

CITY OF PEORIA, ARIZONA
LIBRARY BOARD SPECIAL MEETING
Peoria Main Library
September 11, 2018

A special meeting of the Library Board of the City of Peoria, Arizona was convened in open and public session at the Peoria Main Library, 2018 8463 W. Monroe St., at 6:30 p.m.

Members Present: James Abraham, Kathleen Cameron, Michael Evans, Leslie Fountain and Katrina Romijn

Members Absent: Nelson Benton and Charles Bruen

Other Municipal Officials Present: John Sefton, CSD Director; Nathaniel Washburn, Library and Cultural Services Manager; Kathleen Wade, Library Systems Administrator; Carla Balconi, Library Assistant III

Audience: 0

Note:

The order in which the items appear in the minutes is not necessarily the order in which they were discussed at the meeting.

1) Consent Agenda:

A motion was made by Kathleen Cameron to approve the consent agenda which included the minutes of the Library Board meeting held on March 12, 2018 and the Special Library Board meeting held on June 4, 2018. Michael Evans seconded the motion and upon vote the motion carried unanimously.

UNFINISHED BUSINESS:

2) Update of Strategic Plan Progress

Nathaniel Washburn informed the Board that feedback from the Board and Jeff Tyne, City Manager was used to form a plan to present to City Council next week. After feedback from City Council a plan will be written up then we will move forward with completed Strategic Plan. Leslie Fountain asked if there would be a defined timeline. John Sefton mentioned that the needs of several departments come from the same budget pool so a timeline might not be possible. He mentioned that the plan is a good way to show Council importance of the library to the community. No action taken

NEW BUSINESS:

3) Library Board Orientation

Mr. Washburn introduced the idea of an orientation process for Library Board members to help them understand the inner workings of the library. He then gave Michael Evens

the floor as it was his idea. Mr. Evans mentioned that he volunteers at the library twice a week and sees what goes on, how the library really works, what employees have to do and how they do it. He felt other Board members would benefit from something similar. Mr. Washburn mentioned that it would give the Board knowledge of what they advocate for. Ms. Wade invited Board members to come to either library any time for a tour and to attend programs any time. Katrina Romijn mentioned expecting orientation of some sort when she started and would be willing to shadow staff member some time. Mr. Sefton said that the Clerk's office and Ms. Wade will start looking at an orientation process. No action taken

2) New Seed Library

Mr. Washburn gave handout containing some information about the Seed Library. He explained the aspects of the program and invited the Board members to attend the Ribbon Cutting ceremonies: October 6 at 10:00am at Sunrise Mountain and at 2:00pm at Peoria Main. Katrina Romijn moved to pass the motion and Michael Evans seconded. Motion passed

CALL TO THE PUBLIC: None

REPORTS FROM STAFF:

Mr. Washburn spoke about the soft launch of the Hoopla app for Peoria Public library patrons on September 15. They will be able to stream audiobooks, ebooks, music and movies for free and without having to wait for it.

Mr. Washburn also gave the Board information about Overdrive Advantage – we will be purchasing items that will be specific to the Peoria Public Libraries and available only to our patrons. Kathleen Cameron asked about the effect on the physical book collection. Mr. Washburn said it would affect the physical collection, but it was a decision necessary to keep up with digital demand and we are making changes to the selection process to accommodate it.

Mr. Washburn then talked about the Lucky Day Collection which will be leased books available only for check-out for seven days with no holds and no renewals.

Kathleen Wade mentioned that all three of these changes were made to try to meet people where they are.

Coming up:

Professional Development Day: Monday 10/8 – full day shut-down for staff training.

Explore the Library: 10/20 at Peoria Main. Board members are invited.

REPORT FROM THE BOARD: None

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 7:46 p.m.

James Abraham, Vice Chairperson

Carla Balconi, Library Assistant III