

Standard Operating Procedure DROPPING PARAMEDIC CERTIFICATION	PEORIA FIRE-MEDICAL DEPARTMENT EMS 400.02A Rev. 01/10/2015 Page 1 of 1
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PURPOSE

To establish a policy for relinquishing Paramedic certification.

POLICY

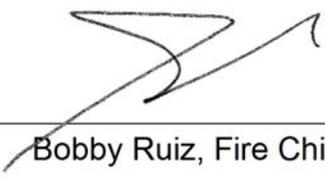
Selection criteria and related commitments for all Special Operations teams will be managed in accordance with policies specifically addressing each area of expertise. However, if a member elects to resign his/her position they must provide, in writing, one year of notice regarding their intent. Any deviation of this expectation will be granted on a case-by-case basis by the Chief or his/her designee.

Furthermore, relinquishment of said membership and/or certifications will be final. Requests for exception based on extenuating circumstances may be granted if a request for exception is provided, in writing, to the Deputy Chief of Operations, and has been subsequently approved.

In cases where the member is resigning their paramedic certification the member, in addition to the department requirements listed above, must complete the following criteria as required by the ADHS, Bureau of EMS, prior to resigning their certification.

- Obtain a letter from their medical director stating that they are competent to function as an EMT- Basic
- Obtain a letter from the Department stating that they are competent to function as an EMT-Basic
- Submit an EMT Basic certification application to DHS to include the letter from the medical director and the letter from the Department.

It should be understood that a member making such a request would, by default, relinquish any specialty pay associated with working in that capacity.

Approved:  _____ 01/10/2015
Bobby Ruiz, Fire Chief Date