

<p>Standard Operating Procedure</p> <p>SPECIAL OPERATIONS TRAINING AND PROGRAM REQUIREMENTS</p>	<p>PEORIA FIRE-MEDICAL DEPARTMENT</p> <p>Operations</p> <p>300.02</p> <p>Revised 01/23/2020 Page 1 of 3</p>
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PURPOSE

To establish a standard for selection, commitment, and skill evaluation for members that join one of our specialty teams; Technical Rescue Team (TRT), Chemical Biological Radiological Nuclear Explosives (CBRNE) Team, or Rescue Swimmer/Boat Operator (RSB) Team.

POLICY

After initial acceptance and training, Peoria Fire Medical Department Special Operations TRT, CBRNE, and RSB team members shall attend scheduled continuing education training sessions, and scheduled skill evaluations, provided by the Peoria Fire Medical Department, as well as Regional Special Operations Training.

It is **each member’s responsibility** to participate in and to meet the standards of the training sessions, and skill evaluations. Members assigned to the Special Operations units will be scheduled to attend TRT and Hazmat consortium training sessions on duty, scheduling will be done by the on-duty Battalion Chief when applicable. The Lake Station will conduct their RSB training on duty as well. Special Ops members not assigned to specialty units (Specialty Rovers) may be required to attend training off-duty to attain the required number of training hours, as well as mandatory Core Skills Sets for each respective specialty for the year. Members attending off-duty will be compensated at the commensurate overtime rate for all training sessions attended.

PROCEDURE

Selection

Selection requirements for TRT, CBRNE, Rescue Swimmer teams will be based upon the following criteria.

- Any member off probation
- Department needs and seniority will be considered when making final selections.
- When a vacancy occurs on a Special Operations unit, it will be advertised according to the current bid policy

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Commitment

Commitment to any special team has the following requirements.

- A three (3) year minimum commitment to the team from the time of initial training.
- Acceptance of initial training constitutes an agreement to this three year commitment.
- Special Operations members are subject to shift or company changes as needed by the Peoria Fire Medical Department.
- As the need arises, any qualified person not assigned to a TRT, CBRNE, or RSB unit can be roved in and used as a TRT, CBRNE, or RSB member.

Skill Evaluation and CE hours

Minimum training requirements for Special Ops team Members

- Attend 40 hours of CE training out of 60, minimum of 70% of the CE hours offered regionally and locally required by PFMD each year. It is each member's responsibility to attain and ensure the minimum 70% of the CE hours are properly documented in the training tracking system (Target Solutions).
- Alternative CE training that qualifies toward minimum attendance must be approved by the Battalion Chief in charge of Special Operations.
- Members must participate and successfully complete all scheduled department facilitated skill evaluations unless excused by the Battalion Chief in charge of Special Operations. Skill evaluations will be conducted quarterly by the special operations coordinators.

Evaluation Deficiency

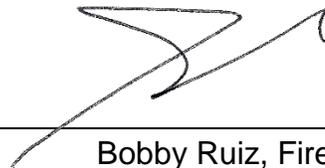
Any team member who does not meet set the standards set forth in the skill evaluations for core skills and/or the number of CE hours will be placed in a two month evaluation period with the following criteria:

- An action plan will be written to assist the member in meeting set standards within a 2 month period.
- Assistance will be provided to empower the member to meet or exceed standards.
- A re-evaluation of deficient area will be conducted by Special Operations staff at the end of the evaluation period.

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- The member will not be eligible to constant staff on any Special Operations company during this period but will be eligible to continue his or her present assignment on a Special Operations company.
- If the member does not meet minimum standards at the end of the evaluation period, an additional 3 month evaluation period will be assigned with a new action plan. Depending on the circumstances of the skill deficiency, the Department reserves the right to suspend the member’s special operations status and assignment pay. If the member chooses to be re-evaluated and passes successfully, his or her special operations status and pay will be reinstated. If the member does not pass competency standards or meet minimum requirements after the final evaluation period, the members Special Operations assignment will be permanently suspended.

Approved:



Bobby Ruiz, Fire Chief

1-23-2020

Date