

CITY OF PEORIA, ARIZONA  
Pine Conference Room  
City Hall main building  
February 15, 2018

A scheduled meeting of the **Employee Benefits Trust Board** for the City of Peoria, Arizona was convened at 8401 W Monroe St, Peoria, AZ in an open and public session at **3:02 PM**.

**Members Present:** Keith Dines, Board Chair  
Will Briggs, Board Secretary  
Sonia Andres, Board Member  
Glenna Hale, Board Member

**Members Absent:** Judy Fahey, Board Member

**Staff Present:** Laura Ingegneri, Human Resources Director  
Melissa Westerfield, Human Resources Specialist  
Tracey Booth, Human Resources Manager  
J R Imes, Safety Administrator  
Barry Houg, Budget Manager  
Yiannis Kalaitzidis, Accounting Supervisor

**Others Present:** Charlie Broucek, Hays Companies  
Paula Campbell, Hays Companies  
Pamela Dominguez, Alliant

***Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed at the meeting.***

**CONSENT AGENDA:** All items listed on the consent agenda are considered to be routine or have been previously reviewed by the Board members and may be enacted by one motion. There is no separate discussion of these items unless a Board Member so requests in which event the item will be removed from the General Order of Business and is considered in its normal sequence on the agenda.

**CONSENT - NEW BUSINESS:** Motion was made by Board Member Glenna Hale and seconded by Board Member Will Briggs to approve the Consent Agenda. Upon vote, the motion carried unanimously.

1. **Disposition of Absence:**

Item missed from the agenda. Board Secretary Will Briggs was absent from the Employee Benefits Trust Board held on November 16, 2017.

2. **Minutes:**

Approved the minutes of November 16, 2017 as presented.

**3. Authorization to Hold an Executive Session:**

There was no action taken on this agenda item.

**REGULAR AGENDA**

**NEW BUSINESS – General**

**4. Appointed Board Member**

Laura Ingegneri of the Human Resources Department presented and discussed the newly appointed board member.

**NEW BUSINESS – EMPLOYEE BENEFITS**

**5. Employee Benefits – Analysis Reports**

Charlie Broucek of Hays Companies presented and discussed the Fiscal Year to date 2017-2018 medical and dental analysis reports, recommendation of preliminary renewal underwriting and rates for Fiscal Year 2018-2019, including the expansion to existing benefit plans.

**6. Employee Benefits – Budget Report**

Barry Houg of the Budget Department presented and discussed the adoption of the medical, dental, and vision budgets for Fiscal Year 2018-2019.

Board member Sonia Andrews moved to accept the recommendation to adopt the Fiscal Year 2018-2019 medical, dental, and vision budgets. Motion seconded by Board Member Glenna Hale. Upon vote, the motion carried unanimously.

**7. Health Insurance – Financial Reports**

Yiannis Kalaitzidis of the Finance Department presented and discussed the 2<sup>nd</sup> quarter (October - December) Fiscal Year 2017-2018 financial reports.

**8. Employee Benefits – Wellness Update**

Tracey Booth of the Human Resources Department presented and discussed the current wellness initiatives.

**9. Future Agenda Items**

Discussion of future agenda items for the Employee Benefits Trust Board- Employee Benefits.

- Wellness Clinic

## **NEW BUSINESS – Workers’ Compensation**

### **10. Workers’ Compensation – Broker**

Laura Krause in place of Christine Nickel of the Human Resources Department presented and discussed the newly selected workers’ compensation broker.

### **11. Workers’ Compensation – Budget Report**

Barry Houg of the Budget Department presented and discussed the adoption of the workers’ compensation budget for Fiscal Year 2018-2019.

Board member Will Briggs moved to accept the recommendation to adopt the Fiscal Year 2018-2019 workers’ compensation budget. Motion seconded by Board Member Glenna Hale. Upon vote, the motion carried unanimously.

### **12. Workers’ Compensation – Financial Reports**

Yiannis Kalaitzidis of the Finance Department presented and discussed the 2<sup>nd</sup> quarter (October - December) Fiscal Year 2017-2018 financial reports.

### **13. Workers’ Compensation – Preventative Safety Measures**

J R Imes of the Human Resources Department presented and discussed preventative safety measures to reduce the risk of indemnity claims.

### **14. Future Agenda Items**

Discussion of future agenda items for the Employee Benefits Trust Board-Workers Compensation.

- Safety Awards

## **ADJOURNMENT:**

Being no further business to come before the Board, the meeting was duly adjourned at **4:30 PM.**

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Keith Dines, Chair

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Will Briggs, Secretary