

PURPOSE

The Peoria Fire Department will respond into unincorporated areas of the county when Mutual Aid is requested from Rural Metro. This procedure outlines the Standard Operating Procedures to be employed when assistance is requested from Rural Metro.

POLICY

Peoria Fire Department units will be dispatched to assist Rural Metro units for emergency incidents deemed life threatening. This policy will outline the response criteria, disposition of patients and emergency scenes, and procedures in effect to bill Rural Metro for services rendered.

Response Criteria

Rural Metro will be solely responsible for determining if Mutual Aid assistance is required from the Peoria Fire Department. The Peoria Fire Department will provide assistance into county islands for incidents deemed to be life threatening by Rural Metro. When an emergency request for assistance is received by the Phoenix Regional Dispatch Center (Alarm Room), the incident taker will verify the pertinent dispatch information and confirm that Rural Metro is requesting Mutual Aid from the Peoria Fire Department. Once a confirmation from Rural Metro is received, the Alarm Room personnel will dispatch the appropriate assignment.

Fireground Safety

In the interest of safety, all Peoria Fire Department members will follow all established safety SOP's and guidelines when operating in areas of the county. For incidents involving structure fires, the Alarm Room will dispatch a minimum of a 3-1 structural assignment. At no time will a single company be dispatched into the county for a reported structural fire. Responding Battalion Chiefs shall ensure that the safety and welfare of our members is the highest priority at all times. When in doubt request additional resources.

Transfer of Care

When Rural Metro is responding with an ALS engine or ALS ambulance, Peoria Fire Department members will attempt to transfer the care and disposition of ALS patients to the on-scene Rural Metro unit. If the patient's condition warrants immediate transport, Peoria Fire Department Paramedics will accompany the patient to the closest appropriate medical facility.

Reimbursement for Services

The Peoria Fire Department will bill Rural Metro for services rendered during a response into a county island when services have been requested by Rural Metro. It will be the responsibility of the first arriving Peoria Fire Department Company Officer to gather all necessary billing information. In addition an Accounts Receivable Invoice form shall be filled out by that Company Officer for all such calls. A copy of the incident history must be attached to the invoice and sent to Fire Administration via the station mail. Only services rendered from Peoria Fire Department personnel and apparatus shall be included in the invoice. Services from other neighboring automatic aid cities shall not be included in the Peoria invoice.

Approved:



9/29/04

Robert McKibben, Fire Chief

Date