

# City of Peoria – RFP P09-0092

## Multi-Modal Transportation Study

Pre-Proposal Meeting  
June 29, 2009



# Submittal Requirements

## Proposal Format

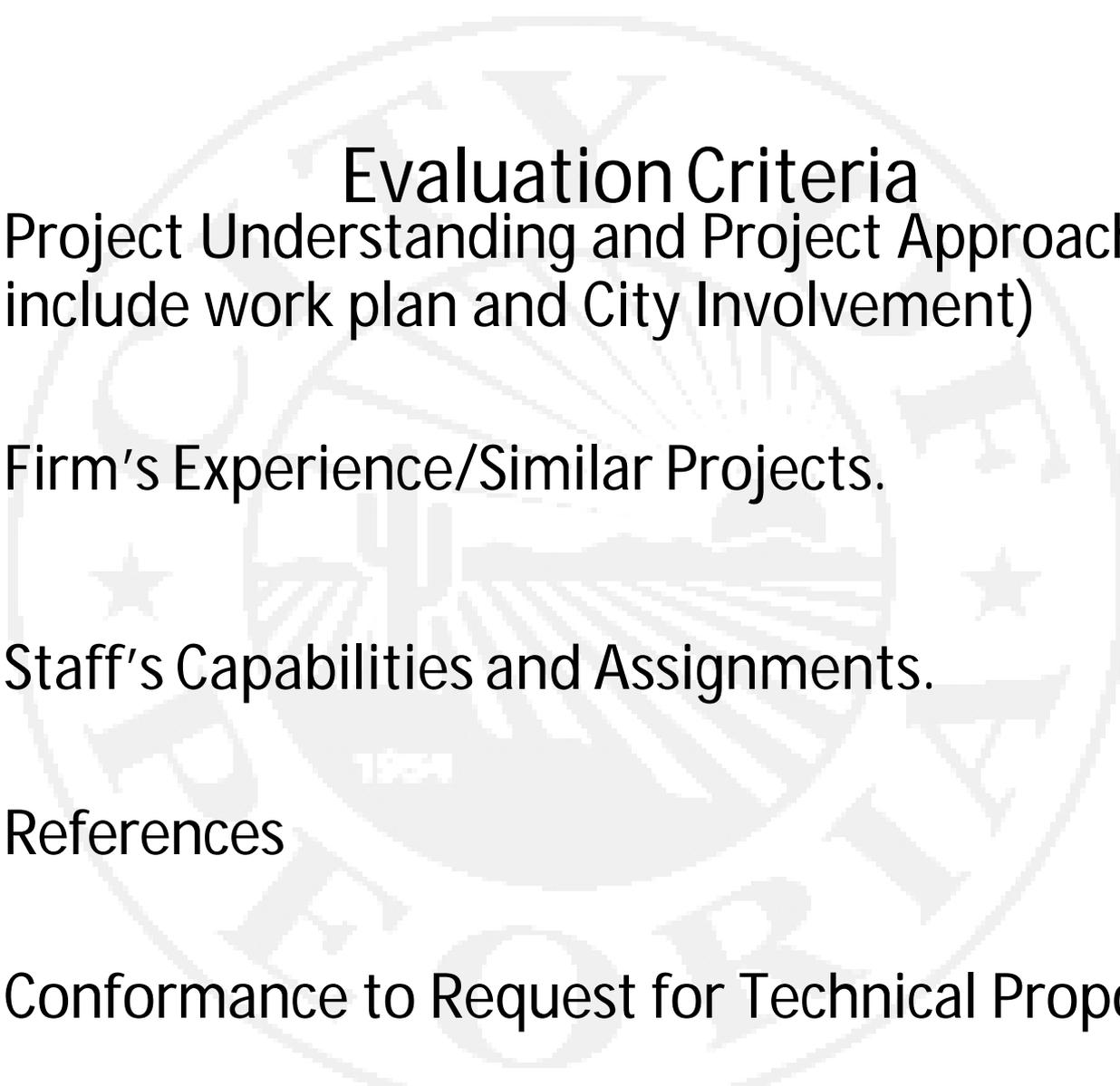
Proposals shall be submitted in one (1) original and five (5) copies

## Proposal Content:

- Understanding of the Scope of Work (5 page maximum)
- Plan and Method of Approach to accomplish the Scope of Work. (5 pages maximum)
- Work plan and task schedule to accomplish the required Scope of Work. (3 pages maximum)

# Submittal Requirements (cont.)

- Firm's Experience/Projects (3 pages maximum)
- Staff Assignments and Experience (3 pages maximum)
- Anticipated City involvement for successful completion of the required Scope of Work. (2 pages maximum)
  - Meetings, Coordination, etc.
- References from Similar Projects completed within the last five (5) years (2 pages maximum)
- Additional Information (not a continuation of the previous items)



## Evaluation Criteria

- Project Understanding and Project Approach (to include work plan and City Involvement)
- Firm's Experience/Similar Projects.
- Staff's Capabilities and Assignments.
- References
- Conformance to Request for Technical Proposals.

# Contact and Submittal Information

Proposals will be submitted in one (1) original AND five (5) copies and shall be delivered to:

**Athena Bonner, Contract Officer**

City of Peoria, Materials Management  
8314 W. Cinnabar Ave., Peoria, AZ 85345

The proposal shall be due no later than **5:00pm** on July 15, 2009.

All questions regarding the proposal should be directed to Athena Bonner at:  
[athena.bonner@peoriaaz.gov](mailto:athena.bonner@peoriaaz.gov)