

Standard Operating Procedure 40HR / 56HR – PAY RATES	PEORIA FIRE-MEDICAL DEPARTMENT Administration 101.05 Rev. 2/13/2017 Page 1 of 2
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PURPOSE

The purpose of this SOP is to help distinguish when a 56-Hour employee will be paid at their normal 56-Hour pay rate, and when they will be paid at the corresponding 40-Hour pay rate. It will also be used to distinguish when a 40-Hour employee will be paid at their normal 40-Hour pay rate, and when they will be paid at the corresponding 56-Hour pay rate.

RESPONSIBILITY

It will be the sole responsibility of the Battalion Chief in charge of staffing, on a shift by shift basis, to make sure that the proper Telestaff codes are applied to those employees that this policy will be affecting.

POLICY

Firefighters, Engineers and Captains assigned to a 56-Hour workweek will be paid at the 56 hour pay rate while; working on a fire engine, a ladder truck, a rescue, or a Battalion Chief command vehicle. They will also be paid at the 56 hour pay rate while working any Special Event that may involve the performance of fire suppression related duties (i.e. July 3rd Fireworks Display at Lake Pleasant, July 4th Fireworks Display at the Peoria Sports Complex, etc.).

They will be paid at the 40 hour pay rate for any Special Events that there is not an expectation that fire suppression activities will be required (i.e. Baseball, concerts, bike races, EMS stand-by's, etc.). All off-duty training classes will be paid at the 40 hour pay rate regardless of the subject matter of the class.

Firefighters, Engineers and Captains assigned to a 40-Hour workweek will be paid at the 56 hour pay rate while; working on a fire engine, a ladder truck, a rescue, or a Battalion Chief command vehicle. They will also be paid at the 56 hour pay rate while working any Special Event that may involve the performance of fire suppression related duties (i.e. July 3rd Fireworks Display at Lake Pleasant, July 4th Fireworks Display at the Peoria Sports Complex, etc.).

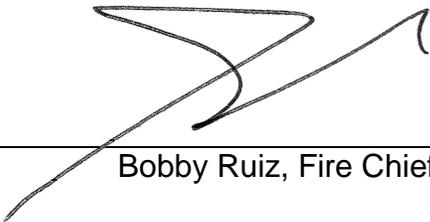
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concerts, bike races, EMS stand-by's, etc.). All off-duty training classes will be paid at the 40 hour pay rate regardless of the subject matter of the class.

The Fire Chief, or his/her designee, will have the final say on what pay rate applies in every instance, if there are any questions or disputes.

Approved:



Bobby Ruiz, Fire Chief

02/13/2017

Date