



DEVELOPMENT & ENGINEERING DEPARTMENT
 BUILDING DEVELOPMENT
 9875 N. 85TH Avenue
 Peoria, AZ 85345
 623-773-7225

CERTIFICATE OF OCCUPANCY SIGN OFF SHEET

*Bring the completed form to the Building Development Division. A Certificate of Occupancy will be issued when **all** required inspections are approved and signed by Inspector.*

***PLEASE PROVIDE ALL OF THE FOLLOWING INFORMATION:**

*PERMIT #:	*BUSINESS LICENSE #: (Business License 623-773-7112)
*BUSINESS NAME:	
*BUSINESS ADDRESS:	
*PROJECT MANAGER:	*PROJECT MANAGER PHONE:
*SIGN PERMIT #: (If Applicable)	

****Required**** Inspections: https://devservices.peoriaaz.gov	••Temp C of O	C of O	Inspector Signature	Date
*Environmental – 115 (Greasetraps/Interceptors)				
*Environmental – 180 (Backflow Devices)				
*Plumbing - 190				
*Electrical - 290				
*Mechanical - 390				
*Structural/ADA - 590				
*Fire - 990				

THE FOLLOWING TWO INSPECTIONS MAY BE REQUIRED FOR TI'S IF EXTERIOR WORK WAS COMPLETED AS PART OF THE PROJECT:

PLANNING - 890				
ENGINEERING: 623-773-8445				

••\$1000 NON-REFUNDABLE FEE for a 60 DAY TCO••

••A REFUNDABLE CASHIER'S CHECK WILL BE REQUIRED FOR ALL ENGINEERING PUNCH LIST ITEMS••

**NO OCCUPANCY SHALL BE ALLOWED UNTIL ALL ITEMS ARE COMPLETED AND
 A CERTIFICATE OF OCCUPANCY IS SIGNED BY THE BUILDING OFFICIAL PER THE 2015 IBC 111.2**

Sign Off sheet is subject to verification which may take up to 24 hours before Certificate of Occupancy is issued.