

# Employee Benefits Trust Board Meeting Notice & Agenda

---



Thursday, February 15, 2018

Pine Conference Room  
City Hall Building (1<sup>st</sup> Floor)  
8401 W Monroe Street  
Peoria, AZ 85345

## Regular Meeting

3:00 P.M.

**Convene**  
**Roll Call**

**Final Call to Submit Speaker Request Forms**

### Consent Agenda

**CONSENT AGENDA:** All items listed with "C" are considered to be routine or have been previously reviewed by the Board/Commission, and will be enacted by one motion. There will be no separate discussion of these items unless a Board/Commission member so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

### Consent

1. **Disposition of Absence**

None

2. **Minutes**

Discussion and possible action to approve the minutes of Employee Benefits Trust Board meeting held on November 16, 2017.

---

Board Chair  
Keith Dines

Secretary  
Will Briggs

Member  
Judy Fahey

Member  
Glenna Hale

Member  
Sonia Andrews

3. **Authorization to Hold an Executive Session**

Discussion and possible action regarding records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law pursuant to A.R.S. § 38-431.03.A.2.

**Note:** Executive Session may be convened at any time during the meeting.

**New Business - General**

4. **Appointed Board Member**

Presentation and possible discussion led by Laura Ingegneri of the Human Resources Department regarding the interim board member.

**New Business - Employee Benefits**

5. **Employee Benefit – Analysis Reports**

Presentation and possible discussion led by Charlie Broucek of Hays Companies regarding the Fiscal Year to date 2017-2018 medical and dental analysis reports, recommendation of preliminary renewal underwriting and rates for Fiscal Year 2018-2019, including expansion to existing benefit plans.

6. **Employee Benefits – Budget Report**

Discussion and possible action led by Barry Houg of the Budget Department regarding the adoption of the medical, dental, and vision budgets for Fiscal Year 2018-2019.

7. **Health Insurance – Financial Reports**

Presentation and possible discussion led by Yiannis Kalaitzidis of the Finance Department regarding the 2<sup>nd</sup> quarter (October - December) Fiscal Year 2017-2018 financial reports.

8. **Employee Benefits – Wellness Update**

Presentation and possible discussion led by Tracey Booth of the Human Resources Department regarding the current wellness initiatives.

9. **Future Agenda Items**

Discussion of future agenda items (if any) regarding employee benefits.

**New Business – Workers' Compensation**

10. **Workers' Compensation – Broker**

Presentation and possible discussion led by Christine Nickel of the Human Resources Department regarding the newly selected workers' compensation broker.

11. **Workers' Compensation – Budget Report**

Discussion and possible action led by Barry Houg of the Budget Department regarding the adoption of the workers' compensation budget for Fiscal Year 2018-2019.

12. **Workers' Compensation – Financial Reports**

Presentation and possible discussion led by Yiannis Kalaitzidis of the Finance Department regarding the 2<sup>nd</sup> quarter (October - December) Fiscal Year 2017-2018 financial reports.

13. **Workers' Compensation – Preventative Safety Measures**

Presentation and possible discussion led by J R Imes of the Human Resources Department regarding preventative safety measures to reduce the risk of indemnity claims.

14. **Future Agenda Items**

Discussion of future agenda items (if any) regarding workers compensation.

**Call to the Public (Non-Agenda Items)**

If you wish to address the Board/Commission, please complete a Speaker Request Form and return it to the clerk before the call to order for this meeting. The Board/Commission is not authorized by state law to discuss or take action on any issue raised by public comment until a later meeting.

**Updates from Staff:** City Staff will update the Employee Benefits Trust Board on the status of relevant events and activities, including, but not limited to, updates on programming, special events, calendars and upcoming meetings. These items are for information only – no action will be taken.

**Employee Benefits Trust Board Updates and Report of Current Events:**

Employee Benefits Trust Board members will give updates on relevant events and activities they have attended since the last meeting. This item is for information only – no action will be taken.

**Adjournment**

**NOTE:** Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Board/Commission meeting, at any time during regular business hours in the Office of the City Clerk, 8401 W. Monroe Street, Room 150, Peoria, AZ 85345.

**Accommodations for Individuals with Disabilities.** *Alternative format materials, sign language interpretation, assistive listening devices are available upon 72 hours advance notice through the Office of the City Clerk, 8401 West Monroe Street, Room 150, Peoria, Arizona 85345 (623)773-7340 or FAX (623) 773-7304. To the extent possible, additional reasonable accommodations will be made available within the time constraints of the request. The City has a TDD line where accommodations may be requested at: (623)773-7221.*

**PUBLIC NOTICE:**

In addition to the Board/Commission members noted above, one or more members of the Peoria City Council or various other Boards or Commissions may be present to observe this meeting as noticed on this agenda.

## Executive Session

Convene immediately following the  
Pine Conference Room

Under the provisions of A.R.S. § 38-431.03.A.2 there will be a **CLOSED EXECUTIVE SESSION**.

### Executive Session Agenda

**Pursuant to A.R.S. §38-431.03.A.2:** An Executive Session for the purpose of:

15. Discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

### Adjournment

The above-named Public Body of the City of Peoria, Arizona will convene into Executive Session pursuant to A.R.S. § 38-431.03 for those items listed on the agenda. Only those persons who are:

- Members of the Public Body, or
- Officers of the City that are required to attend, or
- Those individuals whose presence is reasonably necessary for the Public Body to carry out its Executive Session responsibilities as determined by the City Attorney may be present during the Executive Session.

All persons who remain present during the Executive Session are reminded that the business conducted in Executive Session, including all discussion taking place herein, is confidential and may not be disclosed to any person, except as permitted by law.