

**CITY OF PEORIA, ARIZONA
CITY HALL
JULY 25, 2017**

A **Regular Meeting** of the **Council Not-for-Profit Community Development Grant Sub-Committee** for the City of Peoria, Arizona, convened at 8401 West Monroe, Peoria, Arizona, July 25, 2017 at 2:35 p.m.

Members Present: Chair William Patena, Committee Members Jon Edwards and Vicki Hunt

Members Absent: None

Others Present: Carin Imig (Community Assistance Manager, City of Peoria), Debbie Stone-Muller (Housing and Development Grants Coordinator, City of Peoria), and Betty Miller (Administrative Assistant, City of Peoria)

Audience: None

Comments from the floor on non-agenda items: There were no comments from the floor on non-agenda items.

Minutes: Approved the minutes from the regular meetings conducted on February 23, 2017, March 2, 2017 and ratification meeting conducted on March 28, 2017.

CONSENT AGENDA

1. Disposition of Absence

Approved the absence of Council Not-For-Profit Community Development Grant Subcommittee member Vicki Hunt from the Council Not-For-Profit Community Development Grant Subcommittee Meeting conducted on March 28, 2017.

REGULAR AGENDA

NEW BUSINESS, PUBLIC HEARINGS AND/OR ACTION:

2. Community Development Block Grant (CDBG) Annual Action Plan for Year Ended 2018

Discussed the submission and implementation of the City's CDBG Annual Action Plan for Year Ended June 30, 2018 to the U.S. Department of Housing and Urban Development (HUD); year three (3) of five (5) of the Consolidated Plan.

Debbie Stone-Muller, Housing and Development Grants Coordinator, provided a chart outlining the total project funding for City Fiscal Year 18, which included an allocation increase of \$9,436. Ms. Stone-Muller explained that the increase in allocation was applied equally to all planned projects.

Carin Imig, Community Assistance Manager, opened discussion regarding the merits of hiring a project manager for Davis Bacon projects. Discussion ensued regarding mandatorily requiring future subrecipients to hire a project manager for Davis Bacon projects that receive CDBG funding in excess of \$25,000.

Committee Action: Committee member Hunt moved to approve the City's CDBG Annual Action Plan for Year Ended June 30, 2018 to the U.S. Department of Housing and Urban Development (HUD) – Resolution #2017-02. The motion was seconded by committee member Edwards and the motion was carried unanimously.

Staff Report: Neighborhood Stabilization Program (NSP3)

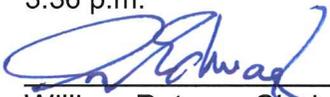
Ms. Stone-Muller reported that after the transfer of NSP3 program income to CDBG, there is still approximately \$101,000 remaining in NSP3 program funds. Plans are to amend the existing Habitat for Humanity NSP3 Developer Agreement to utilize the remaining funds, which would assist with the acquisition of another property. Once all program funds have been expended, staff will be able to begin the close-out process.

Ms. Imig reported that staff has begun the planning process for the new Single Family Reconstruction and Voluntary Demolition Programs and will work with the City Attorney's Office to finalize program documents.

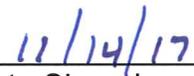
Reports from Committee: None

Adjournment:

There being no further business to come before the Sub-committee, the meeting was duly adjourned at 3:36 p.m.



William Patena, Chair



Date Signed