

MINUTES OF THE YOUTH ADVISORY BOARD  
CITY OF PEORIA, ARIZONA  
DEVELOPMENT & COMMUNITY SERVICES BUILDING  
SEPTEMBER 11, 2018

A **Regular Meeting** of the Youth Advisory Board of the City of Peoria, Arizona was convened at 9875 N. 85<sup>TH</sup> Avenue in open and public session at 6:30 p.m.

**Members Present:** Cassidy Gatrost, Leah Gilbertson, Nikhila Basana, Liam Beltram, Tyrin Clay, Juliette Garcia, Frank Johnson, Shaan Patel, Savana Rodriguez, Madelyn Stuckey, Maria Stump, Tayler Wing

**Members Absent:** Marin Clark-excused, Katie Fazio-excused, Brighton Greathouse-excused, Greg Helt-unexcused, Ashley Lopezlira-excused, Cailet Popelier-excused

**Municipal Officials Present:** Chris Hallett- Director of Neighborhood and Human Services, Dawn Prince-Manager of Neighborhood and Human Services, Tonia Edmundson-Special Events Recreation Coordinator, George Colebrook-Recreation Superintendent and Selena Ferreira-Administrative Assistant

**Audience:** 1

**Presentation:** None

**Note:** The order in which the items appear in the minutes is not necessarily the order in which they were discussed at the meeting.

**CONSENT AGENDA:** All items listed with a "C" are considered to be routine by the Youth Advisory Board and were enacted by one motion.

**MINUTES:**

**1C Discussion and possible action to approve/excuse members absent from the August 21, 2018 regular meeting.**

**2C Discussion and possible action to approve the minutes of August 21, 2018.**

A motion was made by Madelyn Stuckey to approve the consent agenda; the motion was seconded by Leah Gilbertson and the motion carried unanimously.

**NEW BUSINESS:**

1. **Icebreaker**

Leah had members stand and move the right or left side of the room depending on what they liked. Questions like, "If you like pizza move to the right, if you like burgers move to the left" were asked. This helped members identify with one another and see what they had in common. No action taken

2. **Presentation on Event Planning**

Tonia Edmundson, Recreation Coordinator for the Special Events Division of the City of Peoria talked to the board on how to execute and plan an event. She gave members a template which outlined major components such as date, location and logistics. She instructed them to start with only 3 or 4 main goals. Board broke into small groups and brainstormed goals. They posted them on the wall and included resume building, scholarship opportunities, trade school booths, attire, taxes, savings accounts, etc. Tonia suggested making a list of tasks to do, sending information packets to vendors a week prior to event and having food/snack options. Business cards and media cards were left for members to take. No action taken

3. **Volunteering Opportunities**

Cassidy read upcoming events for the City of Peoria. Frank and Tayler spoke on the 2017 Halloween Event they volunteered for and Savana spoke on the Old Town Holiday Festival. Consensus of the board is that volunteering is good, they want to partake and adopt all upcoming events to participate in. George to create a sign up list. A motion was made by Madelyn Stuckey to adopt all upcoming special events; the motion was seconded by Leah Gilbertson and the motion carried unanimously. Action taken

4. **Team Building Activity**

Cassidy conducted a quick activity to promote teamwork. Each member had a character assigned to them without their knowledge then had to find their partner by having others describe who they were (ie: Batman and Robin, peanut butter and jelly). No action taken

5. **Job Fair**

Items were discussed from Tonia Edmundson's presentation. Dates in March are 2<sup>nd</sup>, 7<sup>th</sup> or 9<sup>th</sup>. Library Bravo Event to be held on the 7<sup>th</sup>, good option for advertising. March 9<sup>th</sup> from 10-2pm was what board chose for job fair. Clothing drive was a success last year and should be brought back. Reaching out to other City departments for donations was suggested. Job fair ideas included resumes, applications, mock interviews, clothing drive. Ideas for future workshops included saving accounts, ACT/SAT prep, future planning and taxes. A motion was made by Savana Rodriguez to hold job fair on March 9, 2019 from 10am-2pm and table other components for future meeting; the motion was seconded by Madelyn Stuckey and the motion carried unanimously. Action taken

6. **Future Agenda Items**

Savana suggested helping orphanages or homeless teens. Leah suggested teambuilding with other city youth councils. Other suggestions for future topics included tutoring, enrichment for teens and guest speakers to discuss teen suicide. No action taken

**7. Reports from Committees**

No reports as committees did not meet. No action taken

**CALL TO PUBLIC (NON-AGENDA ITEM):** None

**Reports from Staff:** George on League of Cities-NLC City Summit held November 7-11, 2018 in California, six members to attend, more information to come via email. George on Google Classroom-a new way to communicate with board, no action, can post volunteer opportunities, sign up list and month in review.

**Reports from Youth Council Liaisons:** Frank-City Council banning texting while driving. Leah-City Council named a new Police Chief. She finds it interesting to see how the City works.

**Reports from Board:** Juliette-participating in City of Phoenix CUB Program. Cassidy-#1 spot in VS golf match. Leah-participating in City of Phoenix Anti-Tabacco Program. Shaan-going to Australia for Christmas. Madelyn-lead in Little Women at CeHS. Liam-Air Force academy. Tyrin-had cheer tryouts. Nikhila-in Lion King play. Frank-performing in Theater of Scream in Goodyear.

**ADJOURNMENT:** Being no further business to come before the board, the meeting was duly adjourned at 7:50 p.m.

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Cassidy Gatrost, Chair

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Selena Ferreira, Administrative Assistant