental analysis reports.

7. **Employee Benefits – Wellness Update**

Tracey Booth of the Human Resources Department presented and discussed the current wellness initiatives

8. **Future Agenda Items**

Discussion of future agenda items for the Employee Benefits Trust Board-Employee Benefits.

NEW BUSINESS – WORKERS’ COMPENSATION

9. Workers’ Compensation – Financial Reports

Sean Kindell of the Finance and Budget Department presented and discussed the 3rd quarter (January - March) Fiscal Year 2018-2019 financial reports.

10. Workers’ Compensation - TRISTAR Annual Account Management Report

Karen Lesko, Jason Shultz, and Ruby Williams of TRISTAR Risk Management presented and discussed the workers’ compensation claims data for the current fiscal year, 2018-2019.

11. Workers’ Compensation – Excess Workers’ Compensation Program

Pamela Dominguez from Alliant Insurance Services presented and discussed the quotes for specific and aggregate excess amounts and the options for carriers.

Board member Glenna Hale moved to continue Excess Worker’s Compensation coverage through Safety National. Motion seconded by Board Member Fred Burk. Upon vote, the motion carried unanimously.

12. Future Agenda Items

Discussion of future agenda items for the Employee Benefits Trust Board-Workers Compensation.

- Workers’ Compensation reserve policy review

ADJOURNMENT:

Being no further business to come before the Board, the meeting was duly adjourned at 4:30 PM.

[Redacted Signature]

Will Briggs, Secretary



[Redacted Signature]

Keith Dines, Chair