

Standard Operating Procedure	PEORIA FIRE-MEDICAL DEPARTMENT
PARAMEDIC INTERNSHIP PROGRAM	EMS
	400.04
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PURPOSE

To establish a program that provides for newly certified or hired emergency paramedics to receive guidance, supervision, support and evaluation upon their assignment to a service delivery role as an Advance Life Support (ALS) provider. This will allow for a smooth transition from the training program to a care provider, while maintaining proper care levels.

POLICY

- *Paramedic Intern*
 - As soon as possible after State Paramedic Certification, or during the probationary year for new hire paramedics, each new paramedic will be assigned to the Paramedic Intern Program for a period of 20 complete shifts (a shift is defined as 24 hours). During this period the Paramedic Intern is assigned as a third medic being precepted by two designated Training paramedics. The Paramedic Intern will work under the direct supervision of at least one of the two designated Training Paramedics. Assignment to this Program will not affect the intern's ability to receive paramedic assignment pay.

- *ALS Training Companies* will be selected by the EMS Chief based upon the following criteria:
 - The company must normally be designated as ALS with two assigned Paramedics and an assigned base hospital.
 - Each Paramedic assigned to the company must have a minimum of two years ALS experience with the department.
 - The EMS Chief will designate Internship assignments in collaboration with the Operations Chief. The least senior BLS member may receive temporary reassignment during this period and will return to their normal appointment when the Intern is released from the program.
 - Each ALS Training Company will be assigned one Intern, who will remain with that company for the entire 20-shift period or is moved to another ALS Training Company at the discretion of the EMS Chief.

- The team of Training paramedics will be responsible for:
 - Support, supervision and guidance of the assigned Intern during all patient

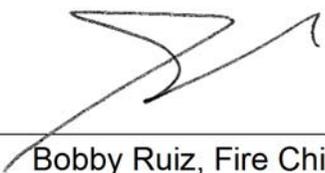
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- care activities.
- o Completion of the weekly evaluation form, review with the intern, and forwarding the evaluation to the EMS Chief by Monday of the following week.
- o Completion of the final evaluation after the 20th shift and forwarding it to the EMS Chief.

After review of the final Intern Evaluation, the EMS Chief will either release the Intern from the program for regular assignment according to department procedures, or extend the intern's assignment with the program until such time that adequate EMS skill levels are possessed by the Intern. This decision is based upon the evaluation reports, the recommendations of the Training Paramedics and base hospital personnel (if necessary).

The EMS Chief may designate a Paramedic Intern Coordinator to assist in all or part of the management of the program. The designated Paramedic Intern Coordinator must be an ALS provider.

Personnel who are state certified paramedics at their date of hire will be assigned to this program as an Intern within 6 months upon successful completion of the training academy.

Approved:  _____ 01/28/2015
Bobby Ruiz, Fire Chief Date